



**SOMERVILLE CITY COUNCIL
NOTICE OF A REGULAR MEETING
October 13, 2020 6:15 PM
SOMERVILLE SENIOR CITIZENS CENTER
17510 SH 36 SOUTH, SOMERVILLE, TEXAS**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CITIZEN'S COMMENTS (3 Minutes)**

To comply with Ordinance No. 19-012, Rules of Conduct at Council Meetings, Section 2 and Section 3. Citizens signing up to speak at the beginning of council meetings under the item "Citizens Comments" shall, upon being recognized by the Mayor, have three (3) minutes to address the City Council. No citizen shall have more than three (3) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before or during their allotted time to speak.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

- 5. REPORTS**
 - A. Police Department Activity Report
 - B. Municipal Court Activity Report
 - C. Public Works Activity Report
 - D. Code Enforcement Activity Report
 - E. Senior Center Activity Report
 - F. Dick Meyer – Planning & Zoning Committee Report

6. CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

A. APPROVAL OF MINUTES:

Approval of the Minutes of the September 8, 2020 Regularly Scheduled City Council Meeting.

B. FINANCIAL MATTERS:

Approval of the Statement of Revenues & Expenditures, Sales Tax Report and the Accounts Payable Check Register.

7. PRESENTATIONS

Presentation by Mayor Bradford to Ron Watson on retirement from the City of Somerville, Public Works Department.

8. UNFINISHED BUSINESS

NONE

9. Executive Session

- a. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
- b. Seeking the advice of the City Attorney pursuant to Section 551.071.

RECONVENE

The City Council will return to open session in the City Council Chamber to consider and discuss taking action on items discussed in Executive Session.

10. NEW BUSINESS

Action Item(s)

Anita Heights Subdivision / Palasota Contracting LLC.

- A. Discuss, consider and approve (disapprove) options to resolve issues with Palasota Contracting LLC., for the repair of streets and drainage in Anita Heights Subdivision.

Ordinance No. 20-007

Police Department / Administrative Assistant

- B. Discuss, consider and approve (disapprove) amending the City's budget to provide for the funding of an administrative assistant position for the police department.

Declaration of Surplus Property

C. Discuss, consider and approve (disapprove) the Declaration of Surplus Equipment.

Ordinance No. 20-006 / Amending Ordinance No.19-003 / 2018 Codes

D. Discuss, consider and approve (disapprove) Ordinance No. 20-006 amending Ordinance No. 19-003.

Ordinance No. 20-005 / Amending Ordinance No. 10-009 / Flood Plains

E. Discuss, consider and approve (disapprove) Ordinance No. 20-005 amending Ordinance No. 10-009, Flood Plains.

11. Discussion Item(s)

12. Mayor and Council Comments:

13. City Administrator Comments:

14. Adjourn.

Posted: 10-09-20

Time: 1:00 PM

Certified By: Rose Rosser

For more information, or to print / view detailed documentation of Agenda Items, please visit: www.somervilletx.gov Or come by City Hall to make an open records request for a copy of detailed documentation at a cost of 0.10 per page.

REPORTS

Police Department Activity Report

(Will be given at meeting)

Agenda Item 5-A

REPORTS

Municipal Court Activity Report

Agenda Item 5-B

MUNICIPAL COURT ACTIVITY REPORT

MONTH: **Sept.**

YEAR: **2020**

Day	Deposit Amount	Local (City) Retains	State Portion	# of Citations Given this day	Officer Name Call #	# of Citations for Month
1				1	940 / Vacant	
2	\$ 1,756.02	\$ 1,387.43	\$ 368.59		941 / Watson	5
3					942 / Goode	3
4	\$ 455.00	\$ 317.97	\$ 137.03		943 / Vacant	
5				1	944 / Vacant	
6				2	945 / Vacant	
7				2	946 / Vacant	
8				1	947 / Vacant	
9	\$ 2,591.36	\$ 1,986.98	\$ 604.38		948 / McElroy	
10					949 / Nickell	
11	\$ 300.40	\$ 284.10	\$ 16.30		TOTAL	8
12						
13						
14	\$ 1,193.10	\$ 828.48	\$ 364.62			
15						
16	\$ 1,893.89	\$ 1,347.10	\$ 546.79			
17						
18	\$ 481.00	\$ 407.67	\$ 73.33	1		
19						
20						
21						
22						
23	\$ 955.46	\$ 649.36	\$ 306.10			
24						
25						
26						
27						
28						
29	\$ 732.23	\$ 553.62	\$ 178.61			
30	\$ 644.13	\$ 440.87	\$ 203.26			
31						
TOTALS	\$ 11,002.59	\$ 8,203.58	\$ 2,799.01	8		

REPORTS

Public Works Activity Report

Agenda Item 5-C



PUBLIC WORKS MONTHLY REPORT TO CITY COUNCIL

TO: Honorable Mayor and City Council
SUBMITTED BY : Joshua Young, Public Works Supervisor
MONTH: September 2020

- | | |
|----------------------|--|
| Roads | (1) Patched 8 th Street from Hwy 36 to Memory Lane |
| | (2) Completed other half of 3 rd Street road repair |
| | (3) Cleaned curb at 350 9 th Street |
| | (4) Patched Ave H from 6 th to 10 th Street |
| | (5) Hauled 14 truck loads of crushed lime stone to Anita Heights and leveled and compacted for easier access in and out of neighborhood without getting stuck |
| Grass | (1) Mowed city shop, basketball court, Senior Center, City Hall, water plant, water tower, wastewater plant, CCF, park at baseball field, city lot on 9 th Street |
| Sewer | (1) 208 Round House – sewer stop |
| | (2) 180 Rosa Lee Lane – sewer stop |
| | (3) 180 Rosa Lee Lane – went back the next week to camera sewer line on City side to confirm that Sewer line was still in good condition |
| | (4) 754 Long Bridge Road – fixed collapsed sewer line |
| Animals | (1) Picked up a cat that was hit by a vehicle in Anita Heights |
| | (2) 651 Railroad - picked up a rabbit from a resident that got attacked by a dog |
| | (3) 413 3 rd Street – set dog trap at residence for dog that attacked some rabbits |
| Water | (1) Replaced meter box on 7 th Street that was hit by mower |
| | (2) Repaired water leak on CR 430 |
| Miscellaneous | (1) Hauled off old dirt pile that was stored next to City Shop |
| | (2) Installed new stove at the Senior Center |
| | (3) Put new chairs together for Senior Center |
| | (4) Box bladed parking lot behind City Hall |
| Trees | (1) 6 th Street and Ave P – pushed tree out of road that had fallen in the middle of Ave P |
| | (2) Gun Range Road – Drug tree limb out of roadway that was blocking traffic |

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
8,324		Pending			0:00			
Job Info		1 CONNECT				Issued On: 9/22/20		
Acct :	543	Hill, John C.			209 Heatherbrook			✓
CUSTOMER PAID IN FULL PLEASE TURN ON								
8,335		Pending			0:00			
Job Info		1 CONNECT				Issued On: 9/25/20		
Acct :	915	Perez, Pedro			141 6th St.			✓
PLEASE CONNECT NEW SERVICE AND PLACE ONE CAN								
8,340		Pending			0:00			
Job Info		1 CONNECT				Issued On: 9/29/20		
Acct :	654	Lawson, Teresa A.			246 Round House St.			✓
Customer paid please turn service back on								
8,285		Pending			0:00			
Job Info		2 DISCONNECT				Issued On: 9/2/20		
Acct :	362	Pfeffer, Craig & Carina			192 6th St.			✓
PLEASE OBTAIN FINAL READ AND LOCK METER								
8,325		Pending			0:00			
Job Info		2 DISCONNECT				Issued On: 9/22/20		
Acct :	777	McCarty, Claudolyn			16077 SH 36 S			✓
CUSTOMER GOING OUT TOWN FOR A WHILE WOULD LI								
8,293		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/8/20		
Acct :	880	Wallace, George & Carolyn			677 7th St.			✓
ACCOUNT NOT SHOWING ANY READINGS SINCE START NEED TO BILL CUSTOMER								
8,301		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		
Acct :	728	ACE Gathering, Inc.			15000 SH 36 S			✓
8,302		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		
Acct :	876	Edwards, Waylon			16024 SH 36 S			✓
8,303		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		
Acct :	170	Dandy Car Wash			17025 SH 36 S			✓
8,304		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		
Acct :	92	Healthpoint Somerville			17202 SH 36 S			✓
8,305		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		
Acct :	686	Citizens State Bank			17358 SH 36 S			✓
8,306		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 9/16/20		✓

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Acct :	2	BNSF Railway Co.			17377 SH 36 S			
8,307		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	8	Wight Insurance Agency			17430 SH 36 S			
8,308		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	817	Citizens State Bank			17442 SH 36 S			
8,309		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	835	Garcia-Espinoza, Juana			260 Spring St.			
8,310		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	9	Burleson-St Joseph Clinic			600 Memory Lane			
8,311		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	305	Davis, Jennifer			765 7th St.			
8,312		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	745	Brown, Lisa & Tory			55 2nd St.			
8,313		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	85	Reyes, Ruth			128 N Harvey House Road			
8,314		Pending			0:00			
Job Info	3	RE-READ METER			Issued On: 9/16/20			✓
Acct :	515	Vela, Dalia			754 Long Bridge Road			
8,316		Pending			0:00			
Job Info	5	Check out meter			Issued On: 9/16/20			✓
Acct :	56	Edwards, Waylon			131 7th St.			
SHOWING ZERO USAGE THIS IS HIS OFFICE HERE IN TC								
8,317		Pending			0:00			
Job Info	5	Check out meter			Issued On: 9/16/20			✓
Acct :	278	Sager, Gloria			327 5th St.			
PLEASE CHECK METER FOR LEAK INDICATION. NOTE I								
8,318		Pending			0:00			
Job Info	5	Check out meter			Issued On: 9/16/20			✓
Acct :	457	Taylor, Matthew			520 CR 430			
METER SHOULD BE LOCKED OUT FOR NON PAY FROM J WATER GOING THROUGH.								
8,329		Pending			0:00			
Job Info	5	Check out meter			Issued On: 9/24/20			✓
Acct :	136	Hampton, Meshell			461 Ave G			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
CUST USAGE HAS BEEN UNUSUALLY HIGH, PLEASE CHI LEAK OR MALFUNCTION. THANKS!								
8,334		Pending			0:00			
Job Info	5	Check out meter				Issued On: 9/25/20		✓
Acct :	547	Lauderdale, Elijah			201 Railroad Road			
CHECK FOR LEAK INDICATOR CUSTOMER REPORTS HIC DOES THINK THEIR BILL SHOULD BE THAT HIGH								
8,338		Pending			0:00			
Job Info	5	Check out meter				Issued On: 9/28/20		✓
Acct :	864	Berger, Earnest & Verna			1047 Low Wood Road			
Customer Reports that meter has been locked out since act start up still showing usage								
8,292		Pending			0:00			
Job Info	8	Misc				Issued On: 9/8/20		✓
Acct :	233	Jackson, Edna			632 Ave E			
Neighbor called in complaining tree is overgrown can someone lo and tell me which company to call to have it trimmed back-electri								
8,295		Pending			0:00			
Job Info	8	Misc				Issued On: 9/11/20		✓
	0	CHARLIE COX BORING			67 5th St.			
HYDRANT METER SET IN JULY. PROVIDE THE ARB NUM READING. THANK YOU								
8,297		Pending			0:00			
Job Info	8	Misc				Issued On: 9/11/20		✓
Acct :	880	Wallace, George & Carolyn			677 7th St.			
Needs a meter box								
8,298		Pending			0:00			
Job Info	8	Misc				Issued On: 9/14/20		✓
Acct :	66	Meyer, Mackie A			435 10th St.			
PLEASE CLEAN OUT DITCHES FROM CUST HOUSE TO KI WATER DOES NOT DRAIN PROPERLY AND BACKS UP IN PEOPLES YARDS.								
8,299		Pending			0:00			
Job Info	8	Misc				Issued On: 9/14/20		?
Acct :	222	Manas, Treas			411 Casa Mia			
CUST ASKED FOR SOME DIRT AT THE END OF HER DRIV MUDDY FROM THE ORIGINAL MESS IN ANITA HEIGHTS.								
8,315		Pending			0:00			
Job Info	8	Misc				Issued On: 9/16/20		✓
Acct :	863	Overall Lumber Co.			350 9th St.			
A LADY NAMED VICKY CALLED & SAID SHE SCRAPED T OF THIS ADDRESS & NEEDS JOSH TO BRING THE BACKF PUT IN THE CITY UNWANTED ROCK/DIRT PILE.								
8,320		Pending			0:00			
Job Info	8	Misc				Issued On: 9/17/20		✓
Acct :	66	Meyer, Mackie A			435 10th St.			
CUST SAID HER METERBOX IS FULL OF SAND AND IF W FOR HER. THANKS!								
8,323		Pending			0:00			
Job Info	8	Misc				Issued On: 9/22/20		✓
Acct :	649	Freeman, Carol			928 8th St.			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Need riser on water meter per Josh								
8,326		Pending			0:00			
Job Info	8 Misc					Issued On: 9/22/20		✓
0						GUN RANGE & SWITCHBACK		
CITIZEN CALLED TO REPORT LIMBS DOWN IN ROADWAY								
8,330		Pending			0:00			
Job Info	8 Misc					Issued On: 9/24/20		?
Acct : 222	Manas, Treas				411 Casa Mia			
Road in front of driveway holding water- would like something dc that. Thanks!								
8,331		Pending			0:00			
Job Info	8 Misc					Issued On: 9/24/20		✓
Acct : 156	Scott, Vivian				258 11th St.			
DEAD CAT NEEDS PICKING UP- COMPLETED BY RON								
8,332		Pending			0:00			
Job Info	8 Misc					Issued On: 9/25/20		✓
0	JMK6 REAL ESTATE				727 RAILROAD ROAD			
NEED A READING ON THE METER BUT DO NOT TURN OFF ALSO CAN YOU PLEASE TELL ME HOW MANY TRASH CANS								
8,333		Pending			0:00			
Job Info	8 Misc					Issued On: 9/25/20		✓
Acct : 102	DeLeon, Robert				651 Railroad Road			
SHOW RABBIT BLEEDING IN FRONT YARD- NEED SOME								
8,336		Pending			0:00			
Job Info	8 Misc					Issued On: 9/25/20		✓
Acct : 547	Lauderdale, Elijah				201 Railroad Road			
NEED DATA LOG								
8,339		Pending			0:00			
Job Info	8 Misc					Issued On: 9/28/20		X
Acct : 11	Somerville Sr Citizens Cr				17510 SH 36 S			
SAID THE TWO LIGHTS ON THE FRONT OF THE BUILDING BETWEEN THE DOORS AND THE FLAG POLE LIGHT ARE / NEED TO BE REPLACED.								
8,328		Pending			0:00			
Job Info	9 Mow Grass					Issued On: 9/24/20		X
Acct : 354	Perez, Enrique M				380 5th St.			
CUSTOMER SAID A VACANT LOT LOCATED BEHIND THE IS VERY OVERGROWN & THE FOR SALE SIGN CAN'T BE : MOSQUITOS ARE HORRIBLE & BELIEVES IT IS BECAUSE								
8,288		Pending			0:00			
Job Info	10 Need Final Reading					Issued On: 9/3/20		✓
Acct : 734	Jerkins, Bryana				366 Ave G			
OBTAIN FINAL READ AND LOCK METER. PICK UP 2 CANS								
8,290		Pending			0:00			
Job Info	10 Need Final Reading					Issued On: 9/3/20		✓
0	Gordon Pattison				17860 SH 36 S			

List of Workorders

EMPLOYEE	DATE	STATUS	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
ARB# 1834220754 OBTAIN FINAL READ, BUT LEAVE ON, MOVED IN.							
8,296		Pending		0:00			
Job Info	10	Need Final Reading			Issued On: 9/11/20		✓
Acct :	554	Miller, Evelyn		856 Ave C			
OBTAIN FINAL READ BUT LEAVE WATER ON. NEW OWN							
8,294		Pending		0:00			
Job Info	11	Place Garbage Can			Issued On: 9/10/20		✓
Acct :	895	Texas Donuts		16737 SH 36 S			
90 GALLON NEEDS TO BE PICKED UP AND REPLACED							
8,287		Pending		0:00			
Job Info	13	Pick Up Stray Dog			Issued On: 9/2/20		✓
Acct :	326	Espinoza, Daniel		885 7th St			
PITBULL IN BACKYARD							
8,300		Pending		0:00			
Job Info	13	Pick Up Stray Dog			Issued On: 9/15/20		✓
Acct :	406	Bradford, Theresa		413 3rd St.			
CUST SAID THERE ARE 2 LARGE PITT BULL DOGS THAT THEIR HOUSE. SHE SAID THEY WERE ON 2ND ST. BUT K				RABBITS & COULD WE PLEASE PUT THE TRAP OUT IN T TRY & GET THE RABBITS.			
8,286		Pending		0:00			
Job Info	14	Reconnect from Non-Pay			Issued On: 9/2/20		✓
Acct :	437	Johnson, Edward		445 Ave C			
PLEASE TURN SERVICE BACK ON-ACCOUNT PAID IN FU							
8,289		Pending		0:00			
Job Info	14	Reconnect from Non-Pay			Issued On: 9/3/20		✓
Acct :	519	Holley, Cali A.		16493 SH 36 S			
CUST HAS PAID, TURN BACK ON. THANKS							
8,319		Pending		0:00			
Job Info	20	Sewer Stop			Issued On: 9/16/20		✓
Acct :	667	Texas Steak & Seafood		18090 SH 36 S			
CUST SAID THE SEWER LINE IS STOPPED UP AGAIN							
8,321		Pending		0:00			
Job Info	20	Sewer Stop			Issued On: 9/17/20		✓
Acct :	445	Coleman, Donnie		17707 SH 36 S			
CUST SAID SEWER LINE NEEDS TO BE CHECKED OUT. F				FLUSHING THE TOILET			
8,291		Pending		0:00			
Job Info	21	Turn on New Service			Issued On: 9/4/20		✓
	0	KHET KHEAN		192 6TH ST.			
ARB# 1834236614 LAST READ: 41365 TURN ON AND TAK							
8,322		Pending		0:00			
Job Info	21	Turn on New Service			Issued On: 9/18/20		✓
	0	CARMEN CRUZ		17015 SH 36 S #14			
ARB# 1563548180 LAST READ: 2 TURN ON NEW SERVICE THANKS!							

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
8,327		Pending			0:00			
Job Info	21	Turn on New Service				Issued On: 9/23/20		
0		Josue Saldivar			903 Ave A			✓
Please turn on new service and place one can if there isnt one alre:								
8,337		Pending			0:00			
Job Info	23	Water Leak				Issued On: 9/25/20		
Acct : 981		Somerville Icehouse			17291 SH 36 S			✓
WATER RUNNING INTO ROAD								
						\$0.00	\$0.00	

56 Total Workorders Listed

Qualified By: Workorders Completed Between 9/1/2020 and 9/30/2020 Items at reorder level All Workorders Current Month
City of Somerville

City of Somerville

Summary of Workorder Jobs

JOB NUMBER	DESCRIPTION	COMPLETED BY	COUNT	PARTS COST	LABOR/COST	
1	CONNECT		3	0.00	0 Min	0.00
2	DISCONNECT		2	0.00	0 Min	0.00
3	RE-READ METER		15	0.00	0 Min	0.00
5	Check out meter		6	0.00	0 Min	0.00
8	Misc		15	0.00	0 Min	0.00
9	Mow Grass		1	0.00	0 Min	0.00
10	Need Final Reading		3	0.00	0 Min	0.00
11	Place Garbage Can		1	0.00	0 Min	0.00
13	Pick Up Stray Dog		2	0.00	0 Min	0.00
14	Reconnect from Non-Pay		2	0.00	0 Min	0.00
20	Sewer Stop		2	0.00	0 Min	0.00
21	Turn on New Service		3	0.00	0 Min	0.00
23	Water Leak		1	0.00	0 Min	0.00
			0.00 Total Minutes	\$0.00	\$0.00	

Qualified By: Workorders Completed Between 9/1/2020 and 9/30/2020 Items at reorder level All Workorders Current Month

City of Somerville

REPORTS

Code Enforcement Activity Report

Agenda Item 5-D



Memo To: Honorable Mayor and City Council Members

From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

Date: October 7, 2020

Subject: Report on Code Activities, Grants, Administrative Activities

Grants/Engineering Coordination Activities

- A. Anita Heights CDBG-DR 2015.
 - a. Received notice from GLO that we were awarded a 6-month extension of time for completion of the work on the Anita Heights project. This does not include closeout activities (mostly performed by Grant consultant) which may be completed timely within 60 days of the project completion date.
 - b. The new date is March 31, 2021 for all construction to be completed.
 - c. A copy of the request for extension is included as attachment A.
- B. Drainage Improvements CDBG-DR Harvey:
 - a. Staff meeting with engineers to discuss progress and resolve issues related to the project.
 - b. Review of easements and right of ways needed for the project. Verification of street right of way widths along the proposed improvement route. Identification of owners of properties where construction easements are or may be required.
 - c. Draft of tree removal letter and construction easement documents.
- C. CDBG 2020 – Rehabilitation of Elevated Water Storage Tank
 - a. Kick off meeting with engineers, city staff, grant administrator and TDA staff. The contract period for this grant starts in February 2021.
 - b. Provide information about communications upgrade option to environmental review staff
 - c. Initiate files for this project as per program requirements and grant consultant.
- D. CDBG 2021-2022 – Drainage Improvements
 - a. Review and initiate procurement process for grant consultant. Anticipate providing recommendation to council for grant administrator in November. Deadline for this grant is anticipated to be February or March of 2021.
- E. Home Grant Program. Researching the next steps for this grant, may require procurement for program specialist. If the program requirements truly are for city staff to take, verify and monitor all potential citizen applicants, including performing closings and preparing mortgage documents the program is infeasible for the City to pursue at this time.

COVID 19 Related Activities:

- A. Received notification from Texas Department of Emergency Management about the availability of grant funds from the Coronavirus Relief Fund to reimburse cities for certain unbudgeted costs related to the Coronavirus Pandemic.
- B. Researched the program updated grant portal access, reviewed documents, coordinated with Danny and other staff members to determine if the City has incurred sufficient qualified costs to justify the expenditure of time preparing, documenting, and managing the program.
- C. Reviewed the potential categories of reimbursable activities and costs with TDEM staff on a conference call. The response from TDEM staff was very positive, but the timeline is very tight.
- D. The program start-up documents are ready for signature and submittal. The initial disbursement will be \$16, 621.00 in early November. If qualified costs do not meet this dollar amount, we will be required to de-obligate any remaining funds. If qualified expenses exceed this amount additional funds will be disbursed up to a maximum of \$83,105.00. At this point in time we do not anticipate exceeding the initial disbursement amount (Attachment B).
- E. Qualified costs may include all of the time and expenses for Susan and Liz to provide meal delivery to senior citizens, extra costs due to the postponement of the elections, costs for equipment and staff time for extra sanitation activities and for recording and posting council meetings during the pandemic, all subject of course to TDEM approval.

Other Activities:

- **Assisted with permit and development issues as necessary.**
Provided information on codes, permit requirements, etc. as necessary • responded to miscellaneous requests for information from citizens, developers and real estate agents regarding permits, building codes, zoning, manufactured homes, land use, subdivisions, surveys, etc. • currently working on responses to one developer and one potential developer. • Coordinated with Spencer, Linda, Liz and Josh as needed. Working on several platting issues across the tracks. Attended P&Z Meeting, researched and provided detailed info on mixed use definitions and criteria for the Board.
- **Plat research and database:** Spent 2 days in the records room at the courthouse pinning down a number of property or plat related issues related to dangerous buildings, ad valorem taxes, rights of way and easements.
- **Property values, information and delinquent tax accounts:** Meeting with Tax Attorneys scheduled for this week • Met with the CAD staff to go over property issues, including apparent errors in locations, resolution of discrepancies, property division or aggregation with no notice to the city. Received actual certified tax roll for the county and one broken out for the city as well. • No date set for Pictometry mapping/GIS application training yet. • No news on next tax sale • several informal discussions with the interim tax assessor collector about issues related to ad valorem tax collections, deferrals, the Tax office website and cooperative efforts to resolve problems. • One long term delinquency is currently under a payment plan and three payments have been made, another one is scheduled to be paid in full by the end of the week. These two accounts had total past due taxes of \$40,000.00 (to all taxing entities).
- **Miscellaneous:** Provided required documentation to auditors as requested for grants and contracts. • Working on estimates and donations for new **basketball court slab** (\$15,000 committed for new slab, to date). Prepared info for quotation request, with City removing the existing unreinforced slab, disposing of it and providing and installing the sand pad. • Submitted notice for **Household Hazardous Waste Collection** to TCEQ. The BVSWMMA event is scheduled for October 24, 2020. Our local event will be held

Thursday October 22, from 8:30 to 6:00, rain or shine, at the transfer station, so long as BVSWMMA does not cancel their event. If you cannot make it to our event on Thursday, the main event is open to all Brazos Valley area residents for free (Attachment C); the site for the main event is in College Station. No business waste will be accepted by either BVSWMMA or by the City due to terms of their grant. We will publicize both events on Facebook, and will include items that can be dropped off, prohibited items, and a list of alternate disposal methods provided by BVSWMMA.

Code Activities:

Dangerous Buildings:

- A. Hearings for remaining Dangerous Buildings are still on hold but due diligence on current cases underway, letters re-opening cases will be sent in late October. Started contacting citizens about serving on the Board of Adjustments and Appeals. After new members are sworn in, will hold training, after which public hearings will be held at the Senior Center to permit more attendance (unlikely, but possible).
- B. Due diligence on current cases completed at county courthouse.
- C. Met with agent for owner on recently demolished house which may result in payment of the lien on this property.
- D. *Please note that only general information about the Dangerous Buildings cycle is provided on this report because the council will review and affirm (or overturn) the Board's findings and make the final decision on whether to condemn and demolish properties that are not in compliance timely. That function is quasi-judicial, and should be based on the evidence and information presented during the council meeting when the action is considered.*

Junk Vehicles:

- A. Most junk vehicle actions are on hold right now since we cannot hold court. With the current situation affecting license renewals, it is difficult to be sure that some vehicles actually meet the legal criteria for nuisance vehicles (Attachment D). Have provided some information and forms to residents who have vehicles abandoned on their property.

Nuisance Cases:

- A. Contract for mowing /abatement has been completed and is out for bids. The bids will be opened October 20, 2020 at 2:00 pm and a recommendation will be presented at the next council meeting. The goal is to have at least two qualified, insured vendors under contract for abatement mowing, with hourly rates for special abatement services such as lot or dumpsite clean-up.

Specific Use Permits: None currently underway.

Attachments:

- A. Request for extension for GLO – Anita Heights
- B. Information related to CRF funds
- C. Household Hazardous Waste Collection event
- D. Junk Vehicle Advisory - TML



City of Somerville

150 8TH Street, Somerville, Texas 77879

979-596-1122

P.O. Box 159, Somerville, Texas 77879

Business Hours: M-F, 8:00 – 4:30

Mr. Joshua Jackson, CFM
Senior Project/Grant Manager/Infrastructure
Community Development and Revitalization
Texas General Land Office

August 31, 2020

RE: City of Somerville, Contract #18-332-000-B014
Request for Extension

Dear Mr. Jackson,

We appreciate your assistance and support with this project.

This letter has been prepared to present and document the City of Somerville's ("City's") request for an extension to GLO Grant Contract #18-332-000-B014, Drainage Improvements to the Anita Heights Subdivision ("Grant Contract").

The grant contract period started on June 5, 2018, and is scheduled to terminate on September 14, 2020. The City received the Authority to Use Grant Funds on February 13, 2019 and by May of 2019 the engineering plans were complete and accepted by the City. A competitive sealed bid process commenced and the resulting bids were opened on June 25, 2019; Palasota Contracting, LLC was awarded the construction contract ("Contractor"). The Project Pre-construction meeting was held on August 15, 2019. Initial estimates for completion of the construction activities were about 5 months, with a weather allowance included in the contract time of up to four months. The expected construction completion date at that time was July 2020. A table showing the original awards, construction contract amount, expenditures to date and remaining funds is attached for reference.

We regret the need to request an extension to this Grant Contract. Up until as late as the first of May, it appeared feasible that the project would be completed in accordance with the construction and contract closeout schedules. According to our engineer, the work remaining in the Contractor's original scope of work could have been completed within 3 weeks, if work had continued (exclusive of any private property restoration caused by the Contractor's actions). Our goal throughout the months of May and June was to find a way to make that happen, up to and including a commitment by City Council, out of City funds, to purchase of 4" of road base, if that would get the project completed.

With the failure of those efforts, we turned to legal remedies, and have filed a claim with the Contractor's Surety. We are currently preparing a response letter to the Surety's conditional denial of our claim and request for additional information. If the City continues to work through the Surety and cannot conclude a settlement with them that will permit completion of the project by the current or another contractor, certain other forms of negotiation appear to be required by the contracts. We have also looked into the possibility of using the termination for convenience or cause clauses of the contract, but given the

adversarial attitude and litigious history of the Contractor, it is unlikely that such an attempt would be a simple process.

In light of the above, it is our belief that the work for this project is unlikely to be completed by Palasota Contracting, LLC., and certainly not within the time frame remaining. We understand that if we complete the work with a contractor other than one provided by the Surety, we must conform to all procurement requirements. As you know, these actions take considerable time. Additional engineering work is needed to revamp the contract documents for the remaining scope, including reshooting elevations (given the length of time the road base has been exposed to weather and traffic) and managing the competitive sealed bid process. Our grant consultants will be required to do additional work to verify the status of new contractor and complete required payroll, Davis Bacon documentation and grant reports, and our attorneys have been working with us to resolve these issues since June. The City is committed to completing this project for the funds awarded, despite the additional costs the City has or will incur due to the Contractor's failure to complete the project, but we cannot complete it in the time remaining and therefore must request additional time. We are requesting that the Grant Contract be extended for a period of one year from the current end date. We have attached schedules for both a 6-month and a 12-month extension based on the tasks required for rebidding and reletting the outstanding work, completing the construction, and construction and grant close-out. Please note that the schedule for the 6-month extension is based on the absolute minimum time required to complete the listed activities with no margin for error and an unlikely best-case scenario with respect to resolving the current contract. We do not believe the 6-month schedule is feasible or practical.

The City and its representatives have continually babied, persuaded, and ultimately resorted to formal demands for the Contractor to fulfil its contractual obligations throughout the contract period. We have resisted efforts by the Contractor to bully the City into accepting costly solutions to minor problems or expensive alternative contractor driven designs well outside of our budgeted scope of work through schedule slippage and threats of work stoppage. Despite specific contract requirements to maintain access for the citizens living in Anita Heights, for appropriate maintenance and cleaning of the site throughout the work period, and to avoid damage to private property, the Contractor's conduct has left a trail of destruction, anger and distrust in the community that may, unfortunately, persist long after the completion of this project.

As back up for our request, we have provided the following outline of the issues confronted and efforts made by the City and its agents to keep this construction project on track, on time and within budget. One question that may arise in reviewing this information is why the contract was not terminated earlier? The answer lies in the fact that, despite the Contractor's dilatory approach to contract activities, his submitted schedules showed that the deadlines were attainable, and the work completed, including the storm sewer pipes, concrete drainage structures, sidewalks, curbs and gutters have all met specifications according to the field observation reports and lack of notices for rejected or substandard work. The remaining work that the contractor refuses to complete as bid has a scheduled value of \$113,652. Less this amount, only 11 % of the construction work remains to be completed.

Pre-Construction Meeting to Letter of Notice #1. (8/15/2019 through 11/7/2019):

- ❖ During the pre-construction meeting, held 8/15/19, the following issues were emphasized:
 - The necessity of completing the scope of work as bid and let, avoiding cost overruns and change orders
 - The necessity for completing work on schedule
 - The application of liquidated damages and limitation on claiming rain days

- Required submittals, including updated schedules throughout the project
- Maintaining access to the site at all times for residents and limiting impacts on private property in the work area through site maintenance and good storage practices
- Coordination with the grant consultant and timely submittal of all grant related documents.
- ❖ The contract period was 250 calendar days, including allowances for normal weather conditions.
- ❖ Contractor provided a start date no earlier than 9/1 or 9/15.
- ❖ Based on the Notice to Proceed, issued September 9, 2019, after all corrected documents and required sureties had been submitted by the Contractor, the completion date was set as May 16, 2020.
- ❖ Shop drawings were submitted to the engineer on 9/8/19, returned for corrections on 9/9/19, and were approved on 10/14/19 as resubmitted.
- ❖ Letter of Notice #1 was issued to the Contractor on 11/7/2019, addressing his failure to submit the required schedule, to honor start dates given verbally to the City and the residents of Anita Heights, and expressing concern that no work had taken place 58 days into the contract period.

Response to Letter of Notice #1 to Issuance of Letter of Notice #2 (11/11/2019 through 3/2/2020):

- ❖ On 11/11/2019, the Contractor submitted his first construction schedule, showing that work would commence on November 18, 2019 and work would begin on the storm sewer improvements by the week of December 2, 2019.
- ❖ The first field observation report (11/26/19) notes 3 workers on-site, storm sewer and arch pipe on site, and that minor demolition and storm sewer work had been started.
- ❖ Water line conflict and resolution (reported 11/26/19):
 - Contractor's proposed solution required an additional cost of \$25,000 and an additional 30 days.
 - Engineer's proposed solution for a no net change in cost or time was countered by Contractor claiming he would still need additional fees of \$15,000 for "additional scope" and 30 more days.
 - Engineer sent additional drawings and spelled out the work that would not be required, and what would be required, resulting in an offset for no net change in cost. The City conceded a 15-day schedule increase, since the Contractor had not performed work during the week and a half effort to resolve the minor field condition conflict. Work resumed shortly thereafter.
- ❖ Contractor's first pay request, dated 11/26/19, was recommended for payment on December 2, 2019. Per the request, 11% of the work was completed and stored. Line items submitted included 25% of the mobilization budget, demolition and partial reinstallation of a storm sewer inlet, delivery and storage of the stormwater and arch pipe, and the completion of the SWPPP.
- ❖ Work on the storm sewer continued during the rest of December and the first part of January; field observations typically noted three workers on-site with occasional reference to six workers. Equipment was moved onto the site during the remainder of December and early January.
- ❖ The second pay request, indicating that 19% of the work had been completed, was forwarded to the City with a recommendation for payment on January 14, 2020.
- ❖ Repeated e-mailed requests to the Contractor for an updated schedule continued throughout January and February, to no avail, but field reports indicated continued, if unhurried, progress at the site.
- ❖ At the end of January, with most of the storm sewer pipe installed, the Contractor milled off the asphalt surface on all of the streets, resulting in a non-weather resistant surface throughout the site.

- ❖ The last two field reports in February indicated that no workers were on-site, little or no work had been completed in the interval between reports, some equipment had been removed, repeated requests for schedules and progress reports had been ignored, and that the site condition was unacceptable, with mud, ruts and ponded water making it difficult for residents to access their homes. Requests for a response by the Contractor went unanswered.
- ❖ Letter of Notice #2 was issued to the Contractor on 3/2/2020. The Letter of Notice stated that the project was lagging, with 29% of the contract time remaining and only 33% of the work completed. It also reiterated that the Contractor's failure to complete the storm sewer and the site conditions resulting from the milling operations had left the roads hazardous and difficult for residents to negotiate. The Contractor's failure to respond led directly to Construction Progress Meeting #1.

Construction Progress Meeting #1 to issuance of Letter of Notice #3 (3/9/2020 through 3/23/2020):

- ❖ A face to face Construction Progress Meeting (CPM) was held 3/9/20, with the Contractor, City staff, and engineer in attendance. The main stated purpose for this meeting was to discuss the construction schedule and delays.
 - Schedule: Contractor was asked to submit, or at least bring, an updated schedule the meeting. No updated schedule was provided. The City and its representatives stressed the need for updated schedules in accordance with the contract documents, and questioned the reason for stopping work in mid-February.
 - The Contractor was informed that unless the required schedule was provided, no further pay requests would be processed. He agreed to submit an updated schedule later in the day, verbally committing to the completion of the storm sewer work by 3/13, followed immediately by starting the removal of the concrete driveways, curbs and gutters.
 - The City also demanded immediate clean-up of the site and on-going maintenance as needed to permit access by the residents per the contract.
 - Notably, five weeks after the completion of the removal of the asphalt from the road, the Contractor raised no concerns about the quality or suitability of the base or the practicality of completing the road rehabilitation on schedule as per the contract documents. His only issue appeared to be that he "was frustrated with having to provide continual updated schedules...", but he assured the City and its consultants that the work would be completed by May 31, 2020.
 - A second meeting was scheduled for April 6.
- ❖ An updated schedule was submitted the same day, showing that the work would be completed, ready for punch list and closeout by mid-May, and work at the site resumed the same day.
- ❖ The workers continued to remove curbs, gutters, sidewalks and driveway aprons, and a tractor was used to try to grade out some of the ruts in the dirt roads in response to angry resident complaints.
- ❖ An updated schedule was submitted by the Contractor on 3/19/20, in response to notice that he had again failed to complete the storm sewer improvements as promised. This schedule is interesting because, although it still showed timely completion, it indicated that no work had been performed with the exception of mobilization prior to the date of this schedule and that all of the work except the base and asphaltic treatment would be completed by April 21. The contractor relied on this schedule to ward off concerns about his lack of progress throughout March and April.
- ❖ Between 3/20 and 3/23, when Letter of Notice #3 was issued, site visits noted no workers on site, incomplete storm sewer work, and impassable conditions throughout the site. The failure to

complete the stabilization (or protect) the subgrade per the contract documents immediately after the removal of the asphalt all-weather surface resulted in progressively worsening conditions for the residents with each spring rain; the partial demolition of the curbs, gutters and driveway aprons made the situation even worse. Conditions in the neighborhood had deteriorated beyond the tolerance of the residents, many of whom reported having cars stuck in the mud, or being unable to reach or leave their homes by car. The field engineer's observations noted that "...the entire site was covered in mud. The contractor removed the asphalt in late January and early February and failed to stabilize the existing base material after that, and has not completed the storm sewer improvements." His note continues saying that "the driving conditions for the residents are difficult to impossible".

- ❖ Letter of Notice #3 was issued on March 23, and required that the Contractor show substantial improvements in the site conditions by noon of the following day or the City would initiate legal actions against the Contractor, including doing whatever work was necessary to remediate the access issues and charge the costs to the Contractor as per the contract documents.

Response to Letter of Notice #3 through Construction Deadline (3/23/2020 through May 31, 2020):

- ❖ The Contractor's crew was on site on March 23rd and 24th. Efforts to remediate the situation included grading the remains of the roads with a tractor to remove most of the ruts, dumping some gravel at the driveway entrances that had been demolished and attempting to form drainage swales with the existing saturated road base. Although these efforts did not completely resolve the issues for the residents, the Contractor's efforts were taken as an attempt to resolve the issue and continue the project.
- ❖ The Contractor submitted pay request #3 on 3/24. The recommendation to pay was not signed until 3/27.
- ❖ Second Construction Progress Meeting was held remotely on April 6.
 - Contractor was requested to provide a revised schedule, and be prepared to discuss work progress, up-coming work and provide an explanation or justification for schedule delays.
 - The Contractor provided nothing in writing, *but assured the City and the engineer that the 3/19 schedule was valid, that the work would be completed by May 31, and that there had been no delays and that no delays were anticipated.*
 - The Contractor stated that upcoming work included finishing the curb and gutter by April 10th, with stabilization and paving operations to follow immediately.
 - No other concerns, questions or issues were raised by any of the parties and it was noted that there were no outstanding RFI's.
- ❖ Subsequently, Work proceeded at an accelerated pace with supervisors, equipment operators and multiple crews on site during observation visits. By May 4, about a week behind the 3/19 schedule, it was noted that the storm sewer work, the concrete storm structures, the curb and gutters, sidewalks and driveways had been installed and accepted. However, site conditions were deplorable; the curbs and gutters had not been backfilled, residents' yards were covered with rubble, stones, and mud; dirt and debris piles, storage containers and a port a potty had been placed in yards without permission. The residents had not complained because they could see progress.
- ❖ The first mention of any additional materials was on or around April 14th. The genesis of this issue was internal discussion within the City about whether incorporating additional base materials in conjunction with the approved street repair design might result in more durability, thus prolonging the life of the roads. As a means of exploring options and

costs, Palasota was asked to provide such estimate; this was not a change order or a request for a change order.

- ❖ The Contractor submitted a cost estimate for \$121,580, and an additional thirty days to complete the work. The response did not clearly define unit or labor costs or reconcile the work to be completed per the contract with the proposed costs listed.
- ❖ The city reviewed the cost estimate and realizing that the cost far exceeded available city resources, intended scope, and Project completion dates elected not to pursue the matter further and to complete the project as designed per the executed contract. The Contractor was informed of this decision on 4/29.
- ❖ Subsequently, the Contractor refused to warranty the work and threatened to stop work on the project unless a change order for \$121,580 was approved.
- ❖ On May 1, 2020 a letter stating that there were no grounds for a waiver of the warranty and that the Contractor was obligated to complete the work per the contract documents within the time allowed sent to the contractor by certified mail. The letter was returned to the City, marked “unclaimed” on June 15, 2020.
- ❖ May 6, 2020. CPM # 3 was held remotely.
 - The Contractor continued his demand for a waiver of warranty. The Contractor stated that he was still in compliance with the schedule (and at that point it appeared that he could still meet the deadline by simply continuing to do the contract scope of work) but he added a new threat to “submit additional calendars because of weather.”
 - The Contractor also continued to threaten work stoppage, expressed dissatisfaction with the street repair specs, and demanded to speak to City council. (His request was honored at the May 12th Council meeting; he did not attend).
- ❖ On May 8th, the City, Contractor, the city engineers, and a representative from Gessner Engineering hired by the Contractor met at the site. The field engineer’s notes state that the Contractor and Gessner briefly walked the site; and it was allowed that Contractor could submit a change order for consideration which would remove 4” of base material and replace it with 4” of limestone base material, and that lime stabilization, as opposed to the specified cement stabilization, would be presented and discussed.
- ❖ After two additional reminder emails from the field engineer, a three-sentence email was submitted on 5/15/2020 by Contractor without any further detail: “Deduct 20,000.00 for cement stabilization. Add 90,000.00 to remove existing sub grade. And add 4 inches of limestone base.” The City reviewed the proposed change order and rejected it the same day. Contractor was instructed to continue with the scope of work per the contract documents and reminded that liquidated damages might be sought if the deadline of May 31st was not met.
- ❖ During this same time period, Letter of Notice #4 was being drafted, and the city attorney’s office was consulted to help find a way to resolve the issue. Letter of Notice #4 was never sent.
- ❖ On May 31, all of the work except the road base work, paving, back fill, reseeding, and clean-up had been completed. No workers had been observed on site for several days.

Subsequently (in summary),

- ❖ A demand letter was being prepared for issuance on June 2, when the contractor sent an email that he was setting blue tips in preparation for base stabilization, but that there “was not enough material on site to meet the required crown and slopes”. He requested 3” of additional material. No cost or change order was submitted with this demand, and the request was denied. No additional work on the street improvements has been observed since then. The letter was revised and mailed certified and regular mail to Contractor on June 15, under the city attorney’s letterhead.
- ❖ In response to irate citizens’ comments at a called meeting held in early July to try to resolve the stalled operations, Contractor pledged to the residents of Anita Heights that he would “make it right” by removing equipment and debris piles, backfilling the curbs and sidewalks, removing rocks and ruts from their yards and replanting grass so they could safely mow. Shortly thereafter, backfill was placed around the curbs and some clean-up of private property was done; neither the City or the city engineer was given notice of these activities.
- ❖ The city attorney has led numerous attempts to come to an agreement with Contractor on terms that would permit the project to be completed; efforts included teleconferences, attorney to attorney and with all parties, preparing a terms negotiation sheet with Contractor’s attorney that included an offer by the City to provide four inches of road base delivered to the site as needed by the contractor. The Contractor’s counter offer demanded additional fees of \$59,000, (even with the City providing additional base and delivering it to the site), no warranty, no liquidated damages claims, and an extension of the contract term to August 31, 2020, which was not acceptable.
- ❖ After all of these actions resulted in no acceptable solution, we sent a formal demand letter to Contractor’s surety, which brings us to date.

It is our belief that the 12 month extension that we are seeking coupled with our determination to resolve the contract issues by the most expedient legal means will allow us to complete all activities that are in our current contract and expend the grant funds in accordance with our project’s original goal of benefitting the citizens in the Anita Heights Subdivision and permit us to ensure compliance with all performance expectations for the contract. Even with this extension, the City will expend the allocated CDBG-DR funds well in advance of the HUD timeframe for expenditure of 6 years (February, 2022).

The City appreciates the General Land Office’s continuing support and assistance as we move forward to serve and improve our community. If you have any questions about the information herein, please feel free to contact us at 979-596-1122 or by e-mail: codecos@somervilletx.gov.

Sincerely,

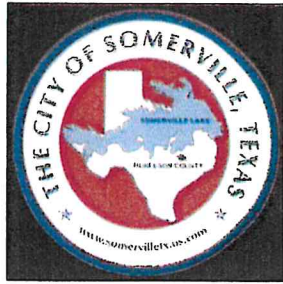


Kathy Pollock, CPM, PE
Assistant to the City Administrator

City of Somerville, Texas

codecos@somervilletx.gov

cc: File, GrantWorks, Mayor, City Manager, Strand Engineering, Knight Law Firm



City of Somerville – Request for Extension

GLO Contract #18-332-000-B014 – 2015 Floods

Proposed Schedule

Start Date	Task	Estimated Duration
In progress	Resolve contract with Palasota through Surety, termination or mediation, end date December 31, 2020	Unknown (108 days allowed)
January 4, 2021	Revise contract/Bid documents,	21 days
January 25, 2021	Advertise and re-bid	28 days
February 22, 2021	Award of contract by Council, Notice of Award	16 days
March 9, 2021	Contract execution	31 days
April 12, 2021	Construction, with allowances for spring weather	61 days
June 14, 2021	Punch list, as-builts, construction close-out activities	14 days
June 28, 2021	Grant close-out activities	60 days
September 14, 2021	Project and all grant activities completed	338 days

This schedule appears to permit resolution of the existing contract issues through negotiation with the Surety, provided that all parties move expediently. The Construction start date, while reasonable given the constraints and activities that must be accomplished, leaves the residents of Anita Heights in limbo through another winter storm season. The City anticipates taking some temporary action outside the Grant activities at its own cost to ameliorate the problems caused by the delay in replacing the all-weather surface removed by Contractor in January of 2020.



City of Somerville – Request for Extension

GLO Contract #18-332-000-B014 – 2015 Floods

Proposed Schedule

Start Date	Task	Estimated Duration
In progress	Resolve contract with Palasota through Surety, termination or mediation	Unknown (35 days max)
October 1, 2020	Revise contract/Bid documents,	20 days
October 21, 2020	Advertise, re-bid, bid opening	28 days
November 23, 2020	Tabulation and award of contract by Council (12/8/20), Notice of Award	15 days
December 9, 2020	Contract execution, pre-construction meeting	31 days
January 11, 2020	Construction (with consideration short days and probable weather impacts)	56 days
February 8, 2021	Punch list, as-builts, construction close-out activities	8 days
March 15, 2021	All Construction activities completed (180 days plus days remaining in contract)	193 days

This schedule requires that the contract issue be resolved by September 30, or that it is permissible to start working on the revision of the documents for rebid concurrently with those on-going efforts. If the Surety agrees to complete the project within the proposed 6-month extension period, this effort (and the funds associated with it) would have been wasted. Whether or not it is feasible to rely on the Surety to complete the work within 6 months is an open question.

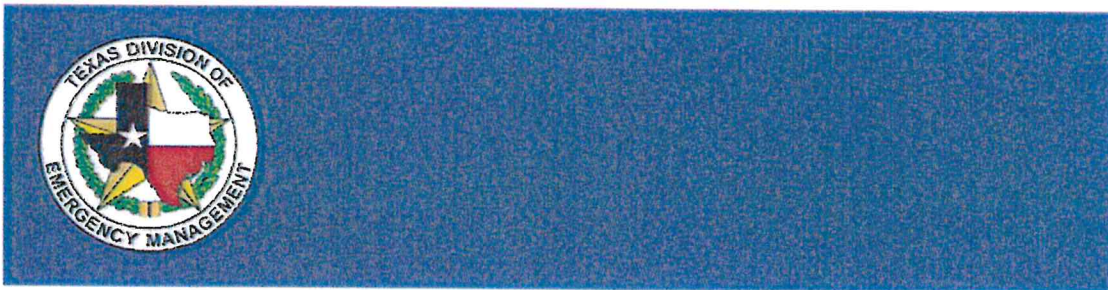
City of Somerville – 2015 Flood				
Activity	Grant Funds	Local Match	Additional Match*	TOTAL
Construction Contract	\$ 470,900.00	\$ 5,800.00	\$ 20,250.16	\$ 496,950.16
Engineering Contract	\$ 57,100.00	\$ -	\$ -	\$ 57,100.00
Grant Consultant	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00
Subtotals	\$ 580,000.00	\$ 5,800.00	\$ 20,250.16	\$ 606,050.16
Contractor payments to date	\$ 286,917.80	\$ 5,800.00		\$ 292,717.80
Remaining in construction	\$ 183,982.20			
Retainage held	\$ 32,788.30			

* Additional Match - The low bid for construction exceeded available grant funds by \$20,250.16. City Council committed the extra funds needed to complete the project and approved the award.

Kathy Pollock

From: Texas CRF - CRF-2020 <tdemcrf@hornellp.com>
Sent: Friday, October 2, 2020 9:08 PM
To: Kathy Pollock
Subject: Coronavirus Relief Fund, 2020 – Status of Expenditures and Anticipated Needs

[View this email in your browser](#)



October 2, 2020

Dear Kathy,

Subject: Coronavirus Relief Fund, 2020 – Status of Expenditures and Anticipated Needs

Catalog of Federal Domestic Assistance (CFDA) number: 21.019

Federal Awarding Agency: U.S. Department of the Treasury

Period of Performance 3/01/2020 to 12/30/2020

On May 11, 2020, the State of Texas made an allocation from the Coronavirus Relief Fund (CRF) available to your jurisdiction. These funds come with a strict expenditure timeline and must be used for COVID-19-related costs incurred by December 30, 2020.

The Texas Division of Emergency Management (TDEM) manages the

distribution of funds, including the review of expenses and reimbursement.

As of October 2, 2020, your jurisdiction has not submitted an application to receive its CRF allocation. TDEM must receive your CRF Terms and Conditions by 5:00PM on Friday, October 16, 2020 in order to participate in CRF.

Please remember the following:

1. CRF Terms and Conditions along with general program information can be found at <http://www.tdem.texas.gov/crf>. You must submit the Terms and Conditions by 5:00PM on Friday, October 16, 2020 in order to participate in the CRF program.
2. You must submit a plan detailing any proposed expenditures by November 13, 2020.
3. All documentation for reimbursement must be submitted to TDEM by December 15, 2020.

If these deadlines are not met, then funds may be recaptured and reallocated to address CRF needs, including any advanced funding received and not supported by eligible expenditures.

The below notice was provided to all county judges, mayors, and emergency management coordinators and contains time-sensitive information.

[2020 Coronavirus Relief Fund – Action Required](#)

Please reach out to your TDEM Regional Unit Chief if you have any questions concerning this information.



October 2, 2020

Dear Colleagues:

Subject: 2020 Coronavirus Relief Fund – Action Required

On May 11, 2020, the state of Texas made an allocation from the Coronavirus Relief Fund (CRF) available to your jurisdiction. These funds come with a strict expenditure timeline and must be used for COVID-19-related costs incurred by December 30, 2020.

In order to ensure that Coronavirus Relief Funds (CRF) will be utilized, after four months of open distribution, jurisdictions provided with CRF funds through TDEM must certify and submit completed CRF Terms and Conditions by 5:00 on Friday, October 16, 2020, if you have not done so already. CRF Terms and Conditions along with CRF program information can be found at www.tdem.texas.gov/crf. Additionally, if your jurisdiction has not exhausted its specific allocation (including advances received), you must submit a plan detailing proposed expenditures on the form provided, by November 13, 2020. Finally, all documentation for reimbursement must be submitted to TDEM by December 15, 2020.

This entails that:

1. No new certifications (submission of CRF Terms and Conditions) for funding will be accepted after the October 16, 2020 deadline.
2. Requests for funding beyond the first 20 percent advance will not be accepted after the November 13, 2020 deadline unless a categorized spending plan has been provided prior to the deadline.
3. Each jurisdiction will need to initiate or continue the process of providing documentation to support the initial 20 percent payment and any additional funds that were received.
4. If distributed funds are unused or if documentation is not provided to support the distribution of funds, those funds must be returned to the state. Specific instructions will be provided in a follow-up letter to applicable jurisdictions.

If you have received a CRF distribution, you will receive a letter over the next several days with detailed information.

If you have any questions, please contact your TDEM Regional Recovery and Mitigation Unit Chief.

Thank you,

A handwritten signature in black ink, appearing to read "W. Nim Kidd". The signature is stylized with a large, sweeping initial "W" and a cursive "Kidd".

W. Nim Kidd, MPA, CEM®
Chief – Texas Division of Emergency Management
Vice Chancellor for Disaster and Emergency Services
The Texas A&M University System

Attachment:

1. CRF Spending Plan Form

Place	Jan 2019 Population Est.	Relative Population	\$55 Per Capita	20% of Allocation
Brazos County	229,211	26,134	\$1,437,370	\$287,474
Bryan	85,224	85,224	\$4,687,320	\$937,464
College Station	116,998	116,998	\$6,434,890	\$1,286,978
Kurten	371	371	\$20,405	\$4,081
Millican	240	240	\$13,200	\$2,640
Wixon Valley	244	244	\$13,420	\$2,684
	203,077			
Brewster County	9,203	3,238	\$178,090	\$35,618
Alpine	5,965	5,965	\$328,075	\$65,615
	5,965			
Briscoe County	1,546	476	\$26,180	\$5,236
Quitaque	379	379	\$20,845	\$4,169
Silverton	691	691	\$38,005	\$7,601
	1,070			
Brooks County	7,093	2,096	\$115,280	\$23,056
Falfurrias	4,997	4,997	\$274,835	\$54,967
	4,997			
Brown County	37,864	12,868	\$707,740	\$141,548
Bangs	1,588	1,588	\$87,340	\$17,468
Blanket	392	392	\$21,560	\$4,312
Brownwood	19,898	19,898	\$1,094,390	\$218,878
Early	3,118	3,118	\$171,490	\$34,298
	24,996			
Burleson County	18,443	11,853	\$651,915	\$130,383
Caldwell	4,538	4,538	\$249,590	\$49,918
Snook	541	541	\$29,755	\$5,951
Somerville	1,511	1,511	\$83,105	\$16,621
	6,590			
Burnet County	48,155	22,983	\$1,264,065	\$252,813
Bertram	1,617	1,617	\$88,935	\$17,787
Burnet	6,881	6,881	\$378,455	\$75,691
Cottonwood Shores	1,345	1,345	\$73,975	\$14,795
Granite Shoals	5,117	5,117	\$281,435	\$56,287
Highland Haven	433	433	\$23,815	\$4,763
Horseshoe Bay	827	827	\$45,485	\$9,097
Marble Falls	7,125	7,125	\$391,875	\$78,375
Meadowlakes	1,827	1,827	\$100,485	\$20,097
	25,172			
Caldwell County	43,664	21,317	\$1,172,435	\$234,487
Lockhart	13,889	13,889	\$763,895	\$152,779

Household Hazardous Waste Accepted Items

CORROSIVE WASTE

Acids
Ammonia
Ant/Roach killer
Antifreeze
Baygon
Black Flag
Boric Acid
Caustics
Caustic Soda
Chlordane
DDT
Diazinon
Dog Repellants
Dursban
Flea Spray/Powder
Fungicide
Hydrochloric Acid
Insect repellants
Lindane
Lye
Malathathion
Moth Crystals
Phosphoric Acid
Plant Food
Poisons
Pool Acid
Pruning Paint
Pyrethrins
Rock Salt
Snail/Slug Killer
Tree Root/Stump Killer

AUTOMOTIVE WASTE

Body Filler
Motor Oil
Brake Fluid
Car Battery Acid
Windshield Wiper Fluid

CLEANING SOLUTIONS

Battery Terminal Cleaner
Carpet Cleaners
Disinfectants
Drain Cleaners
Floor polishers
Metal Cleaners

Metal polishes
Oven Cleaners
Spot Removers
Toilet Bowl Cleaners
Wood Cleaners
Wood Polishes

IGNITABLE WASTE

Adhesives and Glues
Air Fresheners
Asphalt Driveway Topping
Charcoal Lighter Fluid
Enamel and Oil Based Paints
Epoxy Paints
Fiberglass Resin/Hardeners
Gasoline
Hobby Solvents
Kerosene
Lacquer Paint
Lighter Fluid
Linseed Oil
Liquid Waxes
Nail Polish Remover
Petroleum Distillates
Plastic model cement
WD-40
Wood Stains

OTHER

Compact Fluorescent Light Bulbs
Fluorescent Light Bulbs
Pharmaceuticals (in orig. packaging)

NOT ACCEPTED!

Computers/Electronic Waste/TV's
Explosives
Bullets/Guns
Radioactive Materials

PLEASE NOTE:

- Items must be in sealed containers
- Items must have label
- small containers that may leak can be placed into clear plastic bags

**One day ONLY – October 22, 9:00 am-6:00 pm - Location: Somerville CCF, 577 FM 1361
Somerville Area residents only! Bring ID to the collection point!**

NO BUSINESS WASTE OF ANY KIND!!!!

CALL before the event if you have QUESTIONS!

HOUSEHOLD HAZARDOUS WASTE

SATURDAY

OCTOBER 24, 2020

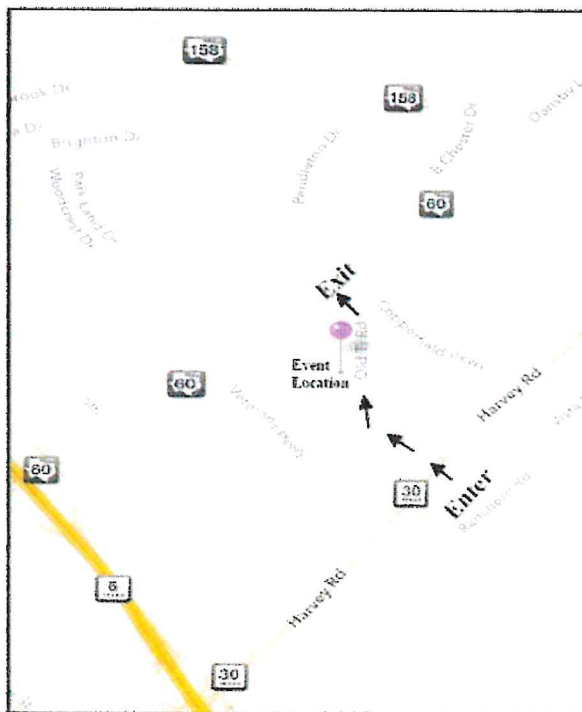


Twin Oaks

Household Hazardous Waste
www.TwinOaksHHW.com

979-764-3809

TAMU UNIVERSITY
SERVICES BUILDING- PARKING LOT
7am-2pm



Enter HWY 30/Harvey Rd.

Entrance is between Veteran's Park & Copperfield Pkwy

*NO ENTRY ALLOWED FROM UNIVERSITY DR. EAST/HWY 60

ACCEPTED MATERIALS:

- AEROSOL CANS -AUTOMOBILE FLUIDS -BATTERIES
- COMPUTERS & ELECTRONICS
- COOKING OIL -COMPACT / FLUORESCENT LIGHT BULBS
- HOUSEHOLD CLEANING AGENTS
- MEDICATIONS -OIL & FILTERS
- PAINTS/THINNERS -CHEMICALS
- TVS
- NO HOUSEHOLD GARBAGE/TIRES



HHW is FREE and OPEN to the residents of the Brazos Valley. NO Commercial Business Generated Waste.

Accepting New/Used Books & Donations for Books & a Blanket.

www.booksandablanket.com





Automotive Waste

- Antifreeze
- Brake Fluid
- Car Batteries & Acid
- Gasoline
- Oil Filters
- Rust Inhibitors
- Rust Remover
- Transmission Fluid
- Used Motor Oil (all types)
- Windshield Wiper Fluid

Cleaning Solutions

- Battery Terminal Cleaner
- Carpet Cleaners
- Disinfectants
- Drain Cleaners
- Floor Polishes
- Metal Cleaners
- Metal Polishes
- Oven Cleaners
- Spot Removers
- Toilet Bowl Cleaners
- Wood Cleaners
- Wood Polishes

Fluorescent Tubes, Lights, & Electronics

- Batteries (rechargeable, button, automotive, etc.)
- Batteries (rechargeable, button, automotive, etc.)
- Compact Fluorescent Light Bulbs
- Computers/Laptops
- Fluorescent Light Bulbs (tubes)
- Most items that have a hazardous warning symbol on the package
- Satellite Receivers
- Stereo Equipment
- TV's

Garden & Pest Control Products

- Ant and rodent poisons
- Fertilizers
- Flea powders
- Herbicides
- Insecticides
- Pesticides
- Weed killers
- Wood preservatives

Ignitable Waste

- Adhesives & Glues
- Air Fresheners
- Asphalt Driveway Topping
- Charcoal Lighter Fluid
- Enamel / Oil-Based Paints
- Epoxy Paints
- Fiberglass Resin / Hardeners
- Gasoline
- Hobby Solvents
- Kerosene
- Lacquer Paint
- Lighter Fluid
- Linseed Oil
- Liquid Waxes
- Nail Polish Removers
- Paint Strippers
- Petroleum Distillates
- Plastic Model Cement
- WD-40
- Wood Stainers

Medical Sharps & Medications

All medications are accepted without question or cost at the Household Hazardous Waste event.

Syringes and other medical sharps are not accepted at the Household Hazardous Waste event.

Syringes and other medical sharps pose a SEVERE HEALTH RISK to collection and processing crews if not disposed of properly. Never place loose syringes or sharps in trash containers,

please secure all syringes and sharps in a sealed container such as a sharps jug, coffee can, or laundry soap container. You may also contact local pharmacies to inquire if they accept these items for safe disposal.

Likewise, if you have leftover or unwanted prescription and non-prescription drugs that require immediate disposal, The Brazos County Sheriff's Office has a RX Drop Box in their lobby that is available 24/7. The Walgreens located at 3312 E 29th St, Bryan, TX 77802, also has a drop-box for disposal.

Paint, Corrosive Waste, & Coatings

- Acids
- Ammonia
- Ant / Roach Killer
- Antifreeze
- Asphalt & Roof Tars
- Baygon
- Black Flag
- Boric Acid
- Caustic Soda
- Caustics
- Chlordane
- DDT
- Diazinon
- Dog Repellants
- Dursban
- Flea Spray / Powder
- Fungicides
- Glues
- Hydrochloric Acid
- Insect Repellents
- Lacquer
- Latex Paint
- Lindane
- Lye
- Malathion
- Methylenchloride
- Moth Crystals
- Oil-based Paints
- Paint Strippers & Solvents
- Paint Thinners
- Phosphoric Acid
- Plant Food
- Poisons

- Pool Acid
- Pruning Paint
- Pyrethrins
- Rock Salt
- Rose Dust
- Snail / Slug Killer
- Stain
- Tree Root / Stump Killer
- Varnishes
- Waxes
- Weed / Grass Killer

Not Accepted

- 55 Gallon Drums
- Ammunition
- Appliances/Freon Containing Units
- Asbestos
- Biomedical waste
- Firearms
- Household Garbage
- Large Copiers/Printers
- Medical Sharps
- Radioactive Wastes
- Tires

Many other potentially hazardous wastes may be accepted at the collection event that are not listed here.

If you are unsure about a specific material, please call the Twin Oaks Landfill at 979-764-3832.

ALTERNATIVE HOUSEHOLD HAZARDOUS WASTE DISPOSAL OPTIONS

Battery Recycling	Paint Related Materials	Computers & Electronics	Used Oils	OTC/RX Medications
<ul style="list-style-type: none"> • Lead acid (Auto): Can be recycled at the following locations: <ul style="list-style-type: none"> • Twin Oaks Landfill • DIY Recycling Center (FREE) • Interstate Batteries(FREE) • Primary batteries (includes single use) Alkaline, AAA,AA,C,DD: Batteries in this category can be recycled at the Twin Oak Landfill (see scalehouse for instructions). • Rechargeable Li-Ion, Ni-MH, NiCad, batteries from power tools, laptops, cellphones, small electronics: All batteries in this category can be recycled at the following locations: <ul style="list-style-type: none"> • Twin Oaks Landfill (see scalehouse for instructions). • Lowes' in-store kiosk. • Home Depot in-store kiosk (follow store instructions). 	<ul style="list-style-type: none"> • Oil/Water based paint: Waste Paint Hardener (available for free at the Twin Oaks Landfill) can be mixed into wet paint. Sand or cat litter will also solidify wet paint. Once solidified, dry paint can be thrown away in your regular trash can or at the landfill. • Aerosol Paint Cans: Spray paint onto newspaper or cardboard until empty. Empty aerosol cans can be thrown away with your regular garbage. • Reuse option: Paint may also be donated to our local Habitat for Humanity Restore at: 2211 Maloney Ave. Bryan, TX 77801. Call 979-775-8122 to confirm that they are accepting donations. 	<ul style="list-style-type: none"> • Computers & Electronics (desktops, printers, computer monitors): Can be recycled at the Twin Oaks Landfill. Standard tipping fees apply. • Compact/Fluorescent Light Bulbs: Accepted at in-store kiosks at the following locations: <ul style="list-style-type: none"> • Lowes • Home Depot • Batteries + Bulbs (\$) • Cell Phones/Laptops: Can be recycled at the Twin Oaks Landfill (see scalehouse for instructions). 	<ul style="list-style-type: none"> • Cooking Oil/Grease: Accepted at the Twin Oaks Landfill DIY Oil Recycling Center. • Automotive Oil: Accepted at the following locations: <ul style="list-style-type: none"> • Twin Oaks Landfill DIY Oil Recycling Center • City of Bryan DIY Oil Recycling Center at: 1111 Waco St. Bryan, TX 77803 • Antifreeze & Used Oil Filters: Accepted at Twin Oaks Landfill DIY Recycling Center. • Pesticides, Herbicides, Fertilizers: Use what you can, donate, or store until the next HHW event. 	<ul style="list-style-type: none"> • OTC/RX: Expired or unused medication can be dropped in kiosks at the following locations: <ul style="list-style-type: none"> • Walgreens: 3312 E. 29th St. Bryan, TX 77802 (next to the pharmacy). NO sharps, NO glass containers. • Brazos Co. Sheriff's Office Lobby: 1700 HWY 21 W Bryan, TX 77803. NO sharps, NO peroxide, NO inhalers, NO thermometers. • Sharps Disposal: With proper packaging, used syringes can be thrown away with your regular garbage. Syringes must be contained in an empty sharps container, coffee can, or laundry detergent bottle. All containers must be taped shut.

September 23, 2020 TM Coronavirus Update #126

Do the governor's motor vehicle registration statute suspensions affect junked vehicle ordinance enforcement?

That's a good question, and even the experts aren't sure. The ordinance enforcement issue relates to the use of an expired motor vehicle registration as evidence that a vehicle is "junked." But the Texas Department of Licensing and Regulation says towing from private property is suspended, which may render enforcement moot.

Back in March, the governor [suspended various statutes and rules requiring registration for motor vehicles](#) that operate on public highways. (The idea is – presumably – that registration isn't necessarily a safety issue, and the requirement to do so would lead to long lines and crowds at DMV offices.)

The statutory definition of a "junked vehicle" is a motor vehicle that is self-propelled, displays an expired license plate or does not display a license plate, and is: (1) wrecked, dismantled or partially dismantled, or discarded; or (2) inoperable and has remained inoperable for more than 72 consecutive hours, if the vehicle is on public property, or 30 consecutive days, if the vehicle is on private property. Transportation Code § 683.0711 allows a city to adopt a more inclusive definition of a "junked vehicle" than the statutory definition. Prosecutors typically use expired registration as evidence to prove that a vehicle meets the definition. Without it, the elements become much more difficult to prove.

None of that may matter, however, because TDLR [has advised](#) that the governor's suspensions prevent a towing company from towing vehicles from private property for expired registration or renewals:

"Due to the extension granted for obtaining the initial registration or renewal of registration for a vehicle, tow companies may not tow vehicles from private property for expired registration or renewals until further notice."

The bottom line is that the suspensions could be read to have created a sort of "grace period" for vehicle registration, making enforcement of a junked vehicle ordinance questionable. As with all complex legal matters, each city official should consult with their city attorney prior to acting (or not acting) on the above.



April 14, 2020

Please review and distribute as appropriate.

Governor Abbott Waived Certain Vehicle Registration Regulations in Texas due to COVID-19

The Texas Department of Motor Vehicles has received numerous phone calls from motorists who have received citations from law enforcement for registration violations. We are sending this communication to law enforcement officials in order to provide clarification regarding Governor Abbott's waivers pertaining to vehicle registration.

On March 16, 2020, Governor Greg Abbott granted waivers to Transportation Code §§ 502.040, 502.045, 502.407, 502.471, and 502.473; and 43 TAC §217.25 and §217.28 (<https://gov.texas.gov/news/post/governor-abbott-waives-certain-vehicle-registration-titling-and-parking-placard-regulations-in-texas>). The registration waivers apply to the general rule requiring registration, delinquent registration, the operation of vehicles with expired license plates, the general penalty for offenses under Chapter 502, and the operation of vehicles without registration insignia. The waiver for expired license plates allows motorists a temporary extension to renew registration. The temporary extension to renew registration means vehicle owners should not receive a citation for expired registration, regardless of when the registration expired.

We also ask law enforcement agencies to remind their officers of these waivers. The TxDMV will provide notice when normal services resume and the waiver has expired.

Thank you,

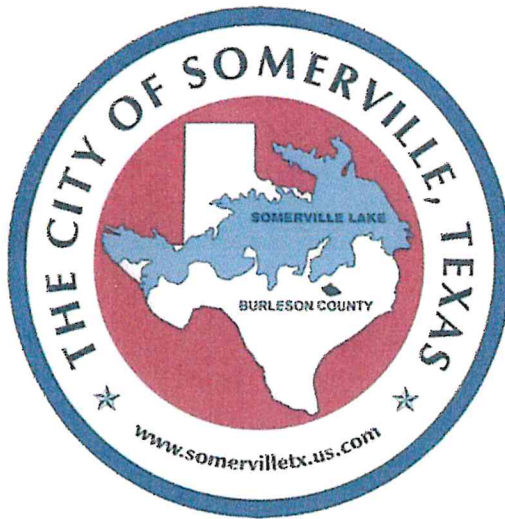
Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

JK:TT:TM

REPORTS

Senior Center Activity Report

Agenda Item 5-E



Monthly Report for Somerville Senior Center
17510 State Highway 36
Somerville, Texas 77879
979-596-1822

Senior Center Report

The Senior Center served 1026 meals in the month of September.

We were open 21 days with one closing on September 7th for Labor Day.

We have added 8 new members in the month of September.

We are now serving 52 meals a day by either delivery or pick-up. (Expected to rise)

The 30 new chairs have arrived & been put together.

New stove has been installed.

Ad was placed in the newspaper in September for the Senior Center searching for new members- we have had 2 new members so far as a result from that ad.

Decorated the window on 8th Street for Halloween.

REPORTS

Planning & Zoning Committee

Activity Report

Agenda Item 5-F

CONSENT AGENDA

Meeting Minutes

September 8, 2020

Agenda Item 6-A

**Somerville City Council
Regular Meeting
September 8, 2020**

The Somerville City Council met in a regularly scheduled meeting, on September 8, 2020, in the Somerville Senior Citizens Center. Present were Mayor Micheal Bradford; Alderwoman Debra Coleman, Alderman Jeff Schoppe, Alderman Delfino Orozco and Alderman Don Murray; City Administrator Danny Segundo; City Secretary Rose Rosser; Visitor's Register - on file in the City Secretary's Office.

CALL TO ORDER

6:15 PM - The meeting was called to Order at this time by Mayor Bradford.

INVOCATION

Invocation was given by Lucinda Murphy.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance followed the Invocation.

PUBLIC HEARING

6:16 PM - Public hearing opened by Mayor Bradford for the purpose of discussion on the (1) Proposed Ad Valorem tax rate of 0.66198 / \$100.00 valuation for the City of Somerville, Texas.

Vicky Simon: How the rate has gone down?

Administrator Segundo: Explained that the tax rate and tax revenue are done by county, when the appraisals go up, the tax rates go down. However, the City does have the option to keep it at the current rate, but our recommendation is to go with the 0.66198 / \$100.00 valuation.

Theresa Bradford: If the property values go up the tax rate goes down, why not keep the tax rate the same?

Administrator Segundo: The goal was not to generate more than needed to operate.

Theresa Bradford: The City needs street repairs and other repairs, why not take that few dollars and (inaudible).

Administrator Segundo: Raising people's property tax rates is not the goal right now.

Alderman Orozco: He would like to keep the tax rate where it is to build up the funds so that we can work on our streets and our city. Why not keep it the same? It's not that much of a difference, it's not putting a big burden on everybody.

Vicky Simon: Will pot holes would be filled?

Administrator Segundo: Yes, maintenance will be done.

Alderwoman Coleman: Clarified that that was her understanding, pot hole patching is maintenance.

6:22 PM - Public hearing closed by Mayor Bradford at this time for the purpose of discussion on the (1) Proposed Ad Valorem tax rate of 0.66198 / \$100.00 valuation for the City of Somerville, Texas.

PUBLIC HEARING

6:22 PM - Public hearing opened by Mayor Bradford for the purpose of discussion on the (2) City of Somerville's 2020-2021 Annual Budget.

Theresa Bradford: Is this budget including new police officers or was it still based on the old department?

Administrator Segundo: The department and the budget had been revamped. There was a decrease of about \$40,000.

Theresa Bradford: Are we were saving that money?

Administrator Segundo: It is being reinvested in officers pay.

Howard Faust: Are there were going to be less police officers? and Are you serious?

Administrator Segundo: We were budgeting approximately \$250,000 for our officers. Which is the Police Chief, a part time Patrol Sgt., and 4 Officers. We were unable to fill one of those positions, so we were paying a lot of overtime to the other officers. What was proposed is that we do away with the position that we can't fill, we promote someone to Patrol Sgt. and make that a fulltime position, then hire 3 officers and a Chief. That allows an increase for salaries to go from \$15.00 to \$18.25 an hour starting pay for officers.

Vicky Simon: That sounds like a good restructure.

Alderman Orozco: He was not happy with the way the budget was done. He would like to have gone over with more detail, and they weren't allowed, He's just not happy with the way it turned out. He would have liked to have seen more spelled out where the money was going. He said that they weren't allowed to have a second meeting and he's not happy about that.

Mayor Bradford: Was that the vote of the Council?

Alderman Orozco: Correct.

Lucinda Murphy: Her concern is that she doesn't know how informed Council is (inaudible) money being budgeted. She's concerned that if Council doesn't understand the budget how can they vote on it.

6:27 PM - Public hearing closed by Mayor Bradford at this time for the purpose of discussion on the (2) City of Somerville's 2020-2021 Annual Budget.

CITIZEN'S COMMENTS

Carol Freeman: Came to address the petition. It is frivolous and complains of disrespect. She personally sees the irony in the petition, this is a disrespectful petition, complaining of disrespect. It is long on hate and short on fact. Two sitting council members signed this petition, that is wrong on so many levels and disrespectful. True strength is being able to walk away from the nonsense with your heads held high. But instead these same council members are part of the nonsense and sometimes the instigators of it. These same council members said they have nothing to do with it, that statement has a hollow ring to it. We hoped that when we voted for this council we voted for ideas that make us a better community. This has not happened. Take a look around, no street repairs, no drainage modifications to speak of and no infrastructure modifications. Absolutely nothing. I speak for many citizens here tonight, and ask this

council to take note that we are sick and tired of ugly. The time, effort and energy that went into obtaining signatures on a baseless petition could have been used to do something positive for Somerville. We don't expect anything extraordinary from our City Council members, but we do expect you to give us your best. This council should press the reset button and do the job they agreed to do when they took office or step aside. Everyone in this room and everyone listening out there tonight should remember that respect is earned and not given. So why don't we all try to earn each other's respect instead of this hateful rhetoric. Thank you.

Lucinda Murphy: My comments are based on personal experience not from face book or rumors. The Mayor was in the military for 10 years and has been heavily involved in Eagle Scouting. In a presentation he gave to the Historical Society he said that the (inaudible) in Eagle Scouting by leaving the world a little better than you found it. He has certainly made that effort in Somerville from day one. In this same spirit I thank him for but not limited to the significant leadership he has provided to Somerville. He has done this without support. Specifically, I thank him for the professionalism he has shown in running council meetings. He actually does prepare for these meetings, knows the agenda and addresses and gives input on issues that come up. I thank him for the leadership provided when we had the crisis in our police department (inaudible) with our former Chief. It forced the City to take a new look at the type of police department that will hopefully be more accepted, efficient, and provide better funding for our police officers and most importantly one that will be people friendly. We were watching. Thank you for the leadership and protection you provided at our two protests. We were encouraged to stand up peacefully for justice and for right. We did it without guns and without (inaudible). Thank you for the intelligent response you gave in the newspaper regarding the baseless accusations against you on a piece of paper that got (inaudible) with every signature. Your response was both to the point and respectful because that is the kind of person you are. I didn't say you were perfect. Someone in (inaudible) recently said 'If you are in the arena you have to be able to take a punch. But you also have to be able to give one back.' You have respectfully done that with the power of the pen. Thank you for respecting and protecting your children's privacy. When others have chosen to (inaudible) them publicly, especially on public media. And I paraphrase this quote, 'People have chosen to go low, you have chosen to go high.' To the citizens of Somerville, I say this, let us be children of the light and not of darkness. Let us work together to make Somerville a likable, and dignified community. We can do it, join me. Mayor lead us with more energy and determination. I leave you with this quote, 'No one can hurt me unless I give them permission. ' That's from Mahatma Gandhi. Thank you.

REPORTS

Police Department Activity Report

Interim Chief Arnim reported on Police Department Activity for the month of August 2020.

Municipal Court Activity Report

Rose Rosser reported on Municipal Court Activity for the month of August 2020.

Public Works Activity Report

Joshua Young reported on Public Works Activity for the month of August 2020.

Code Enforcement Activity Report

Kathy Pollock reported on Code Enforcement Activity for the month of August 2020.

Senior Center Activity Report

Elizabeth Rosser reported on Senior Center Activity for the month of August 2020.

CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

APPROVAL OF MINUTES / FINANCIAL MATTERS

Motion made by Alderman Schoppe to **approve** the Minutes of the August 11, 2020 Regularly scheduled City Council Meeting, August 18, 2020, August 19, 2020 and August 20, 2020 Special called meeting for the purpose of interviewing Police Chief Applicants; and the August 25, 2020 Special Called Council Meeting; Statement of Revenues and Expenditures Report, Sales Tax Report, and the Accounts Payable Check Register. **Seconded** by Alderwoman Coleman. Motion **carried** by a vote of 3 (Schoppe, Murray & Coleman) in favor and 1 (Orozco) abstained on the approval of the August 11, 2020 Council Meeting Minutes.

PRESENTATIONS

Presentation by Michele Kwiatkowski, CPA, with Seidel Schroeder Certified Public Accountants / Business Advisors, presented the City of Somerville FY 2018-2019 Annual Audit. The following were reviewed with Mayor and City Council: Financial Statement; Statement of Net Position; Business type activity in Utilities; Governmental Activity in General Fund; Fixed Assets; Capital Assets; Prior Year AP; Debt; GO and CO Bonds; Proprietary Fund; Net pension liability; Audit Adjustment and Internal Control Procedures.

UNFINISHED BUSINESS

NONE

EXECUTIVE SESSION

NONE

NEW BUSINESS

Action Items

FY 2018-2019 Annual Audit

Motion made by Alderman Orozco to **approve** accepting the auditor's report as presented by Michele Kwiatkowski, for FY 2018-2019. **Seconded** by Alderman Murray. Motion **carried** by a vote of 4 in favor and 0 opposed.

2021-2022 CDBG Grant

Motion made by Alderwoman Coleman to **approve** authorization to issue requests for proposals (RFPs) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA). **Seconded** by Alderman Orozco. Motion **carried** by a vote of 4 in favor and 0 opposed.

Reappointment of Planning and Zoning Commission

Motion made by Alderman Schoppe to **approve** the reappointment of Dick Meyer to the Planning and Zoning Commission. **Seconded** by Alderman Murray. Motion **carried** by a vote of 4 in favor and 0 opposed.

Appointment of Alderman

Mayor and City Council discussed making an appointment to fill the vacant council seat of Shelley Gotte. Alderman Orozco Asked if the council has to appoint someone to fill that vacancy, with it being such a short period of time. Mayor said that there are 4 regulars and as long as they keep showing up, we're in good shape. Alderman Orozco said that he didn't see why they should appoint someone. Alderman Murray said that he would like to recommend Deonna Moses, she works with the Chamber of Commerce, she works at the bank. Alderman Orozco said that he would like to recommend Fred Elliott to fill that seat. Mayor said that he wished that there was someone there to do a minimal interview with, but he will move ahead. Alderman Orozco asked if they could table it. Mayor Bradford said that they needed a motion to do whatever they want to do. Alderman Orozco asked if he could make a motion to table it and Mayor Bradford said that he could. Alderman Orozco made a motion to table appointment of an Alderman. Mayor Bradford asked for a second. No second was given. Mayor asked for a motion to consider and approve appointing an individual. Alderman Murray made a motion to **approve** appointing Deonna Moses to fill the vacant seat. **Second** by Alderman Schoppe. Motion **carried** by a vote of 3 (Murray, Schoppe, Coleman) in favor and 1 (Orozco) opposed.

2020 Ad Valorem Tax Rate

Motion made by Alderwoman Coleman to **approve** the 2020 Ad Valorem tax rate of 0.66198 / \$100.00 valuation for the City of Somerville, Texas. **Seconded** by Alderman Schoppe. Motion **carried** by a vote of 3 (Murray, Coleman, Schoppe) in favor and 1 (Orozco) opposed.

2020-2021 Annual Budget

Motion made by Alderman Schoppe to **approve** the City of Somerville's 2020-2021 Annual Budget. **Seconded** by Alderman Murray. Motion **carried** by a vote of 3 (Schoppe, Murray, Coleman) in favor and 1 (Orozco) abstained.

MAYOR & COUNCIL COMMENTS

Alderwoman Coleman: Being on the City Council of Somerville has been challenging. I thought it would be like Mayberry, you do a little something and everybody's nice to everybody. Just because of what I feel doesn't mean that you have to agree. But that's ok. I feel like we can get along. My husband went to school with Delfino. I went to school with Jeff. It's about doing what we can for the City of Somerville. It's not about no body else. I am not led by anyone else. I go by myself. We have to include others to come in and do what's best for the City. When I got on this council, someone helped me fill out the paperwork, I won't name any names, but they helped me because they thought that I would be good on Council. I try the best I can. When I vote, don't get mad at me. The way that I vote has nothing to do with you, it has to do with me and what I believe. I went to Danny when I had a problem, he sat down and talked with me and we still talk. He has always been very respectful. I tell my children to be respectful. Even if you don't agree with your elders, you still talk with them and respect them and go on. But don't be disrespectful to anybody. The Mayor and I have had some words, but you've been quite respectful to me. Even though I was very upset about some things, you were still very respectful. I try to get myself in line because I know when I'm out of line. We need to agree or agree to disagree. But lets do what we know is best for the City of Somerville. I'm not being funny, I'm being truthful. We've got to be respectful to one another and it needs to start tonight. Thank you.

Adjourn

7:33 PM - At this time the Mayor said that "there were no other agenda items" and adjourned the meeting. He did not ask for a motion to adjourn or a second.

Passed: _____

Micheal Bradford, Mayor

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on September 8, 2020.

Rose Rosser, City Secretary

CC Mtg. - 09/08/20

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CONSENT AGENDA

Financial Matters

Statement of Revenues & Expenditures

Agenda Item 6-B

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
100-00-4011	Ad Valorem Taxes - Current Year	\$ 42,640.00	\$ 0.00	\$ 511,680.00	\$ 143,285.79	72.00%
100-00-4012	Ad Valorem Taxes - Delinquent Curren	0.00	2,916.53	0.00	425,716.68	0.00%
100-00-4013	Ad Valorem Taxes - Delinquent Prior Y	1,000.00	1,014.01	12,000.00	17,094.70	(42.46%)
100-00-4014	Ad Valorem Taxes - P&I Current Year	250.00	464.94	3,000.00	5,319.04	(77.30%)
100-00-4015	Ad Valorem Taxes - P&I Prior Year	375.00	458.96	4,500.00	7,197.07	(59.93%)
100-00-4021	Sales Taxes	17,200.00	24,484.99	250,000.00	297,034.76	(18.81%)
100-00-4023	Mixed Beverage Tax	250.00	0.00	3,000.00	3,816.91	(27.23%)
100-00-4030	Solid Waste Franchise Fees	1,041.63	1,080.86	12,500.00	12,883.38	(3.07%)
100-00-4031	Franchise Fee - Electric	0.00	39,763.40	39,000.00	39,763.40	(1.96%)
100-00-4032	Franchise Fee - Gas	0.00	0.00	9,000.00	9,061.65	(0.69%)
100-00-4033	Franchise Fee - Telephone	166.63	0.00	2,000.00	1,846.83	7.66%
100-00-4034	Franchise Fee - CableTV	100.00	0.00	1,200.00	0.00	100.00%
100-00-4035	Lease Welch Park	1,000.00	0.00	12,000.00	12,653.66	(5.45%)
100-00-4041	Building Permits	266.63	994.00	3,200.00	10,322.35	(222.57%)
100-00-4042	Electrical Permits	150.00	0.00	1,800.00	1,909.75	(6.10%)
100-00-4043	Plumbing Permits	41.63	0.00	500.00	708.00	(41.60%)
100-00-4045	Other Permits & Licenses	33.37	45.00	400.00	872.20	(118.05%)
100-00-4051	Traffic Fines	13,083.37	6,932.21	157,000.00	115,249.71	26.59%
100-00-4054	Warrant Fees	383.37	500.00	4,600.00	4,155.20	9.67%
100-00-4055	Arrest Fees	416.63	158.85	5,000.00	3,152.97	36.94%
100-00-4056	Court Omni Fees	100.00	118.68	1,200.00	1,525.25	(27.10%)
100-00-4057	Driving Safety Fees	200.00	10.00	2,400.00	1,324.40	44.82%
100-00-4058	Administrative Fees	50.00	0.00	600.00	289.43	51.76%
100-00-4059	Other Court Revenue	166.63	361.02	2,000.00	2,404.07	(20.20%)
100-00-4141	Record & Copy Fees	8.37	0.00	100.00	31.40	68.60%
100-00-4142	Police Record Fees	4.13	36.00	50.00	94.00	(88.00%)
100-00-4146	Donations - Police	41.63	0.00	500.00	550.00	(10.00%)
100-00-4148	Parks Donations	41.63	5,000.00	500.00	5,000.00	(900.00%)
100-00-4168	Other Miscellaneous Income	1,250.00	19.69	15,000.00	65,400.84	(336.01%)
100-00-4171	Interest	100.00	0.00	1,200.00	2,305.08	(92.09%)
100-00-4175	Intergovernmental Revenue	3,115.00	0.00	37,380.00	0.00	100.00%
100-00-4222	Building Rental - Transfer in	350.00	350.00	4,200.00	4,200.00	0.00%
100-00-4505	Dam Lakefest	1,250.00	0.00	15,000.00	0.00	100.00%
100-00-4506	General Land Office (GLO) Grant	0.00	0.00	0.00	324,790.47	0.00%
Total General Fund Revenues		\$ 85,075.65	\$ 84,709.14	\$ 1,112,510.00	\$ 1,519,958.99	(36.62%)

Expenditures

100-00-5088	Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,163.10	0.00%
100-11-5011	Salaries - Regular	11,841.63	10,981.59	142,100.00	142,620.80	(0.37%)
100-11-5012	Salaries - Overtime	83.37	0.00	1,000.00	68.04	93.20%
100-11-5013	Social Security	737.50	680.88	8,850.00	8,846.97	0.03%
100-11-5014	Medicare	175.00	159.24	2,100.00	2,069.01	1.48%
100-11-5015	T.M.R.S.	679.13	507.34	8,150.00	7,021.88	13.84%
100-11-5016	Group Medical	1,916.63	1,838.66	23,000.00	23,886.81	(3.86%)
100-11-5017	State Unemployment	120.87	0.00	1,450.00	61.30	95.77%
100-11-5018	Workmen's Compensation	58.37	0.00	700.00	700.00	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-11-5032 Salaries - Contract Labor	833.37	457.51	10,000.00	5,375.69	46.24%
100-11-5041 Tax Collection	350.00	136.25	4,200.00	2,632.37	37.32%
100-11-5042 Advertisements	16.63	0.00	200.00	20.41	89.80%
100-11-5043 Dues & Memberships	83.37	0.00	1,000.00	820.00	18.00%
100-11-5044 Printing	58.37	0.00	700.00	0.00	100.00%
100-11-5054 Janitorial Services	150.00	127.20	1,800.00	1,226.69	31.85%
100-11-5055 Communication Services	1,000.00	522.86	12,000.00	6,391.78	46.74%
100-11-5056 Postage Services	41.63	0.00	500.00	329.00	34.20%
100-11-5057 ADP Services	41.63	0.00	500.00	0.00	100.00%
100-11-5088 Miscellaneous Services	416.63	0.00	5,000.00	511.60	89.77%
100-11-5091 Legal Services	416.63	8,127.00	5,000.00	18,302.50	(266.05%)
100-11-5094 Auditing Services	641.63	7,830.00	7,700.00	10,322.50	(34.06%)
100-11-5096 Consulting Services	125.00	0.00	1,500.00	80.00	94.67%
100-11-5097 Tax Collection Fee	62.50	0.00	750.00	660.48	11.94%
100-11-5115 Buildings	416.63	887.25	5,000.00	8,527.93	(70.56%)
100-11-5118 IT Equipment	375.00	0.00	4,500.00	1,668.33	62.93%
100-11-5119 IT Software	433.37	0.00	5,200.00	2,025.59	61.05%
100-11-5158 Miscellaneous Maintenance	100.00	0.00	1,200.00	0.00	100.00%
100-11-5161 General Supplies/Materials	416.63	211.09	5,000.00	2,846.88	43.06%
100-11-5162 Office Supplies	50.00	0.00	600.00	1,068.13	(78.02%)
100-11-5164 Publications	125.00	405.00	1,500.00	653.40	56.44%
100-11-5198 Miscellaneous Supplies/Materials	37.50	0.00	450.00	0.00	100.00%
100-11-5211 Electric Services	400.00	329.94	4,800.00	3,985.47	16.97%
100-11-5212 Gas Services	60.00	77.77	720.00	777.44	(7.98%)
100-11-5221 Equipment Rental	250.00	97.37	3,000.00	4,174.65	(39.16%)
100-11-5231 Travel	125.00	141.12	1,500.00	1,667.90	(11.19%)
100-11-5232 Training	250.00	0.00	3,000.00	2,058.48	31.38%
100-11-5241 General Liability	500.75	401.46	6,009.00	4,925.16	18.04%
100-11-5380 Pest Control	25.00	25.00	300.00	300.00	0.00%
100-11-5393 Group Dental	108.37	0.00	1,300.00	0.00	100.00%
100-11-5394 Group Vision	17.50	0.00	210.00	0.00	100.00%
100-12-5011 Salaries - Regular	41.63	83.08	500.00	1,080.04	(116.01%)
100-12-5013 Social Security	8.37	5.14	100.00	66.82	33.18%
100-12-5014 Medicare	1.63	1.18	20.00	15.34	23.30%
100-12-5017 State Unemployment	2.50	1.34	30.00	10.25	65.83%
100-12-5043 Dues & Memberships	8.37	0.00	100.00	40.84	59.16%
100-12-5088 Miscellaneous Services	8.37	0.00	100.00	302.38	(202.38%)
100-12-5091 Legal Services	0.00	0.00	0.00	255.00	0.00%
100-12-5162 Office Supplies	8.37	0.00	100.00	125.43	(25.43%)
100-12-5231 Travel	41.63	0.00	500.00	0.00	100.00%
100-12-5232 Training	41.63	0.00	500.00	35.00	93.00%
100-13-5011 Salaries - Regular	19,821.63	6,258.00	237,860.00	191,294.87	19.58%
100-13-5012 Salaries - Overtime	833.37	2,716.88	10,000.00	33,116.25	(231.16%)
100-13-5013 Social Security	1,250.00	556.45	15,000.00	13,913.49	7.24%
100-13-5014 Medicare	291.63	130.14	3,500.00	3,253.99	7.03%
100-13-5015 T.M.R.S.	1,083.37	414.63	13,000.00	11,012.00	15.29%
100-13-5016 Group Medical	4,583.37	1,432.56	55,000.00	34,356.20	37.53%
100-13-5017 State Unemployment	200.00	56.50	2,400.00	154.94	93.54%
100-13-5018 Workmen's Compensation	100.00	0.00	1,200.00	1,200.00	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-13-5041 Tax Collection	350.00	136.25	4,200.00	2,632.37	37.32%
100-13-5043 Dues & Memberships	316.63	0.00	3,800.00	215.00	94.34%
100-13-5044 Printing	8.37	0.00	100.00	0.00	100.00%
100-13-5054 Janitorial Services	0.00	151.15	0.00	1,451.08	0.00%
100-13-5055 Communication Services	583.37	447.69	7,000.00	5,796.62	17.19%
100-13-5057 ADP Services	83.37	0.00	1,000.00	0.00	100.00%
100-13-5058 Law Enforcement Services	833.37	0.00	10,000.00	0.00	100.00%
100-13-5088 Miscellaneous Services	166.63	1,517.42	2,000.00	7,587.47	(279.37%)
100-13-5091 Legal Services	41.63	0.00	500.00	1,215.00	(143.00%)
100-13-5094 Auditing Services	266.63	3,530.00	3,200.00	3,530.00	(10.31%)
100-13-5096 Consulting Services	20.87	5,705.00	250.00	16,799.50	(6619.80%)
100-13-5115 Buildings	83.37	400.00	1,000.00	2,212.10	(121.21%)
100-13-5116 Equipment	500.00	2,765.24	6,000.00	5,835.68	2.74%
100-13-5117 Vehicles	1,333.37	2,815.18	16,000.00	12,070.77	24.56%
100-13-5118 IT Equipment	83.37	0.00	1,000.00	9,293.46	(829.35%)
100-13-5119 IT Software	0.00	124.95	0.00	15,374.95	0.00%
100-13-5120 Communication Equipment	62.50	0.00	750.00	0.00	100.00%
100-13-5158 Miscellaneous Maintenance	0.00	0.00	0.00	61.76	0.00%
100-13-5161 General Supplies/Materials	166.63	235.56	2,000.00	6,321.92	(216.10%)
100-13-5162 Office Supplies	66.63	30.16	800.00	528.58	33.93%
100-13-5164 Publications	8.37	279.44	100.00	1,138.00	(1038.00%)
100-13-5165 Uniforms	333.37	0.00	4,000.00	625.00	84.38%
100-13-5198 Miscellaneous Supplies/Materials	0.00	330.00	0.00	660.00	0.00%
100-13-5201 Fuel - Gas	1,250.00	688.29	15,000.00	11,046.36	26.36%
100-13-5211 Electric Services	216.63	193.41	2,600.00	1,803.02	30.65%
100-13-5221 Equipment Rental	150.00	0.00	1,800.00	1,424.81	20.84%
100-13-5231 Travel	125.00	0.00	1,500.00	714.78	52.35%
100-13-5232 Training	125.00	0.00	1,500.00	0.00	100.00%
100-13-5241 General Liability	633.37	401.46	7,600.00	5,033.86	33.77%
100-13-5243 Law Enforcement Liability	200.00	0.00	2,400.00	2,400.00	0.00%
100-13-5380 Pest Control	20.00	20.00	240.00	240.00	0.00%
100-13-5387 Expense Paid from Donations	0.00	0.00	0.00	7,321.44	0.00%
100-13-5393 Group Dental	295.87	0.00	3,550.00	0.00	100.00%
100-13-5394 Group Vision	50.00	0.00	600.00	0.00	100.00%
100-13-5395 Leased Vehicles / Equipment	0.00	0.00	0.00	8,811.13	0.00%
100-13-5396 Leased Vehicles / Equipment Interest	0.00	0.00	0.00	2,282.11	0.00%
100-15-5011 Salaries - Regular	3,416.63	3,184.00	41,000.00	41,072.06	(0.18%)
100-15-5012 Salaries - Overtime	58.37	0.00	700.00	0.00	100.00%
100-15-5013 Social Security	150.00	197.42	1,800.00	2,546.62	(41.48%)
100-15-5014 Medicare	41.63	46.16	500.00	595.44	(19.09%)
100-15-5015 T.M.R.S.	150.00	108.08	1,800.00	1,517.12	15.72%
100-15-5016 Group Medical	766.63	716.28	9,200.00	9,305.33	(1.14%)
100-15-5017 State Unemployment	33.37	13.52	400.00	161.27	59.68%
100-15-5018 Workmen's Compensation	25.00	0.00	300.00	300.00	0.00%
100-15-5041 Tax Collection	208.37	136.25	2,500.00	2,632.37	(5.29%)
100-15-5043 Dues & Memberships	41.63	0.00	500.00	803.41	(60.68%)
100-15-5044 Printing	4.13	0.00	50.00	0.00	100.00%
100-15-5055 Communication Services	62.50	30.00	750.00	601.38	19.82%
100-15-5056 Postage Services	16.63	0.00	200.00	0.00	100.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-15-5088 Miscellaneous Services	16.63	0.00	200.00	52.48	73.76%
100-15-5091 Legal Services	100.00	1,230.00	1,200.00	23,442.11	(1853.51%)
100-15-5094 Auditing Services	183.37	2,530.00	2,200.00	2,530.00	(15.00%)
100-15-5118 IT Equipment	25.00	0.00	300.00	0.00	100.00%
100-15-5161 General Supplies/Materials	104.13	13.99	1,250.00	35.49	97.16%
100-15-5162 Office Supplies	0.00	0.00	0.00	731.31	0.00%
100-15-5221 Equipment Rental	150.00	97.37	1,800.00	2,029.84	(12.77%)
100-15-5231 Travel	50.00	0.00	600.00	0.00	100.00%
100-15-5232 Training	25.00	0.00	300.00	200.00	33.33%
100-15-5241 General Liability	150.00	0.00	1,800.00	1,800.00	0.00%
100-15-5393 Group Dental	42.00	0.00	504.00	0.00	100.00%
100-15-5394 Group Vision	7.50	0.00	90.00	0.00	100.00%
100-16-5011 Salaries - Regular	3,577.63	3,262.40	42,932.00	42,411.21	1.21%
100-16-5013 Social Security	225.00	202.26	2,700.00	2,629.39	2.62%
100-16-5014 Medicare	54.13	47.30	650.00	614.90	5.40%
100-16-5015 T.M.R.S.	204.13	150.72	2,450.00	2,139.44	12.68%
100-16-5016 Group Medical	762.37	716.28	9,148.00	9,305.33	(1.72%)
100-16-5017 State Unemployment	37.50	0.00	450.00	21.65	95.19%
100-16-5018 Workmen's Compensation	18.75	0.00	225.00	225.04	(0.02%)
100-16-5032 Salaries - Contract Labor	291.63	500.00	3,500.00	4,200.00	(20.00%)
100-16-5041 Tax Collection	208.37	136.25	2,500.00	2,632.37	(5.29%)
100-16-5043 Dues & Memberships	37.50	0.00	450.00	235.00	47.78%
100-16-5044 Printing	4.13	0.00	50.00	0.00	100.00%
100-16-5055 Communication Services	0.00	0.00	0.00	241.38	0.00%
100-16-5056 Postage Services	8.37	0.00	100.00	0.00	100.00%
100-16-5061 Abatement Services	3,333.37	0.00	40,000.00	0.00	100.00%
100-16-5088 Miscellaneous Services	216.63	0.00	2,600.00	0.00	100.00%
100-16-5091 Legal Services	125.00	0.00	1,500.00	2,310.00	(54.00%)
100-16-5094 Auditing Services	166.63	2,330.00	2,000.00	2,330.00	(16.50%)
100-16-5096 Consulting Services	125.00	0.00	1,500.00	0.00	100.00%
100-16-5118 IT Equipment	308.37	0.00	3,700.00	1,420.89	61.60%
100-16-5161 General Supplies/Materials	41.63	11.00	500.00	11.00	97.80%
100-16-5163 IT Supplies	8.37	0.00	100.00	0.00	100.00%
100-16-5164 Publications	83.37	0.00	1,000.00	151.88	84.81%
100-16-5198 Miscellaneous Supplies/Materials	8.37	0.00	100.00	339.08	(239.08%)
100-16-5221 Equipment Rental	166.63	97.37	2,000.00	2,029.84	(1.49%)
100-16-5231 Travel	83.37	0.00	1,000.00	1,103.21	(10.32%)
100-16-5232 Training	58.37	0.00	700.00	350.00	50.00%
100-16-5241 General Liability	458.37	401.46	5,500.00	5,193.01	5.58%
100-16-5393 Group Dental	42.00	0.00	504.00	0.00	100.00%
100-16-5394 Group Vision	7.50	0.00	90.00	0.00	100.00%
100-17-5011 Salaries - Regular	3,021.25	2,808.80	36,255.00	36,364.39	(0.30%)
100-17-5012 Salaries - Overtime	250.00	297.72	3,000.00	3,503.01	(16.77%)
100-17-5013 Social Security	191.63	192.61	2,300.00	2,471.67	(7.46%)
100-17-5014 Medicare	50.00	45.05	600.00	578.06	3.66%
100-17-5015 T.M.R.S.	175.00	143.52	2,100.00	2,015.14	4.04%
100-17-5016 Group Medical	875.00	787.88	10,500.00	10,235.50	2.52%
100-17-5017 State Unemployment	25.38	0.00	305.00	42.08	86.20%
100-17-5018 Workmen's Compensation	16.63	0.00	200.00	200.00	0.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-17-5020 Uniform Rental	83.37	18.16	1,000.00	236.08	76.39%
100-17-5041 Tax Collection	166.63	136.26	2,000.00	2,632.41	(31.62%)
100-17-5043 Dues & Memberships	8.37	0.00	100.00	20.42	79.58%
100-17-5053 Mowing Services	50.00	0.00	600.00	0.00	100.00%
100-17-5054 Janitorial Services	133.37	189.10	1,600.00	1,958.80	(22.43%)
100-17-5055 Communication Services	200.00	65.00	2,400.00	925.25	61.45%
100-17-5057 ADP Services	83.37	0.00	1,000.00	0.00	100.00%
100-17-5088 Miscellaneous Services	58.37	0.00	700.00	712.50	(1.79%)
100-17-5091 Legal Services	25.00	0.00	300.00	1,235.00	(311.67%)
100-17-5092 Engineering Services	666.63	0.00	8,000.00	9,497.50	(18.72%)
100-17-5094 Auditing Services	183.37	2,530.00	2,200.00	2,530.00	(15.00%)
100-17-5114 Streets	2,500.00	5,098.60	30,000.00	92,249.92	(207.50%)
100-17-5115 Buildings	83.37	0.00	1,000.00	0.00	100.00%
100-17-5116 Equipment	208.37	457.08	2,500.00	3,429.31	(37.17%)
100-17-5117 Vehicles	416.63	181.39	5,000.00	4,414.24	11.72%
100-17-5118 IT Equipment	16.63	0.00	200.00	0.00	100.00%
100-17-5161 General Supplies/Materials	750.00	1,107.33	9,000.00	19,725.89	(119.18%)
100-17-5162 Office Supplies	8.37	0.00	100.00	0.00	100.00%
100-17-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	581.60	0.00%
100-17-5201 Fuel - Gas	500.00	232.05	6,000.00	4,251.66	29.14%
100-17-5202 Fuel - Diesel	183.37	0.00	2,200.00	2,126.48	3.34%
100-17-5211 Electric Services	2,250.00	2,300.65	27,000.00	25,969.78	3.82%
100-17-5221 Equipment Rental	83.37	97.37	1,000.00	1,282.64	(28.26%)
100-17-5231 Travel	25.00	0.00	300.00	0.00	100.00%
100-17-5232 Training	33.37	0.00	400.00	0.00	100.00%
100-17-5241 General Liability	497.00	401.46	5,964.00	4,925.16	17.42%
100-17-5380 Pest Control	40.00	40.00	480.00	617.50	(28.65%)
100-17-5393 Group Dental	50.00	0.00	600.00	0.00	100.00%
100-17-5394 Group Vision	14.13	0.00	170.00	0.00	100.00%
100-17-5399 4th Street Drainage Project	0.00	428.25	0.00	5,280.75	0.00%
100-18-5053 Mowing Services	41.63	0.00	500.00	0.00	100.00%
100-18-5088 Miscellaneous Services	58.37	0.00	700.00	277.69	60.33%
100-18-5211 Electric Services	233.37	199.60	2,800.00	1,871.59	33.16%
100-18-5212 Gas Services	125.00	143.68	1,500.00	1,476.41	1.57%
100-18-5241 General Liability	458.37	401.46	5,500.00	4,925.16	10.45%
100-18-5242 Auto Liability	75.00	0.00	900.00	0.00	100.00%
100-18-5247 Real & Personal Property	70.87	0.00	850.00	0.00	100.00%
100-18-5380 Pest Control	55.00	55.00	660.00	660.00	0.00%
100-19-5044 Printing	41.63	0.00	500.00	0.00	100.00%
100-19-5161 General Supplies/Materials	41.63	0.00	500.00	39.48	92.10%
Total General Fund Expenditures	\$ 91,855.72	\$ 99,887.76	\$ 1,102,266.00	\$ 1,111,963.82	(0.88%)
General Fund Excess of Revenues Over Expenditures	\$ (6,780.07)	\$ (15,178.62)	\$ 10,244.00	\$ 407,995.17	(3882.77%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 85,075.65	\$ 84,709.14	\$ 1,112,510.00	\$ 1,519,958.99	(36.62%)
Total Expenditures	\$ 91,855.72	\$ 99,887.76	\$ 1,102,266.00	\$ 1,111,963.82	(0.88%)
Total Excess of Revenues Over Expenditures	\$ (6,780.07)	\$ (15,178.62)	\$ 10,244.00	\$ 407,995.17	(3882.77%)

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Street Repair Franchise Fees (103)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
103-00-4172 Fund Transfers-In	\$ 0.00	\$ 2,500.79	\$ 0.00	\$ 28,120.19	0.00%
Total Street Repair Franchise Fees Revenues	\$ 0.00	\$ 2,500.79	\$ 0.00	\$ 28,120.19	0.00%
Expenditures					
103-00-5114 Streets	\$ 0.00	\$ 0.00	\$ 0.00	\$ 94,345.82	0.00%
Total Street Repair Franchise Fees Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 94,345.82	0.00%
Street Repair Franchise Fees Excess of Revenues Over	\$ 0.00	\$ 2,500.79	\$ 0.00	\$ (66,225.63)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 2,500.79	\$ 0.00	\$ 28,120.19	0.00%
Total Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 94,345.82	0.00%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 2,500.79	\$ 0.00	\$ (66,225.63)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
200-00-4071 Water Fees - Residential	\$ 27,083.37	\$ 29,692.43	\$ 325,000.00	\$ 320,683.31	1.33%
200-00-4074 Water Fees - Penalties	1,333.37	1,468.35	16,000.00	16,264.06	(1.65%)
200-00-4075 Water Taps & Fees	16.63	0.00	200.00	1,872.19	(836.10%)
200-00-4077 Water Fees - Other Charges	466.63	440.63	5,600.00	5,798.39	(3.54%)
200-00-4078 NSF Charge Back	25.00	0.00	300.00	25.00	91.67%
200-00-4081 Wastewater Fees - Residential	21,250.00	20,205.51	255,000.00	244,015.62	4.31%
200-00-4083 Wastewater Fees - Industrial	666.63	665.18	8,000.00	9,232.48	(15.41%)
200-00-4085 Wastewater Taps & Fees	41.63	0.00	500.00	1,000.00	(100.00%)
200-00-4091 Solid Waste Fees - Residential	21,250.00	21,614.73	255,000.00	258,124.74	(1.23%)
200-00-4094 Solid Waste Permits	0.00	0.00	0.00	15.00	0.00%
200-00-4168 Other Miscellaneous Income	50.00	0.00	600.00	904.60	(50.77%)
200-00-4171 Interest	66.63	0.00	800.00	1,252.96	(56.62%)
200-00-4500 Bad Debt	0.00	126.39	0.00	362.75	0.00%
Total Enterprise Revenues	\$ 72,249.89	\$ 74,213.22	\$ 867,000.00	\$ 859,551.10	0.86%

Expenditures					
200-00-5088 Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22.50	0.00%
200-21-5011 Salaries - Regular	5,250.00	4,470.60	63,000.00	57,238.43	9.15%
200-21-5012 Salaries - Overtime	208.37	300.83	2,500.00	4,131.95	(65.28%)
200-21-5013 Social Security	333.37	295.81	4,000.00	3,804.90	4.88%
200-21-5014 Medicare	75.00	69.19	900.00	889.79	1.13%
200-21-5015 T.M.R.S.	333.37	220.43	4,000.00	3,097.05	22.57%
200-21-5016 Group Medical	1,558.37	1,274.94	18,700.00	16,563.00	11.43%
200-21-5017 State Unemployment	51.25	0.00	615.00	80.42	86.92%
200-21-5018 Workmen's Compensation	41.63	0.00	500.00	500.00	0.00%
200-21-5020 Uniform Rental	145.87	27.86	1,750.00	362.18	79.30%
200-21-5032 Salaries - Contract Labor	5,416.63	0.00	65,000.00	53,750.00	17.31%
200-21-5043 Dues & Memberships	83.37	0.00	1,000.00	1,985.02	(98.50%)
200-21-5044 Printing	0.00	0.00	0.00	619.89	0.00%
200-21-5046 Solid Waste Disposal	0.00	0.00	0.00	173.04	0.00%
200-21-5048 Water Testing	208.37	32.00	2,500.00	2,018.99	19.24%
200-21-5050 Inspection Services	225.00	0.00	2,700.00	860.00	68.15%
200-21-5054 Janitorial Services	0.00	189.20	0.00	1,959.72	0.00%
200-21-5055 Communication Services	750.00	884.72	9,000.00	11,685.20	(29.84%)
200-21-5056 Postage Services	20.87	0.00	250.00	0.00	100.00%
200-21-5059 Water District Fees	300.00	0.00	3,600.00	2,838.12	21.16%
200-21-5088 Miscellaneous Services	416.63	0.00	5,000.00	889.90	82.20%
200-21-5091 Legal Services	41.63	0.00	500.00	142.50	71.50%
200-21-5092 Engineering Services	416.63	0.00	5,000.00	0.00	100.00%
200-21-5094 Auditing Services	183.37	2,530.00	2,200.00	2,530.00	(15.00%)
200-21-5096 Consulting Services	416.63	0.00	5,000.00	0.00	100.00%
200-21-5111 Water System	2,500.00	0.00	30,000.00	15,067.27	49.78%
200-21-5115 Buildings	41.63	0.00	500.00	825.30	(65.06%)
200-21-5116 Equipment	833.37	0.00	10,000.00	9,485.52	5.14%
200-21-5117 Vehicles	208.37	5.44	2,500.00	2,402.46	3.90%
200-21-5118 IT Equipment	41.63	0.00	500.00	0.00	100.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-21-5119 IT Software	104.13	0.00	1,250.00	0.00	100.00%
200-21-5158 Miscellaneous Maintenance	83.37	0.00	1,000.00	761.50	23.85%
200-21-5161 General Supplies/Materials	3,750.00	1,677.52	45,000.00	33,744.93	25.01%
200-21-5162 Office Supplies	50.00	14.00	600.00	533.67	11.06%
200-21-5164 Publications	12.50	0.00	150.00	371.25	(147.50%)
200-21-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	64.06	0.00%
200-21-5201 Fuel - Gas	208.37	174.04	2,500.00	3,178.55	(27.14%)
200-21-5202 Fuel - Diesel	100.00	0.00	1,200.00	1,063.24	11.40%
200-21-5211 Electric Services	1,808.37	2,365.76	21,700.00	23,920.80	(10.23%)
200-21-5221 Equipment Rental	150.00	97.37	1,800.00	2,029.84	(12.77%)
200-21-5231 Travel	41.63	0.00	500.00	398.12	20.38%
200-21-5232 Training	41.63	0.00	500.00	521.00	(4.20%)
200-21-5241 General Liability	666.63	401.46	8,000.00	4,925.16	38.44%
200-21-5376 Utility Franchise Fee	1,350.00	1,489.85	16,200.00	15,955.89	1.51%
200-21-5380 Pest Control	40.00	40.00	480.00	617.50	(28.65%)
200-21-5393 Group Dental	70.87	0.00	850.00	0.00	100.00%
200-21-5394 Group Vision	33.37	0.00	400.00	0.00	100.00%
200-22-5011 Salaries - Regular	525.00	4,470.60	6,300.00	57,238.63	(808.55%)
200-22-5012 Salaries - Overtime	208.37	300.84	2,500.00	4,132.06	(65.28%)
200-22-5013 Social Security	333.37	295.83	4,000.00	3,805.10	4.87%
200-22-5014 Medicare	75.00	69.20	900.00	890.06	1.10%
200-22-5015 T.M.R.S.	333.37	220.45	4,000.00	3,097.33	22.57%
200-22-5016 Group Medical	1,558.37	1,275.02	18,700.00	16,564.02	11.42%
200-22-5017 State Unemployment	51.25	0.00	615.00	80.47	86.92%
200-22-5018 Workmen's Compensation	41.63	0.00	500.00	500.00	0.00%
200-22-5020 Uniform Rental	25.00	27.90	300.00	362.70	(20.90%)
200-22-5032 Salaries - Contract Labor	3,750.00	0.00	45,000.00	53,750.00	(19.44%)
200-22-5044 Printing	16.63	0.00	200.00	0.00	100.00%
200-22-5047 Sludge Hauling	125.00	0.00	1,500.00	1,329.59	11.36%
200-22-5049 Wastewater Testing	625.00	540.00	7,500.00	6,924.00	7.68%
200-22-5055 Communication Services	266.63	270.69	3,200.00	3,426.76	(7.09%)
200-22-5057 ADP Services	83.37	0.00	1,000.00	95.00	90.50%
200-22-5088 Miscellaneous Services	2,500.00	0.00	30,000.00	3,389.90	88.70%
200-22-5091 Legal Services	0.00	0.00	0.00	142.50	0.00%
200-22-5092 Engineering Services	416.63	0.00	5,000.00	0.00	100.00%
200-22-5094 Auditing Services	225.00	3,030.00	2,700.00	3,030.00	(12.22%)
200-22-5096 Consulting Services	416.63	0.00	5,000.00	0.00	100.00%
200-22-5112 Wastewater System	1,666.63	0.00	20,000.00	20,997.72	(4.99%)
200-22-5116 Equipment	333.37	0.00	4,000.00	6,692.57	(67.31%)
200-22-5117 Vehicles	250.00	5.44	3,000.00	2,010.41	32.99%
200-22-5118 IT Equipment	8.37	0.00	100.00	0.00	100.00%
200-22-5119 IT Software	8.37	0.00	100.00	0.00	100.00%
200-22-5120 Communication Equipment	8.37	0.00	100.00	0.00	100.00%
200-22-5158 Miscellaneous Maintenance	416.63	0.00	5,000.00	761.50	84.77%
200-22-5161 General Supplies/Materials	2,500.00	977.95	30,000.00	17,047.38	43.18%
200-22-5162 Office Supplies	8.37	0.00	100.00	0.00	100.00%
200-22-5163 IT Supplies	8.37	0.00	100.00	0.00	100.00%
200-22-5164 Publications	12.50	0.00	150.00	371.25	(147.50%)
200-22-5198 Miscellaneous Supplies/Materials	83.37	0.00	1,000.00	84.11	91.59%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-22-5201 Fuel - Gas	291.63	174.03	3,500.00	3,409.50	2.59%
200-22-5202 Fuel - Diesel	125.00	0.00	1,500.00	832.16	44.52%
200-22-5211 Electric Services	2,083.37	1,633.86	25,000.00	18,225.36	27.10%
200-22-5221 Equipment Rental	208.37	97.34	2,500.00	2,029.85	18.81%
200-22-5231 Travel	25.00	0.00	300.00	0.00	100.00%
200-22-5232 Training	41.63	0.00	500.00	0.00	100.00%
200-22-5241 General Liability	583.37	401.46	7,000.00	4,925.16	29.64%
200-22-5376 Utility Franchise Fee	1,100.00	1,010.94	13,200.00	12,415.48	5.94%
200-22-5393 Group Dental	70.87	0.00	850.00	0.00	100.00%
200-22-5394 Group Vision	33.37	0.00	400.00	0.00	100.00%
200-23-5011 Salaries - Regular	1,541.63	1,363.81	18,500.00	18,545.09	(0.24%)
200-23-5012 Salaries - Overtime	25.00	0.00	300.00	0.00	100.00%
200-23-5013 Social Security	62.50	84.56	750.00	1,149.77	(53.30%)
200-23-5014 Medicare	25.00	19.77	300.00	269.02	10.33%
200-23-5015 T.M.R.S.	58.37	40.38	700.00	578.37	17.38%
200-23-5016 Group Medical	275.00	243.56	3,300.00	3,164.13	4.12%
200-23-5017 State Unemployment	16.63	7.84	200.00	88.48	55.76%
200-23-5018 Workmen's Compensation	8.37	0.00	100.00	100.00	0.00%
200-23-5046 Solid Waste Disposal	13,750.00	0.00	165,000.00	170,022.57	(3.04%)
200-23-5056 Postage Services	166.63	185.53	2,000.00	1,939.76	3.01%
200-23-5057 ADP Services	83.37	0.00	1,000.00	0.00	100.00%
200-23-5088 Miscellaneous Services / Expense	25.00	0.00	300.00	0.00	100.00%
200-23-5091 Legal Services	0.00	0.00	0.00	225.00	0.00%
200-23-5094 Auditing Services	183.37	2,530.00	2,200.00	2,530.00	(15.00%)
200-23-5113 Collection Station	8.37	0.00	100.00	0.00	100.00%
200-23-5115 Buildings	83.37	0.00	1,000.00	0.00	100.00%
200-23-5116 Equipment	8.37	0.00	100.00	0.00	100.00%
200-23-5118 IT Equipment	8.37	0.00	100.00	0.00	100.00%
200-23-5161 General Supplies/Materials	8.37	0.00	100.00	519.87	(419.87%)
200-23-5164 Publications	41.63	0.00	500.00	0.00	100.00%
200-23-5211 Electric Services	25.00	22.91	300.00	285.20	4.93%
200-23-5241 General Liability	458.37	401.41	5,500.00	4,925.29	10.45%
200-23-5376 Utility Franchise Fee	1,100.00	1,080.86	13,200.00	12,632.20	4.30%
200-23-5393 Group Dental	16.63	0.00	200.00	0.00	100.00%
200-23-5394 Group Vision	2.50	0.00	30.00	0.00	100.00%
Total Enterprise Expenditures	\$ 68,037.29	\$ 37,343.20	\$ 816,440.00	\$ 747,543.98	8.44%
Enterprise Excess of Revenues Over Expenditures	\$ 4,212.60	\$ 36,870.02	\$ 50,560.00	\$ 112,007.12	(121.53%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	72,249.89	\$	74,213.22	\$	867,000.00	\$	859,551.10		0.86%
Total Expenditures	\$	68,037.29	\$	37,343.20	\$	816,440.00	\$	747,543.98		8.44%
Total Excess of Revenues Over Expenditures	\$	4,212.60	\$	36,870.02	\$	50,560.00	\$	112,007.12		(121.53%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Senior Citizen's Fund (300)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
300-00-4102 SSCC Title III Funds	\$ 512.50	\$ 583.33	\$ 6,150.00	\$ 7,583.29	(23.31%)
300-00-4103 SSCC Meal Donations	416.63	407.00	5,000.00	3,411.78	31.76%
300-00-4104 SSCC Activity Funds	0.00	0.00	0.00	906.50	0.00%
300-00-4168 Other Miscellaneous Income	0.00	0.00	0.00	301.00	0.00%
300-00-4171 Interest	0.00	0.00	0.00	0.64	0.00%
300-00-4172 Fund Transfers-In	200.87	0.00	2,410.00	1,124.20	53.35%
Total Senior Citizen's Fund Revenues	\$ 1,130.00	\$ 990.33	\$ 13,560.00	\$ 13,327.41	1.72%
Expenditures					
300-00-5055 Communication Services	\$ 125.00	\$ 30.00	\$ 1,500.00	\$ 759.75	49.35%
300-00-5088 Miscellaneous Services	166.63	159.59	2,000.00	1,122.53	43.87%
300-00-5115 Buildings	83.37	460.14	1,000.00	2,980.01	(198.00%)
300-00-5161 General Supplies/Materials	25.00	3,679.69	300.00	4,113.49	(1271.16%)
300-00-5162 Office Supplies	8.37	0.00	100.00	243.51	(143.51%)
300-00-5211 Electric Services	166.63	247.51	2,000.00	1,883.73	5.81%
300-00-5212 Gas Services	12.50	71.84	150.00	769.17	(412.78%)
300-00-5213 Water Services	18.37	0.00	220.00	194.40	11.64%
300-00-5222 Building Rental	350.00	350.00	4,200.00	4,200.00	0.00%
300-00-5241 General Liability	12.50	0.00	150.00	0.00	100.00%
300-00-5261 Capital Outlay (<5,000)	66.63	0.00	800.00	540.55	32.43%
300-00-5378 Miscellaneous Expenses	50.00	0.00	600.00	0.00	100.00%
300-00-5380 Pest Control	45.00	45.00	540.00	540.00	0.00%
300-00-5397 SSCC Activity Expenses	0.00	0.00	0.00	311.40	0.00%
Total Senior Citizen's Fund Expenditures	\$ 1,130.00	\$ 5,043.77	\$ 13,560.00	\$ 17,658.54	(30.23%)
Senior Citizen's Fund Excess of Revenues Over Expend	\$ 0.00	\$ (4,053.44)	\$ 0.00	\$ (4,331.13)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,130.00	\$ 990.33	\$ 13,560.00	\$ 13,327.41	1.72%
Total Expenditures	\$ 1,130.00	\$ 5,043.77	\$ 13,560.00	\$ 17,658.54	(30.23%)
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (4,053.44)	\$ 0.00	\$ (4,331.13)	0.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Hotel/Motel Tax (301)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
301-00-4105 Hotel/Motel Taxes	\$ 1,833.37	\$ 0.00	\$ 22,000.00	\$ 15,216.98	30.83%
301-00-4171 Interest	0.00	0.00	0.00	99.44	0.00%
Total Hotel/Motel Tax Revenues	\$ 1,833.37	\$ 0.00	\$ 22,000.00	\$ 15,316.42	30.38%
Expenditures					
301-00-5011 Salaries - Regular	\$ 975.00	\$ 946.41	\$ 11,700.00	\$ 12,163.26	(3.96%)
301-00-5012 Salaries - Overtime	0.00	0.00	0.00	19.97	0.00%
301-00-5013 Social Security	66.63	58.68	800.00	755.40	5.58%
301-00-5014 Medicare	16.63	13.72	200.00	176.69	11.66%
301-00-5015 T.M.R.S.	58.37	43.72	700.00	599.17	14.40%
301-00-5016 Group Medical	391.63	358.16	4,700.00	4,652.92	1.00%
301-00-5017 State Unemployment	5.00	0.00	60.00	37.29	37.85%
301-00-5042 Advertisements	500.00	0.00	6,000.00	0.00	100.00%
301-00-5055 Communication Services	8.37	79.95	100.00	559.65	(459.65%)
301-00-5088 Miscellaneous Services	583.37	0.00	7,000.00	8,380.00	(19.71%)
301-00-5161 General Supplies/Materials	8.37	0.00	100.00	10.24	89.76%
301-00-5212 Gas Services	12.50	0.00	150.00	0.00	100.00%
301-00-5213 Water Services	41.63	0.00	500.00	0.00	100.00%
301-00-5231 Travel	25.00	0.00	300.00	0.00	100.00%
301-00-5232 Training	25.00	0.00	300.00	0.00	100.00%
301-00-5393 Group Dental	16.63	0.00	200.00	0.00	100.00%
301-00-5394 Group Vision	3.75	0.00	45.00	0.00	100.00%
Total Hotel/Motel Tax Expenditures	\$ 2,737.88	\$ 1,500.64	\$ 32,855.00	\$ 27,354.59	16.74%
Hotel/Motel Tax Excess of Revenues Over Expenditures	\$ (904.51)	\$ (1,500.64)	\$ (10,855.00)	\$ (12,038.17)	(10.90%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,833.37	\$ 0.00	\$ 22,000.00	\$ 15,316.42	30.38%
Total Expenditures	\$ 2,737.88	\$ 1,500.64	\$ 32,855.00	\$ 27,354.59	16.74%
Total Excess of Revenues Over Expenditures	\$ (904.51)	\$ (1,500.64)	\$ (10,855.00)	\$ (12,038.17)	(10.90%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Court Technology (303)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
303-00-4107 Court Technology Funds	\$ 416.63	\$ 127.07	\$ 5,000.00	\$ 2,507.28	49.85%
303-00-4171 Interest	0.25	0.00	3.00	33.24	(1008.00%)
Total Court Technology Revenues	\$ 416.88	\$ 127.07	\$ 5,003.00	\$ 2,540.52	49.22%
Expenditures					
303-00-5118 IT Equipment	\$ 308.37	\$ 0.00	\$ 3,700.00	\$ 969.97	73.78%
303-00-5119 IT Software	167.50	0.00	2,010.00	2,259.99	(12.44%)
303-00-5232 Training	33.37	0.00	400.00	0.00	100.00%
Total Court Technology Expenditures	\$ 509.24	\$ 0.00	\$ 6,110.00	\$ 3,229.96	47.14%
Court Technology Excess of Revenues Over Expenditur	\$ (92.36)	\$ 127.07	\$ (1,107.00)	\$ (689.44)	37.72%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	416.88	\$	127.07	\$	5,003.00	\$	2,540.52		49.22%
Total Expenditures	\$	509.24	\$	0.00	\$	6,110.00	\$	3,229.96		47.14%
Total Excess of Revenues Over Expenditures	\$	(92.36)	\$	127.07	\$	(1,107.00)	\$	(689.44)		37.72%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Court Security (304)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
304-00-4108 Court Security Funds	\$ 433.37	\$ 140.06	\$ 5,200.00	\$ 2,698.29	48.11%
304-00-4171 Interest	0.87	0.00	10.00	131.54	(1215.40%)
Total Court Security Revenues	\$ 434.24	\$ 140.06	\$ 5,210.00	\$ 2,829.83	45.68%
Expenditures					
304-00-5115 Buildings	\$ 400.00	\$ 0.00	\$ 4,800.00	\$ 215.00	95.52%
Total Court Security Expenditures	\$ 400.00	\$ 0.00	\$ 4,800.00	\$ 215.00	95.52%
Court Security Excess of Revenues Over Expenditures	\$ 34.24	\$ 140.06	\$ 410.00	\$ 2,614.83	(537.76%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	434.24	\$	140.06	\$	5,210.00	\$	2,829.83		45.68%
Total Expenditures	\$	400.00	\$	0.00	\$	4,800.00	\$	215.00		95.52%
Total Excess of Revenues Over Expenditures	\$	34.24	\$	140.06	\$	410.00	\$	2,614.83		(537.76%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Fireman's Fund (309)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
309-00-4101 Fireman's Funds	\$ 1,441.63	\$ 1,232.56	\$ 17,300.00	\$ 17,275.23	0.14%
309-00-4171 Interest	0.00	0.00	0.00	82.86	0.00%
Total Fireman's Fund Revenues	\$ 1,441.63	\$ 1,232.56	\$ 17,300.00	\$ 17,358.09	(0.34%)
Expenditures					
309-00-5311 Short-Term Loan-Principal	\$ 1,058.37	\$ 0.00	\$ 12,700.00	\$ 0.00	100.00%
309-00-5312 Short Term Loan-Interest	308.37	0.00	3,700.00	0.00	100.00%
Total Fireman's Fund Expenditures	\$ 1,366.74	\$ 0.00	\$ 16,400.00	\$ 0.00	100.00%
Fireman's Fund Excess of Revenues Over Expenditures	\$ 74.89	\$ 1,232.56	\$ 900.00	\$ 17,358.09	(1828.68%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,441.63	\$ 1,232.56	\$ 17,300.00	\$ 17,358.09	(0.34%)
Total Expenditures	\$ 1,366.74	\$ 0.00	\$ 16,400.00	\$ 0.00	100.00%
Total Excess of Revenues Over Expenditures	\$ 74.89	\$ 1,232.56	\$ 900.00	\$ 17,358.09	(1828.68%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Christmas Fund (501)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
501-00-4112 Christmas Funds	\$ 0.00	\$ 529.34	\$ 0.00	\$ 1,629.18	0.00%
501-00-4171 Interest	0.00	0.00	0.00	3.89	0.00%
Total Christmas Fund Revenues	\$ 0.00	\$ 529.34	\$ 0.00	\$ 1,633.07	0.00%
Expenditures					
501-00-5088 Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 464.39	0.00%
501-00-5161 General Supplies/Materials	0.00	0.00	0.00	188.58	0.00%
Total Christmas Fund Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 652.97	0.00%
Christmas Fund Excess of Revenues Over Expenditure	\$ 0.00	\$ 529.34	\$ 0.00	\$ 980.10	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	0.00	\$	529.34	\$	0.00	\$	1,633.07		0.00%
Total Expenditures	\$	0.00	\$	0.00	\$	0.00	\$	652.97		0.00%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	529.34	\$	0.00	\$	980.10		0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For State Sales Taxes Fund (502)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
502-00-4118 State Sales Taxes	\$ 0.00	\$ 1,367.96	\$ 0.00	\$ 19,752.21	0.00%
502-00-4171 Interest	0.00	0.00	0.00	0.10	0.00%
Total State Sales Taxes Fund Revenues	\$ 0.00	\$ 1,367.96	\$ 0.00	\$ 19,752.31	0.00%
Expenditures					
502-00-5375 State Sales Taxes	\$ 0.00	\$ 1,701.54	\$ 0.00	\$ 20,349.75	0.00%
Total State Sales Taxes Fund Expenditures	\$ 0.00	\$ 1,701.54	\$ 0.00	\$ 20,349.75	0.00%
State Sales Taxes Fund Excess of Revenues Over Expe	\$ 0.00	\$ (333.58)	\$ 0.00	\$ (597.44)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	0.00	\$	1,367.96	\$	0.00	\$	19,752.31		0.00%
Total Expenditures	\$	0.00	\$	1,701.54	\$	0.00	\$	20,349.75		0.00%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(333.58)	\$	0.00	\$	(597.44)		0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget
For Debt Service Fund (600)
For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
600-00-4011 Ad Valorem Taxes - Current Year	\$ 5,833.37	\$ 0.00	\$ 70,000.00	\$ 33,630.14	51.96%
600-00-4012 Ad Valorem Taxes - Delinquent Curren	7,500.00	684.54	90,000.00	100,199.60	(11.33%)
600-00-4013 Ad Valorem Taxes - Delinquent Prior Y	166.63	348.72	2,000.00	5,743.31	(187.17%)
600-00-4014 Ad Valorem Taxes - P&I Current Year	16.63	109.12	200.00	1,358.87	(579.44%)
600-00-4015 Ad Valorem Taxes - P&I Prior Year	66.63	195.04	800.00	2,631.82	(228.98%)
600-00-4171 Interest	8.37	0.00	100.00	190.44	(90.44%)
Total Debt Service Fund Revenues	\$ 13,591.63	\$ 1,337.42	\$ 163,100.00	\$ 143,754.18	11.86%
Expenditures					
600-00-5321 Debt Service-Principal	\$ 0.00	\$ 0.00	\$ 119,000.00	\$ 119,000.00	0.00%
600-00-5322 Debt Service-Interest Short Term	0.00	0.00	20,205.00	20,205.00	0.00%
Total Debt Service Fund Expenditures	\$ 0.00	\$ 0.00	\$ 139,205.00	\$ 139,205.00	0.00%
Debt Service Fund Excess of Revenues Over Expenditu	\$ 13,591.63	\$ 1,337.42	\$ 23,895.00	\$ 4,549.18	80.96%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-12 Ending September 30, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 13,591.63	\$ 1,337.42	\$ 163,100.00	\$ 143,754.18	11.86%
Total Expenditures	\$ 0.00	\$ 0.00	\$ 139,205.00	\$ 139,205.00	0.00%
Total Excess of Revenues Over Expenditures	\$ 13,591.63	\$ 1,337.42	\$ 23,895.00	\$ 4,549.18	80.96%

CONSENT AGENDA

Financial Matters

Sales Tax Report

Agenda Item 6-B (continued)

SALES TAX INFORMATION**FY 2017 FY 2018 FY 2019 FY 2020****Date:****9/14/2020**

Month	FY 2017-A	FY 2018-A	FY 2019-A	FY 2020-P	FY 2020-A	Difference YTD
OCT	\$ 17,485.59	\$ 16,847.09	\$ 16,078.26	\$ 16,100.00	\$ 21,946.30	\$ 5,846.30
NOV	\$ 26,117.57	\$ 26,297.09	\$ 28,510.66	\$ 27,500.00	\$ 28,115.79	\$ 615.79
DEC	\$ 18,066.53	\$ 16,742.13	\$ 22,772.13	\$ 20,000.00	\$ 20,897.92	\$ 897.92
JAN	\$ 16,510.17	\$ 16,761.08	\$ 16,427.71	\$ 16,500.00	\$ 17,391.25	\$ 891.25
FEB	\$ 27,722.35	\$ 25,447.88	\$ 24,351.52	\$ 25,000.00	\$ 29,473.62	\$ 4,473.62
MAR	\$ 16,839.81	\$ 16,827.47	\$ 16,479.13	\$ 16,700.00	\$ 18,436.02	\$ 1,736.02
APR	\$ 17,042.91	\$ 22,881.39	\$ 19,577.32	\$ 20,000.00	\$ 17,143.32	\$ (2,856.68)
MAY	\$ 26,283.18	\$ 27,751.53	\$ 31,037.03	\$ 29,000.00	\$ 30,600.87	\$ 1,600.87
JUN	\$ 16,605.17	\$ 17,264.07	\$ 18,078.11	\$ 18,000.00	\$ 26,831.27	\$ 8,831.27
JUL	\$ 16,981.70	\$ 16,901.15	\$ 18,117.11	\$ 18,000.00	\$ 26,750.16	\$ 8,750.16
AUG	\$ 26,265.53	\$ 26,961.00	\$ 26,319.05	\$ 26,000.00	\$ 34,963.25	\$ 8,963.25
SEP	\$ 30,465.88	\$ 16,673.54	\$ 17,570.31	\$ 17,200.00	\$ 24,484.99	\$ 7,284.99
TOTALS	\$ 256,386.39	\$ 247,355.42	\$ 255,318.34	\$ 250,000.00	\$ 297,034.76	\$ 47,034.76

**Projected
Figures for
FY 2020
Budget**



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

September 14, 2020

TREASURER
CITY OF SOMERVILLE
PO BOX 159
SOMERVILLE, TX 77879-0159

Authority code is 2026028

City Sales and Use Tax Allocation Summary ending 09/09/2020

(1) GROSS COLLECTIONS	\$	24,762.98
(2) STATE 2% SERVICE FEE	\$	495.26
(3) AMOUNT RETAINED	\$	485.35
(4) PRIOR PERIOD	\$	702.62
(5) PAYMENT (1-2-3+4=5)	\$	24,484.99
Gross collections derived from audit payments	\$	1,584.45
Gross collections derived from Single Local Use Tax	\$	179.99

The above allocation payment has been deposited in your account. If for some reason your payment could not be direct deposited, a warrant is enclosed.

Allocation payment information is also available online through the Comptroller's website at <https://mycpa.cpa.state.tx.us/allocation/AllocDetail.jsp>.

If you have any questions about your local sales tax allocation payment, please contact us by email at Taxalloc.RevAcct@cpa.texas.gov, or call us at 800-531-5441, ext. 3-4530, or 512-463-4530.

CONSENT AGENDA

Financial Matters

Accounts Payable Check Register

Agenda Item 6-B (continued)

Accounts Payable Check Register Report - Citizens State Bank - AP-22-506-1*For The Fiscal Periods Range From 2020-12 To 2020-12**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
27273	C	9/3/2020	1343	Americas Best Value Inn	\$1,064.06	O
27274	C	9/3/2020	2	AT&T	\$38.41	O
27275	C	9/3/2020	14	Burleson County Publishing Co.	\$109.44	O
27276	C	9/3/2020	41	Core & Main	\$2,086.06	O
27277	C	9/3/2020	1347	Circle Star Firearms	\$169.96	O
27278	C	9/3/2020	20	DXI Industries, Inc.	\$118.69	O
27279	C	9/3/2020	1145	Frontier Communications	\$661.11	O
27280	C	9/3/2020	1277	Grainger	\$853.50	O
27281	C	9/3/2020	52	Mack Bolt & Steel	\$267.30	O
27282	C	9/3/2020	94	Mid American Research Chemical Corp.	\$400.00	O
27283	C	9/3/2020	1344	Otto Arnim	\$30.03	O
27284	C	9/3/2020	1294	Perdue, Brandon, Fielder, Collins & Mott LLP	\$1,645.48	O
27285	C	9/3/2020	731	Praxair Distribution, Inc.	\$76.74	O
27286	C	9/3/2020	65	Quill Corporation	\$85.97	O
27287	C	9/3/2020	35	Schoppe Auto Supply	\$491.34	O
27288	C	9/3/2020	1118	Shield Fire & Suppression	\$61.00	O
27289	C	9/3/2020	337	Spencer Schneider	\$500.00	O
27290	C	9/3/2020	87	Texas Municipal Retirement System	\$3,765.96	O
27291	C	9/3/2020	798	Verizon Wireless	\$605.37	O
27292	C	9/3/2020	1323	WRI Outdoors	\$1,458.65	O
27293	C	9/3/2020	1321	Melinda N. Smith	\$200.00	O
27294	C	9/8/2020	27	Overall Lumber, Hardware & Rental Equipment	\$407.33	O
27295	C	9/10/2020	595	AC Venture Inc.	\$630.00	O
27296	C	9/10/2020	224	Aflac	\$581.16	O
27297	C	9/10/2020	6	Alford Oil Company	\$1,834.45	O
27298	C	9/10/2020	936	Applied Concepts	\$110.00	O
27299	C	9/10/2020	32	Atmos Energy	\$149.61	O
27300	C	9/10/2020	923	Texas Child Support Disbursement Unit	\$419.54	O
27301	C	9/10/2020	228	CTWP	\$597.41	O
27302	C	9/10/2020	1346	Cy-Fair Tire	\$1,014.08	O
27303	C	9/10/2020	13	Laser Answering Service, LLC	\$105.68	O
27304	C	9/10/2020	1344	Otto Arnim	\$72.95	O
27305	C	9/10/2020	348	The Banner Press	\$210.12	O
27306	C	9/10/2020	853	The Bug Stoppers	\$225.00	O
27307	C	9/10/2020	40	Texas Municipal League - IRP	\$3,211.63	O

Accounts Payable Check Register Report - Citizens State Bank - AP-22-506-1*For The Fiscal Periods Range From 2020-12 To 2020-12**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
27308	C	9/10/2020	586	UniFirst Holdings, L.P.	\$400.80	O
27309	C	9/10/2020	1270	Susan Barnett	\$293.91	O
27310	C	9/10/2020	1345	Texas First Group Repl. Svc., Inc.	\$2,850.50	O
27311	C	9/14/2020	61	Burleson County Appraisal District	\$681.26	O
27312	C	9/14/2020	1157	Cintas Corporation	\$61.05	O
27313	C	9/14/2020	1281	Ancillary Billing Department	\$92.05	O
27314	C	9/14/2020	110	Lange Distributing Co., Inc.	\$8.50	O
27315	C	9/14/2020	94	Mid American Research Chemical Corp.	\$544.50	O
27316	C	9/14/2020	63	Purchase Power	\$216.51	O
27317	C	9/14/2020	165	Somerville Independent School District	\$2,765.24	O
27318	C	9/14/2020	1287	TekSys Net LLC	\$250.00	O
27319	C	9/14/2020	39	Texas Commercial Waste	\$14,431.48	O
27320	C	9/14/2020	1015	The Eagle	\$539.00	O
27321	C	9/14/2020	549	Virgie B. Nolte, ED.D	\$300.00	O
27322	C	9/15/2020	1343	Americas Best Value Inn	\$562.12	O
27323	C	9/15/2020	41	Core & Main	\$34.00	O
27324	C	9/15/2020	393	LeRoy Schroeder Contractor, Inc.	\$624.00	O
27325	C	9/15/2020	88	Petty Cash / City of Somerville	\$89.29	O
27326	C	9/15/2020	44	Washington County Tractor	\$21.49	O
27327	C	9/18/2020	1348	A&D Tests, Inc.	\$35.00	O
27328	C	9/18/2020	32	Atmos Energy	\$143.68	O
27329	C	9/18/2020	22	Entergy	\$5,237.21	O
27330	C	9/18/2020	1145	Frontier Communications	\$64.08	O
27331	C	9/18/2020	1275	JBR Tire & Lube, LLC	\$5.00	O
27332	C	9/18/2020	656	Ray Criswell Distributing Company	\$138.17	O
27333	C	9/23/2020	1348	A&D Tests, Inc.	\$35.00	O
27334	C	9/23/2020	16	Chaparral Laboratories, Inc.	\$572.00	O
27335	C	9/23/2020	20	DXI Industries, Inc.	\$150.00	O
27336	C	9/23/2020	22	Entergy	\$2,056.43	O
27337	C	9/23/2020	1269	H DU Services, LLC	\$10,562.53	O
27338	C	9/23/2020	1344	Otto Arnim	\$37.80	O
27339	C	9/23/2020	65	Quill Corporation	\$115.11	O
27340	C	9/23/2020	338	RDO Equipment Co.	\$2,303.00	O
27341	C	9/23/2020	586	UniFirst Holdings, L.P.	\$400.80	O
27342	C	9/23/2020	1219	Waller County Asphalt	\$2,404.05	O

Accounts Payable Check Register Report - Citizens State Bank - AP-22-506-1*For The Fiscal Periods Range From 2020-12 To 2020-12**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
27343	C	9/23/2020	1033	Washington National Insurance Co.	\$103.93	O
27344	C	9/23/2020	1349	Bryana Jerkins	\$27.34	O
27346	C	9/23/2020	1329	R. Construction Civil, LLC	\$33,204.08	O
27347	C	9/23/2020	1266	ZochNet	\$709.80	O
27348	C	9/23/2020	923	Texas Child Support Disbursement Unit	\$419.54	O
27349	C	9/23/2020	1287	TekSys Net LLC	\$124.95	O
27350	C	9/23/2020	1270	Susan Barnett	\$304.72	O
27351	C	9/29/2020	218	US Postmaster	\$185.53	O
27352	C	9/30/2020	1343	Americas Best Value Inn	\$155.30	O
27353	C	9/30/2020	2	AT&T	\$124.09	O
27354	C	9/30/2020	1350	A-1 Lock & Key LLC	\$50.00	O
27355	C	9/30/2020	889	Blue Cross Blue Shield	\$10,497.79	O
27356	C	9/30/2020	1327	Elizabeth Rosser	\$17.32	O
27357	C	9/30/2020	1145	Frontier Communications	\$59.34	O
27358	C	9/30/2020	1273	Industrial Chem Labs	\$409.86	O
27359	C	9/30/2020	94	Mid American Research Chemical Corp.	\$493.09	O
27360	C	9/30/2020	1321	Melinda N. Smith	\$200.00	O
27361	C	9/30/2020	1344	Otto Arnim	\$31.91	O
27362	C	9/30/2020	65	Quill Corporation	\$48.94	O
27363	C	9/30/2020	656	Ray Criswell Distributing Company	\$41.96	O
27364	C	9/30/2020	35	Schoppe Auto Supply	\$2,537.57	O
27365	C	9/30/2020	1337	Texas COMmission on Law Enforcement	\$35.00	O
27366	C	9/30/2020	1345	Texas First Group Repl. Svc., Inc.	\$2,854.50	O
27367	C	9/30/2020	87	Texas Municipal Retirement System	\$3,850.65	O
27368	C	9/30/2020	549	Virgie B. Nolte, ED.D	\$300.00	O
27345	C	9/23/2020	1287	TekSys Net LLC	\$25.00	V

Cleared **\$0.00**Outstanding **\$130,070.80**Void **\$25.00**

Executive Session

- a. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
- b. Seeking the advice of the City Attorney pursuant to Section 551.071.

Agenda Item(s) 9-A & 9-B

ACTION ITEMS

Anita Heights Subdivision

Agenda Item 10-A

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

October 6, 2020

SUBJECT:

Anita Heights Project

BACKGROUND/INFORMATION:

Our contract with Palasota Contracting LLC., ended on May 31, 2020. Unfortunately, the project has not been completed. A review of the project is as follows:

- The City Council awarded the contract on July 15, 2019.
- Notice to proceed was issued to Palasota on September 9, 2019 with 250 calendar days to complete the project.
- Change Order #1, extended the contract until May 31, 2020.
- April 29, 2020, City rejects discussion of adding additional road base at the cost of \$121,580
- April 30, 2020, City receives email stating that Palasota will not warranty road and threatened to stop work on May 4, 2020
- May 6th meeting with Strand Associates, Palasota, and the city does not produce a positive outcome.
- As of June 1, 2020, report of work stoppage is report by Strand Associates.
- June 15, city begins the process of having its attorney reach out to Palasota (demand letter).

There has been no positive movement regarding the discussions between our attorney and the Palasota attorney. The Bond Company (Insurors Indemnity General Agency, Inc) has been notified of the current situation but no action or decision has yet been rendered by the bond company.

The City has applied for an extension of the project via the General Land Office and was recently granted a six-month extension. At this time the City Council should consider discussion on how it wishes to proceed in this matter.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) options to resolve issues with Palasota Contracting LLC., for the repair of streets and drainage in Anita Heights Subdivision.

ACTION ITEMS

Ordinance No. 20-007

Police Department

Administrative Assistant

Agenda Item 10-B

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

October 6, 2020

SUBJECT:

Police Department – Administrative Assistant

BACKGROUND/INFORMATION:

At the recommendation of Interim Police Chief Otto Arnim and Patrol Sargent James Watson, the department is requesting to add a part time administrative position. The new administrative assistant would perform a range of clerical and administrative task designed to ensure the smooth operation of police functions. The primary task of the assistant will be to respond to public inquires such a request for case information, or a copy of a police report, as well as maintaining law enforcement records, serving as a link between the department and other law enforcement agencies. Currently, these requests are being handled by Interim Chief Arnim or Patrol Sargent Watson. These requests may take several hours to process and limit the amount of patrol time that they could be on the streets.

The position will be limited to 25 hours a week. With a daily projected schedule of 9AM – 2PM (subject to change). With no city benefits at this current time. Funding for this position will come from the general fund and the projected amount of funding for this position is \$15,000 annually.

RECOMMENDED COUNCIL ACTION: Discuss, Consider approve or (disapprove) Amending the City's budget to provide for the funding of an administrative assistant position for the police department.

ATTACHEMENTS:

- 1) Exhibit A – Budget Amendment Ordinance
- 2) Exhibit B – Budget Transfer/Amendment Form
- 3) Exhibit C – Job Description

ORDINANCE NO. 20-007

AN ORDINANCE OF THE CITY OF SOMERVILLE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN THE AMOUNT OF \$15,000.00 TO LINE ITEM 100-13-5032 FROM THE GENERAL FUND BALANCE FOR SALARIES – CONTRACT EMPLOYEES.

WHEREAS, subsequent to the adoption of the annual budget for the City of Somerville for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the City has expenditure changes; and

WHEREAS, the City Administrator has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit B attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Administrator; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Somerville, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit B – Budget Amendment Request Form an amendment of the General Fund in order to increase line item 100-13-5032 for funding an administrative assistant position for the Police Department.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Somerville, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 13th day of October, 2020.

Micheal Bradford, Mayor

ATTEST:

Rose Rosser, City Secretary

EXHIBIT B
CITY OF SOMERVILLE
BUDGET TRANSFER / AMENDMENT REQUEST FORM

☐ I request the following budget transfer between line item within the same Fund:

From Account	Description	To Account	Description	Amount

☒ I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From Fund Balance	To Account	Account Description	Amount
General Fund (100)	100-13-5032	Contract Labor	\$15,000
Enterprise Fund (200)			
Other _____			

Justification:

The transfer of funds to implement salary funding for a part time administrative assistant position for the police department.

Requested by: Danny Segundo Date 10/06/20

Finance: Sufficient Funds, ☐ Exist ☐ Do Not Exist: _____ Date 10/06/20

Council: Approved / Not Approved: _____ Date _____



City of Somerville

Administrative Assistant - Job Description

The City of Somerville, seeks a part time administrative assistant for its Police Department. Somerville is a General Law City located in Burleson County, has a population of 1,342 residents spread over 3 square miles is conveniently located between the City of Brenham and the City of Caldwell. The City is located near Lake Somerville, which bears the City's name.

DESCRIPTION

GENERAL PURPOSE: Performs a variety of routine clerical and/or administrative work in support of law enforcement activities.

DUTIES, FUNCTIONS AND RESPONSIBILITIES

Essential duties and functions, may include the following. Other related duties may be assigned.

- Ensures consistent delivery of excellent customer service to citizens, visitors, and city employees. Responds to public inquires receives and directs all non-emergency calls to appropriate personnel.
- Conducts a variety of general reception office duties including preparing correspondence and receipt of deliveries.
- Monitors lobby and is active in presenting a professional, organized, comfortable and safe environment for our citizens, visitors, vendors, applicants and the general public.
- Assists officers and other agencies in researching information, records and dispatching calls for service in the lobby.
- Prepare cases to be transferred to the appropriate agency for prosecution.
- Ability to be comfortable in testifying in court to verify records for the Police Department.
- Maintains the absolute confidentiality of all records and information.
- Complies with all Police Department policies, procedures, state law and federal law to assure the safety of public personnel and the general public.
- Responsible for operations of video media equipment and the filing of duplicated files and video disks.
- Responsible for copying, distributing, and entering reports in the computer. Responsible for copying and distributing citations.
- Performs other duties as may be assigned or required.
- Duties assigned by Police Chief.

EDUCATION AND EXPERIENCE

- High school diploma or GED
- Two (2) years clerical experience with a primary emphasis in customer service
- Previous experience in “front-line” customer service, dealing directly with the public preferred.
- An equivalent combination of education and experience

REQUIRED LICENSES OR CERTIFICATIONS

- Must possess a valid Driver’s License.
- Must pass a Police background check.

PHYSICAL DEMANDS/WORK ENVIRONMENT

- May be required to work immediately before, during and after an emergency or disaster
- NOTE: This position is designated safety/Law Enforcement sensitive.