



# City of Somerville

150 8<sup>th</sup> Street, Somerville, Texas 77879

979-596-1122

P.O. Box 159, Somerville, Texas 77879

Business Hours: M-F, 8:00 – 4:30

In an effort to protect the health and safety of the Citizens of Somerville and our employees through the recommended policy of social distancing, the decision has been made to **close certain city facilities to the public, effective March 23, 2020 at 8:00 a.m.** The affected facilities include: City Hall, the Visitors Center, and the Public Works office and yard. The Senior Center is already closed until at least April 3, which may be extended.

City services including police, fire, water, wastewater and trash pickup and the Citizen Collection Facility are, and will remain, active. These closures are intended to limit face to face interactions and queuing, but Citizens are encouraged to use the information provided below resolve questions and concerns, pay bills/fines, or to report problems. If you must conduct business with city staff in person, please use the information below to make an appointment.

**Utility Issues:** Customers are strongly encouraged to make utility bill payments by mail or by depositing the payment in the drop box at the front of City Hall. If you typically pay your bill in cash, you may round the payment to the nearest whole dollar amount. The balance due or credit will show on your next bill. If you deposit cash in the drop box PLEASE be sure to SEAL the envelope, enclose your PAYMENT STUB, and PRINT THE NAME of the account holder on the envelope. If you need a receipt for drop box or mailed payments, please write RECEIPT REQ. on the stub. At this time the cut-off date has NOT been changed, and NO fees or penalties have been waived.

For WATER LEAKS or SEWER STOPPAGES during normal business hours call City Hall (979)-596-1122. If you have an emergency related to utilities after hours, the on-call number is (979) 255-5283.

For disconnection of utility services or questions or concerns regarding water billing information please call (979) 596-1122, or e-mail [utilityclerkcos@somervilletx.gov](mailto:utilityclerkcos@somervilletx.gov). If you are a NEW utility customer, please make an appointment.

**Building Permits:** for repairs, alterations, or new construction permits, please call City Hall (979) 596-1122. Some permit activities can be handled through mail/e-mail, others may require an appointment.

**Municipal Court:** Most activities related to tickets can be handled on-line or by e-mail. for questions or more information about tickets or citations please call (979) 596-3068, or e-mail [courtclerk@somervilletx.gov](mailto:courtclerk@somervilletx.gov). To pay tickets on-line go to [www.Somervilletickets.com](http://www.Somervilletickets.com) or call 833-299-4151

City information and updates will be posted on the Keep Somerville Beautiful and Senior Center Facebook pages, <https://www.facebook.com/WE.ARE.KSB/> and <https://www.facebook.com/groups/398920584039450/>, and the City of Somerville website <http://somervilletx.gov/>. Notices will also be posted at City Hall and on the electronic sign as appropriate. We will endeavor to provide information on event cancellations or alternate business practices such as take out only whenever possible.

We will continue to work closely with the Burleson County Emergency Management and all State and Federal agencies as we work through this crisis. If you have questions or need additional information please review the contact list below:

Rose Rosser	City Secretary	<a href="mailto:csecretarycos@somervilletx.gov">csecretarycos@somervilletx.gov</a>
Linda Bowman	Utility Billing Clerk	<a href="mailto:utilityclerkcos@somervilletx.gov">utilityclerkcos@somervilletx.gov</a>
Connie Pampell	Municipal Court Clerk	<a href="mailto:courtclerk@somervilletx.gov">courtclerk@somervilletx.gov</a>
Kathy Pollock	Code Enforcement	<a href="mailto:codecos@somervilletx.gov">codecos@somervilletx.gov</a>
Danny Segundo	City Administrator	<a href="mailto:managercos@somervilletx.gov">managercos@somervilletx.gov</a>
Craig Wise	Chief of Police	<a href="mailto:chiefcos@somervilletx.gov">chiefcos@somervilletx.gov</a>