



Beaver Island
Michigan

Supervisor's Lens

Notes to Township Board Members from Supervisor Kathleen McNamara

MAY 1, 2020

VOLUME 5, NUMBER 4

SJTGC = St James
Township
Governmental
Center
SJTH = St James
Township Hall



Monday and
Tuesday March 9
& 10 @ SJTGC
**March Board of
Review**

Tuesday May 5 @
7am – 8pm @
SJTH **May
Election**



Wednesday May
6 @ 5:30PM @
SJTH **Regular
Board Meeting**

**St James
Township
Board**

Finance

Included in this board packet is the monthly finance report and minutes of the most recent finance committee meeting. The clerk will send the monthly Standard Budget Report which shows adopted budget revenue and expenditure categories compared to what has been received and spent each month; the clerk will email a copy to board members and have a hard copy at the meeting. She will also forward a copy of the bills for payment – please contact her if you have questions about the bills.

I am working on an updated 2020 Schedule of Wages and will get it to you early next week. The board has adopted an updated version of this document each year since 2017.

Coronavirus Pandemic

You have all been receiving the Public Statements that I have been drafting in cooperation with Peaine Township Supervisor and based upon input from local, regional, state and national health officials. At the May 5th meeting I will share most current information about the pandemic and ask for township board guidance on issues that directly impact the township. One such item, is the recommendation of the finance committee to waive any late fees for sewer customers until September 1, 2020.

Public Works Committee

Included in this board packet are minutes from the most recent PWC meeting. There is also a municipal marina Staffing Guidelines document that shows the basic expectation for staffing this summer. I would like the board to approve this with the understanding that these are guidelines only and will undoubtedly change based upon what the summer brings in terms of state directives about operation of marinas and completion of certain work at the marina north. The guidelines are based upon typical needs for a summer where the marina south is open from mid-May – September and the marina north from late June – September. I will also be asking the board to adjust the seasonal rate at the marina north to reflect the shorter expected season there.

Update on Marina North Property

I will provide and update on timeline for project completions at Marina North as well as details about the work to be done under the direction of contractor Lowell Eastman (Northern Woodworks, Inc). The permit paperwork for work on the fuel dock, boat launch and raising of docks has been submitted to the Army Corps of Engineers.

Beaver Island Broadband Consortium

The broadband consortium is scheduled to meet at noon on May 5th – I will provide and update on that meeting and next steps in this project at our May 6th meeting.

Wednesday May
20 @ 11:00AM @
SJTGC **Public**
Works
Committee



Monday May 18
@ 1:00PM @
SJTGC **Finance**
Committee
Meeting



Ballot Language for August 2020 Millage Renewal

Several township millages expired with the winter 2019 tax levy and need to be renewed this year. The ballot language is included in this packet and is summarized here:

PURPOSE	MILLAGE RATE	EXPIRATION
Township Operational	3.2500	December 2023
Airport	1.0000	December 2023
Transfer Station	1.7500	December 2023
BI Historical Society	.2500	December 2023
BIEMS	3.0000	December 2023

The board needs to approve the ballot language and voters must approve the requests in August for the millages to be levied in December of 2020. The millage rate approved by voters reflects the highest amount that can be levied in for a given purpose.

Lawn Maintenance Bids

Included in this packet is the bid tabulation for lawn maintenance needs. There were two very qualified bidders for the work. Based upon review of bid amounts which identified 20 properties, it was decided to recommend to split the work between the two bidders.

Recommendation: Offer care of the following properties to **Jean's Lawn Service:** Governmental Center, Lot next to Veteran's Park, Municipal Dock North, Spring Cleanup at Municipal Dock North and South, Font Lake Landing Area, Township Cemetery including Spring Cleanup. Offer care of the following properties to **Scott's Mowing:** Township Hall, Lighthouse Park, Public Restrooms, Municipal Dock South, Bike Path from town to campground, Public Beach, Township Campground including Spring Cleanup, Sheriff's Residence and Lot across the street, Paradise Park, Tennis Court, Drain Field.

BIESA – Appoint members to BIESA board

In a recent review of board membership, it was noticed that my term on BIESA expired in March 2020 – I am willing to continue to serve on this authority board if township board agrees. It is for a three-year term expiring March 2023. Further, we should by motion recognize that Jim McDonough is serving a term that expire March 2021.

AT&T Lease

I will update the board on this at the meeting on May 6th.

Veteran's Preference

I will update the board on this at the meeting on May 6th.