



**SOMERVILLE CITY COUNCIL
NOTICE OF A REGULAR MEETING**

January 8, 2019

6:15 PM

**SOMERVILLE SENIOR CITIZENS CENTER
17510 SH 36 SOUTH, SOMERVILLE, TEXAS**

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE.

4. CITIZEN'S COMMENTS (5 Minutes)

To comply with Ordinance No. 05-007A, Rules of Conduct at Council Meetings, Section 2 and Section 3(a). Citizens signing up to speak at the beginning of council meetings under the item "Citizens Comments" shall, upon being recognized by the Mayor, have five (5) minutes to address the City Council. No citizen shall have more than five (5) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before, during or after the City Council Meeting.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

5. PRESENTATIONS

A. Junk Vehicle Abatement Program definitions and over view.

6. REPORTS

- A. Police Department Activity Report
- B. Municipal Court Activity Report
- C. Public Works Activity Report
- D. Code Enforcement Activity Report
- E. Visitor's Center Activity Report

7. CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

A. APPROVAL OF MINUTES:

Discuss, consider and approve (disapprove) Minutes of the December 11, 2018 and December 18, 2018 City Council Meetings.

B. FINANCIAL MATTERS:

Discuss, consider and approve (disapprove) Financial Report, Sales Tax Report and Payment Report for December 2018.

8. PUBLIC HEARING

The Mayor shall close the open meeting at this time and open the Public Hearing for the purpose of: Request for a Specific Use Permit at 850 Long Bridge Road for the placement of a new single wide HUD Code Manufactured Home for residential use for an employee of the property owner's business.

The Mayor shall close the Public Hearing at this time and reconvene to regular session.

9. UNFINISHED BUSINESS

N/A

10. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss

any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

RECONVENE

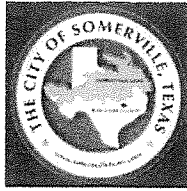
The City Council will return to open session in the City Council Chamber for possible deliberation and action as a result of the Executive Session (IF ANY).

11. NEW BUSINESS

Action Item(s)

- A. Discuss, consider and approve (disapprove) or conditionally approve the request for a Specific Use Permit at 850 Long Bridge Road for the placement of a new single wide HUD Code Manufactured Home.
- B. Discuss, consider and approve (disapprove) Nomination for the 2018 Steve Hodges Outstanding Citizen Award.
- C. Discuss, consider and approve (disapprove) times and days that the emergency siren will be tested to insure that it is in proper working order in case of a real emergency.
- D. Discuss, consider and approve (disapprove) the expenditure of funds for the electrical upgrades by Bayer electric required at Heritage Square for the GCAA project.
- E. Discuss, consider and approve (disapprove) adding City Administrator, Ismael "Danny" Segundo as a signatory to the City of Somerville Consolidated Cash Checking Account; the Payroll Checking Account; and the City Safe Deposit Box; and make any other changes at the discretion of the City Council.

12. Adjourn.



Memo To: Honorable Mayor and City Council Members

From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

Date: January 3, 2019

Subject: Junk Vehicle Abatement Program

Background: Mayor Edwards requested that code enforcement provide a report with details about the abatement regulations and the proposed junk vehicle abatement program to the city council and to the public.

Attachments:

1. Identification of a Junk Vehicle
2. Handout with illustrations of identification factors
3. Proposed program details

Identification of a Junk Vehicle
(City Ordinance is the same as state law, Chapter 683)

DEFINITION. In this subchapter, "junked vehicle" means a vehicle that is self-propelled and:

- (1) does not have lawfully attached to it:
 - (A) an unexpired license plate; and
 - (B) a valid motor vehicle inspection certificate; and,
- (2) is:
 - (A) wrecked, dismantled or partially dismantled, or discarded; or
 - (B) inoperable and has remained inoperable for more than:
 - (i) 72 consecutive hours, if the vehicle is on public property; or
 - (ii) 30 consecutive days, if the vehicle is on private property

IN OTHER WORDS:

If a vehicle is dismantled or partially dismantled (long term "repairs", parts cars, vehicle components stored on site, "project" cars) and does not have a current plate and/or sticker, it is a junk vehicle when it is observed.

If a vehicle is wrecked (not dinged, or with damage from a fender bender) and does not have current license plate and/or stickers, it is a junk vehicle when it is observed.

If a vehicle is discarded (e.g. a tenant leaves the vehicle at a rental property, owners move out of a residence and leave a vehicle on the property or on the street or alley adjacent to the property, or someone leaves a vehicle on public property like a park) and the license plate and/or sticker is not current, it is a junk vehicle when it is observed.

If a vehicle is just sitting somewhere with no apparent major damage, and it does not have current plates and/or stickers, then the city is entitled to assume it is inoperable after thirty days (private property) or 72 hours (public property, like at a curb, or in an alley); and if that assumption is correct, it is a junk vehicle.

Looking at it backwards, a vehicle is NOT a junk vehicle, if it is not wrecked, dismantled or discarded, and the owner can demonstrate that it is operable, regardless of whether or not it has current plates and/or inspection stickers, and regardless of whether or not the owner drives it on a regular basis. If the owner can get into the car, put the key in the ignition, start the vehicle, and drive it forwards and backwards, there is no case.

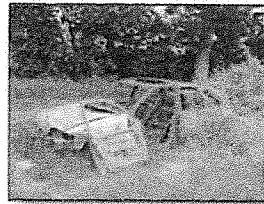
Two other conditions apply:

1. The junk vehicle rules only apply to vehicles intended to be self-propelled such as: passenger vehicles, motorcycles, farm trucks, drivable RV's, certain boats and motors, airplanes, and commercial vehicles such as panel trucks or vans and semi-tractor trailers. It does not apply to: towable RV's, trailers, bicycles, towable campers, etc.
2. The junk vehicle regulations only apply to vehicles that are visible from the right-of-way or public place at any time of year. So if a vehicle is behind an OPAQUE fence, or in a garage or shop on private property, it is not a junk vehicle. Vegetative plantings such as cultivated bushes or trees (not tall grass or vines) can also act as screens, provided that they screen the vehicle from view all year, not just in the summertime. NOTE: Car covers are not screens, and do not under any circumstances exempt a vehicle from the regulations.

In each case, notice must be given to all parties with an interest in the vehicle. Parties with an interest may include: the owner(s), the lienholder(s), previous owners if someone has not re-licensed the vehicle or reported a sale to the DPS, the owner of the property the vehicle is on, the tenant of a property the vehicle is on, and the owner/tenant of property adjacent to the location of the vehicle. The vehicle, property owners and tenants may all be cited for failure to respond to a notice sent about the vehicle.

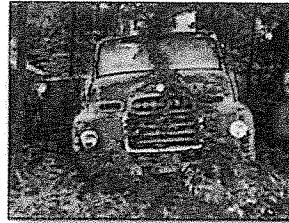
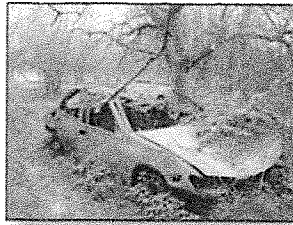
If it is not possible to identify the owner of such a vehicle, the property owners are notified anyway, a sticker or tag may be placed on the vehicle, and/or notice that the vehicle is in violation may be placed in the newspaper of record.

ATTACHMENT 2



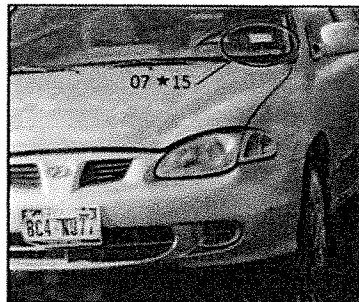
Junk Vehicle Abatement Program

Somerville, Texas



DEFINITION. In this subchapter, "junked vehicle" means a vehicle that is self-propelled and:

- (1) does not have lawfully attached to it
 - (A) an unexpired license plate; and
 - (B) a valid motor vehicle inspection certificate; and,
- (2) is:
 - (A) wrecked, dismantled or partially dismantled, or discarded; or
 - (B) inoperable and has remained inoperable for more than:
 - (i) 72 consecutive hours, if the vehicle is on public property; or
 - (ii) 30 consecutive days, if the vehicle is on private property



Is this a junk vehicle?

- ☒ Intended to be self propelled
- ☒ expired inspection sticker attached
- ☒ Expired license plate
- ☐ wrecked
- ☐ dismantled or partially dismantled
- ☐ Discarded (in owner's yard, so no)
- ☒ First observed 10/26/2018 (30 days+)
- ☒ Visible from public street

Meets all of the criteria, so unless owner proves it is operable, YES!



Is this a junk vehicle?

- ☒ Intended to be self propelled
- ☐ expired inspection sticker attached
- ☒ No License plate
- ☐ wrecked
- ☒ dismantled or partially dismantled
- ☐ Discarded
- ☒ First observed 10/26/2018 (30 days+)
- ☒ Visible from public street

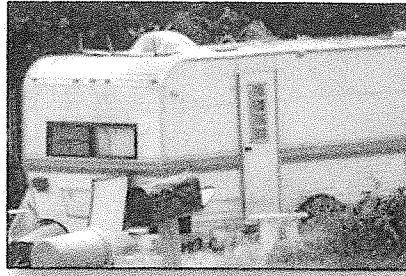
YES!



Is this a junk vehicle?

- ☒ Intended to be self propelled
- ☒ no inspection sticker attached
- ☒ no license plate
- ☐ wrecked
- ☐ dismantled or partially dismantled
- ☐ Discarded
- ☐ Visible from public street

NO!



Is this a junk vehicle?

X Intended to be self propelled

- NA expired inspection sticker attached
- ✓ No license visible
- X wrecked
- X dismantled or partially dismantled
- X Discarded
- ✓ Visible from public street

NO! Regulations not applicable



Is this a junk vehicle?

? Intended to be self propelled

- ? inspection sticker attached
- ✓ license plate current
- X wrecked
- ?? dismantled or partially dismantled
- X Discarded
- ✓ Visible from public street

Trick question for the city attorney, but usually trailers do not fall under the junk vehicle regs.

The defining tests is whether it is operable!

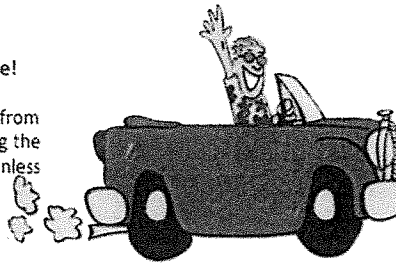
If the vehicle appears to have been moved from place to place, even on the same site during the verification period, we don't send notice (unless the vehicle is being pushed or towed)

OR






If the owner can demonstrate operability at any time prior to the expiration of the ten day abatement period,

OR

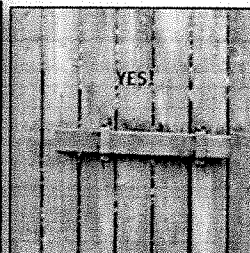
If the owner can demonstrate that the vehicle is operable during court proceedings, (by driving it to the hearing, for example)

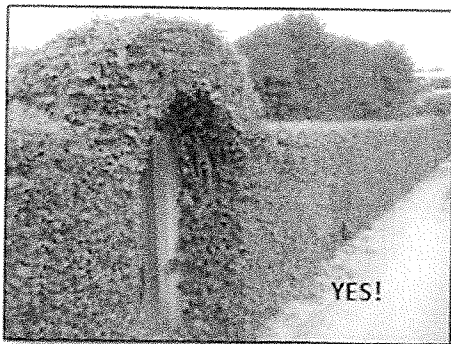


Operable:

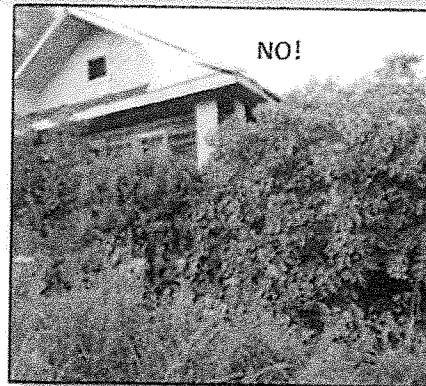
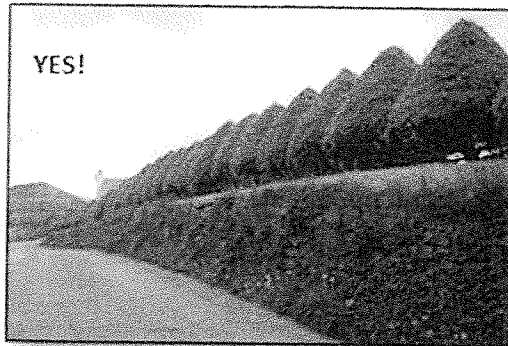
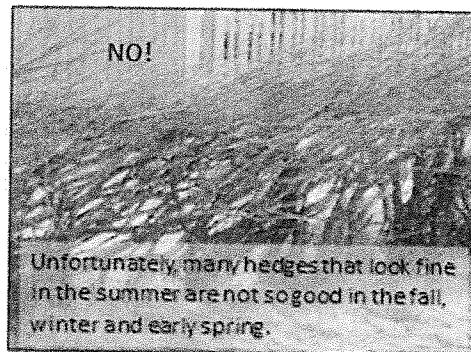
- KEY 
- IGNITION 
- DRIVE FORWARD 
- BACK UP 
- CASE CLOSED 

What type of fence is an adequate screen?

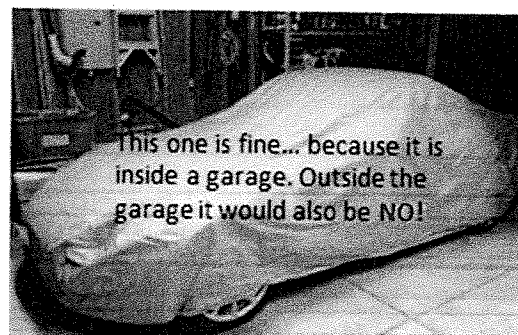
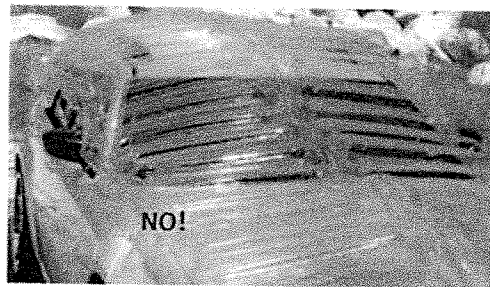
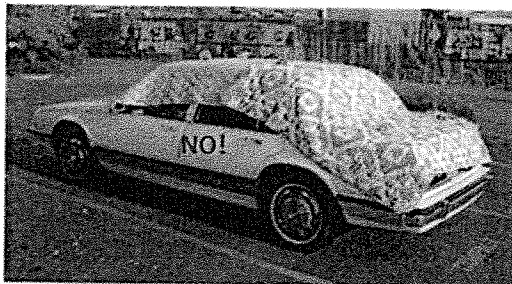




Vegetative screening...



Car covers are not a permissible form of screening. A junk vehicle with a car cover is just harder to identify, not any less of a violation; and not much harder to prosecute.



ATTACHMENT 3

Process for Junk Vehicle Abatement Program

Public Awareness program:

1. Presentation at City Council Meeting for elected official awareness of program.
2. Article in Burleson County Tribune describing the process and approach and notifying the public of the step up. Scheduled for January 10, 2019 edition.
3. Alert for program start on digital sign – January 10, 2019.
4. Website information to be added by January 22, 2019.
5. Advisory postcards out by January 24, if possible; if not, February 8 is next possible date. May mail out in batches instead. Focus on long standing violations, and wrecked, dismantled or discarded vehicles since there is no thirty day wait period.

Abatement Process:

1. Identify potential junk vehicles from the public way (on going), photograph each vehicle, including license plate and note address or location
2. Identify Owner of vehicle and any liens against the title per DMV
3. Identify property owner(s) through Appraisal District, utilities records, tax office, etc.
4. Identify tenants, if any through utility records
5. Verification Period:
 - a) If vehicle is wrecked, disassembled, or partially disassembled, recheck 5 days after initial observation, if the vehicle is in the same condition and location initiate violation notice letter.
 - b) If property appears to be vacant, compare the vehicle ownership to the property ownership, if the vehicle does not belong to the owner, assume that it has been discarded, and initiate violation notice letter after a five day recheck.
 - c) If vehicle does not fall under one of the other categories, but seems likely to be in violation, recheck no less than thirty days after first observation or report.
 - d) If a lien shows up on the title information from DMV, regardless of the age of the lien, contact the lienholder by phone. If the lienholder does not respond or provide a written statement that they have no interest in the vehicle or that the lien has been removed, they will also need to receive a violation notice letter (concurrent with others for the vehicle).
6. When verification is complete, send violation notice letter to all interested parties by Certified Mail, Return Receipt Requested (\$6.77/letter) with 5 day return request as required by law, and by regular mail. Note: the post office will not honor the five day return request. CMRRR letters are held for 21 days, with three delivery notices or attempts, after which the returned letter must go through Houston, even if the delivery address is a local P.O. Box. Returns generally take at least 28 days, sometimes longer. If the CMRRR is delivered, the green card must still be processed by Houston, so the soonest we receive proof of delivery is about 7-10 days.
7. If the letters are delivered, and the green card is returned, the owner is required to abate the nuisance within ten calendar days of the date the notice was mailed. However the law also states that that no less than ten days' notice must be provided, and since in the past year routine deliveries often take up to a week, the time frame must be handled with care. Further, if the letter is returned to the office undelivered (the law does not exempt a specific reason for non-delivery, such as "refused"), then no further actions can be taken for 11 days after the date of the return.

8. If the vehicle is not abated timely, then the next step is to go to court. In order for any vehicle to be abated (removed) by the city, there must be a conviction in the municipal court, and the judge must sign an order for the vehicle to be removed. At the hearing it is assumed that the vehicle in question is inoperable unless the owner demonstrates that it is operable (key-ignition-forward-backward). The judge may, at his discretion permit additional time for the abatement (removal, repair, licensing) of the vehicle. He may also grant deferred disposition. In this case the defendant must enter a plea of not guilty or no contest, and must complete a required action (abate the vehicle within a given time and not repeat the offence or commit a similar offense for a given period of time) after which the violation may be expunged. The maximum fine for a violation of this ordinance is \$200.00.
9. If the court finds the defendant guilty, or allows for deferred adjudication, and the vehicle owner does not comply, the judge will issue a court order to remove the vehicle. A vehicle ordered to be removed under this regulation cannot be reclaimed, reconstructed or made operable after removal is ordered. Notice of removal must be given to the DMV, and the title for the vehicle is destroyed.
10. The court order will be turned over to the police, who will contact a wrecker with a non-consent tow license, and the vehicle will be removed and scrapped, crushed or parted out. These tows are considered non-consent tows, and specific state licensure requirements must be met by the drivers, vehicles, firms and facilities involved in this activity. The only operator meeting these requirements locally is Schoppe Auto. Please note that Mr. Schoppe will not be involved in the identification of vehicles or owners of such vehicles, the decision on the timing of abatement notices, or any court actions brought against the owners of such vehicles. If there was more than one non-consent tow operator locally, the tows would be rotated between the companies; this is a sole source situation.
11. The regulations are not slanted towards the city, but towards vehicle owners. The intent is not to prohibit or prevent owners of older vehicles from legally parking operable vehicles on their property. But the vehicles need to be maintained in good working order, should be licensed appropriately, and the property they are on needs to be maintained, mowed and cleaned regularly.
12. We will provide resource information to owners faced with abating a junk vehicle wherever possible. Resources may include information on transferring the title from a deceased relative, information on how to apply for a lost title, and whenever possible, information on removal options.

SOMERVILLE POLICE DEPARTMENT CITY OF SOMERVILLE



214 8th Street, P.O. Box 159, Somerville Texas
77879-0159 Phone: (979) 596-1633 FAX: (979) 596-2235

MONTHLY REPORT FOR DECEMBER 2018 SOMERVILLE POLICE DEPARTMENT

To: City Council of Somerville, Texas

From: Chief Craig Wise

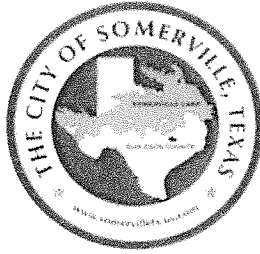
Offenses for the Month of December 2018

Family Disturbance/Violence	0
Driving While License Invalid	2
DWI	1
Drug Arrest	2
BURGLARY	2
Warrant Arrest	3

Citations issued	219
Warnings	151 (written and verbal)
Accidents	4
Reports/Supplements	38
Calls for Service	38 (232 security checks)
Total Arrest	12

December 2018

DATE	DEPOSITS		OFFICER	# OF CITATIONS per month
1		8	940	
2		6	941	
3		7	942	25
4		2	943	
5		4	944	38
6	\$4,802.80	0	945	4
7	\$ 468.62	11	946	
8		3	947	125
9		15	948	
10		5	949	27
11		2		
12		5		219
13	\$1,708.50	2		
14	\$ 2,357.66	12		
15		13		
16		8		
17		8		
18		6		
19		8		
20	\$ 4,850.00	6		
21	\$ 2,552.50	6		
22		15		
23		15		
24		7		
25		5		
26		0		
27	\$ 5,825.70	7		
28		5		
29		14		
30		9		
31	\$ 1,432.10	5	CITY	STATE
\$ 23,997.88		219.00	\$3,004.58	\$ 1,798.22
TOTAL DEPOSITS			\$191.24	\$ 277.38
TOTAL CITATIONS			\$1,042.33	\$ 666.17
CALL #			\$1,289.34	\$ 1,068.32
940			\$3,519.82	\$ 1,330.18
942	SUAZO		\$1,753.63	\$ 798.87
944	RYAN		\$3,959.33	\$ 1,866.37
945	WOOLSEY		\$793.75	\$ 638.35
947	LOEBLEIN		\$15,554.02	\$ 8,443.86
949	SEATON			



PUBLIC WORKS MONTHLY REPORT TO CITY COUNCIL

TO: Honorable Mayor and City Council

SUBMITTED BY : Joshua Young, Public Works Supervisor

JY

TREES

Removed two (2) dead trees on 8th Street that were a hazard.

- (1) Removed one (1) in front in front of the Post Office
- (2) Removed one (1) at 861 8th Street
- (3) Trimmed one (1) tree at Ave L and 4th Street
- (4) Trimmed one (1) tree on 11th Street and Ave H between 8th Street and 6th Street

MAINTENANCE

- (1) Repaired meter leak at 298 Lantern Street
- (2) Repaired meter leak at 3rd Street
- (3) Repaired Sewer Line collapse on 2nd Street between Gun Range Road and Hwy 36
- (4) Repaired partial road collapse at 433 6th Street (no signs of City side infrastructure causing collapse)
- (5) Repaired meter leak at 1275 Ave E (after hours)

POT HOLES

- (1) Patched pot holes on 12th Street
- (2) Patched pot holes on 2nd Street
- (3) Patched pot holes on 6th Street

DRAINAGE

- (1) Dug ditch on Ave L between 6th Street and 7th Street
- (2) Jetted out culverts to help with drainage
- (3) Removed debris from Low Wood Road drainage ditch (old tires, wheel barrow and dead tree limbs)

CURB SIDE

- (1) Removed bagged leaves from curb sides all over town
- (2) Picked up brush and junk set out at curb sides all over town

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
7,101		Pending			0:00			
Job Info	3 RE-READ METER					Issued On: 12/18/18		
Acct :	Gotte, Michael & Shelley				677 7th St.			
UPLOAD REPORT SHOWING METER ROLLED OVER, PLEASE								
7,090		Pending			0:00			
Job Info	4 Replace Meter Lid					Issued On: 12/12/18		
Acct : 00416061	Mahon, Mary				109 Heatherbrook			
CUST SAID THE METER LID FLOATED AWAY AFTER HE								
7,071		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/3/18		
Acct : 50001450	Ferguson, Adalaide&Walter				588 6th St.			
PLEASE CHECK FOR POSSIBLE LEAK, CUST LIVES OUT C BEEN HERE FOR ABOUT A MONTH. SHE SAID THEY TUR								
LAST TIME THEY WERE HERE. THANKS								
7,076		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/4/18		
Acct : 50001450	Ferguson, Adalaide&Walter				588 6th St.			
PLEASE DATALOG METER, THANK YOU								
7,079		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/5/18		
Acct : 00833261	Braml, James J				980 CR 427			
PLEASE CHECK METER FOR POSSIBLE LEAK. CUST SAID SPRINKLERS ON LATELY AND USAGE IS HIGHER THAN								
7,104		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/18/18		
Acct : 00312211	McCorkle, Christine				312 11th St.			
SHOWING ZERO USAGE, CHECK METER FOR MALFUNCTION								
7,106		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/18/18		
Acct : 000520824	Hampton, Meshell				461 Ave G			
PLEASE CHECK METER FOR MALFUNCTION. SHOWING 2 AND DEC. THANKS								
7,107		Pending			0:00			
Job Info	5 Check out meter					Issued On: 12/18/18		
Acct : 00024961	Reyes, Ruth				128 N Harvey House Road			
ELDERLY CUSTOMER LIVES HERE. WATER USAGE HAS JUNE WHEN THEY USING THE MINIMUM. NOW IT'S 10 G.								
THEN. PLEASE CHECK OUT. THANKS								
7,102		Pending			0:00			
Job Info	7 Meter Change Out					Issued On: 12/18/18		
Acct : 30001090	Thompson, Sandy				949 Ave A			
LOW BATTERY INDICATION ON METER								
7,103		Pending			0:00			
Job Info	7 Meter Change Out					Issued On: 12/18/18		
Acct : 00728361	Moreno, Lorenzo				337 Ave L			
METER IS DEAD								

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
7,113		Pending			0:00			
Job Info	7 Meter Change Out					Issued On: 12/26/18		✓
Acct : 00416371	Rhodes Building Systems				1275 Ave E			
METER REPLACED DUE TO BEING CRUSHED								
7,067		Pending			0:00			
Job Info	8 Misc					Issued On: 12/3/18		✓
	HARRISON, AUDRA				128 FLEMING			
THIS IS A MODULAR BUILDING AND DOES NOT HAVE A KNOW WHEN ITS DONE SO I CAN LET HER KNOW. THAN SAID THE CULVERT IS AT THIS LOCATION AND NEEDS ?								
7,069		Pending			0:00			
Job Info	8 Misc					Issued On: 12/3/18		✓
Acct :	Coleman, Andrew				817 Ave A			
CUST HAS A MATTRESS & BOX SPRING TO BE PICKED U								
7,082		Pending			0:00			
Job Info	8 Misc					Issued On: 12/7/18		✓
	URESTE, LETICIA				298 LANTERN			
NEW MOBILE HOME MOVED IN. CUST SAID THE PLUMB THERE BUT DIDN'T KNOW IF SHE HAS A WATER/SEWER A METER IN SO HE CAN CONNECT THE PLUMBING. SAIL NUMBER IS 979-530-7853 PLEASE CHECK OUT AND ADVI								
7,083		Pending	reader		0:00			
Job Info	8 Misc					Issued On: 12/7/18		✓
Acct :	Vela, Patricia N.				203 Ave J			
was working earlier and it just stopped								
7,084		Pending			0:00			
Job Info	8 Misc					Issued On: 12/10/18		✓
	URESTE, LETISHA				298 LANTERN			
ARB# 1852253480 PLEASE TRY TO LOCATE THE SEWER THE MH WAS SET ON TOP OF IT. SHE PAID THE DEPOSIT HOMEOWNER DOES NOT KNOW WHERE IT IS & THERE I METER SO PLEASE UNLOCK THE METER & TURN ON. TH								
7,086		Pending			0:00			
Job Info	8 Misc					Issued On: 12/10/18		✓
Acct : 00001121	Somerville Sr Citizens Cr				17510 SH 36 S			
THE LIGHTS IN BOTH BATHROOMS HAVE BLOWN OUT / THERE IS SOMETHING GOING ON WITH THE CIRCUIT BF SOMEONE TO CHECK IT OUT.								
7,088		Pending			0:00			
Job Info	8 Misc					Issued On: 12/10/18	See note	
Acct : 00935001	Reliford, Shon &				259 Fleming St.			X
CUST NEEDS TO BURN SOME JUNK FROM AN OLD MOBI HAS AN OPEN SPACE TO DO THAT BUT NEEDS APPROV/ PLEASE CHECK IT OUT AND SEE IF IT'S OK IF SHE CAN F THANKS!								
7,089		Pending			0:00			
Job Info	8 Misc					Issued On: 12/11/18		✓
Acct :	Ureste, Letisha				298 Lantern St.			
GAVE THIS MESSAGE TO JOSH ON THE PHONE THIS MOI SOMEONE TO SEE IF THEY HAVE FOUND THE SEWER CI								
7,091		Pending			0:00			

NOTE:

WORK ORDER #7088 FOR SHON RELIFORD AT 259 FLEMING;

CUST CALLED CITY HALL TO INQUIRE ABOUT BURNING SOME LUMBER AND OTHER STUFF OUT OF AN OLD MOBILE HOME. AT FIRST SHE MADE IT SOUND LIKE SHE HAD A LOT OF STUFF AND WANTED TO BURN IT AS A CONTROLLED BURN. THEN SHE CHANGED HER STORY AND SAID IT WAS ONLY SMALL PIECES OF WOOD THAT WOULD FIT IN A BURN BARREL, SO I ASKED HER IF IT WAS SUCH A SMALL AMOUNT WHY COULDN'T SHE JUST HAUL IT OFF? SHE SAID SHE DIDN'T KNOW ANYBODY WITH A TRUCK AND SHE DIDN'T UNDERSTAND WHY SHE COULDN'T JUST BURN IT. I TOLD HER ABOUT THE CITY ORDINANCE AND SHE BRINGS UP AN INCIDENT FROM 2 YEARS AGO WHEN A CUSTOMER WHO OWNS A PASTURE NEEDED TO BURN A BIG BRUSH PILE AND GOT APPROVAL TO DO SO AFTER MEETING THE CRITERIA TO BURN. SHE GOT INCREASINGLY UPSET AND ENDED UP SAYING THAT SHE WAS JUST GONNA DO WHAT SHE NEEDED TO DO. I TOLD HER SHE COULD BE FINED FOR BURNING IN THE CITY LIMITS AND SHE REPEATED WHAT SHE SAID AND HUNG UP.

I DON'T HAVE ANY KNOWLEDGE THAT SHE ENDED UP BURNING IT OR NOT.

JSB

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Job Info	8 Misc							
Acct :	George, Martha A.				425 8th St.			✓
CUST HAS A LOVESEAT, MATTRESS AND BOX SPRINGS	THANK YOU.							
7,095	Pending				0:00			
Job Info	8 Misc							
Acct : 00730261	Ragston, Edna				145 2nd St.			✓
CUST HAS 3 FULL SIZE MATTRESS' TO BE PICKED UP AS	POSSIBLE) I TOLD HER I COULDN'T PROMISE ANYTHING							
THANK YOU								
7,100	Pending				0:00			
Job Info	8 Misc							
Acct :	Burton, Ryan M.				199 6th St.			✓
THIS CUST WAS ON A PMT PLAN & HIS LAST PMT WAS C	HEARD FROM HIM AND I THINK HE MAY HAVE SKIPPED							
RESIDENCE & ADVISE. IF HE IS GONE, GET THE FINAL R	METER. THANKS							
7,105	Pending				0:00			
Job Info	8 Misc							
Acct :	Fletcher, Amanda				101 Ave J			✓
UPLOAD REPORT SHOWING METER ROLLED OVER. THIS	FOR A LONG TIME. MAYBE WE SHOULD LOOK INTO SET							
GET THIS ONE CHECKED OUT?								
7,110	Pending				0:00			
Job Info	8 Misc							
	ROGER CHAMBERS				HWY 36 & 2ND ST.			✓
THIS GUY IS GOING TO BUILD A REAL ESTATE OFFICE &	ALREADY PULLED THE BUILDING PERMIT. I HAVE THE							
KNOW IF THERE IS SEWER/WATER AVAILABLE WHERE	BUILDING.							
7,116	Pending				0:00			
Job Info	8 Misc							
Acct : 00625211	Rosser, Jim				625 6th St.			✓
SAID THERE IS A SICK TREE ON CITY EASEMENT ON TH	HOUSE THAT IS DROPPING LIMBS ON THE ROOF AND TI							
NEEDS TO COME DOWN. PLEASE CHECK IT OUT. THANK								
7,117	Pending				0:00			
Job Info	8 Misc							
Acct : 00728311	Spears, James				747 3rd St.			?
CUST SAID IN FRONT OF THEIR MAILBOX AT THE ROAI	AND THE MAIL CARRIER HAS TO PEEL OUT TO AVOID G							
CUST ASKED IF THE CITY COULD SEE IF IT CAN BE FIXE								
7,118	Pending				0:00			
Job Info	8 Misc							
Acct :	Burns, Raymond & Zephyr				2027 Taylor Road			?
CUST SAID WHEN IT RAINS THE CULVERTS ARE CLOGG	JUST BACKS UP INTO THE FRONT YARD.							
7,119	Pending				0:00			
Job Info	8 Misc							
Acct : 00625511	Douglas, Marcus & Jessica				572 4th St.			?
SAID BETWEEN THEIR HOUSE AND FRANK BROCKS HOI	THAT IS JUST DIRT AND HOLDS STANDING WATER WHI							
7,120	Pending				0:00			
Job Info	8 Misc							

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Acct : 00625271		Pending	Neinast, Henry		450 Ave L			2.
JESSICA DOUGLAS REPORTED THIS TREE IN THE ALLEY AND THE ALLEY.					HOUSE THAT IS APPARENTLY DEAD & PIECES KEEP FAI			
7,122		Pending			0:00			
Job Info	8 Misc				Issued On: 12/31/18			✓
Acct : 30001125		Pending	Young, Joshua & Cecily		956 Ave D			
PLEASE REMOVE DEAD CAT FROM ROAD AT AVE H ANI								
7,123		Pending			0:00			
Job Info	8 Misc				Issued On: 12/31/18			2.
Acct :		Pending	Yoder, Billy D. III		16226 SH 36 S			
CUST HAS SCRAP METAL AND WIRE AND LUMBER AND								
7,074		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/4/18			✓
Acct :		Pending	Orozco, Benito		658 6th St.			
PLEASE GET FINAL READ AND LOCK METER. THANK YC								
7,075		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/4/18			✓
Acct :		Pending	Whitaker, Travis		849 8th St.			
OBTAIN FINAL READ BUT LEAVE ON, NEW OWNER TAK								
7,081		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/5/18			✓
Acct :		Pending	Pena, LeJasmine		151 6th St.			
METER OFF FOR NON PAY/CUST SKIPPED OUT. NEW CU: ON WATER. ONE CAN ALREADY THERE. THANK YOU!								
7,087		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/10/18			✓
Acct :		Pending	Vela, Davian		250 Spike St.			
OBTAIN FINAL READ AND LOCK METER. PICK UP ONE C								
7,093		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/13/18			✓
Acct :		Pending	Thomas, Drew M.		680 Long Bridge Road			
OBTAIN FINAL READ AND LOCK METER. PICK UP CAN II								
7,097		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/17/18			✓
Acct :		Pending	Abubaker, Veronica		288 Ave I			
OBTAIN FINAL READ AND LOCK METER. PICK UP ONE C								
7,108		Pending			0:00			
Job Info	10 Need Final Reading				Issued On: 12/20/18			✓
Acct :		Pending	Feltus, Robinisha		151 Trout Lane			
OBTAIN FINAL READ AND LOCK METER. NO CAN IS THE								
7,085		Pending			0:00			
Job Info	11 Place Garbage Can				Issued On: 12/10/18			✓
Acct :		Pending	Hawkins, Lawanna		207 Heatherbrook			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
CUSTOMER'S TWO TRASH CANS WENT MISSING OVER T 2 CANS FOR NOW AND IF THE OTHERS TURN UP SHE WI				SEARCHED ALL OVER ANITA HEIGHTS & COULD NOT FI THANKS!				
7,096		Pending			0:00			
Job Info	11 Place Garbage Can			Issued On: 12/14/18				
Acct : 70001155	Hutson, Sandra			236 Ave F				
PLEASE TAKE ONE CAN AND REMOVE THE ONE WITH A WHEN COMING AND GOING.				LARGE POT HOLE IN THE ROAD IN FRONT OF THE DRIVE				
7,112		Pending			0:00			
Job Info	11 Place Garbage Can			Issued On: 12/20/18				
Acct : 00416071	Rodriguez, Jelacio			108 Heatherbrook				
PLEASE TAKE A CAN TO THIS ADDRESS, ONE OF HIS TW								
7,114		Pending			0:00			
Job Info	11 Place Garbage Can			Issued On: 12/26/18				
Acct :	Ureste, Letisha			298 Lantern St.				
PLEASE TAKE 2 CANS TO THIS ADDRESS, THANK YOU								
7,070		Pending			0:00			
Job Info	12 Fill Holes in Road			Issued On: 12/3/18				
Acct : 00625211	Rosser, Jim			625 6th St.				
HUGE HOLES IN THE SIDE STREET BY MAMA'S KITCHEN								
7,094		Pending			0:00			
Job Info	12 Fill Holes in Road			Issued On: 12/14/18				
Acct :	Community Chapel			202 8th St.				
CUST ASKED IF THE ALLEY NEXT TO THE SCHOOL COU ACROSS. THANKS				POT HOLES FILLED AND THERE IS ALSO A LOT OF MUD				
7,099		Pending			0:00			
Job Info	12 Fill Holes in Road			Issued On: 12/18/18				
Acct : 00726911	Somerville ISD - Bus Barn			181 Ave G				
ON 1ST STREET BETWEEN THE BUS BARN AND AVE F, T IN.				THAT HAS WASHED OUT AND BUS'S ARE BOTTOMING C				
7,115		Pending			0:00			
Job Info	12 Fill Holes in Road			Issued On: 12/26/18				
Acct : 00006731	Chavez, Jaime			546 Ave P				
CUSTOMER SAID THERE IS A REALLY HUGE POT HOLE C				HOME.				
7,098		Pending			0:00			
Job Info	13 Pick Up Stray Dog			Issued On: 12/17/18				
Acct : 00935111	Reliford, John			2051 Taylor Road				
CUST HAS A STRAY DOG TIED TO A TREE AND WE NEEI								
7,077		Pending			0:00			
Job Info	14 Reconnect from Non-Pay			Issued On: 12/4/18				
Acct :	Harris, Terri S.			839 8th St.				
CUST HAS PAID PLEASE TURN WATER BACK ON. THAN								
7,121		Pending			0:00			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Job Info	14	Reconnect from Non-Pay				Issued On: 12/31/18		
Acct :		Cummings, Bwana			588 Big Bend Road		✓	
CUST HAS PAID, PLEASE TURN SERVICE BACK ON. THANKS!								
7,072		Pending			0:00			
Job Info	15	Remove Trash Can				Issued On: 12/3/18		
Acct : 00727321		Benavides, Rudy			109 Ave J		✓	
PLEASE PICK UP 2 CANS FROM THIS RESIDENCE. NO ON THANKS!								
7,073		Pending			0:00			
Job Info	15	Remove Trash Can				Issued On: 12/4/18		
Acct : 00520361		Mantey, Ricky			466 Ave F		✓	
PLEASE PICK UP 2 CANS AT THIS ADDRESS. THANKS!								
7,080		Pending			0:00			
Job Info	15	Remove Trash Can				Issued On: 12/5/18		
Acct :		Hare, James E. III			591 Ave E		✓	
PLEASE PICK UP ONE CAN, THANKS								
7,068		Pending			0:00			
Job Info	20	Sewer Stop				Issued On: 12/3/18		
Acct : 00038861		Aguilar, Johnnie			17066 SH 36 S		✓	
CUST SAID HER SEWER IS STOPPED UP AGAIN								
7,109		Pending			0:00			
Job Info	21	Turn on New Service				Issued On: 12/20/18		
		BARBARA WINN			199 6TH ST.		✓	
UNLOCK METER ONLY. OWNER WILL BE GETTING REA								
7,111		Pending			0:00			
Job Info	21	Turn on New Service				Issued On: 12/20/18		
Acct :		Thomas, Drew M.			680 Long Bridge Road		✓	
PLEASE TURN SERVICE ON FOR CLEANING. THANK YOU								
7,078		Pending			0:00			
Job Info	23	Water Leak				Issued On: 12/5/18		
Acct : 00933901		Lockett, Mary L			16057 SH 36 S		✓	
CUST SAID SHE HAS A LEAK AT THE METER. PLEASE CH								
7,092		Pending			0:00			
Job Info	23	Water Leak				Issued On: 12/13/18		
Acct :		Wilson, Michael & Hope			695 Railroad Road		✓	
CUST SAID THERE IS WATER FLOODING HIS YARD AND WHERE IT'S COMING FROM. WANTS SOMEONE THERE A								
						\$0.00	\$0.00	

57 Total Workorders Listed

Qualified By: Workorders Issued since 12/3/2018 Items at reorder level All Workorders

City of Somerville

City of Somerville

Summary of Workorder Jobs

JOB NUMBER	DESCRIPTION	COMPLETED BY	COUNT	PARTS COST	LABOR/COST	
3	RE-READ METER		1	0.00	0 Min	0.00
4	Replace Meter Lid		1	0.00	0 Min	0.00
5	Check out meter		6	0.00	0 Min	0.00
7	Meter Change Out		3	0.00	0 Min	0.00
8	Misc		20	0.00	0 Min	0.00
10	Need Final Reading		7	0.00	0 Min	0.00
11	Place Garbage Can		4	0.00	0 Min	0.00
12	Fill Holes in Road		4	0.00	0 Min	0.00
13	Pick Up Stray Dog		1	0.00	0 Min	0.00
14	Reconnect from Non-Pay		2	0.00	0 Min	0.00
15	Remove Trash Can		3	0.00	0 Min	0.00
20	Sewer Stop		1	0.00	0 Min	0.00
21	Turn on New Service		2	0.00	0 Min	0.00
23	Water Leak		2	0.00	0 Min	0.00
0.00 Total Minutes				\$0.00	\$0.00	

Qualified By: Workorders Issued since 12/3/2018 Items at reorder level All Workorders

City of Somerville



Memo To: Honorable Mayor and City Council Members
From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator
Date: December 31, 2018
Subject: Report on Code Activities, KSB, Grants, Misc. Activities

Code Activities:

Dangerous Buildings:

- A. Publication and notices for re-bid on three houses prepared and issued • contract revised to reflect re-bid dates and addendum regarding Traylor's vehicles • Contractors on bid list notified • plan rooms notified of rebid.
- B. Atmos and Entergy reported that utilities have been removed from the properties to be demolished
- C. Reviewed options with CM and provided info to owner of demolished building with outstanding lien.
- D. Thank you note to owner of condemned property sent out.
- E. Remaining condemned property not set for demolition is almost complete.

Junk Vehicles:

- A. Continued to work on Junk vehicles program as time permitted • case files from west prepared • property ownership still under investigation in some areas • collating data from ride through west side of town with mayor • completed east side drive through • continuing to organize and collate vehicle and property ownership information for files to be addressed in January.
- B. Turned in complaints for vehicles visible from public way at condemned property
- C. Prepared procedure to be presented to council as per mayor
- D. Submitted information to newspaper about campaign to abate junk vehicles

Specific Use Permits:

Jackson: Public hearing was held at special called meeting on December 18, application was approved • Letter confirming application was sent to the Jacksons and is on file.

Hughes: met with owner to discuss electrical power line issue • reviewed and accepted completed application • mailed notification letters to owners within 200 feet of property and to applicant • Still waiting for final site plan from owner (12/31/19) • Public hearing scheduled for January Council meeting.

Grants/Engineering Coordination activities

CDBG-DR 2015: \$385,000

- A. Met with project engineer to discuss status of the project and provide required data and resources. Timetable for this project appears to be in good shape.
- B. Visited the site and took photos of the sink holes at the end of Heatherbrook and on Thornberry with Josh • Sent photos to engineers • visited the site on Thornberry during December heavy rain event

- C. Engineers have offered to come and make a presentation to council and/or citizens about the expected impact of this project on the neighborhood during heavy rain events.
- D. Provided updated signatory sheet to grant writers.

CDBG-DR Harvey: (details of project under Action Item earlier)

- A. Submitted approved inter-local agreement to County for application (meeting to approve on 12/27/2018)
- B. Research on the ownership of the area on Thornberry where the wash outs are located • met with the corps to review ownership • located several relevant drawings of the area
- C. The initial intent for this project was to look at infiltration generally, based on the flow rates of 5 times normal during the Harvey events, however, the issue with the sink holes at the culverts where the Big Ditch turns and runs under Thornberry must be addressed as soon as possible. Research indicates that the failed inlet flume from the east that connects to the Big Ditch at the corner was built by the city of Somerville under a Texas Capital Fund Drainage improvement program in 1997. Part of the work may have included a permit to discharge into waters of the state (the drainage channel). Discussions with the Corps indicate, so far, that as long as the original design is reinstated, a new permit should not be required. Based on the drawings, the scope of work in 1997 included the inlet flume, relocation of the existing wing walls (north and south of Thornberry, on the east side of the project) to permit the installation of a second box culvert under Thornberry. It seems probable that the easement and agreement provided by the Corps (dated 1987) referred to the installation of the first box culvert under Thornberry. It appears that most of the sink holes are outside the perpetual easement to the United States, or are related to the failed flume, which is the city's responsibility; therefore the focus for the project will be the needed repairs to the flume and the surrounding structures utilities and area. There may be some overlap with the CDBG-DR 2015, which needs to be resolved. See Attachment 1

CDBG 2019-2020:

No new information on this grant application at this time. Currently the proposed project is to repaint/rehabilitate the water tower. Survey needs to be done soon.

POSGCD Grant: 12" Water Main Replacement

Initial research on ownership of all properties with required easements completed • initial contact for local owners completed • letters requesting contact to discuss easements on remaining property almost ready

FEMA Close-Out: have received no contact from TDEM or FEMA.

FEMA Mitigation Program Research: contacted Dave Jackson to see if there are any practical possibilities for help. with some of our drainage issues.

Smoke Testing:

It was decided to go with HDU services for the required smoke testing in Anita Heights and on Rosa Lee Lane, provided that the work can be done timely.

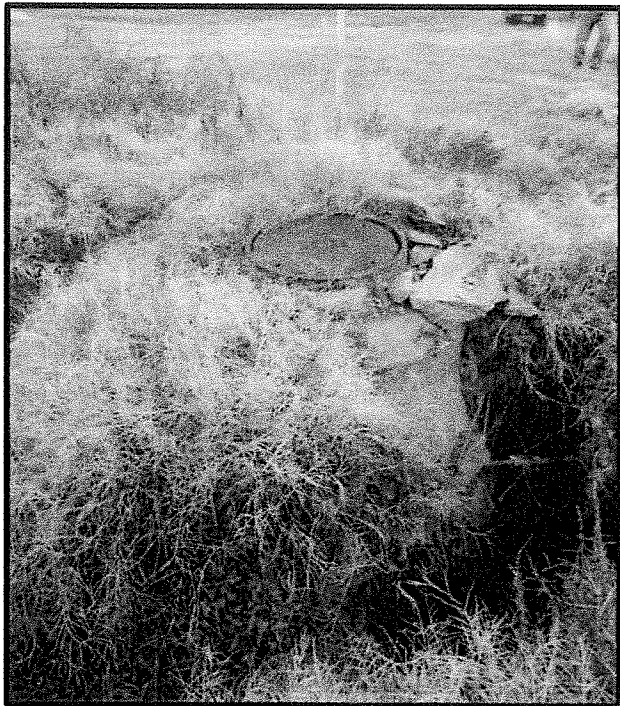
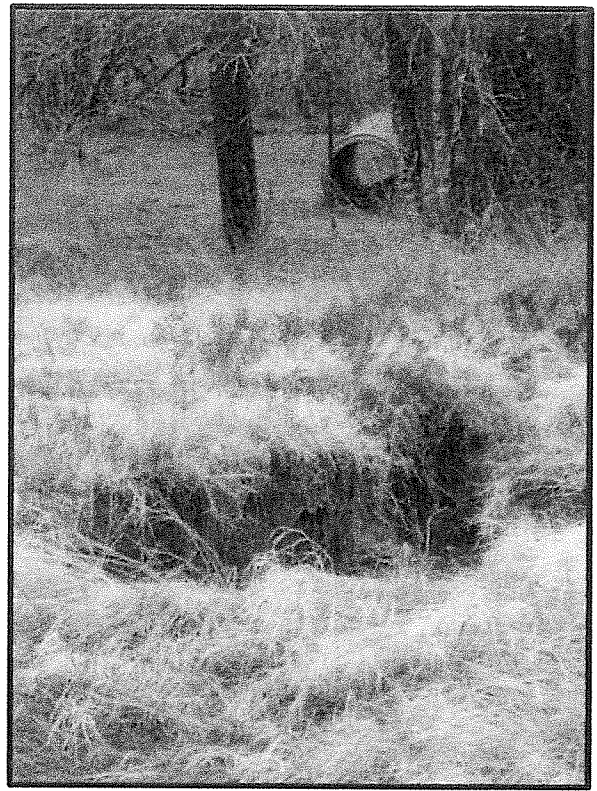
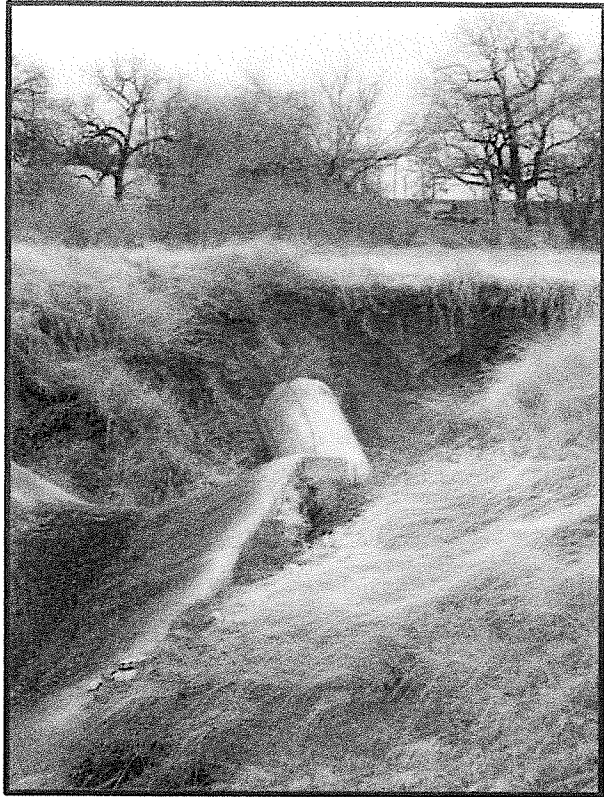
Other Activities:

- Website: working on the updates to the page re: JV's
- GCAA: See agenda item under new business.
- Santaville: took photographs during event • posted photographs during event • coordinated after event publicity with tribune and committee members. See Attachment 3.
- Keep Somerville Beautiful: preparing slides for Webinar in January • oversaw Somerville Splendor fundraiser pole decoration event (with much help from Leisa Dowell and Michelle Campbell) raised \$200.00 for Keep Somerville Beautiful Programs • Assisted with judging, delivered certificates and prizes to Wine & Roses, Las Fuentes and Mama's Kitchen • GCAA application due in February • annual report and dues due in February
- Assisted with permit issues as necessary
- BNSF drainage issues • sent thanks to all parties for work completed and requested action on the Avenue A ditch, have not gotten any response, yet.
- Site visit and photos of drainage obstruction east of waste water treatment plant, and at other sites around town with Josh Young. See Attachment 2. Contacted BNSF real estate re: access to the site across their property for clean-up.
- Learn and compile new agenda items, reports etc. to comply with new agenda rules and format.

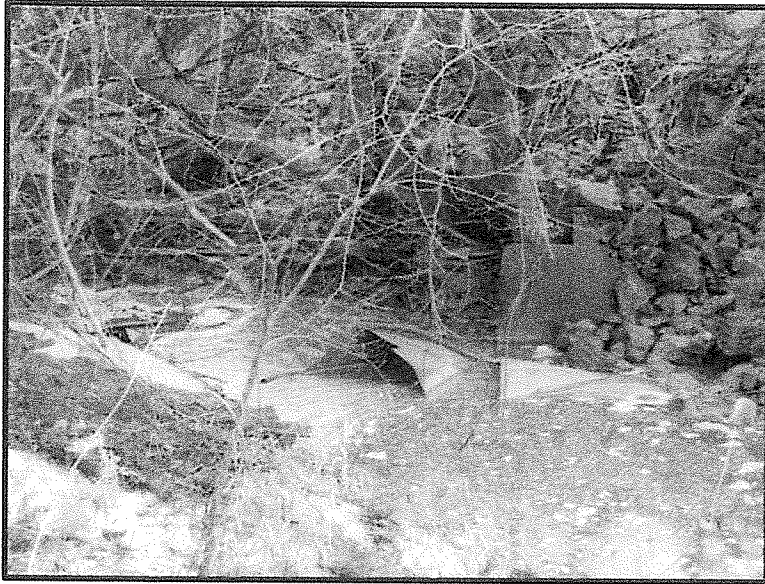
Attachments:

1. Photos of damaged flume – December 8, 2018
2. Photos of obstructions in streambed, December 2018
3. Copies of Somerville Splendor's winners certificates and photos

ATTACHMENT 1



ATTACHMENT 2





Thanks to everyone who participated, donated or stopped to see our Somerville Splendor lamp posts! Looking forward to 2019 already! Good job everyone! ♥KSB

Monthly Report
Somerville Senior and Visitor Center
17510 Hwy. 36 South
Somerville, Texas 77879
(979) 596-1822

December 31, 2018

Open the door at 9:30 till 1:00

Monday:

Coffee & Fellowship	9:30 -10:45
Bingo	10:45 -11:30
Lunch	11:30 -12:30
Clean – Up	12:30 -1:00

Tuesday:

Coffee & Fellowship	9:30 – 10 :45
Events	10:45 -11:30
Lunch	11:30 – 12:30
Clean Up	12:30 – 1:00

Wednesday:

Coffee & Fellowship	9:30 – 10:45
Devotional Ser.	10:45 – 11:30
Lunch	11:30 – 12:30
Clean – Up	12:30 – 1:00

Thursday:

Coffee & Fellowship	9:30 – 10:45
Exercise or Crafting	10:45 – 11:30
Lunch	11:30 – 12:30
Clean Up	12:30 – 1:00

Friday:

Coffee & Fellowship	9:30 – 10:45
Bingo	10:45 – 11:30
Lunch	11:30 – 12:30
Clean – Up	12:30 – 1:00

The activities for the Senior Center

The Center was open 21 days out of 31 days in December with a closing on 12/11/18 for the RSVP Lunching at Bryan, Texas also Closing for Christmas Holiday

This month we served 78 meals

Our attendance this month was 258

The Visitor Center

Work on some new plans for 2018 with Kerry

Signs an upcoming event

Calls for info on city events 5 Visit in the office for info 4

Thank You,

Program Director

Brenda Holjace

December

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Have A Good Week-end
2 God Bless	3 Bingo W/ Kasey From Angels Carehome 10:15 - 11:30	4 Benita Country Music 10:30 - 11:30	5 Devotional @ 11:00 Ron Perry	6 Exercis Day 11:00 - 11:30	7 Bingo @ 11:00	8 Have A Good Week-end
9 God Bless	10 Bingo @ 11: - 11:30	11 RSVP Lunching in Bryan Center Closed	12 Devotional @ 11:00 Vickie Simons	13 Craft Day @ 10:30	14 Bingo @ 11:00	15 Have A Good Week-end
16 God Bless	17 Bingo 11: - 11:30	18 Benita Country music 10:30 - 11:30	19 Devotional @ 11:00 Darryl Hollub	20 Texas Home Health Blood Presser Cheek 10:15 - 11:30	21 Christmas Party @ 11:00 Bring A Gift & A Cover Dish	22 Have A good Week - end
23 God Bless	24 Closed for Christmas Merry Christmas	25 Colsed For Christmas Merry Chyristmas	26 Devotional @ 11:00 Dacon Don	27 Exercis Day 11:00 - 11:30	28 Bingo @ 11:00	29 Have A Good Week-end
30 God Bless	31 Birthday Bash					

**Somerville City Council
Regular Meeting
December 11, 2018**

The Somerville City Council met in a regularly scheduled meeting, on December 11, 2018, in the Somerville Senior Citizens Center. Present were Mayor Waylon Edwards; Alderman Don Murray, Alderman Joel Brock, Alderwoman Shelley Gotte, Alderwoman Angelia Beene and Alderman Jeff Schoppe; Interim City Manager Kerry Lacy and City Secretary Rose Rosser; Visitor's Register - on file in the City Secretary's Office.

CALL TO ORDER

6:15 PM - The meeting was called to Order at this time by Mayor Edwards.

INVOCATION

Invocation was given by Pastor Lister.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance followed the Invocation.

CITIZEN'S COMMENTS (5 Minutes)

To comply with Ordinance No. 05-007A, Rules of Conduct at Council Meetings, Section 2 and Section 3(a). Citizens signing up to speak at the beginning of council meetings under the item "Citizen's Comments" shall, upon being recognized by the Mayor, have five (5) minutes to address the City Council. No citizen shall have more than five (5) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before, during or after the City Council Meeting.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

Mr. Fred Elliott talked to Chief Wise about School Resource Officer Laci Seaton; he asked the council about the railroad crossing at Low Wood wanting to know where that stands. Mayor Edwards told him that the City Council could not answer his questions during Citizen's Comments and that he could request that they put the item on the agenda for possible discussion and action.

Mr. Basil Lister had some concerns about the legality of the \$5.00 Road Maintenance Fee on the Water Bills. Interim City Administrator Lacy said that he was seeking a legal opinion and would advise City Council when he has one.

Ms. Melanie Moses thanked everyone for their help with Santaville and for their service.

Ms. Heather Hernandez said that Santaville was a big hit and they are proud to carry on Camilla Godfrey's dream of what it should be.

Ms. Carol Freeman said that no one ever answers citizen's questions, the Council needs to show more transparency to citizens.

Ms. Lucinda Murphy said that they really want the City Council to reconsider the \$5.00 Road Maintenance Fee, take it off of the Water Bills and make it null and void.

PRESENTATIONS

NONE

REPORTS

Interim City Administrator Lacy reported on Street reconstruction, repair and maintenance with recommendations.

Kathy Pollock reported on BNSF Railroad Drainage Issue.

Police Chief Wise reported on Police Department Activity for the month of November 2018.

Rose Rosser reported on Municipal Court Activity for the month of November 2018.

Joshua Young reported on Public Works Activity for the month of November 2018.

Brenda Kolojaco reported on Visitors Center Activity for the month of November 2018.

Kathy Pollock reported on Code Enforcement Activity for the month of November 2018.

The Public Works Work Order list for the month of November 2018 was self explanatory.

CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, on second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

APPROVAL OF MINUTES

Motion made by Alderwoman Beene to **approve** the November 13, 2018 Regularly Scheduled City Council Meeting Minutes; and the December 3, 2018 Special Called City Council Meeting Minutes. **Seconded** by Alderman Schoppe. Motion carried by a vote of 5 in favor and 0 against.

FINANCIAL MATTERS:

Motion made by Alderman Murray to **approve** the monthly financial report, monthly sales tax report, and the monthly check register. **Seconded** by Alderwoman Gotte. Motion carried by a vote of 5 in favor and 0 against.

PUBLIC HEARING

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

ACTION ITEMS

Motion made by Alderwoman Gotte to **approve** a traffic engineering study be performed by Jones & Carter Engineers for streets around the new SISD school campus located on 8th Street and provide recommended actions needed to improve traffic flow and overall safety of the student body at that campus and request that the Somerville Independent School District fund 50% of the cost not to exceed Two Thousand, Five Hundred Dollars (\$2,500.00). **Seconded** by Alderman Murray. Motion carried by a vote of 5 in favor and 0 against.

Motion made by Alderman Schoppe to **approve** accepting staff recommendation to reject current bid for the demolition of condemned properties and re-bid the project after the first of the year to attempt to secure a broader bid pool. **Seconded** by Alderwoman Beene. Motion carried by a vote of 5 in favor and 0 against.

Motion made by Alderman Murray to **approve** Resolution R18-015 authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund and authorizing the Mayor and / or City

Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program. Seconded by Alderman Schoppe. Motion carried by a vote of 5 in favor and 0 against.

Motion made by Alderwoman Beene to **approve** Inter-local Agreement for the CDBG-DR (Harvey) between Burleson County and the City of Somerville. Seconded by Alderman Brock. Motion carried by a vote of 5 in favor and 0 against.

Motion made by Alderwoman Beene to **table** selecting an individual or individuals to represent the City of Somerville on the Solid Waste Advisory Committee for submittal to the County Judge, suggested term is two years or until the appointee resigns. Seconded to **table** by Alderman Schoppe. Motion to **table** carried by a vote of 5 in favor and 0 against.

EXECUTIVE SESSION

NONE

ADJOURN

7:01 PM - Motion made by Alderman Schoppe to **approve** adjourning the meeting at this time. Seconded by Alderman Murray. Motion **carried** by a vote of 5 in favor and 0 against.

Passed: _____

Mayor, Waylon Edwards

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on December 11, 2018.

Rose Rosser, City Secretary

**Somerville City Council
Special Called Meeting
December 18, 2018**

The Somerville City Council met in a special called meeting, on December 18, 2018, in the Somerville Senior Citizens Center. Present were Mayor Waylon Edwards; Alderman Don Murray, Alderman Joel Brock, Alderwoman Shelley Gotte, Alderwoman Angelia Beene and Alderman Jeff Schoppe; Interim City Manager Kerry Lacy and City Secretary Rose Rosser; Visitor's Register - on file in the City Secretary's Office.

CALL TO ORDER

6:21 PM - The meeting was called to Order at this time by Mayor Edwards.

INVOCATION

Invocation was given by Alderman Murray.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance followed the Invocation.

CITIZEN'S COMMENTS (5 Minutes)

To comply with Ordinance No. 05-007A, Rules of Conduct at Council Meetings, Section 2 and Section 3(a). Citizens signing up to speak at the beginning of council meetings under the item "Citizen's Comments" shall, upon being recognized by the Mayor, have five (5) minutes to address the City Council. No citizen shall have more than five (5) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before, during or after the City Council Meeting.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

No Citizen's Comments

PRESENTATIONS

N/A

REPORTS

N/A

CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, on second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

N/A

PUBLIC HEARING

6:22 PM - Public Hearing was called to order by Mayor Edwards for the purpose of a Specific Use Permit for 613 Box Car Road. Bridget and Chris Jackson addressed Council in the Public Hearing saying that they live in Brenham; they love Somerville and want to raise their children here. Chris Jackson is originally from Somerville. Mayor Edwards asked if there were any citizens present with comments or questions. No citizens came forward.

6:25 PM - Public Hearing was closed at this time by Mayor Edwards and reconvened to regular session.

UNFINISHED BUSINESS

N/A

NEW BUSINESS

ACTION ITEM(S)

Special Use Permit

Motion made by Alderman Murray to **approve** the request for a Specific Use Permit at 613 Box Car Road for the placement of a 2013 HUD Code Manufactured Home for use as an owner occupied structure for the applicant and his family. **Seconded** by Alderwoman Gotte. Motion **carried** by a vote of 5 in favor and 0 against.

Discontinuance of Street Maintenance Fee

Motion made by Alderwoman Beene to **approve** the discontinuance of the collection of a \$5.00 Street Repair Maintenance Fee attached to customer utility bills and to credit prior payments made to each respective account and to authorize the City Attorney to prepare an Ordinance for the next regular City Council meeting, repealing and rescinding Ordinance Number 18-006, Dated October 1, 2018, that originally created the \$5.00 Street Fund Fee. **Seconded** by Alderman Brock. Motion **carried** by a vote of 5 in favor and 0 against.

Ordinance No. 18-012 Citizen Communication During Council Mtgs.

Motion made by Alderwoman Gotte to **approve** Ordinance No. 18-012 amending Ordinance No. 05-007-A providing rules for citizen communication during City Council Meetings; Providing rules for placing items on the agenda and appeal thereof; Amending and repealing all conflicting Ordinances; and Providing for other related matters. **Seconded** by Alderman Schoppe. Motion carried by a vote of 5 in favor and 0 against.

EXECUTIVE SESSION

6:30 PM - The City Council convened to executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.074 Personnel Matters, which allows the following:

- A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or
- B. To hear a complaint or charge against an officer or employee.

ITEMS OF EXECUTIVE SESSION

- (1) Deliberate and discuss the possible appointment of Ismael "Danny" Segundo to the position of City Administrator for the City of Somerville.

RECONVENE

6:41 PM - Executive Session was reconvened to open session at this time for possible deliberation and action as a result of the Executive Session (if any).

- (1) Motion made by Alderwoman Beene to **approve** the appointment of Ismael "Danny" Segundo to the position of City Administrator for the City of Somerville. **Seconded** by Alderman Schoppe. Motion **carried** by a vote of 5 in favor and 0 against.

6:44 PM - ADJOURN

Motion made by Alderman Schoppe to **approve** adjourning the meeting at this time. **Seconded** by Alderman Murray. Motion **carried** by a vote of 5 in.

Passed: _____

Mayor, Waylon Edwards

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on December 18, 2018.

Rose Rosser, City Secretary

SALES TAX INFORMATION
FY 2016 FY 2017 FY 2018 FY 2019

Date: 12/14/2018

Month	FY 2016-A	FY 2017-A	FY 2018-A	FY 2019-P	FY 2019-A	Difference YTD
OCT	\$ 15,691.11	\$ 17,485.59	\$ 16,847.09	\$ 17,000.00	\$ 16,078.26	\$ (921.74)
NOV	\$ 29,554.48	\$ 26,117.57	\$ 26,297.09	\$ 27,000.00	\$ 28,510.66	\$ 1,510.66
DEC	\$ 15,711.63	\$ 18,066.53	\$ 16,742.13	\$ 18,000.00	\$ 22,772.13	\$ 4,772.13
JAN	\$ 16,552.38	\$ 16,510.17	\$ 16,761.08	\$ 17,472.00	\$ -	\$ -
FEB	\$ 27,044.14	\$ 27,722.35	\$ 25,447.88	\$ 26,000.00	\$ -	\$ -
MAR	\$ 17,800.43	\$ 16,839.81	\$ 16,827.47	\$ 17,000.00	\$ -	\$ -
APR	\$ 15,793.08	\$ 17,042.91	\$ 22,881.39	\$ 20,456.00	\$ -	\$ -
MAY	\$ 30,305.23	\$ 26,283.18	\$ 27,751.53	\$ 26,000.00	\$ -	\$ -
JUN	\$ 17,649.89	\$ 16,605.17	\$ 17,264.07	\$ 17,300.00	\$ -	\$ -
JUL	\$ 16,706.25	\$ 16,981.70	\$ 16,901.15	\$ 17,000.00	\$ -	\$ -
AUG	\$ 27,430.03	\$ 26,265.53	\$ 26,961.00	\$ 26,500.00	\$ -	\$ -
SEP	\$ 17,952.35	\$ 30,465.88	\$ 16,673.54	\$ 17,500.00	\$ -	\$ -
TOTALS	\$ 248,191.00	\$ 256,386.39	\$ 247,355.42	\$ 247,228.00	\$ 67,361.05	\$ 5,361.05

Projected
Figures for
FY 2019
Budget



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

December 14, 2018

TREASURER
CITY OF SOMERVILLE
PO BOX 159
SOMERVILLE, TX 77879-0159

Authority code is 2026028

City Sales and Use Tax Allocation Summary ending 12/11/2018

(1) GROSS COLLECTIONS	-----	+	\$	23,112.08
(2) STATE 2% SERVICE FEE	-----	-	\$	462.24
(3) AMOUNT RETAINED	-----	-	\$	453.00
(4) PRIOR PERIOD	-----	+	\$	575.29
(5) PAYMENT (1-2-3+4=5)	-----	=	\$	22,772.13

Gross collections derived from audit payments = \$ 4,153.70

The above allocation payment has been deposited in your account. If for some reason your payment could not be direct deposited, a warrant is enclosed.

Allocation payment information is also available online through the Comptroller's website at <https://mycpa.cpa.state.tx.us/allocation/AllocDetail.jsp>.

If you have any questions about your local sales tax allocation payment, please contact us by email at Taxalloc.RevAcct@cpa.texas.gov, or call us at 1-800-531-5441, ext. 3-4530, or 512-463-4530.

The Comptroller's Office will be closed Monday, Dec. 24th through Wednesday, Dec. 26th and Tuesday, Jan. 1st for the holidays. We wish you happy holidays and a prosperous new year!

City of Somerville

Financial Statement

As of December 31, 2018

100 - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property Tax Revenue	32,646.67	44,446.50	11,799.83	38,087.49	533,358.00	7.14%	495,270.51
Other Taxes	22,772.13	21,666.67	(1,105.46)	68,083.98	260,000.00	26.19%	191,916.02
Franchise Fees	1,042.92	5,329.17	4,286.25	3,657.49	63,950.00	5.72%	60,292.51
Welch Park	0.00	1,500.00	1,500.00	3,493.60	18,000.00	19.41%	14,506.40
Permits	998.75	500.01	(498.74)	3,450.25	6,000.00	57.50%	2,549.75
Court Fees Fines	14,662.44	14,316.67	(345.77)	52,744.11	171,800.00	30.70%	119,055.89
Other Revenues	3,317.62	6,244.16	2,926.54	9,115.55	74,930.00	12.17%	65,814.45
Revenue Totals	75,440.53	94,003.18	18,562.65	178,632.47	1,128,038.00	15.84 %	949,405.53
Expense Summary							
Personnel	36,555.43	60,055.72	23,500.29	114,834.60	720,669.00	15.93%	605,834.40
Services and Charges	21,969.03	11,545.60	(10,423.43)	50,472.56	138,547.00	36.43%	88,074.44
Supplies	9,438.37	7,754.16	(1,684.21)	27,561.20	93,050.00	29.62%	65,488.80
Maintenance	9,554.99	6,074.99	(3,480.00)	33,433.60	72,900.00	45.86%	39,466.40
Capital	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	77,517.82	85,430.47	7,912.65	226,301.96	1,025,166.00	22.07 %	798,864.04

City of Somerville
Financial Statement
As of December 31, 2018

1/2/2019 3:09 PM

103 - Street Repair Franchise Fees							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenues	3,408.98	5,916.67	2,507.69	14,308.71	71,000.00	20.15%	56,691.29
Revenue Totals	3,408.98	5,916.67	2,507.69	14,308.71	71,000.00	20.15 %	56,691.29
Expense Summary							
Maintenance	0.00	7,083.33	7,083.33	0.00	85,000.00	0.00%	85,000.00
Expense Totals	0.00	7,083.33	7,083.33	0.00	85,000.00	0.00 %	85,000.00

City of Somerville

Financial Statement

As of December 31, 2018

200 - Water and Sewer Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Water Revenues	27,956.60	29,050.00	1,093.40	91,470.21	348,600.00	26.24%	257,129.79
Other Revenues	766.74	200.00	(566.74)	914.08	2,400.00	38.09%	1,485.92
Wastewater Revenues	22,024.74	22,375.00	350.26	65,313.22	268,500.00	24.33%	203,186.78
Solid Waste Fees	20,833.72	21,500.00	666.28	63,511.59	258,000.00	24.62%	194,488.41
Other Taxes	0.00	0.00	0.00	194.70	0.00	0.00%	(194.70)
Revenue Totals	71,581.80	73,125.00	1,543.20	221,403.80	877,500.00	25.23 %	656,096.20
Expense Summary							
Supplies	55,895.71	11,629.14	(44,266.57)	77,591.39	139,550.00	55.60%	61,958.61
Services and Charges	8,895.77	36,198.51	27,302.74	60,560.12	434,382.00	13.94%	373,821.88
Personnel	20,855.43	16,470.32	(4,385.11)	67,157.01	197,644.00	33.98%	130,486.99
Capital	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Maintenance	15,092.13	9,395.40	(5,696.73)	21,733.82	112,745.00	19.28%	91,011.18
Expense Totals	100,739.04	73,693.37	(27,045.67)	227,042.34	884,321.00	25.67 %	657,278.66

City of Somerville

Financial Statement

As of December 31, 2018

300 - Senior Citizen's Fund								
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining	
Revenue Summary								
Other Revenues	707.33	929.17	221.84	2,491.74	11,150.00	22.35%	8,658.26	
Revenue Totals	707.33	929.17	221.84	2,491.74	11,150.00	22.35 %	8,658.26	
Expense Summary								
Services and Charges	531.58	612.50	80.92	1,753.67	7,350.00	23.86%	5,596.33	
Maintenance	0.00	25.00	25.00	0.00	300.00	0.00%	300.00	
Supplies	182.07	291.67	109.60	793.38	3,500.00	22.67%	2,706.62	
Expense Totals	713.65	929.17	215.52	2,547.05	11,150.00	22.84 %	8,602.95	

City of Somerville
Financial Statement
As of December 31, 2018

1/2/2019 3:12 PM

301 - Hotel/Motel Tax								
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining	
Revenue Summary								
Other Revenues	0.00	2,340.83	2,340.83	5,192.92	28,090.00	18.49%	22,897.08	
Revenue Totals	0.00	2,340.83	2,340.83	5,192.92	28,090.00	18.49 %	22,897.08	
Expense Summary								
Personnel	2,491.83	2,380.25	(111.58)	7,335.15	28,563.00	25.68%	21,227.85	
Services and Charges	0.00	645.83	645.83	1,359.95	7,750.00	17.55%	6,390.05	
Supplies	0.00	50.00	50.00	0.00	600.00	0.00%	600.00	
Expense Totals	2,491.83	3,076.08	584.25	8,695.10	36,913.00	23.56 %	28,217.90	

City of Somerville

Financial Statement

As of December 31, 2018

303 - Court Technology	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Court Fees Fines	445.79	400.00	(45.79)	1,448.08	4,800.00	30.17%	3,351.92
Other Revenues	0.00	0.83	0.83	2.80	10.00	28.00%	7.20
Revenue Totals	445.79	400.83	(44.96)	1,450.88	4,810.00	30.16 %	3,359.12
Expense Summary							
Maintenance	0.00	400.00	400.00	0.00	4,800.00	0.00%	4,800.00
Supplies	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	0.00	400.00	400.00	0.00	4,800.00	0.00 %	4,800.00

City of Somerville
Financial Statement
As of December 31, 2018

1/2/2019 3:16 PM

304 - Court Security	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Court Fees Fines	445.79	400.00	(45.79)	1,448.08	4,800.00	30.17%	3,351.92
Other Revenues	0.00	0.83	0.83	10.50	10.00	105.00%	(0.50)
Revenue Totals	445.79	400.83	(44.96)	1,458.58	4,810.00	30.32 %	3,351.42
Expense Summary							
Maintenance	0.00	400.00	400.00	0.00	4,800.00	0.00%	4,800.00
Supplies	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	0.00	400.00	400.00	0.00	4,800.00	0.00 %	4,800.00

City of Somerville

Financial Statement

As of December 31, 2018

309 - Fireman's Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenues	1,261.01	1,441.67	180.66	4,153.28	17,300.00	24.01%	13,146.72
Revenue Totals	1,261.01	1,441.67	180.66	4,153.28	17,300.00	24.01 %	13,146.72
Expense Summary							
Services and Charges	0.00	1,366.66	1,366.66	752.68	16,400.00	4.59%	15,647.32
Supplies	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Capital	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	0.00	1,366.66	1,366.66	752.68	16,400.00	4.59 %	15,647.32

City of Somerville

Financial Statement

As of December 31, 2018

310 - Senior Citizens Activity Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenues	350.00	0.00	(350.00)	1,841.96	0.00	0.00%	(1,841.96)
Revenue Totals	350.00	0.00	(350.00)	1,841.96	0.00	0.00 %	(1,841.96)
Expense Summary							
Services and Charges	0.00	167.50	167.50	108.03	2,010.00	5.37%	1,901.97
Maintenance	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Supplies	262.71	0.00	(262.71)	388.71	0.00	0.00%	(388.71)
Expense Totals	262.71	167.50	(95.21)	496.74	2,010.00	24.71 %	1,513.26

City of Somerville
Financial Statement
As of December 31, 2018

1/2/2019 3:57 PM

501 - Christmas Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenues	0.00	0.00	0.00	331.53	0.00	0.00%	(331.53)
Revenue Totals	0.00	0.00	0.00	331.53	0.00	0.00 %	(331.53)
Expense Summary							
Services and Charges	720.00	0.00	(720.00)	720.00	0.00	0.00%	(720.00)
Supplies	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	720.00	0.00	(720.00)	720.00	0.00	0.00 %	(720.00)

City of Somerville
Financial Statement
As of December 31, 2018

1/2/2019 3:59 PM

600 - Debt Service Fund								
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining	
Revenue Summary								
Property Tax Revenue	10,545.45	13,927.33	3,381.88	12,280.63	167,128.00	7.35%	154,847.37	
Other Revenues	0.00	0.00	0.00	14.29	0.00	0.00%	(14.29)	
Revenue Totals	10,545.45	13,927.33	3,381.88	12,294.92	167,128.00	7.36 %	154,833.08	
Expense Summary								
Services and Charges	0.00	13,938.41	13,938.41	0.00	167,261.00	0.00%	167,261.00	
Expense Totals	0.00	13,938.41	13,938.41	0.00	167,261.00	0.00 %	167,261.00	

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice #	Invoice Date	Invoice Description	Invoice Amount	Payment Amount
Account #		Account #	Account Description			
Ace Mart Restaurant Supply						
eCheck #: N/A			Check date: 12/21/2018			
76444789			12/13/2018			
300-11-5088			Miscellaneous Services	SSCC	491.58	
Total number of payments: 1				Invoice Total	491.58	491.58
				Check Total	491.58	491.58
				Total	491.58	491.58
ATandT						
Check #: 28725			Check date: 12/31/2018			
Billing Date 12-16-18			12/16/2018			
200-21-5088			Miscellaneous Services	Telephone Service	40.50	
				Invoice Total	40.50	40.50
				Check Total	40.50	40.50
Total number of payments: 1				Total	40.50	40.50

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Atmos Energy	Check #: 28687			
	Billing Date 12-10-18			
	100-18-5212			
	Check date: 12/19/2018			
	12/10/2018	Gas Bills	51.58	51.58
	Gas Services			
		Invoice Total	51.58	51.58
		Check Total	51.58	51.58
	Check #: 28726			
	Billing Date 12-17-18			
	100-18-5212			
	Check date: 12/31/2018			
	12/17/2018	Gas Bills	93.04	93.04
	Gas Services			
		Invoice Total	93.04	93.04
		Check Total	93.04	93.04
		Total	144.62	144.62
Total number of payments: 2				
Bayer Construction Electric	Check #: 28688			
	B14603			
	100-11-5161			
	Check date: 12/19/2018			
	12/6/2018	City Hall	524.00	524.00
	General Supplies/Materials			
		Invoice Total	524.00	524.00
		Check Total	524.00	524.00
		Total	524.00	524.00
Total number of payments: 1				

City of Somerville
Payment Report
12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Brazos Valley Solid Waste Management Agency				
Check #: 28689	Check date: 12/19/2018			
13580	12/3/2018	Solid Waste	177.22	
200-23-5046	Solid Waste Disposal			
		Invoice Total	177.22	177.22
		Check Total	177.22	177.22
Total number of payments: 1			177.22	177.22
Brenda Kolojaco				
Check #: 28690	Check date: 12/19/2018			
1115	12/14/2018	SSCC	262.71	
310-11-5378	Miscellaneous Expenses			
		Invoice Total	262.71	262.71
		Check Total	262.71	262.71
Total number of payments: 1			262.71	262.71
Chaparral Laboratories, Inc.				
Check #: 28727	Check date: 12/31/2018			
INV1812228	12/10/2018	Water Department		
200-21-5048	Water Testing		32.00	
		Invoice Total	32.00	32.00
INV1812229	12/10/2018	WW Plant		
200-22-5049	Wastewater Testing		786.50	
		Invoice Total	786.50	786.50
		Check Total	818.50	818.50
Total number of payments: 1			818.50	818.50

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Citizens State Bank				
Check #: 28650	Check date: 12/5/2018			
Christmas Party 2018	12/5/2018	Gift Cards Christmas Party	620.00	
501-11-5088	Miscellaneous Services			
		Invoice Total	620.00	620.00
		Check Total	620.00	620.00
		Total	620.00	620.00
Total number of payments: 1				
Computer Helpers				
Check #: 28673	Check date: 12/13/2018			
26655	12/10/2018	Water Department		
200-21-5118	IT Equipment		429.99	
		Invoice Total	429.99	429.99
26680	12/12/2018	Police Department		
100-13-5118	IT Equipment		388.95	
		Invoice Total	388.95	388.95
		Check Total	818.94	818.94
		Total	818.94	818.94
Total number of payments: 1				
Crysta Rosser				
Check #: 28674	Check date: 12/13/2018			
18-01	12/8/2018	Christmas Party		
501-11-5088	Miscellaneous Services		100.00	
		Invoice Total	100.00	100.00
		Check Total	100.00	100.00
		Total	100.00	100.00
Total number of payments: 1				

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice		Invoice Description		Invoice Amount	Payment Amount
Invoice #	Account #	Date	Description				
Department of State Health Services							
Check #: 28728		Check date: 12/31/2018					
CEN. CD0377_112018		12/6/2018	Water Testing	Water Department		207.70	
200-21-5048					Invoice Total	207.70	207.70
					Check Total	207.70	207.70
Total number of payments: 1						Total 207.70	207.70
DXI Industries, Inc.							
Check #: 28729		Check date: 12/31/2018					
055022032-18		12/14/2018	General Supplies/Materials	Water Department		474.76	
200-21-5161					Invoice Total	474.76	474.76
						474.76	
055022033-18		12/14/2018	General Supplies/Materials	WW Plant		474.76	
200-22-5161					Invoice Total	474.76	474.76
					Check Total	949.52	949.52
Total number of payments: 1						Total 949.52	949.52

City of Somerville

Payment Report

12/1/2018 to 12/31/2018

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Entergy				
Check #: 28676	Check date: 12/13/2018			
Billing Date 12-07-18	12/7/2018	Electric Bills	958.16	958.16
200-21-5211	Electric Services			
		Invoice Total	958.16	
		Check Total	958.16	958.16
Check #: 28693	Check date: 12/19/2018			
December 2018	12/12/2018	Electric Bills		
100-11-5211	Electric Services		45.02	
100-17-5211	Electric Services		2,176.04	
200-22-5211	Electric Services		1,330.08	
200-23-5211	Electric Services		30.33	
		Invoice Total	3,581.47	3,581.47
		Check Total	3,581.47	3,581.47
Check #: 28730	Check date: 12/31/2018			
Billing Date 12-17-18	12/17/2018	Electric Bills		
100-11-5211	Electric Services		61.00	
200-22-5211	Electric Services		194.18	
300-11-5211	Electric Services		106.37	
		Invoice Total	361.55	361.55
Billing Date 12-17-18.	12/17/2018	Electric Bills		
200-22-5211	Electric Services		22.17	
		Invoice Total	22.17	22.17
		Check Total	383.72	383.72
		Total	4,923.35	4,923.35
Total number of payments: 3				

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Frontier Communications				
Check #: 28694	Check date: 12/19/2018			
Billing Date 12-04-18	12/4/2018	Telephone Service	61.24	
200-22-5055	Communication Services			
		Invoice Total	61.24	61.24
		Check Total	61.24	61.24
Total number of payments: 1		Total	61.24	61.24
Hach Company				
Check #: 28731	Check date: 12/31/2018			
11248608	12/5/2018	WW Plant		
200-22-5161	General Supplies/Materials		186.06	
		Invoice Total	186.06	186.06
		Check Total	186.06	186.06
Total number of payments: 1		Total	186.06	186.06
Hydra Tec Services				
Check #: 28695	Check date: 12/19/2018			
3074	12/4/2018	Water Department		
200-21-5161	General Supplies/Materials		3,811.56	
		Invoice Total	3,811.56	3,811.56
		Check Total	3,811.56	3,811.56
Total number of payments: 1		Total	3,811.56	3,811.56

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice		Invoice Description		Invoice Amount	Payment Amount
Invoice #	Account #	Invoice Date	Account Description				
Jones and Carter, Inc.							
Check #: 28732		Check date: 12/31/2018					
00276386		12/10/2018	Engineering Services	WW Plant		975.00	
200-22-5092					Invoice Total	975.00	975.00
Total number of payments: 1						Check Total	975.00
						Total	975.00
K & H Portable Toilets, Inc.							
Check #: 28733		Check date: 12/31/2018					
125614		12/12/2018	General Supplies/Materials	Santaville		85.00	
100-11-5161					Invoice Total	85.00	85.00
Total number of payments: 1						Check Total	85.00
						Total	85.00
Kathy Pollock							
Check #: 28651		Check date: 12/5/2018					
18-038		12/5/2018	Dues and Memberships	Code Enforcement		50.00	
100-16-5043					Invoice Total	50.00	50.00
Total number of payments: 1						Check Total	50.00
						Total	50.00

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
LAB Information Technology Incorporated				
Check #: 28734 13156 100-13-5055	Check date: 12/31/2018 12/10/2018 Communication Services	Police Department	70.56 70.56	70.56
Total number of payments: 1			Invoice Total	70.56
			Check Total	70.56
			Total	70.56
Laser Answering Service, LLC				
Check #: 28678 LSR-22213 100-11-5055	Check date: 12/13/2018 12/1/2018 Communication Services	Answering Service	100.18 100.18	100.18
Total number of payments: 1			Invoice Total	100.18
			Check Total	100.18
			Total	100.18
O'Malley Strand Associates, Inc.				
Check #: 28735 0144383 100-17-5114	Check date: 12/31/2018 12/12/2018 Streets	Streets	6,046.89 6,046.89	6,046.89
Total number of payments: 1			Invoice Total	6,046.89
			Check Total	6,046.89
			Total	6,046.89

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice #	Invoice Date	Invoice Description	Invoice Amount	Payment Amount
		Account #	Account Description			
Petty Cash / City of Somerville						
Check # : 28736		Check date: 12/31/2018				
12-31-18		12/31/2018		Petty Cash		
100-11-5161				General Supplies/Materials	19.07	
100-13-5161				General Supplies/Materials	47.04	
100-17-5161				General Supplies/Materials	29.85	
Invoice Total					95.96	95.96
Check Total					95.96	95.96
Total number of payments: 1					95.96	95.96
Pitney Bowes						
Check # : 28697		Check date: 12/19/2018				
3307619710		12/1/2018		City Hall		
100-11-5221				Equipment Rental		
					179.67	
Invoice Total					179.67	179.67
Check Total					179.67	179.67
Total number of payments: 1					179.67	179.67

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice #	Invoice Date	Invoice Description	Invoice Amount	Payment Amount
Purchase Power		Account #	Account Description			
Check #: 28737		Check date: 12/31/2018				
Stmt Date 12-09-18		12/9/2018				
100-11-5221		Equipment Rental			103.50	
100-13-5221		Equipment Rental			103.49	
100-15-5221		Equipment Rental			103.50	
100-16-5221		Equipment Rental			103.50	
200-21-5221		Equipment Rental			103.50	
200-22-5221		Equipment Rental			103.50	
				Invoice Total	620.99	620.99
				Check Total	620.99	620.99
Total number of payments: 1				Total	620.99	620.99
RVS Software						
Check #: 28738		Check date: 12/31/2018				
156137		12/5/2018				
200-21-5158		Miscellaneous Maintenance			729.00	
200-22-5158		Miscellaneous Maintenance			729.00	
				Invoice Total	1,458.00	1,458.00
				Check Total	1,458.00	1,458.00
				Total	1,458.00	1,458.00
Total number of payments: 1						

City of Somerville

Payment Report

12/1/2018 to 12/31/2018

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Texas Child Support Disbursement Unit				
Check #: 28643	Check date: 12/5/2018			
Payroll Date 12-07-18	12/7/2018	Child Support	144.92	
100-2113	Child Support Payable			
		Invoice Total	144.92	144.92
		Check Total	144.92	144.92
Check #: 28700	Check date: 12/19/2018			
Payroll Date 12-21-18	12/21/2018	Child Support	144.92	
100-2113	Child Support Payable			
		Invoice Total	144.92	144.92
		Check Total	144.92	144.92
Total number of payments: 2			289.84	289.84
Texas Department of Motor Vehicles				
Check #: 28701	Check date: 12/19/2018			
November 2018	12/5/2018			
100-16-5088	Miscellaneous Services	Code Enforcement	29.72	
		Invoice Total	29.72	29.72
		Check Total	29.72	29.72
Total number of payments: 1			29.72	29.72

City of Somerville

Payment Report

12/1/2018 to 12/31/2018

Vendor	Invoice #	Invoice Date	Invoice Description	Invoice Amount	Payment Amount
Texas First Group Replacement Services, Inc.					
Check # : 28683	Account #	Check date: 12/13/2018			
CM3		12/7/2018			
100-11-5032		Salaries - Contract Labor	City Administrator Ofc.	4,662.89	
Total number of payments: 1				Invoice Total	4,662.89
				Check Total	4,662.89
				Total	4,662.89
Texas Municipal Courts Association					
Check # : 28684		Check date: 12/13/2018			
2018-2019 Dues		12/1/2018			
100-15-5043		Dues and Memberships	Municipal Court	75.00	
Total number of payments: 1				Invoice Total	75.00
				Check Total	75.00
				Total	75.00
Texas Municipal League					
eCheck # : N/A		Check date: 12/14/2018			
TCMA King Cole Workshop 2017		12/5/2018			
100-16-5232		Training	Code Enforcement	370.00	
Total number of payments: 1				Invoice Total	370.00
				Check Total	370.00
				Total	370.00

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice		Invoice Description		Invoice Amount	Payment Amount
Invoice #	Account #	Date	Description				
Texas Municipal League - IRP							
Check #: 28685		Check date: 12/13/2018					
12-01-18		12/1/2018	Insurance		Insurance		
100-11-5241			Insurance			439.84	
100-12-5241			Insurance			439.84	
100-13-5241			Insurance			439.94	
100-15-5241			Insurance			439.94	
100-16-5241			Insurance			439.94	
100-17-5241			Insurance			439.94	
100-18-5241			General Liability			439.94	
200-21-5241			Insurance			439.94	
200-22-5241			Insurance			439.94	
200-23-5241			Insurance			439.17	
Total number of payments: 1						Invoice Total	4,398.43
						Check Total	4,398.43
						Total	4,398.43
Texas Social Security Program							
Check #: 28739		Check date: 12/31/2018					
Account # 9291236 / 2018		12/7/2018					
100-11-5043			Dues and Memberships		City Hall		
						35.00	
						Invoice Total	35.00
						Check Total	35.00
						Total	35.00
Total number of payments: 1							

City of Somerville Payment Report 12/1/2018 to 12/31/2018

Vendor	Invoice #	Account #	Invoice Date	Account Description	Invoice Description	Invoice Amount	Payment Amount
The Eagle							
	Check # : 28740		Check date: 12/31/2018				
	Billed Acct # 1077285		12/2/2018				
	100-16-5164		Publications		Code Enforcement		
						150.03	
					Invoice Total	150.03	150.03
					Check Total	150.03	150.03
					Total	150.03	150.03
Total number of payments: 1							

City of Somerville Payment Report 12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor		Invoice Date		Invoice Description	Invoice Amount	Payment Amount
Invoice #	Account #	Account Description				
UniFirst Holdings, L.P.						
Check #: 28646		Check date: 12/5/2018				
844-0834923		12/4/2018		Uniform Rental		
100-11-5054		Janitorial Services			24.79	
100-17-5054		Janitorial Services			24.77	
100-2116		Public Works Uniform Rental-EE			15.96	
100-2117		Public Works Uniform Rental-ER			15.96	
200-2116		Public Works Uniform Rental-EE			18.64	
200-2117		Public Works Uniform Rental-ER			18.62	
200-21-5054		Janitorial Services			24.77	
Invoice Total					143.51	143.51
Check Total					143.51	143.51

City of Somerville

Payment Report

12/1/2018 to 12/31/2018

Vendor		Invoice #	Account #	Invoice Date	Account Description	Invoice Description	Invoice Amount	Payment Amount
Unifirst Holdings, L.P.								
Check # : 28702		Check date: 12/19/2018						
844 0835827		12/11/2018		Uniform Rental				
100-11-5054		Janitorial Services		24.78				
100-17-5054		Janitorial Services		24.76				
100-2116		Public Works Uniform Rental-EE		15.96				
100-2117		Public Works Uniform Rental-ER		15.96				
200-2116		Public Works Uniform Rental-EE		18.64				
200-2117		Public Works Uniform Rental-ER		18.62				
200-21-5054		Janitorial Services		24.76				
844 0836727		12/17/2018		Uniform Rental				
100-11-5054		Janitorial Services		24.78				
100-17-5054		Janitorial Services		24.76				
100-2116		Public Works Uniform Rental-EE		15.96				
100-2117		Public Works Uniform Rental-ER		15.96				
200-2116		Public Works Uniform Rental-EE		18.64				
200-2117		Public Works Uniform Rental-ER		18.62				
200-21-5054		Janitorial Services		24.76				
				Invoice Total			143.48	143.48
						Invoice Total	143.48	143.48
						Check Total	286.96	286.96
						Total	430.47	430.47
Total number of payments: 2								

City of Somerville

Payment Report

12/1/2018 to 12/31/2018

Vendor	Invoice #	Invoice Date	Invoice Description	Invoice Amount	Payment Amount
US Postmaster	Account #	Account Description			
Check #: 28741		Check date: 12/31/2018			
Dec 2018		12/31/2018	Water Bills	176.96	
200-23-5056		Postage Services			
			Invoice Total	176.96	176.96
			Check Total	176.96	176.96
			Total	176.96	176.96
Total number of payments: 1					
Virgie B. Nolte, ED,D		Check date: 12/19/2018			
Check #: 28703		12/5/2018	Police Department		
Stmt Date 12-05-18					
100-13-5088		Miscellaneous Services		600.00	
			Invoice Total	600.00	600.00
			Check Total	600.00	600.00
			Total	600.00	600.00
Total number of payments: 1					
Washington National Insurance Co.		Check date: 12/19/2018			
Check #: 28704		12/1/2018	Insurance		
P1859030					
200-2107		Group Medical - Employee Payable		103.93	
			Invoice Total	103.93	103.93
			Check Total	103.93	103.93
			Total	103.93	103.93
Total number of payments: 1					

City of Somerville
Payment Report
12/1/2018 to 12/31/2018

1/2/2019 4:12 PM

Vendor Invoice # Account #	Invoice Date Account Description	Invoice Description	Invoice Amount	Payment Amount
Waylon Edwards				
Check #: 28705	Check date: 12/19/2018			
Reimburse 12-18-18	12/18/2018	Reimburse Expenses		
100-11-5088	Miscellaneous Services		106.00	
		Invoice Total	106.00	106.00
		Check Total	106.00	106.00
Total number of payments: 1		Total	106.00	106.00
WRI Outdoors				
Check #: 28742	Check date: 12/31/2018			
30486	12/6/2018	Streets		
100-17-5161	General Supplies/Materials		892.48	
		Invoice Total	892.48	892.48
		Check Total	892.48	892.48
Total number of payments: 1		Total	892.48	892.48
		Grand Total	36,140.50	36,140.50

City of Somerville

Payment Report Summary

12/1/2018 to 12/31/2018

Account Number	Account Description	Total Number of Payments	Total Amount of Payments
100-11-5032	Salaries - Contract Labor	1	4,662.89
100-11-5043	Dues and Memberships	1	35.00
100-11-5054	Janitorial Services	3	74.35
100-11-5055	Communication Services	1	100.18
100-11-5088	Miscellaneous Services	1	106.00
100-11-5161	General Supplies/Materials	3	628.07
100-11-5211	Electric Services	2	106.02
100-11-5221	Equipment Rental	2	283.17
100-11-5241	Insurance	1	439.84
100-12-5241	Insurance	1	439.84
100-13-5055	Communication Services	1	70.56
100-13-5088	Miscellaneous Services	1	600.00
100-13-5118	IT Equipment	1	388.95
100-13-5161	General Supplies/Materials	1	47.04
100-13-5221	Equipment Rental	1	103.49
100-13-5241	Insurance	1	439.94
100-15-5043	Dues and Memberships	1	75.00
100-15-5221	Equipment Rental	1	103.50
100-15-5241	Insurance	1	439.94
100-16-5043	Dues and Memberships	1	50.00
100-16-5088	Miscellaneous Services	1	29.72
100-16-5164	Publications	1	150.03
100-16-5221	Equipment Rental	1	103.50
100-16-5232	Training	1	370.00
100-16-5241	Insurance	1	439.94
100-17-5054	Janitorial Services	3	74.29
100-17-5114	Streets	1	6,046.89
100-17-5161	General Supplies/Materials	2	922.33

City of Somerville

Payment Report Summary

12/1/2018 to 12/31/2018

Account Number	Account Description	Total Number of Payments	Total Amount of Payments
100-17-5211	Electric Services	1	2,176.04
100-17-5241	Insurance	1	439.94
100-18-5212	Gas Services	2	144.62
100-18-5241	General Liability	1	439.94
100-2113	Child Support Payable	2	289.84
100-2116	Public Works Uniform Rental-EE	3	47.88
100-2117	Public Works Uniform Rental-ER	3	47.88
200-2107	Group Medical - Employee Payable	1	103.93
200-2116	Public Works Uniform Rental-EE	3	55.92
200-2117	Public Works Uniform Rental-ER	3	55.86
200-21-5048	Water Testing	2	239.70
200-21-5054	Janitorial Services	3	74.29
200-21-5088	Miscellaneous Services	1	40.50
200-21-5118	IT Equipment	1	429.99
200-21-5158	Miscellaneous Maintenance	1	729.00
200-21-5161	General Supplies/Materials	2	4,286.32
200-21-5211	Electric Services	1	958.16
200-21-5221	Equipment Rental	1	103.50
200-21-5241	Insurance	1	439.94
200-22-5049	Wastewater Testing	1	786.50
200-22-5055	Communication Services	1	61.24
200-22-5092	Engineering Services	1	975.00
200-22-5158	Miscellaneous Maintenance	1	729.00
200-22-5161	General Supplies/Materials	2	660.82
200-22-5211	Electric Services	3	1,546.43
200-22-5221	Equipment Rental	1	103.50
200-22-5241	Insurance	1	439.94
200-23-5046	Solid Waste Disposal	1	177.22

City of Somerville

Payment Report Summary

12/1/2018 to 12/31/2018

Account Number	Account Description	Total Number of Payments	Total Amount of Payments
200-23-5056	Postage Services	1	176.96
200-23-5211	Electric Services	1	30.33
200-23-5241	Insurance	1	439.17
300-11-5088	Miscellaneous Services	1	491.58
300-11-5211	Electric Services	1	106.37
310-11-5378	Miscellaneous Expenses	1	262.71
501-11-5088	Miscellaneous Services	2	720.00
Total		90	36,140.50



Memo To: Honorable Mayor and City Council Members

From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

Date: December 26, 2018

Subject: Specific Use Permit for 850 Long Bridge Road

Background/Procedure:

Specific Use Permits (SUPs) may be requested by a property owner who seeks to place a HUD-Code (manufactured) Home outside of the areas designated in Ordinance 13-003 (see Attachment 1). Because of the possibility that certain uses may adversely impact neighboring properties, City Council reviews and evaluates such requests and may grant, deny, or conditionally approve Specific Use Permits.

In order to request an SUP, the owner must submit an application and all required information to the City, along with a non-refundable fee of \$200.00 no less than 21 days prior to the proposed hearing date (regular or called city council meeting).

A public hearing is required to be held by City Council prior to the issuance of a Specific Use Permit. Written notice of the requested action and the public hearing shall be sent by U.S. Mail to the last known owner or occupant of each property within 200 feet of the tract of land for which the SUP is requested, and notice of the hearing is required to be published in the official newspaper.

The purpose of the public hearing is to provide an opportunity for citizens to express concerns about, support for, or opposition to the proposed SUP.

After the public hearing closes, during the new business section of the meeting, staff will introduce the property owner, who will have about 5 minutes to address the council about their request. Staff will answer any questions council has regarding the case before taking action.

Action Requested: Consider, discuss, and approve, disapprove, or conditionally approve the request for a Specific Use Permit at 850 Long Bridge Road for the placement of a new single wide HUD Code Manufactured Home for residential use for an employee of the property owner's business.

Case Information/Details:

The property consists of three lots in the Cromo Addition, a platted but undeveloped subdivision of the City of Somerville (Attachment 2). Water and sewer are available, and lines are located within 200 feet of the subject property. There are no paved roads or drainage infrastructure in this subdivision and the applicant is aware of the fact that the city has no current plans to enhance the undeveloped streets in the near future. The owner has offered to place one or more loads of base on the ROW in front of the property. The lots are located in Zone X (Area of Minimal Flood Hazard) on the National Flood Hazard Maps (see Attachment 8).

The property has been sold twice in the past 7 months, and the appraisal district has just updated the property information files (Attachment 7) to reflect the second sale from (L. Ureste to Dawson Hughes (10/10/2018). The property was sold to Ms. Ureste by Somerville Investments LLC at the end of May 2018.

The owners submitted the application (Attachment 3) timely. Requirements for a complete submittal included a site plan (Attachment 5), a list of property owners within 200 feet of the subject property (Attachment 9), the \$200.00 fee, and the owners also submitted photographs of the style and type of HUD-Code Manufactured Home they propose to install (Attachment 6).

The requirements for the installation of the HUD Code Home are set out in the Manufactured Home Ordinance and include setbacks from the property lines, skirting, and proper installation on the site, provisions for parking, and that the home be no more than five years old at the time of installation. Dawson and David Hughes have met with City staff to obtain applications for a building permit and utility service from the city. They have been provided contact information for electrical service from Entergy.

Staff Findings:

Staff finds that there are no irregularities in the application, and that there is does not appear to be any reason for a statutory denial of the SUP.

Required Findings for City Council Approval:

A Specific Use Permit shall be authorized only if all of the following conditions are met:

1. The specific use permit will be compatible with, and not injurious to, the use and enjoyment of the property, or neighboring properties, nor materially diminish or impair property values within the immediate vicinity;
2. The establishment of the specific use will not impede the normal and orderly development and improvement of surrounding vacant property;
3. Adequate utilities, access roads, drainage, parking and driveways and other necessary support facilities have been or will be provided;
4. The applicant shall establish that the use and occupancy will comply with all applicable terms of this ordinance; and
5. The City Council finds that it is not in conflict with the public interest to grant such permit.

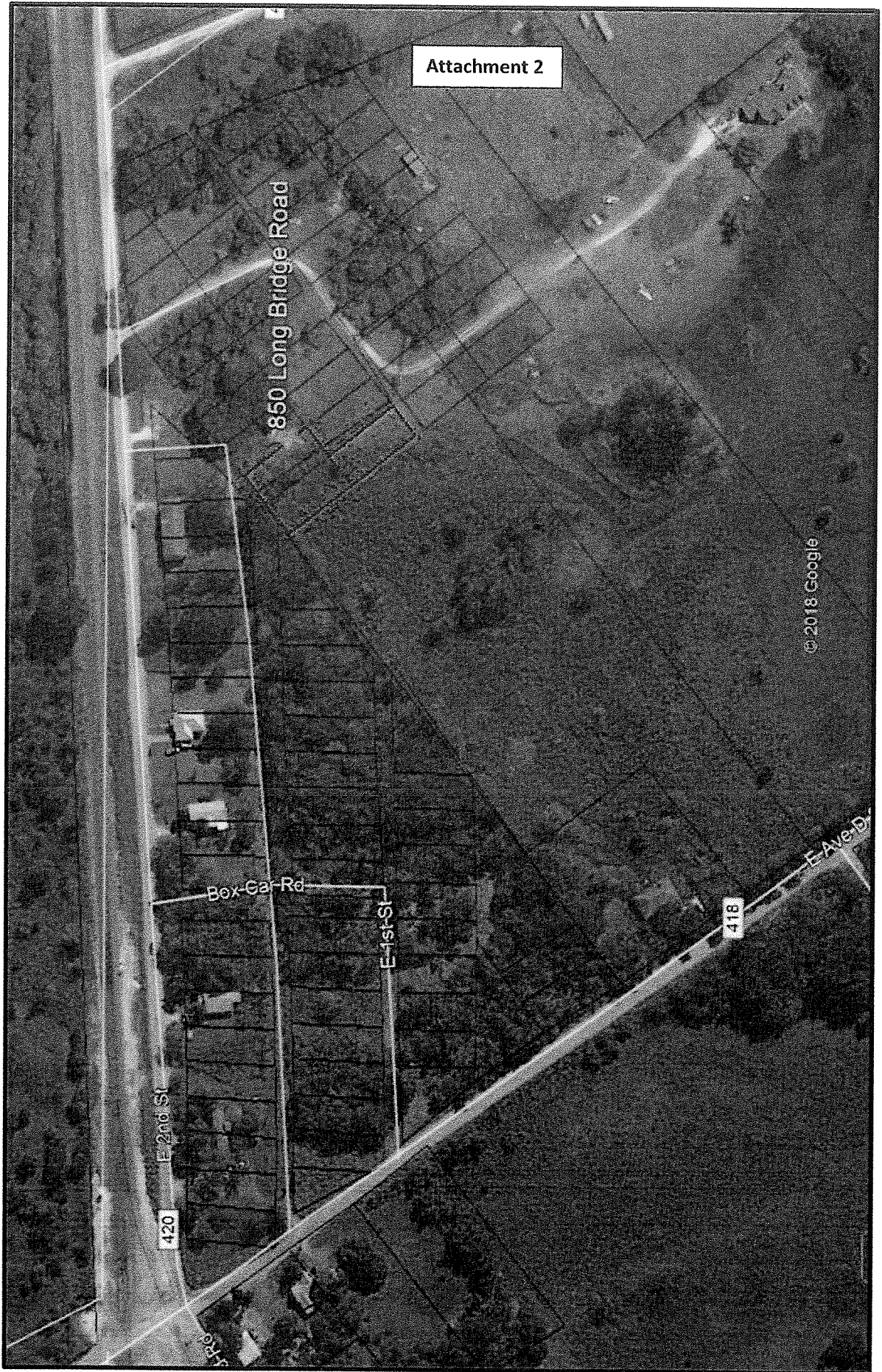
Please review the last page of the application and Attachment 4 for the applicant's answers to these concerns.

Attachments:

1. Manufactured home Zone Map with subject property marked.
2. Area Map showing subject and adjacent property
3. Application
4. Attachment to application - note to City Council by Owner
5. Site Plan
6. Cut sheet – TRU home Manufactured Home
7. BCAD property sheet
8. National Flood Hazard Layer FIRMette
9. List of Property Owners Notified of SUP Request



Attachment 2



City of Somerville

Application for Specific Use Permit

Minimum Submittal requirements:

- ☒ \$200.00 application fee
- ☒ Completed and signed application form
- ☒ Site Plan (10 copies)
- ☒ Notification List of property owners/tenants within 200 feet of property line of affected property (Burlison County Appraisal District, 111 East Fawn Street, Caldwell, 979-567-2318)
- ☒ Inspection report (highly recommended, but not required)
- ☒ Completed building permit application, if applicable (collected, not submitted)

Property Owner Information:

Name DAWSON Hughes
 Mailing Address 5931 Hillside LN
 City Brenham State TX Zip Code 77833
 Phone Number 979-451-5433 Fax Number _____
 E-Mail Address dawsonhughesdhd@yahoo.com

Applicant Information:

Same as above ☒
 Name _____
 Mailing Address _____
 City _____ State _____ Zip Code _____
 Phone Number _____ Fax Number _____
 E-Mail Address _____
 If not the same as above, please explain: _____

Agent or engineer Information:

Name/Title _____
 Mailing Address _____
 City _____ State _____ Zip Code _____
 Phone Number _____ Fax Number _____
 E-Mail Address _____

Property Information:

Address: 850 Long Bridge RD
 R - Number: 21426-32-33 Legal description: A-140 hardeman, Jm
 Lot size or acreage: .39 (attach page if necessary)
 Current use: VACANT LOT Proposed use: RESIDENTIAL
 In Manufactured home Zones 1-4: NO Outside Zone: YES
 Is any of the property located in the floodplain? YES _____ NO ☒
 Is this property under a Specific Use Permit? NO
 Legal Non-Conforming Use? NO Age of HUD Code home: new
 Record Owner(s) Dawson Hughes

City of Somerville

SPECIFIC USE PERMIT HEARING RESULTS

CASE NUMBER: *S.U.P. 807.18*

HEARING DATE: *January 8, 2019*

APPLICANT: OWNER ☒ OTHER ☐ NAME: *Dawson Hughes*

ADDRESS: *250 Long Bridge Road*

IDENTIFICATION OF HUD CODE HOME: *Traditional M.H. new from dealer, single wide.*

RESOLUTION

APPROVED ☐

DENIED ☐

CONDITIONALLY APPROVED ☐

CONDITIONS OF APPROVAL:

WITNESSED BY _____

THIS DOCUMENT SHALL BE KEPT ON FILE IN THE CODE ENFORCEMENT DEPARTMENT OFFICE AND NOTED ON THE RECORD MAP OF THE MANUFACTURED HOME ORDINANCE. THE APPLICANT MAY FILE A COPY OF THIS DOCUMENT WITH THE COUNTY CLERK AT HIS OPTION AND EXPENSE.

The following page should be completed for all specific use permit requests by the owner or the applicant, and will be considered during the review process. If you have questions regarding the completion of this page, please contact the code enforcement staff for assistance.

Please describe the reason for requesting a specific use permit for this property:

wanting to place A manufactured home on Property.

Describe how the approval of this SUP will be compatible with and not injurious to the use and enjoyment of this or neighboring properties, not impair property values in the vicinity:

the home is A brand new unit that will be skirted and landscaped. And For what we understand we will provide our own gravel road For Access.

Provide evidence that the establishment of this use will not impede normal development of adjacent properties:

It will only help since we are bringing in road base needed for that area. Also we think we are the type of neighbor anyone would want close to them.

Provide evidence that adequate utilities, drainage, road, or other necessary support facilities have been or will be provided:

Survey is being obtained since records are terrible in that Area. But have talked with Kathy at city hall and will be meeting with others to cover all bases.

Provide evidence that all other code or regulatory requirements for the specific use have been or will be met (driveways, parking, age of HUD home, setbacks, etc.)

See Picture and model of home unit, map of proposed placement and are meeting to decide road entry.

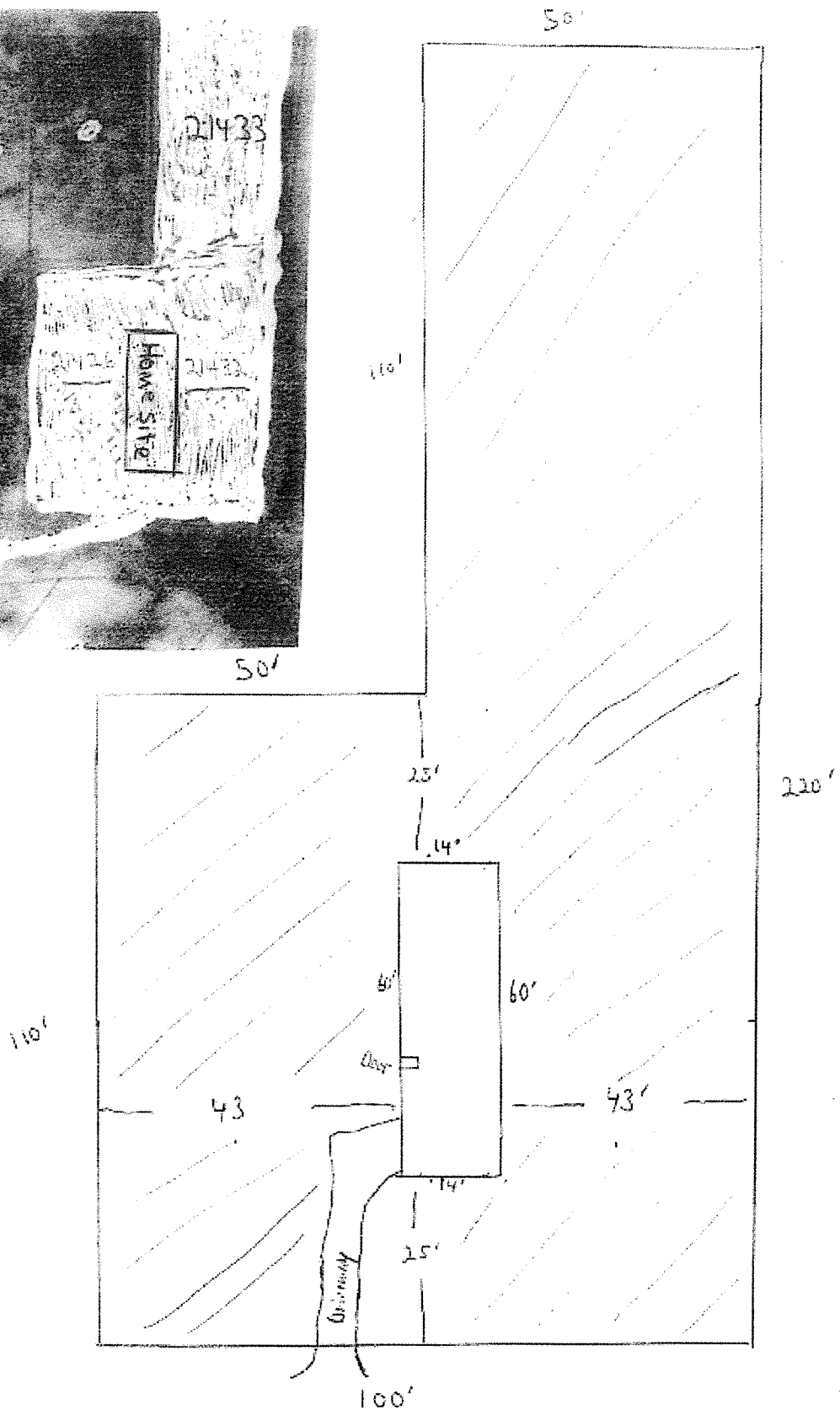
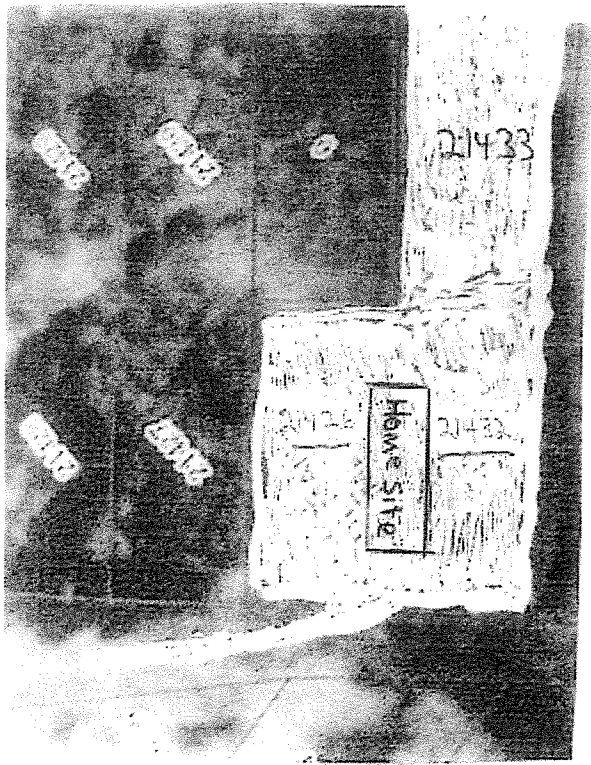
* First -

Thank You For Considering My Specific use Permit. My Name is Dawson Hughes. I am the Owner / operator of Perfect Pools. We clean, maintain + Repair Pools all over Washington and surrounding Counties including Burleson. I maintain Pools right here in Somerville for the owners of Las Fuentes, Rhodes building and others in this area. I would Be happy to provide references. I eat, buy supplies at Overall Lumber and Bank here in Somerville. I have Partnered with my Dad (David Hughes) who has owned and operated Allsports Boat + RV on FM 1948 since 2004. When I say Partnered I help him with that business also. I have been raised with Christian values and always strive to do what is right for my Customers and those around me. I believe in helping my neighbors and those that need it. I am very Picky about appearance and believe my home would add value to the area around me. Thank Again

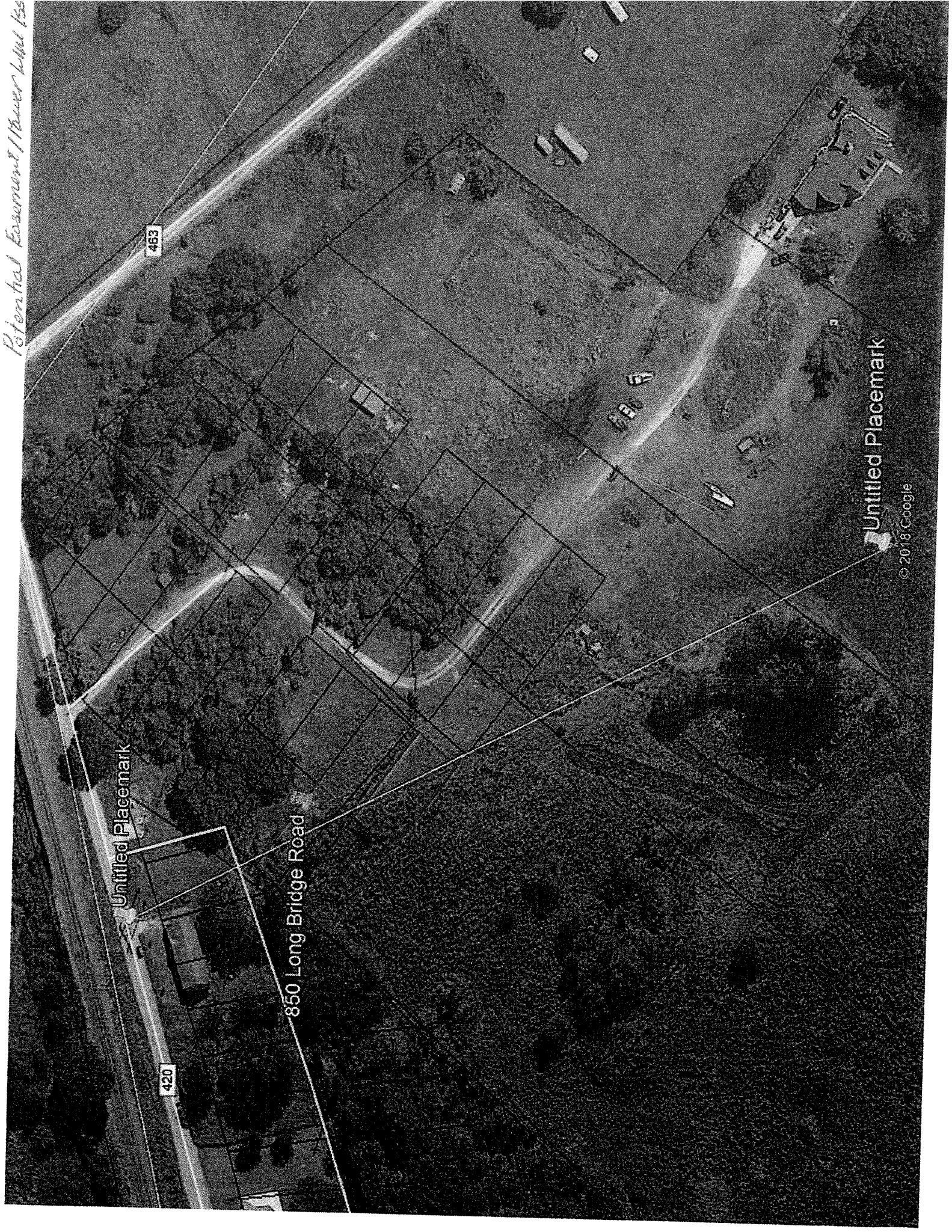
For considering this request

Dawson Hughes

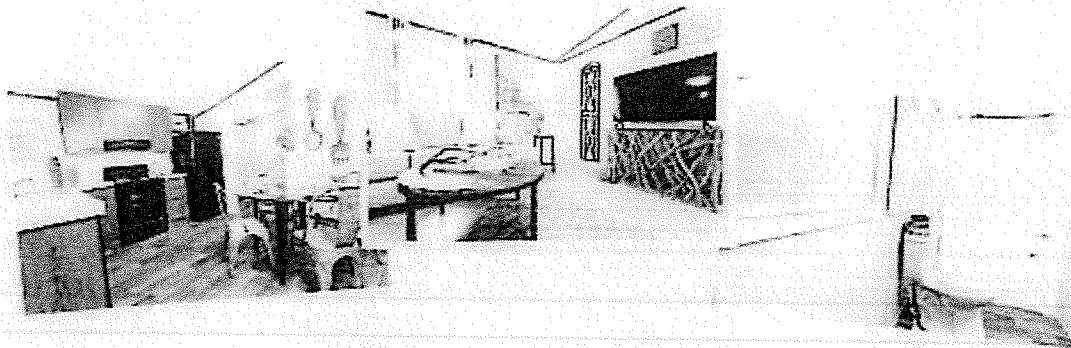
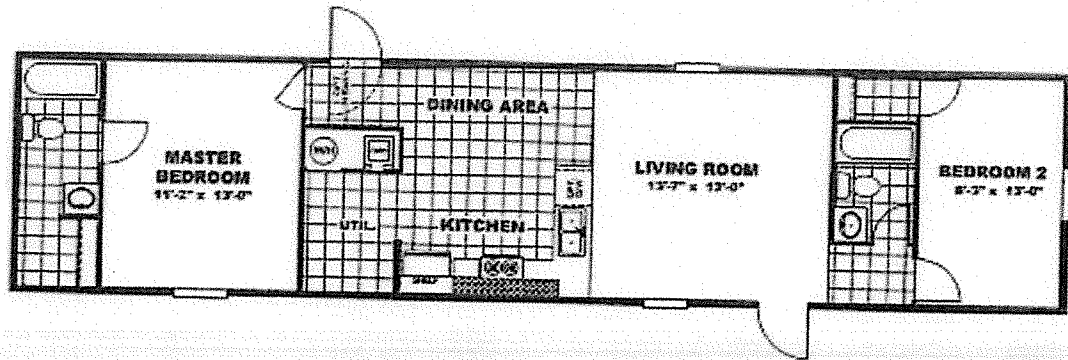
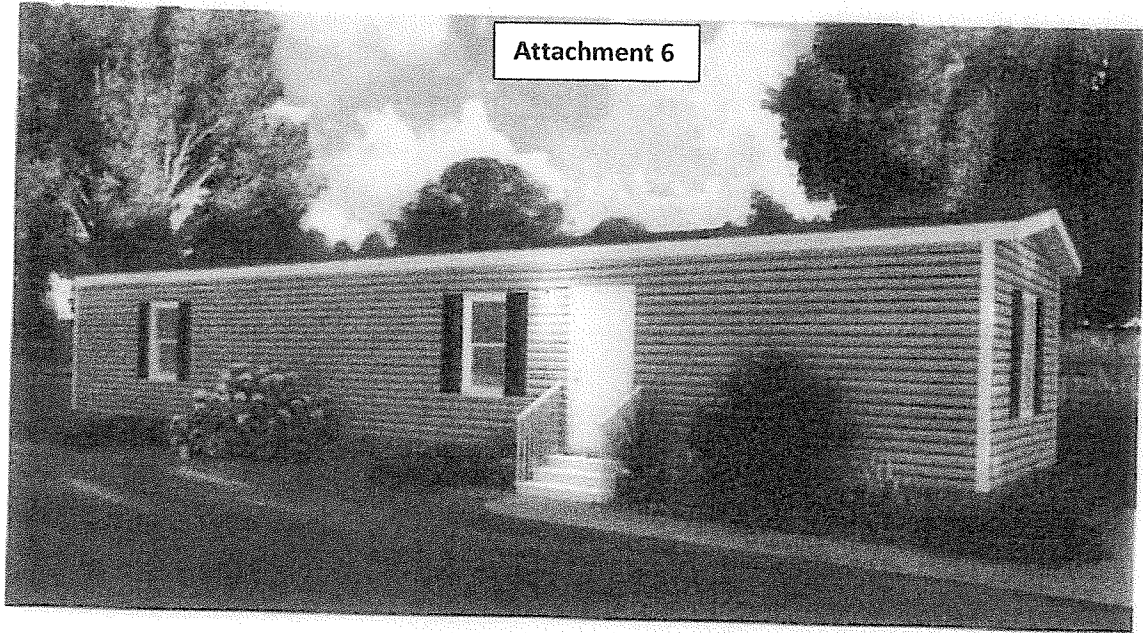
Attachment 5



Potential Easement / Power Line 133



Attachment 6



The floor plans and floor plans shown all have starting prices with the price range indicated. Your local Home Center can quote you specific prices and terms of purchase for specific homes. THH homes are in continuous product and process improvement. All home styles, floor plans, specifications, dimensions, features, materials, availability, and starting prices shown are artist's renderings or estimates and are subject to change without notice or obligation. Dimensions are nominal and length and width measurements are from exterior wall to exterior wall. Starting prices include the home only, plus typical delivery and installation. Starting prices do not include other costs such as taxes, title fees, insurance premiums, filing or recording fees, and all improvements to the land, optional home features, optional delivery or installation services, wheels and axles, community or homeowner association fees, or any other items not shown on your Seller Closing Agreement and related documents (your RCL). Your RCL will show the details of your purchase. 2011 THH Homes. All rights reserved.

Account

Location

Owner

Owner ID:	93566
Name:	URESTE LETISHA
Mailing Address:	PO BOX 1155 SOMERVILLE, TX 77879
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$0
Improvement Non-Homesite Value:	\$0
Land Homesite Value:	\$0
Land Non-Homesite Value:	\$1,350
Agricultural Market Valuation:	\$0
Market Value:	\$1,350
Ag Use Value:	\$0
Appraised Value:	\$1,350
Homestead Cap Loss: ②	\$0
Assessed Value:	\$1,350

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value
CAD	Burleson CAD	0.000000	\$1,350	\$1,350
CSM	Somerville City	0.650610	\$1,350	\$1,350
GBU	Burleson County	0.485000	\$1,350	\$1,350
HOS	Memorial Hosp	0.091960	\$1,350	\$1,350
RDD	County Road	0.075000	\$1,350	\$1,350
SSM	Somerville ISD	1.340000	\$1,350	\$1,350

Total Tax Rate: 2.642570

Property Improvement - Building

Property Land

Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
S2410	S2410	0.0689	3,000.00	30.00	100.00	\$450	\$0
S2410	S2410	0.0689	3,000.00	30.00	100.00	\$450	\$0
S2410	S2410	0.0689	3,000.00	30.00	100.00	\$450	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2019	N/A	N/A	N/A	N/A	N/A	N/A
2018	\$0	\$1,350	\$0	\$1,350	\$0	\$1,350
2017	\$0	\$450	\$0	\$450	\$0	\$450
2016	\$0	\$450	\$0	\$450	\$0	\$450
2015	\$0	\$450	\$0	\$450	\$0	\$450
2014	\$0	\$450	\$0	\$450	\$0	\$450
2013	\$0	\$450	\$0	\$450	\$0	\$450
2012	\$0	\$450	\$0	\$450	\$0	\$450
2011	\$0	\$450	\$0	\$450	\$0	\$450

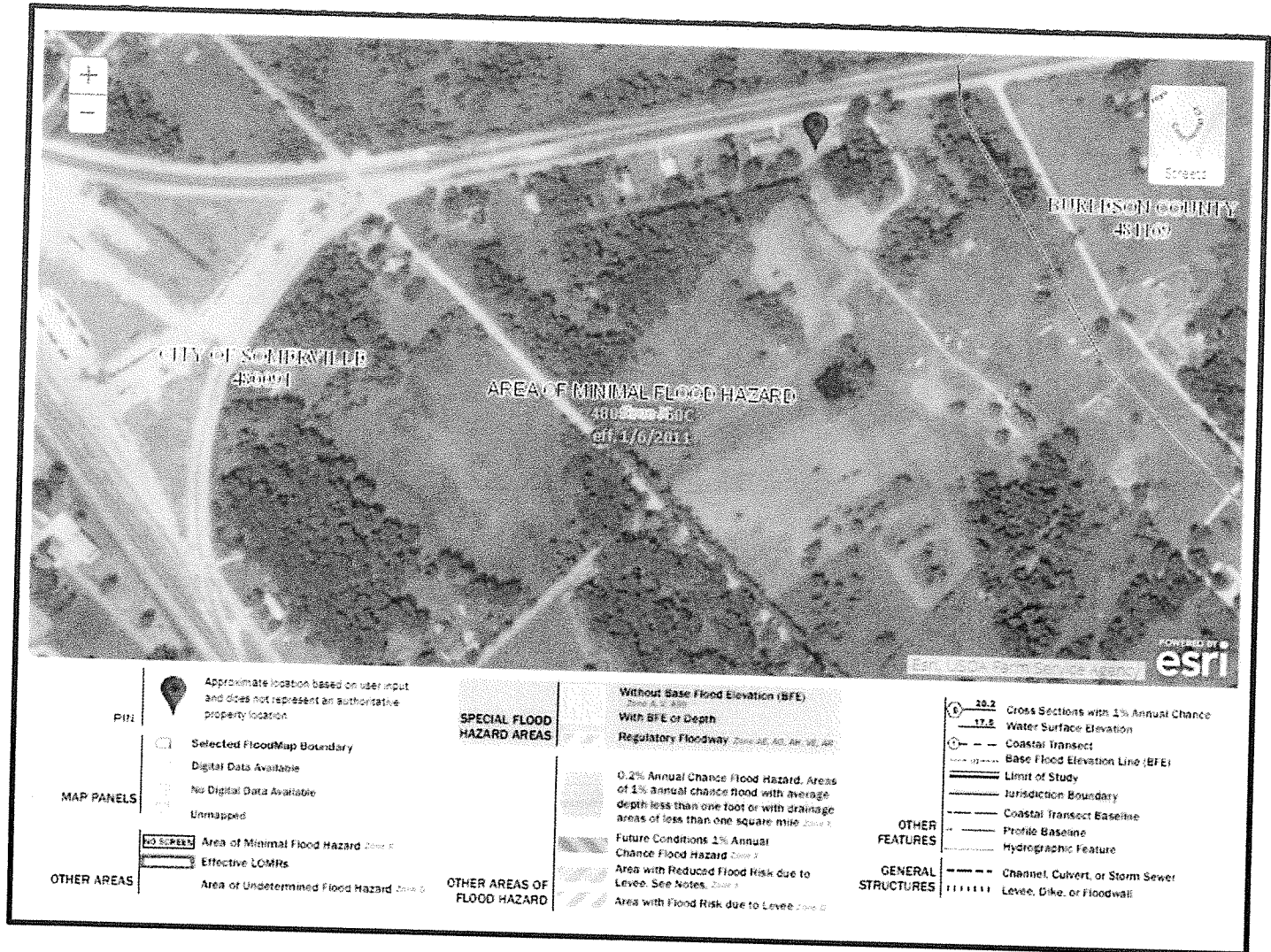
Property Deed History

[Back to Top](#)

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
10/10/2018	WD	WARRANTY DEED	URESTE LETISHA	HUGHES DAWSON LANE	1165	265	7434
5/29/2018	WD	WARRANTY DEED	SOMERVILLE INVESTMENTS LLC	URESTE LETISHA	1150	556	4594

DISCLAIMER

DISCLAIMER Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.



Attachment 9

SUP - Hughes

Property Owners within 200 feet of property lines

R#	No.	Street	Owner, La	First	Owner Address	Tenant, L: First	Tenant Address	Notes
21431		Long Bridge Rd	Maxwell	Verlatta	P.O. Box 483, Tolleson, AZ 85353			Vacant Lot
21430		Long Bridge Rd	Lockett	Mary Lee	16057 S.H. 36 S., Somerville TX 77879-4202			Vacant Lot
21440		Long Bridge Rd	Robinson	Samuel	1305 Garrett, Brenham TX 77833			Vacant Lot
21441		Long Bridge Rd	Haynes	Lee	13114 Vista Brook, Houston, TX 77041-1875			Vacant Lot
21437		Long Bridge Rd	Christ Holy	Santified Church of AME	P.O. Box 1076, Somerville, TX 77879-1076			Odessa Coleman owns this property. Vacant lot
21434		Long Bridge Rd	Tolson	Lizzie, c/o Milton Ogilvie	9930 Sendera Dr, Magnolia, TX			Vacant Lot
21428		Long Bridge Rd.	Smith	Robert M.	P.O. Box 774, Smithville, TX 78957-0774			Vacant Lot
21429		Long Bridge Rd	Green	Ellen Ray	Unknown			Vacant Lot
22167		Box Car Rd	Ureste	Letisha	P.O. Box 1155, Somerville, TX			May not be in 200, but close and deeds are
21427		Long Bridge Rd.	Smith	Robert M.	P.O. Box 774, Smithville, TX 78957-0774			Vacant Lot
22095			City of Somerville					NA
22094	808	Long Bridge Rd.	Guerrero	Martin	808 Long Bridge Rd., Somerville, TX			house - 1/2 on each parcel
22093	808	Long Bridge Rd.	Guerrero	Martin	808 Long Bridge Rd., Somerville, TX	???		house - 1/2 on each parcel
22092		Long Bridge Rd	Wallace	Lee & Jamesetta	361 FM 1948 W, Brenham TX 77041-7885			Vacant lot
22091		Long Bridge Rd	Colvin	Sara	361 FM 1948 W, Brenham, TX			Vacant lot, check zip
21164	858	Long Bridge Rd	Clifford	Moore	P.O. Box 841, Somerville TX 77879-0841			Owner Occupied
		Box Car Rd.	Somerville Investments, LLC, c/o G. W. Maler		P.O. Box 702, Somerville, TX 77879			not sure that this property is the unknowns on Box car, but it is a reasonable assumption.
21426	850	Long Bridge Rd	Hughes	Dawson	5931 Hillside Lane, Brenham TX 77833			Applicants for Specific Use Permit



Memo To: Honorable Mayor and City Council Members

From: Rose Rosser, City Secretary
Reviewed by Danny Segundo, City Administrator, (01/02/19) *RS*

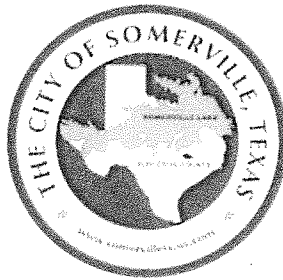
Date: January 2, 2019

Subject: 2018 Nomination for the 2018 Steve Hodges Outstanding Citizen Award

Action Requested

Discuss, consider and approve (disapprove) Nomination for the 2018 Steve Hodges Outstanding Citizen Award.

Mayor and Council members may request an Executive Session to deliberate.



NOMINATION FORM

2018 STEVE HODGES OUTSTANDING CITIZEN AWARD

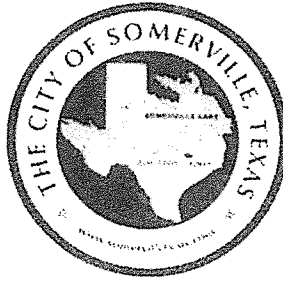
Person Nominated: Josh young

Nominated By: Shawn Lyrock

Reason for

Nomination(s) For his devotion to this city and public
works since High School, Also for the good work and
happiness he brings to our citizens young and elderly.

Nomination Due Date: January 4, 2019



NOMINATION FORM

2018 STEVE HODGES OUTSTANDING CITIZEN AWARD

Person Nominated: Lee Ann Day/One by One Rescue

Nominated By: Linda Bowman

Reason for
Nomination(s)

Lee Ann and her team of fellow rescuers & fosters, work endless hours devoted to saving, vetting, then finding the best homes once they are ready to be adopted. They not only help here in Somerville and Burleson County, but other cities as well. There are no boundaries that Lee Ann won't go to in order to help an animal in need. The word No, is not in her vocabulary. Lee Ann has taken the most broken, sick, abused and abandoned animals and turned them into healthy and happy creatures who deserve a better

life than what they were given, and Lee Ann makes sure that they will. Please consider Lee Ann Day and the One by One Rescue for the Steve Hodges Outstanding Citizen Award, she is truly the voice for those who have none.

Nomination Due Date: January 4, 2019



Memo To: Honorable Mayor and City Council Members

From: Rose Rosser, City Secretary

Reviewed by Danny Segundo, City Administrator, (01/02/19)

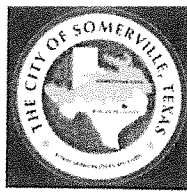
A handwritten signature in dark ink, appearing to be "B", is written over the date in the "Reviewed by" line.

Date: January 2, 2019

Subject: Emergency Siren Testing

Action Requested

Discuss, consider and approve (disapprove) the days and times that the Emergency Siren will be tested to insure that the siren is in proper working order in case of an actual emergency.



Memo To: Honorable Mayor and City Council Members

From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator
Reviewed by Danny Segundo , CA (12/31/18)

Date: December 26, 2018

Subject: GCAA project progress and electrical quote

Background/Status

For more than thirty years, Keep Texas Beautiful, in partnership with the Texas Department of Transportation (TX DOT), has awarded the prestigious Governor's Community Achievement Awards to Texas communities for their outstanding overall efforts to keep their communities beautiful. The awards are based on the activities of the community as a whole, not just the activities held, promoted, or associated with Keep Texas Beautiful Affiliates. Thus, a shredding event hosted by a local business, a high school recycling program, or a junk car abatement program through city departments all contribute as much to a winning entry as a KSB annual clean-up or a successful adopt a spot program. A community's environmental program is judged on achievements in seven areas:

- Community Leadership and Coordination
- Public Awareness
- Education
- Beautification and Community Improvement
- Litter Prevention and Cleanup
- Solid Waste Management
- Litter Law and Illegal Dumping Enforcement

Each winning community is awarded funds for a landscaping project that must be located on or near the right of way of a state highway in the community. The award funds are not provided to the community. Instead, TX Dot architects and designers work with the community to determine appropriate locations and concepts and then design, bid and manage the project through completion. The amount of the award is based on the population of the winning community.

In 2016, Somerville was the winner in Category 1, (cities with population up to 3,000) and received a landscaping award in the amount of \$90,000. In 2017, the Somerville Historical Society agreed to donate Heritage Square Park to the city so that the landscaping project could be done in a highly accessible and visible area. TX Dot met with the Historical Society and local Veterans' associations to share concepts and plans for the revamping of the park. Among the stated goals are to reorganize the space so that major elements including the monument, the bell tower, the benches, and the historical markers work together with the Memorial as a focal point; to improve the soils and provide a new irrigation system to promote better grass, healthier trees and seasonal plantings that are ecologically sound and sustainable; and to improve the stage area and surrounds so that they are more event friendly. See Attachment 1.

The first round of bids came in right after Harvey, and the total cost was almost double the amount of the award. TX Dot reviewed the bids and felt that they were not only over the budget limit of the award, but were not reasonable,

and they knew the city could not make up a large shortfall. So they went back to work and revised the plans, revised the bid format, and requested that the City take responsibility for three items that had been included in the bids. They also requested that the city dig a pothole next to the monument to expose the foundation for their review. This was completed in October.

1. Minor electrical work at the existing electrical box on the power pole to the west of the site, including two new circuits, pulling cable to a new connection point for all of the work associated with the improvements, and the installation of a sensor for the lights.
2. Removal of all of the existing lamp posts for reuse elsewhere, disposal, or storage, and
3. Removal of the existing engraved bricks for storage in the stage during construction for reuse on site.

City Council approved the request to assume these tasks in July of 2018 (see Attachment 2, Memo).

Per TX Dot (12/27/18) the project was issued for bids early in December, and the Bids are due January 9, 2019. We should know how the bids come in shortly after the opening date. TX Dot anticipates the earliest construction start to be in March and that construction will take one to two months. The timing means that all of the plantings can be done as soon as the hardscape is completed, and also dovetails nicely with the annual city wide clean-up event in late April. TX Dot has worked hard to bring this project to fruition, including reworking all of the bid documents and plans to maintain the general scope while bringing the project in at a feasible cost, and by minimizing the cost share for the city while still providing the proposed improvements.

City tasks for the project:

1. Requested two quotes for the electrical work, received one from Bayer Electric for the amount of \$4600.00. This work should be completed by the first of February so that there are no delays in the project.
2. Removal of the existing lamp posts – handled through the Somerville Historical Association. No city action needed except notification to proceed with the removal (late February).
3. Removal of the existing paver, see agenda item regarding brick paver project. KSB will coordinate the work. The intent is to schedule the work for one of the last weekends in February to avoid disruption of the site until right before the work is scheduled to begin.

Funding Needed: \$4,600.00

Funding source: 2018-2019 Budget, Public Works, Miscellaneous Services, 100-17-5088

Funds available: Yes, at the departmental level.

Expenditure requested: \$4,600.00

Action Requested: Approve (disapprove) the expenditure of funds for the electrical upgrades by Bayer Electric required at Heritage Square for the GCAA project.

Attachments:

1. Conceptual renderings of the improved site
2. Copy of agenda item memorandum, approved by Council at the July 10, 2018 meeting
3. RFQ/ Response from Bayer Electric
4. Copy of Executive Summary for winning Somerville GCAA application (information only)

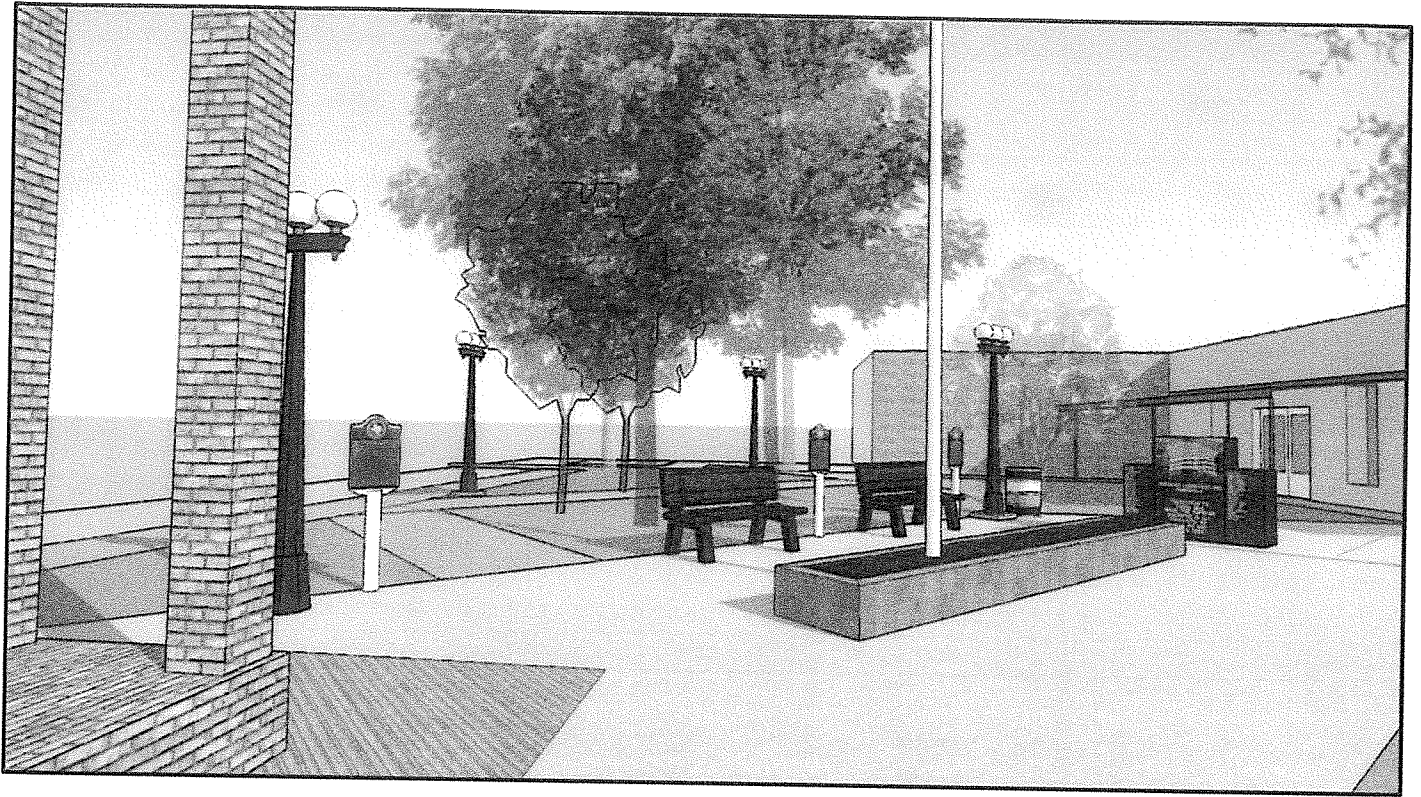
ATTACHMENT 1



From Avenue A, looking west



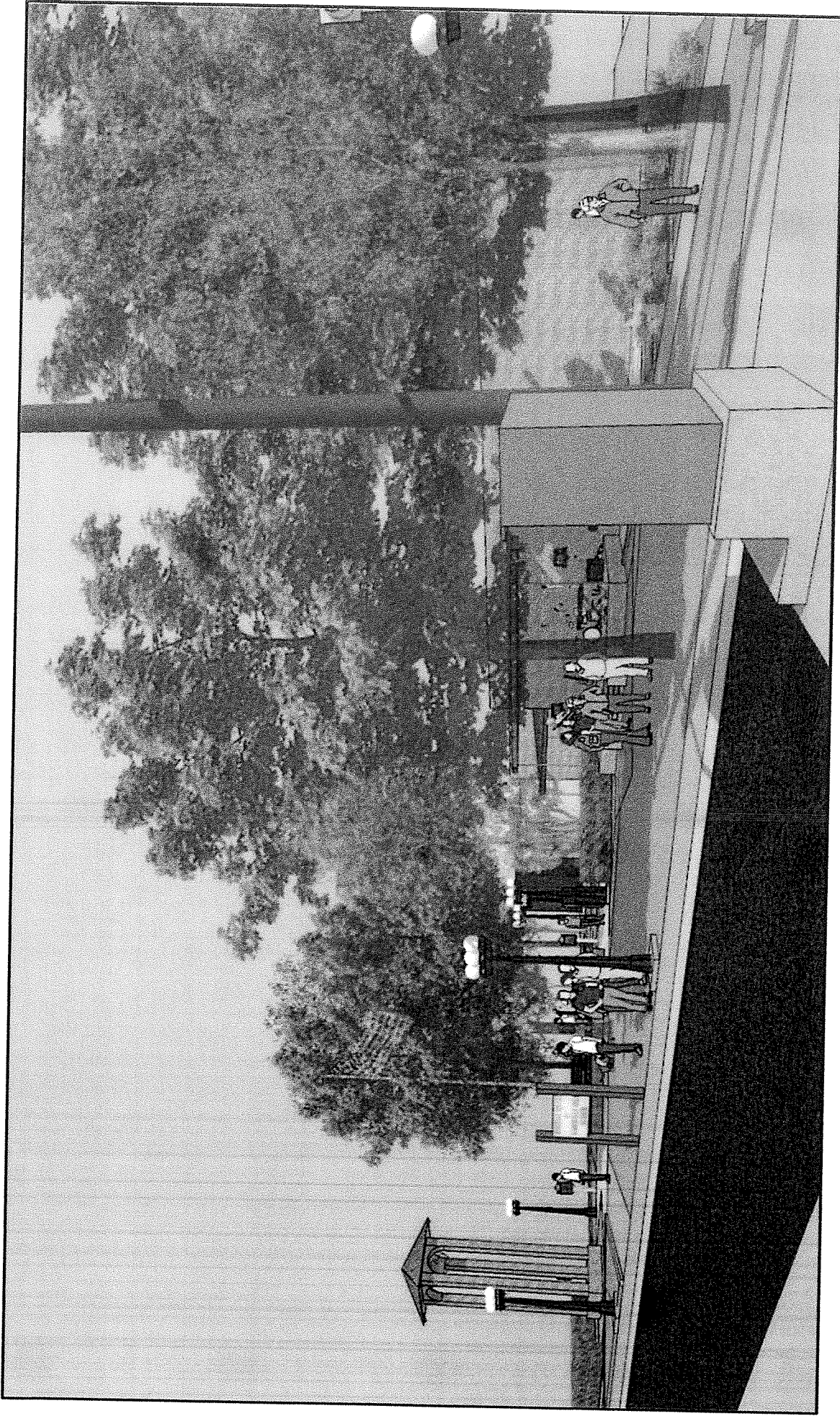
From the Bell Tower, looking towards the Museum



From the Bell Tower, looking south



From the stage, looking east



From 8th Street, looking into Heritage Square

ATTACHMENT 2

Memo (from July 2018)

Re: Information and request from TX Dot on the GCAA project

Maury and a new landscape architect from the TX Dot design team dropped by the office last week and reported that the first bids on the GCAA Improvements to Heritage Square had come in 100% over budget.

The first thing they said after that bombshell was that there is another pool of money they can draw from, and that they will refine the bid forms to cut costs, and that they intend to finish our project within the initial time frame provided (start in January finished by April). They did have 4 requests for the city:

- a) Hire an electrician to run power from the box on the power pole at the northeast corner of the property underground and stub up at a point about 15 feet away, and add a receptacle to the box for a plug in light sensor to cut off the lights at the appropriate times. This is probably a small item purchase and can be procured through telephone solicitations from two or three local vendors)
- b) Permit the demolition of the existing lamp posts (original plan was to salvage the posts). If the city prefers to salvage the posts, they request that the city removes and stores the lamp posts prior to the start of the work by the contractor.
- c) Pothole the area adjacent to the existing monument to determine exactly how deep the foundation is. He said that he does not need us to go four feet deep; if it is deeper than 2 feet they will have the answer they need.
- d) Remove the inscribed bricks from the walkway and store them tarped and wrapped in the center of the stage area. (We may be able to get Aggie volunteers to participate in the removal and storage of the bricks.) The bricks will be reinstalled by the contractor as part of the project.

Item c) needs to be done as soon as possible. Items a) and d) can be done in late December or very early January, and if the city agrees to the demolition of the posts d), nothing needs to be done. If the city wishes to salvage the posts, this will need to be done in late December or early January.

Agenda Item: Action Item:

Discuss, consider and approve (disapprove) the requests from TX Dot for assistance with the Heritage Square Project:

- a) *Hire an electrician to provide power as per the plan submitted by TX Dot*
- b) *Permit TX Dot to demolish and remove the existing lamp posts OR remove and salvage the lamp posts (cut electrical, break out concrete, store until needed) at the City's cost.*
- c) *Have public works pothole the monument base to determine the depth.*
- d) *Remove the bricks with volunteer or in house labor and store them on the stage.*

Actions were approved during the July 10, 2018 regular council meeting

Attachment 3

City of Somerville
150 8th Street
P.O. Box 159
Somerville, Texas 77879
Hours: 8:00 – 4:30
(979) 596-1122
www.somervilletx.us.com

CITY OF SOMERVILLE

To:

Re: Electrical Service at Heritage Square

Sent Via: Mail

CC: File

November 15, 2018

Re: Request for Quote

The City of Somerville is requesting a quote for electrical services related to future improvements at Heritage Square Park (located at the corner of 8th/C.R. 1362 and S.H. 36 S).

Scope of Work: to provide an electrical stub up from an existing breaker box at the northeast corner of the site to a point about 15 feet away. The work includes power drop, new breakers, wires to the stub up location, and an outlet for a photocell at the existing box. Please review the attached drawing with notes and the email with detailed information from the designer.

The work will be required to pass inspection by the City Building Inspector.

This work is being done for the City of Somerville, not for the Texas Department of Transportation.

Permits and Licenses: The successful contractor will be required to pull a no-fee permit for the work, and must have current Texas licensure as an Electrical Contractor and provide evidence of insurance as required by the City of Somerville and the State of Texas.

Schedule: The improvements to the area which the power will serve are not scheduled to start until March of 2019, so the work should be completed by the February 15, 2019.

All quotes should be received at City Hall no later than November 26, 2018 by 4:00 PM. Quotes may be submitted by e-mail, mail, or may be hand delivered. See below for addresses and contact information. If you wish to visit the site, please contact City Hall in advance.

Contact Information:

Mailing address: P.O. Box 159, Somerville, TX 77879

Street Address: 150 8th Street, Somerville TX 77879

E-mail: managercos@somervilletx.gov - B. Griffin

codecos@somervilletx.gov – K. Pollock

[illegible]

1. ☐ **ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED**
 2. ☐ **DATE 08-01-2001 BY 60322 UCBAW/STP**
 3. ☐ **REASON: 25X, 25Y, 25Z, 26, 26X, 26Y, 26Z, 27, 27X, 27Y, 27Z, 28, 28X, 28Y, 28Z, 29, 29X, 29Y, 29Z, 30, 30X, 30Y, 30Z, 31, 31X, 31Y, 31Z, 32, 32X, 32Y, 32Z, 33, 33X, 33Y, 33Z, 34, 34X, 34Y, 34Z, 35, 35X, 35Y, 35Z, 36, 36X, 36Y, 36Z, 37, 37X, 37Y, 37Z, 38, 38X, 38Y, 38Z, 39, 39X, 39Y, 39Z, 40, 40X, 40Y, 40Z, 41, 41X, 41Y, 41Z, 42, 42X, 42Y, 42Z, 43, 43X, 43Y, 43Z, 44, 44X, 44Y, 44Z, 45, 45X, 45Y, 45Z, 46, 46X, 46Y, 46Z, 47, 47X, 47Y, 47Z, 48, 48X, 48Y, 48Z, 49, 49X, 49Y, 49Z, 50, 50X, 50Y, 50Z, 51, 51X, 51Y, 51Z, 52, 52X, 52Y, 52Z, 53, 53X, 53Y, 53Z, 54, 54X, 54Y, 54Z, 55, 55X, 55Y, 55Z, 56, 56X, 56Y, 56Z, 57, 57X, 57Y, 57Z, 58, 58X, 58Y, 58Z, 59, 59X, 59Y, 59Z, 60, 60X, 60Y, 60Z, 61, 61X, 61Y, 61Z, 62, 62X, 62Y, 62Z, 63, 63X, 63Y, 63Z, 64, 64X, 64Y, 64Z, 65, 65X, 65Y, 65Z, 66, 66X, 66Y, 66Z, 67, 67X, 67Y, 67Z, 68, 68X, 68Y, 68Z, 69, 69X, 69Y, 69Z, 70, 70X, 70Y, 70Z, 71, 71X, 71Y, 71Z, 72, 72X, 72Y, 72Z, 73, 73X, 73Y, 73Z, 74, 74X, 74Y, 74Z, 75, 75X, 75Y, 75Z, 76, 76X, 76Y, 76Z, 77, 77X, 77Y, 77Z, 78, 78X, 78Y, 78Z, 79, 79X, 79Y, 79Z, 80, 80X, 80Y, 80Z, 81, 81X, 81Y, 81Z, 82, 82X, 82Y, 82Z, 83, 83X, 83Y, 83Z, 84, 84X, 84Y, 84Z, 85, 85X, 85Y, 85Z, 86, 86X, 86Y, 86Z, 87, 87X, 87Y, 87Z, 88, 88X, 88Y, 88Z, 89, 89X, 89Y, 89Z, 90, 90X, 90Y, 90Z, 91, 91X, 91Y, 91Z, 92, 92X, 92Y, 92Z, 93, 93X, 93Y, 93Z, 94, 94X, 94Y, 94Z, 95, 95X, 95Y, 95Z, 96, 96X, 96Y, 96Z, 97, 97X, 97Y, 97Z, 98, 98X, 98Y, 98Z, 99, 99X, 99Y, 99Z, 100, 100X, 100Y, 100Z, 101, 101X, 101Y, 101Z, 102, 102X, 102Y, 102Z, 103, 103X, 103Y, 103Z, 104, 104X, 104Y, 104Z, 105, 105X, 105Y, 105Z, 106, 106X, 106Y, 106Z, 107, 107X, 107Y, 107Z, 108, 108X, 108Y, 108Z, 109, 109X, 109Y, 109Z, 110, 110X, 110Y, 110Z, 111, 111X, 111Y, 111Z, 112, 112X, 112Y, 112Z, 113, 113X, 113Y, 113Z, 114, 114X, 114Y, 114Z, 115, 115X, 115Y, 115Z, 116, 116X, 116Y, 116Z, 117, 117X, 117Y, 117Z, 118, 118X, 118Y, 118Z, 119, 119X, 119Y, 119Z, 120, 120X, 120Y, 120Z, 121, 121X, 121Y, 121Z, 122, 122X, 122Y, 122Z, 123, 123X, 123Y, 123Z, 124, 124X, 124Y, 124Z, 125, 125X, 125Y, 125Z, 126, 126X, 126Y, 126Z, 127, 127X, 127Y, 127Z, 128, 128X, 128Y, 128Z, 129, 129X, 129Y, 129Z, 130, 130X, 130Y, 130Z, 131, 131X, 131Y, 131Z, 132, 132X, 132Y, 132Z, 133, 133X, 133Y, 133Z, 134, 134X, 134Y, 134Z, 135, 135X, 135Y, 135Z, 136, 136X, 136Y, 136Z, 137, 137X, 137Y, 137Z, 138, 138X, 138Y, 138Z, 139, 139X, 139Y, 139Z, 140, 140X, 140Y, 140Z, 141, 141X, 141Y, 141Z, 142, 142X, 142Y, 142Z, 143, 143X, 143Y, 143Z, 144, 144X, 144Y, 144Z, 145, 145X, 145Y, 145Z, 146, 146X, 146Y, 146Z, 147, 147X, 147Y, 147Z, 148, 148X, 148Y, 148Z, 149, 149X, 149Y, 149Z, 150, 150X, 150Y, 150Z, 151, 151X, 151Y, 151Z, 152, 152X, 152Y, 152Z, 153, 153X, 153Y, 153Z, 154, 154X, 154Y, 154Z, 155, 155X, 155Y, 155Z, 156, 156X, 156Y, 156Z, 157, 157X, 157Y, 157Z, 158, 158X, 158Y, 158Z, 159, 159X, 159Y, 159Z, 160, 160X, 160Y, 160Z, 161, 161X, 161Y, 161Z, 162, 162X, 162Y, 162Z, 163, 163X, 163Y, 163Z, 164, 164X, 164Y, 164Z, 165, 165X, 165Y, 165Z, 166, 166X, 166Y, 166Z, 167, 167X, 167Y, 167Z, 168, 168X, 168Y, 168Z, 169, 169X, 169Y, 169Z, 170, 170X, 170Y, 170Z, 171, 171X, 171Y, 171Z, 172, 172X, 172Y, 172Z, 173, 173X, 173Y, 173Z, 174, 174X, 174Y, 174Z, 175, 175X, 175Y, 175Z, 176, 176X, 176Y, 176Z, 177, 177X, 177Y, 177Z, 178, 178X, 178Y, 178Z, 179, 179X, 179Y, 179Z, 180, 180X, 180Y, 180Z, 181, 181X, 181Y, 181Z, 182, 182X, 182Y, 182Z, 183, 183X, 183Y, 183Z, 184, 184X, 184Y, 184Z, 185, 185X, 185Y, 185Z, 186, 186X, 186Y, 186Z, 187, 187X, 187Y, 187Z, 188, 188X, 188Y, 188Z, 189, 189X, 189Y, 189Z, 190, 190X, 190Y, 190Z, 191, 191X, 191Y, 191Z, 192, 192X, 192Y, 192Z, 193, 193X, 193Y, 193Z, 194, 194X, 194Y, 194Z, 195, 195X, 195Y, 195Z, 196, 196X, 196Y, 196Z, 197, 197X, 197Y, 197Z, 198, 198X, 198Y, 198Z, 199, 199X, 199Y, 199Z, 200, 200X, 200Y, 200Z, 201, 201X, 201Y, 201Z, 202, 202X, 202Y, 202Z, 203, 203X, 203Y, 203Z, 204, 204X, 204Y, 204Z, 205, 205X, 205Y, 205Z, 206, 206X, 206Y, 206Z, 207, 207X, 207Y, 207Z, 208, 208X, 208Y, 208Z, 209, 209X, 209Y, 209Z, 210, 210X, 210Y, 210Z, 211, 211X, 211Y, 211Z, 212, 2**

provide electrical
shut up to this
location.
increases power drop;
new meeting
uses to
shut up
location.



10 97


 Department
of Transportation

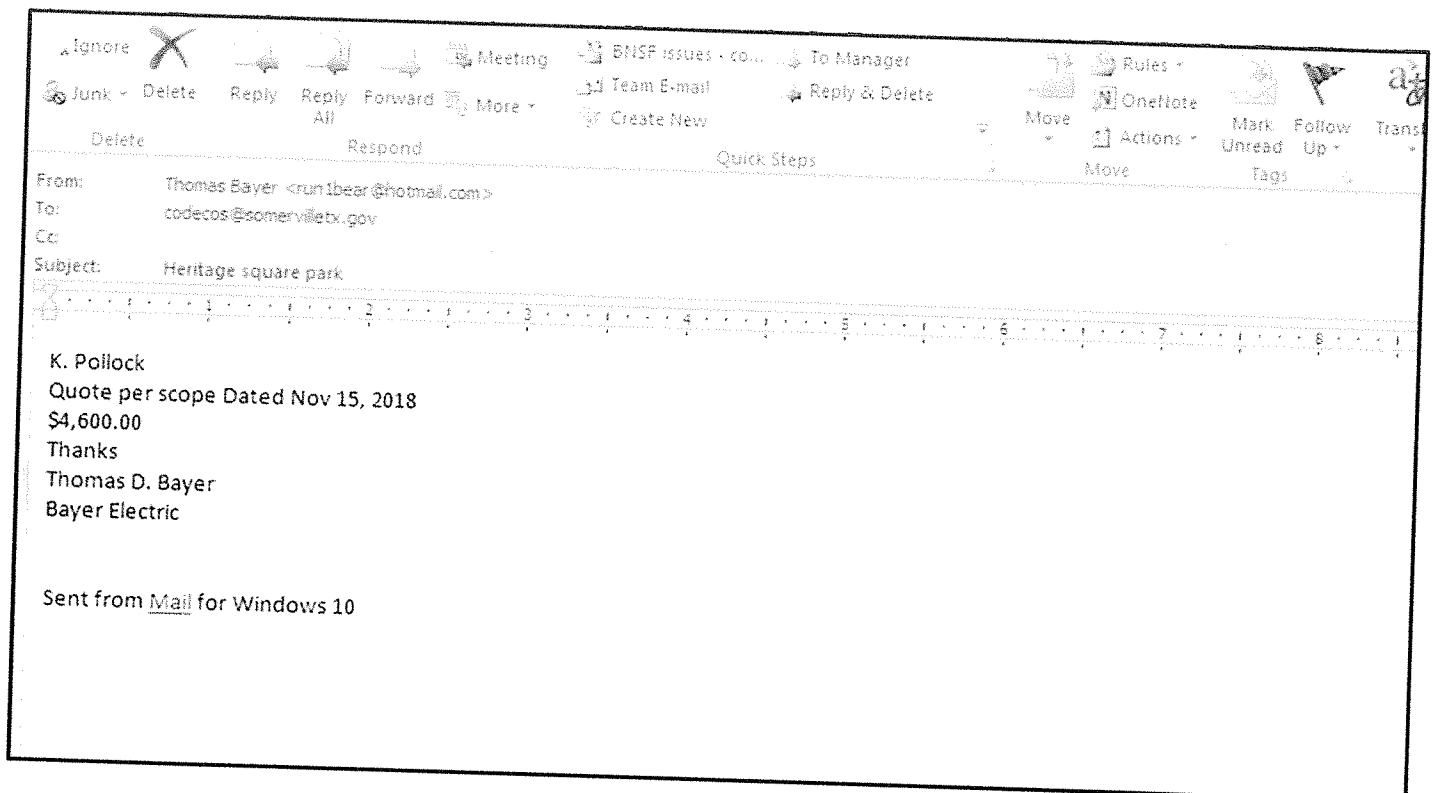
CONDUIT LAYOUT

[illegible]

I wanted to clarify the needs for the electrical. We will be needing 120v for the irrigation controller (the 20 amp breaker). We will need 120v for the lighting electrical (40 amp breaker) as well as a photocell (for the 40 amp breaker) on the breaker panel where one 40 amp breaker and one 20amp breaker will be installed.

July 30, 2018, by email from Stephen Copley, TXDoT

Hand delivered, site visit and telecom with TX Dot and Bayer Electric, response below.
Request for submittal from Stevenson Electric – no response



Attachment 4

This is a copy of the Executive Summary that was the backbone of Somerville's winning entry for the GCAA in 2016. As we approach the actual start of the project, it seems like a good time to remember and review the community wide effort that resulted in the award, and to acknowledge the time, effort and commitment of local volunteers and city government to Somerville and to the core mission of Keep Texas Beautiful.

EXECUTIVE SUMMARY

Community Leadership and Coordination. Somerville is a small community linked by name and history to both the railroad that runs through it, and to Lake Somerville. The century old community (Pop. 1,375) is situated at the south end of Burleson County, amidst farms, ranches and parks. Lake Somerville, completed in 1967 by the Army Corps of Engineers to control frequent damaging floods on the Yegua River still does its job, protecting thousands of acres of farmland and hundreds of homes by retaining millions of gallons of rainwater and run-off in 2015 during the torrential rain and intense storm events that hit Central Texas. Although the loss of tourist traffic and on-going clean-up costs at parks around the lake packed a financial wallop in the area, **Somerville area residents continue to invest and believe in the future of this community!** Keep Somerville Beautiful (KSB) was established as a permanent committee in 2005, and was intended to educate, build community pride, and encourage citizens to take ownership of their neighborhoods, town and extended community.

Affiliations. Yes, state and local. State: **Keep Texas Beautiful**, Don't Mess with Texas/Travel Tex, Code Enforcement Assoc. of Texas. Local: Brazos Valley COG (BVCOG) Solid Waste Management & Planning, Keep Burleson County Beautiful Commission.

Funding for on-going programs such as HHW/electronics collections and free tipping days, curbside brush and oversize item collection come from a combination of COS ad valorem tax based operating funds and fee based solid waste services. Funds for auxiliary or non-budgeted programs such as Pazdral Park (Park) improvements, Chalk Art Contest and Volunteer Appreciation Event are dependent upon donations, fund raising events, and grants. These funds are not co-mingled with the General Fund. The **operating budget** for all programs in 2015 was **\$77,545**. This total included \$52,060 in salaries, equipment, and supplies (COS Code, Public Works and Solid Waste Dept.) and \$19,548 expended on debris clean up after the spring and summer storms and flooding. KTB funds (**\$5,937 total**) included donations (**\$4,950**), fund raiser receipts (**\$587**) and a **\$400 grant**, and were supplemented by in-kind donations of **\$10,534.95**.

KSB Staff Support: Part-time Coordinator (COS Code Officer (30% of paid time)); 159 Volunteers (4,230 hours). COS funded activities such as brush pick-up and Collection Station operations utilize full time COS staff.

Although there is no KSB Board/Committee, **training** is provided in meetings, planning sessions, and before events.

Volunteers and elected officials are provided with information about KTB, TIDRC and COG training opportunities. In 2015, 3 volunteers attended a Waste in Place Workshop, and volunteers at the HHW event received safety training at the HHW event.

Additional webinars and CPM classes were also attended by the KSB coordinator.

Public Awareness of our programs increased dramatically in 2015 through social media (Facebook) with the introduction of a KSB page and a COS group (1532 members) in February. KSB published **327 posts**, (**183 “likes”** and **6,109 “engaged”**). Posts focused on litter/abatement, events, volunteer recruitment, recognition, progress, accomplishments, and the natural beauty of the area. KSB does not have a web page, but will have a presence on the revamped COS website in 2016. The digital bulletin board (avg. cars/day: 8,885) displayed 28 event notices. The public was also kept informed through articles, photos (25) and ads in the county newspaper (**605 column inches**). Regional TV coverage swelled local response to a new HOME Grant program in Somerville (**12-15 applicants expected, 43 signed in**).

Staff and Volunteers gave speeches to 6 local groups and hand carried donation, sponsorship, and community improvement event information to 25 local businesses. KSB staff and volunteers spread the word and provided information about programs by manning KSB booths at 3 events and hosting 9 events. Volunteers demonstrated KSB's commitment to the community by “wearing the colors” while working at 5 other events. At the Texas A&M Volunteer Fair, KSB reached out to dozens of student leaders and volunteer organizations; as a result, Aggie volunteers built **a footbridge, cleaned a creek bed, and staffed our Halloween Movie Night fund raiser (198 hours)**. Printed Materials: Distributed **1,538 DMWT** car trash bags & decals, 204 “Take Care of Texas” coloring books, stickers, and posters, **400 educational flyers** and over **2200 flyers for events and programs**, including 600 in grade school student packets and 1300 mailed to COS utility customers. In addition to anti-litter talks and DMWT give-aways, KSB promoted the DMWT campaign by creating 4 anti-litter themed display windows (**est. reach 520**) and 2 parade floats (**over 500 viewers**). Our youth oriented “Trinkets for Trash” booth featured Litter Force coloring and activity pages, glittery trash grabbers and the slogan “Throw me Sumpthin!” When kids threw trash in the DMWT barrel, we “threw” Mardi Gras beads back! In 6 hours we gave out over 300 beads to kids that hunted down every scrap of trash or litter on the site! In one way or another, KSB presented the Don't Mess with Texas program and message to an estimated **1,955 people**.

Recognized volunteers and community partners at the Volunteer Appreciation Picnic where 42 awards were given out. T-shirts and stickers (112) were handed out at the “Spring into Clean” event. Posts on Facebook recognized and encouraged

individual and group accomplishments throughout the year. Other awards: BVCOG "Regional Enforcement of Solid Waste Management", Burleson County Chamber of Commerce "Outstanding Community Advocate". COS was awarded a \$43,700 grant by Bluebonnet Electric to complete the long awaited community library. KSB submitted its first GCAA application, achieved a score of 92 (Award of Excellence), and was awarded a Love Where You Live grant.

Education. KSB and Code provide education to the public throughout the year by providing information about local and regional resources, environmental laws and regulations, and outreach to individuals. Twenty-eight Blinn Jr. College science students took their lessons on the road as they volunteered to clean and restore a local State Park after the flooding this spring and TAMU students fulfilled a class requirement for public service by completing a contract with KSB for work at the Park. A local State Park offers field curricula about safeguarding the natural environment for both 3rd and 5th grade students. KTB has initiated meetings with the elem. school principle, and presented information on resources, materials and opportunities to the sr. high staff. Three "Waste in Place" manuals have been provided to instructors. Information about the impact of litter is provided to school children both formally and informally whenever the opportunity arises. Partnership with an elem. school coach and 4H and Boy Scout leaders has resulted in increased student involvement in clean-up events, the Park project, and the Halloween themed anti-litter window display. As a result of KSB outreach, 63 children submitted artwork for the DMWT Calendar Art Contest. The NHS has met their Adopt a Spot goal, while applications for "Spots" have been recently been requested by the boys' and girls' varsity athletic coaches. KSB will continue to reach out to SISD to gain a better understanding environmental programs and curricula already in place and provide support and resources wherever possible to such programs.

Beautification and Community Improvement. With COS resources stretched by necessary infrastructure repairs and unexpected costs for the removal of 14,000 CY of debris and street repair costs from the spring flood/storm disaster, beautification efforts fell to KSB volunteers and corporate sponsors. A total of 2,715 hours and over \$400 was spent on planting and maintaining Heritage Square (including several flowerbeds) and the results were noted in a Texas Highways article (May 2015). Seven local businesses were recognized for sprucing up and landscaping in the 1st "Somerville Sparklers" campaign, and 12 entries in the new Somerville Splendor Decorating contest generated \$120 for programs and jazzed up our downtown holiday display. Volunteers planted 153 trees this spring, and spent 122 hours maintaining flowerbeds at the city sign and the Sr. Citizens Center. Our most ambitious community improvement project was turning 9.1 acres of recently donated overgrown, trashed out floodplain adjacent to our existing 3.8 acre park into a viable and attractive venue for our

biggest community event (the "Dam" Lakefest) in 4 months in order to prevent cancellation of the event due to lake levels 20' over normal. During 20 intense work days, volunteers removed oil field debris, trailer loads of brush, dead trees, vines, junk, trash and debris, installed 3 concrete benches, placed dunks in the creek and ponds to control mosquitoes, spread mulch, and refurbished 2 sets of bleachers. The County donated heavy equipment and operators to grade problem areas and rebuild roads in the park. Two volunteers obtained the services of a professional tree company at 1/2 price, and raised donations to cover the remaining cost (\$9,000 value). After Lakefest, work continued with picnic table repairs, new playground equipment, cleaning, a new bridge and additional waterway cleanup. Volunteers also donated 240 hours to keep the Park mowed. Today, dappled sunlight, shaded benches and gently rolling grounds greet visitors; deer browse in the shadows, birds sing and children's happy voices can be heard. The Park has generated so much interest and community pride that a Park Advisory Board is being considered and annual donations totaling \$7,000 per year have been pledged to the Park for the next 5 years. There are only 2.3 miles of S.H. ROW in Somerville, and traffic volume and speed inhibit adoption of this area; however we have 9 adopted "Spots" (3.5 miles city/ county roads; 11 acres of park, garden or green space). A special effort was made by Koppers employees during "Spring into Clean", when they removed, trash, litter, and brush from the S.H. 36 ROW, and Public Works employees collect litter and trash as they maintain the ROW throughout the year. COS maintains all other state ROWs in the city (S.H. 36 ROW – mowed under TxDOT Agreement).

Litter Prevention and Cleanup. **Yes.** Litter Surveys designed to assess attitudes and awareness of litter were provided to event volunteers and participants throughout the year (125 surveys completed). City staff also watches for dump sites and nuisance properties needing attention. Our community has a comprehensive Nuisance Ordinance that addresses litter from uncovered trucks, motor vehicles and pedestrians; construction sites are required to have roll-offs on site, and prevent blowing trash. Litter that cannot be contained through enforcement is cleaned up by Adopt a Spot volunteers and other concerned citizens. **Yes, our community hosted 13 GAC/ DMWT Trash Off events (collectively known as Spring Into Clean).** Events included HHW, tire, and electronics collections, clothing recycling event, chalk art contest, free tipping days, City-wide clean-up day. Over all, there were 96 volunteers (765 hours) and 199 participants in these events. Results: **133 bags of trash** collected; total trash, litter, and debris collected for all events **8,715 lb.** 12 trailers of brush were removed from the Park and street ROWs. Nine miles of streets, county roads and highways were cleaned of trash and litter, and 10.4 acres of park was cleaned. Collected recyclables totaled 1,344 lbs. (clothing, tires, paper, cardboard), and our partnership with BVSWMA permitted us to collect and properly dispose of 710 lbs. of Household Hazardous Waste (including pharmaceuticals). Youth

events and talks increase awareness, while actually picking litter up drives home the reality of the impact of litter on a community. Adopt a Spot groups cleaned or worked their spots 40 times this year.

Solid Waste Management. COS maintains its partnership with Texas Commercial Waste (TCW) to provide weekly curbside bagged trash pickup for residents and roll-off placement and pick-up for commercial establishments. COS is working with TCW to address issues such as overfilling of carts, uncovered and excess trash. TCW also provides the city with 4 free roll-offs per year for special projects. COS staff collects bulky trash curbside, if residents are unable to transport it to the low cost collection station, and every day for two weeks during the Spring Into Clean event. The collection station has public recycling containers for glass, oil and paper. Brush collection is also provided, and this year COS assisted citizens in the aftermath of major flooding/storm damage to remove branches, tree debris and, in some cases, large trees that had fallen. Informational brochures on the collection station, county collection stations, and other means of disposal, including recycling options are provided to the public at all events and at city hall throughout the year. Demolition projects are monitored to ensure that all debris is disposed of properly. City staff and council members are active on the Solid Waste Advisory Committee. Extra trash barrels for public events have been donated to the city and are used at the park and at other events to reduce cleanup costs and the impact of litter on the community.

Litter Law and Illegal Dumping. COS has a full time Code Enforcement Officer who is also the KSB Coordinator, so KSB and Code Enforcement programs, goals and activities are fully integrated. Information on ordinances, regulations, anti-litter education, volunteer opportunities and resources can be shared across the community wherever practical or necessary. The Code Department keeps a mailing list for clean-up week reminders, sends "Time to mow the grass" reminder cards to out of town property owners, provides information on mowing and demolition contractors, and sends thank you notes to all citizens who complete abatements. The Code Department has developed innovative and comprehensive strategies to deal with dangerous buildings and nuisance properties, utilizing partnerships with the appraisal district, tax attorneys and other city departments to help educate and empower citizens to attain compliance and take responsibility for property maintenance. **Ordinances** dealing with dangerous buildings, nuisances, junk vehicles, and manufactured housing are reviewed on a regular basis. The Code Department also provides information and education to other officers and communities, including the newly appointed Burleson County Environmental Officer. A myriad of programs, storm related disaster issues, and initiatives reduced direct Code Department output in 2015 to the abatement of 4 dangerous buildings, with one more pending, and a further dozen properties researched and ready for notice issuance; 14 grass/nuisance cases closed, and a half dozen junk

vehicles removed. As of the end of December, there was guarded optimism about the funding of three replacement homes for local citizens living in substandard structures through a HOME Program Grant.

Conclusion. Although Somerville is a small town with few businesses and limited financial resources, an optimistic, innovative approach to opportunities and a deeply committed city staff coupled with a growing cadre of enthusiastic volunteers is producing visible results in the community. This year has seen the construction of five new homes, a new apartment complex, 2 new businesses (2 more pending), and new life for the stalled Community Library project. New programs such as Somerville Sparklers and Somerville Splendor encouraged community involvement and pride for business and fraternal organizations. Several young people stepped up and accepted leadership roles that will have a lasting influence on the community. Despite the overwhelming abundance of rain, concerns about flooding and the negative financial impact of damaged area parks, facilities and campsites, the community pulled together to work through the rain, for Lakefest, at Pazdral Park, with the donation of hours and hours of time, equipment, services and money. KSB and Somerville are committed to continued community improvement, environmental stewardship, and sustainable growth through education, outreach and partnerships within and across community lines.