
AGENDA
TOWN COUNCIL OF THE TOWN OF TARBORO, NC
REGULAR MEETING HELD AT 7:00 PM, MONDAY, FEBRUARY 10,
2020
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC

1. MEETING CALLED TO ORDER BY THE MAYOR

PLEASE TURN CELL PHONES OFF

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

5. PRESENTATION BY COUNCIL

(1) Proclamation - National FFA Week

6. REQUESTS AND PETITIONS OF CITIZENS

(Five minute time limit per person)

7. MATTERS SCHEDULED FOR PUBLIC HEARING

Zoning Map Amendment 19-02 – AR-20 to I-2 - to consider an application submitted by Anderson & Company, Inc. to rezone 70.85 acres of property located on Baker Street Extension near the intersection of Daniel Street, from AR-20 (Residential District) to I-2 (Industrial District).

Conditional Use Permit 19-02 - Baker Street Extension - to consider an application from Anderson & Company, Inc. to have mining/quarrying operations, including on-site sale of products on 70.85 acres located on the west side of Baker Street between Daniel Street and MLK, Jr. Drive.

8. REPORTS OF BOARDS AND COMMISSIONS

9. TOWN MANAGERS RECOMMENDATIONS

Consent Items

- (1) Approve minutes of January 13, 2020 regular meeting.
- (2) 2019 Tax Levy Memo
- (3) Tax Collector's Report

Action Items

- (4) American Cancer Society - Touch-A-Truck Event
- (5) NCDOT - SpringFest Street Fair and Vidant Hospital Blue Ribbon Kidz Day Event
- (6) NC Dept of Commerce Building Reuse Program - Project Paris
- (7) Traffic Schedule - Signage
- (8) Appointment for March - Historic District Commission

10. OTHER REPORTS

- A. Town Manager
- B. Town Attorney
- C. Council Members

11. ADJOURNMENT



PROCLAMATION
NATIONAL FFA WEEK
February 22nd – February 29th, 2020

WHEREAS, FFA and agricultural education provide a strong foundation for the youth of America and the future of the food, fiber, and natural resources systems; and

WHEREAS, FFA promotes premier leadership, personal growth, and career success among its members; and

WHEREAS, agricultural education and FFA ensure a steady supply of young professionals to meet the growing needs in the science, business, and technology of agriculture; and

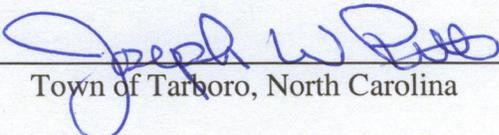
WHEREAS, the FFA motto – “Learning to Do, Doing to Learn, Earning to Live, Living to Serve” – gives direction and purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes citizenship, volunteerism, patriotism, and cooperation; and

WHEREAS, advisors, officers, members, and alumni of the North East Carolina Preparatory FFA Chapter should be commended for their dedication to create future leaders in the agricultural and other fields in and around Tarboro, North Carolina.

NOW, THEREFORE, I, Joseph W. Pitt, Mayor of The Town of Tarboro, do hereby designate the week of February 22nd – 29th, 2020, as National FFA Week.

Witnessed this 10th day of February, 2020.

 , Mayor
Town of Tarboro, North Carolina



A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE COUNCIL'S REASONS FOR APPROVING AN AMENDMENT TO THE OFFICIAL ZONING MAP OF THE TOWN OF TARBORO

WHEREAS, an amendment to the Official Zoning Map has been proposed, which amendment is described or identified as follows:

To rezone 70.85 acres of property located on Baker Street Extension near the intersection of Daniel Street from AR-20 to an I-2 zoning classification.

NOW THEREFORE, the Town Council of the Town of Tarboro Resolves:

Section 1. The Council concludes that the above-described amendment is consistent with the Tarboro Land Use Plan.

Section 2. The Council concludes that its approval of the above-described amendment is reasonable and in the public interest because: the rezoning is consistent with the intent of the Unified Development Ordinance and the Tarboro Land Use Plan.

Section 3. This resolution becomes effective upon adoption.

A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE COUNCIL'S REASONS FOR REJECTING AN AMENDMENT TO THE OFFICAL ZONING MAP OF THE TOWN OF TARBORO

WHEREAS, an amendment to the Official Zoning Map has been proposed, which amendment is described or identified as follows:

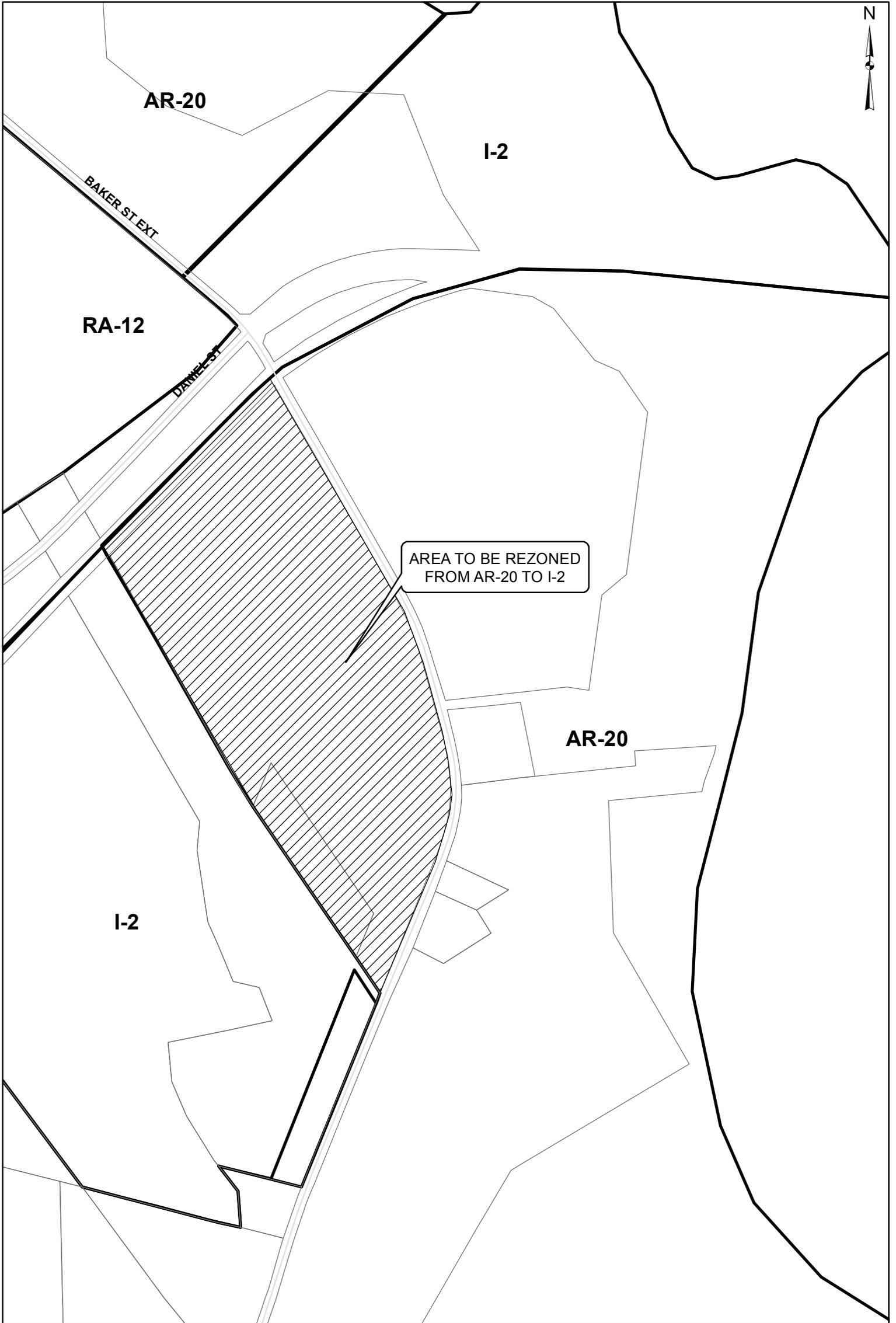
To rezone 70.85 acres of property located on Baker Street Extension near the intersection of Daniel Street from AR-20 to an I-2 zoning classification.

NOW THEREFORE, the Town Council of the Town of Tarboro Resolves:

Section 1. The Council concludes that the above-described amendment is not consistent with the Tarboro Land Use Plan.

Section 2. The Council concludes that its rejection of the above-described amendment is reasonable and in the public interest because: the rezoning is inconsistent with the intent of the Unified Development Ordinance and the Tarboro Land Use Plan.

Section 3. This resolution becomes effective upon adoption.



NO.	REVISIONS	DATE

Town Of Tarboro
Tarboro, North Carolina

**PROPOSED REZONING FROM AR-20 TO I-2
BAKER STREET EXTENSION AND DANIEL STREET
PARCELS #47398377300 AND 473982848000**

DWN. THS	DATE 01/21/2020
CKD.	APPD.
SCALE: NONE	PLOT

I, Catherine Grimm, Secretary of the Town of Tarboro's Planning Board and Zoning Commission, in accordance with North Carolina G.S. 160-A-384, hereby certify that the attached list of property owners were mailed notices by first class mail of this public hearing scheduled for February 10, 2020 at 7:00 p.m. in the Council Chambers of the Town Hall regarding the request for a conditional use permit to operate a mining/quarrying operation, including on-site sale of products, on the west side of Baker Street between Daniel Street and Martin Luther King, Jr. Drive. Property is zoned AR-20.

Catherine Grimm
Secretary

Parcel ID#	Name	Address
473991405200	Town of Tarboro	P.O. Box 220, Tarboro 27886
473994564300	Elliot Gibson	5810 Tar River Cove Dr. Rocky Mount, NC 27803
473992627600	Panola Heights	2205 MLK, Jr. Drive Tarboro 27886
473992602300	Forrest York	3820 Stevens Mill Road Goldsboro, NC 27530
473984170200	Forrest York	3820 Stevens Mill Road Goldsboro, NC 27530

TOWN OF TARBORO

PETITION FOR CHANGE OF ZONING

PETITIONER: Anderson & Co. Inc

DATE:

11-25-19

The Petitioner named above respectfully requests the Town Council of the Town of Tarboro to rezone the below-described property from AR-70 to 12 zoning classification. The Petitioner furthermore submits the following information in support of this petition.

1. PETITIONER'S NAME: Anderson & Company Inc., Dawn E. Anderson
ADDRESS: PO Box 1217 Tarboro NC 27886
TELEPHONE #: (252) 823-8419

2. INTEREST IN PROPERTY(IES): Sand pit

3. BROAD DESCRIPTION OF PROPERTY AREAS SOUGHT TO BE REZONED BY REFERENCE TO ADJOINING STREETS: Baker st ext. near intersection of Daniel st.

4. DESCRIPTION OF INDIVIDUAL LOTS SOUGHT TO BE REZONED:

a. OWNER: Anderson & Co. Inc.
TAX MAP: _____ BLOCK: _____ LOT: _____ ACREAGE: 65.84 PARCEL: 473983777300
SUBDIVISION NAME: NA FRONTAGE: 3600' DEPTH: 1000'
EXISTING STRUCTURES AND USES: none

b. OWNER: _____
TAX MAP: _____ BLOCK: _____ LOT: _____ ACREAGE: _____ PARCEL: _____
SUBDIVISION NAME: _____ FRONTAGE: _____ DEPTH: _____

EXISTING STRUCTURES AND USES: _____

c. OWNER: _____

TAX MAP: _____ BLOCK: _____ LOT: _____ ACREAGE: _____ PARCEL: _____

SUBDIVISION NAME: _____ FRONTAGE: _____ DEPTH: _____

EXISTING STRUCTURES AND USES: _____

d. OWNER: _____

TAX MAP: _____ BLOCK: _____ LOT: _____ ACREAGE: _____ PARCEL: _____

SUBDIVISION NAME: _____ FRONTAGE: _____ DEPTH: _____

EXISTING STRUCTURES AND USES: _____

5. NAMES AND ADDRESSES OF ALL PERSONS WHOSE PROPERTY OR ANY PART THEREOF IS WITHIN 100 FEET IN ANY DIRECTION OF THE PROPERTY SOUGHT TO BE REZONED.

NAME	ADDRESS
Troy Lewis, Town of Tarboro	PO Box 220, Tarboro NC 27886
Elliott H. Gibson	5810 Tar River Cove Dr., Rocky Mount NC 27803
Panola Heights Partnership	2205 Martin Luther King Dr., Tarboro NC 27886
Forrest York	3820 Stevens Mill Rd, Goldsboro NC 27530

6. PLEASE SET OUT AND EXPLAIN THOSE CIRCUMSTANCES PERTINENT TO THE PROPERTY AND THE MANNER IT RELATES TO THE TOWN THAT DEMONSTRATE THAT THE PROPOSED ZONING DISTRICT CLASSIFICATION IS CONSISTENT WITH THE TOWN'S COMPREHENSIVE PLAN. MORE SPECIFICALLY:

(a) How do the potential uses in the new district classification relate to the existing character of the area?

It is currently ag and timber land now.
It will be a future lake.

(b) In what way is the property proposed for rezoning peculiarly/particularly suited for the potential uses of the new district?

This land is not suitable for building in the floodway but is suited for having bodies of water in some areas.

(c) How will the proposed rezoning affect the value of nearby buildings?

No effects.

(d) In what way does the rezoning encourage the most appropriate use of the land in the planning jurisdiction?

will provide resources for future building
& road construction for the town.

WHEREFORE, THE PETITIONER REQUESTS THAT THE OFFICIAL ZONING MAP BE AMENDED AS SET OUT ABOVE. THIS IS THE 25 DAY OF November, 2019.

PETITIONER'S SIGNATURE: Arderson & Company Inc.
Dean E. Arderson
Pres.

PLEASE NOTE:

For all the persons identified under ~~±R~~ please attach addressed envelopes with the correct postage. Oversight of this requirement could delay processing your rezoning request.

Legal Description (Metes and Bounds Description):

Parcel # 473983777300

Deed book page 1700 / 1165

Date recorded 9-18-19

Current land use: ag. & timber

Andersm & Co. Inc. Glenn E. Anderson, Pres.
Signature

11-25-19
Date

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE UNIFIED DEVELOPMENT ORDINANCE (ZONING ORDINANCE) OF THE TOWN OF TARBORO AND ITS ENVIRONS TO AMEND THE ZONING CLASSIFICATION OF 70.85 ACREAGE OF PROPERTY LOCATED ON BAKER STREET EXTENSION FROM AR-20 (RESIDENTIAL DISTRICT) TO I-2 (INDUSTRIAL DISTRICT)

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO that:

Section 1. The Zoning Map of the Unified Development Ordinance (Zoning Ordinance) of the Town of Tarboro and its Environs be and the same is hereby amended by changing the Zoning Classification of the property hereinafter described by metes and bounds from AR-20 (Residential District) to I-2 (Industrial District) and said property being more particularly described as follows:

BEGINNING at a point in the North West corner of the rail road right of way going N 44°24'44" E to the center of right of way of S.R. 1518 – Baker St. Ext. thence S 29°08'57" E 52.13' thence S 29°08'57" E 20.89' thence S 30°00'56" E 163.28' thence S 30°13'03" E 191.52' thence S 29°44'14" E 355.69' thence S 29°53'08" E 445.33' thence S 29°11'13" E 173.13' thence S 29°28'15" E 104.96' thence S 24°24'20" E 100.80' thence S 20°01'32" E 104.25' thence S 16°48'39" E 110.50' thence S 15°34'00" E 208.19' thence S 15°33'50" E 207.48' thence S 13°10'27" E 88.52' thence S 08°10'18" E 90.28' thence S 02°48'12" E 98.01' thence S 09°26'14" W 89.90' thence S 08°16'13" W 110.03' thence S 11°24'12" W 102.67' thence S 20°36'02" W 95.26' thence S 22°26'27" W 822.14' thence N 36°20'17" W 35.24' thence N 34°26'52" W 238.21' thence N 34°28'52" W 1000.00' thence N 34°26'52" W 118.57' thence N 29°W 1524.46' to point of beginning.

Section 2. That the Town Engineer be and he is hereby directed to change the Official Zoning Map of the Unified Development Ordinance (Zoning Ordinance) of the Town of Tarboro and its Environs in accordance with Section 1 above.

Section 3. That this Ordinance shall be effective immediately upon its adoption.

Adopted this 10th day of February, 2020.

Town of Tarboro

Joseph W. Pitt, Mayor

ATTEST:

Leslie M. Lunsford, Town Clerk

TOWN OF TARBORO
CONDITIONAL OR SPECIAL USE PERMIT
BOARD CONSIDERATION WORKSHEET

Applicant: Anderson & Company, Inc.
Property Location: West side of Baker Street between Daniel Street and Martin Luther King, Jr. Drive. The acreage is 70.85.

Proposed Use of Property: Mining and quarrying operations, including on-site sale of products. (Sand Pit)

I. COMPLETENESS OF APPLICATION

- The application is complete.
- The application is incomplete in the following ways:

II. COMPLIANCE WITH ORDINANCE REQUIREMENTS

- The application complies with all applicable requirements of the land-use ordinance.
- The application is not in compliance with the following requirements of the land-use ordinance:

III. GRANTING THE APPLICATION

- The application is granted, subject to the following conditions:
 - (1) The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Board, a copy of which is filed in the office of the Building Inspector.
 - (2) If any of the conditions affixed hereto or any part thereof is held invalid or void, then this permit shall be void and of no effect.

IV. DENYING THE APPLICATION

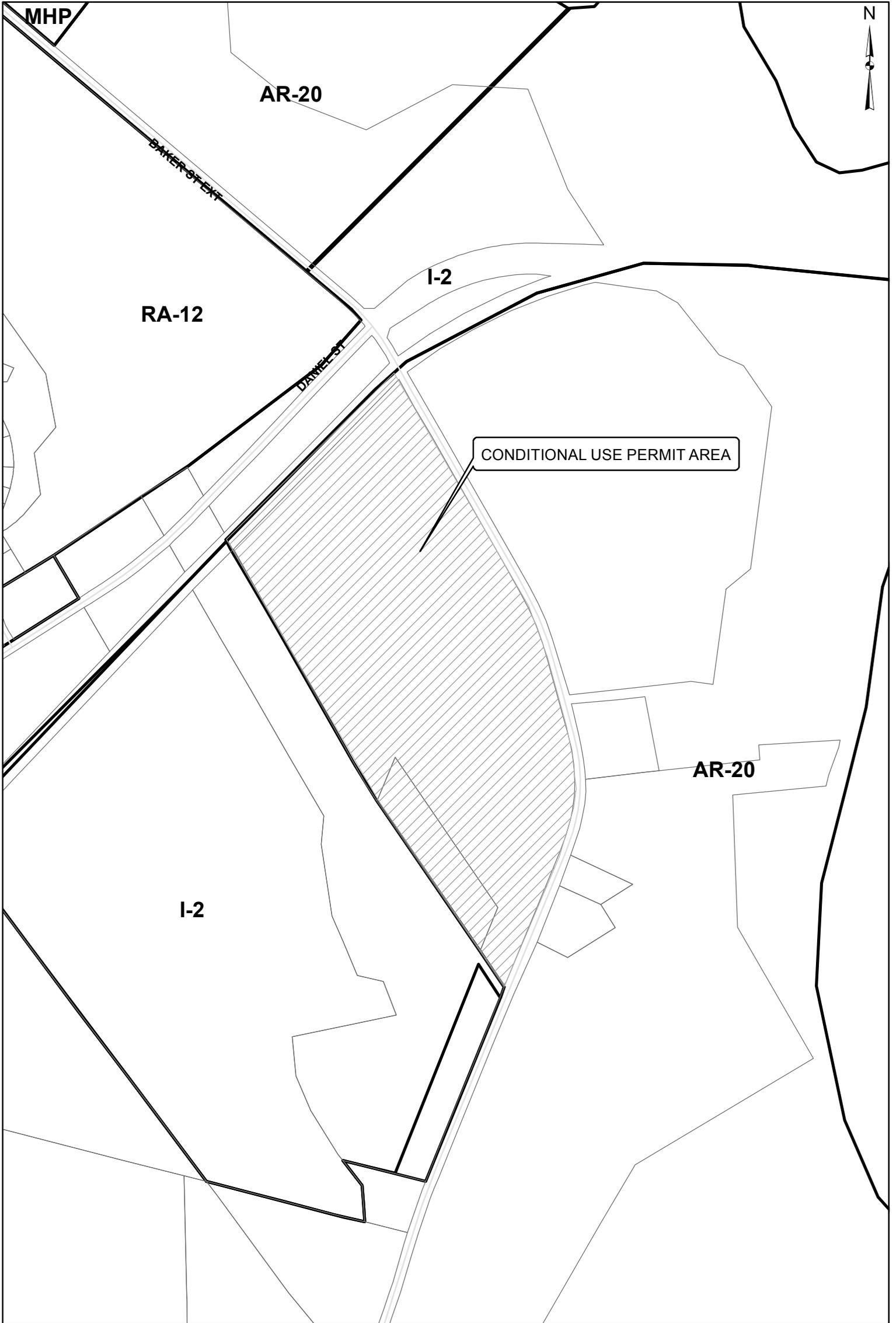
- The application is denied because it is incomplete for the reasons set forth above in Section I.
- The application is denied because it does not comply with the ordinance requirements set forth above in Section II.
- The application is denied because, if completed as proposed, the development probably:

- Will materially endanger the public health or safety for the following reasons:

- Will substantially injure the value of adjoining or abutting property for the following reasons: _____

- Will not be in harmony with the area in which it is to be located for the following reasons: _____

- Will not be in general conformity with the Land Use Plan, Thoroughfare Plan, or other plans officially adopted by the Town Council for the following reasons: _____



NO.	REVISIONS	DATE

Town Of Tarboro
Tarboro, North Carolina

CONDITIONAL USE PERMIT
70.85 ACRES
BAKER STREET EXTENSION AND DANIEL STREET

DWN. THS	DATE 01/21/2020
CKD.	APPD.
SCALE: NONE	PLOT

1 of 1

I, Catherine Grimm, Secretary of the Town of Tarboro's Planning Board and Zoning Commission, in accordance with North Carolina G.S. 160-A-384, hereby certify that the attached list of property owners were mailed notices by first class mail of this public hearing scheduled for February 10, 2020 at 7:00 p.m. in the Council Chambers of the Town Hall regarding the request for a conditional use permit to operate a mining/quarrying operation, including on-site sale of products, on the west side of Baker Street between Daniel Street and Martin Luther King, Jr. Drive. Property is zoned AR-20.

Catherine Grimm
Secretary

Parcel ID#	Name	Address
473991405200	Town of Tarboro	P.O. Box 220, Tarboro 27886
473994564300	Elliot Gibson	5810 Tar River Cove Dr. Rocky Mount, NC 27803
473992627600	Panola Heights	2205 MLK, Jr. Drive Tarboro 27886
473992602300	Forrest York	3820 Stevens Mill Road Goldsboro, NC 27530
473984170200	Forrest York	3820 Stevens Mill Road Goldsboro, NC 27530

NORTH CAROLINA

EDGECOMBE COUNTY

TOWN OF TARBORO

CONDITIONAL USE PERMIT GRANTED

On the date(s) listed below, the **TOWN COUNCIL** of the **TOWN OF TARBORO** met and held a public hearing to consider the following application:

APPLICANT: ANDERSON & COMPANY, INC.
OWNER: ANDERSON & COMPANY, INC.
PROPERTY LOCATION (Street Address): WEST SIDE OF BAKER STREET BETWEEN DANIEL STREET & MLK, JR. DRIVE
TAX MAP, BLOCK, LOT(S): PARCEL # 473983777300 and PARCEL # 473982848000
PROPOSED USE OF PROPERTY: TO PURSUE MINING/QUARRYING OPERATIONS, INCLUDING ON-SITE SALE OF PRODUCTS
TARBORO LAND USE ORDINANCE USE CATEGORY: INDUSTRIAL DISTRICT
MEETING DATE(S): FEBRUARY 10, 2020

Having heard all the evidence and arguments presented at the hearing, the Council finds that the application is complete, that the application complies with all of the applicable requirements of the Tarboro Unified Development Ordinance (UDO) for the development proposed, and that therefore the application to make use of the above described property for the purpose indicated is hereby approved, subject to all applicable provisions of the UDO and the following conditions:

- 1) The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Council, a copy of which is filed in the Tarboro Town Hall. Any deviations from or changes in these plans must be pointed out specifically to the administrator in writing and specific written approval obtained as provided in Section 65 of the UDO.
- 2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.

This permit shall automatically expire within two years of the date of issuance if the use has not commenced or less than 10 percent (10%) of total cost of construction has been completed or there has been non-compliance with any other requirements of the Tarboro UDO.

All street construction on those streets proposed for acceptance by the Town of Tarboro shall be certified by an engineer. Engineering certification is the inspection by the developer's engineer of the street's subgrade, base material, asphalt paving, sidewalks and curb and gutter, when used. The developer's engineer shall be responsible for reviewing all compaction tests that are required for streets to be dedicated to the town. The developer's engineer shall certify that all work has been constructed to the town's construction specifications.

If this permit authorizes development on a tract of land in excess of one acre, nothing authorized by the permit may be done until the property owner properly executes and returns to the Town of Tarboro the attached acknowledgment of the issuance of this permit so that the town may have it recorded in the Edgecombe County Registry.

NORTH CAROLINA

EDGECOMBE COUNTY

IN WITNESS WHEREOF, the Town of Tarboro has caused this permit to be issued in its name, and the undersigned being all of the property above described, do hereby accept this Conditional Use Permit, together with all its conditions, as binding upon them and their successors in interest.

THE TOWN OF TARBORO

ATTEST:

_____(SEAL)
Town Clerk

BY _____
Town Manager

I, _____, a Notary Public in and for said County and State, do hereby certify that Leslie Lunsford, Town Clerk for the Town of Tarboro, personally came before me this day and being by me duly sworn says each for himself that she knows the corporate seal of the Town of Tarboro and that the seal affixed to the foregoing instrument is the corporate seal of the Town of Tarboro, that Troy R. Lewis, Town Manager of said Town of Tarboro and Leslie Lunsford, Town Clerk for the Town of Tarboro subscribed their names thereto; that the corporate seal of the Town of Tarboro was affixed thereto, all by virtue of a resolution of the Town Council, and that said instrument is the act and deed of the Town of Tarboro.

IN WITNESS THEREOF, I have hereunto set by hand and notarial seal this the ____ day of _____, 20____.

_____(SEAL)
Notary Public

My Commission Expires:_____

I (We)_____, owner(s), do hereby acknowledge receipt of this Conditional Use Permit. The undersigned owner(s) do further acknowledge that no work may be done pursuant to this permit except in accordance with all of its conditions and requirements and that this restriction shall be binding upon them and their successors in interest.

Attest:

(Corporate Name)

_____(SEAL)
Secretary

BY _____
President

**NORTH CAROLINA
EDGECOMBE COUNTY**

I, _____, a Notary Public of _____County, N.C. do hereby certify that _____ appeared before me this day and being duly sworn says that he knows the common seal of _____, and is acquainted with _____, who is president of said corporation and he _____, who is secretary of said corporation, saw the said president sign the foregoing instrument and that he, _____, secretary as aforesaid, affixed said seal of said instrument and he, the said secretary, signed his name in attestation of execution of said instrument in the presence of said president of said corporation.

Witness my hand and notarial seal, this the ___ day of _____, 20__.

Notary Public

My Commission Expires: _____

(Not valid until fully executed and recorded)

STATE OF NORTH CAROLINA
COUNTY OF EDGECOMBE

The foregoing certificate(s) of _____ Notary/Notaries
Public of the designated governmental units (is) (are) certified to be correct.

This the ___ day of _____, A.D. 20__.

Register of Deeds

By: _____
Assistant/Deputy Register of Deeds

PREPARED BY:
PLANNING DEPARTMENT
TOWN OF TARBORO
500 MAIN STREET
TARBORO, NORTH CAROLINA 27886

CU- 19-02

DATE: 11-25-19

APPLICATION FOR CONDITIONAL USE PERMIT
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT
TOWN OF TARBORO, N.C.

TO THE PLANNING BOARD AND TOWN COUNCIL:

I, the undersigned, do hereby make application to and petition the Planning Board and Town Council to grant a conditional use permit as required in the Land Development Ordinance. In support of this application, the following facts are shown:

The property sought for conditional use is located on the west side of Baker (street/avenue) between Daniel (street/avenue) and MLK (street/avenue). The address is Baker St. ext. and it is known as lot number(s): _____, block number(s): _____ of Edgecombe County tax map _____ - _____ 01 township. It has a frontage of 3,600 feet and a depth of 1000 feet, containing 65.84 acres.

Parcel 4739-83-7773

The conditional use sought is based on Section(s) 146 of the Tarboro Land Development Ordinance. The property in question is located in a AR-20 zoning district and is proposed for the following use:

Mining or Quarrying Operations, including on-site sales of products.

The following are all individuals, firms or corporations owning property, any portion of which is within one hundred (100) feet of the property involved in this request:

Parcel ID#	Name	Address
473991405200	Troy Lewis	Town of Tarboro P.O. Box 220 Tarboro NC 27886
473994564300	Elliott Gibson	5810 Tar River Cove Dr. Rocky Mt NC 27803
473992627600	Panola Heights	2205 Martin Luther King Dr. Tarboro NC 27886
473992602300	Forrest York	3820 Stevens Mill Rd.
473984170200	Forrest York	Goldsboro NC 27530

I, certify that all information furnished in this application is accurate to the best of my knowledge.

Petitioner: Anderson & Co. Inc Signature: John E. Anderson Pres.
Mailing Address: P O Box 1217
*Property Owner: Anderson & Co Inc Signature John E. Anderson Pres.
Mailing Address: PO Box 1217 Tarboro NC 27884

*Property owner(s) signature is required before application is accepted.

NOTE: IF THE REQUEST IS MADE BY A CORPORATION, THE NAMES AND ADDRESSES OF ALL OFFICERS IN THE CORPORATION MUST BE PROVIDED. A REQUEST FOR "PARALLEL CONDITIONAL USE DISTRICT" MUST ALSO BE ACCOMPANIED BY A LETTER FROM THE OWNER OR AN AUTHORIZED OFFICER OF THE CORPORATION INDICATING THEIR AGREEMENT TO ABIDE BY THE CONDITIONS OF APPROVAL IMPOSED BY THE TOWN COUNCIL.

Legal Description (Metes and Bounds Description):

Parcel # 473983777300
Deed Book page 1700/1145
Date Recorded 9-18-19

Current land use: ag & timber

Anderson & Company Inc @ One E Anderson Trce
Signature

11-25-19
Date

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, JANUARY 13, 2020 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Mayo

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

Sara Valentine, 402 E Park Avenue, Tarboro - Ms. Valentine expressed concerns with gun shots fired on New Year's Eve, lasting around 60 minutes.

Tonia Grimsley, American Cancer Society - Ms. Grimsley requested the Town co-sponsor "Touch A Truck", an event to benefit Relay for Life.

Greg Higgs, 1105 Bradley Avenue, Tarboro - Mr. Higgs also expressed concerns regarding the gun shots fired on New Year's Eve. He expressed the need for activities for youth ages 15-18.

Doris Jones, 1007 E Saint John Street, Tarboro - Ms. Jones expressed concerns with excessive vegetation near Clark Park, she stated it was a safety hazard.

Dylan Brooks, 520 Martin Luther King Jr Drive, Tarboro - Mr. Brooks presented his ideas for a movie he is planning to film in Tarboro.

6. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the Planning Board Report.

Catherine Grimm, Planning Director, presented the Planning Board Report.

Council called for a public hearing at the February Council meeting to approve the Conditional Use Permit application and the Zoning Map Amendment as presented.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

- (1) Approve minutes of December 9, 2019 regular meeting.
- (2) 2018 Tax Levy Adjustment
- (3) 2019 Tax Levy Adjustment
- (4) Tax Collector's Report

Action Items

(5) CDBG Buyout Program Cooperative Agreement

Council authorized staff to execute the Cooperative Agreement with the North Carolina Office of Recovery and Resilience to administer a Community Development Block Grant Buyout Program in Tarboro.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(6) Personnel - Residency Policy

Councilman Brown made a motion, which was seconded by Councilman Woodard that Council adopt the proposed ordinance amending the residency policy for the Town of Tarboro. The motion failed due to a 3 to 5 vote. Councilmembers Woodard, Brown and Jordan voted for the motion. Councilmembers Taylor, Bynum, Jenkins, Mayo and Burnette voted against the motion.

Councilman Woodard made a motion, which was seconded by Councilman Burnette that the proposed ordinance be amended to state that Department Heads must live within a 35 mile radius of Town Hall. After discussing, all members of Council voted against the motion.

Councilman Taylor made a motion, which was seconded by Councilman Jenkins that Council continue to enforce the current ordinance. The motion failed due to a 2 to 6 vote. Councilmembers Taylor and Jenkins voted for the motion. Councilmembers Woodard, Jordan, Bynum, Brown, Mayo and Burnette voted against the motion.

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed by a 6 to 2 vote that Council amend the current Town ordinance 19-05 by removing section (a) which would allow for the Town Mangers discretion while hiring Department Heads. Councilmembers Woodard, Jordan, Bynum, Brown, Jenkins and Mayo voted for the motion. Councilmembers Taylor and Burnette voted against the motion.

(7) Down East Home Consortium Agreement

Staff recommended that Tarboro decline to participate in the Down East Home Consortium at this time.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(8) Budget Amendment - E.L. Roberson Emergency Sewer Repairs

Council approved the budget amendment allocating funds for the emergency repair at the E. L. Roberson Center.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(9) Budget Amendment - Special Olympics Coordinator

Council adopted the budget amendment to appropriate the \$2,500 from Edgecombe County for a Town Staff member to act as the Edgecombe County Special Olympics Coordinator.

Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion.

(10) Appointment - Firemen's Relief Fund Board of Trustees

Council appointed Lee Bell, Fire Chief to serve a two (2) year term and re-appointed Anne Mann, Treasurer to serve another two (2) year term on the Firemen's Relief Fund Board of Trustees.

John Jenkins made a motion, which was seconded by Leo Taylor and , Motion.

8. OTHER REPORTS

A. Town Manager

Troy Lewis introduced Lee Bell as the new Fire Chief.

(1) Council Retreat Proposed Dates: March 7-8, 2020

The annual Council Retreat will be held on March 7-8, 2020, location to be

announced.

(2) Update on Shell Building Project

All documents have been signed, work should begin soon.

B. Town Attorney

No report.

C. Council Members

Councilman Woodard - mentioned the Sara Lee expansion project that is expected to bring 108 new jobs to Tarboro. He is looking forward to Tarboro moving forward in the new year.

Councilman Taylor - mentioned the Sara Lee expansion project, great for economic development.

Councilman Burnette - none.

Councilman Brown - agreed with citizens that recent shootings were a concern and needed to be addressed. Troy stated that he would work with Police Chief on the issue.

Councilman Jenkins - none.

Councilmember Jordan - none.

Councilmember Bynum - wished everyone a Happy New Year.

Councilman Mayo - none.

9. CLOSED SESSION

Councilman Jenkins made a motion, which was seconded by Councilmember Bynum and passed unanimously that Council enter into Closed Session per NCGS § 143-318.11(a)(4).

Councilman Brown made a motion, which was seconded by Councilman Jenkins and passed unanimously that Council enter into Open Session.

- (1) To discuss economic development matters as allowed by NCGS § 143-318.11(a)(4)

10. ADJOURNMENT

Meeting Adjourned.

Steve Burnette made a motion, which was seconded by John Jenkins and Passed, Motion.



*Town of Tarboro, North Carolina
Mayor and Council Communication*

Subject: 2019 Tax Levy Memo

Date: 2/10/2020

Memo Number: 20-09

The Schedule of 2019 Tax Levy Adjusted as of February 10, 2020, attached hereto, lists the valuation and tax amount of one (1) afterlist and one (1) release. The release has been approved by Edgecombe County Tax Assessor's Office.

It is recommended that Council:

1. Order the Tax Collector be charged with afterlist 59 in the amount of \$2,575.70,
2. Enter into the minutes 2019 Tax Levy release number 30 in the amount of \$1.23, and
3. Approve the Schedule of 2019 Tax Levy Adjusted as of February 10, 2020, in the amount of \$3,436,683.50.

ATTACHMENTS:

Description	Upload Date	Type
2019 Tax Levy Memo	2/4/2020	Cover Memo

**TOWN OF TARBORO, NORTH CAROLINA
SCHEDULE OF 2019 TAX LEVY
FEBRUARY 10, 2020**

VALUATIONS

	Real	Personal	Public Service Companies	Dog Tax	GAP	Total
Balance January 13, 2020	584,249,144	209,862,888	39,077,788	0	6,184,072	839,373,892
After list: 59	0	628,220	0	0	0	628,220
Less Releases: 30	0	(300)	0	0	0	(300)
Balance as of February 10, 2020	<u>584,249,144</u>	<u>210,490,808</u>	<u>39,077,788</u>	<u>0</u>	<u>6,184,072</u>	<u>840,001,812</u>

TAX CALCULATIONS

	Real, Personal, & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	GAP	Total
Balance January 13, 2020	3,416,077.63	8,777.54	0.00	828.00	8,425.86	3,434,109.03
After list: 59	2,575.70	0.00	0.00	0.00	0.00	2,575.70
Less Releases: 30	(1.23)	0.00	0.00	0.00	0.00	(1.23)
Balance as of February 10, 2020	<u>3,418,652.10</u>	<u>8,777.54</u>	<u>0.00</u>	<u>828.00</u>	<u>8,425.86</u>	<u>3,436,683.50</u>

ITEMIZED RELEASES

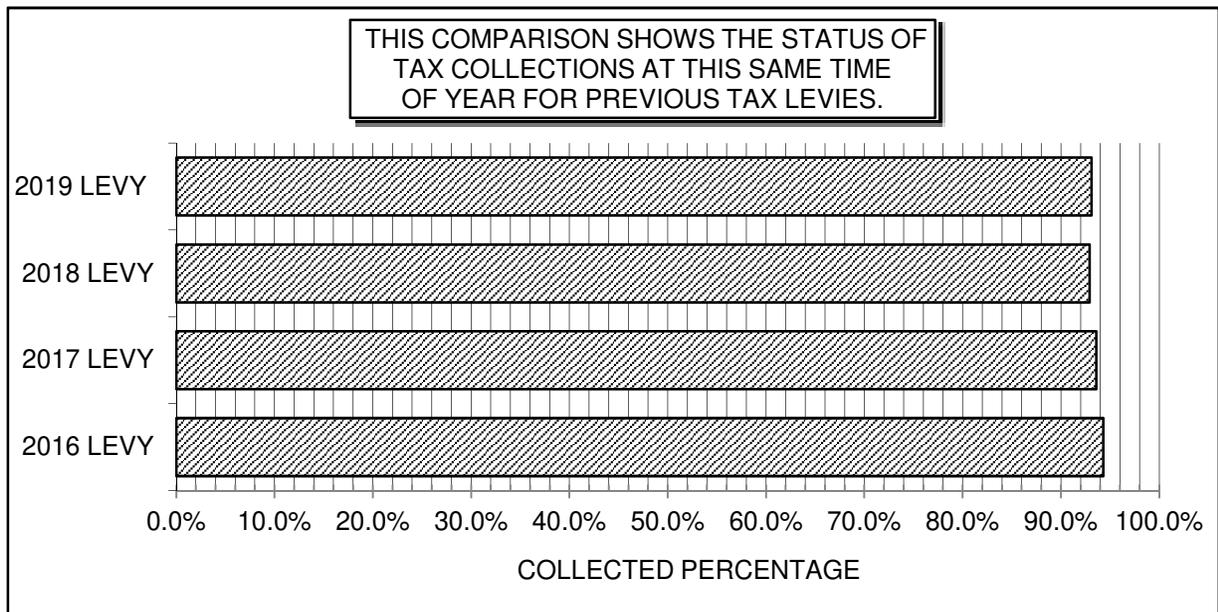
Rel. No.	Name/Description	Acct. No.	Real, Personal & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	GAP	Total
*30	Clarence Eugene Taylor	8559	1.23	0.00	0.00	0.00	0.00	1.23
Total Releases			<u>1.23</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.23</u>

*approved by Finance Officer

TOWN OF TARBORO, NORTH CAROLINA
TAX COLLECTOR'S REPORT
For the Year Ended January 31, 2020

Levy Year	Current Fiscal Year Charges	<u>COLLECTIONS</u>		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2019	3,241,304.53	335,135.56	3,027,980.38	213,324.15	93.45%
2018	118,783.81	1,977.06	71,006.30	47,777.51	98.53%
2017	39,121.34	1,750.56	11,206.89	27,914.45	99.13%
2016	27,200.68	165.57	4,871.89	22,327.79	99.32%
2015	22,038.29	186.30	4,199.38	17,838.91	99.47%
2014	15,446.54	265.40	1,840.18	13,606.36	99.60%
2013	11,606.09	2.71	1,123.75	10,482.34	99.70%
2012	10,342.53	173.69	1,367.28	8,975.25	99.75%
2011	6,552.14	105.26	705.09	5,847.05	99.84%
2010	4,251.40	47.49	456.30	3,795.10	99.88%
Prior	11,421.38	65.82	1,173.86	10,247.52	-
Subtotal	<u>3,508,068.73</u>	<u>339,875.42</u>	<u>3,125,931.30</u>	<u>382,136.43</u>	
		<u>2,671.85</u>	<u>18,807.46</u>	<== Interest on Taxes	
Net Tax Collections ==>		342,547.27	3,144,738.76		
		0.00	0.00	<== Privilege Licenses	
		0.00	0.00	<== Electronic Gaming	
		<u>0.00</u>	<u>0.00</u>	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		<u>342,547.27</u>	<u>3,144,738.76</u>		

prepared by: Leslie M. Lunsford, Collector of Revenue





Town of Tarboro, North Carolina Mayor and Council Communication

Subject: American Cancer Society - Touch-A-Truck Event

Date: 2/10/2020

Memo Number: 20-10

Representatives from the American Cancer Society have asked the Town to co-sponsor an event to raise money to fight cancer in this area. The event would take place in the parking lot of Indian Lake Sports Complex on Saturday, September 12, 2020. The Town is being asked to provide in-kind services, including facilities, trash containers, trash collection, and other items as necessary to carry out the event. The Town is also being asked to participate by including Town vehicles and equipment for display and interaction by the public.

It is recommended that Council vote to co-sponsor the American Cancer Society's Touch-A-Truck event on September 12, 2020 and authorize staff to work with organizers on the same.



***Town of Tarboro, North Carolina
Mayor and Council Communication***

Subject: NCDOT - SpringFest Street Fair and Vidant Hospital Blue Ribbon Kidz Day Event

Date: 2/10/2020

Memo Number: 20-11

Town staff is currently working on co-sponsoring a SpringFest Street Fair and Kidz Day Event with the Tarboro Development Corporation. In order to receive approval from the North Carolina Department of Transportation (NCDOT) to close Main Street for the event, it is necessary to adopt an ordinance declaring the road closure.

It is recommended that Council adopt the attached ordinance declaring the closure of N. Main Street from Pitt Street to Park Avenue.

ATTACHMENTS:

Description	Upload Date	Type
SpringFest Street Fair Ordinance	2/4/2020	Ordinance

ORDINANCE NO. _____

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR A
SPRINGFEST STREET FAIR & VIDANT HOSPITAL BLUE RIBBON KIDZ DAY
EVENT**

THE TOWN COUNCIL OF THE TOWN OF TARBORO ORDAINS:

WHEREAS, the Town Council of the Town of Tarboro acknowledges a long tradition of co-sponsoring events for the pleasure of its citizens; and

WHEREAS, the Town Council of the Town of Tarboro acknowledges its citizens realize a financial benefit from holding a special Springfest Street Fair & Kidz Day Event; and

WHEREAS, the Town Council of the Town of Tarboro acknowledges an event requires approximately two (2) hours to include installing traffic control, and for removing traffic control and litter after the event is over;

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Tarboro pursuant to the authority granted by N.C.G.S. 20-169 that they do hereby declare a temporary road closure during the day and time set forth below on the following described portion of a State Highway System route:

Date: Saturday, April 18, 2020

Time: 7:30 AM – 3:30 PM

Closure Description: N. Main Street (NC 33) between Pitt Street and Park Avenue

This ordinance to become effective when signs are erected giving notice of the limits and times of the event, and implementation of adequate traffic control to guide through vehicles around the event site.

Adopted this 10th day of February, 2020.

Joseph W. Pitt, Mayor

Attest:

Leslie M. Lunsford, Town Clerk



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: NC Dept of Commerce Building Reuse Program - Project Paris

Date: 2/10/2020

Memo Number: 20-12

The Town of Tarboro intends to assist in an expansion project at Sara Lee by requesting funding assistance from the North Carolina Department of Commerce from its Building Reuse Program. The expansion project is anticipated to bring an additional 108 jobs and over \$19 million of investment to Tarboro.

The Town will work with Carolinas Gateway Partnership to provide a cash match of at least 5% of the grant request amount.

Therefore, it is recommended that Council adopt the attached resolution supporting the Building Reuse Program grant application and authorizing the Town Manager to sign documents related to the same.

ATTACHMENTS:

Description	Upload Date	Type
Building Reuse Program Authorizing Resolution	2/5/2020	Cover Memo

AUTHORIZING RESOLUTION BY THE TOWN OF TARBORO

for the

North Carolina Department of Commerce

Building Reuse Program

“Project Paris”

WHEREAS, The North Carolina General Assembly has authorized funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovating vacant buildings, and implementing research and demonstration projects, and

WHEREAS, the Town has need for and intends to assist in the renovation of a vacant building in a project described as the "Project Paris"; and

WHEREAS, the Town intends to request funding assistance from the North Carolina Department of Commerce from its Building Reuse Program for the project;

NOW THEREFORE BE IT RESOLVED, BY THE TARBORO TOWN COUNCIL:

That the Town is in full support of the application and the project, if funding is received, and

That the Town and the Carolinas Gateway Partnership will arrange for a local cash match of at least 5% of the grant request amount, and

That the Town has substantially complied or will substantially comply with all State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto, and that Troy R. Lewis, Town Manager, is authorized to execute any additional documents pertaining to the grant application as requested by the North Carolina Department of Commerce.

Adopted this the 10th day of February, 2020 in Tarboro, North Carolina.

Joseph W. Pitt, Mayor

ATTEST:

Leslie Lunsford, Clerk

(Seal)



*Town of Tarboro, North Carolina
Mayor and Council Communication*

Subject: Traffic Schedule - Signage

Date: 2/10/2020

Memo Number: 20-13

The Traffic Schedule needs to be amended in several places due to East Church Street being changed to a 2-way street. While reviewing the Traffic Schedule, it was discovered that there were several areas where changes had been approved, but the Traffic Schedule had not been updated to reflect those changes.

It is recommended that Council adopt the attached resolution amending the Traffic Schedule as described above.

ATTACHMENTS:

Description	Upload Date	Type
Traffic Matters	1/22/2020	Resolution Letter

**TOWN OF TARBORO
TOWN COUNCIL
February 10, 2020**

RESOLUTION AMENDING THE TRAFFIC SCHEDULE OF THE TOWN OF TARBORO ADOPTED AS REQUIRED BY ARTICLE IX ENTITLED "TRAFFIC SCHEDULES" OF CHAPTER 19 ENTITLED "TRAFFIC" OF THE CODE OF ORDINANCES, TOWN OF TARBORO, NORTH CAROLINA, TO AMEND SUBSCHEDULES (4),(6),(9),(10),(15),(22) AND (23) RELATING TO STOP SIGNS, NO RIGHT TURN INTERSECTIONS, NO LEFT TURN INTERSECTIONS, ONE WAY STREETS, PARKING PROHIBITED AT ALL TIMES, PARKING LIMITED TO TWO HOURS AND PARKING LIMITED TO ONE HOUR.

WHEREAS, the Town Council of the Town of Tarboro pursuant to and in accordance with G.S. 160A-77 and 19-267 of Chapter 19 entitled "Traffic" of the Code of Ordinances, Town of Tarboro, North Carolina, has adopted Traffic Schedules for said Code of Ordinances; and

WHEREAS, it has been determined that Subschedules (4), (6), (9), (10), (15), (22) and (23) of said Traffic Schedule should be amended as hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro that Subschedule (4), (6), (9), (10), (15), (22) and (23) of said Traffic Schedule is hereby amended to read as follows:

Subschedule (4) Stop Signs

Additions

<u>Stop On</u>	<u>Directions</u>	<u>Before Entering</u>
Henry Ln.	Going South	W. Wilson St.

Subschedule (6) No Right Turn Intersections

Deletions

<u>From</u>	<u>Onto</u>	<u>When Traveling</u>
St. Andrew Street	E. Church St.	North

Subschedule (9) No Left Turn Intersections

Deletions

<u>From</u>	<u>Onto</u>	<u>When Traveling</u>
Main Street	E. Church Street	South

Subschedule (10) One Way Streets

Deletions

<u>Street</u>	<u>Extent</u>	<u>Direction</u>
E. Church Street	From Main Street to St. Patrick Street	East

Subschedule (15) Parking Prohibited at All Times

Additions

<u>Street</u>	<u>Side</u>	<u>Extent</u>
E. Church Street	North	From its intersection with Main Street in a easterly direction to St. Patrick St.

Subschedule (22) Parking Limited to Two Hours

Additions

<u>Street</u>	<u>Side</u>	<u>Extent</u>
E. Church Street	South	From its intersection with Main Street in a easterly direction to St. Andrew St.

Subschedule (23) Parking Limited to One Hour

Additions

<u>Street</u>	<u>Side</u>	<u>Spaces</u>	<u>Extent</u>
E. Church Street	South		From its intersection with St. Andrew Street in a easterly direction to St. Patrick St.

BE IT FURTHER RESOLVED that this Resolution be effective upon its adoption.
Adopted the 10th day of February, 2020.

Joseph W. Pitt
Mayor



*Town of Tarboro, North Carolina
Mayor and Council Communication*

Subject: Appointment for March - Historic District Commission

Date: 2/10/2020

Memo Number: 20-14

The (4) four year term for Eugene Muse will expire March 2020.

It is recommended that Council be prepared to appoint an individual to fill the expired term at the March Council meeting.