



City of Somerville

Planning and Zoning Commission Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Occupation: _____

Questions:

Are you able to attend evening meetings? _____

Are you willing serve a two-year term? _____

Are you a resident of Somerville? _____

Are you able to attend 2 meetings a month? _____

Signature

Signature: _____ Date: _____

Planning and Zoning Commission

The City of Somerville City Council has approved the creation of a Planning and Zoning Commission by approving City Ordinance No. 19-006 on August 13, 2019.

Members shall be nominated by the Mayor or a member of City Council, and each person so nominated must be approved by a majority vote of the City Council members present. All appointments to the P&Z shall serve a term of office of two (2) years, except as noted below. The members of the commission shall be identified by place numbers (1) through (5). Places (1), (3), and (5) shall be appointed initially for a term of one year, places (2) and (4) shall be initially appointed for a term of two years. Thereafter, all members shall be appointed for a term of two years. Each member shall be a resident of the city. Should a vacancy occur, the mayor, with approval of the council, shall appoint a person to complete the unexpired term of such position.

The P&Z Commission shall elect from its membership a Chairman, Vice-Chairperson. A City Staff liaison will be assigned to the Commission and shall keep all minutes of the proceedings of the Commission and record all actions and recommendations made by the Commission.

The commission shall hold at least one regular meeting per quarter. Special meetings may be held on call of the chairperson or by a majority of the commission. The members of the P&Z shall regularly attend meetings and public hearings of the P&Z. P&Z members shall serve without compensation.

The commission shall:

1. Advise the City Council in the preparation and maintenance of a comprehensive zoning plan and related studies;
2. Advise the City Council in establishing criteria for development of land;
3. Approve or disapprove all subdivision and development plats within the City and its extraterritorial jurisdiction (ETJ);
4. Assist the City Council in conducting public hearings as may be required to gather information necessary for the drafting, establishment and maintenance of the comprehensive plan and ordinances and regulations related to it;
5. Recommend policies to the City Council for guiding action affecting development in the city and its environs; and
6. Perform other duties that may be specifically assigned to it by the city council that may have a bearing on the preparation or accomplishment of the comprehensive plan.