PLANNING & ZONING COMMISSION
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
REGULAR MEETING

Action Minutes

Wednesday, January 2, 2013

TIME & PLACE: The Planning & Zoning Commission of the City of Truth or Consequences, New Mexico, met in Regular Session in full conformity with the law and ordinances of said Commission, at the Commission Chambers of said City on Wednesday, the 2nd day of January, A.D., 2013.

PRESIDING OFFICER: The meeting was called to order by January Roberts, Chairman. Angela A. Torres acted as Secretary.

ATTENDANCE: Upon calling the roll the following members were reported present:

January Roberts, Chairman
Joey Perry, Vice Chairman
John Saridan, Member
Jimmy Butler, Member

Absent:

James Jacobs, Member

Also Present:

Bill Slettom, Community Development Director
Angela A. Torres, Deputy City Clerk

QUORUM: There being a quorum present the Commission proceeded with the business at hand.

APPROVAL OF AGENDA: January Roberts, Chairman called for approval of the Agenda.

"John Saridan moved approval of the Agenda as submitted."

Seconded by Jimmy Butler
Motion carried unanimously.

APPROVAL OF MINUTES: January Roberts, Chairman called for review and approval of minutes of the Regular meeting held Tuesday, December 4, 2012.

Joey Perry found a few errors in the December 4, 2012 minutes. She began by asking about the pictures that are printed by certain paragraphs of the minutes.

Angela A. Torres, Deputy City Clerk, explained that the pictures on the minutes are bookmarks.... The public can now listen to recordings of certain meetings on line, and if you click on a certain bookmark it will take you to that specific portion of the recording.
Joey Perry noted on page 3 of the minutes, under approval of the November 13th minutes, it states that the motion carried unanimously. Ms. Perry stated she recalls abstaining from the vote due to her absence therefore the vote would not be unanimous. Also on page 4 of the minutes, the paragraph with the first bookmark, it states Bill Slettom stated that Randy Ashbaugh is requested a two (2) year extension at the Los Lomas subdivision. Ms. Perry believes that the application from Randy Ashbaugh stated it was a one (1) year extension. She believes the minutes should reflect that Ashbaugh requested a 1 year extension, and staff was proactive, and stated its better to request a two (2) year extension, which the applicant agreed upon.

Jimmy Butler stated that at last months meeting he suggested that the date be corrected on Mr. Ashbaugh’s letter and Mr. Ashbaugh’s request should also state that he is requesting a 2 year extension.

“Joey Perry moved to approve the minutes of the Regular meeting held Tuesday, December 4, 2012 with changes discussed.”

Seconded by John Saridan
Motion carried unanimously.

COMMENTS
FROM THE
PUBLIC:

None.

DISCUSSION/ACT
ION- OLD
BUSINESS:

January Roberts, Chairman asked how the Rules of Procedure was coming along.

Joey Perry stated that James Jacobs was taking the lead on that, and she was not sure where they are on that project.

January Roberts, Chairman suggested that they touch base with Mr. Jacobs to see where they are on the Rules of Procedure.

Bill Slettom, Community Development Director stated that Mr. Ashbaugh corrected the date on his letter that was submitted at the last meeting, and he also changed the error that requested a one (1) year extension, and changed it to the correct two (2) year extension, and initialed the corrections.

Joey Perry asked Mr. Slettom for an update regarding the Comprehensive Plan.

Bill Slettom stated that the application that went into CDBG for the Comprehensive Plan update was turned down by CDBG; therefore we did not get any funding for that project. CDBG responded that there were a few technical issues with the application, and the City learned there was no money given to anyone that applied. The Electrical project is being funded by CDBG, and we are not eligible to apply for the next funding year, however we do have some other avenues to follow for Comprehensive Planning. We have applied for a grant through the New Mexico Finance Authority, and they have $50,000.00 of grant funds available for this month.
Bill Slettom, Community Development Director also stated that the City submitted an application with the Water Trust Board for a $150,000.00 Asset Management Assessment and Program. Another project that is in the works is the New Mexico Main Street Revitalization Comprehensive Plan for the down town area (The Downtown Master Plan) which is a $70,000.00 planning grant that looks into land use, codes, zoning, and economic development. The grant has been awarded, signed, and sent back to Santa Fe. The purchase order has not yet been issued from State Procurement. Another condition from New Mexico Main Street is that the local program has to have their new Executive Director in place. Interviews were held two (2) weeks ago, and an offer has been made.... We are trying to find a way to wrap the information from an Asset Management Plan into the MFFA Comprehensive Plan. If that does not go through the City will pursue other avenues.

Bill Slettom, Community Development Director stated that the RFP for the Main Street grant has not yet gone out; so we can make it a requirement that the respondents have to include their plan on how they wish to work with the City in the RFP. We can also mention Planning & Zoning specifically, because a big part of Comprehensive Planning is land use.

**Discussion/ActIon- New Business:**

January Roberts, Chairman stated she would like the Planning and Zoning Commission to be more proactive.

Jimmy Butler stated he would also like the Board to be more involved than they have been in the past.

The Board had brief discussion regarding the sign ordinance.

January Roberts, Chairman stated that she would like the Planning & Zoning Board to go through the Sign Ordinance, come in with their suggestions, and take it to the City Commission.

Bill Slettom stated that the role of the Planning & Zoning is to follow procedures for issues related to land use, and so forth. It is the job of the City Commission to set policy, and City Managements job to give direction to staff on which way priorities lay. Mr. Slettom advised the Planning & Zoning Commission to identify in their discussion what is top priority, and determine where staffs time should be spent.

January Roberts, Chairman, and John Saridan prefer to pick up where they left off on the sign ordinance, and go from there.

Joey Perry stated she does not feel that the sign code needed revisions.

Discussion ensued with no action taken.

**Comments from the Public:**

Ron Fenn came before the Commission with comments regarding the Truth or Consequences sign code, and business registrations.
ADJOURNMENT: There being no further business to come before the Commission, January Roberts, Chairman called for a motion to adjourn the meeting.

"Joey Perry moved to adjourn the meeting."

Seconded by John Saridan
Motion carried unanimously.

APPROVAL: PASSED AND APPROVED this 5th day of February, 2013, on motion duly made by [signature], and seconded by [signature] and carried.

January Roberts, Chairman