

WANTED

RECREATION AIDE – ATHLETICS I (PART-TIME)

An employee in this position will assist the department with its support needs to youth and adult athletic programs and other departmental activities/events. Responsibilities include: opening and closing of respective facilities, limited supervision of programs, set-up and take down of facilities for games or practices, answering phone inquiries, and accepting program registrations, performing routine maintenance and housekeeping, maintaining a safe environment, and other duties as assigned by supervisor. Night and weekend work schedules are typical for this position. Applicant must be able to follow oral and written instructions and have good communication skills. This position requires considerable contact with the public. Applicants must be 16 years or older and desired possession of a valid N. C. driving license. Part-time wages will be based on experience ranging from \$7.25 - \$8.30 per hour. Applications can be downloaded from our website, www.tarboro-nc.com and will be accepted until all positions have been filled. Submit applications to:

Town of Tarboro

ATTN: Human Resources

500 N. Main Street, PO Box 220

Tarboro, North Carolina 27886

(252) 641-4244

Equal Opportunity Employer