



**SOMERVILLE CITY COUNCIL**

**NOTICE OF A REGULAR MEETING**

**January 10, 2023 6:15 PM**

**SOMERVILLE SENIOR CITIZENS CENTER**

**17510 SH 36 SOUTH, SOMERVILLE, TEXAS**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF (EXCUSED) ABSENCES FOR COUNCIL MEMBERS**
- 5. PUBLIC HEARING(S)**

**NOTICE OF PUBLIC HEARING**

NOTICE is hereby given that the City of Somerville, Texas, City Council, will conduct a public hearing at 6:15 p.m., Tuesday, January 10, 2023 at the Somerville Senior Center, 17510 State Highway 36, Somerville, Texas.

The purpose of the public hearing is to receive oral comments from any interested person(s) concerning the request for a specific use permit at 571 Railroad Road for the placement of a new single wide HUD Code Manufactured Home for residential use.

Interested parties may submit a statement to be read during the hearing, or may attend the hearing and sign up to make a statement in support of, or in opposition to, the request. Written statements must be submitted to the City Secretary no later than 10:00 A.M., January 9, 2023. Contact City Administrator Danny Segundo for additional information at (979) 596-1122.

**6. CITIZEN'S COMMENTS (3 Minutes)**

To comply with Ordinance No. 19-012, Rules of Conduct at Council Meetings, Section 2 and Section 3. Citizens signing up to speak at the beginning of council meetings under the item "Citizens Comments" shall, upon being recognized by the Mayor, have three (3) minutes to address the City Council. No citizen shall have more than three (3) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information in writing to the Council before or during their allotted time to speak.

Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

**7. REPORTS**

- A. Police Department Activity Report
- B. Municipal Court Activity Report
- C. Public Works Activity Report
- D. Code Enforcement Activity Report
- E. Senior Center Activity Report

**8. CONSENT AGENDA**

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

**A. APPROVAL OF MINUTES:**

Approval of the Minutes of the December 13, 2022 Regularly Scheduled City Council Meeting.

**B. FINANCIAL MATTERS:**

Approval of the Statement of Revenues & Expenditures, Sales Tax Report and Cash Requirements Control Report by Department.

**9. PRESENTATIONS**

NONE

**10. UNFINISHED BUSINESS**

NONE



**11. Executive Session (None Scheduled) but;**

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code, to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**12. NEW BUSINESS**

**Action Item(s)**

**A. Submission of Development Plan – The Reserve at Lake Somerville**

Discuss, consider and approve (disapprove) the Development Plan submitted by FCS and JK Investments, for the Reserve Development.

**B. Resolution R22-015 / Texas CDBG Regional MIT MOD**

Discuss, consider and select engineering / architectural service provider(s) to complete application and project related engineering/architectural service for the CDBG MIT-MOD funding administered by the Texas General Land Office.

**C. Ordinance 23-001 Specific Use Permit**

Discuss, consider and approve (disapprove) Ordinance 23-001, granting a specific use permit for 571 Railroad Road for the installation of a new manufactured home on this property for residential use as per the Manufactured Housing Ordinance of the City of Somerville.

**13. Discussion Items:**

A. Oak Hill Subdivision / Right of Way

B. Road Rehabilitation Discussion

**14. Mayor and Council Comments:**

**15. City Administrator Comments:**

**16. Adjourn.**

Posted: 01-06-23

Time: 1:00 PM

Certified By: Rose Rosser

# Public Hearing

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**Memo To:** Honorable Mayor and City Council Members  
**From:** Kathy Pollock, Code Enforcement Officer/ Assistant CM  
**Date:** December 18, 2022  
**Subject:** **Public Hearing, City Council on January 10, 2023**

The Owner of the property requests to install a new HUD Code Home (Manufactured home) on a lot located on Railroad Road. The address per BCAD and as assigned by 911, is 571 Railroad Road.

Please review the documents attached to the agenda item/memo under Action Items.

This lot has been vacant, overgrown, and occasionally used as a dump for many years. It was a tax sale trust property for some time and has been through several owners since then, but the unusual shape of the lot, location outside the MH Zone, and the fact that the back lot is landlocked have prevented development of this site. The applicant has purchased both of the lots, resolving the issue of stranding the back lot with no access, and has cleaned and cleared the lot to permit the installation of the home. She has stated that she wishes to return to Somerville where she grew up and intends to reside at this property permanently.

**Procedure:**

1. Open public hearing, staff will provide a brief intro.
2. Any citizens wishing to comment should be allowed three minutes, and any written comments submitted to the Code Department will be read (3 minutes each)
3. Close public hearing.

The criteria to be considered in evaluating the request are as follows:

- The use should be compatible with, and not injurious to the use and enjoyment of this or neighboring properties, nor materially diminish or impair property values within the immediate vicinity of the use.
- The establishment of this specific use should not impede normal and orderly development of surrounding vacant properties.
- There must be adequate access roads, drainage, parking and driveways (existing or included in the proposal), utility capacity and access, etc. to support the intended use.
- The installation must meet all other code requirements including the age of the proposed home (v), setbacks (v), skirting to be provided (v), completed application (v).

**Attachments: NONE**

# Citizens Comments

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# **Reports**

## **Police Department Activity Report**

# **Reports**

## **Municipal Court Activity Report**

DECEMBER 2022				
DATE	DEPOSITS	CITATION DAYS	OFFICER	CITAITONS
1			940	
2			941	
3			942	18
4			943	
5			944	
6		2	945	
7	\$1,334.48		946	
8			947	
9			948	
10			949	
11			TOTAL	18
12				
13		2		
14	\$2,785.73			
15		1		
16				
17				
18				
19				
20				
21	\$3,099.33			
22				
23		3		
24		1		
25				
26				
27		1		
28	\$565.80			
29		2		
30		5		
31		1		
TOTAL	\$7,785.34	18	CITY	STATE
TOTAL CITATIONS			\$975.71	\$358.77
CALL# 940			\$2,119.17	\$666.56
940	SULLIVAN		\$2,457.32	\$642.01
941			\$489.02	\$76.78
942	SPARKS			
943	DEKNEEF	TOTAL	\$6,041.22	\$1,744.12
944				
946				
947				



# **Reports**

## **Public Works Activity Report**



## **PUBLIC WORKS MONTHLY REPORT TO CITY COUNCIL**

**TO:** Honorable Mayor and City Council

**SUBMITTED BY :** Joshua Young, Public Works Supervisor

**MONTH:** December 2022

- |                |  |
|----------------|--|
| <b>Water</b>   | ● Repaired water Leak on Avenue H  |
| <b>Sewer</b>   | ● Installed sewer line & 2 sewer taps for new houses on Avenue M   |
| <b>Roads</b>   | ● Patched 9 <sup>th</sup> Street from Avenue 6 to Hwy 36<br>● Patched Avenue E from 1 <sup>st</sup> Street to 8 <sup>th</sup> Street<br>● Laid rock on the end of 3 <sup>rd</sup> Street   |
| <b>Misc.</b>   | ● Placed new stop sign at corner of Railroad Road and Switchback Road<br>● Placed 2 new "Park Rules" signs at Basketball Court<br>● Placed new stop sign at corner of 5 <sup>th</sup> Street and Avenue E<br>● Marked line locates for Entergy to set a new power pole<br>● Removed old desk and shelves out of building for Police Dept.<br>● Started taking down Christmas Decorations around town |
| <b>Animals</b> | ● Removed deer from Hwy 36 that was hit by a truck   |

# Reports

## Code Enforcement Activity Report



**Memo To:** Honorable Mayor and City Council Members

**From:** Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

**Date:** January 5, 2023

**Subject:** Report on Code Activities, Grants, Administrative Activities

**Administrative and Grant/Engineering Coordination Activities:**

- A. Drainage Improvements CDBG-DR Harvey:
  - a. Project was scheduled to start mobilization on the 7<sup>th</sup> of January.
  - b. Working on Access to portal as required by GLO and coordination of the revision to the scope, and verifying which of the available grant funds can be used to complete the other phases of the project.
- B. MIT - MOD: As noted previously, even though this is an allotment, rather than a competitive grant situation, we still have to “apply” for project approval with GLO timely, or the money goes away. Forever.
  - a. Started working with grant administrator to assemble all of the required procurement documents and other start up requirements.
  - b. Completed working with the selection committee for the selection of the engineering firm for this project, reviewing and tabulating all of the scoring sheets, and discussing the issues related to the drainage project above and the completion of that project with the grant admin.
  - c. The MIT MOD distribution was approved and we have received a notification letter from GLO. The deadline for submittal of the application is May 23<sup>rd</sup>, which SOUNDS like a long way off....
  - d. There is a kick-off meeting at the COG on the 30<sup>th</sup> and an opportunity to meet with GLO staff for questions, we have RSVP'd to that and requested an audience, and gotten started on portal access.
  - e. Please see the action item below for the selection of the engineering firm.
- C. Harvey Competitive CDBG-DR Redistribution Funds: The public comment period closed on December 30<sup>th</sup> for this grant, and we should be receiving letters from the COG and GLO about the approval of the distribution and deadlines for application. This is a whole start-over on all of the procurement, I think...but at least we have all of the required information to do so in hand. The remaining pile of money is 1.8 million dollars and only the six eligible entities will receive any of it. We are the only entity in Burleson County that is eligible, and it appears that our share will be around \$322,000.

Again, this is not a given, we have to jump through all of the right hoops (backwards, on fire) to receive the funds. We are hoping that these funds can be used to complete the drainage project leaving the other fund mentioned above for some other purpose.

**D. 2022 CDBG Grant Funds:**

- a. We received notice that we were approved for this funding. This application was submitted early last year and we were aware that we would probably not be funded until the second year of the biannual cycle.
- b. The project is to improve the drainage across the tracks in the Goings and Lyons subdivisions (Steeple, Round House, Spike and Lantern Streets). The budget for the project was put together long enough ago that the amount of work and cost will have to be reevaluated in light of the economy, but we believe we will be able to finish the project without extra's rather than not being able to complete the basic work at all. We will have to deal with some city water lines that cut through private property in the area and need to be relocated and those easements released.
- c. This project will help alleviate flooding in this area, and should help promote development and property improvements in the area, adding to the city's tax base.
- d. Started working with the grant administrator to get start up documents underway and get access to the TDA portal. Strand is the engineer on this project.

**Other Activities:**

**A. Permit and Development Issues.**

Continuing to handle permits, and issues related to permits, zoning, codes or development as needed. Sarah is handling more of the routine permit work and we are getting ready to do the changeover to the new building inspectors as soon as possible which will require a little more training and effort till the transition is complete.

- B. Property values, information and delinquent tax accounts:** Continued to coordinate with tax attorneys on cases as they move forward or circumstances change. Anticipate first sale with MVBA in the first quarter of next year.

- C. Federal/State Websites:** No information on justgrants.com. Have started the SAM update which is no big deal except for the address change part of it which is taking more time than expected due to the requirements for verification. Should be done on time before expiration. Updated passwords on a number of sites as required every 90 days or so.

**D. Miscellaneous:**

- Provided resources to city residents, potential residents, and county residents where possible.
- Completed all of the decoration judging with the judging team and delivered the prizes to winners. There were 12 this year. Finished coordinating other final Santaville issues and almost

through with thank you notes to vendors volunteers and other participants. Submitted info to the paper for follow up article.

- Digital sign required a new controller, got the quote and submitted the PO for that part. When it gets here will need to be installed by electrical or IT. Turned it off for now since without the controller it must be changed manually and it will not hold the time or temperature correctly.
- Helped research issues related to permitting process and how to improve it.

#### **Code Activities:**

#### **Dangerous Buildings:**

- A. The owner of the DB property on 9<sup>th</sup> has been cited for failure to complete the work on that property. The complaint will be heard in court this month. We may also send public works out to do the work under warrant due to the Accumulation of water on the property which can cause problems for other property owners.
- B. Need to reappoint several Board members will bring that to council next month for approval.
- C. *Please note that only general information about the Dangerous Buildings cycle is provided on this report because the council will review and affirm (or overturn) the Board's findings and make the final decision on whether to condemn and demolish properties that are not in compliance timely. That function is quasi-judicial, and should be based on the evidence and information presented during the council meeting when the action is considered.*

#### **Nuisance Cases:**

16493 and 16497 SH 36 S: sent two violation notice letters before Christmas, and will be inspecting the property to verify whether or not those requirements have been met. If not, the owner will be cited for failure to comply and set for court later this month on both nuisance and zoning violations. One Junk vehicle notice was also sent before Christmas, others are pending. Again the time frame for those is a little different, and since this owner never accepts certified mail, we are required to wait 14 days after the letter has been RETURNED to us, which generally takes 21 – 28 days from the date it is sent. So, the activities related to junk vehicles at the site will be slow. Also requested that the PD warn the occupants not to construct a fence on the property unless they apply for, and receive, a building permit.

**SUP:** Completed the preparations for the SUP at 571 Railroad Road listed in the agenda including publication, letters to the adjacent property owners, addressing issues, deeds, flood plain information etc. and documentation of the site and the required attachments.

# Reports

## Senior Center Activity Report



# **Consent Agenda**

- A. Approval of Minutes**
- B. Financial Matters**

**Somerville City Council**  
**Regular Meeting**  
**December 13, 2022**

The Somerville City Council met in a regularly scheduled meeting on December 13, 2022, in the Somerville Senior Citizens Center. Present were Alderwoman Debra Coleman, Alderwoman Deonna Moses, Alderwoman Amanda Flencher and Alderman Erik Kline; City Administrator Danny Segundo; Rose Rosser City Secretary; Visitor's Register - on file in the City Secretary's Office.

**CALL TO ORDER**

**6:15 PM** - The meeting was called to Order at this time by Mayor Pro-tem Coleman.

**INVOCATION**

Invocation was given by Pastor Lister.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance followed the Invocation.

**EXCUSED ABSENCES FOR COUNCIL MEMBERS**

Motion made by Alderwoman Flencher to **approve** the absence of Mayor Tommy Thompson and Alderman Jeff Schoppe. **Seconded** by Alderman Moses. Motion **carried** by a vote of 4 in favor and 0 opposed.

**CITIZEN'S COMMENTS**

NONE

**REPORTS**

**Police Department Activity Report**

Chief Sullivan reported on Police Department Activity for the month of November 2022.

**Public Works Activity Report**

Joshua Young reported on Public Works Activity for the month of November 2022.

**Code Enforcement Activity Report**

Kathy Pollock reported on Code Enforcement Activity for the month of November 2022.

**Senior Center Activity Report**

Mayor Pro-tem Coleman reported on Senior Center Activity for the month of November 2022.

**Municipal Court Activity Report**

Rose Rosser reported on Municipal Court Activity for the month of November 2022.

## **CONSENT AGENDA**

### **APPROVAL OF MINUTES / FINANCIAL MATTERS**

Motion made by Alderwoman Flencher to **approve** the Minutes of the November 8, 2022 Regularly scheduled council meeting and the November 15, 2022 called council meeting; and the Statement of Revenues & Expenditures, Sales Tax Report and Accounts Payable Cash Requirement Control Report by Department. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 4 in favor and 0 opposed.

### **PRESENTATIONS**

NONE

### **UNFINISHED BUSINESS**

NONE

### **EXECUTIVE SESSION**

NONE

### **NEW BUSINESS**

#### **ACTION ITEMS**

##### **Planning & Zoning Final Report / Reserve at Lake Somerville**

Motion made by Alderwoman Flencher to **approve** to receive and approve the Planning & Zoning final report related to the zoning request for the Reserve at Lake Somerville. **Seconded** by Alderman Kline. Motion **carried** by a vote of 4 in favor and 0 opposed.

##### **Quitclaim Deed / Ordinance 22-015 / Ave O Right of Way**

Motion made by Alderwoman Moses to **approve** Ordinance 22-015 and Quitclaim Deed. **Seconded** by Alderwoman Flencher. Motion **carried** by a vote of 4 in favor and 0 opposed.

##### **Restricted Prior Service Credit / TMRS / Ordinance 22-017**

Motion made by Alderwoman Flencher to **approve** Ordinance 22-017 authorizing restricted prior service credit with TMRS. **Seconded** by Alderman Kline. Motion **carried** by a vote of 4 in favor and 0 opposed.

##### **Library Lease**

Motion made by Alderwoman Flencher to **approve** terminating the lease agreement with the Somerville Community Library Association, Inc. **Seconded** by Alderman Kline. Motion **carried** by a vote of 4 in favor and 0 opposed.

##### **Inspection & Plan Review Professional Service Agreement**

Motion made by Alderwoman Moses to **approve** a professional service agreement with Safebuilt TEXAS, LLC. **Seconded** by Alderwoman Flencher. Motion **carried** by a vote of 4 in favor and 0 opposed.

**Texas Department of Transportation Grant Funding**

Motion made by Alderwoman Moses to **approve** applying for the STEP grant via the Texas Department of Transportation. **Seconded** by Alderwoman Flencher. Motion **carried** by a vote of 4 in favor and 0 opposed.

**Texas CDBG Regional MIT MOD / Resolution R22-014**

Motion made by Alderwoman Flencher to **approve** hiring resolution R22-014 designating an administration service provider for the CDBG, MIT-MOD program application and project implementation, administered by the GLO. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 4 in favor and 0 opposed.

**Texas Municipal Retirement System Matching Ratio / Ordinance 22-016**

Motion made by Alderwoman Flencher to approve Ordinance 22-016 increasing the city TMRS ratio from 1.5:1 to 2:1. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 4 in favor and 0 opposed.

**PUBLIC HEARING**

NONE

**DISCUSSION ITEM(S)****Employee Benefits Package**

Administrator Segundo reviewed the Employee Benefits Package with Council; and

**Request to purchase street ROW**

Administrator Segundo explained that Mr. Michael Beisert wanted to change property from residential to commercial and would like for the City to sell the ROW to him. Administrator Segundo explained that the ROW belongs to the neighbors, not the City. He asked if Council wants him to look into it by asking the neighbors if they would agree to it. Council directed Administrator Segundo to contact the neighbors.

**Mayor & Council Comments**

Alderwoman Flencher said that it would be great in general if they could just have discussion items on the agenda in the future for road improvements and construction. Wants to make sure that they are still pushing at the County level. Also, there are some concerns being raised about low income housing and things like that. Try to attract businesses that would like to put in low income housing for some of our residents.

**City Administrator Comments**

NONE

**ADJOURN**

**7:39 PM** – Motion made by Alderwoman Flencher to **approve** adjourning the meeting at this time. **Seconded** by Alderman Kline. Motion **carried** by a vote of 4 in favor and 0 opposed.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Tommy Thompson, Mayor  
Or Debra Coleman, Mayor Pro-tem

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on December 13, 2022.

\_\_\_\_\_  
Rose Rosser, City Secretary

# City of Somerville

## Statement of Revenue and Expenditures

*Revised Budget*  
*For General Fund (100)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
100-00-4011	Ad Valorem Taxes - Current Year	\$ 61,833.33	\$ 64,835.25	\$ 742,000.00	\$ 90,008.19	87.87%
100-00-4012	Ad Valorem Taxes - Delinquent Curren	0.00	0.00	0.00	1,851.19	0.00%
100-00-4013	Ad Valorem Taxes - Delinquent Prior Y	1,000.00	660.55	12,000.00	2,968.36	75.26%
100-00-4014	Ad Valorem Taxes - P&I Current Year	125.00	0.00	1,500.00	249.54	83.36%
100-00-4015	Ad Valorem Taxes - P&I Prior Year	250.00	271.88	3,000.00	1,390.61	53.65%
100-00-4021	Sales Taxes	22,000.00	29,856.00	300,000.00	91,492.45	69.50%
100-00-4023	Mixed Beverage Tax	375.00	346.35	4,500.00	1,139.13	74.69%
100-00-4030	Solid Waste Franchise Fees	1,041.67	1,075.47	12,500.00	3,276.22	73.79%
100-00-4031	Franchise Fee - Electric	0.00	0.00	39,000.00	0.00	100.00%
100-00-4032	Franchise Fee - Gas	0.00	0.00	10,000.00	0.00	100.00%
100-00-4033	Franchise Fee - Telephone	0.00	0.00	2,000.00	431.32	78.43%
100-00-4034	Franchise Fee - CableTV	100.00	0.00	1,200.00	0.00	100.00%
100-00-4035	Lease Welch Park	0.00	0.00	12,000.00	3,805.07	68.29%
100-00-4041	Building Permits	666.67	8,916.05	8,000.00	17,716.60	(121.46%)
100-00-4042	Electrical Permits	250.00	225.00	3,000.00	302.00	89.93%
100-00-4043	Plumbing Permits	66.67	615.00	800.00	615.00	23.13%
100-00-4044	Demolition Permits	8.33	20.00	100.00	90.00	10.00%
100-00-4045	Other Permits & Licenses	50.00	937.90	600.00	1,393.20	(132.20%)
100-00-4051	Traffic Fines	8,333.33	5,426.20	100,000.00	12,798.96	87.20%
100-00-4054	Warrant Fees	208.33	173.26	2,500.00	517.79	79.29%
100-00-4055	Arrest Fees	208.33	95.58	2,500.00	261.68	89.53%
100-00-4056	Court Omni Fees	100.00	107.48	1,200.00	227.54	81.04%
100-00-4057	Driving Safety Fees	83.33	0.00	1,000.00	20.00	98.00%
100-00-4058	Administrative Fees	50.00	0.00	600.00	72.64	87.89%
100-00-4059	Other Court Revenue	41.67	76.75	500.00	225.83	54.83%
100-00-4141	Record & Copy Fees	8.33	0.00	100.00	0.20	99.80%
100-00-4142	Police Record Fees	4.17	0.00	50.00	0.00	100.00%
100-00-4145	Donations - Siren	8.33	0.00	100.00	0.00	100.00%
100-00-4146	Donations - Police	20.83	0.00	250.00	0.00	100.00%
100-00-4148	Parks Donations	8.33	0.00	100.00	0.00	100.00%
100-00-4168	Other Miscellaneous Income	1,250.00	2,236.00	15,000.00	3,057.36	79.62%
100-00-4171	Interest	83.33	0.00	1,000.00	232.27	76.77%
100-00-4222	Building Rental - Transfer in	350.00	350.00	4,200.00	1,050.00	75.00%
<b>Total General Fund Revenues</b>		<b>\$ 98,524.98</b>	<b>\$ 116,224.72</b>	<b>\$ 1,281,300.00</b>	<b>\$ 235,193.15</b>	<b>81.64%</b>

**Expenditures**

100-00-5088	Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 759.00	0.00%
100-11-5011	Salaries - Regular	13,500.00	19,363.10	162,000.00	44,285.51	72.66%
100-11-5012	Salaries - Overtime	41.67	0.00	500.00	0.00	100.00%
100-11-5013	Social Security	833.33	1,200.50	10,000.00	2,745.67	72.54%
100-11-5014	Medicare	200.00	280.76	2,400.00	642.13	73.24%
100-11-5015	T.M.R.S.	750.00	979.76	9,000.00	2,240.83	75.10%
100-11-5016	Group Medical	2,500.00	2,922.93	30,000.00	6,820.17	77.27%
100-11-5017	State Unemployment	41.67	0.00	500.00	0.00	100.00%
100-11-5018	Workmen's Compensation	66.67	66.00	800.00	198.00	75.25%
100-11-5032	Salaries - Contract Labor	833.33	0.00	10,000.00	0.00	100.00%

# City of Somerville

## Statement of Revenue and Expenditures

Page 2

Revised Budget

For General Fund (100)

For the Fiscal Period 2023-3 Ending December 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-11-5041 Tax Collection	0.00	970.42	4,200.00	970.42	76.89%
100-11-5042 Advertisements	16.67	0.00	200.00	0.00	100.00%
100-11-5043 Dues & Memberships	83.33	395.00	1,000.00	435.83	56.42%
100-11-5044 Printing	33.33	0.00	400.00	133.71	66.57%
100-11-5054 Janitorial Services	33.33	50.12	400.00	163.36	59.16%
100-11-5055 Communication Services	666.67	424.39	8,000.00	1,359.71	83.00%
100-11-5056 Postage Services	33.33	0.00	400.00	0.00	100.00%
100-11-5057 ADP Services	33.33	0.00	400.00	0.00	100.00%
100-11-5088 Miscellaneous Services	416.67	0.00	5,000.00	1,675.51	66.49%
100-11-5091 Legal Services	666.67	0.00	8,000.00	1,920.00	76.00%
100-11-5094 Auditing Services	833.33	0.00	10,000.00	0.00	100.00%
100-11-5096 Consulting Services	416.67	0.00	5,000.00	0.00	100.00%
100-11-5097 Tax Collection Fee	62.50	667.20	750.00	667.20	11.04%
100-11-5115 Buildings	833.33	932.66	10,000.00	156,194.86	(1461.95%)
100-11-5118 IT Equipment	83.33	0.00	1,000.00	0.00	100.00%
100-11-5119 IT Software	250.00	0.00	3,000.00	0.00	100.00%
100-11-5161 General Supplies/Materials	416.67	105.27	5,000.00	343.45	93.13%
100-11-5162 Office Supplies	33.33	0.00	400.00	0.00	100.00%
100-11-5164 Publications	250.00	280.25	3,000.00	964.25	67.86%
100-11-5198 Miscellaneous Supplies/Materials	208.33	0.00	2,500.00	5.69	99.77%
100-11-5211 Electric Services	416.67	560.54	5,000.00	1,766.19	64.68%
100-11-5212 Gas Services	58.33	0.00	700.00	200.30	71.39%
100-11-5221 Equipment Rental	291.67	304.38	3,500.00	854.20	75.59%
100-11-5231 Travel	125.00	0.00	1,500.00	0.00	100.00%
100-11-5232 Training	250.00	0.00	3,000.00	0.00	100.00%
100-11-5241 General Liability	416.67	450.00	5,000.00	1,350.00	73.00%
100-11-5379 BC Industrial Foundation	0.00	80.00	0.00	80.00	0.00%
100-11-5380 Pest Control	25.00	35.00	300.00	105.00	65.00%
100-12-5011 Salaries - Regular	83.33	27.69	1,000.00	64.61	93.54%
100-12-5013 Social Security	8.33	1.71	100.00	3.99	96.01%
100-12-5014 Medicare	1.67	0.39	20.00	0.91	95.45%
100-12-5017 State Unemployment	2.50	0.03	30.00	0.07	99.77%
100-12-5043 Dues & Memberships	8.33	0.00	100.00	40.84	59.16%
100-12-5088 Miscellaneous Services	0.00	0.00	100.00	0.00	100.00%
100-12-5162 Office Supplies	0.00	0.00	150.00	0.00	100.00%
100-12-5231 Travel	0.00	0.00	250.00	0.00	100.00%
100-12-5232 Training	0.00	0.00	250.00	0.00	100.00%
100-12-5241 General Liability	0.00	0.00	50.00	0.00	100.00%
100-13-5011 Salaries - Regular	22,258.33	21,593.73	267,100.00	53,558.38	79.95%
100-13-5012 Salaries - Overtime	833.33	4,403.37	10,000.00	11,574.60	(15.75%)
100-13-5013 Social Security	1,341.67	1,611.84	16,100.00	4,038.28	74.92%
100-13-5014 Medicare	325.00	376.96	3,900.00	944.45	75.78%
100-13-5015 T.M.R.S.	1,175.00	1,246.81	14,100.00	3,099.77	78.02%
100-13-5016 Group Medical	4,125.00	3,009.93	49,500.00	8,355.01	83.12%
100-13-5017 State Unemployment	41.67	0.85	500.00	8.99	98.20%
100-13-5018 Workmen's Compensation	108.33	100.00	1,300.00	300.00	76.92%
100-13-5041 Tax Collection	350.00	970.42	4,200.00	970.42	76.89%
100-13-5043 Dues & Memberships	166.67	50.00	2,000.00	50.00	97.50%
100-13-5044 Printing	0.00	0.00	100.00	0.00	100.00%



# City of Somerville

1/4/2023 10:47am

## Statement of Revenue and Expenditures

Page 3

Revised Budget

For General Fund (100)

For the Fiscal Period 2023-3 Ending December 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-13-5054 Janitorial Services	0.00	50.16	0.00	163.48	0.00%
100-13-5055 Communication Services	558.33	213.39	6,700.00	2,911.62	56.54%
100-13-5057 ADP Services	41.67	0.00	500.00	0.00	100.00%
100-13-5058 Law Enforcement Services	833.33	0.00	10,000.00	4,000.00	60.00%
100-13-5088 Miscellaneous Services	166.67	500.00	2,000.00	1,694.80	15.26%
100-13-5091 Legal Services	41.67	0.00	500.00	0.00	100.00%
100-13-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-13-5096 Consulting Services	83.33	0.00	1,000.00	0.00	100.00%
100-13-5115 Buildings	833.33	1,664.25	10,000.00	2,414.25	75.86%
100-13-5116 Equipment	500.00	0.00	6,000.00	3,343.69	44.27%
100-13-5117 Vehicles	1,333.33	126.21	16,000.00	417.42	97.39%
100-13-5118 IT Equipment	291.67	171.00	3,500.00	513.00	85.34%
100-13-5120 Communication Equipment	60.42	0.00	725.00	0.00	100.00%
100-13-5158 Miscellaneous Maintenance	166.67	0.00	2,000.00	0.00	100.00%
100-13-5161 General Supplies/Materials	333.33	983.97	4,000.00	2,507.54	37.31%
100-13-5162 Office Supplies	41.67	0.00	500.00	0.00	100.00%
100-13-5164 Publications	0.00	0.00	100.00	201.60	(101.60%)
100-13-5165 Uniforms	333.33	240.38	4,000.00	240.38	93.99%
100-13-5201 Fuel - Gas	1,250.00	880.25	15,000.00	4,091.01	72.73%
100-13-5211 Electric Services	216.67	48.16	2,600.00	210.38	91.91%
100-13-5221 Equipment Rental	83.33	80.29	1,000.00	300.96	69.90%
100-13-5231 Travel	83.33	0.00	1,000.00	0.00	100.00%
100-13-5232 Training	333.33	0.00	4,000.00	0.00	100.00%
100-13-5241 General Liability	633.33	539.69	7,600.00	1,619.07	78.70%
100-13-5243 Law Enforcment Liability	200.00	200.00	2,400.00	600.00	75.00%
100-13-5380 Pest Control	20.00	40.00	240.00	120.00	50.00%
100-13-5395 Leased Vehicles / Equipment	2,000.00	0.00	24,000.00	23,761.96	0.99%
100-13-5396 Leased Vehicles / Equipment Interest	250.00	0.00	3,000.00	2,842.41	5.25%
100-15-5011 Salaries - Regular	3,775.00	5,224.80	45,300.00	12,165.60	73.14%
100-15-5013 Social Security	233.33	323.94	2,800.00	754.28	73.06%
100-15-5014 Medicare	58.33	75.75	700.00	176.38	74.80%
100-15-5015 T.M.R.S.	158.33	198.30	1,900.00	461.73	75.70%
100-15-5016 Group Medical	822.08	974.31	9,865.00	2,273.39	76.95%
100-15-5017 State Unemployment	0.00	0.00	100.00	0.85	99.15%
100-15-5018 Workmen's Compensation	0.00	18.00	225.00	54.00	76.00%
100-15-5041 Tax Collection	0.00	970.42	3,800.00	970.42	74.46%
100-15-5043 Dues & Memberships	166.67	0.00	2,000.00	3,402.37	(70.12%)
100-15-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-15-5055 Communication Services	33.33	9.96	400.00	71.20	82.20%
100-15-5056 Postage Services	0.00	0.00	200.00	0.00	100.00%
100-15-5088 Miscellaneous Services	0.00	0.00	200.00	0.00	100.00%
100-15-5091 Legal Services	833.33	18.50	10,000.00	3,015.55	69.84%
100-15-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-15-5115 Buildings	130.42	916.66	1,565.00	1,374.99	12.14%
100-15-5118 IT Equipment	25.00	0.00	300.00	0.00	100.00%
100-15-5119 IT Software	0.00	0.00	0.00	72.50	0.00%
100-15-5161 General Supplies/Materials	83.33	17.29	1,000.00	70.05	93.00%
100-15-5221 Equipment Rental	150.00	304.38	1,800.00	637.69	64.57%
100-15-5231 Travel	0.00	0.00	300.00	0.00	100.00%

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (100)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-15-5232 Training	0.00	0.00	100.00	0.00	100.00%
100-15-5241 General Liability	150.00	100.00	1,800.00	300.00	83.33%
100-16-5011 Salaries - Regular	3,691.67	5,102.41	44,300.00	11,880.81	73.18%
100-16-5012 Salaries - Overtime	0.00	302.96	0.00	510.25	0.00%
100-16-5013 Social Security	229.17	335.13	2,750.00	768.24	72.06%
100-16-5014 Medicare	54.17	78.37	650.00	179.66	72.36%
100-16-5015 T.M.R.S.	208.33	273.51	2,500.00	626.99	74.92%
100-16-5016 Group Medical	822.08	974.31	9,865.00	2,273.39	76.95%
100-16-5017 State Unemployment	8.33	0.00	100.00	0.00	100.00%
100-16-5018 Workmen's Compensation	18.75	18.00	225.00	54.00	76.00%
100-16-5032 Salaries - Contract Labor	125.00	1,545.00	1,500.00	7,430.00	(395.33%)
100-16-5041 Tax Collection	0.00	970.42	3,800.00	970.42	74.46%
100-16-5043 Dues & Memberships	0.00	75.00	450.00	75.00	83.33%
100-16-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-16-5056 Postage Services	0.00	0.00	100.00	0.00	100.00%
100-16-5061 Abatement Services	3,333.33	0.00	40,000.00	0.00	100.00%
100-16-5088 Miscellaneous Services	208.33	57.00	2,500.00	57.00	97.72%
100-16-5091 Legal Services	125.00	0.00	1,500.00	456.00	69.60%
100-16-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-16-5096 Consulting Services	1,000.00	0.00	12,000.00	0.00	100.00%
100-16-5115 Buildings	130.50	916.66	1,566.00	1,374.99	12.20%
100-16-5118 IT Equipment	0.00	0.00	300.00	0.00	100.00%
100-16-5161 General Supplies/Materials	41.67	0.00	500.00	0.00	100.00%
100-16-5163 IT Supplies	0.00	0.00	100.00	0.00	100.00%
100-16-5164 Publications	41.67	0.00	500.00	0.00	100.00%
100-16-5198 Miscellaneous Supplies/Materials	0.00	18.00	200.00	51.61	74.20%
100-16-5221 Equipment Rental	166.67	304.38	2,000.00	637.69	68.12%
100-16-5231 Travel	83.33	0.00	1,000.00	765.47	23.45%
100-16-5232 Training	83.33	450.00	1,000.00	450.00	55.00%
100-16-5241 General Liability	458.33	400.00	5,500.00	1,200.00	78.18%
100-17-5011 Salaries - Regular	3,458.33	4,167.94	41,500.00	10,445.27	74.83%
100-17-5012 Salaries - Overtime	250.00	856.66	3,000.00	1,264.53	57.85%
100-17-5013 Social Security	208.33	311.52	2,500.00	726.00	70.96%
100-17-5014 Medicare	50.00	72.87	600.00	169.82	71.70%
100-17-5015 T.M.R.S.	187.50	187.83	2,250.00	400.42	82.20%
100-17-5016 Group Medical	908.33	584.61	10,900.00	1,364.09	87.49%
100-17-5017 State Unemployment	8.33	1.31	100.00	3.80	96.20%
100-17-5018 Workmen's Compensation	16.67	16.00	200.00	48.00	76.00%
100-17-5020 Uniform Rental	83.33	18.81	1,000.00	43.89	95.61%
100-17-5041 Tax Collection	0.00	970.44	3,800.00	970.44	74.46%
100-17-5043 Dues & Memberships	0.00	0.00	500.00	0.00	100.00%
100-17-5054 Janitorial Services	41.67	50.12	500.00	163.36	67.33%
100-17-5055 Communication Services	83.33	4.95	1,000.00	4.95	99.51%
100-17-5057 ADP Services	58.33	0.00	700.00	0.00	100.00%
100-17-5088 Miscellaneous Services	41.67	0.00	500.00	0.00	100.00%
100-17-5092 Engineering Services	666.67	5,000.00	8,000.00	15,873.00	(98.41%)
100-17-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-17-5096 Consulting Services	83.33	0.00	1,000.00	1,193.75	(19.38%)
100-17-5114 Streets	5,000.00	0.00	60,000.00	3,487.05	94.19%

**City of Somerville**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
*For General Fund (100)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-17-5115 Buildings	416.67	916.66	5,000.00	1,374.99	72.50%
100-17-5116 Equipment	208.33	0.00	2,500.00	0.00	100.00%
100-17-5117 Vehicles	416.67	1,282.76	5,000.00	2,506.90	49.86%
100-17-5118 IT Equipment	0.00	0.00	100.00	0.00	100.00%
100-17-5161 General Supplies/Materials	750.00	2,998.83	9,000.00	7,402.89	17.75%
100-17-5162 Office Supplies	0.00	0.00	100.00	0.00	100.00%
100-17-5198 Miscellaneous Supplies/Materials	41.67	0.00	500.00	0.00	100.00%
100-17-5201 Fuel - Gas	666.67	352.10	8,000.00	1,617.60	79.78%
100-17-5202 Fuel - Diesel	375.00	0.00	4,500.00	0.00	100.00%
100-17-5211 Electric Services	2,333.33	2,736.82	28,000.00	7,986.14	71.48%
100-17-5221 Equipment Rental	66.67	224.09	800.00	336.73	57.91%
100-17-5231 Travel	0.00	0.00	400.00	0.00	100.00%
100-17-5232 Training	0.00	0.00	400.00	0.00	100.00%
100-17-5241 General Liability	500.00	450.00	6,000.00	1,350.00	77.50%
100-17-5380 Pest Control	40.00	55.00	480.00	165.00	65.63%
100-17-5395 Leased Vehicles / Equipment Principal	606.25	0.00	7,275.00	0.00	100.00%
100-17-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
100-18-5088 Miscellaneous Services	0.00	137.95	500.00	137.95	72.41%
100-18-5211 Electric Services	233.33	182.35	2,800.00	690.50	75.34%
100-18-5212 Gas Services	125.00	197.46	1,500.00	591.23	60.58%
100-18-5241 General Liability	458.33	400.00	5,500.00	1,200.00	78.18%
100-18-5242 Auto Liability	108.33	0.00	1,300.00	0.00	100.00%
100-18-5247 Real & Personal Property	70.83	70.00	850.00	210.00	75.29%
100-18-5380 Pest Control	55.00	55.00	660.00	165.00	75.00%
100-19-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-19-5116 Equipment	16.67	0.00	200.00	0.00	100.00%
100-19-5161 General Supplies/Materials	41.67	207.75	500.00	207.75	58.45%
<b>Total General Fund Expenditures</b>	<b>\$ 104,863.77</b>	<b>\$ 112,683.05</b>	<b>\$ 1,279,391.00</b>	<b>\$ 479,508.45</b>	<b>62.52%</b>
<b>General Fund Excess of Revenues Over Expenditures</b>	<b>\$ (6,338.79)</b>	<b>\$ 3,541.67</b>	<b>\$ 1,909.00</b>	<b>\$ (244,315.30)</b>	<b>12898.08%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Street Repair Franchise Fees (103)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
103-00-4145 Donations - General	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
103-00-4172 Fund Transfers-In	2,333.33	2,373.28	28,000.00	7,427.58	73.47%
<b>Total Street Repair Franchise Fees Revenues</b>	<b>\$ 2,333.33</b>	<b>\$ 2,373.28</b>	<b>\$ 28,000.00</b>	<b>\$ 7,427.58</b>	<b>73.47%</b>
<b>Expenditures</b>					
103-00-5114 Streets	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
103-00-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	0.00	0.00%
<b>Total Street Repair Franchise Fees Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>Street Repair Franchise Fees Excess of Revenues Over</b>	<b>\$ 2,333.33</b>	<b>\$ 2,373.28</b>	<b>\$ 28,000.00</b>	<b>\$ 7,427.58</b>	<b>73.47%</b>

# City of Somerville

## Statement of Revenue and Expenditures

*Revised Budget*  
*For Enterprise (200)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
200-00-4071	Water Fees - Residential	\$ 25,416.67	\$ 27,282.96	\$ 305,000.00	\$ 78,789.73	74.17%
200-00-4072	Water Fees - Commercial	0.00	0.00	0.00	0.00	0.00%
200-00-4073	Water Fees - Industrial	0.00	0.00	0.00	0.00	0.00%
200-00-4074	Water Fees - Penalties	1,333.33	1,498.59	16,000.00	6,069.71	62.06%
200-00-4075	Water Taps & Fees	166.67	0.00	2,000.00	0.00	100.00%
200-00-4076	Water Deposits	0.00	0.00	0.00	0.00	0.00%
200-00-4077	Water Fees - Other Charges	458.33	188.57	5,500.00	945.35	82.81%
200-00-4078	NSF Charge Back	0.00	0.00	100.00	0.00	100.00%
200-00-4081	Wastewater Fees - Residential	20,000.00	20,306.75	240,000.00	61,888.72	74.21%
200-00-4082	Wastewater Fees - Commercial	0.00	0.00	0.00	0.00	0.00%
200-00-4083	Wastewater Fees - Industrial	708.33	455.00	8,500.00	1,174.55	86.18%
200-00-4084	Wastewater Fees - Penalties	0.00	0.00	0.00	0.00	0.00%
200-00-4085	Wastewater Taps & Fees	83.33	0.00	1,000.00	0.00	100.00%
200-00-4086	Wastewater Deposits	0.00	0.00	0.00	0.00	0.00%
200-00-4087	Waste Water Trmt Plant Study	0.00	0.00	0.00	0.00	0.00%
200-00-4091	Solid Waste Fees - Residential	21,250.00	21,534.20	255,000.00	65,577.92	74.28%
200-00-4092	Solid Waste Fees - Commercial	0.00	0.00	0.00	0.00	0.00%
200-00-4093	Solid Waste Fees - Industrial	0.00	0.00	0.00	0.00	0.00%
200-00-4094	Solid Waste Permits	0.00	0.00	0.00	0.00	0.00%
200-00-4095	Solid Waste Fees - Penalties	0.00	0.00	0.00	0.00	0.00%
200-00-4147	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00%
200-00-4168	Other Miscellaneous Income	50.00	0.00	600.00	5.41	99.10%
200-00-4171	Interest	66.67	0.00	800.00	117.54	85.31%
200-00-4172	Fund Transfers-In	0.00	0.00	0.00	0.00	0.00%
200-00-4173	Grant Proceeds	0.00	0.00	0.00	0.00	0.00%
200-00-4174	Loan Proceeds	0.00	0.00	0.00	0.00	0.00%
200-00-4177	Lift Station Purchase	0.00	0.00	0.00	0.00	0.00%
200-00-4223	Project Transfer In	0.00	0.00	0.00	0.00	0.00%
200-00-4224	Project Transfer Out	0.00	0.00	0.00	0.00	0.00%
200-00-4500	Bad Debt	0.00	0.00	100.00	0.00	100.00%
200-00-4501	To Correct Cash	0.00	0.00	0.00	0.00	0.00%
<b>Total Enterprise Revenues</b>		<b>\$ 69,533.33</b>	<b>\$ 71,266.07</b>	<b>\$ 834,600.00</b>	<b>\$ 214,568.93</b>	<b>74.29%</b>

**Expenditures**

200-00-5000	Depreciation expense	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
200-00-5001	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00%
200-00-5011	Salaries - Regular	0.00	0.00	0.00	0.00	0.00%
200-00-5020	Uniform Rental	0.00	0.00	0.00	0.00	0.00%
200-00-5088	Miscellaneous Services	0.00	0.00	0.00	0.00	0.00%
200-00-5165	Uniforms	0.00	0.00	0.00	0.00	0.00%
200-00-5224	Project Transfer Out	0.00	0.00	0.00	0.00	0.00%
200-00-5262	Capital Outlay (>5,000)	0.00	0.00	0.00	0.00	0.00%
200-00-5372	Fund Transfers-Out	0.00	0.00	0.00	0.00	0.00%
200-21-5011	Salaries - Regular	5,583.33	9,055.67	67,000.00	20,405.38	69.54%
200-21-5012	Salaries - Overtime	208.33	1,329.70	2,500.00	2,682.43	(7.30%)
200-21-5013	Social Security	333.33	643.87	4,000.00	1,431.40	64.22%

# City of Somerville

## Statement of Revenue and Expenditures

Page 2

Revised Budget

For Enterprise (200)

For the Fiscal Period 2023-3 Ending December 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-21-5014 Medicare	83.33	150.59	1,000.00	334.76	66.52%
200-21-5015 T.M.R.S.	350.00	502.43	4,200.00	1,119.61	73.34%
200-21-5016 Group Medical	2,000.00	2,503.89	24,000.00	5,842.41	75.66%
200-21-5017 State Unemployment	33.33	1.25	400.00	5.62	98.60%
200-21-5018 Workmen's Compensation	50.00	50.00	600.00	150.00	75.00%
200-21-5019 Vehicle Allowance	0.00	0.00	0.00	0.00	0.00%
200-21-5020 Uniform Rental	58.33	68.94	700.00	160.86	77.02%
200-21-5032 Salaries - Contract Labor	0.00	3,700.00	250.00	11,100.00	(4340.00%)
200-21-5042 Advertisements	0.00	0.00	0.00	0.00	0.00%
200-21-5043 Dues & Memberships	166.67	0.00	2,000.00	1,906.92	4.65%
200-21-5044 Printing	0.00	0.00	0.00	453.98	0.00%
200-21-5046 Solid Waste Disposal	0.00	0.00	0.00	0.00	0.00%
200-21-5048 Water Testing	166.67	36.00	2,000.00	321.92	83.90%
200-21-5050 Inspection Services	41.67	0.00	500.00	0.00	100.00%
200-21-5053 Mowing Services	0.00	0.00	0.00	0.00	0.00%
200-21-5054 Janitorial Services	83.33	50.12	1,000.00	163.36	83.66%
200-21-5055 Communication Services	1,016.67	705.68	12,200.00	2,631.52	78.43%
200-21-5056 Postage Services	0.00	0.00	100.00	0.00	100.00%
200-21-5057 ADP Services	0.00	0.00	0.00	0.00	0.00%
200-21-5059 Water District Fees	300.00	0.00	3,600.00	0.00	100.00%
200-21-5088 Miscellaneous Services	83.33	0.00	1,000.00	16.75	98.33%
200-21-5091 Legal Services	0.00	0.00	250.00	0.00	100.00%
200-21-5092 Engineering Services	166.67	0.00	2,000.00	662.50	66.88%
200-21-5093 Accounting Services	0.00	0.00	0.00	0.00	0.00%
200-21-5094 Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-21-5096 Consulting Services	3,725.00	0.00	44,700.00	0.00	100.00%
200-21-5111 Water System	1,666.67	0.00	20,000.00	0.00	100.00%
200-21-5115 Buildings	0.00	1,330.96	500.00	1,789.29	(257.86%)
200-21-5116 Equipment	833.33	2,081.56	10,000.00	7,439.95	25.60%
200-21-5117 Vehicles	208.33	1,153.61	2,500.00	1,969.65	21.21%
200-21-5118 IT Equipment	41.67	0.00	500.00	0.00	100.00%
200-21-5119 IT Software	83.33	0.00	1,000.00	0.00	100.00%
200-21-5120 Communication Equipment	0.00	0.00	0.00	0.00	0.00%
200-21-5158 Miscellaneous Maintenance	83.33	881.50	1,000.00	881.50	11.85%
200-21-5161 General Supplies/Materials	3,750.00	3,615.88	45,000.00	6,396.58	85.79%
200-21-5162 Office Supplies	33.33	27.99	400.00	61.60	84.60%
200-21-5163 IT Supplies	0.00	0.00	0.00	0.00	0.00%
200-21-5164 Publications	0.00	0.00	100.00	0.00	100.00%
200-21-5165 Uniforms	0.00	0.00	0.00	370.47	0.00%
200-21-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	242.47	0.00%
200-21-5201 Fuel - Gas	208.33	264.08	2,500.00	1,213.20	51.47%
200-21-5202 Fuel - Diesel	100.00	0.00	1,200.00	0.00	100.00%
200-21-5211 Electric Services	1,808.33	2,877.01	21,700.00	8,872.65	59.11%
200-21-5221 Equipment Rental	125.00	304.38	1,500.00	637.69	57.49%
200-21-5231 Travel	0.00	0.00	500.00	0.00	100.00%
200-21-5232 Training	0.00	0.00	500.00	0.00	100.00%
200-21-5241 General Liability	500.00	500.00	6,000.00	1,500.00	75.00%
200-21-5242 Auto Liability	0.00	0.00	0.00	0.00	0.00%
200-21-5244 Mobile Equipment Liability	0.00	0.00	0.00	0.00	0.00%

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Enterprise (200)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-21-5246 Personal Bonds	0.00	0.00	0.00	71.00	0.00%
200-21-5247 Real & Personal Property	0.00	0.00	0.00	0.00	0.00%
200-21-5261 Capital Outlay (<5,000)	0.00	0.00	0.00	0.00	0.00%
200-21-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	14,893.50	0.00%
200-21-5311 Short-Term Loan-Principal	0.00	0.00	0.00	0.00	0.00%
200-21-5312 Short Term Loan-Interest	0.00	0.00	0.00	0.00	0.00%
200-21-5321 Debt Service-Principal	0.00	0.00	0.00	0.00	0.00%
200-21-5322 Debt Service-Interest	0.00	0.00	0.00	0.00	0.00%
200-21-5373 Local Match	0.00	0.00	0.00	0.00	0.00%
200-21-5376 Utility Franchise Fee	1,350.00	1,359.13	16,200.00	4,338.87	73.22%
200-21-5380 Pest Control	40.00	35.00	480.00	105.00	78.13%
200-21-5385 Freight	0.00	0.00	0.00	0.00	0.00%
200-21-5393 Group Dental	0.00	0.00	0.00	0.00	0.00%
200-21-5394 Group Vision	0.00	0.00	0.00	0.00	0.00%
200-21-5395 Leased Vehicles / Equipment Principal	608.33	0.00	7,300.00	0.00	100.00%
200-21-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
200-22-5011 Salaries - Regular	5,583.33	5,707.68	67,000.00	13,119.43	80.42%
200-22-5012 Salaries - Overtime	208.33	565.94	2,500.00	1,492.54	40.30%
200-22-5013 Social Security	333.33	388.98	4,000.00	905.98	77.35%
200-22-5014 Medicare	83.33	90.99	1,000.00	211.92	78.81%
200-22-5015 T.M.R.S.	350.00	312.48	4,200.00	728.07	82.67%
200-22-5016 Group Medical	2,000.00	1,505.07	24,000.00	3,511.83	85.37%
200-22-5017 State Unemployment	33.33	0.00	400.00	0.00	100.00%
200-22-5018 Workmen's Compensation	50.00	50.00	600.00	150.00	75.00%
200-22-5019 Vehicle Allowance	0.00	0.00	0.00	0.00	0.00%
200-22-5020 Uniform Rental	31.25	37.65	375.00	87.85	76.57%
200-22-5032 Salaries - Contract Labor	0.00	3,700.00	250.00	11,100.00	(4340.00%)
200-22-5043 Dues & Memberships	0.00	0.00	0.00	0.00	0.00%
200-22-5044 Printing	0.00	0.00	0.00	0.00	0.00%
200-22-5046 Solid Waste Disposal	0.00	0.00	0.00	0.00	0.00%
200-22-5047 Sludge Hauling	100.00	0.00	1,200.00	200.00	83.33%
200-22-5049 Wastewater Testing	625.00	687.00	7,500.00	2,063.00	72.49%
200-22-5053 Mowing Services	0.00	0.00	0.00	0.00	0.00%
200-22-5054 Janitorial Services	0.00	0.00	0.00	0.00	0.00%
200-22-5055 Communication Services	300.00	272.09	3,600.00	816.27	77.33%
200-22-5056 Postage Services	0.00	0.00	0.00	0.00	0.00%
200-22-5057 ADP Services	0.00	0.00	500.00	0.00	100.00%
200-22-5088 Miscellaneous Services	833.33	0.00	10,000.00	0.00	100.00%
200-22-5091 Legal Services	0.00	0.00	0.00	0.00	0.00%
200-22-5092 Engineering Services	125.00	0.00	1,500.00	0.00	100.00%
200-22-5093 Accounting Services	0.00	0.00	0.00	0.00	0.00%
200-22-5094 Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-22-5096 Consulting Services	3,725.00	0.00	44,700.00	0.00	100.00%
200-22-5112 Wastewater System	1,666.67	1,180.00	20,000.00	8,887.00	55.57%
200-22-5113 Collection Station	0.00	0.00	0.00	0.00	0.00%
200-22-5115 Buildings	291.67	916.70	3,500.00	1,375.05	60.71%
200-22-5116 Equipment	333.33	2,081.55	4,000.00	5,532.40	(38.31%)
200-22-5117 Vehicles	250.00	1,153.62	3,000.00	2,369.78	21.01%
200-22-5118 IT Equipment	0.00	0.00	100.00	0.00	100.00%



# City of Somerville

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## Statement of Revenue and Expenditures

Page 4

Revised Budget

For Enterprise (200)

For the Fiscal Period 2023-3 Ending December 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-22-5119 IT Software	0.00	0.00	100.00	0.00	100.00%
200-22-5120 Communication Equipment	0.00	0.00	100.00	0.00	100.00%
200-22-5158 Miscellaneous Maintenance	208.33	881.50	2,500.00	881.50	64.74%
200-22-5161 General Supplies/Materials	1,000.00	3,591.65	12,000.00	5,843.45	51.30%
200-22-5162 Office Supplies	0.00	0.00	50.00	0.00	100.00%
200-22-5163 IT Supplies	0.00	0.00	50.00	0.00	100.00%
200-22-5164 Publications	0.00	0.00	150.00	0.00	100.00%
200-22-5165 Uniforms	25.00	0.00	300.00	370.49	(23.50%)
200-22-5198 Miscellaneous Supplies/Materials	83.33	0.00	1,000.00	0.00	100.00%
200-22-5201 Fuel - Gas	291.67	264.07	3,500.00	1,213.18	65.34%
200-22-5202 Fuel - Diesel	125.00	0.00	1,500.00	0.00	100.00%
200-22-5211 Electric Services	2,083.33	2,015.92	25,000.00	5,119.30	79.52%
200-22-5221 Equipment Rental	208.33	304.32	2,500.00	637.63	74.49%
200-22-5231 Travel	0.00	0.00	450.00	0.00	100.00%
200-22-5232 Training	0.00	0.00	500.00	0.00	100.00%
200-22-5241 General Liability	583.33	500.00	7,000.00	1,500.00	78.57%
200-22-5242 Auto Liability	0.00	0.00	0.00	0.00	0.00%
200-22-5244 Mobile Equipment Liability	0.00	0.00	0.00	0.00	0.00%
200-22-5246 Personal Bonds	0.00	0.00	0.00	0.00	0.00%
200-22-5247 Real & Personal Property	0.00	0.00	0.00	0.00	0.00%
200-22-5261 Capital Outlay (<5,000)	0.00	0.00	0.00	0.00	0.00%
200-22-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	14,893.50	0.00%
200-22-5311 Short-Term Loan-Principal	0.00	0.00	0.00	0.00	0.00%
200-22-5312 Short Term Loan-Interest	0.00	0.00	0.00	0.00	0.00%
200-22-5321 Debt Service-Principal	0.00	0.00	0.00	0.00	0.00%
200-22-5322 Debt Service-Interest	0.00	0.00	0.00	0.00	0.00%
200-22-5371 Grant Expenses	0.00	0.00	0.00	0.00	0.00%
200-22-5373 Local Match	0.00	0.00	0.00	0.00	0.00%
200-22-5376 Utility Franchise Fee	1,100.00	1,014.15	13,200.00	3,088.71	76.60%
200-22-5385 Freight	0.00	0.00	0.00	0.00	0.00%
200-22-5393 Group Dental	0.00	0.00	0.00	0.00	0.00%
200-22-5394 Group Vision	0.00	0.00	0.00	0.00	0.00%
200-22-5395 Leased Vehicles / Equipment Principal	608.33	0.00	7,300.00	0.00	100.00%
200-22-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
200-23-5011 Salaries - Regular	1,833.33	1,893.46	22,000.00	4,477.58	79.65%
200-23-5012 Salaries - Overtime	25.00	7.24	300.00	7.24	97.59%
200-23-5013 Social Security	116.67	117.84	1,400.00	278.05	80.14%
200-23-5014 Medicare	29.17	27.54	350.00	65.02	81.42%
200-23-5015 T.M.R.S.	50.00	53.85	600.00	122.50	79.58%
200-23-5016 Group Medical	279.50	346.05	3,354.00	807.45	75.93%
200-23-5017 State Unemployment	25.00	0.74	300.00	1.85	99.38%
200-23-5018 Workmen's Compensation	12.50	12.00	150.00	36.00	76.00%
200-23-5019 Vehicle Allowance	0.00	0.00	0.00	0.00	0.00%
200-23-5020 Uniform Rental	0.00	0.00	0.00	0.00	0.00%
200-23-5032 Salaries - Contract Labor	0.00	0.00	0.00	0.00	0.00%
200-23-5044 Printing	0.00	0.00	0.00	0.00	0.00%
200-23-5046 Solid Waste Disposal	14,166.67	146.40	170,000.00	29,531.80	82.63%
200-23-5053 Mowing Services	0.00	0.00	0.00	0.00	0.00%
200-23-5056 Postage Services	83.33	0.00	1,000.00	0.00	100.00%

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget  
For Enterprise (200)  
For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-23-5057 ADP Services	83.33	0.00	1,000.00	0.00	100.00%
200-23-5088 Miscellaneous Services / Expense	25.00	0.00	300.00	0.00	100.00%
200-23-5091 Legal Services	0.00	0.00	0.00	0.00	0.00%
200-23-5092 Engineering Services	0.00	0.00	0.00	0.00	0.00%
200-23-5093 Accounting Services	0.00	0.00	0.00	0.00	0.00%
200-23-5094 Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-23-5096 Consulting Services	0.00	0.00	0.00	0.00	0.00%
200-23-5113 Collection Station	0.00	0.00	100.00	0.00	100.00%
200-23-5115 Buildings	291.67	0.00	3,500.00	0.00	100.00%
200-23-5116 Equipment	0.00	0.00	100.00	0.00	100.00%
200-23-5117 Vehicles	0.00	0.00	0.00	0.00	0.00%
200-23-5118 IT Equipment	0.00	0.00	0.00	0.00	0.00%
200-23-5119 IT Software	0.00	0.00	0.00	0.00	0.00%
200-23-5120 Communication Equipment	0.00	0.00	0.00	0.00	0.00%
200-23-5158 Miscellaneous Maintenance	0.00	0.00	0.00	0.00	0.00%
200-23-5161 General Supplies/Materials	0.00	0.00	100.00	0.00	100.00%
200-23-5162 Office Supplies	0.00	0.00	0.00	0.00	0.00%
200-23-5163 IT Supplies	0.00	0.00	0.00	0.00	0.00%
200-23-5164 Publications	0.00	0.00	0.00	0.00	0.00%
200-23-5165 Uniforms	0.00	0.00	0.00	0.00	0.00%
200-23-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	0.00	0.00%
200-23-5201 Fuel - Gas	0.00	0.00	0.00	0.00	0.00%
200-23-5202 Fuel - Diesel	0.00	0.00	0.00	0.00	0.00%
200-23-5211 Electric Services	25.00	34.28	300.00	94.91	68.36%
200-23-5221 Equipment Rental	0.00	0.00	0.00	0.00	0.00%
200-23-5231 Travel	0.00	0.00	0.00	0.00	0.00%
200-23-5232 Training	0.00	0.00	0.00	0.00	0.00%
200-23-5241 General Liability	416.67	400.00	5,000.00	1,200.00	76.00%
200-23-5242 Auto Liability	0.00	0.00	0.00	0.00	0.00%
200-23-5244 Mobile Equipment Liability	0.00	0.00	0.00	0.00	0.00%
200-23-5247 Real & Personal Property	0.00	0.00	0.00	0.00	0.00%
200-23-5261 Capital Outlay (<5,000)	0.00	0.00	0.00	0.00	0.00%
200-23-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	0.00	0.00%
200-23-5311 Short-Term Loan-Principal	0.00	0.00	0.00	0.00	0.00%
200-23-5312 Short Term Loan-Interest	0.00	0.00	0.00	0.00	0.00%
200-23-5321 Debt Service-Principal	0.00	0.00	0.00	0.00	0.00%
200-23-5322 Debt Service-Interest	0.00	0.00	0.00	0.00	0.00%
200-23-5373 Local Match	0.00	0.00	0.00	0.00	0.00%
200-23-5376 Utility Franchise Fee	1,100.00	1,075.47	13,200.00	3,276.22	75.18%
200-23-5385 Freight	0.00	0.00	0.00	0.00	0.00%
200-23-5393 Group Dental	0.00	0.00	0.00	0.00	0.00%
200-23-5394 Group Vision	0.00	0.00	0.00	0.00	0.00%
<b>Total Enterprise Expenditures</b>	<b>\$ 68,775.70</b>	<b>\$ 64,565.47</b>	<b>\$ 830,059.00</b>	<b>\$ 226,170.34</b>	<b>72.75%</b>
<b>Enterprise Excess of Revenues Over Expenditures</b>	<b>\$ 757.63</b>	<b>\$ 6,700.60</b>	<b>\$ 4,541.00</b>	<b>(11,601.41)</b>	<b>355.48%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Senior Citizen's Fund (300)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
300-00-4102	SSCC Title III Funds	\$ 583.33	\$ 583.33	\$ 7,000.00	\$ 1,166.66	83.33%
300-00-4103	SSCC Meal Donations	291.67	0.00	3,500.00	557.00	84.09%
300-00-4104	SSCC Activity Funds	0.00	0.00	0.00	0.00	0.00%
300-00-4145	Donations - General	0.00	900.00	100.00	986.50	(886.50%)
300-00-4168	Other Miscellaneous Income	0.00	0.00	0.00	0.00	0.00%
300-00-4171	Interest	0.00	0.00	0.00	0.00	0.00%
300-00-4172	Fund Transfers-In	0.00	0.00	0.00	0.00	0.00%
300-00-4176	Home Delivered Meal Donations	0.00	0.00	0.00	0.00	0.00%
<b>Total Senior Citizen's Fund Revenues</b>		<b>\$ 875.00</b>	<b>\$ 1,483.33</b>	<b>\$ 10,600.00</b>	<b>\$ 2,710.16</b>	<b>74.43%</b>
<b>Expenditures</b>						
300-00-5032	Salaries - Contract Labor	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
300-00-5045	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00%
300-00-5054	Janitorial Services	0.00	0.00	0.00	0.00	0.00%
300-00-5055	Communication Services	41.67	84.90	500.00	275.46	44.91%
300-00-5056	Postage Services	0.00	0.00	0.00	0.00	0.00%
300-00-5057	ADP Services	0.00	0.00	0.00	0.00	0.00%
300-00-5060	Internet Service	0.00	0.00	0.00	0.00	0.00%
300-00-5088	Miscellaneous Services	83.33	700.00	1,000.00	992.94	0.71%
300-00-5093	Accounting Services	0.00	0.00	0.00	0.00	0.00%
300-00-5094	Auditing Services	0.00	0.00	0.00	0.00	0.00%
300-00-5096	Consulting Services	0.00	0.00	0.00	0.00	0.00%
300-00-5115	Buildings	41.67	0.00	500.00	0.00	100.00%
300-00-5161	General Supplies/Materials	35.00	0.00	420.00	497.37	(18.42%)
300-00-5162	Office Supplies	0.00	124.89	0.00	124.89	0.00%
300-00-5163	IT Supplies	0.00	0.00	0.00	0.00	0.00%
300-00-5211	Electric Services	125.00	112.15	1,500.00	548.65	63.42%
300-00-5212	Gas Services	75.00	154.04	900.00	337.78	62.47%
300-00-5213	Water Services	16.67	0.00	200.00	36.70	81.65%
300-00-5214	Wastewater Services	0.00	0.00	0.00	0.00	0.00%
300-00-5222	Building Rental	350.00	350.00	4,200.00	1,050.00	75.00%
300-00-5241	General Liability	14.58	14.00	175.00	42.00	76.00%
300-00-5246	Personal Bonds	0.00	0.00	0.00	0.00	0.00%
300-00-5261	Capital Outlay (<5,000)	0.00	0.00	0.00	0.00	0.00%
300-00-5378	Miscellaneous Expenses	0.00	0.00	100.00	0.00	100.00%
300-00-5380	Pest Control	45.00	45.00	540.00	135.00	75.00%
300-00-5383	Landscaping	0.00	0.00	0.00	0.00	0.00%
300-00-5384	Home Delivered Meals	0.00	0.00	0.00	0.00	0.00%
300-00-5397	SSCC Activity Expenses	0.00	0.00	0.00	0.00	0.00%
<b>Total Senior Citizen's Fund Expenditures</b>		<b>\$ 827.92</b>	<b>\$ 1,584.98</b>	<b>\$ 10,035.00</b>	<b>\$ 4,040.79</b>	<b>59.73%</b>
<b>Senior Citizen's Fund Excess of Revenues Over Expend</b>		<b>47.08</b>	<b>(101.65)</b>	<b>565.00</b>	<b>(1,330.63)</b>	<b>335.51%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Hotel/Motel Tax (301)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
301-00-4105 Hotel/Motel Taxes	\$ 0.00	\$ 0.00	\$ 18,000.00	\$ 4,973.44	72.37%
301-00-4171 Interest	0.00	0.00	0.00	0.00	0.00%
301-00-4505 Dam Lakefest	0.00	0.00	0.00	0.00	0.00%
<b>Total Hotel/Motel Tax Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 18,000.00</b>	<b>\$ 4,973.44</b>	<b>72.37%</b>
<b>Expenditures</b>					
301-00-5011 Salaries - Regular	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
301-00-5012 Salaries - Overtime	0.00	0.00	0.00	0.00	0.00%
301-00-5013 Social Security	0.00	0.00	0.00	0.00	0.00%
301-00-5014 Medicare	0.00	0.00	0.00	0.00	0.00%
301-00-5015 T.M.R.S.	0.00	0.00	0.00	0.00	0.00%
301-00-5016 Group Medical	0.00	0.00	0.00	0.00	0.00%
301-00-5017 State Unemployment	0.00	0.00	0.00	0.00	0.00%
301-00-5042 Advertisements	250.00	0.00	3,000.00	0.00	100.00%
301-00-5055 Communication Services	0.00	0.00	0.00	0.00	0.00%
301-00-5088 Miscellaneous Services	1,666.67	0.00	20,000.00	4,635.00	76.83%
301-00-5161 General Supplies/Materials	0.00	0.00	0.00	0.00	0.00%
301-00-5211 Electric Services	0.00	0.00	0.00	0.00	0.00%
301-00-5212 Gas Services	0.00	0.00	0.00	0.00	0.00%
301-00-5213 Water Services	0.00	0.00	0.00	0.00	0.00%
301-00-5231 Travel	0.00	0.00	0.00	0.00	0.00%
301-00-5232 Training	0.00	0.00	0.00	0.00	0.00%
301-00-5393 Group Dental	0.00	0.00	0.00	0.00	0.00%
301-00-5394 Group Vision	0.00	0.00	0.00	0.00	0.00%
<b>Total Hotel/Motel Tax Expenditures</b>	<b>\$ 1,916.67</b>	<b>\$ 0.00</b>	<b>\$ 23,000.00</b>	<b>\$ 4,635.00</b>	<b>79.85%</b>
<b>Hotel/Motel Tax Excess of Revenues Over Expenditures</b>	<b>\$ (1,916.67)</b>	<b>\$ 0.00</b>	<b>\$ (5,000.00)</b>	<b>338.44</b>	<b>106.77%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
*For Court Technology (303)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
303-00-4107 Court Technology Funds	\$ 191.67	\$ 76.46	\$ 2,300.00	\$ 209.32	90.90%
303-00-4171 Interest	1.67	0.00	20.00	0.00	100.00%
<b>Total Court Technology Revenues</b>	<b>\$ 193.34</b>	<b>\$ 76.46</b>	<b>\$ 2,320.00</b>	<b>\$ 209.32</b>	<b>90.98%</b>
<b>Expenditures</b>					
303-00-5118 IT Equipment	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00	100.00%
303-00-5119 IT Software	41.67	0.00	500.00	0.00	100.00%
303-00-5231 Travel	0.00	0.00	300.00	0.00	100.00%
303-00-5232 Training	0.00	0.00	300.00	0.00	100.00%
<b>Total Court Technology Expenditures</b>	<b>\$ 41.67</b>	<b>\$ 0.00</b>	<b>\$ 1,350.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Court Technology Excess of Revenues Over Expenditur</b>	<b>\$ 151.67</b>	<b>\$ 76.46</b>	<b>\$ 970.00</b>	<b>\$ 209.32</b>	<b>78.42%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
*For Court Security (304)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
304-00-4108 Court Security Funds	\$ 175.00	\$ 85.49	\$ 2,100.00	\$ 244.85	88.34%
304-00-4171 Interest	4.17	0.00	50.00	9.97	80.06%
<b>Total Court Security Revenues</b>	<b>\$ 179.17</b>	<b>\$ 85.49</b>	<b>\$ 2,150.00</b>	<b>\$ 254.82</b>	<b>88.15%</b>
<b>Expenditures</b>					
304-00-5115 Buildings	\$ 100.00	\$ 0.00	\$ 1,200.00	\$ 0.00	100.00%
304-00-5161 General Supplies/Materials	0.00	0.00	0.00	0.00	0.00%
304-00-5231 Travel	0.00	0.00	200.00	0.00	100.00%
304-00-5232 Training	0.00	0.00	200.00	0.00	100.00%
<b>Total Court Security Expenditures</b>	<b>\$ 100.00</b>	<b>\$ 0.00</b>	<b>\$ 1,600.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Court Security Excess of Revenues Over Expenditures</b>	<b>\$ 79.17</b>	<b>\$ 85.49</b>	<b>\$ 550.00</b>	<b>\$ 254.82</b>	<b>53.67%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
*For Fireman's Fund (309)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
309-00-4101 Fireman's Funds	\$ 1,441.67	\$ 1,449.36	\$ 17,300.00	\$ 4,437.69	74.35%
309-00-4171 Interest	0.00	0.00	0.00	13.09	0.00%
<b>Total Fireman's Fund Revenues</b>	<b>\$ 1,441.67</b>	<b>\$ 1,449.36</b>	<b>\$ 17,300.00</b>	<b>\$ 4,450.78</b>	<b>74.27%</b>
<b>Expenditures</b>					
309-00-5311 Short-Term Loan-Principal	\$ 1,000.00	\$ 0.00	\$ 12,000.00	\$ 0.00	100.00%
309-00-5312 Short Term Loan-Interest	283.33	0.00	3,400.00	0.00	100.00%
<b>Total Fireman's Fund Expenditures</b>	<b>\$ 1,283.33</b>	<b>\$ 0.00</b>	<b>\$ 15,400.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Fireman's Fund Excess of Revenues Over Expenditures</b>	<b>\$ 158.34</b>	<b>\$ 1,449.36</b>	<b>\$ 1,900.00</b>	<b>\$ 4,450.78</b>	<b>(134.25%)</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
**For State Sales Taxes Fund (502)**  
**For the Fiscal Period 2023-3 Ending December 31, 2022**

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
502-00-4118 State Sales Taxes	\$ 0.00	\$ 1,686.77	\$ 0.00	\$ 5,180.36	0.00%
502-00-4171 Interest	0.00	0.00	0.00	0.01	0.00%
<b>Total State Sales Taxes Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 1,686.77</b>	<b>\$ 0.00</b>	<b>\$ 5,180.37</b>	<b>0.00%</b>
<b>Expenditures</b>					
502-00-5375 State Sales Taxes	\$ 0.00	\$ 1,700.15	\$ 0.00	\$ 5,304.83	0.00%
<b>Total State Sales Taxes Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 1,700.15</b>	<b>\$ 0.00</b>	<b>\$ 5,304.83</b>	<b>0.00%</b>
<b>State Sales Taxes Fund Excess of Revenues Over Expe</b>	<b>\$ 0.00</b>	<b>\$ (13.38)</b>	<b>\$ 0.00</b>	<b>\$ (124.46)</b>	<b>0.00%</b>



**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Debt Service Fund (600)*  
*For the Fiscal Period 2023-3 Ending December 31, 2022*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
600-00-4011	Ad Valorem Taxes - Current Year	\$ 12,862.83	\$ 12,728.56	\$ 154,354.00	\$ 17,670.56	88.55%
600-00-4012	Ad Valorem Taxes - Delinquent Curren	666.67	0.00	8,000.00	456.36	94.30%
600-00-4013	Ad Valorem Taxes - Delinquent Prior Y	208.33	194.63	2,500.00	744.26	70.23%
600-00-4014	Ad Valorem Taxes - P&I Current Year	16.67	0.00	200.00	61.52	69.24%
600-00-4015	Ad Valorem Taxes - P&I Prior Year	16.67	86.34	200.00	385.11	(92.56%)
600-00-4171	Interest	8.33	0.00	100.00	32.78	67.22%
<b>Total Debt Service Fund Revenues</b>		<b>\$ 13,779.50</b>	<b>\$ 13,009.53</b>	<b>\$ 165,354.00</b>	<b>\$ 19,350.59</b>	<b>88.30%</b>
<b>Expenditures</b>						
600-00-5321	Debt Service-Principal	\$ 9,500.00	\$ 0.00	\$ 114,000.00	\$ 0.00	100.00%
600-00-5322	Debt Service-Interest Short Term	4,279.50	0.00	51,354.00	0.00	100.00%
<b>Total Debt Service Fund Expenditures</b>		<b>\$ 13,779.50</b>	<b>\$ 0.00</b>	<b>\$ 165,354.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Debt Service Fund Excess of Revenues Over Expenditu</b>		<b>\$ 0.00</b>	<b>\$ 13,009.53</b>	<b>\$ 0.00</b>	<b>\$ 19,350.59</b>	<b>0.00%</b>

**SALES TAX INFORMATION**  
**FY 2020 FY 2021 FY 2022 FY 2023**

Date:

12/6/2022

Month	FY 2020-A	FY 2021-A	FY 2022-A	FY 2023-P	FY 2023-A	Difference YTD
OCT	\$ 21,946.30	\$ 18,836.07	\$ 21,964.55	\$ 20,000.00	\$ 19,348.51	\$ (651.49)
NOV	\$ 28,115.79	\$ 32,215.56	\$ 37,608.25	\$ 35,000.00	\$ 42,287.94	\$ 7,287.94
DEC	\$ 20,897.92	\$ 19,783.66	\$ 28,740.53	\$ 22,000.00	\$ 29,856.00	\$ 7,856.00
JAN	\$ 17,391.25	\$ 20,333.83	\$ 27,848.48	\$ 25,000.00		
FEB	\$ 29,473.62	\$ 30,139.63	\$ 42,689.02	\$ 37,000.00		
MAR	\$ 18,436.02	\$ 20,424.26	\$ 22,594.52	\$ 20,000.00		
APR	\$ 17,143.32	\$ 20,566.41	\$ 27,728.26	\$ 22,000.00		
MAY	\$ 30,600.87	\$ 38,230.15	\$ 40,502.31	\$ 32,000.00		
JUN	\$ 26,831.27	\$ 24,683.12	\$ 22,722.00	\$ 20,000.00		
JUL	\$ 26,750.16	\$ 23,477.65	\$ 24,580.09	\$ 20,000.00		
AUG	\$ 34,963.25	\$ 35,791.14	\$ 41,172.77	\$ 27,000.00		
SEP	\$ 24,484.99	\$ 20,502.51	\$ 23,367.67	\$ 20,000.00		
TOTALS	\$ 297,034.76	\$ 304,983.99	\$ 361,518.45	\$ 300,000.00	\$ 91,492.45	\$ 14,492.45

Projected  
Figures for  
FY 2023  
Budget



## TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

December 09, 2022

TREASURER  
CITY OF SOMERVILLE  
PO BOX 159  
SOMERVILLE, TX 77879-0159

Authority code is 2026028

City Sales and Use Tax Allocation Summary ending 12/06/2022

(1) GROSS COLLECTIONS	\$	30,196.63
(2) STATE 2% SERVICE FEE	\$	603.93
(3) AMOUNT RETAINED	\$	591.85
(4) PRIOR PERIOD	\$	855.15
(5) PAYMENT (1-2-3+4=5)	\$	29,856.00
Gross collections derived from audit payments	\$	1,926.96
Gross collections derived from Single Local Use Tax	\$	328.30

The above allocation payment has been deposited in your account. If for some reason your payment could not be direct deposited, a warrant is enclosed.

Allocation payment information is also available online through the Comptroller's website at <https://mycpa.cpa.state.tx.us/allocation/AllocDetail>.

If you have any questions about your local sales tax allocation payment, please contact us by email at [Taxalloc.RevAcct@cpa.texas.gov](mailto:Taxalloc.RevAcct@cpa.texas.gov), or call us at 800-531-5441, ext. 3-4530, or 512-463-4530.

The Comptroller's Office will be closed Friday, December 23, 2022, and Monday, December 26, 2022. Our office will also be closed Monday, January 2, 2023. We wish you happy holidays and a prosperous new year!

## Cash Requirements / Control Report by Dept. December 2022

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Kool Shades Window Tinting	12/2/2022	\$ 150.00	100-17	\$ 50.00
			200-21	\$ 50.00
			200-22	\$ 50.00
Cintas Corp.	12/2/2022	\$ 45.73	100-17	\$ 15.24
			200-21	\$ 15.24
			200-22	\$ 15.25
Washington County Tractor	12/2/2022	\$ 15.01	100-17	\$ 15.01
JBR Tire & Lube	12/2/2022	\$ 75.00	100-17	\$ 37.50
			200-22	\$ 37.50
Brenham Repair Center	12/2/2022	\$ 61.00	100-17	\$ 61.00
Somerville Farm & Ranch	12/2/2022	\$ 137.97	100-17	\$ 91.98
Quill Corp.	12/2/2022	\$ 203.07	100-11	\$ 92.91
			200-21	\$ 64.60
			100-15	\$ 11.95
			100-16	\$ 33.61
GT Distributors	12/2/2022	\$ 376.14	100-13	\$ 376.14
Smith Pump	12/2/2022	\$ 2,246.11	200-22	\$ 2,246.11
Olson & Olson LLP	12/2/2022	\$ 2,376.00	100-11	\$ 1,920.00
			100-16	\$ 456.00
Texas Truck Riggins	12/2/2022	\$ 1,386.95	100-17	\$ 462.32
			200-21	\$ 462.32
			200-22	\$ 462.31
Computer Helpers	12/2/2022	\$ 72.50	100-15	\$ 72.50
Seth Sparks	12/2/2022	\$ 47.01	100-13	\$ 47.01
Citizens State Bank	12/2/2022	\$ 3,500.00	100-11	\$ 458.33
			100-15	\$ 458.33
			100-16	\$ 458.33
			100-17	\$ 458.33
			200-21	\$ 458.33
			200-22	\$ 458.35
			100-13	\$ 750.00
Chastang Enterprises-Houston LLC	12/2/2022	\$ 29,787.00	200-21	\$ 14,893.50
			200-22	\$ 14,893.50
Unifirst Holdings	12/2/2022	\$ 169.76	100-00	\$ 16.96
			200-00	\$ 52.54
			100-17	\$ 25.06
			200-21	\$ 25.06
			100-11	\$ 25.06
			100-13	\$ 25.08
Josh Young	12/2/2022	\$ 122.05	200-21	\$ 122.05
Frontier	12/2/2022	\$ 60.50	200-21	\$ 60.50
ATMOS	12/2/2022	\$ 99.45	100-11	\$ 99.45

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Entergy	12/2/2022	\$ 1,969.39	100-11	\$ 213.02
			100-13	\$ 55.08
			200-21	\$ 976.39
			200-22	\$ 355.99
			300-00	\$ 160.46
			100-18	\$ 208.45
Blue Cross	12/2/2022	\$ 10,622.28	100-00	\$ 7,088.30
			200-00	\$ 3,533.98
Zochnet	12/2/2022	\$ 159.90	200-22	\$ 79.95
			300-00	\$ 79.95
Landrum Consulting	12/2/2022	\$ 4,170.00	100-16	\$ 4,170.00
Modern Marketing	12/2/2022	\$ 1,459.21	100-13	\$ 1,459.21
12/02/22 Total				\$ 59,266.04

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Alford Oil	12/9/2022	\$ 1,959.75	100-13	\$ 979.88
			100-17	\$ 391.95
			200-21	\$ 293.96
			200-22	\$ 293.96
HDU Services	12/9/2022	\$ 11,321.10	200-21	\$ 3,700.00
			200-22	\$ 7,621.10
Ray Criswell Distributing	12/9/2022	\$ 48.56	100-17	\$ 24.28
			100-11	\$ 24.28
Mid-American Research Chemical	12/9/2022	\$ 1,087.75	100-17	\$ 1,087.75
Hawkins Inc.	12/9/2022	\$ 671.50	200-21	\$ 671.50
Strand Associates, Inc	12/9/2022	\$ 6,535.50	200-21	\$ 662.50
			100-17	\$ 5,873.00
Core & Main	12/9/2022	\$ 109.99	200-21	\$ 109.99
Quill LLC	12/9/2022	\$ 69.96	100-11	\$ 23.32
			100-15	\$ 23.32
			200-21	\$ 23.32
Mustang Rental	12/9/2022	\$ 266.22	200-21	\$ 266.22
Sam Houston State University	12/9/2022	\$ 4,000.00	100-13	\$ 4,000.00
Frontier	12/9/2022	\$ 662.54	200-21	\$ 535.03
			200-22	\$ 127.51
Schoppe Auto	12/9/2022	\$ 73.07	100-17	\$ 26.89
			200-21	\$ 26.28
			200-22	\$ 19.90
Southern Tire Mart	12/9/2022	\$ 621.92	100-17	\$ 207.31
			200-21	\$ 207.30
			200-22	\$ 207.31
Laser Answering Service	12/9/2022	\$ 114.36	100-11	\$ 114.36
Verizon Wireless	12/9/2022	\$ 498.36	100-11	\$ 75.98
			100-13	\$ 277.94
			200-21	\$ 144.44



Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Texas Municipal League-IRP	12/9/2022	\$ 4,353.69	100-11	\$ 516.00
			100-13	\$ 839.69
			100-15	\$ 118.00
			100-16	\$ 418.00
			100-17	\$ 466.00
			100-18	\$ 470.00
			200-21	\$ 550.00
			200-22	\$ 550.00
			200-23	\$ 412.00
			300-00	\$ 14.00
AT&T	12/9/2022	\$ 39.13	100-11	\$ 39.13
Texas Municipal Retirement System	12/9/2022	\$ 4,951.36	100-00	\$ 3,390.32
			200-00	\$ 1,561.04
City Somerville / SSCC Christmas Party	12/9/2022	\$ 600.00	300-00	\$ 600.00
The Backyard Jump	12/9/2022	\$ 265.00	305-00	\$ 265.00
C.E.A.T. Conference	12/9/2022	\$ 450.00	100-16	\$ 450.00
Dept. of State Health Services	12/9/2022	\$ 57.00	100-16	\$ 57.00
12/09/22 Total				\$ 38,756.76

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Airplexus	12/16/2022	\$ 171.00	100-13	\$ 171.00
Texas Commission on Environmental	12/16/2022	\$ 1,886.50	200-21	\$ 1,886.50
Perdue Brandon Fielder Collins & Mott	12/16/2022	\$ 1,498.05	100-15	\$ 1,498.05
Linde Gas & Equip., Inc.	12/16/2022	\$ 4.58	100-17	\$ 4.58
Grainger	12/16/2022	\$ 673.72	100-17	\$ 224.57
			200-21	\$ 224.57
			200-22	\$ 224.58
			200-22	\$ 881.50
RVS Software	12/16/2022	\$ 1,960.20	200-21	\$ 1,078.70
Caldwell Country Chev	12/16/2022	\$ 96.37	100-13	\$ 96.37
TranUnion Risk & Alternative	12/16/2022	\$ 75.00	100-13	\$ 75.00
Smith Pump Co.	12/16/2022	\$ 190.00	200-22	\$ 190.00
Bur Cnty Appraisal Dist	12/16/2022	\$ 4,852.12	100-11	\$ 970.42
			100-13	\$ 970.42
			100-15	\$ 970.42
			100-16	\$ 970.42
			100-17	\$ 970.44
JBR Tire & Lube	12/16/2022	\$ 15.00	100-17	\$ 15.00
Pitney Bowes	12/16/2022	\$ 216.51	100-11	\$ 216.51
Seth Sparks	12/16/2022	\$ 71.05	100-13	\$ 71.05
Unifirst Corporation	12/16/2022	\$ 169.76	100-00	\$ 16.96
			200-00	\$ 52.54
			100-17	\$ 25.06
			200-21	\$ 25.06
			100-11	\$ 25.06
			100-13	\$ 25.08
Galls	12/16/2022	\$ 57.20	100-13	\$ 57.20
CTWP	12/16/2022	\$ 723.21	100-11	\$ 120.54
			100-15	\$ 120.54
			200-21	\$ 120.54
			100-16	\$ 120.54
			100-17	\$ 120.54
			200-22	\$ 120.51

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Comptroller	12/16/2022	\$ 1,700.15	502-00	\$ 1,700.15
Kathy Pollock	12/16/2022	\$ 75.00	305-00	\$ 75.00
Texas Commercial Waste	12/16/2022	\$ 262.32	200-22	\$ 100.00
			200-23	\$ 162.32
Senior Center Petty Cash	12/16/2022	\$ 100.00	300-00	\$ 100.00
Dearborn Life Insurance	12/16/2022	\$ 164.45	100-00	\$ 110.09
			200-00	\$ 54.36
Tx Dept Licensing & Reg	12/16/2022	\$ 75.00	100-16	\$ 75.00
ATMOS	12/16/2022	\$ 351.50	100-18	\$ 197.46
			300-00	\$ 154.04
Lindsey Dekneef	12/16/2022	\$ 180.78	100-13	\$ 180.78
AT&T Mobility	12/16/2022	\$ 2,404.53	100-13	\$ 1,989.25
			200-21	\$ 415.28
12/16/22 Total				\$ 17,974.00

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Burleson Cnty Publishing	12/22/2022	\$ 641.85	100-11	\$ 440.25
			100-13	\$ 201.60
Oliver Brothers Transmissions	12/22/2022	\$ 3,460.84	100-17	\$ 1,153.61
			200-21	\$ 1,153.61
			200-22	\$ 1,153.62
Reddy Ice	12/22/2022	\$ 88.20	100-17	\$ 29.40
			200-21	\$ 29.40
			200-22	\$ 29.40
Chaparral Laboratories	12/22/2022	\$ 723.00	200-21	\$ 36.00
			200-22	\$ 687.00
BVCOG	12/22/2022	\$ 175.00	100-11	\$ 175.00
Jennifer L Rockett, PhD, PLLC	12/22/2022	\$ 500.00	100-13	\$ 500.00
Burleson County Tax Assessor Collect	12/22/2022	\$ 667.20	100-11	\$ 667.20
BVSWMA	12/22/2022	\$ 146.40	200-23	\$ 146.40
Somerville Farm & Ranch	12/22/2022	\$ 20.15	100-17	\$ 20.15
			100-00	\$ 189.72
AFLAC	12/22/2022	\$ 227.76	200-00	\$ 38.04
			100-17	\$ 24.28
Ray Criswell Distributing	12/22/2022	\$ 48.56	100-11	\$ 24.28
			100-17	\$ 8.52
Milberger's Auto	12/22/2022	\$ 122.02	100-13	\$ 40.86
			200-22	\$ 72.64
			200-22	\$ 890.41
Core & Main	12/22/2022	\$ 1,140.49	200-21	\$ 250.08
			100-11	\$ 35.00
The Bug Stoppers	12/22/2022	\$ 265.00	300-00	\$ 45.00
			100-13	\$ 40.00
			100-17	\$ 55.00
			200-21	\$ 35.00
			100-18	\$ 55.00
DXI Industries	12/22/2022	\$ 2,782.58	200-21	\$ 1,365.03
			200-22	\$ 1,417.55
Entergy	12/22/2022	\$ 1,872.10	200-21	\$ 1,872.10
12/22/22 Total				\$ 12,881.15

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
York Photography	12/30/2022	\$ 50.00	200-21	\$ 50.00
Badge & Wallet	12/30/2022	\$ 21.00	100-13	\$ 21.00
Citizens State Bank	12/30/2022	\$ 3,580.00	100-11	\$ 538.33
			100-15	\$ 458.33
			100-16	\$ 458.33
			100-17	\$ 458.33
			200-21	\$ 458.33
			200-22	\$ 458.35
			100-13	\$ 750.00
Quill	12/30/2022	\$ 326.11	100-11	\$ 80.99
			100-15	\$ 17.29
			200-21	\$ 45.99
			100-13	\$ 38.95
			100-16	\$ 18.00
			300-00	\$ 124.89
Shield Fire & Suppression	12/30/2022	\$ 732.50	100-11	\$ 16.00
			100-18	\$ 137.95
			100-13	\$ 164.25
			200-21	\$ 414.30
Brenham Repair Center	12/30/2022	\$ 129.15	100-17	\$ 129.15
Heather Hernandez	12/30/2022	\$ 100.00	200-21	\$ 100.00
Pitney Bowes / Purchase Power	12/30/2022	\$ 481.74	100-11	\$ 80.29
			200-21	\$ 80.29
			200-22	\$ 80.29
			100-15	\$ 80.29
			100-16	\$ 80.29
			100-13	\$ 80.29
American Fence Co	12/30/2022	\$ 1,400.00	100-17	\$ 700.00
			200-21	\$ 700.00
Kieschnick General Contractors	12/30/2022	\$ 227,707.14	400-00	\$ 227,707.14
Smith Pump Co., Inc.	12/30/2022	\$ 134.00	200-22	\$ 134.00
Lange Distributing	12/30/2022	\$ 18.85	300-00	\$ 18.85
ARCIT	12/30/2022	\$ 395.00	100-11	\$ 395.00
Cummins Southern Plains	12/30/2022	\$ 4,163.11	200-21	\$ 2,081.56
			200-22	\$ 2,081.55
Glynis Wagner	12/30/2022	\$ 73.79	200-21	\$ 73.79
Entergy	12/30/2022	\$ 6,695.13	100-11	\$ 560.54
			100-13	\$ 48.16
			10017	\$ 2,736.82
			200-21	\$ 1,004.91
			200-22	\$ 2,015.92
			200-23	\$ 34.28
			300-00	\$ 112.15
			100-18	\$ 182.35
Frontier Communications	12/30/2022	\$ 199.63	200-21	\$ 135.00
			200-22	\$ 64.63
Texas Commercial Waste	12/30/2022	\$ 14,533.56	200-23	\$ 14,533.56
Unifirst Corp.	12/30/2022	\$ 169.76	100-00	\$ 16.96
			200-00	\$ 52.54
			100-17	\$ 25.06
			200-21	\$ 25.06
			100-11	\$ 25.06
			100-13	\$ 25.08



Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Overall Lumber	12/30/2022	\$ 988.58	100-13	\$ 24.86
			100-17	\$ 449.40
			200-21	\$ 341.72
			200-22	\$ 172.60
Seth Sparks	12/30/2022	\$ 14.97	100-13	\$ 14.97
Blue Cross Blue Shield	12/30/2022	\$ 9,892.22	100-00	\$ 7,012.68
			200-00	\$ 2,879.54
Graybar Financial Services	12/30/2022	\$ 398.10	100-11	\$ 122.48
			100-15	\$ 61.24
			100-17	\$ 30.62
			100-13	\$ 153.10
			300-00	\$ 30.66

12/30/22 Total	\$	272,204.34
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TOTAL (Month)	\$	401,082.29
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Dec-22

Departmental Breakdown

Amount

100-11 (Administration)	\$ 8,094.79
100-13 (Police)	\$ 14,426.82
100-15 (Municipal Court)	\$ 3,890.26
100-16 (Code Enforcement)	\$ 7,765.52
100-17 (Public Works)	\$ 16,443.53
100-18 (Fire Dept)	\$ 1,251.21
100-19 (Parks)	\$ -
100-00 (Payroll Withhold)	\$ 17,841.99
200-21 (Water)	\$ 38,474.45
200-22 (Waste Water)	\$ 38,193.29
200-23 (Solid Waste)	\$ 15,288.56
200-00 (Payroll Withhold)	\$ 8,224.58
300-00 (Senior Center)	\$ 1,440.00
305-00 (KSB Fund)	\$ 340.00
400-00 (Capital Projects)	\$227,707.14
502-00 (Sales Tax)	\$ 1,700.15
TOTAL By Department for month	\$401,082.29

# **Presentations**

**NONE**

# Unfinished Business

NONE

# Executive Session

**Executive Session** (None Scheduled) but;

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code, to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

# **New Business / Action Item(s)**

**Submission of Development Plan – The Reserve at Lake Somerville**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

January 4, 2023

**SUBJECT:**

Submission of Development Plan – The Reserve at Lake Somerville

**BACKGROUND/INFORMATION:**

Kirk Lowe of FSC Inc., has submitted the Development Plan for The Reserve at Lake Somerville on behalf of JK Investments. The purpose of the Development Plan is to demonstrate compatibility of the proposed development and the coordination of improvements within and among individually plated parcels, sections, or phases of a development, prior to the consideration of a Preliminary Plat.

The Development Plan is the first step in the development of a new subdivision. The Plan includes a layout of the entire tract and its relationship to adjacent property, existing development and recorded plats. Proposed and existing arterial and collector streets and additional such streets as necessary to serve the general area.

City Administrator Danny Segundo has reviewed the plan and has attached a report (Exhibit A) for City Council to review.

**RECOMMENDED COUNCIL ACTION:** Discuss, Consider, approve or (disapprove) the Development Plan submitted by FCS and JK Investments, for The Reserve Development.

**ATTACHEMENTS:**

- 1) Exhibit A – The Reserve Council Report
- 2) Exhibit B – The Reserve Development Plan

## EXHIBIT A



# City of Somerville

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## The Reserve at Lake Somerville Development Plan – Administrator's Report

The Reserve at Lake Somerville is a proposed development that will occur in three phases. Phase 1 will include approximately 69 homes, 4 public use lots (open spaces, and an amenity center). With a total use of 31.65 acres.

Phase 2 will include approximately 39 homes, with a cul-de-sac, and 2 entry points. A total use of 15.04 acres.

Phase 3 will include approximately 31 homes, and boat storage facility for the neighborhood, 1, public use lot for drainage and recreational use. With a total use of 20.64 acres.

Our Subdivision Ordinance requires developers to submit a Concept/Development Plan to the city for consideration and approval. A review of the plan has been completed with the following recommendation;

### Recommendation

To approve the submittal of The Reserve at Lake Somerville Development Plan. As it meets all the requirements of the City of Somerville's subdivision ordinance.

### Process – Next Step

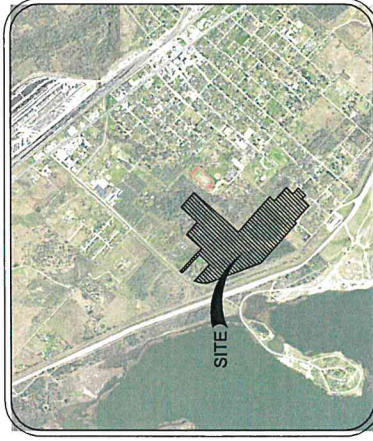
1. The next step will be approval of the preliminary plat. Similar process to Development Plan, will require P&Z and City Council approval, public hearings.
2. The Construction Plan should include the extension of utilities (water & sewer) to the proposed lots. Improvements to drainage, and streets, development agreement.
3. The final plat is the recorded document that is filed for record with the county. The P & Z Commission, and City Council, shall act on the request for Final Plat approval.

# THE RESERVE AT LAKE SOMERVILLE

## RESIDENTIAL SUBDIVISION IMPROVEMENTS

GARDEN STREET  
SOMERVILLE, TX

LEGAL DESCRIPTIONS:  
A0035 LASTLEY J 35.005 ACRES  
A0035 LASTLEY J 7.19 ACRES  
A0035 LASTLEY J 11.98 ACRES  
A0035 LASTLEY J 10.0 ACRES



LOCATION MAP  
PREPARED FOR:

JK INVESTMENT PARTNERS  
PO BOX 651, CALDWELL, TEXAS 77836  
PH: (979) 324-8704

DECEMBER 2022  
**FSC INC**  
SURVEYORS & ENGINEERS  
2205 WALNUT STREET / COLUMBUS, TX 78934  
1.855.637.5725 / WWW.FSCINC.NET  
TYPE PRINT 17937 / TPLS 8 10000100

OWNER:  
JK INVESTMENT PARTNERS  
PO BOX 651, CALDWELL, TEXAS 77836  
PH: (979) 324-8704  
ENGINEER:  
FSC INC.  
2205 WALNUT STREET  
COLUMBUS, TEXAS 78934  
PH: (955) 637-5725  
SURVEYOR:  
FSC INC.  
2205 WALNUT STREET  
COLUMBUS, TEXAS 78934  
PH: (955) 637-5725

BENCHMARKS:  
BM#1:  
IR W/ BLUE "FSC" CAP  
E343802.28  
ELEV#4251.136  
BM#2:  
IR W/ BLUE "FSC" CAP  
N1010903.66  
E343802.28  
ELEV#4251.136  
BM#3:  
IR W/ BLUE "FSC" CAP  
N1010903.66  
E343802.28  
ELEV#4251.136  
BM#4:  
IR W/ BLUE "FSC" CAP  
N1010903.66  
E343802.28  
ELEV#4251.136  
BM#5:  
IR W/ BLUE "FSC" CAP  
N1010903.66  
E343802.28  
ELEV#4251.136

THIS PROPERTY HAS NO PORTIONS THAT FALL WITHIN THE 100 YEAR FLOODPLAIN  
AS PER FIRM PANEL NO. 4851C0450C (MAP REVISION C10602011)

JK INVESTMENT PARTNERS, LLC  
PO BOX 651, CALDWELL, TEXAS 77836  
(979) 324-8704  
**THE Reserve**  
AT LAKE SOMERVILLE

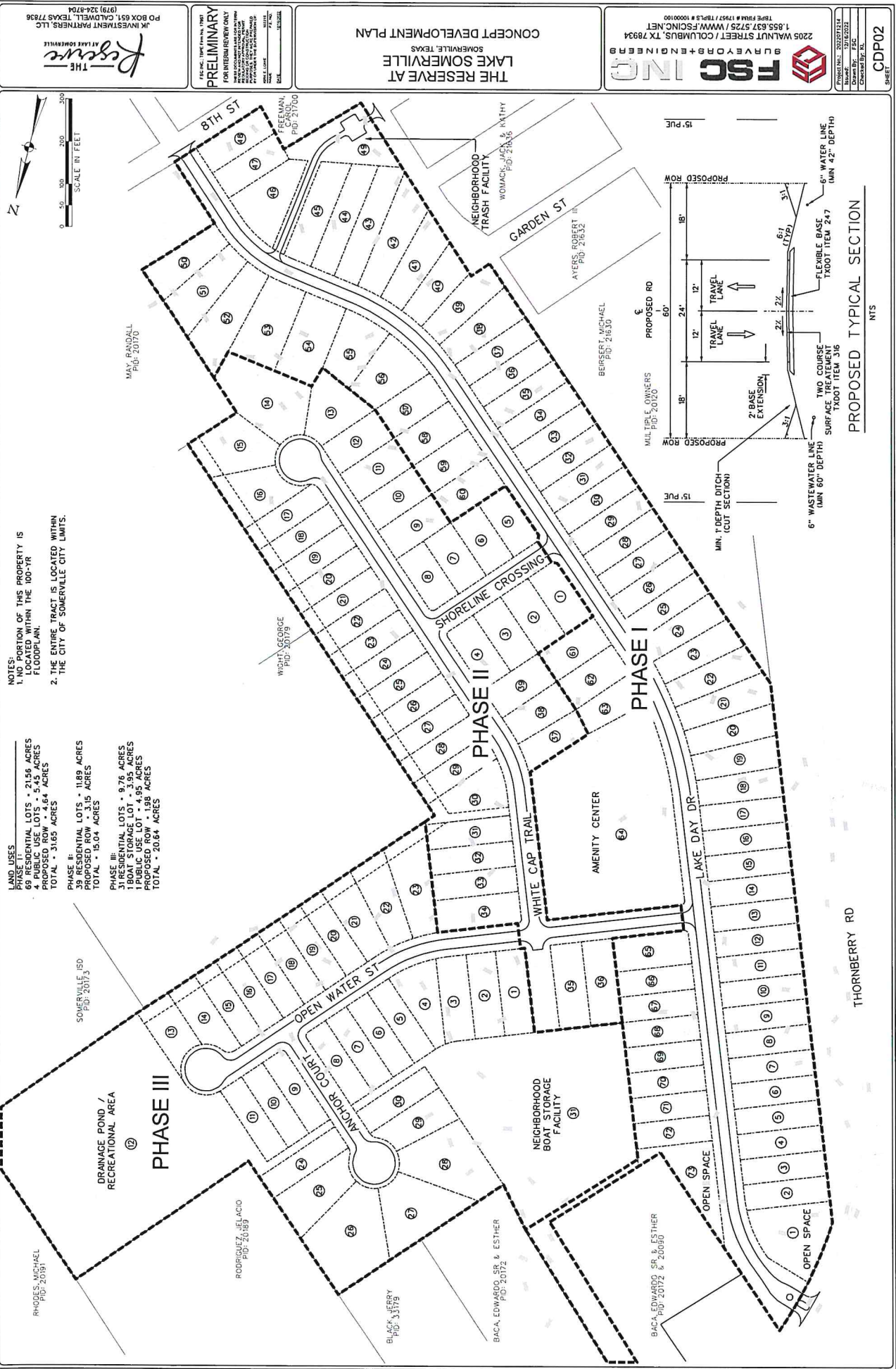
FSC INC. TYPE PRINT 17937  
PRELIMINARY  
FOR INTERIM REVIEW ONLY  
THIS DOCUMENT IS NOT A FINAL SURVEY  
DRAWING AND SHOULD NOT BE USED FOR  
CONSTRUCTION OR ANY OTHER PURPOSE  
WITHOUT THE WRITTEN CONSENT OF FSC  
INC. ANY USE OF THIS DOCUMENT FOR  
ANY OTHER PURPOSE IS AT THE USER'S  
SOLE RISK AND WITHOUT LIABILITY TO FSC  
INC.

THE RESERVE AT  
LAKE SOMERVILLE  
SOMERVILLE, TEXAS  
COVER SHEET

**FSC INC**  
SURVEYORS & ENGINEERS  
2205 WALNUT STREET / COLUMBUS, TX 78934  
1.855.637.5725 / WWW.FSCINC.NET  
TYPE PRINT 17937 / TPLS 8 10000100

Project No.: 22022119  
Drawn By: FSC  
Checked By: FSC  
CDP 01  
SHEET





# **New Business / Action Item(s)**

**Resolution R22-015 / Texas CDBG Regional MIT MOD**



**Memo To:** Honorable Mayor and City Council Members

**From:** Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

**Date:** January 5, 2023

**Subject:** TEXAS CDBG REGIONAL MIT MOD

**Funding Needed:** None at this time.

**Funding source:** if needed, 2023- 2024 Budget

**Expenditure requested:** None

**Action Requested:** Discuss/approve (disapprove) Resolution 22-015 selecting an engineering service provider for the CDBG MIT-MOD program application and project implementation, administered by the GLO.

**Details:** State and Federal law require that the City procure professional design services through a competitive method. Professional design providers are generally sought through a request for qualification process. GLO and other state entities including the COG have provided guidance and templates in an attempt to assist with this process. In order to meet the requirements for competitive procurement the City must identify a number of firms that provide services in our area and are qualified to provide the services that we need. Staff review all available data about the services and service area to create a solicitation list. The direct solicitation recipients must include at least eight firms, including two firms that meet the criteria for Historically Underutilized Businesses (HUB), such as businesses that are woman owned, minority owned, veteran owned, and /or small businesses and one LSA (Labor Surplus Area) firm. Each selected vendor is sent a cover letter, scoring information, general project information and asked to submit a statement of qualifications. Engineering firms are not permitted by state law to include any pricing information. The statements of qualification are evaluated by each team member of the Selection Committee and scores are combined to determine the best value for the City and make this recommendation to council for selecting a firm. Please note that although this resolution indicates the highest qualifying firm, no contracts will be signed unless and until the funds are awarded and the fee is negotiated as required by agency regulations. If agreement cannot be reached on a fee, the city will reach out to the second highest qualified respondent and attempt to negotiate a fee.

We sent packets to 13 firms and the required HUB centers and posted an ad in the newspaper. We received four proposals. All of the responding firms are well qualified and the scores were very close. The scoring criteria are as follows:

Factor (Max Points)	Bleyl	Hanson	Horrocks	Strand
Experience (55)	52.5	48	49.75	52
Prior Work Performance (30)	26.25	26	25.75	25
Capacity to Perform (15)	13.25	13	13	12.75
Totals (100)	91.75	87	88.5	89.75

**Recommendation:** The Selection Committee recommends that Bleyl Engineers be hired to provide engineering design and construction services for the CDBG MIT-MOD program. Please note that it is possible that some of this

money may be used to complete the remaining phases of the CDBG-DR Harvey drainage project. If this is permitted, we will continue that project with Strand who has done the design and was procured properly under the initial program. That may require an additional resolution at some time in the future.

**Note: If the council does not select the firm recommended by the Evaluation Committee, a reason for the decision must be provided and documented, so please include a reason for the decision to select another provider in the motion, if applicable.**

**Additional Information:**

1. The contracts for this type of service provide that payment of the consultant is contingent upon award of the grant. Technically, since this is an allotment not a competitive award, as long as we find a project or projects and submit the required application timely (which requires the services of a grant writer) and engineer for cost estimates and feasibility), the funds should be awarded.
2. At this point in time the estimated award amount is \$1,063,500.00. The funds may be used for infrastructure projects designed to decrease community hazards and promote community resilience, but cannot be used to construct buildings for city departments or administrative services.

**Attachments:**

1. Resolution 22-015
2. Solicitation record

## **ATTACHMENT 2**





**ATTACHMENT 1**

## RESOLUTION NO. 22-015

**A RESOLUTION OF CITY OF SOMERVILLE, TEXAS, AUTHORIZING THE SELECTION OF PROFESSIONAL SERVICE PROVIDER(S) FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).**

WHEREAS, participation in CDBG MIT-MOD program(s) requires implementation by professionals having experience in the design and management of federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering/architectural services has been completed in accordance with GLO requirements;

WHEREAS, the Statement of Qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service, giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That Bleyl Engineering is selected to provide **professional engineering/architectural services** for CDBG MIT-MOD program(s).

Section 2. That any and all project-related services contracts or commitments made with the above-named service provider are dependent on the award of CDBG MIT-MOD funds and successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON January 10, 2023

**APPROVED:**

\_\_\_\_\_  
Tommy Thompson, Mayor; or  
Debra Coleman, Mayor Pro-tem

**ATTEST:**

\_\_\_\_\_  
Rose Rosser, City Secretary



# **New Business / Action Item(s)**

**Ordinance 23-001 – Specific Use Permit**



**Memo To:** Honorable Mayor and City council

**From:** Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

**Date:** December 18, 2022

**Subject:** Request for Specific Use permit at 571 Railroad Road

**Background:**

The information attached to this sheet is in regards to a request for a Specific Use Permit, in keeping with the requirements of The Manufactured Home Ordinance of the City of Somerville.

The request is to install a new HUD Code Home (Manufactured home) on a lot located on Railroad Road. The address per BCAD and as assigned by 911, is 571 Railroad Road.

The attached documents include the application, a site plan, a photo of the proposed home style and a tear sheet from the manufacturer, applications for utilities, a building permit application, appraisal district property information sheet, a list of notified property owners, etc.

This lot has been vacant, overgrown, and occasionally used as a dump for many years. It was a tax sale trust property for some time and has been through several owners since then, but the unusual shape of the lot, location outside the MH Zone, and the fact that the back lot is landlocked have prevented development of this site. The applicant has purchased both of the lots, resolving the issue of stranding the back lot with no access, and has cleaned and cleared the lot to permit the installation of the home. She has stated that she wishes to return to Somerville where she grew up and intends to reside at this property permanently.

To the best of my knowledge the applicant has met all of the legal requirements for the application, and there are no violations of the manufactured home age requirement, the minimum lot size necessary to provide the appropriate setbacks, no limitations on utilities, etc.

**Procedure:**

1. Open the agenda item; staff will report and make a recommendation.
2. Recognize the applicant for a short presentation on their request (10 minutes max).
3. Questions for applicant or Code Officer, if applicable
4. Discuss, approve, (disapprove) Ordinance 23-001, granting a Specific Use Permit for 571 Railroad Road for the installation of a new manufactured home on this property for residential use as per the Manufactured Housing Ordinance of the City of Somerville.

The criteria to be used in evaluating the request is as follows:

- The use should be compatible with and not injurious to the use and enjoyment of this or neighboring properties, nor materially diminish or impair property values within the immediate vicinity of the use.
- The establishment of this specific use should not impede normal and orderly development of the surrounding vacant properties.

- There must be adequate access roads, drainage, parking and driveways (existing or included in the proposal), utility capacity and access, etc. to support the intended use.
- The installation must meet all other code requirements including: (v) the age of the proposed home, (v) setbacks, (v) skirting to be provided, (v) completed application, (v) survey.

Please review the last page of the application Attachment #3 for the applicant's response to these concerns.

Attachments:

1. Ordinance 23-001
2. General Installation, Occupancy, and Maintenance standards from M.H. Ordinance referenced in Ordinance 23-001.
3. Application
4. Manufactured Home Zone Map with subject property marked.
5. Area Map showing subject and adjacent property
6. Site Plan
7. Manufactured Home information/photos
8. Property photos
9. BCAD property sheet, address confirmation, and deed
10. National Flood Hazard Layer FIRMette
11. List of Property Owners Notified of SUP Request & Sample letter
12. Utility and permit applications (not submitted)

## ORDINANCE NO. 23-001

**AN ORDINANCE OF THE CITY OF SOMERVILLE, TEXAS, AMENDING THE LAND USE PROVISIONS RELATED TO THE PLACEMENT AND INSTALLATION OF RESIDENTIAL HUD-CODE MANUFACTURED HOMES IN THE CITY; ADDING A SPECIFIC USE PERMIT TO THE CURRENT USE OF THE PARCEL OF LAND; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.**

**Whereas**, the Landowner of the property described hereinafter (the "Property") has requested that the Property use be modified by adding a specific use permit to the current use of the Property;

**Whereas**, the Property is not located in the areas identified in the Manufactured Home Ordinance for the placement of HUD Code manufactured homes, but does allow for a Specific Use Permit (the "Permit") as requested;

**Whereas**, after giving fifteen days written notice to the owners of land within two hundred feet of the Property, a public hearing on the proposed Permit was held by City Council; and

**Whereas**, after publishing notice of the public at least ten days prior to the date of such hearing, the City Council at a public hearing has reviewed the request and the circumstances of the Property and finds that a Specific Use Permit with the conditions provided concerning the placement of a HUD-Code Manufactured Home is not adverse to the neighboring properties and comports with the regulations set forth in the Ordinance relating thereto.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE, TEXAS, THAT:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Land Use Modification.** Ordinance No. 23-001, hereby modifies the City of Somerville Manufactured Home Ordinance (the "Manufactured Home Ordinance"), by modifying the land use on the Property as set forth in Section 3.

**Section 3. Rezoned Property Providing for a Special Use Permit.** The Property located at 571 Railroad Road, BCAD R21136, A0140 Hardeman J.M. Acres 1.205, Somerville, Burleson County, Texas, (the "Property") as more particularly described in Exhibit "A", (Application Packet), is currently located outside the areas identified for placement of HUD Code homes. This Ordinance allows for additional or different requirements to be added to the current zoning through a Specific Use Permit. The Property is accordingly hereby granted a Specific Use Permit to provide additional and different requirements to the current zoning district.

**Section 4. Specific Use Permit Findings and Conditions.** The Specific Use Permit authorized herein shall be effective upon passage and continue until the Permitted Manufactured Home is removed, changes ownership, or the Real Property is conveyed to another owner. The findings and terms and conditions for the specific use conditions are:

**Findings:**

1. The specific use requested will be compatible with, and not injurious to, the use and enjoyment of the Property, or neighboring properties, nor materially diminish or impair property values within the immediate vicinity;
2. The establishment of the specific use will not impede the normal and orderly development and improvement of surrounding vacant property;
3. Adequate separate utilities, access roads, drainage, parking and driveways, addressing and other necessary support facilities have been or will be provided;
4. The applicant shall establish that the use and occupancy will comply with all applicable terms of the Manufactured Home ordinance including but not limited to area regulations, setback and distance to/between adjacent buildings, age regulations, recreational vehicles, and anchorage; and
5. The City Council finds that it is not in conflict with the public interest to grant such permit.

**Terms and Conditions:**

1. Property is currently vacant, and has been abandoned and overgrown for many years;
2. The HUD-Code Manufactured Home which is intended to be placed on the Property shall be owner occupied as a residence on a full-time basis for the duration of this SUP;
3. All Area Regulations are or will be met and maintained, and a survey of the property has been submitted to the City as part of the application packet for the SUP along with deeds showing ownership of the property. This survey will be added to the building permit application. A site plan showing the proposed improvements with all dimensions for setbacks and clearances between existing buildings has been submitted and will be attached to the building permit and the model and serial number of the HUD-Code Manufactured Home to be installed shall be added to the site plan;
4. The HUD-Code Manufactured Home to be placed on the Property shall meet the age regulations of allowed HUD-Code Manufactured Homes;
5. The HUD-Code Manufactured Home shall be installed in compliance with all requirements of the Somerville Manufactured Home Ordinance, Section I (2), (a)-(d);
6. Utilities to the HUD-Code Manufactured Home are or will be established for the duration of this SUP and shall be maintained in the name of the resident(s) that owns and occupies such HUD-Code Manufactured Home;

7. Driveways, parking and addressing are or will be established for the duration of this SUP;
8. All building permits shall be applied for by the owner of the HUD-Code Manufactured Home and proper fees shall be paid prior to the installation of the HUD-Code Manufactured Home and inspections shall be called for and passed once the home is installed.
9. If the HUD-Code Manufactured Home is no longer used as a full-time residential unit, the SUP shall be permitted to continue for not more than six (6) months before the City has the option to declare such use "Nonconforming" and require the removal thereof.

**Section 4. Open Meetings.** That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't. Code.

**PASSED AND APPROVED AND ADOPTED BY THE CITY COUNCIL OF SOMERVILLE ON THIS 10th DAY OF JANUARY, 2023.**

**AYES** \_\_\_\_\_ **NOES** \_\_\_\_\_ **ABSTENTIONS** \_\_\_\_\_

Attest:

**THE CITY OF SOMERVILLE**

\_\_\_\_\_  
Tommy Thompson, Mayor  
Debra Coleman, mayor Pro-tem

\_\_\_\_\_  
Rose Rosser, City Secretary

Installation requirements referenced in the S.U.P. Granting Ordinance.

I. GENERAL INSTALLATION, OCCUPANCY, AND MAINTENANCE STANDARDS

- (1) Standards. The installation, occupancy, and maintenance of manufactured homes and modular components ("Manufactured Home") for any purpose within the city limits shall be subject to the following provisions:
- (2) Installation. Manufactured Homes shall be installed in accordance with the following criteria:
  - (a) The structure shall be supported and anchored in accordance with state and federal regulations for the wind zone in which the structure is located.
  - (b) Axle and hitch assemblies shall be removed at the time of placement on the foundation.
  - (c) Each manufactured home shall be totally skirted in accordance with the provisions of this ordinance and the building codes adopted by the city of Somerville. No storage is permitted beneath manufactured homes, porches, steps or decks.
  - (d) Electrical power supply shall be made from a meter installation on the manufactured home, or from a permanent meter pedestal.





ATT 3.

# CITY OF SOMERVILLE

## Procedure for requesting a Specific Use Permit

*General Policy: the general public and the city council are directed to take note that nonconformity in the use and development of land and buildings are to be avoided or eliminated where now existing wherever and whenever possible, except as provided for by law.*  
*Somerville Code of Ordinances.*

**Requirement:** A Conditional Use Permit is required prior to placing a HUD code home outside of the zones specified in the manufactured housing ordinance of the City of Somerville, or if an existing legal non-conforming use is to be continued after ending as provided in the manufactured housing ordinance. The placement of a HUD Code Manufactured home inside of the allowed zones is covered if necessary, by an application for a variance, unless it concerns the end of a legal nonconforming use.

**Fee required:** The fee for a Conditional Use Permit shall be Two Hundred Dollars (\$200.00). This fee is non-refundable regardless of the outcome of the hearing, and must be paid to the Utility Clerk at City Hall, prior to the placement of the case on the agenda for the council meeting at which it is to be heard. If a building permit is necessary to complete the project, the usual fee must also be paid per city regulations. The Building Permit fee is not required to be paid prior to the hearing.

**Where to apply:** Pick up an Application at City Hall. If you do not know if a Specific Use Permit is required for your project, ask to speak to Code Enforcement. All fees and documents must be submitted to the City Clerk and will be reviewed for completeness by Code Enforcement Staff. The Code Enforcement Department will coordinate with city hall to set the date of the hearing, **once all of the paperwork and the fee have been submitted and approved**. Hearings will be held at the Somerville Senior Center, typically on the night of the next scheduled City Council Meeting, which are held on the **second Tuesday of each month** at 6:15 P.M., although another date may be selected at the pleasure of City Council.

**Notice to neighbors:** Not less than 15 days prior to the Public Hearing, individual notices will be mailed to recorded owners and any known tenants of property within 200 feet of the property requesting the Specific Use Permit. All documents and fees must be must be supplied to the City **no less than 25 days prior to the proposed hearing date, or the application will be held over to the next scheduled meeting date.**

**Public hearing:** Staff will research the project and make a recommendation to the council on or before the night of the hearing. Time will be provided for the applicant to make his or her presentation to the council (**ten minutes maximum**), and other interested parties will be given a chance to make a brief statement during the hearing about how the public would be affected by the approval of the Specific Use Permit. After all discussion is complete, City Council will make a final ruling on the Specific Use Permit Application.

**Please contact the code enforcement staff for help or any questions about this application, the approval process, or the required submittals.**



# City of Somerville

## Application for Specific Use Permit

### Minimum Submittal requirements:

- ☒ \$200.00 application fee
- ☒ Completed and signed application form
- ☒ Site Plan (10 copies) Survey R.P.
- ☐ Notification List of property owners/tenants within 200 feet of property line of affected property  
(Burleson County Appraisal District, 111 East Fawn Street, Caldwell, 979-567-2348)
- ☒ Inspection report (highly recommended, but not required)
- ☒ Survey of property, preferably prior to submittal. No permits will be issued without a survey.
- ☒ Completed building permit application and utility application, if applicable

### Property Owner Information:

Name Donna Lauderdale Spencer  
Mailing Address 1914 Briar Oaks  
City Bryan State TX Zip Code 77802  
Phone Number 979-599-8351 Fax Number NA  
E-Mail Address txfyne108.ds@gmail.com

### Applicant Information:

Same as above ☒  
Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
If not the same as above, please explain: \_\_\_\_\_

### Agent or engineer Information:

Name/Title \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

### Property Information:

Address: 571 Railroad Street, Somerville TX, 77879  
R - Number: 21136 Legal description: Hardeman Jm 1.205 Acres  
(attach page if necessary)  
Lot size or acreage: 0.5715 Acres & 0.621 Acres  
Current use: Not being used Proposed use: Residential  
In Manufactured home Zones 1-4: No Outside Zone: ✓  
Is any of the property located in the floodplain? YES \_\_\_\_\_ NO X  
Is this property under a Specific Use Permit? No  
Legal Non-Conforming Use? No Age of HUD Code home: 2022  
Record Owner(s) Donna Lauderdale Spencer

NOTE: If the record owner(s) are not the applicant(s), a notarized affidavit from the record owner(s) authorizing the applicant to request a Conditional use Permit and/or represent the record owner(s) must accompany this application.

City Council, City administrator and/or staff reserve the right to require the submittal of additional information it deems appropriate and necessary for the effective review of this application.

### CERTIFICATIONS & SIGNATURES:

**Please Note:** the signature of the Owner authorizes the City of Somerville, its contractors, agents or staff to visit and inspect the property for which this application is being submitted. The signature of the owner, applicant and/or agent also signifies that all parties have reviewed the requirements of this procedure and that all items on the checklist have been complied with. **All correspondence and communication will be conducted through a single point of contact, which may be the owner, the applicant or an agent designated by the owner.**

Contact for this project: Donna Lauderdale Spencer

At a minimum the designated contact person for this project MUST be present at all public hearings/meetings concerning this application, for it to be considered. Absence from such hearings may result in denial of this application.

The Undersigned hereby certify that this application contains no willful falsification or misrepresentation, and that the information contained herein is complete, correct and true to the best of my knowledge and belief. Furthermore, we understand that should investigation at any time disclose such misrepresentation or falsification, all changes and/or amendments granted by consideration of this application may be forfeited.

Owner: Donna Lauderdale Spencer  
I.D. \_\_\_\_\_

Applicant (if different): \_\_\_\_\_  
I.D. \_\_\_\_\_

Agent: \_\_\_\_\_  
I.D. \_\_\_\_\_

### STAFF USE ONLY!

All required items filed, submitted or paid: 12/10/22

Zoning Review: KP-SUP req. Flood Plain Review: OK

Mailing Date for notifications: \_\_\_\_\_ Actual Date: \_\_\_\_\_

Publication date: \_\_\_\_\_ Actual Date: \_\_\_\_\_

Date of City council Meeting/Public Hearing 1/10/23

# City of Somerville

## SPECIFIC USE PERMIT HEARING RESULTS

CASE NUMBER:

HEARING DATE: January

APPLICANT: OWNER ☒ OTHER ☐ NAME:

ADDRESS: 511 Railroad Road

IDENTIFICATION OF HUD CODE HOME:

### RESOLUTION

APPROVED ☐

DENIED ☐

CONDITIONALLY APPROVED ☐

CONDITIONS OF APPROVAL:

Ordinance No.: 23-001

WITNESSED BY \_\_\_\_\_

THIS DOCUMENT SHALL BE KEPT ON FILE IN THE CODE ENFORCEMENT DEPARTMENT OFFICE AND NOTED ON THE RECORD MAP OF THE MANUFACTURED HOME ORDINANCE. THE APPLICANT MAY FILE A COPY OF THIS DOCUMENT WITH THE COUNTY CLERK AT HIS OPTION AND EXPENSE.

The following page should be completed for all specific use permit requests by the owner or the applicant, and will be considered during the review process. If you have questions regarding the completion of this page, please contact the code enforcement staff for assistance.

Please describe the reason for requesting a specific use permit for this property:

my parents acquired this land in the late 1960  
It is the land I grew up on. I have been gone  
from Somerville since 1983. I have retired  
and want to come home. I will have purchased  
a new home for the property

Describe how the approval of this SUP will be compatible with and not injurious to the use and enjoyment of this or neighboring properties, not impair property values in the vicinity:

This land has been underdeveloped for  
years. The 2nd lot is barely walkable  
because of over growth of trees.  
Once the property is cleared will provide  
a safer and more scenic area

Provide evidence that the establishment of this use will not impede normal development of adjacent properties:

My goal is to have both lots developed  
and cleared. The huge overgrowth  
will actually be no longer visible  
to the community

Provide evidence that adequate utilities, drainage, road, or other necessary support facilities have been or will be provided:

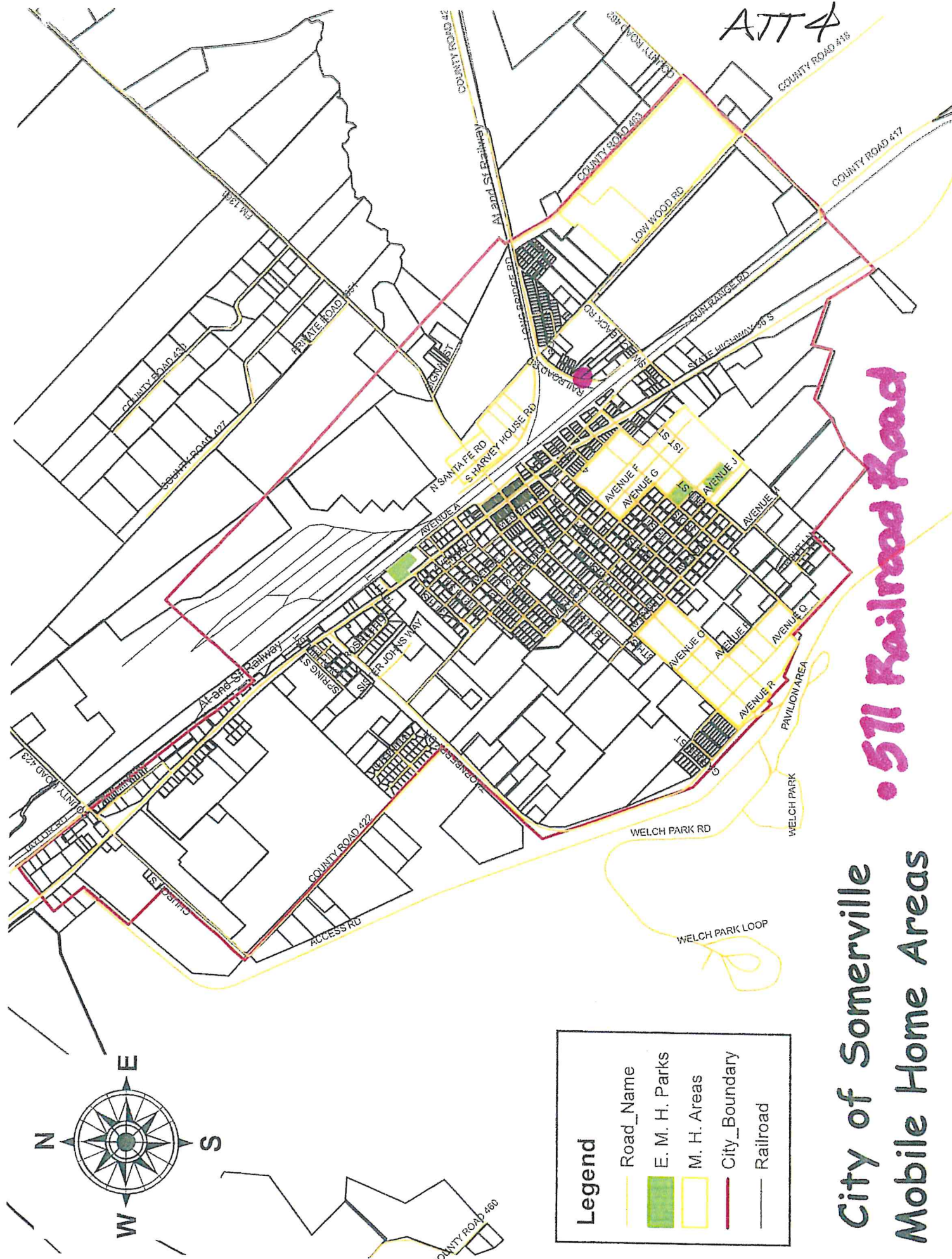
I will definitely be acquiring a  
graded drive way. Have applied for City  
utilities, home will be skirted. All set. Work  
will be met. I will acquire Building Permit  
before work started

Provide evidence that all other code or regulatory requirements for the specific use have been or will be met (driveways, parking, age of HUD home, setbacks, etc.)

Drive Way is a must have gotten  
car stuck in mud. I have purchased a  
new 2022 manufactured home that meets all  
City Regs and requirements. Will install and  
maintain home to code



ATT 4



• 571 Railroad Road

City of Somerville  
Mobile Home Areas









**LEGEND**

- SURVEY PROPERTY LINE
- ADJOINING PROPERTY LINE
- UTILITY ALIGNMENT
- ELECTRICAL LINE
- PAVED WIRE FENCE
- FENCE
- WATER METER
- ELECTRIC METER
- POWER POLE
- LIGHT POLE
- SEWER CLEANOUT

**COVERED CONC**

**Survey Notes:**

- 1) The bearings of this survey are based on the Texas State Plane Coordinate System, Central Zone, NAD83(2011) EPOCH 2010, and boundary referenced to 3/8" iron rods called for and found as noted in the previous recorded deed.
- 2) Drawing Scale is 1" = 50'
- 3) Drawn by: Adam Wallace
- 4) Said lot does not appear to be under the 100 year flood plain, as identified by the Federal Emergency Management Agency on Community Panel No. 48051C0450C effective date, 01-06-2011

**Adam Wallace**  
Texas Registered Professional  
Land Surveyor, Number 6132

**SEAL OF THE STATE OF TEXAS**  
REGISTERED PROFESSIONAL LAND SURVEYOR  
ADAM C. WALLACE  
6132

**SURVEY PLAT**

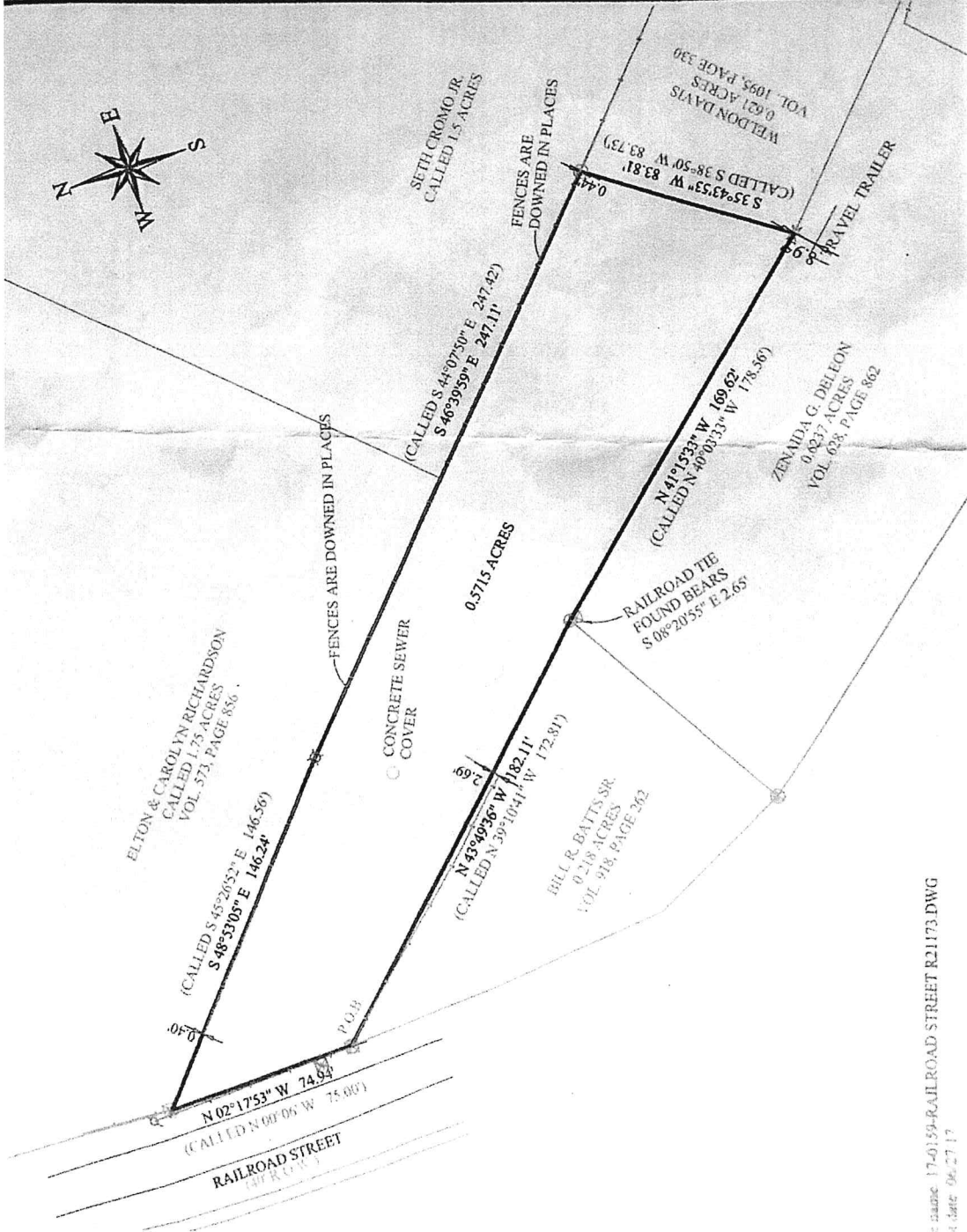
AREA: 0.5715 ACRE - VOL. 1095, PAGE 326  
ABSTRACT: JOHN M. HARDEMAN LEAGUE, A-140

STREET ADDRESS: 100 RAILROAD STREET  
CITY: SOMERVILLE, TEXAS  
COUNTY: BURLESON

SURVEYED FOR: WELDON DAVIS

\*THIS SURVEY COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT

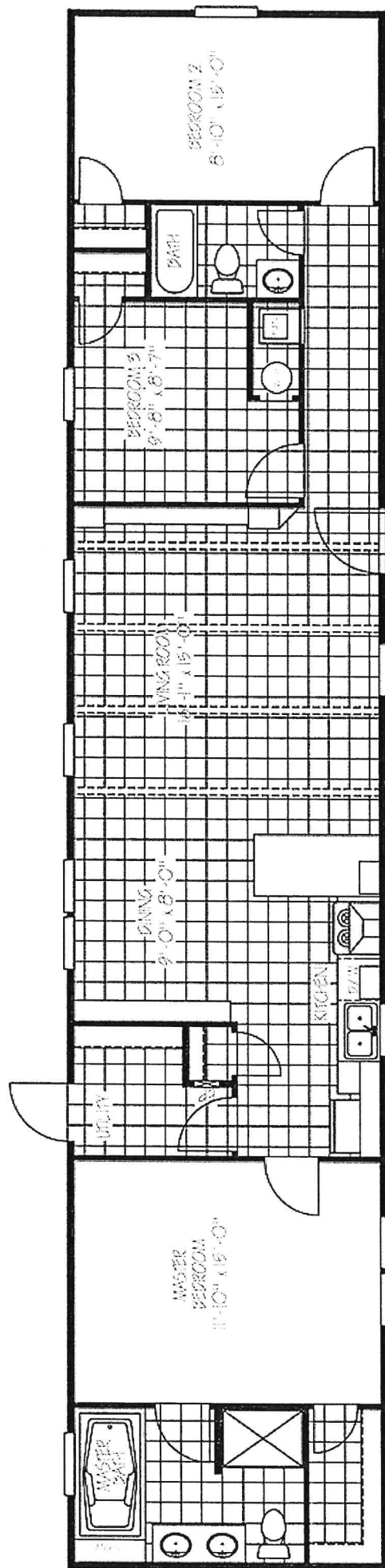
**ATM Surveying**  
P.O. Box 10313, College Station, TX 77840  
PHONE: (979) 209-9291 email: Adam@ATMSurveying.com  
www.ATMSurveying.com - FIRM #101784-00





# THE NATIONAL SERIES

ATT 7.



MODEL: **THE PATTON NAT16763A**

16'-0" x 76'-0" 1,191 Sq.Ft

3 Beds 2 Baths

Due to continued improvements and material change, specifications may change without notice. Room sizes are approximate.

• The Patton - NAT16763A











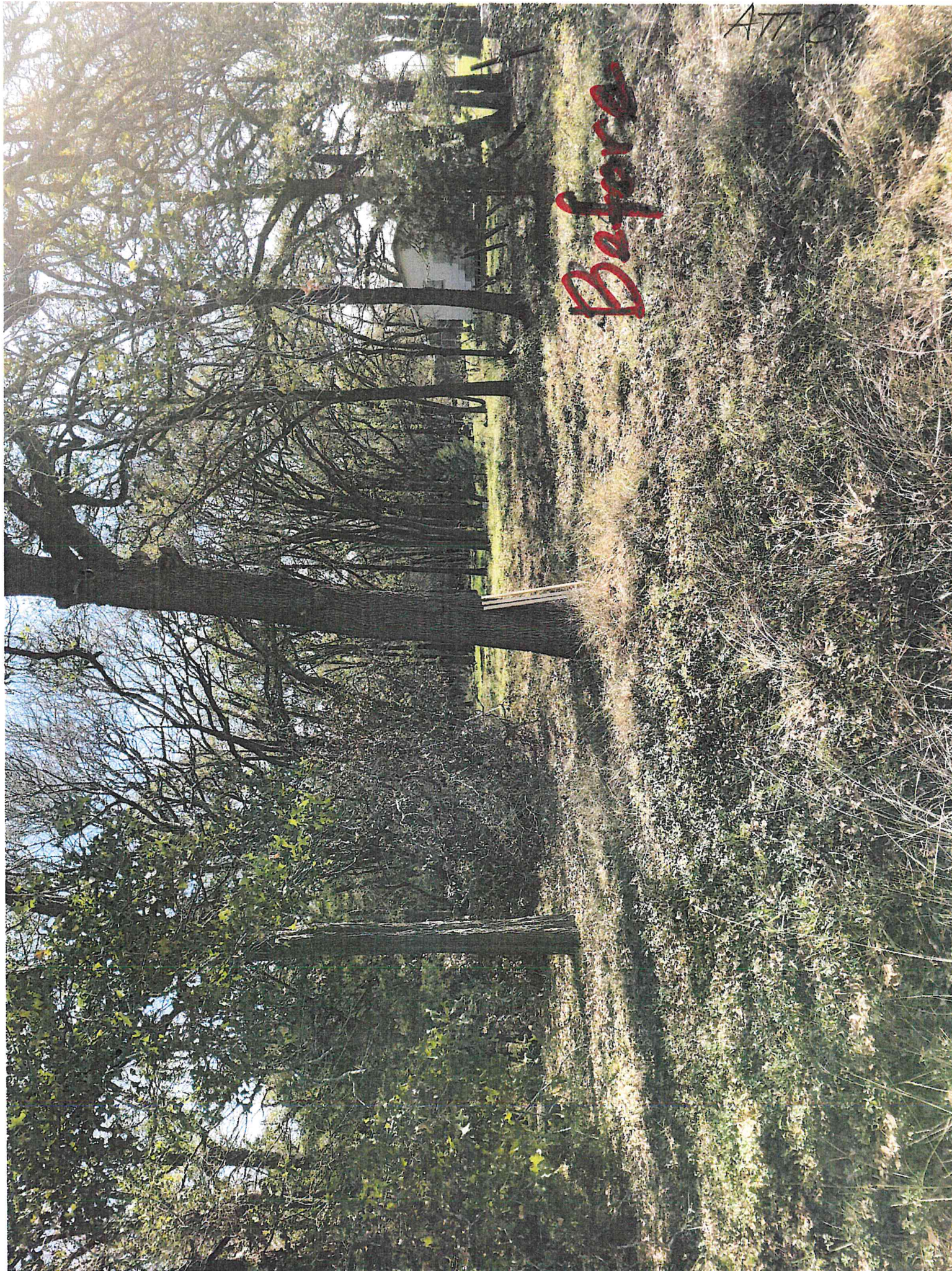






ATT 8

*Dafar*



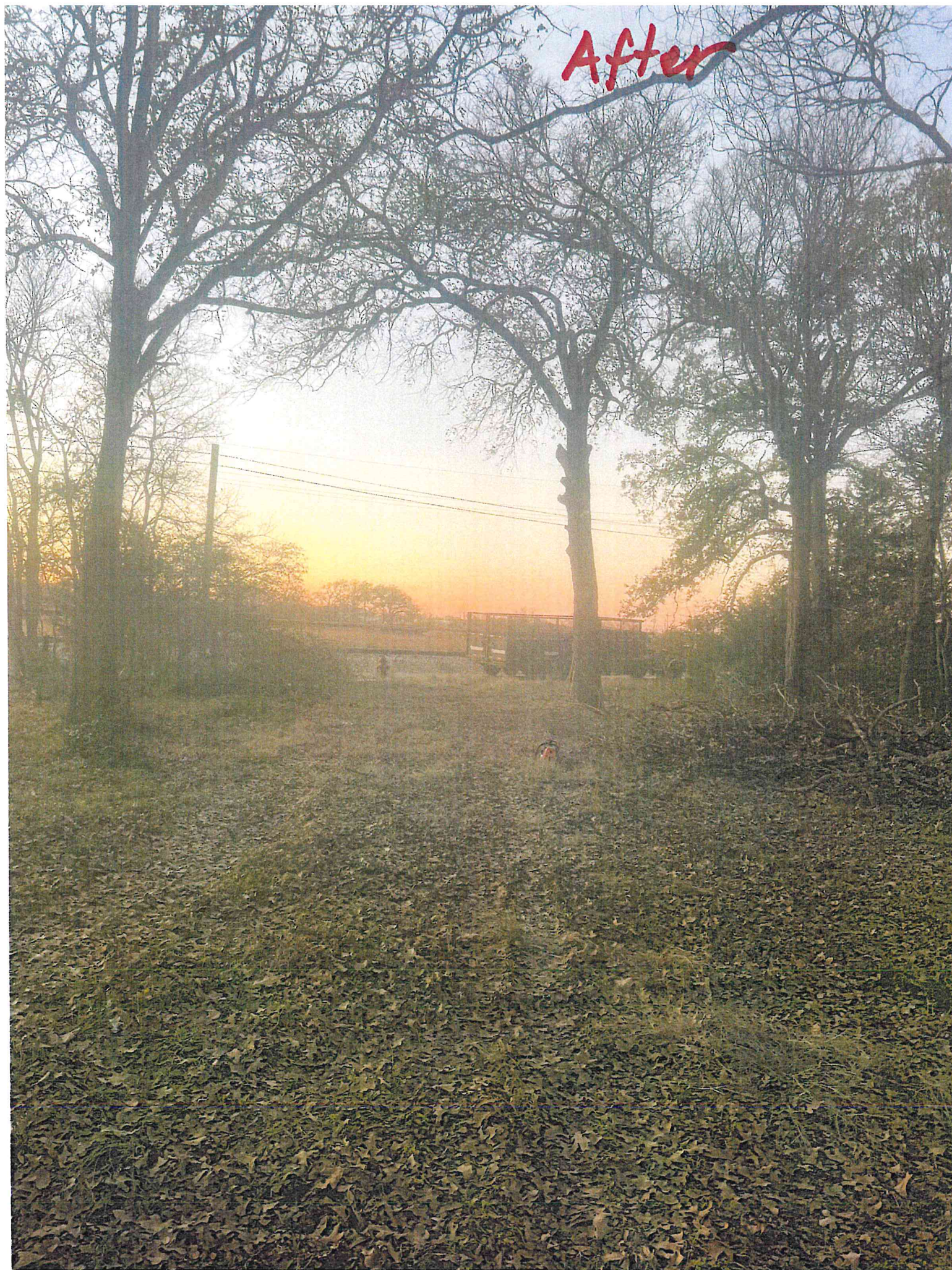




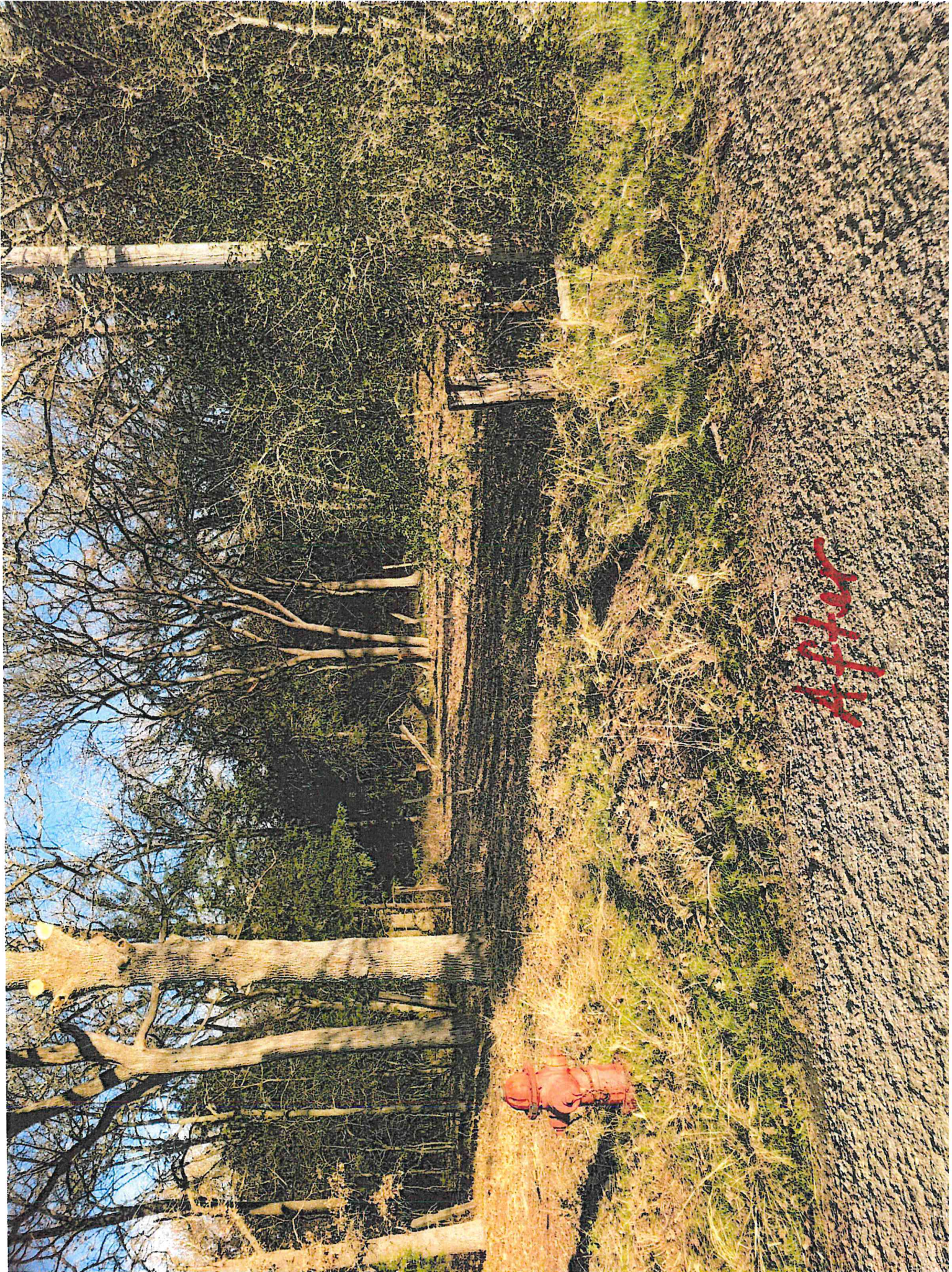
burnt



After







After





Stakes for location



Map



## Property Details

### Account

Property ID: 21136  
 Legal Description: A0140 HARDEMAN J M 1.205 ACRES  
 Geographic ID: 2140-000-000-00008

### Agent:

Type: Real

### Location

Address: RAILROAD RD SOMERVILLE, TX 77879

### Map ID:

Neighborhood CD: CSMR102

### Owner

Owner ID: 98401  
 Name: LAUDERDALE ELIJAH  
 Mailing Address: PO BOX 1298  
 SOMERVILLE, TX 77879

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

## Property Values

Improvement Homesite Value:	\$0
Improvement Non-Homesite Value:	\$0
Land Homesite Value:	\$0
Land Non-Homesite Value:	\$30,125
Agricultural Market Valuation:	\$0
Market Value:	\$30,125
Ag Use Value:	\$0
Appraised Value:	\$30,125
Homestead Cap Loss: ⓘ	\$0
Assessed Value:	\$30,125

VALUES DISPLAYED ARE 2022 CERTIFIED VALUES.

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

## Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value
CAD	Burleson CAD	0.000000	\$30,125	\$30,125
CSM	Somerville City	0.676950	\$30,125	\$30,125
GBU	Burleson County	0.425000	\$30,125	\$30,125
HOS	Memorial Hosp	0.057470	\$30,125	\$30,125
RDD	County Road	0.075000	\$30,125	\$30,125
SSM	Somerville ISD	1.064600	\$30,125	\$30,125

Total Tax Rate: 2.299020

## Property Improvement - Building

## Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
SRN1	SRN1	0.621	27,050.76	0.00	0.00	\$15,525	\$0
SRN1	SRN1	0.584	25,439.04	0.00	0.00	\$14,600	\$0

## Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$0	\$30,125	\$0	\$30,125	\$0	\$30,125
2021	\$0	\$6,831	\$0	\$6,831	\$0	\$6,831
2020	\$0	\$6,831	\$0	\$6,831	\$0	\$6,831
2019	\$0	\$6,210	\$0	\$6,210	\$0	\$6,210
2018	\$0	\$6,210	\$0	\$6,210	\$0	\$6,210
2017	\$0	\$6,210	\$0	\$6,210	\$0	\$6,210
2016	\$0	\$3,726	\$0	\$3,726	\$0	\$3,726
2015	\$0	\$3,726	\$0	\$3,726	\$0	\$3,726
2014	\$0	\$3,726	\$0	\$3,726	\$0	\$3,726
2013	\$0	\$3,540	\$0	\$3,540	\$0	\$3,540
2012	\$0	\$3,540	\$0	\$3,540	\$0	\$3,540

## Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
11/17/2022	QCD	QUITCLAIM DEED	LAUDERDALE ELIJAH	SPENCER DONNA LAUDERDALE	2022	6811	
2/15/2022	WD	WARRANTY DEED	DAVIS WELDON	LAUDERDALE ELIJAH	2022	1047	
5/11/2017	TRD	TAX RESALE DEED	SOMERVILLE ISD TRUSTEE	DAVIS WELDON	1095	330	2923
7/21/2011	SD	SHERIFFS DEED	THREADGILL EVA ESTATE	SOMERVILLE ISD TRUSTEE	840	216	3168
7/8/1974	WD	WARRANTY DEED	BONNER GERTRUDE VIOLA	EVA THREADGILL	221	200	

QUITCLAIM DEED

STATE OF TEXAS

COUNTY OF Burleson

Elijah Lauderdale [name(s)]  
of grantor(s)], of Burleson County, Texas, for and in consideration of the sum of  
\$ 1 dollar(s) (\$ 1.00) paid by the Grantee(s) named in this deed, the receipt of which is  
hereby acknowledged, was [has/have] quitclaimed, and by this instrument does  
quitclaim, to Donna Lauderdale Spencer  
[name(s) of grantee(s)], of Brazos County, Texas, all of her [his/her/their]  
right, title and interest in and to the real property situated in Burleson County,  
Texas, and described as:

[Insert legal description/address of property.]

0.5715 Acre-Vol 1095 Page 326, John M.  
Hardemann League A-140 Trc # 2022-1047  
0.621 Acres Vol 1095 Page 330 Property ID 21136

Grantor(s) grants, to have and to hold, all of the Grantor's rights, title, and interest in  
and to the above described property and premises to the Grantee(s), and to her  
[his/her/their] heirs and assigns forever, so that neither Grantor(s) nor Grantor's heirs, legal  
representatives, or assigns shall have, claim, or demand any right or title to the property,  
premises, or appurtenances, or any part thereof.

EXECUTED on 11-17-22 [date].

Elijah Lauderdale  
[Signature of Grantor One]  
Elijah Lauderdale  
[Typed or printed name]

\_\_\_\_\_  
[Signature of Grantor Two]  
\_\_\_\_\_  
[Typed or printed name]

Name & Address of Grantee(s):

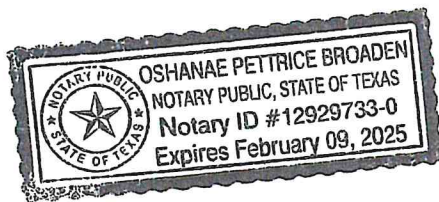
Donna Lauderdale Spencer  
1914 Briar Oaks  
Bryan TX 77802

STATE OF TEXAS

COUNTY OF Burleson

BEFORE ME, the undersigned authority, on this day personally appeared Elijah Lauderdale [name(s) of grantor(s)] known to me to be the person(s) whose name(s) is [is/are] subscribed to the foregoing instrument, and acknowledged to me that he [he/she/they] executed the same for the purposes and consideration therein expressed.

This instrument was acknowledged before me on November 17, 2022 [date] by Elijah Lauderdale [name(s) of grantor(s)].



Oshanae Pettrice Broaden  
[Signature of Notary Public]

Oshanae Pettrice Broaden  
[Typed or printed name]

Notary Public in and for the State of Texas

My commission expires: February 9, 2025



\*VG-4967-2022-6811\*

Burleson County  
Anna L. Schielack  
Burleson County Clerk

Instrument Number: 6811

Real Property Recordings

QUITCLAIM DEED

Recorded On: November 17, 2022 03:36 PM

Number of Pages: 3

" Examined and Charged as Follows: "

Total Recording: \$30.00

\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY  
because of color or race is invalid and unenforceable under federal law.

**File Information:**

Document Number: 6811  
Receipt Number: 20221117000014  
Recorded Date/Time: November 17, 2022 03:36 PM  
User: Erin T  
Station: Clerk02

**Record and Return To:**

DONNA SPENCER  
1914 BRIAR OAKS  
BRYAN TX 77802



STATE OF TEXAS

Burleson County

I hereby certify that this Instrument was filed in the File Number sequence on the date/time  
printed hereon, and was duly recorded in the Official Records of Burleson County, Texas

Anna L. Schielack  
Burleson County Clerk  
Burleson County, TX

# Burleson County 911 Addressing

**Angie Jones**  
Addressing Coordinator  
Burleson County



100 W Buck ST., STE 303  
Caldwell, Texas 77836  
Phone: (979) 567-2007  
burl\_add@burlesoncounty.org

December 9, 2022

Donna Spencer,

RE: sits on property ID 21136

**This is the verification of the physical address of your location.**

**PLEASE KEEP A COPY OF THIS LETTER FOR YOUR RECORDS.**

**571 RAILROAD RD  
SOMERVILLE TX 77879**

This address is not to be used as a mailing address at this time. You must take this letter to the United States Post Office to begin mail service to this address. Questions regarding mail and mailing standards should be directed to the United States Postal Service.

You may use this address for connecting your telephone and utilities.

Signs purchased from Burleson County are to indicate the location of the residence, not the mailbox. The sign costs are: \$12.00 single-sided or \$14.00 double-sided.

A 6" by 12-18" rust free green reflective aluminum plate with white reflective numbers will be used to make your sign. **911 physical address signs must be purchased in person.** Signs cannot be shipped. We can only accept check or money order payable to: Burleson County. **NO CASH. NO CREDIT CARDS.** For further assistance you may call: 979-567-2007

Sincerely

A handwritten signature in cursive script that reads "Angie Jones".

Angie Jones  
9-1-1 Addressing Coordinator





# National Flood Hazard Layer FIRMette

96°31'40"W 30°20'55"N



ATT. 10

## Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

**SPECIAL FLOOD HAZARD AREAS**

- Without Base Flood Elevation (BFE)  
Zone A, V, A99
- With BFE or Depth  
Zone AE, AG, AH, VE, AR
- Regulatory Floodway

**OTHER AREAS OF FLOOD HAZARD**

- 0.2% Annual Chance Flood Hazard, Area of 1% annual chance flood with average depth less than one foot or with draining areas of less than one square mile Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X
- Area with Reduced Flood Risk due to Levee. See Notes. Zone X
- Area with Flood Risk due to Levee Zone D

**OTHER AREAS**

- NO SCREEN
- Area of Minimal Flood Hazard Zone E
- Effective LOMRS
- Area of Undetermined Flood Hazard Zone

**GENERAL STRUCTURES**

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

**OTHER FEATURES**

- Cross Sections with 1% Annual Chance Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

**MAP PANELS**

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 1/5/2023 at 1:07 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for



96°31'12"W 30°20'24"N

Feet 1:6,000



ATT N

SUP - Spencer											
Property Owners/ Tenants within 200 feet of property lines											
BCAD											
R#	No.	Street	Owner, Last	First	Owner Address	Tenant, Last	First	Tenant Address	Notes	USPS	Date
21111	695	Railroad Rd	Canady	Tatasa	P.O.Box 592 Somerville TX 77879	NA			Owner occupied	X	12/19/2022
21217	651	Railroad Rd	Deleon	Zenaida (Robert)	P.O.Box 703, Somerville TX 77879	NA			Owner Occupied	X	12/19/2022
21136	571	Railroad Rd	Spencer	Donna Lauderdale	1914 Briar Oaks, Bryan, TX 77802	NA			SUP Request for this lot	X	12/19/2022
21182	323	Switchback Rd.	Coleman	Robin, JR	813 Denise St., Bryan TX 77803-1544	Devault	Clarice	323 Switchback Rd., Somerville TX 77879	ok	X	12/19/2022
21169	303	Switchback Rd.	Gaines	Ricklynne	P.O. Box 463, Somerville TX 77879	NA			Owner occupied.	X	12/19/2022
21151`	677	Railroad Rd	Adams	Brennan	P.O. Box 667, Somerville, TX 77879	NA			Owner occupied.	X	12/19/2022
21106		Railroad Road	Richardson	Carolyn	9806 Gilman, Houston TX, 77078-3110	NA			vacant lot	X	12/19/2022
21078	611	Railroad Road	Batts	Bill, Sr	P.O. Box 395 Somerville	Munoz	Rachel	611 Railroad Road' Somerville TX 77879	tenant	X	12/19/2022
NA		north and east of property	BNSF Railway Company	Property tax department	AOB2 P.O. B 961089, Fort Worth TX 76161	NA			active railroad property	X	12/19/2022



# City of Somerville

## CODE ENFORCEMENT DEPARTMENT

600 Memory Lane, Somerville, Texas 77879

979-596-1122

December 18, 2022

Case Number: SUP.577.23

*Sample Letter*

SUBJECT: Notice of Public Hearing Request for Specific Use Permit (S.U.P.)  
RE: Property: 571 Railroad Road  
Somerville, TX 77879  
BCAD R21136, A0140 Hardeman, J.M., 0.5715 Acres

Reason for S.U.P. Request:

This property has been vacant, abandoned and overgrown for many years. Recently, the heir of a former owner acquired the property and wishes to return to Somerville to live on the property her family owned when she was a child. Therefore, she has requested an S.U.P. for the placement of a new manufactured home on the lot, which is located outside of the yellow zone. This manufactured home is intended to be an owner-occupied residential property.

To Whom It May Concern:

This letter is to notify you, as required by law, of a public hearing to be held on January 10, 2023 at 6:15 p.m., during the regularly scheduled City Council meeting to determine whether the above referenced property should be granted a Specific Use Permit as described herein. All property owners and residents within 200 feet of the location of this property have the opportunity to express concerns about or support for this request at the public hearing. You may attend in person and make a statement during the public hearing (must sign in before 6:05 at the meeting) or you may submit a statement in writing at City Hall any time prior to the date of the hearing, and such letter will be read into the public hearing. The hearing will be held at the Senior Citizens Center at 17510 S.H. 36 S, Somerville, Texas 77879, and will be heard about midway through the meeting.

**You are not required to attend this hearing or take any action.**

The decision of the Council to approve or deny this request will be made during the scheduled city council meeting, immediately following the public hearing.

If you have any questions about this proceeding, please contact the Code Enforcement Department at 979-596-1122.

Sincerely,

Kathy Pollock,  
Code Enforcement Officer  
Cc: file, city secretary



## Building Permit Application

### Plan submittal shall include:

1. A dimensional site plan in accordance with the checklist showing:
  - a. All property lines
  - b. All easements and setbacks located on the lot
2. All existing and proposed structures including paving
3. Existing and proposed floor plan if altering
4. Scope of work/plan notes
5. Attached are Inspector Requirements

**PROJECT ADDRESS:** 571 Railroad Rd.

### Legal Description-

Lot — Block — Subdivision Jm Hardeman Section/Phase —

**APPLICANT** (property owner or authorized agent) This will be the City's official contact.)

Business Name Same as below Name —

Address — City, State, Zip —

Email — Phone —

### PROPERTY OWNER INFORMATION

Name Donna Spencer Phone 979-599-8351

Address Railroad Road

City, State, Zip Somerville TX 77879 Email Spencerdonna56@icloud.com

### GENERAL CONTRACTOR

Business Name Brazos Homes Name —

Address — City, State, Zip —

Email — Phone —

### Class of Work —

New ☒ Addition — Repair — Remodel — Move — Demo — Driveway —

Swimming Pool — Foundation Repair — Other —

P.O. BOX 159 ★ 150 8<sup>TH</sup> STREET ★ SOMERVILLE, TX 77879 ★ PHONE 979-596-1122 ★ FAX 979-596-1931  
www.somervilletx.gov

Use of Building ✓

Residential ✓ Commercial \_\_\_\_\_ Multi-Family \_\_\_\_\_ Other \_\_\_\_\_

Description of Work

Install New Manufactured Home on Vacant  
lot

Existing Square Feet 1191 ~~1191~~ Additional Square Feet \_\_\_\_\_ (for additions & accessory buildings)

Construction Type MH Occupancy Group R Occupancy Load \_\_\_\_\_

- Please allow a minimum of ten (10) business days for all plan review. Resubmittals are subject to the same timeframe.
- Permit must be posted in view at the jobsite at all times.
- Under no circumstances will paid fees be refunded or transferred.
- Any work or construction done prior to acquiring a permit may be charged double the total permitting fee.
- \$50 Re-inspection fee for all failed inspections.

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING, OR AIR CONDITIONING.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OR CONSTRUCTION.

Donna Spencer

Property Owner/Authorized Agent Signature

Donna Spencer

Property Owner/Agent Printed Name

12/5/22

Date

FOR OFFICE USE ONLY

RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_

DENIED: \_\_\_\_\_

REVISIONS REQUESTED: \_\_\_\_\_

NOTES:

*Building Permet will not be issued until (unless)*  
*S.D.P. is approved.*

BASE PERMIT FEE: \$25.00 +

PLAN REVIEW FEE: \_\_\_\_\_ +

PERMIT FEE: \_\_\_\_\_ +

TOTAL FEE: \_\_\_\_\_



**City of Somerville**150 8<sup>th</sup> Street ~ P.O. Box 159  
Somerville Texas 77879**Application for Residential Utility Service**

Please fill the application out completely. You will need to provide a photo I.D. and copies of a lease, tax statement, deed or other proof of authority to occupy when you submit the application. Utility service will not be started until all fees and deposits are paid. Your signature on the application indicates that you have provided accurate information and that you understand that falsification of any information may result in denial of service and is a violation of City Ordinance 14-001.

Date of Application: 12/7/22 Water ☒ Wastewater ☒ Solid Waste ☒ Other \_\_\_\_\_Applicant Name: Last Spencer First Donna MI \_\_\_\_\_

Co-Applicant Name (Spouse, Roommate) Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Service Address 971 Railroad Rd. Own ☒ Rent \_\_\_\_\_ \*Billing Address 1914 Briar Oaks Bryan Tx 77802 Same as above ☐  
Street City State ZipApplicant Phone Numbers 979-599-8351  
Home Work CellCo-Applicant Phone Numbers \_\_\_\_\_  
Home Work CellApplicant Driver's License 16120702 State Tx DOB 6/16/1956 Social Security 461-08-6045

Co-Applicant Driver's License \_\_\_\_\_ State \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security \_\_\_\_\_

Have you had utility service in the City of Somerville in the past? No ☒ Yes ☐ How long ago? \_\_\_\_\_Previous Service Address \_\_\_\_\_ Name \_\_\_\_\_  
Street City State Zip As it appeared on Previous AccountApplicant's Nearest Relative (not residing with you) Linda & Pennie Relationship SisterAddress P.O. Box 916, Somerville Tx 77879 Phone 979-200-55  
Street City State Zip**\*If renting, provide landlord information and copy of lease, along with the names of all tenants over 18.**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ No. of Tenants: \_\_\_\_\_

Phone numbers: Contact/Emergency: \_\_\_\_\_ Other: \_\_\_\_\_ Term of Lease: \_\_\_\_\_

I/We, the above applicant(s) agree that I/We shall be responsible for all costs, including, but not limited to deposits, attorney's fees, collection costs and charges, court costs, notification and mailing costs and any other costs or fees incurred by the City in the event that we do not pay the utility bill for service in a timely manner and in accordance with the City's Utility Ordinance. We further agree that a late fee shall be assessed on any late payment and that the City may disconnect utilities for non-payment. By signing this application, I/we acknowledge that we have been provided with a Customer Service Agreement and a customer information sheet.

Applicant's Signature: Donna Spencer Co-Applicant's Signature: \_\_\_\_\_

I am requesting that my address and telephone number be kept confidential by the City of Somerville Utility, as provided for by state law. I have received a notice explaining the exceptions to confidentiality. I understand that there is a one-time charge of \$5.00 for this service. IN \_\_\_\_\_

<b>Payment History</b> ____ Good Standing ____ No History ____ Poor History ____ Bad Debt Amount \$ _____ Receipt No. _____	<b>Deposit Required?</b> ____ Yes ____ No Amount \$ _____ Rect. No. _____ Route No. _____ Seq. No. _____	<b>Authority to Request Service</b> Property Owner <input type="checkbox"/> Document: _____ Tenant: <input type="checkbox"/> Document _____ List of Tenants Attached <input type="checkbox"/>	<b>Account #</b> # of Carts _____ Notes: _____
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# CITY OF SOMERVILLE

150 8<sup>th</sup> Street, P.O. Box 159, Somerville, Texas 778979-0159  
Phone: (979) 596-1122 FAX: (979) 596-1931

## UTILITY SERVICE AGREEMENT

- I. **Purpose.** The City of Somerville is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private distribution system construction or configurations. The purpose of this agreement is to notify each customer of the requirements and restrictions which are necessary to provide this protection. The utility enforces these restrictions and regulations to ensure public health and welfare. Each customer shall be required to sign this agreement before the city begins utility service. In addition, when service to an existing connection has been suspended or terminated, utility service shall not be re-established unless a signed copy of this agreement is on file or a new one is executed.
- II. **Restrictions.** The following practices or conditions are unacceptable and are prohibited by State Regulations:
- A. No direct connections between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air gap or appropriate backflow device.
  - B. No cross connection between the public drinking water supply and a private water system is permitted. These potential threats to the public water supply shall be eliminated at the service connection by the installation of an air gap or a reduced pressure zone backflow prevention device.
  - C. No connection that allows water to be returned to the public water supply is permitted
  - D. No pipe or pipe fittings that contain more than 0.25% lead shall be used for the installation or repair of plumbing at any connection that provides water for human consumption.
  - E. No solder or flux that contains more than 0.2% lead shall be used for the installation or repair of any connection that provides water for human consumption.
  - F. All outside hose bibs require vacuum breakers of an approved type.
  - G. A customer shut-off valve shall be installed between the house or end point of the water service and the city water meter, in accordance with the International Plumbing Code adopted by the City of Somerville and as amended from time to time.
- III. **Service Agreement:** This agreement constitutes the terms of service between the City of Somerville and the undersigned applicant for service.
- A. The City of Somerville will keep on file a copy of this agreement for the entire period of service to the customer at the service address indicated hereon. If a customer transfers service to another service address in the City of Somerville, the agreement shall be amended as necessary, and an initial inspection as provided for below shall be performed prior to the start of service at the new location.
  - B. The customer shall allow his or her property to be inspected for possible cross-connection and other potential hazards to the water supply system. Such inspection shall be conducted by the City utility department or its designated agent prior to initiation of new service; when there is a reason to believe that cross connections or other potential contamination hazards exist or may exist; or after any major changes to the private water distribution facilities at the service address. Such inspections shall be conducted during regular city business hours. Rental properties shall be inspected periodically if the premises are master metered, but not less than annually.
  - C. The City Utility shall notify the customer in writing of any cross-connection or other potential contamination hazard that is identified during any inspection.
  - D. The customer shall immediately remove or adequately isolate any potential cross connections or other potential contamination hazards on his or her premises.

Account No. \_\_\_\_\_

Amended: \_\_\_\_\_



E. The customer shall, at his or her expense, make provisions for the proper installation, testing, and maintenance of any required backflow prevention device. Copies of all testing and maintenance records shall be provided to the City Utility.

IV. **Enforcement:** If the customer fails to comply with the terms of service in this agreement, or performs or allows any prohibited condition to occur on his or her water distribution system after notice from the City Utility and provided herein, the City shall, at its sole discretion, terminate utility service, or perform such work as required to properly install, test or maintain such backflow prevention device at the service connection. Any expense incurred by the City associated with the enforcement of this agreement shall be billed to the customer and shall be payable on the next utility bill or within ten (10) days of such notice. If the customer's service is terminated for non-compliance, requirements for reconnection of service as provided for in the water and wastewater service ordinance may be applied by the City, including charging a reconnection fee or increasing the required deposit.

V. **Signature and Certification**

Donna Spencer CERTIFY BY MY SIGNATURE THAT I HAVE READ AND AGREE TO THE TERMS, CONDITIONS, AND RESTRICTIONS CONTAINED IN THIS SERVICE AGREEMENT.

Donna Spencer  
Applicant signature

\_\_\_\_\_  
Service Address

SIGNED AND DATED THIS 7 DAY OF Dec, 2022

# Discussion Item(s)

Oak Hill Subdivision / Right of Way

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

January 4, 2023

**SUBJECT:**

Oak Hill Subdivision – Right of Way

**BACKGROUND/INFORMATION:**

The City of Somerville sent out questionnaire letters to property owners who live, or own property adjacent to 1415 Thonberry (Beisert Property). The letter informed owners of the consideration (by the City) to close the street right of way that currently existed in this area. Also, that once vacated by ordinance the land would be divided 50-50 between neighboring property owners. A highlighted map was attached for review that showed the right of way in consideration. Two questions were asked;

1. Do you have any objection to the closing of the street right of way?
2. Do you wish to accept the additional 25 feet of land that will be available after the closing of the right of way?

In order for the street right of way closing to proceed all the property owners would need to agree on the closing of the right of way.

This discussion item is to inform City Council of the results of the questionnaire.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider approve or (disapprove) Receive results of questionnaire related to closing the Oak Hill right of way.

# Discussion Item(s)

Road Rehabilitation Discussion

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

January 5, 2023

**SUBJECT:**

Road Rehabilitation Discussion

**BACKGROUND/INFORMATION:**

As we come to the completion of the 8<sup>th</sup> Street Bond Project, I think this may be an opportunity to begin the discussion of what is next for road rehabilitation projects for the City of Somerville.

We had targeted the following projects in our capital improvement plan;

1. 4<sup>th</sup> Street from Avenue E to Avenue L (chip seal or asphalt)
2. 5<sup>th</sup> Street from Avenue E to Avenue L (chip seal or asphalt)
3. Avenue E from 5<sup>th</sup> Street to 1<sup>st</sup> Street (chip seal or asphalt)
4. Ave L from 8<sup>th</sup> Street to 6<sup>th</sup> Street (chip seal or asphalt)
5. 2<sup>nd</sup> Street from Avenue E to Avenue M (asphalt overlay)
6. Avenue L from 9<sup>th</sup> Street to school parking lot (concrete)

We currently have \$90,947.09 available in our street franchise fund for a project, and we could allocate additional funding from our general fund if needed.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider approve or (disapprove) No action on this item, discussion only.