



**SOMERVILLE CITY COUNCIL
NOTICE OF A REGULAR MEETING
January 14, 2020
6:15 PM**

**SOMERVILLE SENIOR CITIZENS CENTER
17510 SH 36 SOUTH, SOMERVILLE, TEXAS**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC HEARING**
NONE

5. CITIZEN'S COMMENTS (3 Minutes)

To comply with Ordinance No. 19-012, Rules of Conduct at Council Meetings, Section 2 and Section 3. Citizens signing up to speak at the beginning of council meetings under the item "Citizens Comments" shall, upon being recognized by the Mayor, have three (3) minutes to address the City Council. No citizen shall have more than three (3) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before or during their allotted time to speak.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

6. REPORTS

- A. Police Department Activity Report
- B. Municipal Court Activity Report
- C. Public Works Activity Report
- D. Code Enforcement Activity Report
- E. Senior Center Activity Report

7. CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

A. APPROVAL OF MINUTES:

Approval of the Minutes of the December 10, 2019 Regular City Council Meeting.

B. FINANCIAL MATTERS:

Approval of the Statement of Revenues & Expenditures, Sales Tax Report, and the Accounts Payable Check Register.

8. PRESENTATIONS

- A. Stephen Copley with Texas Department of Transportation giving presentation to City Council; an update regarding the Governor's Community Achievement Award project at Heritage Square.
- B. Acknowledgement of years of service to Judge Robert Urbanosky for 15 years of service to the City of Somerville and Jack Delozier for 5 years of service to the City of Somerville.

9. UNFINISHED BUSINESS

NONE

10. EXECUTIVE SESSION

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.071 under advice of Counsel, which allows the following:

- A. Discuss and consider the purchase, lease or value of real property (Section 551.072 of the Texas Government Code), for discussion of the City's expired sub-lease at Welch Park; and
- B. Discuss and consider nominees for the 2019 Steve Hodges Outstanding Citizen Award; and
- C. Discuss and consider electing or appointing a member of City Council to serve as a representative to the Planning and Zoning Commission.

11. NEW BUSINESS

Action Item(s)

Seidel Schroeder Audit Engagement Letter

- A. Discuss, consider and approve (disapprove) Contract and Engagement Letter from Seidel Schroeder Certified Public Accountants / Business Advisors for FY 2019 annual audit.

Council Liaison / Planning & Zoning Commission

- B. Discuss, consider and approve (disapprove) selecting a Council Liaison representative for the planning and Zoning Commission.

Amending Ordinance 13-003 / Manufactured Home Regulations

- C. Discuss, consider and approve (disapprove) amending City Ordinance 13-003, Manufactured Home Regulations.

Capital Improvement Plan

- D. Discuss, consider and approve (disapprove) possible action for City Council to provide feedback on the Capital Improvement Plan and future bond election process.

2019 Steve Hodges Outstanding Citizen Award Nominations

- E. Discuss, consider and approve (disapprove) Nominations for the 2019 Steve Hodges Outstanding Citizen Award.

Public Works Equipment / Trailer and Street Paving Roller

- F. Discuss, consider and approve (disapprove) allowing the City Administrator to execute all necessary documents related to the purchase of the proposed equipment. Approving the purchase of a Diamond C Trailer and street paving roller for Public Works.

12. Discussion Items

A. NONE

13. Mayor and Council Comments:

14. City Administrator Comments:

15. Adjourn.

Posted: 01-10-20

Time: 10:00 AM

Certified By: Rose Rosser

For more information, or to print / view detailed documentation of Agenda Items, please visit: www.somervilletx.gov Or come by City Hall to make an open records request for a copy of detailed documentation at a cost of 0.10 per page

Reports

Police Department Activity

Agenda Item 6-A

SOMERVILLE POLICE DEPARTMENT CITY OF SOMERVILLE



214 8th Street, P.O. Box 159, Somerville Texas
77879-0159 Phone: (979) 596-1633 FAX: (979) 596-2235

MONTHLY REPORT FOR DECEMBER 2019 SOMERVILLE POLICE DEPARTMENT

To: City Council of Somerville, Texas

From: Chief Craig Wise

Offenses for the Month of December 2019

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We are currently in the process of changing over to the new computer system. Please see the attached for the new format of the calls received however we are unable to access the data for the traffic citations at the point we are current waiting for the Burleson County IT to complete the connection on their end so we can retrieve the data from the server.

Emergency Communications Center

All Calls-For-Service Response Time Breakdown For All Areas

12/1/19 Through 12/31/19

Priority-1 Total Calls: 14
Priority-2 Total Calls: 24
Priority-3 Total Calls: 20
Priority-4 Total Calls: 9

Average Times: Priority-1 0:00:15
Priority-2 0:00:08
Priority-3 0:00:08
Priority-4 0:00:08

0:06:57 0:07:12
0:04:15 0:04:23
0:05:54 0:06:02
0:03:02 0:03:09

& % Emer. Resp. Pty-1 & Pty-2 Under 2 Min.
20 - 52.6%
Non-Emer.<8min. 21 - 72.4%

& % Emer. Resp. Pty-1 & Pty-2 Under 7 Min.
17 - 44.7%
Non-Emer.<15min. 20 - 69.0%

0:05:26 0:08:18
0:05:31 0:08:31
0:04:19 0:10:19
0:05:21 0:07:17

0:14:24 0:24:17
0:11:38 0:24:46
0:16:30 0:32:31
0:47:38 0:54:22

Total Dispatched Calls: 67
Field Generated Activity: 0 (Includes Traf.)

80% Of All Calls Under:
Avg. Times For All Calls:

0:05:06 0:05:17 0:13:32 0:30:56
0:05:02 0:05:11 0:08:57 0:30:56

Prt	Case #	Call Type	Location	Dist	Call Date/Time Received	Time To Que.	Input Time	Dispatch Time	Time Of Dispatch	Hold In Pending	Dispatch Time	1st Unit Arrived	Drive Time	Total Resps	Last Unit Cleared	OnScene Time	CallTime
1	1900013433	Suspicious Person	2051 Taylor Rd		12/5/19 10:07:43 PM	22:07:54	0:00:11	22:08:34	0:00:41	0:00:51	0:00:51	8:45:05	0:00:00	0:01:56	22:23:13	0:16:30	0:31:38
1	1900013484	Reckless Driver	FM 60 W		12/7/19 8:43:10 AM	8:43:10	0:00:00	8:45:05	0:01:56	0:01:56	0:01:56	8:45:05	0:00:00	0:01:56	9:14:48	0:29:43	0:56:49
1	19SP000267	Welfare Concern	2386 County Road 278		12/11/19 6:29:22 PM	18:29:34	0:00:12	19:10:50	0:41:16	0:41:28	0:41:28	19:24:42	0:13:52	Err?	19:28:11	0:03:29	0:29:16
1	19SP000268	Welfare Concern	State Highway 36 S		12/12/19 8:52:42 AM	8:52:43	0:00:01	8:55:37	0:02:53	0:02:56	0:02:56	9:00:59	0:06:22	0:08:17	9:21:57	0:20:58	0:12:34
1	1900013593	Welfare Concern	128 Avenue J		12/12/19 1:55:19 PM	13:55:26	0:00:07	13:57:35	0:02:10	0:02:16	0:02:16	14:05:36	0:08:00	0:10:17	14:07:53	0:02:17	0:06:31
1	1900013610	Shots Fired	222 7th St		12/13/19 9:35:51 AM										9:42:22		0:07:06
1	19SP000280	Shots Fired	222 7th St		12/13/19 9:35:51 AM										9:42:22		0:07:06
1	19SP000309	Warrant Service	259 Fleming St		12/17/19 10:19:51 AM	10:19:52	0:00:01	10:20:27	0:00:36	0:00:36	0:00:36	10:20:27	0:00:00	0:00:36	10:21:51	0:01:24	0:32:00
1	19SP000315	Welfare Concern	203 Birch Ln		12/18/19 8:54:38 AM	8:56:15	0:01:37	9:11:09	0:14:56	0:16:31	0:16:31	9:25:20	0:14:10	0:30:42	9:53:00	0:27:40	0:58:22
1	19SP000321	Road Hazard	18060 State Highway 36 S		12/19/19 6:59:02 PM	18:59:12	0:00:10	19:00:18	0:01:07	0:01:16	0:01:16	18:59:22	0:02:02	0:06:58	19:08:34	0:07:32	0:28:14
1	19SP000327	Reckless Driver	State Highway 36 S		12/20/19 6:53:24 PM	18:53:33	0:00:09	18:57:20	0:03:47	0:03:56	0:03:56	18:59:22	0:02:02	0:06:58	19:21:38	0:22:16	0:46:42
1	19SP000342	Shots Fired	1060 Garden St		12/21/19 5:59:32 PM										18:45:14		0:07:47
1	19SP000367	Criminal Trespass	18060 State Highway 36 S		12/24/19 8:27:04 PM	20:27:07	0:00:03	20:27:23	0:00:16	0:00:19	0:00:19	20:27:23	0:00:00	0:00:19	20:34:51	0:07:27	0:29:04
1	19SP000407	Fire - Structure	16477 State Highway 36 S		12/31/19 10:53:05 PM										23:22:09	0:14:24	0:24:17
Average Times For Priority-1 Calls:																	
2	1900013377	Other	404 9th St		12/4/19 2:56:17 AM	2:56:24	0:00:07	2:59:40	0:03:16	0:03:23	0:03:23	3:11:12	0:11:32	0:14:56	3:37:14	0:28:02	0:40:57
2	1900013378	Other	404 9th St		12/4/19 4:09:25 AM	4:09:25	0:00:00	4:09:42	0:00:17	0:00:17	0:00:17	4:11:54	0:02:12	0:02:29	4:19:19	0:07:25	0:08:54
2	1900013469	Disturbance - Verbal	818 8th St		12/6/19 9:00:05 PM	21:00:15	0:00:10	21:01:56	0:01:41	0:01:51	0:01:51	21:06:08	0:04:13	0:06:03	21:20:11	0:14:03	0:20:08
2	1900013485	Hang Up - Open Line 911	286 Church St		12/7/19 9:26:49 AM	9:27:00	0:00:11	9:27:39	0:00:39	0:00:50	0:00:50	9:33:16	0:06:37	0:06:27	9:37:33	0:04:17	0:10:44
2	1900013486	Alarm Residence	817 Avenue A		12/7/19 9:41:59 AM	9:42:08	0:00:09	9:43:04	0:00:56	0:01:05	0:01:05	9:46:32	0:03:28	0:04:33	9:47:00	0:00:28	0:06:01
2	1900013505	Other	468 10th St		12/7/19 7:37:43 PM	19:37:43	0:00:00	19:39:12	0:01:29	0:01:29	0:01:29	19:44:14	0:06:01	0:06:31	19:47:36	0:03:23	0:08:53
2	1900013525	Other	17374 State Highway 36 S		12/9/19 6:41:54 AM	6:42:09	0:00:16	6:48:56	0:06:48	0:07:02	0:07:02	6:51:22	0:02:26	0:05:28	6:52:16	0:00:53	0:10:22
2	1900013547	Alarm Business	16999 State Highway 36 S		12/10/19 1:58:33 AM	1:58:33	0:00:00	2:02:54	0:04:21	0:04:21	0:04:21	2:06:04	0:03:10	0:07:31	2:11:16	0:06:12	0:12:43
2	1900013561	Harassment	503 Carver St		12/11/19 1:24:57 AM	1:25:11	0:00:14	1:48:49	0:23:38	0:23:52	0:23:52	2:00:02	0:12:12	0:13:32	2:27:15	1:02:16	0:18:40
2	19SP000281	Noise Complaint	268 Avenue I		12/13/19 9:46:30 PM	21:46:51	0:00:21	21:47:50	0:00:58	0:01:20	0:01:20	22:00:02	0:01:56	0:04:20	22:05:10	0:06:08	0:08:50
2	19SP000282	Alarm Business	17147 State Highway 36 S		12/13/19 11:54:51 PM	23:54:52	0:00:01	23:57:16	0:02:24	0:02:25	0:02:25	23:59:11	0:01:56	0:04:41	0:06:30	0:08:50	0:03:53
2	19SP000283	Other	17374 State Highway 36 S		12/14/19 4:37:20 AM	4:37:25	0:00:06	4:37:56	0:00:36	0:00:36	0:00:36	15:54:48	0:03:30	0:06:03	16:08:08	0:13:20	0:18:23
2	19SP000310	Disturbance - Verbal	991 6th St		12/17/19 3:48:45 PM	15:49:45	0:00:00	15:51:19	0:01:33	0:01:34	0:01:34	15:54:48	0:03:30	0:06:03	16:08:08	0:13:20	0:18:23
2	19SP000318	Alarm Business	17147 State Highway 36 S		12/19/19 5:57:09 AM	5:57:17	0:00:08	5:58:17	0:01:00	0:01:08	0:01:08	6:01:56	0:03:38	0:04:47	6:04:44	0:02:48	0:07:35
2	19SP000345	Criminal Mischief	8th St		12/21/19 9:02:03 PM	21:02:23	0:00:20	21:04:43	0:02:21	0:02:40	0:02:40	21:07:33	0:02:50	0:06:30	21:37:27	0:29:53	0:36:24
2	1900005400	Other	16901 Hwy 36S		12/23/19 11:55:08 AM	11:55:14	0:00:06	12:30:49	0:36:36	0:36:41	0:36:41	12:31:23	0:00:36	0:36:16	12:43:28	0:12:06	0:48:20
2	19SP000363	Other	16901 Hwy 36S		12/23/19 11:55:08 AM	11:55:14	0:00:06	11:55:59	0:00:46	0:00:51	0:00:51	11:58:02	0:02:03	0:02:54	12:49:59	0:51:57	0:54:51

Emergency Communications Center

All Calls-For-Service Response Time Breakdown For All Areas

12/31/19 Through 12/31/19																																							
Priority-1 Total Calls: 14		Average Times: Priority-1 0:00:15				0:06:57				0:07:12				# & % Emer.Disp. Ppty-1 & Ppty-2 Under 2 Min. 20 - 52.6% Non-Emer.<6min. 21 - 72.4%			0:05:26			0:08:18				# & % Emer.Resp. Ppty-1 & Ppty-2 Under 7 Min. 17 - 44.7% Non-Emer.<15min. 20 - 69.0%			0:14:24												
Priority-2 Total Calls: 24		Priority-2 0:00:08				0:04:15				0:04:23							0:05:31			0:08:31				0:11:38															
Priority-3 Total Calls: 20		Priority-3 0:00:08				0:05:54				0:06:02							0:04:19			0:10:19				0:16:30															
Priority-4 Total Calls: 9		Priority-4 0:00:08				0:03:02				0:03:09							0:05:21			0:07:17				0:47:38															
Total Dispatched Calls: 67																	0:13:32																	0:18:22					
Field Generated Activity: 0 (Includes Traf.)																	0:05:11																	0:08:57					
PrtY	Case #	Call Type	Location	Dist	Call Date/Time Received	Time To Que.	Input Time	Time Of Dispatch	Held In Pending	Dispatch Time	1st Unit Arrived	Drive Time	Total Resps	Last Unit Cleared	Time OnScene	Total CallTime																							
2	19SP000365	Alarm Business	16901 Hwy 36S		12/23/19 10:15:43 PM	22:15:52	0:00:09	22:17:11	0:01:20	0:01:28	22:17:53	0:00:42	0:02:10	22:29:59	0:12:06	0:14:16																							
2	19SP000366	Alarm Business	18060 State Highway 36 S		12/24/19 8:11:15 PM	20:11:16	0:00:01	20:12:16	0:01:00	0:01:01	20:13:57	0:01:41	0:02:42	20:22:59	0:09:03	0:11:44																							
2	19SP000368	Hang Up - Open Line 911	556 Gun Range Rd		12/24/19 9:35:50 PM	21:36:28	0:00:38	21:37:06	0:00:38	0:01:16	21:56:41	0:19:36	0:20:51	22:21:17	0:24:38	0:46:27																							
2	19SP000376	Burglary Investigation	500 Hickory Ridge		12/26/19 2:05:52 AM	2:06:01	0:00:09	3:28:51	Err?	Err?	3:48:42	0:19:51	Err?	3:50:15	0:01:33	1:44:23																							
2	19SP000386	Other	512 8th St		12/27/19 4:34:59 PM	16:35:00	0:00:01	16:35:59	0:01:00	0:01:00	16:39:59	0:04:00	0:06:00	16:46:33	0:06:34	0:11:34																							
2	19SP000391	Other	808 Long Bridge Rd		12/28/19 11:15:41 PM	23:15:44	0:00:03	23:19:34	0:03:50	0:03:53	23:25:05	0:06:32	0:08:24	23:32:59	0:07:54	0:17:18																							
2	19SP000397	Noise Complaint	198 5th St		12/29/19 7:21:35 PM	19:21:38	0:00:03	19:23:24	0:01:46	0:01:49				19:31:56	0:11:38	0:10:21																							
Priority-2 Total Calls: 24																	0:06:31																	0:11:38			0:24:46		
Average Times For Priority-2 Calls:																	Dispatched																	Response					
3	1900013321	Civil Matter	915 County Road 411		12/1/19 9:00:11 PM	21:00:19	0:00:08	23:29:13	Err?	Err?				23:30:04		2:28:53																							
3	1900013323	Disturbance	915 County Road 411		12/1/19 11:22:50 PM	23:23:06	0:00:16	23:30:10	0:07:04	0:07:20	23:38:31	0:08:21	0:15:41	0:10:08	0:31:38	0:47:18																							
3	1900013325	Suspicious Activity	13809 Park Rd 57		12/2/19 5:21:17 AM	5:21:18	0:00:01	5:26:15	0:04:57	0:04:58	5:48:59	0:22:44	0:27:42	5:49:03	0:00:04	0:27:46																							
3	1900013379	Suspicious Activity	404 9th St		12/4/19 5:23:26 AM	5:23:26	0:00:00	5:24:45	0:01:19	0:01:19	5:27:43	0:02:58	0:04:17	5:36:05	0:08:22	0:12:39																							
3	1900013448	Fire Grass	5028 FM 1361		12/6/19 11:25:51 AM	11:25:58	0:00:07	11:30:05	0:04:08	0:04:14	11:46:07	0:16:02	0:20:16	11:47:25	0:01:18	0:21:34																							
3	1900013452	Medical Emergency	17393 State Highway 36 S		12/6/19 1:14:30 PM	13:14:35	0:00:05	13:15:48	0:01:14	0:01:18	13:15:48	0:00:00	0:01:18	13:45:07	0:29:19	0:39:37																							
3	1900013454	Complainant in Lobby	17374 State Highway 36 S		12/6/19 2:02:42 PM	14:02:47	0:00:06	14:04:29	0:01:41	0:01:47	14:04:42	0:00:13	0:02:00	14:46:27	0:41:46	0:43:46																							
3	19CP008466	Complainant in Lobby	17374 State Highway 36 S		12/6/19 2:02:42 PM	14:02:47	0:00:06	14:18:30	0:16:43	0:16:48	14:18:30	0:00:00	0:16:48	14:44:18	0:26:48	0:41:35																							
3	1900013470	Threats	468 10th St		12/6/19 9:15:28 PM	21:15:38	0:00:10	21:20:45	0:05:06	0:05:17	21:26:23	0:05:39	0:10:56	21:37:55	0:11:32	0:22:27																							
3	1900013546	Medical Emergency	286 County Road 430		12/10/19 1:43:07 AM	1:43:23	0:00:16	1:49:58	0:06:36	0:06:51	1:55:10	0:06:12	0:12:03																										
3	19SP000295	Disturbance	512 8th St		12/16/19 12:53:49 PM	12:53:50	0:00:01	12:55:05	0:01:16	0:01:16	12:55:33	0:00:28	0:01:44	13:00:23	0:04:50	0:06:34																							
3	19SP000300	Medical Emergency	189 Switch Back Rd		12/17/19 12:02:24 AM	0:02:36	0:00:12	0:09:44	0:07:08	0:07:20	0:09:44	0:00:00	0:07:20	0:24:55	0:16:11	0:22:31																							
3	19SP000311	Complainant in Lobby	17374 State Highway 36 S		12/17/19 7:36:39 PM	19:36:44	0:00:05	19:36:55	0:00:11	0:00:16	19:37:57	0:01:02	0:01:18	19:43:20	0:06:22	0:06:41																							
3	19SP000326	Gas Leak	184 5th St		12/20/19 2:03:45 PM	14:03:50	0:00:05	14:06:05	0:02:16	0:02:20	14:08:23	0:02:17	0:04:38	14:12:25	0:04:02	0:08:40																							
3	19SP000333	Medical Emergency	874 Lake St		12/20/19 10:14:07 PM	22:14:17	0:00:10	22:20:41	0:06:24	0:06:34				22:27:53	0:13:46																								
3	19SP000334	Disturbance	1028 Avenue C		12/20/19 10:32:38 PM	22:32:50	0:00:12	22:33:28	0:00:39	0:00:50	22:39:25	0:06:57	0:08:47	23:41:42	1:02:18	1:09:04																							
3	19SP000361	Medical Emergency	565 FM 60 W		12/23/19 1:34:40 AM	1:34:51	0:00:11	1:55:53	0:21:03	0:21:13	1:57:54	0:02:01	0:23:14	2:08:45	0:10:51	0:34:06																							
3	19SP000390	Medical Emergency	625 6th St		12/28/19 6:52:25 PM	18:52:32	0:00:07	19:13:11	0:20:39	0:20:46	19:13:11	0:00:00	0:20:46	19:21:32	0:08:21	0:29:07																							
3	19SP000403	Medical Emergency	323 Switch Back Rd		12/31/19 1:22:00 AM	1:22:23	0:00:23	1:24:39	0:02:17	0:02:39	1:26:38	0:01:58	0:04:38	1:40:54	0:14:16	0:18:54																							
3	19SP000404	Medical Emergency	739 7th St		12/31/19 1:37:23 PM	13:37:24	0:00:01	13:39:58	0:02:34	0:02:36	13:42:40	0:02:42	0:06:17	13:48:16	0:06:36	0:10:53																							
Priority-3 Total Calls: 20																	0:04:19																	0:16:30			0:32:31		
Average Times For Priority-3 Calls:																																							
4	1900013355	Accident-Major	18060 State Highway 36 S		12/3/19 7:35:31 AM	7:35:35	0:00:04	7:37:58	0:02:23	0:02:27	7:39:20	0:01:21	0:03:49	8:41:21	1:02:01	1:06:50																							
4	1900013515	Animal Control	7th St		12/8/19 11:14:30 AM	11:14:35	0:00:05	11:17:07	0:02:32	0:02:37				12:45:58		1:31:28																							

Emergency Communications Center

All Calls-For-Service Response Time Breakdown For All Areas

12/1/19 Through 12/31/19

Priority-1 Total Calls: 14
Priority-2 Total Calls: 24
Priority-3 Total Calls: 20
Priority-4 Total Calls: 9

Average Times: Priority-1 0:00:15
Priority-2 0:00:08
Priority-3 0:00:08
Priority-4 0:00:08

# & % Emer. Resp. Pty-1 & Pty-2 Under 7 Min. 17 - 44.7%	0:05:26 0:05:31 0:04:19 0:05:21	0:08:18 0:08:31 0:10:19 0:07:17
Non-Emer. <15min. 20 - 69.0%		

0:14:24
0:11:38
0:16:30
0:47:38

0:24:17
0:24:45
0:32:31
0:54:22

Total Dispatched Calls: 67
Field Generated Activity: 0 (Includes Traf.)

80% Of All Calls Under:
Avg. Times For All Calls:
0:00:11
0:00:09

0:06:49
0:05:05

0:13:32
0:08:57

0:18:22
0:30:56

Prt	Case #	Call Type	Location	Dist	Received	To Que.	Time	Dispatch	Pending	Time	Arrived	Time	Resps	Cleared	OnScene	CallTime					
4	19SP000266	Accident-Hit And Run	State Highway 36 S		12/11/19 5:01:15 PM	17:01:23	0:00:08	17:03:53	0:02:30	0:02:38	17:03:53	0:00:00	0:02:38	17:41:02	0:37:08	0:39:47					
4	19SP000308	Animal Control	295 Fleming St		12/17/19 9:21:12 AM	9:21:20	0:00:08	9:22:44	0:01:24	0:01:32	9:27:04	0:04:20	0:06:52	9:43:58	0:16:54	0:22:46					
4	19SP000313	Assault	145 2nd St		12/17/19 9:55:10 PM	21:55:37	0:00:27	22:07:32	0:11:56	0:12:22				22:08:36		0:13:26					
4	19SP000314	Assault	145 2nd St		12/17/19 10:10:17 PM	22:10:17	0:00:00	22:10:22	0:00:06	0:00:06	22:28:21	0:17:53	0:18:04	23:00:47	0:32:26	0:50:30					
4	19SP000378	Accident-Major	18060 State Highway 36 S		12/26/19 12:31:27 PM	12:31:28	0:00:01	12:33:26	0:01:59	0:01:59	12:35:41	0:02:14	0:04:14	13:32:12	0:56:31	1:00:45					
4	19SP000389	Assault	286 County Road 430		12/28/19 12:57:21 PM	12:57:31	0:00:10	13:01:20	0:03:48	0:03:59	13:06:07	0:04:47	0:08:46	13:53:35	0:47:28	0:56:14					
4	19SP000402	Assault	889 Lake St		12/30/19 11:14:12 PM	23:14:18	0:00:06	23:14:57	0:00:39	0:00:46	23:21:45	0:06:49	0:07:33	0:42:42	1:20:56	1:28:30					
					Average Times For Priority-4 Calls:																
					0:00:08												0:03:02	0:03:09	0:07:17	0:47:38	0:54:22
Priority-4 Total Calls: 9																					

Priority-4 Total Calls: 9

Somerville Police Department

Officer Arrest Report

12/1/19 through 12/31/19

#Criminal Charges
 Municipal Charges: 0
 Misdemeanors: 0
 Felonies: 1
 Total: 1

1 Arrested Persons
 1 Adult Males
 0 Adult Females
 0 Juvenile Males
 0 Juvenile Females

# Officer	Police No.	Day/Date/Time	Offense	Offense		Sex	Adult/Juv	Age	Disposition
				Class	Violator Name				

1 Watson, James

19SP000402

Mon 12/30/19 11:51 PM

ASSAULT FAMILY/HOUSEHOLD MEMBER PRE

Felony

Bobby Simmons

M

Adult/M

62

Reports

Municipal Court Activity

Agenda Item 6-B

MUNICIPAL COURT ACTIVITY REPORT

MONTH: Dec YEAR: 2019

Day	Deposit Amount	Local (City) Retains	State Portion	# of Citations Given this day	Officer Name Call #	# of Citations for Month
1				1	940 / Wise	4
2					941 / Woolsey	
3				1	942 / Vacant	
4	\$ 1,144.00	\$ 644.18	\$ 499.82		943 / Watson	
5	\$ 2,893.44	\$ 1,949.44	\$ 944.00	2	944 / Ryan	3
6	\$ 859.10	\$ 509.21	\$ 349.89		945 / Vacant	
7				4	946 / Stoneham	1
8					947 / Loeblein	14
9					948 / McElroy	
10					949 / Nickell	
11	\$ 2,261.62	\$ 1,433.98	\$ 827.64		TOTAL	22
12						
13	\$ 1,783.25	\$ 1,116.25	\$ 667.00			
14						
15				2		
16						
17	\$ 553.10	\$ 256.51	\$ 296.59			
18						
19	\$ 2,143.21	\$ 1,550.98	\$ 592.23	1		
20	\$ 450.20	\$ 326.12	\$ 124.08			
21				2		
22				2		
23						
24						
25						
26	\$ 2,184.06	\$ 1,688.52	\$ 495.54	1		
27	\$ 621.10	\$ 413.29	\$ 207.81			
28						
29				3		
30				3		
31	\$ 540.10	\$ 375.83	\$ 164.27			
TOTALS	\$ 15,433.18	\$ 10,264.31	\$ 5,168.87	22		

Reports

Public Works Activity

Agenda Item 6-C



PUBLIC WORKS MONTHLY REPORT TO CITY COUNCIL

TO: Honorable Mayor and City Council

SUBMITTED BY : Joshua Young, Public Works Supervisor

MONTH: December 2019

- WATER**
- (1) Replaced water meter bottom at Dollar General Store
 - (2) Located water line and checked depth for contractor in Anita Heights
 - (3) Marked locates for Highway Department for new sign on Highway 36 for both water and wastewater
 - (4) Repaired water leak at 937 Ave A
 - (5) Repaired leak at meter on the City side at 826 7th Street
 - (6) Repaired a service waterline in Anita Heights
 - (7) Routine maintenance on fire hydrants around town

ROADS

(1)

- WASTEWATER**
- (1) Sewer stop at 17275 Highway 36 (determined that sewer stop was on customer side) and Notified customer that they would need to call a plumber
 - (2) Re-primed 6th Street Lift Station
 - (3) Sewer Stop on City Main line on Taylor Road
 - (4) Sewer Stop at 16979 Highway 36
 - (5) Located manhole at the end of 6th Street in the curve that was covered up during road work and installed identifying sign at that location
 - (6) Located man holes on Thornberry and put up signs for location

- DRAINAGE**
- (1) Installed longer drive-way culvert at 297 Ave H

- SIGNS**
- (1) Replaced stop sign pole at Railroad Road and Switchback Road (damaged / ran over)
 - (2) Replaced reflective stakes at the end of 6th Street in the curve

- TREES / BRUSH**
- (1) Cleaned up 2 City owned lots on 9th Street between Ave E and Ave H, trimmed trees and Leveled them

CHRISTMAS DECORATIONS

- (1) Took down Christmas decorations around town

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
7,827		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 12/17/19		
Acct :	795	Young, Melissa & Cornell			987 7th St.			✓
PLEASE GET READING, NEW CUST & DID NOT HAVE THI								
7,828		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 12/17/19		
Acct :	553	B&K Management, LLC			991 6th St.			✓
HIGH SIDE OF METER / METER IS DEAD								
7,833		Pending			0:00			
Job Info		3 RE-READ METER				Issued On: 12/17/19		
Acct :	190	Espinoza, Diana M.			492 5th St.			✓
PLEASE CHECK READING/UPLOAD REPORT IS SHOWING OVER, THANK YOU								
7,791		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/2/19		
Acct :	681	Hugley, Harold D.			226 Ave E			✓
PLEASE CHECK METER FOR POSS LEAK. CUST MOVED I ONLY THING HE SAID HE DID WAS DRAIN THE HOT WA' IS SHOWING 80,000 + GALLONS. THANK YOU.								
7,796		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/3/19		
Acct :	968	Dollar General #2051			150 9th St.			✓
THIS IS THE MAIN STORE METER AND IT IS SHOWING ZI AND NOV. THERE WAS AN ISSUE IN THE READING IN SE ADJUSTMENT FOR THAT. PLEASE CHECK METER OUT & SHOWING ZERO USAGE.								
7,804		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/10/19		
Acct :	174	Rucker, Jackie			141 Rosa Lee Lane			✓
CUST SAID USAGE UNUSUALLY HIGH, PLEASE CHECK M SAID THE METER IS BEHIND THE HOUSE & BEHIND THE SO WILL HAVE TO GO THRU THERE TO GET TO IT.								
7,805		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/10/19		
Acct :	674	Somerville Inn & Suites			18125 SH 36 S			✓
DATALOG ALREADY BEEN DONE & SHOWS A CONTINU(THEY SWEAR THEIR PLUMBER GOES THROUGH EVERY TELLS THEM THERE IS NO LEAK. I SAID, YES, THERE IS. WOULD FIND IT. MAKE CONTACT WITH OWNER/DAUGH								
7,829		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/17/19		
Acct :	539	Thompson, Sandy			949 Ave A			✓
PLEASE CHECK METER FOR POSSIBLE LEAK OR MALFU								
7,830		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/17/19		
Acct :	739	Mankekar, Lucia R.			964 6th St.			✓
PLEASE CHECK METER FOR POSSIBLE LEAK OR MALFU TOWN MOST OF THE TIME AND USAGE IS UNUSUALLY I								
7,831		Pending			0:00			
Job Info		5 Check out meter				Issued On: 12/17/19		

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Acct : 681		Hugley, Harold D.			226 Ave E			✓
PLEASE CHECK METER FOR POSSIBLE LEAK OR MALFU THAT MUCH WATER AND THERE IS NO LEAK. GO FIGUR				UPSET AT HIGH USAGE AND SWEARS THERE IS NO WAY				
7,832		Pending			0:00			
Job Info	5	Check out meter				Issued On: 12/17/19		✓
Acct : 228		Klussmann, Duncan			326 5th St.			
PLEASE CHECK METER FOR POSSIBLE LEAK OR MALFU				UNUSUALLY HIGH AND THE CUST LIVES OUT OF TOWN				
7,834		Pending			0:00			
Job Info	5	Check out meter				Issued On: 12/17/19		
Acct : 196		Finn, Judy & Jay			655 Ave H			✓
PLEASE CHECK METER FOR POSSIBLE LEAK OR MALFU				HIGHER EACH MONTH. THANK YOU				
7,845		Pending			0:00			
Job Info	5	Check out meter				Issued On: 12/30/19		
Acct : 760		Meyer, Bradley			649 Ave E			✓
PLEASE CHECK METER FOR POSSIBLE LEAK. USAGE INC				THANK YOU				
7,826		Pending			0:00			
Job Info	7	Meter Change Out				Issued On: 12/17/19		✓
Acct : 802		Hare, James E. III			591 Ave E			
METER IS DEAD AND NEEDS TO BE CHANGED OUT								
7,846		Pending			0:00			
Job Info	7	Meter Change Out				Issued On: 12/31/19		✓
Acct : 681		Hugley, Harold D.			226 Ave E			
TOP OF METER NEEDS TO BE CHANGED OUT								
7,800		Pending			0:00			
Job Info	8	Misc				Issued On: 12/6/19		2.
0		PASTOR VICKIE SIMONS						
ASKED IF CITY WOULD PLEASE SCRAPE THE STREETS A 904 AVE D AT 10TH. THANK YOU!				VIVIAN SCOTT: 258 11TH / MARY ELDRIDGE: 204 11TH A				
7,801		Pending			0:00			
Job Info	8	Misc				Issued On: 12/6/19		✓
Acct : 617		Jones, Rhonda			227 7th St.			
CUST SAID ABOUT 3 MONTHS AGO SHE HAD SOMEONE TOLD CUST THAT MEANT THERE WAS A LEAK ON THE (THE OUTSIDE AND THEY COULDN'T TURN THE WATER (FISHY TO ME) PLEASE CHECK IT OUT. THANKS				
7,803		Pending			0:00			
Job Info	8	Misc				Issued On: 12/9/19		✓
Acct : 392		DeBolt, Barbara J			836 2nd St.			
CUST SAID THERE IS A STRONG ODOR OF SEWER NEAR								
7,807		Pending			0:00			
Job Info	8	Misc				Issued On: 12/10/19		✓
Acct : 172		Fonseca, Victor			16979 SH 36 S			
PLEASE ADVISE IF THERE IS A BRUSH PILE THAT HAS N				TCW. CUST SON SAID IT'S BEEN THERE FOR A LONG TI				
7,808		Pending			0:00			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Job Info	8 Misc						Issued On: 12/10/19	
Acct :	445	Coleman, Donnie			17707 SH 36 S			✓
CUST SAID THERE IS A DEAD DEER ACROSS THE STREE' ON THE SIDE OF THE ROAD.								
7,814		Pending			0:00			
Job Info	8 Misc						Issued On: 12/11/19	
Acct :	894	Hernandez, Ana M.			205 Ave I #7			✓
PLEASE SEE IF THIS METER IS LOCKED OUT OR NOT. TI								
7,821		Pending			0:00			
Job Info	8 Misc						Issued On: 12/13/19	
Acct :	45	Strickland, Donald L			595 8th St.			✓
PER BEN FLENCER, TURN WATER OFF BUT DO NOT LO								
7,825		Pending			0:00			
Job Info	8 Misc						Issued On: 12/16/19	
Acct :	26	Jubilee Christian Center			17462 SH 36 S			✓
BATTERY IS LOW, CHANGE OUT TOP								
7,835		Pending			0:00			
Job Info	8 Misc						Issued On: 12/17/19	
Acct :	828	Craigen, Hunter			392 9th St.			✓
PLEASE GO BY THIS RESIDENCE AND ADVISE IF THE TR CONNECTED TO CITY UTILITIES OR NOT. THANKS								
7,838		Pending			0:00			
Job Info	8 Misc						Issued On: 12/19/19	
Acct :	81	Pinkerton, John W			785 Memory Lane			✓
CUST HAS LEAK UNDER THE HOUSE AND NEEDS HELP 1 OFF. THANK YOU								
7,839		Pending			0:00			
Job Info	8 Misc						Issued On: 12/19/19	
0		CITIZENS STATE BANK			17930 SH 36 S			✓
ARB# 1830642279 CONSTRUCTION CREW TO BEGIN DEM JANUARY 13, 2010. BANK WANTS CITY SERVICE REMOV BUT LEAVE METER IN PLACE. ALSO CAP OFF SEWER LI THIS.								
7,840		Pending			0:00			
Job Info	8 Misc						Issued On: 12/20/19	
Acct :	73	McInturff, John M.			793 Ave D			✓
HOME HAS BEEN TORN DOWN AND FUTURE PLANS ARE SWIMMING POOL. PLEASE CONFIRM THE WATER IS DIS SEWER IS CAPPED OFF. THANK YOU!								
7,841		Pending			0:00			
Job Info	8 Misc						Issued On: 12/20/19	
Acct :	634	Reynolds, Arnold			826 7th St.			✓
JUST UNLOCK METER ONLY. DO NOT TURN ON. OWNER THANK YOU!								
7,795		Pending			0:00			
Job Info	10 Need Final Reading						Issued On: 12/3/19	
Acct :	946	Orozco, Benito			658 6th St.			✓
OBTAIN FINAL READ AND LOCK METER. THANKS!								
7,809		Pending			0:00			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Job Info	10	Need Final Reading					Issued On: 12/10/19	
Acct :	904	Padron, Maria H.			387 Ave C			✓
OBTAIN FINAL READ AND LOCK METER. PICK UP CAN II								
7,816		Pending			0:00			
Job Info	10	Need Final Reading					Issued On: 12/12/19	
Acct :	814	Green Water Group, LLC			425 8th St.			✓
OBTAIN FINAL READ & LOCK METER. THANKS								
7,818		Pending	clerk		0:00			
Job Info	10	Need Final Reading					Issued On: 12/12/19	
Acct :	894	Hernandez, Ana M.			205 Ave I #7			✓
OBTAIN FINAL READING & LOCK METER								
7,819		Pending			0:00			
Job Info	10	Need Final Reading					Issued On: 12/13/19	
Acct :	815	Green Water Group, LLC			650 Ave H			✓
HOME SOLD/OBTAIN FINAL READ AND LOCK METER. TI								
7,794		Pending			0:00			
Job Info	12	Fill Holes in Road					Issued On: 12/3/19	
Acct :	363	Corona, John			411 4th St.			✓
CUST SAID ON 3RD ST. AND AVE H THERE IS A HUGE RL COULD USE SOME PATCHING. THANKS!								
7,811		Pending			0:00			
Job Info	13	Pick Up Stray Dog					Issued On: 12/11/19	
Acct :	104	DeVault, Clarice			323 Switchback Road			✓
CUST SAID A BLACK PITT BULL DOG TRIED TO BITE HE FROM GETTING TO HER HOUSE. SAID IT BELONGS TO M LOOSE. SAID IT'S THE FIRST HOUSE ON LEFT AFTER CRC SWITCHBACK.								
7,836		Pending			0:00			✓
Job Info	13	Pick Up Stray Dog					Issued On: 12/17/19	
Acct :	487	Carter, Bobbie			16274 SH 36 S			✓
SAID THERE ARE ABOUT 5 DOGS RUNNING LOOSE AND OF HER YARD AND THEY SCATTERED. SAID SHE HAD N BEFORE. WORRIED THEY WILL GET HIT BY A CAR.								
7,792		Pending			0:00			
Job Info	14	Reconnect from Non-Pay					Issued On: 12/2/19	
Acct :	903	Welch, Jason			235 8th St.			✓
CUST HAS PAID. PLEASE TURN WATER BACK ON. THAN								
7,793		Pending			0:00			
Job Info	14	Reconnect from Non-Pay					Issued On: 12/2/19	
Acct :	136	Hampton, Meshell			461 Ave G			✓
CUST HAS PAID. PLEASE TURN BACK ON. THANK YOU!								
7,797		Pending			0:00			
Job Info	20	Sewer Stop					Issued On: 12/3/19	
Acct :	957	Burns, Terry Lynn			17710 SH 36 S			✓
CUST SAID THE SEWER IS STOPPED UP IN THE BATHRO								
7,799		Pending			0:00			

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
Job Info	20	Sewer Stop					Issued On: 12/6/19	
Acct :	538	Lee, Joyce A			17275 SH 36 S			✓
CUST SAID THE SEWER IS STOPPED UP & NEEDS CITY SI				CHECKED FOR BLOCKAGE				
7,802		Pending			0:00			
Job Info	20	Sewer Stop					Issued On: 12/9/19	
Acct :	493	Guillen, Jesse			2245 Taylor Road			✓
CUST SAID THE CLEAN OUT IS STOPPED UP.								
7,817		Pending			0:00			
Job Info	20	Sewer Stop					Issued On: 12/12/19	
Acct :	172	Fonseca, Victor			16979 SH 36 S			✓
SEWER IS STOPPED UP AGAIN								
7,810		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/11/19	
0		REDELL MOORE			404 PR 3026			✓
ARB# 1830651937 LAST READ: 28638 PLEASE TURN WA				CAN/THERE IS A DUMPSTER. THANK YOU.				
7,815		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/11/19	
Acct :	727	Susies Casita			17496 SH 36 S			✓
NEW OWNER MOVING IN. PLEASE TURN ON WATER. DO				WILL LET ME KNOW WHAT SIZE CAN THEY WANT. THA				
7,820		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/13/19	
Acct :	917	Sowders, Gladys			197 10th St.			✓
PLEASE TURN WATER ON AND TAKE ONE CAN. THIS IS '				A "TINY HOUSE". THANK YOU				
7,822		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/16/19	
0		BAKER			650 AVE H			✓
ARB# 1831856532 LAST READ: 028176 NEW OWNER MO				WATER AND TAKE ONE CAN. THANKS				
7,824		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/16/19	
0		CHRISTOPHER MARINIS			16493 SH 36 S			✓
ARB#1852546791 LAST READ: 26246 TURN ON WATER,				BUT TAKE IT BACK IF ONE IS ALREADY THERE.				
7,837		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/18/19	
0		BRENNAN ADAMS			366 AVE G			✓
ARB# 1830650063 LAST READ: 18927 PLEASE TURN ON '				CAN. THANKS!				
7,843		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/23/19	
0		RHONDA JONES			425 8TH ST.			✓
ARB#1830656299 LAST READ: 35312 UNLOCK METER /I				THANK YOU				
7,844		Pending			0:00			
Job Info	21	Turn on New Service					Issued On: 12/26/19	

City of Somerville

List of Workorders

WORKORDER	DATE	STATUS	EMPLOYEE	COMPLETED	TIME	PARTS COST	LABOR	PRIORITY
0		ERICK NEVAREZ			205 AVE I #7			✓
ARB# 1830649933 LAST READ: 16657 TURN ON WATER TOLD CUST METER WOULD BE UNLOCKED BUT TURNED ON & NO ONE WAS THERE. THANK YOU								
7,798		Pending			0:00			
Job Info	23	Water Leak				Issued On:	12/5/19	✓
Acct :	474	Baca, Cecilia			265 Signal St.			
CUST SAID SHE HAS A OUTSIDE FAUCET LEAKING & NE TURNED OFF.								
7,806		Pending			0:00			
Job Info	23	Water Leak				Issued On:	12/10/19	✓
Acct :	977	Graves, Ann S.			937 Ave A			
CUST SAID THERE IS A LEAK AT THE METER, PLEASE CI								
7,812	12/11/19	Pending	clerk		0:00			
Job Info	23	Water Leak				Issued On:	12/11/19	✓
Acct :	151	Engram, Sharon			369 11th St.			
said had a plumber out today who told her she had a leak on the ci								
7,813	12/11/19	Pending	clerk		0:00			
Job Info	23	Water Leak				Issued On:	12/11/19	✓
Acct :	45	Strickland, Donald L			595 8th St.			
would like grounds checked for leak								
7,823		Pending			0:00			
Job Info	23	Water Leak				Issued On:	12/16/19	✓
Acct :	445	Coleman, Donnie			17707 SH 36 S			
CUST SAID THE METER BOX IS FULL OF WATER								
7,842		Pending			0:00			
Job Info	23	Water Leak				Issued On:	12/23/19	✓
Acct :	968	Dollar General #2051			150 9th St.			
NEEDS WATER TURNED OFF TO REPAIR LEAK								
						\$0.00	\$0.00	

56 Total Workorders Listed

Qualified By: Workorders Issued since 12/1/2019 Items at reorder level All Workorders

City of Somerville

City of Somerville

Summary of Workorder Jobs

JOB NUMBER	DESCRIPTION	COMPLETED BY	COUNT	PARTS COST	LABOR/COST	
3	RE-READ METER		3	0.00	0 Min	0.00
5	Check out meter		10	0.00	0 Min	0.00
7	Meter Change Out		2	0.00	0 Min	0.00
8	Misc		13	0.00	0 Min	0.00
10	Need Final Reading		5	0.00	0 Min	0.00
12	Fill Holes in Road		1	0.00	0 Min	0.00
13	Pick Up Stray Dog		2	0.00	0 Min	0.00
14	Reconnect from Non-Pay		2	0.00	0 Min	0.00
20	Sewer Stop		4	0.00	0 Min	0.00
21	Turn on New Service		8	0.00	0 Min	0.00
23	Water Leak		6	0.00	0 Min	0.00
0.00 Total Minutes				\$0.00	\$0.00	

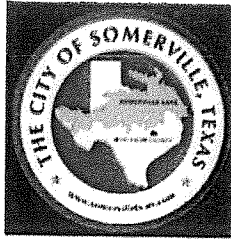
Qualified By: Workorders Issued since 12/1/2019 Items at reorder level All Workorders

City of Somerville

Reports

Code Enforcement Activity

Agenda Item 6-D



Memo To: Honorable Mayor and City Council Members

From: Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

Date: January 7, 2020

Subject: Report on Code Activities, Grants, Administrative Activities

Grants/Engineering Coordination Activities

Community Development Block Grant-Disaster Recovery - Harvey:

- A. The GLO is currently preparing the contracts and associated paperwork to complete the required contract drafting and legal review. The city has not yet received the documents to complete the grant contract at this time from GLO. Based on previous experience, there will need to be a kick-off meeting with GLO, the grant administrator, the engineer, public works and administrative city staff to go through the contract page at a time before design work can start.
- B. The total grant amount is \$167,101.00, which is the maximum amount permitted to be allotted to each affected entity. The project is a drainage project extending from 5th and J down to the discharge behind the motel.
- C. The survey required for the relocation of a water line in the project area has been completed, and verifies that the existing city water line is located outside of the alley and encroaches on the adjacent parcel of land, and therefore will need to be relocated either before or as part of the project.

Community Development Block Grant 2019-2020:

- A. No activity at this time.

Federal Emergency Management Agency Mitigation Program Research:

- No update or information has been received on the status of the multi-jurisdiction Hazard Mitigation Plan for Burleson County, which expired on December 31.
- The expiration of the plan made us ineligible to apply for or receive any money from the hazard mitigation grant program, the pre-disaster mitigation program or other federal grants administered by FEMA. It may, in the future impact our ability to score well on HUD grants including CDBG and CDBG-DR
- Attended a two-day training presented by the FEMA Hazard Mitigation Group hosted by TDEM. The training was thorough, provided good resources, and a lot of information about how to develop and submit a good Hazard Mitigation Plan.
- The training and input from FEMA and TDEM officials made it clear that there is no real barrier to the preparation of a single jurisdiction hazard mitigation plan for the City of Somerville that is specific, detailed and useful for the protection of life, resources and mitigation-oriented development over the long term. It is possible that there may still be grant funds available to enhance the process through GIS

resource acquisition or engineering studies as part of the risk assessment section of the report. All of the related work and applications can be done without a grant writer, but the lead time is short to apply for funding for planning activities.

- Moving forward with a local single jurisdiction plan is a significantly different approach for Somerville. In the past small jurisdictions including Somerville may have felt overwhelmed by the scope of the work, relying on the county level Emergency Management Office Staff to carry the burden of the plan development, write up and submittal; a task not specifically on target for these resources. However, regulation changes now mandate that each participating jurisdiction is responsible for assessing and reporting, at a local level, its own unique risks, assets, capabilities and priorities, whether or not these sections are presented independently in a single jurisdiction plan or are folded into a multi jurisdiction plan. These changes reflect the reality that hazard mitigation is a LOCAL issue, requiring in depth knowledge of community assets, culture, resources, etc. to develop a plan that is a community asset, not just a time-consuming drain on resources.
- Reviewed existing hazard mitigation plan after attending class; arranging meeting with Duane Strange about the Hazard Mitigation PI

Other Activities:

- **Assisted with permit and development issues as necessary.**
Provided assistance with permit issues as needed • miscellaneous research and coordination with utility clerk, city inspector, Appraisal, and 911 offices, and surveyor • researched requested information on proposed subdivision project • discussed possible sale of city property with two citizens • responded to miscellaneous requests for information from citizens regarding permits, , manufactured home, land use, subdivisions, surveys, etc. Ordered and picked up maps for P&Z committee, zoning and comprehensive plan work.
- **Plat research and database:** Added a few more plats to the database.
- **Property values, information and delinquent tax accounts:** Still waiting for delinquent property tax list from Tax Assessor's office or Tax attorneys • Waiting for several answers on mapping issues that affect nuisance and other code activities. • Verified that actions have been initiated on nuisance property with 14 years of past due ad valorem taxes; although I have not received confirmation, I was told that they hope the property will be set for sale at an early spring tax sale.
- Took and posted pictures from Santaville, worked with Santaville committee to coordinate publicity before and after the Santaville Event. Photographed several senior/community holiday events for Liz to help with publicity and documentation.
- Supervised and coordinated with public works on cleaning out and organizing the city storage building (about ½ done).
- Reached out to Tracie Roberts (Entergy) about highway decoration protocols and requirements.

Code Activities:

Dangerous Buildings:

- A. Thirty-day courtesy notices out for Dangerous Buildings cycle. Updated mailing info, files, and tax status on all DB's. Still hoping to get clarification on ownership of one property from Appraisal.

- B. During the initial courtesy period I will be continuing to do due diligence and prepare for physical inspection of the properties and work with any owners that contact the city about the various properties.

Junk Vehicles:

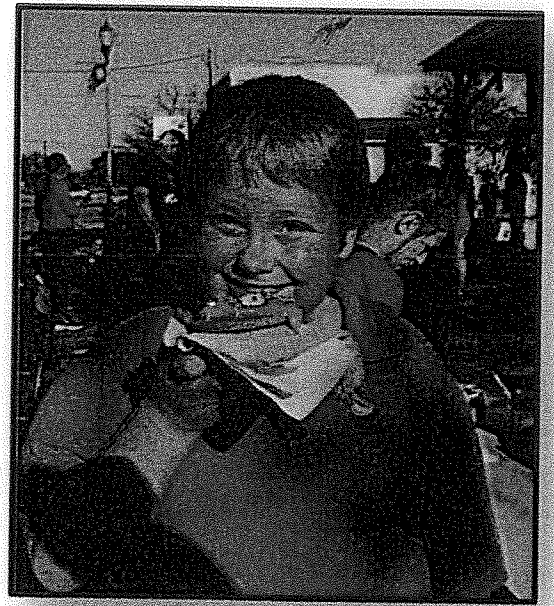
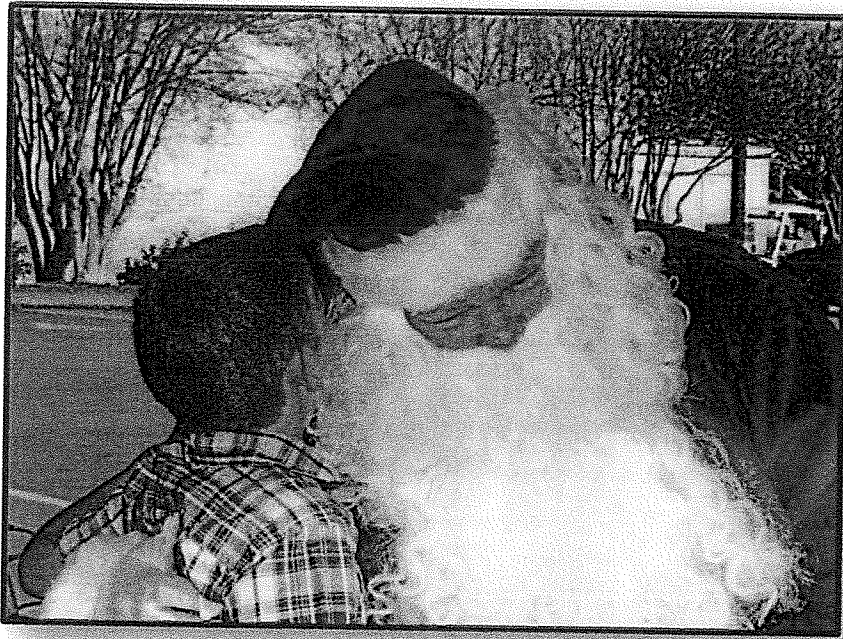
- A. Submitted five complaints to the city court on junk vehicles. Three of the complaints have been resolved through abatement of the vehicles, two will be heard the January 22 Docket. Thank you notices have been sent to those who complied.
- B. Continuing to update list as time permits, but mostly for status on citations, abatement, abatement period closing dates and file close-outs as applicable. About 40 vehicles have been abated to date
- C. One more set of letters ready, but have not been mailed to work on Dangerous Buildings cases
- D. Of the abatement notices mailed in December, 9 vehicle or property owners are subject to citation immediately pending review of abatement status. Two cases are still not ripe for citations and will not be till sometime after the 20th. Issuance of the listed citations will require a new court date and docket, so we will probably not issue the citations until after the compliance date runs out for the batch.
- E. Continued to work with attorneys and court clerk to solidify procedures for code abatement court cases, to ensure equitable, transparent handling of all cases from the submission of citations to the court through resolution or judgement.

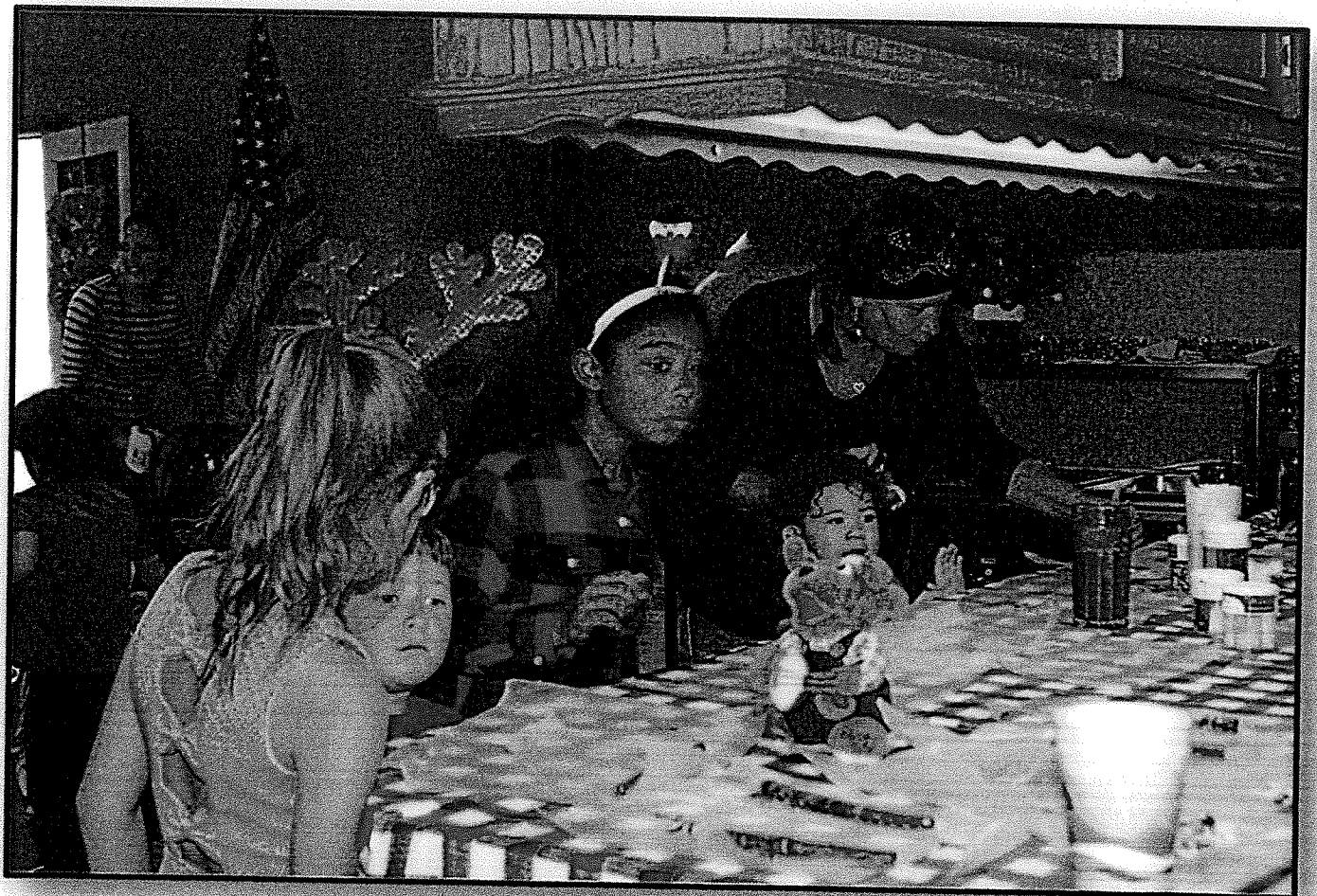
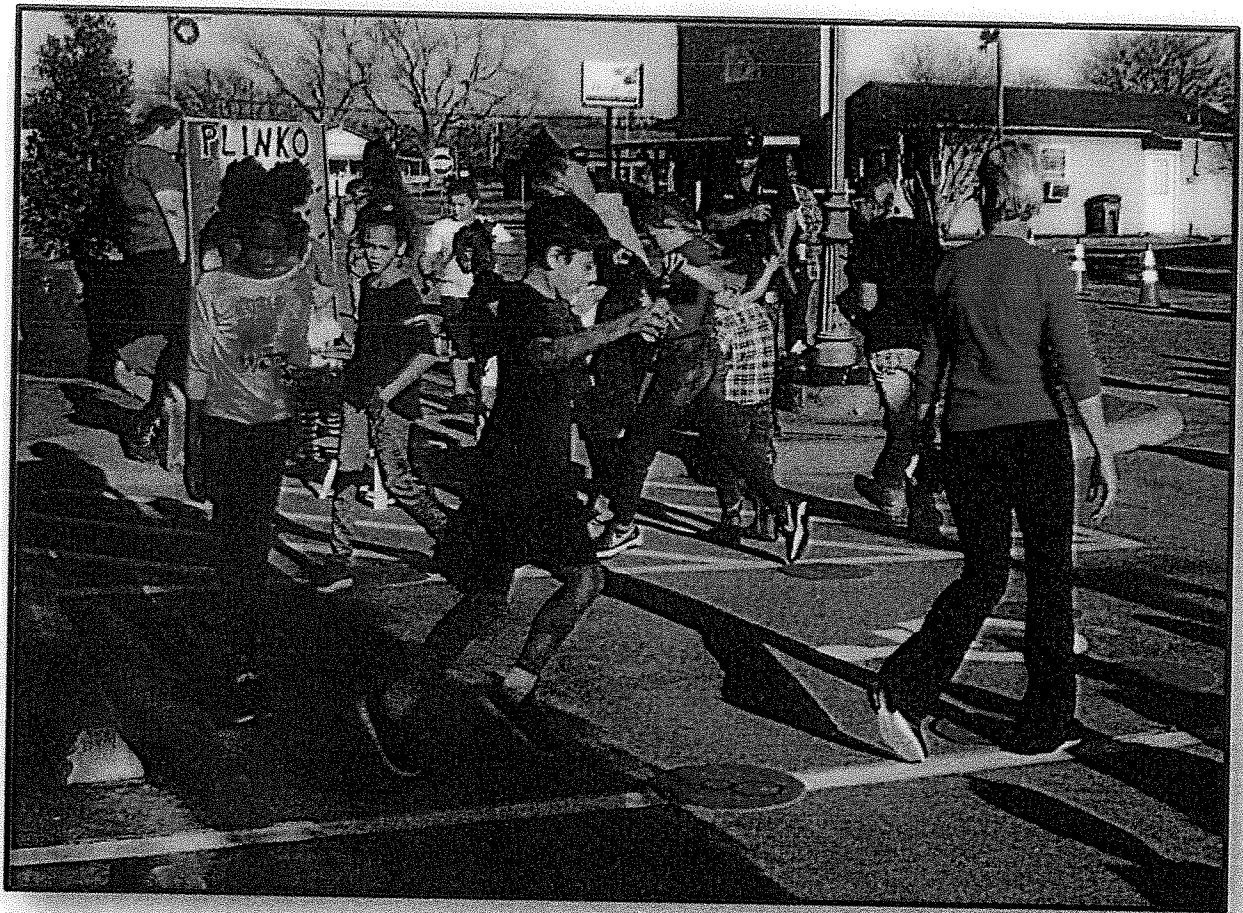
Nuisance cases:

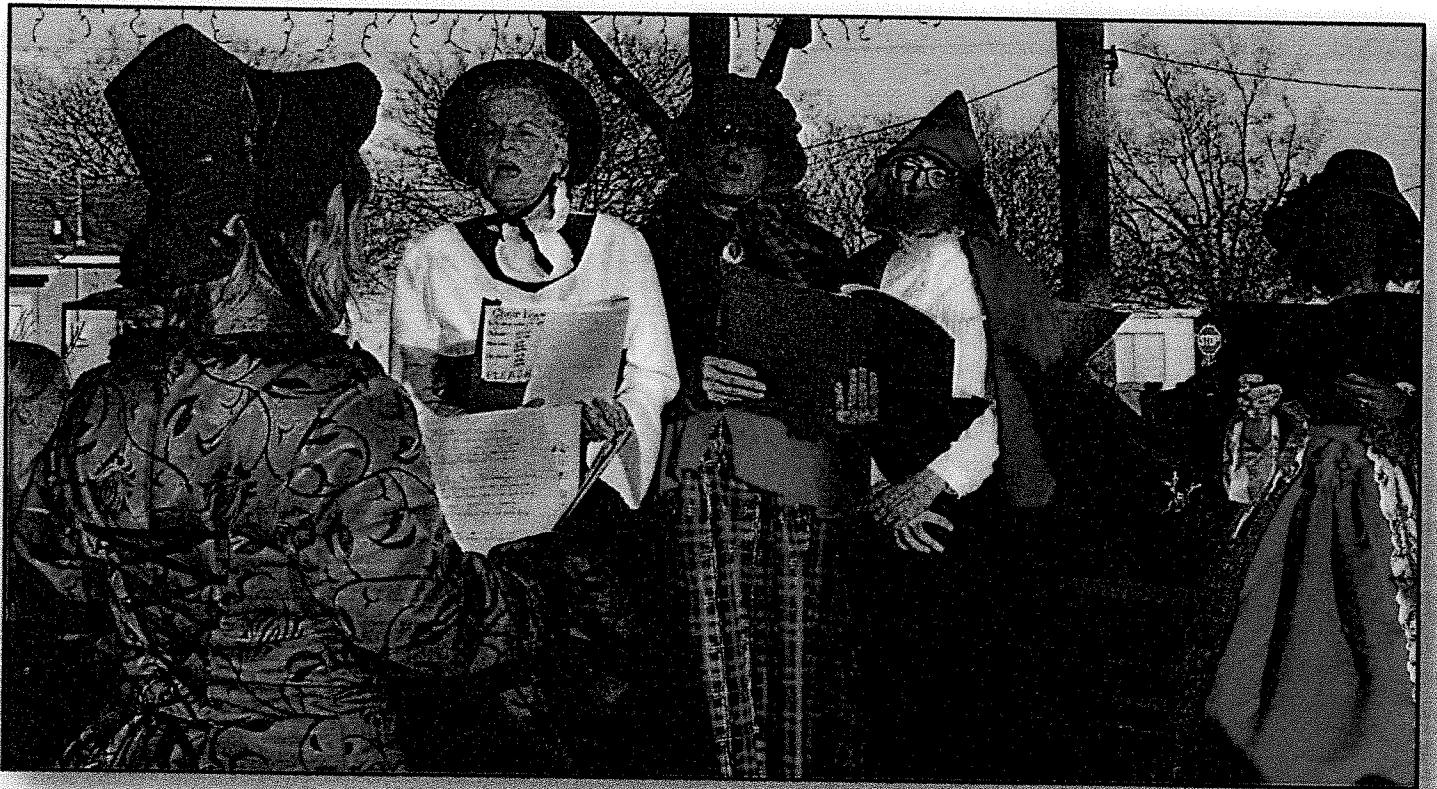
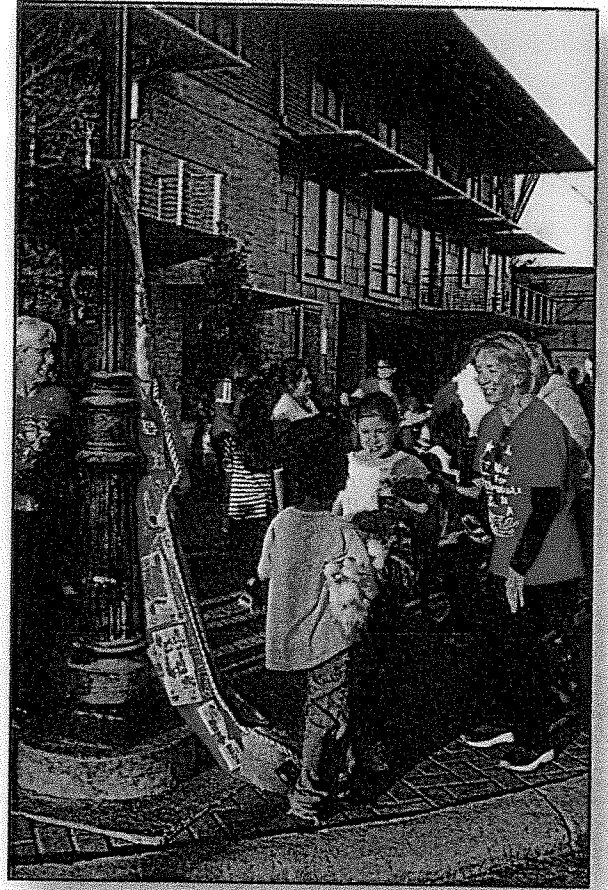
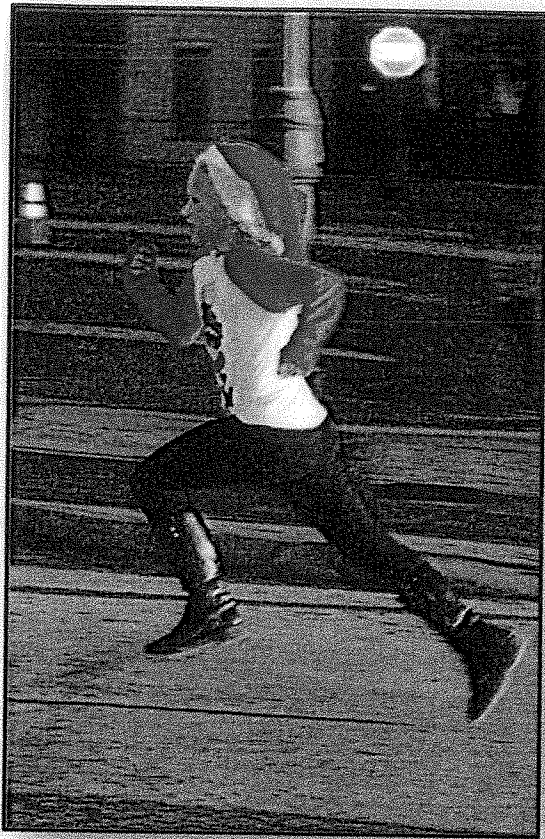
- A. Illegal dumping case involving puppies is underway, but since it is active, no other info is being released.
- B. Another illegal dumping case is underway, being investigated by SPD officer; code, public works staff and a responsible citizen have all participated in moving this case forward.
- C. Another long-term nuisance case is going to court on the 22nd with 4 citations for various violations on the property.
- D. Discussed railroad issues with attorney – still waiting for guidance.
- E. Two occupied RV cases are also under investigation. Initial letters are sent by the utility clerk to the utility account holders in each case since failure to remove or vacate an RV can result in the disconnection of the utility account. If that nudge does not work, a much stronger letter is sent to the property owner and tenant (if the tenant or occupant can be identified). Of the two current cases, one party has agreed to abate the issue; the other has yet to respond.

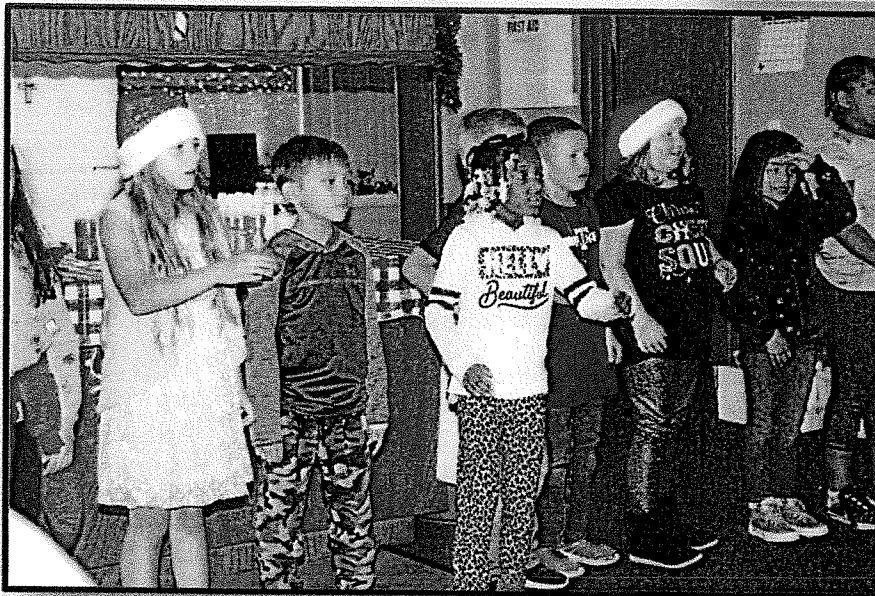
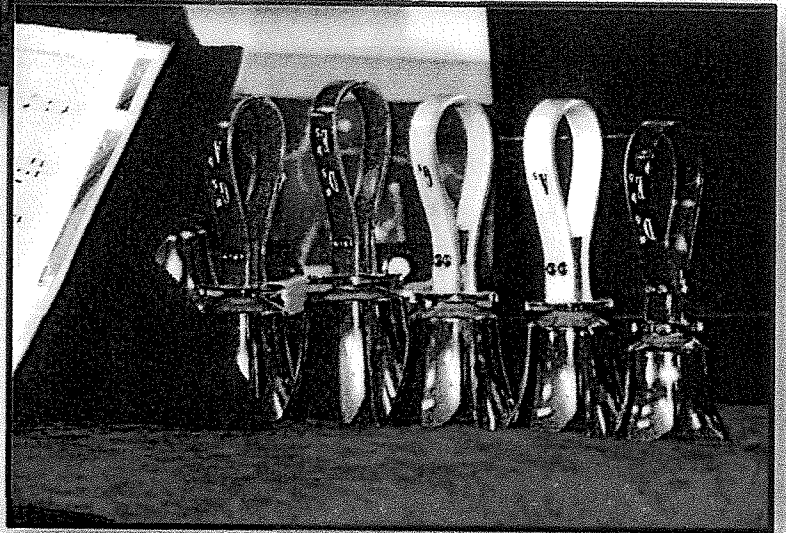
Specific Use Permits: None

Attachments: Holiday event photographs









Reports

Senior Center Activity

Agenda Item 6-E



Monthly Report for Somerville Senior Center and Visitors Center
17510 State Highway 36
Somerville, Texas 77879
979-596-1822

Senior Center Report

The center was open 15 days out of 31 days. We were closed from the 23rd of December to the 6th of January for the holiday season. We did send members home with 4 bags of food each to get through the holiday break.

We served a total of 326 meals from MOW during the month of December. Some were home delivered meals-we have two members that were unable to attend due to medical issues.

Our attendance for December was 332.

We had 4 health professionals visit throughout the month.

Attached is the January calendar and Menu

Blood Pressure clinics put on by Texas Home Health are still being held twice a month and every member present on those days participates.

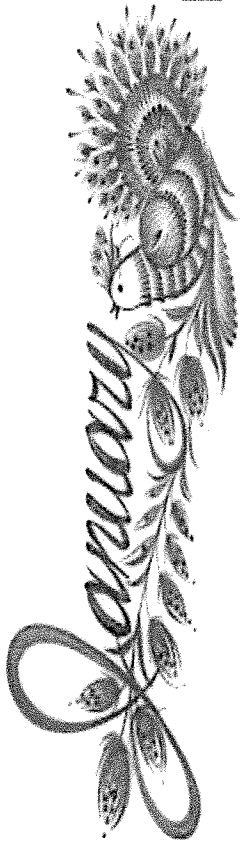
Starting on preparations for our Spring Senior Night Out.

Visitor Center Report

Several phone calls looking for businesses or individuals in the community.






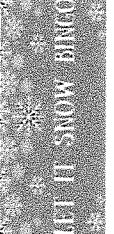



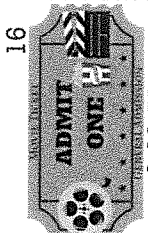
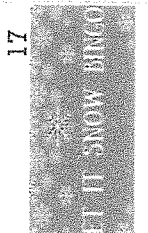
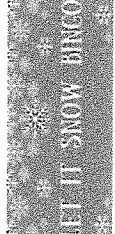


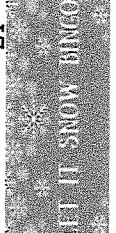

Working on looking at and pricing signage for around town. I have a few ideas I will be presenting to council when I finish gathering the prices.

My main contact TXDOT was on vacation for the holidays and returned to his office on 1/8/2020- upon returning we got the signs for Welch Park put out on HWY 36.



2020

NEW YEAR
NEW YOU

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30 	31 	1 	2 	3 	4
5	6 Blood Pressure Check 11 AM (Texas Home Health)	7  11:00 AM	8 Devotional With Vickie Simons 11:00 AM	9 WORD IN A WORD 10:45 AM (Right at Home)	10  11:00 AM	11
12	13  11:00 AM	14  Remember When 11:00 AM	15 Devotional With Robert Kinsey 11:00 AM	16  9:00 AM	17  11:00 AM	18
19	20 Blood Pressure Check 11 AM (Texas Home Health)	21  11:00 AM	22 <i>let's get active</i> 11:00 AM	23  11:00 AM	24  11:00 AM	25
26	27  11:00 AM	28 <i>let's get active</i> 11:00 AM	29 Devotional With Deacon Don 11:00 AM	30 <i>Happy Birthday</i> 11:00 AM	31  11:00 AM	1
2	3	Notes				

****ACTIVITIES SUBJECT TO CHANGE WITHOUT NOTICE****
MENUS WILL BE AVAILABLE ON OR BEFORE THE 10TH!!

I HOPE EVERYONE HAD A SAFE AND HAPPY HOLIDAY!! I'M SO HAPPY TO HAVE EVERYONE BACK!!



2020

6- Monday	7- Tuesday	8- Wednesday	9- Thursday	10- Friday
Chicken Enchillada Pintos Spanish Rice Orange	Baked Pork Chop Braised Cabbage Mashed Potatoes Gravy Roll Banana	Chicken & Dumplings Mixed Vegetables Wheat Bread Pineapple Cake	Burger Peas & Carrots Wedge Fries Coleslaw Jell-O	Baked Cod Corn Rice Wheat Bread Mandarin Oranges
13- Monday	14- Tuesday	15- Wednesday	16- Thursday	17- Friday
Sausage Link Cabbage Butter Beans Cornbread Muffin Apple	Beef Tips & Noodles Capri Vegetables Roll Banana	Chicken Tamale Mexican Beans Spanish Rice Diced Pears	Meatloaf Corn & Peppers Au Gratin Potatoes Wheat Bread Banana Pudding	Sweet & Sour Chicken Brussel Sprouts Rice Wheat Bread Fruit Jell-O
20- Monday	21- Tuesday	22- Wednesday	23- Thursday	24- Friday
MLK MLK DAY © Can Stock Photo	Corn Dog Peas & Carrots Baked Beans Banana	Chicken Parmesan Zucchini & Squash French Bread Mandarin Oranges	Sloppy Joes Mixed Vegetables Fries Cookies	Beef Stew Biscuits Spiced Peaches
27- Monday	28- Tuesday	29- Wednesday	30- Thursday	31- Friday
Chicken Tenders & Gravy Mac & Cheese Carrots Wheat Bread Orange	Swiss Chopped Steak Herb Potatoes Green Beans Wheat Bread Banana	Italian Lasagna Italian Vegetables Apple Crisp	Chicken Patty Sandwich Broccoli & Carrots Cheddar Mashed Potatoes Roll Diced Peaches	Salisbury Steak Peas Au Gratin Potatoes Wheat Bread Fruit Cocktail

Consent Agenda
Council Meeting Minutes
Agenda Item 7-A

**Somerville City Council
Regular Meeting
December 10, 2019**

The Somerville City Council met in a regularly scheduled meeting, on December 10, 2019, in the Somerville Senior Citizens Center. Present were Mayor Micheal Bradford; Alderman Don Murray, Alderwoman Debra Coleman, Alderwoman Shelley Gotte, Alderman Jeff Schoppe and Alderman Delfino Orozco; City Administrator Danny Segundo; Rose Rosser City Secretary; Visitor's Register - on file in the City Secretary's Office.

CALL TO ORDER

6:15 PM - The meeting was called to Order at this time by Mayor Bradford.

INVOCATION

Invocation was given by Maggie Orozco.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance followed the Invocation.

PUBLIC HEARING

NONE

CITIZEN'S COMMENTS

Laurie Ditto with Texas A&M, they are implementing 5 G Wireless in the area and are asking for a letter of support from the City of Somerville.

Jan Spears requested that the City Council amend the mobile home ordinance so that they may put a mobile home on the property where their home is. Mobile home would be in addition to their home.

Martin Gustafson said that the petition that was presented to the City Council in November 2019 pertaining to CO Bond was not valid as to the form of it.

Lucinda Murphy commended Joshua Young and Public Works. She said that the City Council is going back instead of forward because 2 of the members voted down the CO Bond; they voted down the purchase of the school property and the City should take Welch Park back.

Carol Freeman made a request that the City Council disregard the petition that was turned in at the November 2019 City Council Meeting. It is undisputed that street repairs are needed, but the petition was signed by uninformed people.

Theresa Bradford said that she is very passionate about the work that the Street and Drainage Committee did.

Tommy Thompson said that they cleaned up Welch Park and made it good out there and now the City wants it back. He said that he and Sandy have given back to this community time and time again.

REPORTS

Police Department Activity Report

Chief Wise reported on Police Department Activity for the month of November 2019.

Municipal Court Activity Report

Rose Rosser reported on Municipal Court Activity for the month of November 2019.

Public Works Activity Report

Joshua Young reported on Public Works Activity for the month of November 2019.

Code Enforcement Activity Report

Kathy Pollock reported on Code Enforcement Activity for the month of November 2019.

Visitor's Center / Senior Center Activity Report

Elizabeth Rosser reported on Senior Center Activity for the month of November 2019.

CONSENT AGENDA

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

APPROVAL OF MINUTES / FINANCIAL MATTERS

Motion made by Alderman Schoppe to **approve** the Minutes of the November 13, 2019 Regularly scheduled Meeting; the Statement of Revenues and Expenditures Report, Sales Tax Report, and the Accounts Payable Check Register. **Seconded** by Alderwoman Gotte. Motion carried by a vote of 5 in favor and 0 opposed.

PRESENTATIONS

NONE

UNFINISHED BUSINESS

NONE

EXECUTIVE SESSION

6:55 PM - Mayor and City Council deemed it necessary to convene into executive session at this time to discuss agenda action item(s). Motion to go into executive session was made by Alderman Schoppe; Seconded by Alderwoman Coleman. Motion to convene into executive session carried by a vote of 5 in favor and 0 opposed. Present in executive session were Mayor Bradford, Alderman Schoppe, Alderman Murray, Alderman Orozco, Alderwoman Gotte, Alderwoman Coleman and Administrator Danny Segundo.

RECONVENE

7:34 PM - The meeting reconvened to open session at this time.

NEW BUSINESS

Action Item(s)

Emergency Communications / 911 / Dispatch Services

Motion made by Alderman Murray to **approve** services with Burleson County for Emergency Communications (including 911 emergency calls; communications between patrol officers and dispatch; after hours utility calls and general information calls) for FY 2020. **Seconded** by Alderwoman Gotte. Motion **carried** by a vote of 5 in favor and 0 opposed.

Notice of Petition

Motion made by Alderman Orozco to **disapprove** taking appropriate action concerning various options for moving forward with the Notice of Petition submitted by Jennifer Davis, and next steps for streets and drainage projects. **Seconded** to **disapprove** by Alderman Schoppe. Motion to **disapprove** carried by a vote of 5 in favor and 0 opposed. Petition was denied on the grounds that the form of the petition was incorrect.

Ordinance 19-013 / Subdivision

Motion made by Alderwoman Gotte to **approve** the adoption of Subdivision Ordinance Number 19-013, establishing requirements for platting regulations, land subdivision, and development within the city limits of Somerville. **Seconded** by Alderman Schoppe. Motion **carried** by a vote of 5 in favor and 0 opposed.

Consolidation of Funds

Motion made by Alderman Murray to **approve** Consolidating budget line item 310-00-5372, Senior Center Activity Fund into the budget line item 300-00-4172, Senior Center Operating Fund, and closing line item 310-00-5372. **Seconded** by Alderwoman Gotte. Motion carried by a vote of 5 in favor and 0 opposed.

Welch Park

Motion made by Alderwoman Coleman to **approve** renewing the sublease agreement with Welch Park Enterprises for (3) three years; and that Sandy Thompson can work out the details with Administrator Segundo. **Seconded** by Alderwoman Gotte. Motion carried by a vote of 5 in favor and 0 opposed.

Abatement Methods for Nuisance Violations

Motion made by Alderwoman Gotte to **approve** providing direction to staff about proceeding with the abatement of certain types of nuisance cases when notice, voluntary compliance, or court actions have not been sufficient to resolve long-standing violations with the understanding that the expenditures may not be recouped by the City. **Seconded** by Alderwoman Coleman. Motion carried by a vote of 5 in favor and 0 opposed.

Discussion Items

NONE

Mayor and Council Comments

NONE

City Administrator Comments

Administrator Segundo thanked everyone for coming and thanked the staff for the Christmas Party.

ADJOURN

7:41 PM - Motion made by Alderman Schoppe to **approve** adjourning the meeting at this time. **Seconded** by Alderman Murray. Motion carried by a vote of 5 in favor and 0 opposed.

Passed: _____

Micheal Bradford, Mayor

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on November 13, 2019.

Rose Rosser, City Secretary

Consent Agenda
Financial Matters
Agenda Item 7-B

City of Somerville

Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
100-00-4011	Ad Valorem Taxes - Current Year	\$ 42,640.00	\$ 0.00	\$ 511,680.00	\$ 0.00	100.00%
100-00-4012	Ad Valorem Taxes - Delinquent Curren	0.00	0.00	0.00	3,343.23	0.00%
100-00-4013	Ad Valorem Taxes - Delinquent Prior Y	1,000.00	1,324.47	12,000.00	4,441.80	62.99%
100-00-4014	Ad Valorem Taxes - P&I Current Year	250.00	0.00	3,000.00	651.41	78.29%
100-00-4015	Ad Valorem Taxes - P&I Prior Year	375.00	436.15	4,500.00	1,788.67	60.25%
100-00-4021	Sales Taxes	20,000.00	20,897.92	250,000.00	70,960.01	71.62%
100-00-4023	Mixed Beverage Tax	250.00	0.00	3,000.00	913.45	69.55%
100-00-4030	Solid Waste Franchise Fees	1,041.67	1,139.76	12,500.00	3,179.07	74.57%
100-00-4031	Franchise Fee - Electric	0.00	0.00	39,000.00	0.00	100.00%
100-00-4032	Franchise Fee - Gas	0.00	0.00	9,000.00	0.00	100.00%
100-00-4033	Franchise Fee - Telephone	166.67	0.00	2,000.00	462.82	76.86%
100-00-4034	Franchise Fee - CableTV	100.00	0.00	1,200.00	0.00	100.00%
100-00-4035	Lease Welch Park	1,000.00	0.00	12,000.00	3,260.17	72.83%
100-00-4041	Building Permits	266.67	120.00	3,200.00	5,268.45	(64.64%)
100-00-4042	Electrical Permits	150.00	0.00	1,800.00	532.00	70.44%
100-00-4043	Plumbing Permits	41.67	0.00	500.00	233.00	53.40%
100-00-4045	Other Permits & Licenses	33.33	52.20	400.00	186.20	53.45%
100-00-4051	Traffic Fines	13,083.33	8,925.90	157,000.00	25,063.72	84.04%
100-00-4054	Warrant Fees	383.33	200.00	4,600.00	628.31	86.34%
100-00-4055	Arrest Fees	416.67	291.62	5,000.00	915.81	81.68%
100-00-4056	Court Omni Fees	100.00	82.09	1,200.00	285.87	76.18%
100-00-4057	Driving Safety Fees	200.00	138.60	2,400.00	504.90	78.96%
100-00-4058	Administrative Fees	50.00	0.00	600.00	100.00	83.33%
100-00-4059	Other Court Revenue	166.67	141.50	2,000.00	439.33	78.03%
100-00-4141	Record & Copy Fees	8.33	0.00	100.00	2.90	97.10%
100-00-4142	Police Record Fees	4.17	18.00	50.00	36.00	28.00%
100-00-4146	Donations - Police	41.67	0.00	500.00	50.00	90.00%
100-00-4148	Parks Donations	41.67	0.00	500.00	0.00	100.00%
100-00-4168	Other Miscellaneous Income	1,250.00	2,993.89	15,000.00	10,481.79	30.12%
100-00-4171	Interest	100.00	0.00	1,200.00	396.84	66.93%
100-00-4175	Intergovernmental Revenue	3,115.00	0.00	37,380.00	0.00	100.00%
100-00-4222	Building Rental - Transfer in	350.00	350.00	4,200.00	1,050.00	75.00%
100-00-4505	Dam Lakefest	1,250.00	0.00	15,000.00	0.00	100.00%
Total General Fund Revenues		\$ 87,875.85	\$ 37,112.10	\$ 1,112,510.00	\$ 135,175.75	87.85%

Expenditures

100-00-5088	Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 89.90	0.00%
100-11-5011	Salaries - Regular	11,841.67	10,961.60	142,100.00	32,884.80	76.86%
100-11-5012	Salaries - Overtime	83.33	0.00	1,000.00	0.00	100.00%
100-11-5013	Social Security	737.50	679.64	8,850.00	2,038.92	76.96%
100-11-5014	Medicare	175.00	158.94	2,100.00	476.82	77.29%
100-11-5015	T.M.R.S.	679.17	613.86	8,150.00	1,841.58	77.40%
100-11-5016	Group Medical	1,916.67	1,838.66	23,000.00	5,500.21	76.09%
100-11-5017	State Unemployment	120.83	0.00	1,450.00	0.00	100.00%
100-11-5018	Workmen's Compensation	58.33	87.50	700.00	262.50	62.50%
100-11-5032	Salaries - Contract Labor	833.33	253.13	10,000.00	1,359.39	86.41%

City of Somerville

Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-11-5041 Tax Collection	350.00	832.04	4,200.00	832.04	80.19%
100-11-5042 Advertisements	16.67	0.00	200.00	0.00	100.00%
100-11-5043 Dues & Memberships	83.33	35.00	1,000.00	154.00	84.60%
100-11-5044 Printing	58.33	0.00	700.00	0.00	100.00%
100-11-5054 Janitorial Services	150.00	60.20	1,800.00	271.43	84.92%
100-11-5055 Communication Services	1,000.00	519.45	12,000.00	1,505.48	87.45%
100-11-5056 Postage Services	41.67	0.00	500.00	235.00	53.00%
100-11-5057 ADP Services	41.67	0.00	500.00	0.00	100.00%
100-11-5088 Miscellaneous Services	416.67	155.00	5,000.00	335.00	93.30%
100-11-5091 Legal Services	416.67	1,066.50	5,000.00	3,945.50	21.09%
100-11-5094 Auditing Services	641.67	0.00	7,700.00	2,492.50	67.63%
100-11-5096 Consulting Services	125.00	0.00	1,500.00	80.00	94.67%
100-11-5097 Tax Collection Fee	62.50	660.48	750.00	660.48	11.94%
100-11-5115 Buildings	416.67	1,575.25	5,000.00	2,082.25	58.36%
100-11-5118 IT Equipment	375.00	1,420.89	4,500.00	1,420.89	68.42%
100-11-5119 IT Software	433.33	0.00	5,200.00	133.95	97.42%
100-11-5158 Miscellaneous Maintenance	100.00	0.00	1,200.00	0.00	100.00%
100-11-5161 General Supplies/Materials	416.67	133.12	5,000.00	181.57	96.37%
100-11-5162 Office Supplies	50.00	124.27	600.00	230.60	61.57%
100-11-5164 Publications	125.00	0.00	1,500.00	15.00	99.00%
100-11-5198 Miscellaneous Supplies/Materials	37.50	0.00	450.00	0.00	100.00%
100-11-5211 Electric Services	400.00	377.95	4,800.00	1,151.10	76.02%
100-11-5212 Gas Services	60.00	59.45	720.00	178.35	75.23%
100-11-5221 Equipment Rental	250.00	199.48	3,000.00	1,513.61	49.55%
100-11-5231 Travel	125.00	0.00	1,500.00	0.00	100.00%
100-11-5232 Training	250.00	0.00	3,000.00	455.00	84.83%
100-11-5241 General Liability	500.75	413.57	6,009.00	1,240.71	79.35%
100-11-5380 Pest Control	25.00	25.00	300.00	75.00	75.00%
100-11-5393 Group Dental	108.33	0.00	1,300.00	0.00	100.00%
100-11-5394 Group Vision	17.50	0.00	210.00	0.00	100.00%
100-12-5011 Salaries - Regular	41.67	83.08	500.00	249.24	50.15%
100-12-5013 Social Security	8.33	5.14	100.00	15.42	84.58%
100-12-5014 Medicare	1.67	1.18	20.00	3.54	82.30%
100-12-5017 State Unemployment	2.50	0.00	30.00	0.00	100.00%
100-12-5043 Dues & Memberships	8.33	0.00	100.00	0.00	100.00%
100-12-5088 Miscellaneous Services	8.33	0.00	100.00	0.00	100.00%
100-12-5162 Office Supplies	8.33	0.00	100.00	0.00	100.00%
100-12-5231 Travel	41.67	0.00	500.00	0.00	100.00%
100-12-5232 Training	41.67	0.00	500.00	35.00	93.00%
100-13-5011 Salaries - Regular	19,821.67	16,432.73	237,860.00	47,876.45	79.87%
100-13-5012 Salaries - Overtime	833.33	2,986.20	10,000.00	8,396.81	16.03%
100-13-5013 Social Security	1,250.00	1,203.99	15,000.00	3,488.94	76.74%
100-13-5014 Medicare	291.67	281.58	3,500.00	815.96	76.69%
100-13-5015 T.M.R.S.	1,083.33	1,093.37	13,000.00	3,169.51	75.62%
100-13-5016 Group Medical	4,583.33	2,865.12	55,000.00	8,570.12	84.42%
100-13-5017 State Unemployment	200.00	0.00	2,400.00	0.00	100.00%
100-13-5018 Workmen's Compensation	100.00	150.00	1,200.00	450.00	62.50%
100-13-5041 Tax Collection	350.00	832.04	4,200.00	832.04	80.19%
100-13-5043 Dues & Memberships	316.67	0.00	3,800.00	50.00	98.68%

City of Somerville
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-13-5044 Printing	8.33	0.00	100.00	0.00	100.00%
100-13-5054 Janitorial Services	0.00	120.94	0.00	241.86	0.00%
100-13-5055 Communication Services	583.33	420.34	7,000.00	1,664.71	76.22%
100-13-5057 ADP Services	83.33	0.00	1,000.00	0.00	100.00%
100-13-5058 Law Enforcement Services	833.33	0.00	10,000.00	0.00	100.00%
100-13-5088 Miscellaneous Services	166.67	0.00	2,000.00	4,164.37	(108.22%)
100-13-5091 Legal Services	41.67	0.00	500.00	675.00	(35.00%)
100-13-5094 Auditing Services	266.67	0.00	3,200.00	0.00	100.00%
100-13-5096 Consulting Services	20.83	0.00	250.00	7,944.50	(3077.80%)
100-13-5115 Buildings	83.33	0.00	1,000.00	1,032.10	(3.21%)
100-13-5116 Equipment	500.00	0.00	6,000.00	713.14	88.11%
100-13-5117 Vehicles	1,333.33	1,577.54	16,000.00	2,321.18	85.49%
100-13-5118 IT Equipment	83.33	0.00	1,000.00	7,944.50	(694.45%)
100-13-5120 Communication Equipment	62.50	0.00	750.00	0.00	100.00%
100-13-5161 General Supplies/Materials	166.67	65.77	2,000.00	1,431.92	28.40%
100-13-5162 Office Supplies	66.67	17.99	800.00	284.96	64.38%
100-13-5164 Publications	8.33	0.00	100.00	0.00	100.00%
100-13-5165 Uniforms	333.33	0.00	4,000.00	0.00	100.00%
100-13-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	330.00	0.00%
100-13-5201 Fuel - Gas	1,250.00	879.60	15,000.00	3,234.02	78.44%
100-13-5211 Electric Services	216.67	143.27	2,600.00	445.22	82.88%
100-13-5221 Equipment Rental	150.00	199.50	1,800.00	559.50	68.92%
100-13-5231 Travel	125.00	0.00	1,500.00	0.00	100.00%
100-13-5232 Training	125.00	0.00	1,500.00	0.00	100.00%
100-13-5241 General Liability	633.33	413.57	7,600.00	1,240.71	83.67%
100-13-5243 Law Enforcment Liability	200.00	191.92	2,400.00	575.76	76.01%
100-13-5380 Pest Control	20.00	20.00	240.00	60.00	75.00%
100-13-5387 Expense Paid from Donations	0.00	556.36	0.00	7,321.44	0.00%
100-13-5393 Group Dental	295.83	0.00	3,550.00	0.00	100.00%
100-13-5394 Group Vision	50.00	0.00	600.00	0.00	100.00%
100-13-5395 Leased Vehicles / Equipment	0.00	0.00	0.00	8,811.13	0.00%
100-13-5396 Leased Vehicles / Equipment Interest	0.00	0.00	0.00	2,282.11	0.00%
100-15-5011 Salaries - Regular	3,416.67	3,144.00	41,000.00	9,432.02	77.00%
100-15-5012 Salaries - Overtime	58.33	0.00	700.00	0.00	100.00%
100-15-5013 Social Security	150.00	194.94	1,800.00	584.82	67.51%
100-15-5014 Medicare	41.67	45.58	500.00	136.74	72.65%
100-15-5015 T.M.R.S.	150.00	137.96	1,800.00	413.88	77.01%
100-15-5016 Group Medical	766.67	716.28	9,200.00	2,142.53	76.71%
100-15-5017 State Unemployment	33.33	0.00	400.00	0.00	100.00%
100-15-5018 Workmen's Compensation	25.00	37.50	300.00	112.50	62.50%
100-15-5041 Tax Collection	208.33	832.04	2,500.00	832.04	66.72%
100-15-5043 Dues & Memberships	41.67	0.00	500.00	90.00	82.00%
100-15-5044 Printing	4.17	0.00	50.00	0.00	100.00%
100-15-5055 Communication Services	62.50	30.00	750.00	90.00	88.00%
100-15-5056 Postage Services	16.67	0.00	200.00	0.00	100.00%
100-15-5088 Miscellaneous Services	16.67	0.00	200.00	52.48	73.76%
100-15-5091 Legal Services	100.00	631.29	1,200.00	5,577.77	(364.81%)
100-15-5094 Auditing Services	183.33	0.00	2,200.00	0.00	100.00%
100-15-5118 IT Equipment	25.00	0.00	300.00	0.00	100.00%

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-15-5161 General Supplies/Materials	104.17	0.00	1,250.00	0.00	100.00%
100-15-5162 Office Supplies	0.00	170.40	0.00	259.45	0.00%
100-15-5221 Equipment Rental	150.00	199.48	1,800.00	568.16	68.44%
100-15-5231 Travel	50.00	0.00	600.00	0.00	100.00%
100-15-5232 Training	25.00	0.00	300.00	0.00	100.00%
100-15-5241 General Liability	150.00	413.57	1,800.00	1,240.71	31.07%
100-15-5393 Group Dental	42.00	0.00	504.00	0.00	100.00%
100-15-5394 Group Vision	7.50	0.00	90.00	0.00	100.00%
100-16-5011 Salaries - Regular	3,577.67	3,262.40	42,932.00	9,787.20	77.20%
100-16-5013 Social Security	225.00	202.26	2,700.00	606.78	77.53%
100-16-5014 Medicare	54.17	47.30	650.00	141.90	78.17%
100-16-5015 T.M.R.S.	204.17	195.74	2,450.00	587.22	76.03%
100-16-5016 Group Medical	762.33	716.28	9,148.00	2,142.53	76.58%
100-16-5017 State Unemployment	37.50	0.00	450.00	0.00	100.00%
100-16-5018 Workmen's Compensation	18.75	28.13	225.00	84.39	62.49%
100-16-5032 Salaries - Contract Labor	291.67	550.00	3,500.00	1,350.00	61.43%
100-16-5041 Tax Collection	208.33	832.04	2,500.00	832.04	66.72%
100-16-5043 Dues & Memberships	37.50	0.00	450.00	60.00	86.67%
100-16-5044 Printing	4.17	0.00	50.00	0.00	100.00%
100-16-5056 Postage Services	8.33	0.00	100.00	0.00	100.00%
100-16-5061 Abatement Services	3,333.33	0.00	40,000.00	0.00	100.00%
100-16-5088 Miscellaneous Services	216.67	0.00	2,600.00	0.00	100.00%
100-16-5091 Legal Services	125.00	135.00	1,500.00	690.00	54.00%
100-16-5094 Auditing Services	166.67	0.00	2,000.00	0.00	100.00%
100-16-5096 Consulting Services	125.00	0.00	1,500.00	0.00	100.00%
100-16-5118 IT Equipment	308.33	1,420.89	3,700.00	1,420.89	61.60%
100-16-5161 General Supplies/Materials	41.67	0.00	500.00	0.00	100.00%
100-16-5163 IT Supplies	8.33	0.00	100.00	0.00	100.00%
100-16-5164 Publications	83.33	0.00	1,000.00	0.00	100.00%
100-16-5198 Miscellaneous Supplies/Materials	8.33	111.15	100.00	209.20	(109.20%)
100-16-5221 Equipment Rental	166.67	199.48	2,000.00	568.16	71.59%
100-16-5231 Travel	83.33	0.00	1,000.00	600.93	39.91%
100-16-5232 Training	58.33	350.00	700.00	350.00	50.00%
100-16-5241 General Liability	458.33	413.57	5,500.00	1,240.71	77.44%
100-16-5393 Group Dental	42.00	0.00	504.00	0.00	100.00%
100-16-5394 Group Vision	7.50	0.00	90.00	0.00	100.00%
100-17-5011 Salaries - Regular	3,021.25	2,788.79	36,255.00	8,366.39	76.92%
100-17-5012 Salaries - Overtime	250.00	369.31	3,000.00	975.13	67.50%
100-17-5013 Social Security	191.67	195.80	2,300.00	579.14	74.82%
100-17-5014 Medicare	50.00	45.78	600.00	135.43	77.43%
100-17-5015 T.M.R.S.	175.00	189.50	2,100.00	560.56	73.31%
100-17-5016 Group Medical	875.00	787.88	10,500.00	2,356.70	77.56%
100-17-5017 State Unemployment	25.42	0.00	305.00	0.00	100.00%
100-17-5018 Workmen's Compensation	16.67	25.00	200.00	75.00	62.50%
100-17-5020 Uniform Rental	83.33	18.16	1,000.00	54.48	94.55%
100-17-5041 Tax Collection	166.67	832.05	2,000.00	832.05	58.40%
100-17-5043 Dues & Memberships	8.33	0.00	100.00	0.00	100.00%
100-17-5053 Mowing Services	50.00	0.00	600.00	0.00	100.00%
100-17-5054 Janitorial Services	133.33	151.28	1,600.00	446.00	72.13%

City of Somerville
Statement of Revenue and Expenditures

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For General Fund (100)
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-17-5055 Communication Services	200.00	64.75	2,400.00	228.96	90.46%
100-17-5057 ADP Services	83.33	0.00	1,000.00	0.00	100.00%
100-17-5088 Miscellaneous Services	58.33	0.00	700.00	0.00	100.00%
100-17-5091 Legal Services	25.00	0.00	300.00	0.00	100.00%
100-17-5092 Engineering Services	666.67	1,517.50	8,000.00	9,497.50	(18.72%)
100-17-5094 Auditing Services	183.33	0.00	2,200.00	0.00	100.00%
100-17-5114 Streets	2,500.00	0.00	30,000.00	18,325.74	38.91%
100-17-5115 Buildings	83.33	0.00	1,000.00	0.00	100.00%
100-17-5116 Equipment	208.33	316.31	2,500.00	316.31	87.35%
100-17-5117 Vehicles	416.67	217.30	5,000.00	800.01	84.00%
100-17-5118 IT Equipment	16.67	0.00	200.00	0.00	100.00%
100-17-5161 General Supplies/Materials	750.00	4,325.98	9,000.00	7,283.22	19.08%
100-17-5162 Office Supplies	8.33	0.00	100.00	0.00	100.00%
100-17-5198 Miscellaneous Supplies/Materials	0.00	62.03	0.00	185.48	0.00%
100-17-5201 Fuel - Gas	500.00	351.84	6,000.00	1,293.61	78.44%
100-17-5202 Fuel - Diesel	183.33	0.00	2,200.00	593.29	73.03%
100-17-5211 Electric Services	2,250.00	2,088.23	27,000.00	6,401.15	76.29%
100-17-5221 Equipment Rental	83.33	92.65	1,000.00	254.33	74.57%
100-17-5231 Travel	25.00	0.00	300.00	0.00	100.00%
100-17-5232 Training	33.33	0.00	400.00	0.00	100.00%
100-17-5241 General Liability	497.00	413.57	5,964.00	1,240.71	79.20%
100-17-5380 Pest Control	40.00	40.00	480.00	120.00	75.00%
100-17-5393 Group Dental	50.00	0.00	600.00	0.00	100.00%
100-17-5394 Group Vision	14.17	0.00	170.00	0.00	100.00%
100-18-5053 Mowing Services	41.67	0.00	500.00	0.00	100.00%
100-18-5088 Miscellaneous Services	58.33	0.00	700.00	277.69	60.33%
100-18-5211 Electric Services	233.33	155.80	2,800.00	449.91	83.93%
100-18-5212 Gas Services	125.00	137.15	1,500.00	373.31	75.11%
100-18-5241 General Liability	458.33	413.57	5,500.00	1,240.71	77.44%
100-18-5242 Auto Liability	75.00	0.00	900.00	0.00	100.00%
100-18-5247 Real & Personal Property	70.83	0.00	850.00	0.00	100.00%
100-18-5380 Pest Control	55.00	55.00	660.00	165.00	75.00%
100-19-5044 Printing	41.67	0.00	500.00	0.00	100.00%
100-19-5161 General Supplies/Materials	41.67	0.00	500.00	39.48	92.10%
Total General Fund Expenditures	\$ 91,855.48	\$ 83,464.72	\$ 1,102,266.00	\$ 296,547.08	73.10%
General Fund Excess of Revenues Over Expenditures	\$ (3,979.63)	\$ (46,352.62)	\$ 10,244.00	\$ (161,371.33)	1675.28%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	87,875.85	\$	37,112.10	\$	1,112,510.00	\$	135,175.75		87.85%
Total Expenditures	\$	91,855.48	\$	83,464.72	\$	1,102,266.00	\$	296,547.08		73.10%
Total Excess of Revenues Over Expenditures	\$	(3,979.63)	\$	(46,352.62)	\$	10,244.00	\$	(161,371.33)		1675.28%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Street Repair Franchise Fees (103)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
103-00-4172 Fund Transfers-In	\$ 0.00	\$ 2,379.00	\$ 0.00	\$ 7,502.70	0.00%
Total Street Repair Franchise Fees Revenues	\$ 0.00	\$ 2,379.00	\$ 0.00	\$ 7,502.70	0.00%
Street Repair Franchise Fees Excess of Revenues Over	\$ 0.00	\$ 2,379.00	\$ 0.00	\$ 7,502.70	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 2,379.00	\$ 0.00	\$ 7,502.70	0.00%
Total Expenditures	\$	0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ 2,379.00	\$ 0.00	\$ 7,502.70	0.00%

City of Somerville

Statement of Revenue and Expenditures

Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
200-00-4071 Water Fees - Residential	\$ 27,083.33	\$ 26,851.27	\$ 325,000.00	\$ 89,406.02	72.49%
200-00-4074 Water Fees - Penalties	1,333.33	1,452.82	16,000.00	4,104.49	74.35%
200-00-4075 Water Taps & Fees	16.67	0.00	200.00	500.00	(150.00%)
200-00-4077 Water Fees - Other Charges	466.67	281.39	5,600.00	1,594.44	71.53%
200-00-4078 NSF Charge Back	25.00	25.00	300.00	25.00	91.67%
200-00-4081 Wastewater Fees - Residential	21,250.00	20,800.91	255,000.00	60,773.84	76.17%
200-00-4083 Wastewater Fees - Industrial	666.67	1,319.29	8,000.00	3,590.41	55.12%
200-00-4085 Wastewater Taps & Fees	41.67	0.00	500.00	400.00	20.00%
200-00-4091 Solid Waste Fees - Residential	21,250.00	22,817.94	255,000.00	63,631.37	75.05%
200-00-4168 Other Miscellaneous Income	50.00	0.00	600.00	0.00	100.00%
200-00-4171 Interest	66.67	0.00	800.00	255.85	68.02%
Total Enterprise Revenues	\$ 72,250.01	\$ 73,548.62	\$ 867,000.00	\$ 224,281.42	74.13%

Expenditures

200-21-5011 Salaries - Regular	\$ 5,250.00	\$ 4,385.22	\$ 63,000.00	\$ 13,122.02	79.17%
200-21-5012 Salaries - Overtime	208.33	397.33	2,500.00	1,108.71	55.65%
200-21-5013 Social Security	333.33	296.51	4,000.00	882.30	77.94%
200-21-5014 Medicare	75.00	69.35	900.00	206.35	77.07%
200-21-5015 T.M.R.S.	333.33	286.94	4,000.00	853.80	78.66%
200-21-5016 Group Medical	1,558.33	1,274.94	18,700.00	3,813.60	79.61%
200-21-5017 State Unemployment	51.25	0.00	615.00	0.00	100.00%
200-21-5018 Workmen's Compensation	41.67	62.50	500.00	187.50	62.50%
200-21-5020 Uniform Rental	145.83	27.86	1,750.00	83.58	95.22%
200-21-5032 Salaries - Contract Labor	5,416.67	0.00	65,000.00	0.00	100.00%
200-21-5043 Dues & Memberships	83.33	0.00	1,000.00	1,881.60	(88.16%)
200-21-5044 Printing	0.00	439.02	0.00	439.02	0.00%
200-21-5048 Water Testing	208.33	135.85	2,500.00	407.55	83.70%
200-21-5050 Inspection Services	225.00	0.00	2,700.00	860.00	68.15%
200-21-5054 Janitorial Services	0.00	151.34	0.00	446.14	0.00%
200-21-5055 Communication Services	750.00	927.33	9,000.00	3,425.79	61.94%
200-21-5056 Postage Services	20.83	0.00	250.00	0.00	100.00%
200-21-5059 Water District Fees	300.00	2,838.12	3,600.00	2,838.12	21.16%
200-21-5088 Miscellaneous Services	416.67	0.00	5,000.00	177.40	96.45%
200-21-5091 Legal Services	41.67	0.00	500.00	0.00	100.00%
200-21-5092 Engineering Services	416.67	0.00	5,000.00	0.00	100.00%
200-21-5094 Auditing Services	183.33	0.00	2,200.00	0.00	100.00%
200-21-5096 Consulting Services	416.67	0.00	5,000.00	0.00	100.00%
200-21-5111 Water System	2,500.00	0.00	30,000.00	0.00	100.00%
200-21-5115 Buildings	41.67	0.00	500.00	675.30	(35.06%)
200-21-5116 Equipment	833.33	316.30	10,000.00	316.30	96.84%
200-21-5117 Vehicles	208.33	0.00	2,500.00	628.57	74.86%
200-21-5118 IT Equipment	41.67	0.00	500.00	0.00	100.00%
200-21-5119 IT Software	104.17	0.00	1,250.00	0.00	100.00%
200-21-5158 Miscellaneous Maintenance	83.33	761.50	1,000.00	761.50	23.85%
200-21-5161 General Supplies/Materials	3,750.00	8,437.01	45,000.00	36,052.95	19.88%
200-21-5162 Office Supplies	50.00	41.95	600.00	156.26	73.96%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-21-5164 Publications	12.50	0.00	150.00	0.00	100.00%
200-21-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	15.98	0.00%
200-21-5201 Fuel - Gas	208.33	263.88	2,500.00	970.21	61.19%
200-21-5202 Fuel - Diesel	100.00	0.00	1,200.00	296.64	75.28%
200-21-5211 Electric Services	1,808.33	1,970.15	21,700.00	6,025.51	72.23%
200-21-5221 Equipment Rental	150.00	199.48	1,800.00	568.16	68.44%
200-21-5231 Travel	41.67	257.57	500.00	257.57	48.49%
200-21-5232 Training	41.67	410.00	500.00	410.00	18.00%
200-21-5241 General Liability	666.67	413.57	8,000.00	1,240.71	84.49%
200-21-5376 Utility Franchise Fee	1,350.00	1,340.47	16,200.00	4,466.77	72.43%
200-21-5380 Pest Control	40.00	40.00	480.00	120.00	75.00%
200-21-5393 Group Dental	70.83	0.00	850.00	0.00	100.00%
200-21-5394 Group Vision	33.33	0.00	400.00	0.00	100.00%
200-22-5011 Salaries - Regular	525.00	4,385.25	6,300.00	13,122.15	(108.29%)
200-22-5012 Salaries - Overtime	208.33	397.33	2,500.00	1,108.73	55.65%
200-22-5013 Social Security	333.33	296.53	4,000.00	882.35	77.94%
200-22-5014 Medicare	75.00	69.37	900.00	206.39	77.07%
200-22-5015 T.M.R.S.	333.33	286.95	4,000.00	853.83	78.65%
200-22-5016 Group Medical	1,558.33	1,275.02	18,700.00	3,813.82	79.61%
200-22-5017 State Unemployment	51.25	0.00	615.00	0.00	100.00%
200-22-5018 Workmen's Compensation	41.67	62.50	500.00	187.50	62.50%
200-22-5020 Uniform Rental	25.00	27.90	300.00	83.70	72.10%
200-22-5032 Salaries - Contract Labor	3,750.00	0.00	45,000.00	0.00	100.00%
200-22-5044 Printing	16.67	0.00	200.00	0.00	100.00%
200-22-5047 Sludge Hauling	125.00	100.00	1,500.00	400.00	73.33%
200-22-5049 Wastewater Testing	625.00	540.00	7,500.00	1,746.00	76.72%
200-22-5055 Communication Services	266.67	285.81	3,200.00	965.44	69.83%
200-22-5057 ADP Services	83.33	0.00	1,000.00	0.00	100.00%
200-22-5088 Miscellaneous Services	2,500.00	0.00	30,000.00	177.40	99.41%
200-22-5092 Engineering Services	416.67	0.00	5,000.00	0.00	100.00%
200-22-5094 Auditing Services	225.00	0.00	2,700.00	0.00	100.00%
200-22-5096 Consulting Services	416.67	0.00	5,000.00	0.00	100.00%
200-22-5112 Wastewater System	1,666.67	0.00	20,000.00	1,596.40	92.02%
200-22-5116 Equipment	333.33	316.30	4,000.00	316.30	92.09%
200-22-5117 Vehicles	250.00	0.00	3,000.00	515.92	82.80%
200-22-5118 IT Equipment	8.33	0.00	100.00	0.00	100.00%
200-22-5119 IT Software	8.33	0.00	100.00	0.00	100.00%
200-22-5120 Communication Equipment	8.33	0.00	100.00	0.00	100.00%
200-22-5158 Miscellaneous Maintenance	416.67	761.50	5,000.00	761.50	84.77%
200-22-5161 General Supplies/Materials	2,500.00	7,225.46	30,000.00	29,574.01	1.42%
200-22-5162 Office Supplies	8.33	0.00	100.00	0.00	100.00%
200-22-5163 IT Supplies	8.33	0.00	100.00	0.00	100.00%
200-22-5164 Publications	12.50	0.00	150.00	0.00	100.00%
200-22-5198 Miscellaneous Supplies/Materials	83.33	59.16	1,000.00	84.11	91.59%
200-22-5201 Fuel - Gas	291.67	263.88	3,500.00	970.20	72.28%
200-22-5202 Fuel - Diesel	125.00	0.00	1,500.00	296.64	80.22%
200-22-5211 Electric Services	2,083.33	1,641.26	25,000.00	4,817.81	80.73%
200-22-5221 Equipment Rental	208.33	199.47	2,500.00	568.14	77.27%
200-22-5231 Travel	25.00	0.00	300.00	0.00	100.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Enterprise (200)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-22-5232 Training	41.67	0.00	500.00	0.00	100.00%
200-22-5241 General Liability	583.33	413.57	7,000.00	1,240.71	82.28%
200-22-5376 Utility Franchise Fee	1,100.00	1,038.53	13,200.00	3,287.11	75.10%
200-22-5393 Group Dental	70.83	0.00	850.00	0.00	100.00%
200-22-5394 Group Vision	33.33	0.00	400.00	0.00	100.00%
200-23-5011 Salaries - Regular	1,541.67	1,417.08	18,500.00	4,162.12	77.50%
200-23-5012 Salaries - Overtime	25.00	0.00	300.00	0.00	100.00%
200-23-5013 Social Security	62.50	87.86	750.00	258.04	65.59%
200-23-5014 Medicare	25.00	20.56	300.00	60.38	79.87%
200-23-5015 T.M.R.S.	58.33	52.96	700.00	158.88	77.30%
200-23-5016 Group Medical	275.00	243.56	3,300.00	728.53	77.92%
200-23-5017 State Unemployment	16.67	0.54	200.00	1.52	99.24%
200-23-5018 Workmen's Compensation	8.33	12.50	100.00	37.50	62.50%
200-23-5046 Solid Waste Disposal	13,750.00	13,708.06	165,000.00	55,720.15	66.23%
200-23-5056 Postage Services	166.67	355.06	2,000.00	355.06	82.25%
200-23-5057 ADP Services	83.33	0.00	1,000.00	0.00	100.00%
200-23-5088 Miscellaneous Services / Expense	25.00	0.00	300.00	0.00	100.00%
200-23-5094 Auditing Services	183.33	0.00	2,200.00	0.00	100.00%
200-23-5113 Collection Station	8.33	0.00	100.00	0.00	100.00%
200-23-5115 Buildings	83.33	0.00	1,000.00	0.00	100.00%
200-23-5116 Equipment	8.33	0.00	100.00	0.00	100.00%
200-23-5118 IT Equipment	8.33	0.00	100.00	0.00	100.00%
200-23-5161 General Supplies/Materials	8.33	0.00	100.00	0.00	100.00%
200-23-5164 Publications	41.67	0.00	500.00	0.00	100.00%
200-23-5211 Electric Services	25.00	26.62	300.00	69.02	76.99%
200-23-5241 General Liability	458.33	413.59	5,500.00	1,240.77	77.44%
200-23-5376 Utility Franchise Fee	1,100.00	1,139.76	13,200.00	2,927.89	77.82%
200-23-5393 Group Dental	16.67	0.00	200.00	0.00	100.00%
200-23-5394 Group Vision	2.50	0.00	30.00	0.00	100.00%
Total Enterprise Expenditures	\$ 68,036.61	\$ 62,868.13	\$ 816,440.00	\$ 216,991.93	73.42%
Enterprise Excess of Revenues Over Expenditures	\$ 4,213.40	\$ 10,680.49	\$ 50,560.00	\$ 7,289.49	85.58%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	72,250.01	\$	73,548.62	\$	867,000.00	\$	224,281.42		74.13%
Total Expenditures	\$	68,036.61	\$	62,868.13	\$	816,440.00	\$	216,991.93		73.42%
Total Excess of Revenues Over Expenditures	\$	4,213.40	\$	10,680.49	\$	50,560.00	\$	7,289.49		85.58%

City of Somerville

Statement of Revenue and Expenditures

Revised Budget
For Senior Citizen's Fund (300)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
300-00-4102 SSCC Title III Funds	\$ 512.50	\$ 583.33	\$ 6,150.00	\$ 2,333.32	62.06%
300-00-4103 SSCC Meal Donations	416.67	244.80	5,000.00	914.41	81.71%
300-00-4104 SSCC Activity Funds	0.00	300.00	0.00	850.00	0.00%
300-00-4168 Other Miscellaneous Income	0.00	0.00	0.00	147.00	0.00%
300-00-4171 Interest	0.00	0.00	0.00	0.04	0.00%
300-00-4172 Fund Transfers-In	200.83	1,124.20	2,410.00	1,124.20	53.35%
Total Senior Citizen's Fund Revenues	\$ 1,130.00	\$ 2,252.33	\$ 13,560.00	\$ 5,368.97	60.41%
Expenditures					
300-00-5055 Communication Services	\$ 125.00	\$ 109.95	\$ 1,500.00	\$ 329.85	78.01%
300-00-5088 Miscellaneous Services	166.67	118.63	2,000.00	513.89	74.31%
300-00-5115 Buildings	83.33	5.99	1,000.00	436.99	56.30%
300-00-5161 General Supplies/Materials	25.00	213.40	300.00	299.57	0.14%
300-00-5162 Office Supplies	8.33	109.28	100.00	109.28	(9.28%)
300-00-5211 Electric Services	166.67	118.47	2,000.00	459.35	77.03%
300-00-5212 Gas Services	12.50	68.21	150.00	184.47	(22.98%)
300-00-5213 Water Services	18.33	0.00	220.00	67.20	69.45%
300-00-5222 Building Rental	350.00	350.00	4,200.00	1,050.00	75.00%
300-00-5241 General Liability	12.50	0.00	150.00	0.00	100.00%
300-00-5261 Capital Outlay (<5,000)	66.67	0.00	800.00	0.00	100.00%
300-00-5378 Miscellaneous Expenses	50.00	0.00	600.00	0.00	100.00%
300-00-5380 Pest Control	45.00	45.00	540.00	135.00	75.00%
Total Senior Citizen's Fund Expenditures	\$ 1,130.00	\$ 1,138.93	\$ 13,560.00	\$ 3,585.60	73.56%
Senior Citizen's Fund Excess of Revenues Over Expend	\$ 0.00	\$ 1,113.40	\$ 0.00	\$ 1,783.37	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,130.00	\$ 2,252.33	\$ 13,560.00	\$ 5,368.97	60.41%
Total Expenditures	\$ 1,130.00	\$ 1,138.93	\$ 13,560.00	\$ 3,585.60	73.56%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 1,113.40	\$ 0.00	\$ 1,783.37	0.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Hotel/Motel Tax (301)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
301-00-4105 Hotel/Motel Taxes	\$ 1,833.33	\$ 0.00	\$ 22,000.00	\$ 4,734.21	78.48%
301-00-4171 Interest	0.00	0.00	0.00	24.11	0.00%
Total Hotel/Motel Tax Revenues	\$ 1,833.33	\$ 0.00	\$ 22,000.00	\$ 4,758.32	78.37%
Expenditures					
301-00-5011 Salaries - Regular	\$ 975.00	\$ 926.41	\$ 11,700.00	\$ 2,779.21	76.25%
301-00-5013 Social Security	66.67	57.44	800.00	172.32	78.46%
301-00-5014 Medicare	16.67	13.44	200.00	40.32	79.84%
301-00-5015 T.M.R.S.	58.33	51.88	700.00	155.64	77.77%
301-00-5016 Group Medical	391.67	358.16	4,700.00	1,071.32	77.21%
301-00-5017 State Unemployment	5.00	0.00	60.00	0.00	100.00%
301-00-5042 Advertisements	500.00	0.00	6,000.00	0.00	100.00%
301-00-5055 Communication Services	8.33	0.00	100.00	0.00	100.00%
301-00-5088 Miscellaneous Services	583.33	0.00	7,000.00	1,150.00	83.57%
301-00-5161 General Supplies/Materials	8.33	0.00	100.00	0.00	100.00%
301-00-5212 Gas Services	12.50	0.00	150.00	0.00	100.00%
301-00-5213 Water Services	41.67	0.00	500.00	0.00	100.00%
301-00-5231 Travel	25.00	0.00	300.00	0.00	100.00%
301-00-5232 Training	25.00	0.00	300.00	0.00	100.00%
301-00-5393 Group Dental	16.67	0.00	200.00	0.00	100.00%
301-00-5394 Group Vision	3.75	0.00	45.00	0.00	100.00%
Total Hotel/Motel Tax Expenditures	\$ 2,737.92	\$ 1,407.33	\$ 32,855.00	\$ 5,368.81	83.66%
Hotel/Motel Tax Excess of Revenues Over Expenditures	\$ (904.59)	\$ (1,407.33)	\$ (10,855.00)	\$ (610.49)	94.38%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,833.33	\$ 0.00	\$ 22,000.00	\$ 4,758.32	78.37%
Total Expenditures	\$ 2,737.92	\$ 1,407.33	\$ 32,855.00	\$ 5,368.81	83.66%
Total Excess of Revenues Over Expenditures	\$ (904.59)	\$ (1,407.33)	\$ (10,855.00)	\$ (610.49)	94.38%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Court Technology (303)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
303-00-4107 Court Technology Funds	\$ 416.67	\$ 237.30	\$ 5,000.00	\$ 736.60	85.27%
303-00-4171 Interest	0.25	0.00	3.00	7.07	(135.67%)
Total Court Technology Revenues	\$ 416.92	\$ 237.30	\$ 5,003.00	\$ 743.67	85.14%
Expenditures					
303-00-5118 IT Equipment	\$ 308.33	\$ 0.00	\$ 3,700.00	\$ 969.97	73.78%
303-00-5119 IT Software	167.50	0.00	2,010.00	249.99	87.56%
303-00-5232 Training	33.33	0.00	400.00	0.00	100.00%
Total Court Technology Expenditures	\$ 509.16	\$ 0.00	\$ 6,110.00	\$ 1,219.96	80.03%
 Court Technology Excess of Revenues Over Expenditur	 \$ (92.24)	 \$ 237.30	 \$ (1,107.00)	 \$ (476.29)	 56.97%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	416.92	\$	237.30	\$	5,003.00	\$	743.67		85.14%
Total Expenditures	\$	509.16	\$	0.00	\$	6,110.00	\$	1,219.96		80.03%
Total Excess of Revenues Over Expenditures	\$	(92.24)	\$	237.30	\$	(1,107.00)	\$	(476.29)		56.97%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Court Security (304)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
304-00-4108 Court Security Funds	\$ 433.33	\$ 229.30	\$ 5,200.00	\$ 728.60	85.99%
304-00-4171 Interest	0.83	0.00	10.00	27.74	(177.40%)
Total Court Security Revenues	\$ 434.16	\$ 229.30	\$ 5,210.00	\$ 756.34	85.48%
Expenditures					
304-00-5115 Buildings	\$ 400.00	\$ 0.00	\$ 4,800.00	\$ 0.00	100.00%
Total Court Security Expenditures	\$ 400.00	\$ 0.00	\$ 4,800.00	\$ 0.00	100.00%
 Court Security Excess of Revenues Over Expenditures	 \$ 34.16	 \$ 229.30	 \$ 410.00	 \$ 756.34	 (84.47%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	434.16	\$	229.30	\$	5,210.00	\$	756.34		85.48%
Total Expenditures	\$	400.00	\$	0.00	\$	4,800.00	\$	0.00		100.00%
Total Excess of Revenues Over Expenditures	\$	34.16	\$	229.30	\$	410.00	\$	756.34		(84.47%)

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Fireman's Fund (309)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
309-00-4101 Fireman's Funds	\$ 1,441.67	\$ 1,464.54	\$ 17,300.00	\$ 4,335.31	74.94%
309-00-4171 Interest	0.00	0.00	0.00	14.75	0.00%
Total Fireman's Fund Revenues	\$ 1,441.67	\$ 1,464.54	\$ 17,300.00	\$ 4,350.06	74.86%
Expenditures					
309-00-5311 Short-Term Loan-Principal	\$ 1,058.33	\$ 0.00	\$ 12,700.00	\$ 0.00	100.00%
309-00-5312 Short Term Loan-Interest	308.33	0.00	3,700.00	0.00	100.00%
Total Fireman's Fund Expenditures	\$ 1,366.66	\$ 0.00	\$ 16,400.00	\$ 0.00	100.00%
Fireman's Fund Excess of Revenues Over Expenditures	\$ 75.01	\$ 1,464.54	\$ 900.00	\$ 4,350.06	(383.34%)

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	1,441.67	\$	1,464.54	\$	17,300.00	\$	4,350.06		74.86%
Total Expenditures	\$	1,366.66	\$	0.00	\$	16,400.00	\$	0.00		100.00%
Total Excess of Revenues Over Expenditures	\$	75.01	\$	1,464.54	\$	900.00	\$	4,350.06		(383.34%)

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Christmas Fund (501)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
501-00-4112 Christmas Funds	\$ 0.00	\$ 367.19	\$ 0.00	\$ 443.96	0.00%
501-00-4171 Interest	0.00	0.00	0.00	0.86	0.00%
Total Christmas Fund Revenues	\$ 0.00	\$ 367.19	\$ 0.00	\$ 444.82	0.00%
Expenditures					
501-00-5088 Miscellaneous Services	\$ 0.00	\$ 464.39	\$ 0.00	\$ 464.39	0.00%
501-00-5161 General Supplies/Materials	0.00	188.58	0.00	188.58	0.00%
Total Christmas Fund Expenditures	\$ 0.00	\$ 652.97	\$ 0.00	\$ 652.97	0.00%
Christmas Fund Excess of Revenues Over Expenditure	\$ 0.00	\$ (285.78)	\$ 0.00	\$ (208.15)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	0.00	\$	367.19	\$	0.00	\$	444.82		0.00%
Total Expenditures	\$	0.00	\$	652.97	\$	0.00	\$	652.97		0.00%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(285.78)	\$	0.00	\$	(208.15)		0.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For State Sales Taxes Fund (502)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
502-00-4118 State Sales Taxes	\$ 0.00	\$ 1,805.54	\$ 0.00	\$ 4,749.82	0.00%
Total State Sales Taxes Fund Revenues	\$ 0.00	\$ 1,805.54	\$ 0.00	\$ 4,749.82	0.00%
Expenditures					
502-00-5375 State Sales Taxes	\$ 0.00	\$ 1,599.63	\$ 0.00	\$ 4,937.56	0.00%
Total State Sales Taxes Fund Expenditures	\$ 0.00	\$ 1,599.63	\$ 0.00	\$ 4,937.56	0.00%
State Sales Taxes Fund Excess of Revenues Over Expe	\$ 0.00	\$ 205.91	\$ 0.00	\$ (187.74)	0.00%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	0.00	\$	1,805.54	\$	0.00	\$	4,749.82		0.00%
Total Expenditures	\$	0.00	\$	1,599.63	\$	0.00	\$	4,937.56		0.00%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	205.91	\$	0.00	\$	(187.74)		0.00%

City of Somerville
Statement of Revenue and Expenditures

Revised Budget
For Debt Service Fund (600)
For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Revenues										
600-00-4011	Ad Valorem Taxes - Current Year	\$	5,833.33	\$	0.00	\$	70,000.00	\$	0.00	100.00%
600-00-4012	Ad Valorem Taxes - Delinquent Curren		7,500.00		0.00		90,000.00		1,076.90	98.80%
600-00-4013	Ad Valorem Taxes - Delinquent Prior Y		166.67		420.60		2,000.00		1,496.45	25.18%
600-00-4014	Ad Valorem Taxes - P&I Current Year		16.67		0.00		200.00		210.28	(5.14%)
600-00-4015	Ad Valorem Taxes - P&I Prior Year		66.67		140.24		800.00		725.44	9.32%
600-00-4171	Interest		8.33		0.00		100.00		25.70	74.30%
Total Debt Service Fund Revenues		\$	13,591.67	\$	560.84	\$	163,100.00	\$	3,534.77	97.83%
Expenditures										
600-00-5321	Debt Service-Principal	\$	0.00	\$	0.00	\$	119,000.00	\$	0.00	100.00%
600-00-5322	Debt Service-Interest Short Term		0.00		0.00		20,205.00		0.00	100.00%
Total Debt Service Fund Expenditures		\$	0.00	\$	0.00	\$	139,205.00	\$	0.00	100.00%
Debt Service Fund Excess of Revenues Over Expenditu		\$	13,591.67	\$	560.84	\$	23,895.00	\$	3,534.77	85.21%

City of Somerville
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2020-3 Ending December 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 13,591.67	\$ 560.84	\$ 163,100.00	\$ 3,534.77	97.83%
Total Expenditures	\$ 0.00	\$ 0.00	\$ 139,205.00	\$ 0.00	100.00%
Total Excess of Revenues Over Expenditures	\$ 13,591.67	\$ 560.84	\$ 23,895.00	\$ 3,534.77	85.21%

SALES TAX INFORMATION
FY 2017 FY 2018 FY 2019 FY 2020

Date: 12/13/2019

Month	FY 2017-A	FY 2018-A	FY 2019-A	FY 2020-P	FY 2020-A	Difference YTD
OCT	\$ 17,485.59	\$ 16,847.09	\$ 16,078.26	\$ 16,100.00	\$ 21,946.30	\$ 5,846.30
NOV	\$ 26,117.57	\$ 26,297.09	\$ 28,510.66	\$ 27,500.00	\$ 28,115.79	\$ 615.79
DEC	\$ 18,066.53	\$ 16,742.13	\$ 22,772.13	\$ 20,000.00	\$ 20,897.92	\$ 897.92
JAN	\$ 16,510.17	\$ 16,761.08	\$ 16,427.71	\$ 16,500.00		
FEB	\$ 27,722.35	\$ 25,447.88	\$ 24,351.52	\$ 25,000.00		
MAR	\$ 16,839.81	\$ 16,827.47	\$ 16,479.13	\$ 16,700.00		
APR	\$ 17,042.91	\$ 22,881.39	\$ 19,577.32	\$ 20,000.00		
MAY	\$ 26,283.18	\$ 27,751.53	\$ 31,037.03	\$ 29,000.00		
JUN	\$ 16,605.17	\$ 17,264.07	\$ 18,078.11	\$ 18,000.00		
JUL	\$ 16,981.70	\$ 16,901.15	\$ 18,117.11	\$ 18,000.00		
AUG	\$ 26,265.53	\$ 26,961.00	\$ 26,319.05	\$ 26,000.00		
SEP	\$ 30,465.88	\$ 16,673.54	\$ 17,570.31	\$ 17,200.00		
TOTALS	\$ 256,386.39	\$ 247,355.42	\$ 255,318.34	\$ 250,000.00	\$ 70,960.01	\$ 7,360.01

Projected
 Figures for
 FY 2020
 Budget



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

December 13, 2019

TREASURER
CITY OF SOMERVILLE
PO BOX 159
SOMERVILLE, TX 77879-0159

Authority code is 2026028

City Sales and Use Tax Allocation Summary ending 12/10/2019

(1) GROSS COLLECTIONS	-----	\$	21,171.51
(2) STATE 2% SERVICE FEE	-----	\$	423.43
(3) AMOUNT RETAINED	-----	\$	414.96
(4) PRIOR PERIOD	-----	\$	564.80
(5) PAYMENT (1-2-3+4=5)	-----	\$	20,897.92

Gross collections derived from audit payments \$ 408.40

Gross collections derived from Single Local Use Tax \$ 72.08

The above allocation payment has been deposited in your account. If for some reason your payment could not be direct deposited, a warrant is enclosed.

Allocation payment information is also available online through the Comptroller's website at <https://mycpa.cpa.state.tx.us/allocation/AllocDetail.jsp>.

If you have any questions about your local sales tax allocation payment, please contact us by email at Taxalloc.RevAcct@cpa.texas.gov, or call us at 800-531-5441, ext. 3-4530, or 512-463-4530.

THE COMPTROLLER'S OFFICE WILL BE CLOSED TUESDAY DEC. 24TH THROUGH FRIDAY DECEMBER 27TH AND WEDNESDAY JAN. 1ST FOR THE HOLIDAYS. WE WISH YOU HAPPY HOLIDAYS AND A PROSPEROUS NEW YEAR!

Accounts Payable Check Register Report - Citizens State Bank - AP-22-506-1*For The Date Range From 12/1/2019 To 12/31/2019**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
26590	C	12/2/2019	218	US Postmaster	\$413.36	O
26591	C	12/4/2019	6	Alford Oil Company	\$1,501.50	O
26592	C	12/4/2019	2	AT&T	\$37.96	O
26593	C	12/4/2019	923	Texas Child Support Disbursement Unit	\$419.54	O
26594	C	12/4/2019	1145	Frontier Communications	\$667.20	O
26595	C	12/4/2019	27	Overall Lumber, Hardware & Rental Equipment	\$434.33	O
26596	C	12/4/2019	63	Purchase Power	\$226.77	O
26597	C	12/4/2019	731	Praxair Distribution, Inc.	\$69.30	O
26598	C	12/4/2019	65	Quill Corporation	\$95.97	O
26599	C	12/4/2019	35	Schoppe Auto Supply	\$388.48	O
26600	C	12/4/2019	949	Seidel, Schroeder & Co.	\$2,492.50	O
26601	C	12/4/2019	34	Somerville Farm & Ranch	\$31.94	O
26602	C	12/4/2019	1168	Strand Associates, Inc.	\$5,853.75	O
26603	C	12/4/2019	1270	Susan Barnett	\$123.75	O
26604	C	12/4/2019	877	Texas Communications of Bryan	\$1,330.79	O
26605	C	12/4/2019	87	Texas Municipal Retirement System	\$5,299.09	O
26606	C	12/4/2019	586	UniFirst Holdings, L.P.	\$190.01	O
26607	C	12/4/2019	798	Verizon Wireless	\$632.62	O
26608	C	12/12/2019	1252	Palasota Contracting, LLC	\$50,762.70	O
26609	C	12/12/2019	604	Burleson County Treasurer	\$4,000.00	O
26610	C	12/12/2019	14	Burleson County Publishing Co.	\$15.00	O
26611	C	12/12/2019	650	Code Enforcement Association of Texas	\$350.00	O
26612	C	12/12/2019	1157	Cintas Corporation	\$14.07	O
26613	C	12/12/2019	470	Fitch Services	\$1,418.00	O
26614	C	12/12/2019	1269	HDU Services, LLC	\$14,189.92	O
26615	C	12/12/2019	13	Laser Answering Service, LLC	\$102.89	O
26616	C	12/12/2019	1292	Moe's BBQ	\$454.65	O
26617	C	12/12/2019	65	Quill Corporation	\$59.98	O
26618	C	12/12/2019	656	Ray Criswell Distributing Company	\$49.61	O
26619	C	12/12/2019	433	Reddy Ice	\$59.90	O
26620	C	12/12/2019	1285	Rugged Depot	\$556.36	O
26621	C	12/12/2019	337	Spencer Schneider	\$550.00	O
26622	C	12/12/2019	275	Senior Center Petty Cash	\$98.08	O
26623	C	12/12/2019	75	Texas Commission on Environmental Quality	\$1,881.60	O
26624	C	12/12/2019	853	The Bug Stoppers	\$225.00	O

Accounts Payable Check Register Report - Citizens State Bank - AP-22-506-1*For The Date Range From 12/1/2019 To 12/31/2019**For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
26625	C	12/12/2019	386	U.S. Underwater Services, Inc.	\$860.00	O
26626	C	12/12/2019	1291	Art C's	\$100.00	O
26627	C	12/12/2019	806	F&A Officer USAED Fort Worth	\$75.00	O
26628	C	12/17/2019	32	Atmos Energy	\$264.81	O
26630	C	12/17/2019	61	Burleson County Appraisal District	\$4,160.21	O
26631	C	12/17/2019	16	Chaparral Laboratories, Inc.	\$572.00	O
26632	C	12/17/2019	923	Texas Child Support Disbursement Unit	\$419.54	O
26633	C	12/17/2019	726	Computer Helpers	\$2,841.78	O
26634	C	12/17/2019	1281	Dearborn National Life Insurance Co.	\$189.14	O
26635	C	12/17/2019	122	Department of State Health Services	\$103.85	O
26636	C	12/17/2019	20	DXI Industries, Inc.	\$150.00	O
26637	C	12/17/2019	22	Entergy	\$4,772.72	O
26638	C	12/17/2019	1145	Frontier Communications	\$66.12	O
26639	C	12/17/2019	400	Knight & Partners	\$720.00	O
26640	C	12/17/2019	110	Lange Distributing Co., Inc.	\$15.45	O
26641	C	12/17/2019	65	Quill Corporation	\$167.13	O
26642	C	12/17/2019	799	RVS Software	\$1,523.00	O
26643	C	12/17/2019	1168	Strand Associates, Inc.	\$1,945.75	O
26644	C	12/17/2019	1270	Susan Barnett	\$129.38	O
26645	C	12/17/2019	39	Texas Commercial Waste	\$14,050.01	O
26646	C	12/17/2019	40	Texas Municipal League - IRP	\$4,379.70	O
26647	C	12/17/2019	586	UniFirst Holdings, L.P.	\$570.03	O
26648	C	12/17/2019	44	Washington County Tractor	\$327.40	O
26650	C	12/17/2019	63	Purchase Power	\$179.67	O
26651	C	12/31/2019	218	US Postmaster	\$176.70	O
26629	C	12/17/2019	61	Burleson County Appraisal District	\$4,160.21	V
26649	C	12/17/2019	1033	Washington National Insurance Co.	\$103.93	V

Cleared **\$0.00**Outstanding **\$133,756.01**Void **\$4,264.14**

Presentations

Stephen Copley, TxDOT

Heritage Square Update

Agenda Item 8-A

Presentations

Acknowledgment of Recognition

Years of Service

Agenda Item 8-B

Certificate of Outstanding Service and Performance

Presented to

Jack Delozier

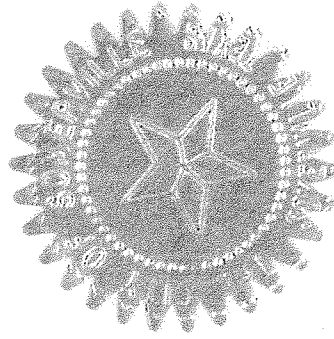
In recognition of commitment and service to the
City of Somerville, Texas,

The Administration of Somerville, Texas
On behalf of the Mayor and City Council of Somerville, Texas,

Hereby awards this certificate in honor of the above individual's
Service and Performance during his 5 year tenure with the City of Somerville, Texas

Given this 14th day of January, 2020 A.D.

Micheal Bradford
Mayor



Danny Segundo
City Administrator

Certificate of Outstanding Service and Performance

Presented to

Judge Robert Urbanosky

In recognition of commitment and service to the
City of Somerville, Texas,

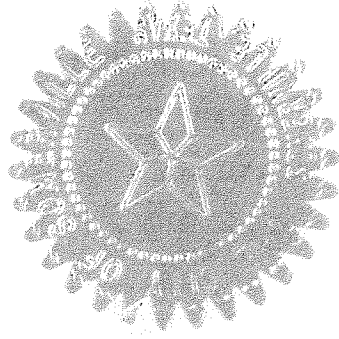
The Administration of Somerville, Texas
On behalf of the Mayor and City Council of Somerville, Texas,

Hereby awards this certificate in honor of the above individual's
Service and Performance during his 15 year tenure with the City of Somerville, Texas

Given this 14th day of January, 2020 A.D.

Micheal Bradford
Mayor

Danny Segundo
City Administrator



New Business

Action Items

Audit Engagement Letter

Agenda Item 11-A

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2020

SUBJECT:

Audit Engagement Letter

BACKGROUND/INFORMATION:

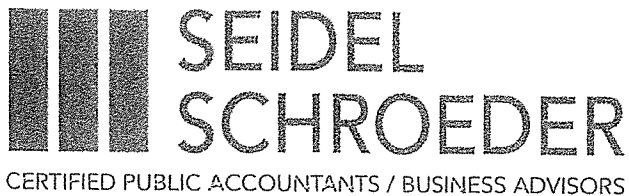
Seidel Schroeder has provided the City of Somerville its engagement letter for the fiscal year 2018-2019. The City conducts an annual audit as required by law in order to verify that governmental accounting standards and procedures are being followed.

The Seidel Schroeder firm are certified accountants and have been conducting our annual audits for the past 8 years.

Our financial records will be reviewed and a presentation on the findings will be presented to City Council no later than August 2020.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) Contract and Engagement Letter from Seidel Schroeder Certified Public Accountants / Business Advisors for FY 2019 annual audit.

ATTACHMENTS: Exhibit A – Engagement Letter



December 11, 2019

Mr. Danny Segundo
City of Somerville
150 8th Street
Somerville, TX 77879

Dear Mr. Segundo:

I am sending you the audit engagement letter for the City of Somerville for the year ending September 30, 2019. Please call me if you have any questions. Upon Council approval, please sign on the management signature line and have the Mayor sign on the governance signature line and return one copy to me. The other copy is for the City's files.

I have also included a letter with required communications addressed to the members of Council. Please forward a copy of this letter to all of the Council members.

Lastly, the Texas Ethics Commission Form 1295 is enclosed. Please call Heather Delso and she will explain the process for you to acknowledge it.

We appreciate the opportunity to serve the City. Please call me if you have any questions.

Very truly yours,

SEIDEL SCHROEDER

By: Michele Kohring Kwiatkowski
Michele Kohring Kwiatkowski, CPA

Enclosures

December 11, 2019

To the Members of Council
City of Somerville

We are engaged to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Somerville for the year ended September 30, 2019. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated December 11, 2019, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of the City of Somerville. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the City of Somerville's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Management's Discussion and Analysis, Texas Municipal Retirement System Schedule of Changes in Net Pension Liability (Asset), and the Texas Municipal Retirement System Schedule of Contributions, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on combining statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit during April 2020 and issue our report during August 2020. Michele Kohring Kwiatkowski is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the City Council and management of the City of Somerville and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

SEIDEL SCHROEDER

By: Michele Kohring Kwiatkowski
Michele Kohring Kwiatkowski, CPA



CERTIFIED PUBLIC ACCOUNTANTS / BUSINESS ADVISORS

December 11, 2019

To the Honorable Mayor, Council Members, and Management
City of Somerville
150 8th Street
Somerville, TX 77879

We are pleased to confirm our understanding of the services we are to provide City of Somerville for the year ended September 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Somerville as of and for the year ended September 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Somerville's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Somerville's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Texas Municipal Retirement System Schedule of Changes in Net Pension Liability (Asset) and Related Ratios
3. Texas Municipal Retirement System Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Somerville's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining Fund Financial Statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Somerville and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Somerville's financial statements. Our report will be addressed to the Mayor and Council Members of City of Somerville. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Somerville is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with the U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of

transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and,

accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures —Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Somerville's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the depreciation schedule, financial statements, and related notes of City of Somerville in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the depreciation and financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings,

conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the depreciation schedule, financial statements and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the depreciation schedule, financial statements, and related notes and that you have reviewed and approved the depreciation schedule, financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City of Somerville, Texas; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Seidel Schroeder and constitutes confidential information. However, subject to applicable laws and regulation, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Seidel Schroeder personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a grantor agency or its designee. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit during April 2020 and issue our report no later than August 2020. Michele Kohring Kwiatkowski is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree

that our gross fee, including expenses, will range from \$24,000 and \$26,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, such as if we become aware that a Single Audit is required because federal financial assistance exceeded \$750,000. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Somerville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

SEIDEL SCHROEDER

By: Michele Kohring Kwiatkowski
Michele Kohring Kwiatkowski, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Somerville.

Management Signature: _____

Title: City Administrator

Date: _____

Governance Signature: _____

Title: Mayor

Date: _____

New Business

Action Items

Planning and Zoning Liaison

Agenda Item 11-B

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2020

SUBJECT:

Planning & Zoning Liaison

BACKGROUND/INFORMATION:

City Council shall elect or appoint a member of City Council to be a representative to the Planning and Zoning Commission. The Council Liaison member should be able to attend meetings and provide input and discussion on zoning issues. The Planning and Zoning meetings are held in the afternoon at 1 PM.

The Planning and Zoning Commission recently elected Dick Meyer as its Chairman, and Theresa Bradford as its Vice-Chairman, at its December 5th meeting. Also, during the meeting places were drawn and the following is how the Commission is represented;

1. Place 1 – Dick Meyer
2. Place 2 – Theresa Bradford
3. Place 3 – Open
4. Place 4 – Lucinda Murphy
5. Place 5 – Carol Freeman

The Planning and Zoning Commission next meeting is scheduled for January 21, 2020, at 1 PM.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) Selecting a Council Liaison representative for the Planning and Zoning Commission.

New Business

Action Items

Manufactured Home Regulations

Agenda Item 11-C

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2020

SUBJECT:

Ordinance 13-003

BACKGROUND/INFORMATION:

At the December City Council meeting Jan and James Spears requested that they be allowed to place a manufacture home on their property located at 747 3rd Street.

The request by the Spears to allow a manufactured home on their property falls under City Ordinance Number 13-003, which relates to the placement and installation of manufacture homes in the City of Somerville.

Under Item (C) Manufactured Home Regulation in the Ordinance, item number 5 states;

“One Residence. No more than one manufactures home, mobile home, or modular unit intended for residential use shall be installed on any parcel, lot or manufactured home space. No manufactured home or mobile home shall be installed on a lot with an existing residential structure. Accessory buildings may be permitted on such lots or spaces in accordance with this ordinance.”

In discussion with our attorneys and staff, we have determined that the following options can be considered by city council in this matter;

1. Amend the ordinance to allow an exception to number 5 by special use permit (which could be granted on a case by case basis)
2. Amend the ordinance to allow manufacture homes to be placed on a lot with an existing structure if the lot or parcel is greater than one (1) acre in size, by special use permit (which could be granted on a case by case basis)
3. Disapprove of the request as it is not be in the best interest of the community and not in conjunction with the intent of the current ordinance.

Any amendment to the ordinance will allow for any person to place additional manufacture homes on their lot or parcel of land. We (city staff) have already denied this request to residents in the pass who

have inquired about placing a manufactured home on a lot with an existing structure, (residential home).

If an amendment is agreed upon by City Council, the Ordinance will be placed on the February agenda for approval.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) amending City Ordinance 13-003 Manufactured Home Regulations.

ATTACHMENTS: Exhibit A – Jan Spears Letter

"Space" means an area within a manufactured home park designated for the accommodation of one manufactured home, together with accessory structures and open spaces as are permitted or required by these regulations. Term shall include "site".

"Yard", "Setback" means an open area, unobstructed from ground to sky except as permitted in this ordinance, measured from a curb, property line, manufactured home park space line, or structure, within which construction is not permitted. Yards are not measured from the interior line of any easement, and may be concurrent with an easement. If the width of an easement exceeds the width of the required yard, the easement determines the building line.

"Building Line" is the line established by this ordinance, beyond which a building shall not extend.

B. DEFINITIONS BINDING

The terms "mobile home", "HUD-code manufactured home" and "manufactured housing" set forth in this article are defined by the Texas Manufactured Housing Standards Act, as amended from time to time, and are binding on all persons. A mobile home is not a HUD-Code manufactured home and a HUD-Code manufactured home is not a mobile home for any purposes under this Section or any ordinance of the City. The term "modular component" set forth in this article is defined by Section 1202.001(5), Texas Occupations Code, as may be amended from time to time, and is binding on all persons.

C. MANUFACTURED HOME REGULATIONS.

- (1) Applicability. The regulations in this section apply to all manufactured homes, mobile homes and modular units, regardless of location and purpose unless modified by specific regulations under Manufactured Home Parks or Business use.
- (2) Mobile Homes Prohibited. No mobile home shall be installed, placed, located, or occupied within the city limits after the date of adoption of this Section, except as provided in Subsection 4, below.
- (3) Permitted Locations. A Residential manufactured home may be located on a lot in those areas of the city set out in Section D, or on a designated space in a licensed manufactured home park. Non-residential manufactured homes or modular units may be located on any lot within the city subject to approval of a specific use permit by City Council in accordance with the requirements herein.
- (4) Exception. Nothing in this article shall affect mobile homes or manufactured homes lawfully located within the city as of the effective date of this Section, except as provided in Section G, nonconforming uses.
- (5) One Residence. No more than one manufactured home, mobile home, or modular unit intended for residential use shall be installed on any parcel, lot or manufactured home space. No manufactured home or mobile home shall be installed on a lot with an existing residential

structure. Accessory buildings may be permitted on such lots or spaces in accordance with this ordinance.

- (6) Age Regulations. No HUD home that was manufactured more than five years earlier than the date that the HUD home is proposed to be installed, located, or occupied within the City, shall be installed or located within the City after the effective date of this Ordinance. A manufactured home meeting the definition of "new home" as per the Act meets this criteria by definition.
- (7) Recreational Vehicles. Recreational vehicles shall not be used as residences, nor connected to city utilities as permanent dwellings. Use of recreational vehicles at residential properties within the city limits for transient guests shall be limited to no more than 10 (ten) consecutive days in any four-month period. Such vehicles must dispose of waste at licensed dump stations.
- (8) Permits required. No manufactured home, HUD Code Home, mobile home or modular unit shall be transported to, placed or installed on any lot or space in the City of Somerville unless a building permit has been issued. A building permit shall not be issued unless any required license or specific use permit for the location (lot, parcel or Manufactured Home Park space) has been applied for and granted.
- (9) Area Regulations. Manufactured homes or modular housing intended for residential purposes may only be placed on lots meeting the minimum area and yard requirements set out below.
 - (a) Size of Yards. Yards shall be measured from the property line for city lots, and from the edge of the space in a manufactured home park.
 1. Front Yard. Minimum depth of the front yard shall be fifteen (15) feet from the edge of the public right of way and the foundation or area where the residence is located. Where lots have a double frontage, extending through from one street to another, the required front yard shall be provided on both streets.
 2. Side Yard. Minimum depth of side yards shall be ten (10) feet in width on each side of the lot. A side yard adjacent to a side street shall have a minimum width of fifteen (15) feet. No side yard for allowable nonresidential uses shall be less than twenty-five (25) feet.
 3. Rear Yard. Minimum depth of the rear yard shall be ten (10) feet.
 4. Existing structures. The minimum setback from existing structures on adjacent properties shall be twenty (20) feet.

January 6, 2020

To the Somerville City Council and City Administrator

In December, my husband and I appeared before you requesting permission to place a mobile home on our property which has housed two previous mobile homes. It is my understanding that the ordinance would have to be modified in order to do this.

I would like to make a few suggestions as to how this could be done and still maintain the same control over Mobile Homes that you wish to have. I recommend placing stipulations on the size of the property and what it will require to add a second home on it.

1. The size of the property must be 1 acre or more.
2. It must be assigned its own 911 address.
3. It must have its own water meter and not operate through the existing one.
4. It must have its own electrical poll and meter.
5. Cannot be a camper trailer used as a home.
6. Cannot be older than (year you require).
7. Must be skirted.
8. Must be 10' from property line.
9. Must be placed as to not bother any existing neighbor or home.
10. Must have a second entrance or its own drive to where the home is set.

These are just a few things I could think of that would make this workable for all. Ordinances change all the time. I don't mean to make this sound as if you should change it for just us, this is something others could benefit from as well.

There is also the issue of our address not being zoned for a MH. We would gladly pay the \$200 application fee to request the placement as told to us. I feel we can answer all the questions without any issue and it will not bother any surrounding neighbors.

I certainly respect the council and the issues and problems pertaining to the City to make it a good place to live. Sometimes, I'm sure, no matter what decisions are made, someone is always fussing or as I have observed making a circus of things. I would not want your job and commend you on not throwing people out of the meetings.

I, again, request that you please help us help this family. Their home is in at Palm Harbor Homes waiting for us to tell them if it can be brought in.

Thank you,

Jan Spears



New Business

Action Items

Capital Improvement Plan 2020

Agenda Item 11-D

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2019

SUBJECT:

Capital Improvement Plan 2020

BACKGROUND/INFORMATION:

I have updated the Capital Improvement Plan (CIP) 2020 and wanted to provide City Council with an update. This is an alternative avenue to begin a street maintenance improvement program that will allow us to repair and improve our streets on an annual or biannual basis. The plan addresses not only streets and drainage issues it also identifies other areas of concern such as facilities management, water and sewer utilities issues, and future park improvements.

The CIP plan is not a document that is set in stone but rather the plan serves as a guideline to follow as projects can be added or moved out to a different year, or removed from the plan altogether. The plan is flexible and City Council can adjust it as needed. City Council should review the Capital Improvement Plan as it will become the avenue the City uses to identify and budget future city projects and improvements. Council is also encouraged to provide feedback on how they want the city to proceed regarding streets and drainage issues, and any other facility, or utility issues.

Moving forward in February, I would like for City Council to consider calling a bond election for May 2, 2020. I also encourage City Council to consider approving a bond election for certificates of obligation in the amount not to exceed one million five hundred thousand (\$1.5 Million).

It is my intent to rehabilitate 8th Street from State Highway 36 to Thornberry Drive. Also, included will be the rehabilitation of what I call the "town center" area which includes Memory Lane from 6th Street to 9th Street, to include the entrances off State Highway 36.

RECOMMENDED COUNCIL ACTION: Discuss, consider with possible action for City Council to provide feedback on the Capital Improvement Plan and future bond election process.

ATTACHMENTS: Exhibit A – Capital Improvement Plan
Exhibit B – Proposed Timeline for Special Bond Election



Capital Improvements 2020

City of Somerville

Submitted by:
Danny Segundo
City Administrator

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5 YEAR PLAN

Dashboard Vision

What is dashboard vision? Very simply it's looking down the road into the future and determining what infrastructure projects should be considered by city council for improvement and funding.

Identifying Capital Projects

A project is deemed eligible for capital funding if it is a long-term infrastructure investment that is in the city's best interest. On an annual basis our department looks at current conditions in the field and based on our assessment projects are then placed in our plan.

Project Assessment

There are three priorities to our assessment to determine if a project is necessary for improvement. The first is need, is there a need for the project. The second is, will the community benefit from the project. The third is, funding, does city staff have enough budgeted to complete the project.

Project Assessment – will the community benefit from the project?

Looking Ahead

Capital Projects focus primarily on infrastructure and facility needs. The following projects have been identified by the Public Works Department as being critical and in need of being addressed within a five-year period. The department is aware of the limited amount of available funds, the capital project list serves as a guide to city staff primarily to establish a priority list to follow.

STREET DEPARTMENT

While there are many street improvements needed within the City of Somerville, thus the challenge becomes how do we address our streets and where do we begin? We will use the Street Committee's report as a tool to identify streets to prioritize areas of concern;

Anita Height - new drainage improvements & street rehabilitation (started in Dec. 2019)

GLO Harvey Drainage Project - (engineering & documentation phase)

11th Street & Avenue C - New Hospital Area (*Completed in December 2019)

8th Street (SH 36 - Thornberry) (Begin Engineering May 2020 - Bond Election)

Town Center - Memory Ln. (6th - 9th) (Begin Engineering May 2020 - Bond Election)

11th Street - Reseal street

19th Street & John Hill - repave/asphalt overlay

FACILITIES MANAGEMENT

City Hall

- * Generator for Administrative Building to provide backup power for Administrative Offices.

Police Building

- * Purchase new facility for the Police Department.

Public Works

- * Facility is in good condition

Senior Center

- * Facility was painted in 2019, Minor improvements to the inside and maybe new furniture, and appliances.

MOSQUITO CONTROL

Purchase fogger - NA

UTILITY DEPARTMENTS

Water Plants

Address avenues to correct condition that may lead to high trihalomethanes.

Water Distribution

Continue to monitor and address water isolation valves not are not operational.
Begin to service & test fire hydrants.

Wastewater Treatment Plant

- Identify areas of concern.

Wastewater Collection

- Ave C - correct sanitary sewer system flow - pipe bursting.
- TV Sewer Lines to determines areas that may need rehabilitation.

PARKS DEPARTMENT

- Pazdral Park - Walk Trail
- Welch Park - Playground
- Welch Park -Green Sustainable Modular Restrooms (2)
- Foye Park - Resurface Court

SUMMARY

The following summary is an estimate of cost per project. However, these costs are place holders only and do not reflect the actual cost associated with the replacement or reconstruction of the projects. They are to be used as a budget cost estimate only.

Streets & Drainage

No.	Department	Street & Drainage Improvements	CY Grant Funding	Current Year 2019	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24	Year 5 2024-25
1	Grant	Anita Heights	\$ 480,935						
2	Grant	GLO Drainage Project	\$ 129,318						
3	Street	11th Street Overlay		\$ 11,000					
4	Street	8th Street Engineering		\$ 12,000					
5	Street	Memory Ln. (Town Center)		\$ 8,000					
6	Street	11th Street - Reseal & Coat			\$ 25,000				
7	Water	Trihalomethane Issue			\$ 60,000				
8	Water	Fire Hydrant Upgrades			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
9	Sewer	2nd St.- 4th Street (pipe burst)		\$ 30,000					
10	Sewer	TV & Line Cleaning			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
11	Sewer	WWTP Upgrades				\$ 30,000			
12	Sewer	Lift Station Upgrades					\$ 20,000		
13	Drainage	Ave L - Ave E (Thompson Creek Widen Channel Widening)						\$ 50,000	
14	Drainage	Rosa Lee Ln. - sinkhole repair		\$ 65,024					
15	Drainage	Pazdral Park - Channel Widening					\$ 50,000		
16	Street	19th St. - John Hill - repaving/asphalt overlay			\$ 30,000				
		Total							
			610,253	\$126,024	\$165,000	\$ 80,000	\$120,000	\$100,000	\$ 50,000

Facilities Management

No.	Department	Facilities Management	2018-19	Current Year 2019	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24	Year 5 2024-25
1	Admin	City Hall - Generator			\$ 20,000				
2	PD	New Building			\$ 80,000				
3	PW	Building							
4	Senior	Building	\$ 5,000	\$ 1,000					
5	Parks	Pazdral Park - Walk Trail				\$ 10,000			
6	Parks	Welch Park - Playground					\$ 18,000		
7	Parks	Welch Park - Restroom			\$ 8,000	\$ 8,000			
8	Parks	Foye Park - Resurface Court					\$ 8,000		
		Total							
			5,000	\$ 1,000	\$100,000	\$ 18,000	\$ 26,000	\$ -	\$ -

Utilities Management

No.	Department	Utilities Management	Grant	Current Year 2019	Year 1 2020-21	Year 2 2021-22	Year 3 2022-23	Year 4 2023-24	Year 5 2024-25
1	Water	12" WL Extension	\$ 339,000						
2	Water	Trilalomethane Issue				\$ 60,000			
3	Water	Fire Hydrant Service			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
4	Water	Elevated Tower - Coat & Paint			\$ 80,000				
5	Sewer	2nd St. - 4th St.(Pipe Burst)		\$ 18,000					
6	Sewer	WWTP Upgrades					\$ 30,000		
7	Sewer	Lift Station Upgrades						\$ 12,000	
		Total							
			339,000	\$ 18,000	\$ 85,000	\$ 65,000	\$ 35,000	\$ 17,000	\$ 5,000

City of Somerville

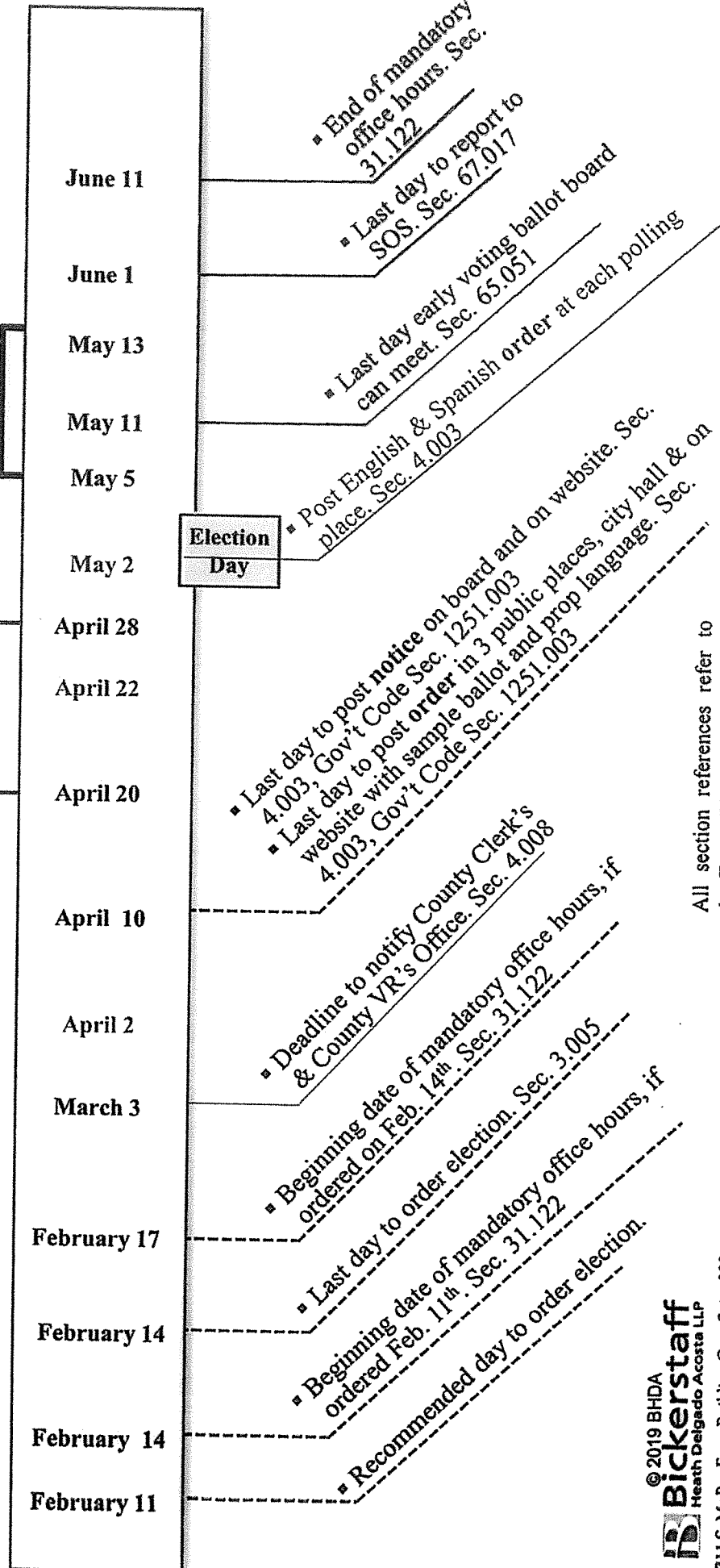
Proposed Timeline for Special Bond Election Process

May 2, 2020

- Notice of Election publication period. Sec. 4.003
- Election notice published in English & Spanish on same day for two weeks. Gov't Code Sec. 1251.003

- Early voting period. Sec. 85.001
- Post English & Spanish order at each early voting site. Sec. 4.003

- Canvassing period. Sec. 67.003



All section references refer to the Texas Election Code, unless otherwise specified.

New Business

Action Items

2019 Steve Hodges

Outstanding Citizen Award

Agenda Item 11-E

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2020

SUBJECT:

Nomination for the 2019 Steve Hodges Outstanding Citizen Award

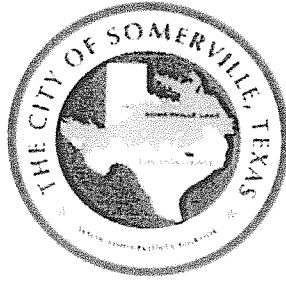
BACKGROUND/INFORMATION:

The Steve Hodges Award acknowledges an outstanding individual in the Somerville area who exemplifies great character, unselfishness, and who is a servant of the community. Residents are encouraged to nominate an individual they feel has exhibited any of these qualities.

Nominations forms have been available at City Hall for residents to fill out and submit to Rose Rosser (City Secretary). The deadline for application forms to be submitted was January 9, 2020, close of business day (City Hall – 4:30 PM).

City Council may request an executive session to deliberate and discuss their choices for the award.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) Nominations for the 2019 Steve Hodges Outstanding Citizen Award.



NOMINATION FORM

2019 STEVE HODGES OUTSTANDING CITIZEN AWARD

Person Nominated: Dena Brantley

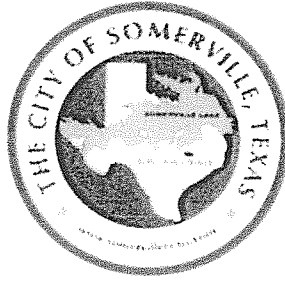
Nominated By: _____

Reason for

Nomination(s) Dena & her family put on
several events throughout the
holidays (haunted house & Christmas
movies) that are free to the public-
so families can make memories together.

Nomination Due Date & Time: January 9, 2020 / 4:30 PM

Turn Form in to: City Hall, 150 8th Street, Somerville, Texas



NOMINATION FORM

2019 STEVE HODGES OUTSTANDING CITIZEN AWARD

Person Nominated: Dustin Knesek

Nominated By: Anonymous

Reason for

Nomination(s) I think he should be nominated
because he donates an enormous amount of his personal
time and funds to beautify Pazdral park by painting, mowing, cleaning up
trash and helping keep the facility up. Because of his efforts Somerville has one
of the nicest facilities in the Burleson County Little League.

Nomination Due Date & Time: January 9, 2020 / 4:30 PM

Turn Form in to: City Hall, 150 8th Street, Somerville, Texas

New Business

Action Items

Public Works Equipment

Agenda Item 11-F

AGENDA MEMORANDUM

MEMO TO:

Honorable Mayor and City Council Members

FROM:

Danny Segundo, City Administrator

DATE:

January 7, 2020

SUBJECT:

Purchase of New Diamond C Trailer and Street Paving Roller for Public Works Department

BACKGROUND/INFORMATION:

As a part of purchasing equipment for the City of Somerville Public Works Department the department needs to include the purchase of a trailer in order to transport the equipment from location to location. Street Supervisor Joshua Young has provided his recommendation for the purchase of a Diamond C trailer from Kawasaki of Caldwell.

The Public Works Department is also seeking to purchase a street paving roller. We were able to find a reasonable cost for the street roller and saved approximately \$10,000.

The funding for the equipment will be taking out of the street franchise fees fund. No lease or loan will be needed to purchase the equipment as the funding is already available.

RECOMMENDED COUNCIL ACTION: Discuss, consider approve or (disapprove) Allowing the City Administrator to execute all necessary documents related to the purchase of the proposed equipment. Approving the purchase of a Diamond C Trailer and street paving roller for the Public Works Department.

ATTACHMENTS: Exhibit A – Kawasaki Quote
Exhibit B – Bobcat of Houston Quote



REVIEW CONFIGURATION

Part Name	QTY	Price Descriptor	Price	Type
Model - HDT				
GVWR - 307 Package (24K GVWR)			\$1,950.00	option
Length/Width - 22' x 82'			\$7,925.00	
Axles - 3 - 7,000 lb E-Z Lube, Self-Adjust Electric Brakes				standard
Frame - 8" x 15 lb I-Beam Frame				standard
Tongue - 8" x 15 lb I-Beam Tongue				standard
Cross-Members - 3" Channel on 12" Centers			\$176.00	option
Floor - 2" Treated Lumber				standard
Paint Type - DM Difference Maker Coating System				standard
Paint Color - Black				standard
Coupler - 25,000 lb Flat-Mount Cast				standard
Jack - 12,000 lb Drop-Leg Jack				standard
Storage - HD V-Tongue Lid			\$455.00	option
Lights - All LED Lights				standard
Stake Pockets - 6 Stake Pockets				standard
Tie Downs - 4 - 5/8" D-Rings				standard
Winch - No Winch				standard
Brakes - Electric Drum				standard
Tilt - Hydraulic Dampening Cylinder w/ Valve Control				standard
Deck - 6' Stationary Deck at Front				standard
Tire Size - 235/80R16 Radial				standard
Wheel Color - Silver				standard
Spare Mount - Spare Mount (curb side)			\$30.00	option
Spare Wheel Color - Silver Spare			\$0.00	option
Spare Tire Size - 235/80R16 Radial Spare			\$190.00	option
Fenders - 14 ga Teardrop, Diamond Plate, Bolt-on				standard
Suspension - 6-Leaf Slipper Springs				standard

Total MSRP Price: \$10,726.00

Comments

#8899





PEARLAND 14525 Alameda School Rd., Houston, TX 77047 713-413-2200 • 713-413-2200
 JERSEY VILLAGE 18340 Northwest Freeway, Houston, TX 77065, 281-477-8846
 CONROE 4209 North Frazier, Conroe, TX 77303, 936-890-6790
 BRYAN 3911 Elaine Drive, Bryan, TX 77808, 979-314-9222

Quotation

QUOTE #	17007756
LOCATION	17
DATE	01/02/20
PAGE	1 of 1

18340 Northwest Freeway, HOUSTON TX 77065

www.bobcatofhouston.com

BILL TO

SHIP TO

160654
 CITY OF SOMERVILLE
 PO BOX 159
 SOMERVILLE, TX 77879-0159

CITY OF SOMERVILLE

QUOTE DATE 01/02/20	EXPIRE DATE 02/01/20	REQUIRED DATE	REFERENCE NUMBER	FREIGHT TERMS Allow
WRITTEN BY Daniel Ruiz	JOB NUMBER	CONTACT ROSE ROSSER	SHIP VIA Customer Pickup	
PAYMENT TERMS Charge Net/30	SALES REP Daniel Ruiz	F.O.B		

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
RD12A-90-N ROLLER,DBL DRUM, 35.8" DRUM WI GAS, FIXED ROPS	1	16548.85	EA	16,548.85

HEIT	1	45.44	EA	45.44
HEIT TAX				

MERCHANDISE TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
16,594.29	0.00	0.00	0.00	0.00	16,594.29
TEXAS - 0.00 PEARLAND LOWER KIRBY MANG PEARLAND LOWER KIRBY MANG					
				Accepted:	
				By:	
				Date:	

Returns for credit of parts and supplies must be returned with invoice copy within 15 days of purchase, must be in new and salable condition and will be subject to a restocking charge. Special order, special use, and non-stocking items may be deemed non-returnable. Electrical components are not returnable if package is opened. Unless earlier accepted or withdrawn, this quote expires on the expire date.