



Beaver Island
Michigan

Supervisor's Lens

Notes to Township Board Members from Supervisor Kathleen McNamara

DECEMBER 28, 2018

VOLUME 4, NUMBER 1

SJTGC = St James
Township
Governmental
Center
SJTH = St James
Township Hall



Wednesday
January 2 @
5:00PM @ SJTH
**Regular Board
Meeting**

Tuesday December
11 @ 10:00AM @
SJTGC **December
Board of Review**

Tuesday January 11
@ 5:00PM @ BICS
**Telecommunications
Advisory
Committee**

Monday January
11 @ 1:00PM @
SJTGC **Finance
Committee
Meeting**

Finance

The monthly finance report and the Finance Committee meeting minutes are attached as part of this board packet. I will be setting up meetings with budget area leaders in the next couple of week: Gillespie, general fund /Martin, street & road fund / McDonough, dock and sewer funds. The meetings will give us a chance to identify potential items for inclusion in next year's budget.

Recreation Passport Grant and Public Works Committee Meeting

As all of you know, the township has been notified that it will receive the \$150,000.00 grant for Campground Improvements. The public works committee met on December 7 and minutes are attached. The main agenda item was the discussion of the Recreation Passport Grant and likelihood of St James Township Campground improvements. The committee reviewed the 52 page document: MDNR Development Project Procedures. The document provides information we need for implementation and procedures which must be followed as we accept the grant:

1. Project Agreements
2. Plans, Specifications and Bid Documents
3. Contractor/Vendor Selection
4. Project Changes and Amendments
5. Reimbursement Requests
6. Post-Project Completion Obligation and Program Recognition

I am developing the timeline to share with the board, hopefully at the January meeting, so the project can move forward as quickly as possible. One of the first items in implementation calls for the grantee (township) to secure a Prime Professional who prepares plans, specifications and bid documents for project; seals documents and submits to state for approval. At the January meeting, I am asking the board to authorize me to solicit RFPs for this position; I would solicit RFPs from at least three companies. Per the notifying email, "Beginning in January, you may, begin to incur costs associated with the preparation of plans, specification, and bid documents for your project".

Ordinance to Regulate the Movement of Wood to Beaver Island

I am attaching the ordinance that we discussed at the last meeting, with just one grammatical change. At the last board meeting, the question of Christmas Tress being transported to the island was brought forward and I followed up on that; it is my understanding that Christmas Tree growers are regulated by the Michigan Department of Agriculture and thus would meet the requirements of wood that can be moved to the island. I have not heard from any of you that you have major concerns or that you want more information, so I am proposing that we have final discussion on this ordinance and take it to a vote.

Feel free to stop in or give me a call if you have any questions or want anything added to the agenda.

Kitty

FEMA Floodplain Information

As I mentioned last month, the township (all Michigan Municipalities) received notification that our township has our townships has designated flood hazard areas. Because of this the township should join the National Flood Insurance Program so individual property owners in our township can buy flood insurance if they wish. If I receive further information from our attorney before the January board meeting, I will share it with you.

Potential JA Woollam Foundation Potential Conservation Easement Terms

There continues to be discussion between Andersons and JAW about purchase of the marina project. I just received an email from the JAW Foundation with an attached conservation easement which Little Traverse Conservancy's board of directors has approved contingent, of course, on a successful sales agreement between Anderson and JAW Foundation. The township would have to agree to the terms of the conservation easement in order for the sale to go through and I have this as an agenda item for the January 2 meeting. I will get you more information before the meeting about the potential easement and ramifications for the township. I have attached a slightly updated draft timeline (you have seen a previous version) for you to review and for the board to discuss at the January 2 meeting. It is likely that we may have a special meeting to discuss this further

Reschedule March Regular Board Meeting

I would like to reschedule the March 6, 2019 meeting, if possible. I will be on vacation for the 2 weeks prior, returning to the island on the 5th which doesn't give much time for meeting preparation. I suggest March 13th.

**Happy
New Year!**