



**SOMERVILLE CITY COUNCIL  
NOTICE OF A REGULAR MEETING  
MAY 9, 2023 6:15 PM  
SOMERVILLE SENIOR CITIZENS CENTER  
17510 SH 36 SOUTH, SOMERVILLE, TEXAS**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF (EXCUSED) ABSENCES FOR COUNCIL MEMBERS**
- 5. CANVASSING CITY OFFICERS ELECTION – May 6, 2023** (Escrutinio de la elección de funcionarios de la ciudad - 6 de mayo de 2023.)
  - a. Discuss, consider and approve (disapprove) Resolution R23-001, a resolution and order canvassing the election and declaring the results of the City Officers Election that was scheduled to be held on May 6, 2023 but cancelled due to an unopposed ballot. (Discutir, considerar y aprobar (desaprobar) la Resolución R23-001, una resolución y orden que sondea la elección y declara los resultados de la Elección de Oficiales de la Ciudad que estaba programada para celebrarse el 6 de mayo de 2023 pero cancelada debido a una votación sin oposición.)
  - b. Presentation of Certificates of Election to Mayor and Aldermen elected by unopposed ballot for the May 6, 2023 City Officers Election. (Presentación de Certificados de Elección al Alcalde y Concejales elegidos por votación sin oposición en la Elección de Oficiales de la Ciudad del 6 de mayo de 2023.)
  - c. Administration of Oath of Office to Mayor and Aldermen elected by unopposed ballot at the May 6, 2023 City Officers Election. (Administración del juramento del cargo al alcalde y los concejales elegidos por votación sin oposición en la elección de funcionarios de la ciudad del 6 de mayo de 2023.)

**6. CITIZEN'S COMMENTS (3 Minutes)**

To comply with Ordinance No. 19-012, Rules of Conduct at Council Meetings, Section 2 and Section 3. Citizens signing up to speak at the beginning of council meetings under the item "Citizens Comments" shall, upon being recognized by the Mayor, have three (3) minutes to address the City Council. No citizen shall have more than three (3) minutes unless approved by majority vote of the Council. Citizens may also provide any additional comments or information

in writing to the Council before or during their allotted time to speak. Once the period of public statements and comments on an agenda item has concluded and council discussion begins, citizens shall not interrupt the discussion and deliberation of business by the Council; and each person who addresses the Council shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Council, staff or general public such as to disrupt the meeting.

**7. REPORTS**

- A. Police Department Activity Report
- B. Municipal Court Activity Report
- C. Public Works Activity Report
- D. Code Enforcement Activity Report
- E. Senior Center Activity Report

**8. CONSENT AGENDA**

All Items on the Consent Agenda are to be considered self-explanatory in nature and may be enacted with one motion, one second and one vote and without separate discussion of each item. However, Council reserves the right to move any item or all items from the Consent Agenda to New Business for discussion and separate action.

**A. APPROVAL OF MINUTES:**

Approval of the Minutes of the April 11, 2023 Regularly Scheduled City Council Meeting.

**B. FINANCIAL MATTERS:**

Approval of the Statement of Revenues & Expenditures, Sales Tax Report and Cash Requirements Control Report by Department.

**9. PUBLIC HEARING**

**PUBLIC NOTICE**

**CITY OF SOMERVILLE**

**COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY**

The City of Somerville invites all citizens to a public hearing at 6:15 p.m. on May 9, 2023, at Somerville Senior Center, 17510 Highway 36, Somerville, Texas 77879, to review proposed amendment request and obtain comments regarding the additional reallocation funds for its Harvey CDBG-DR Program Contract No. 20-065-058-C170. The proposed amendment will increase the grant amount by \$310,200 and allow the City to complete the drainage improvements in the southwest quadrant of the City included in the original Harvey grant contract. The project beneficiaries, as determined in the original contract, remain the same.

Disabled persons or those who require auxiliary aids or services who wish to attend this meeting should contact the City Secretary at least two days before the meeting at 979/596-1122 to make arrangements. Written comments may be submitted to Danny Segundo, City Administrator, City



of Somerville, 600 Memory Lane, P.O. Box 190, Somerville, Texas 77879, until the start of the public hearing.

**10. PRESENTATIONS / PROCLAMATIONS**

- A. Michelle Kwiatowski with Seidel Schroeder Certified Public Accountants / Business Advisors to present 2021-2022 Audit.
- B. Mayor to present and proclaim May 2023 as Motorcycle Safety Awareness Month in Somerville, Texas.
- C. Chief Sullivan, Somerville Police Department, Annual Report.
- D. Presentation / Development Plan for RenAlt Solar USA

**11. UNFINISHED BUSINESS**

NONE

**12. Executive Session;**

The City Council will announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code, to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**13. NEW BUSINESS**

**Action Item(s)**

**Hotel Motel Tax Fund Request**

- A. Discuss, consider & approve (disapprove) a request from the City of Somerville Historical Society & Museum for \$500.00 from the Hotel Motel Tax Fund.

**Audit Report for Fiscal Year 2021-2022**

- B. Discuss, consider and approve (disapprove) the Annual Financial Report as prepared by Seidel Schroeder for the Fiscal Year 2021-2022.

**Planning & Zoning Report / Special Use Permit / 267 Ave M**

- C. Discuss, consider and approve (disapprove) to receive and approve the Planning and Zoning Report related to the Specific Use Permit request for 267 Avenue M.

**Sublease Agreement / City of Somerville / Welch Park Enterprises, Inc.**

- D. Discuss, consider and approve (disapprove) renewal of the Sublease Agreement between the City of Somerville and Welch Park Enterprises, Inc.

**Selection of Mayor Pro-tem / Resolution R23-005**

- E. Discuss, Consider and approve (disapprove) Resolution R23 005, selecting by name an Alderman / Alderwoman to be the City's Mayor Pro-tem.

**Appointment of Municipal Court Judge**

- F. Discuss, consider and approve (disapprove) Resolution R23-007 appointing Robert W. Urbanosky as Municipal Court Judge for a term of (2) years.

**Planning & Zoning Commission Member Appointment**

- G. Discuss, consider and approve (disapprove) Resolution R23-006 appointing Debra Coleman and Delfino Orozco as members of the Planning & Zoning Commission.

**HARVEY CONTRACT NUMBER 20-065-058-C170 / RESOLUTION R23-004**

- H. Discuss, consider and approve (disapprove) Resolution R23-004 authorizing the submission of a contract amendment request for TxCDBG-DR Harvey Contract between the City of Somerville and the Texas GLO.

**Development Plan for RenAlt Solar USA**

- I. Discuss, consider and approve (disapprove) the Development Plan submitted by SLS Consultants, for Phase 1 and Master Plan for RenAlt Solar USA.

**Road Improvements**

- J. Discuss, consider and approve (disapprove) authorizing the City Administrator to seek Quotes and plan for street improvements to Ave L.

**14. Discussion Items:**

**15. Mayor and Council Comments:**

**16. City Administrator Comments:**

**17. Adjourn.**

**Posted: 05-05-23**

**Time: 1:00 PM**

**Certified By: Rose Rosser**

# Call to Order

**Agenda Item 1**

# Invocation

# **Pledge of Allegiance**



# **Approval of Excused Absences**

# **Canvassing City Officers Election**

**Agenda Item 5 – A, B & C**

## CANVASS OF GENERAL ELECTION

I, Tommy Thompson, Mayor,  
(Name) (Office)

of Somerville, Texas, met with the Somerville City Council  
(Political subdivision holding election) (Body acting as canvassing board)

sitting as the canvassing board to canvass the General election of  
May 6, 20 23, on May 9, 20 23 at  
Somerville, Texas.

I certify that the election scheduled to be held on May 6, 2023 was cancelled and there are no tally sheets or returns.

Witness my hand this 9<sup>th</sup> day of May, 20 23.

\_\_\_\_\_  
Presiding Officer of Canvassing Authority

## ESCRUTINIO DE LAS ELECCIONES GENERALES

Yo, Tommy Thompson, alcalde de Somerville, Texas, me reuní con el Concejo Municipal de Somerville como junta de escrutinio para la elección general del 6 de mayo de 2023 el 9 de mayo de 2023 en Somerville, Texas. Certifico que la elección programada para el 6 de mayo de 2023 fue cancelada debido a una boleta sin oposición y no hubo actas ni devoluciones.

\_\_\_\_\_  
Presidente de la autoridad de promoción

**RESOLUTION NUMBER R23-001**  
RESOLUCIÓN NÚMERO R23-001

**A RESOLUTION AND ORDER OF THE CITY OF  
SOMERVILLE, TEXAS CANVASSING THE RETURNS  
AND DECLARING THE RESULTS OF A CITY OFFICERS  
ELECTION FOR MAY 6, 2023, WHICH WAS CANCELLED  
DUE TO AN UNOPPOSED BALLOT CAUSING  
UNOPPOSED CANDIDATES DECLARED ELECTED.**

UNA RESOLUCIÓN Y ORDEN DE LA CIUDAD DE SOMERVILLE, TEXAS LOS  
RETORNOS Y DECLARAR LOS RESULTADOS DE UNA CIUDAD PARA ELECCIÓN DE  
LOS CARGOS DIRECTIVOS 6 DE MAYO de 2023, QUE FUE CANCELADO DEBIDO A  
UNA VOTACIÓN SIN OPOSICIÓN QUE SIN OPOSICIÓN LOS CANDIDATOS electos.

**WHEREAS,** there came on to be considered the hereinafter named officials,  
appearing on the ballot, duly and legally declared elected:

MIENTRAS QUE, llegó a ser considerado como el denominado en lo sucesivo denominado los funcionarios, que aparecen en la cédula electoral,  
debidamente y legalmente declarado elegido:

**FOR MAYOR:**

A la alcaldía:

Tommy Thompson

**Votes Received:**

Votos recibidos:

N/A

**FOR ALDERMAN:**

PARA REGIDOR:

Sue Ellen Bernal

**Votes Received:**

Votos recibidos:

N/A

Delfino Orozco

N/A

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF SOMERVILLE, TEXAS THAT:**

AHORA, POR LO TANTO, SEA RESUELTO POR EL AYUNTAMIENTO DE LA CIUDAD DE SOMERVILLE, TEXAS QUE:

1. Said election was duly called; notice of said election was given in accordance with law, and said election was cancelled as an unopposed ballot in accordance with law; Tommy Thompson was duly elected as Mayor; and Sue Ellen Bernal, and Delfino Orozco were duly elected as Aldermen for the City of Somerville, Texas. It is further certified by the Authority responsible for preparing the ballot that there were no write-in candidates. Said above named parties are hereby declared duly elected to said respective offices in the same manner as if the election had been held, subject to the taking of their oaths of office as provided by the laws of the State of Texas. (Dicha elección fue debidamente convocada; La notificación de dicha elección se dio de acuerdo con la ley, y dicha elección fue cancelada como una boleta sin oposición de acuerdo con la ley; Tommy Thompson fue debidamente elegido como alcalde; y Sue Ellen Bernal, y Delfino Orozco fueron debidamente elegidos como Concejales de la Ciudad de Somerville, Texas. Además, la Autoridad encargada de preparar la votación certifica que no había candidatos por escrito. Dichos partidos mencionados anteriormente son declarados debidamente elegidos para dichos cargos

respectivos de la misma manera que si la elección se hubiera celebrado, sujeto a la toma de sus juramentos de cargo según lo dispuesto por las leyes del Estado de Texas.)

2. It is further found and determined that in accordance with the order of this governing body that the City Secretary posted written notice of the date, place and subject of this meeting on the bulletin board located at City Hall, a place convenient to the public, and said notice having been posted and remaining posted continuously for at least 72 hours preceding the date of this meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

Además, se ha encontrado y ha determinado que, de conformidad con el orden de este consejo de administración, y que la ciudad Secretario publicado aviso por escrito de la fecha, lugar y objeto de la presente reunión en el tablón de anuncios situado en el vestíbulo de la ciudad, un lugar muy práctico para el público, y dijo haber sido enviado notificación y demás registró continuamente durante al menos 72 horas antes de la fecha de esta reunión. Una copia de la declaración de dicho desplazamiento se adjunta al acta de esta sesión y se hizo una parte de la misma a todos los efectos.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE, TEXAS THIS THE 9<sup>th</sup> DAY OF MAY, 2023.**

DEBIDAMENTE APROBADA Y APROBADO POR EL CONSEJO MUNICIPAL DE LA CIUDAD DE SOMERVILLE, TEXAS LOS 9 DÍAS DE 2023 Mayo.

**APPROVED:**

APROBADO:

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Tommy Thompson, Mayor  
El Alcalde

**ATTEST:**

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Rose Rosser, City Secretary  
Secretaria de la Ciudad



*In the name  
and by the authority of  
  
The State of Texas*

*This is to Certify, that  
Sue Ellen Bernal  
Is hereby elected to the  
Office of Alderwoman*

*(Said Election scheduled to be held on May 6, 2023 was cancelled due to unopposed ballot)*

In Testimony Whereof, I have hereunto Subscribed my name and caused the Seal Of the City of Somerville, Texas to be Affixed on this the 9<sup>th</sup> day of May A.D., In the year of our Lord, Two Thousand, Twenty Three.

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Signature of Presiding Officer  
Of Canvassing Authority





*In the name  
and by the authority of  
The State of Texas*

*This is to Certify, that  
Tommy Thompson  
Is hereby elected to the  
Office of Mayor*

*(Said Election scheduled to be held on May 6, 2023 was cancelled due to unopposed ballot)*

In Testimony Whereof, I have hereunto Subscribed my name and caused the Seal Of the City of Somerville, Texas to be Affixed on this the 9<sup>th</sup> day of May A.D., In the year of our Lord, Two Thousand, Twenty Three.

\_\_\_\_\_  
Signature of Presiding Officer  
Of Canvassing Authority





*In the name  
and by the authority of*

*The State of Texas*

*This is to Certify, that  
Delfino Orozco  
Is hereby elected to the  
Office of Alderman*

*(Said Election scheduled to be held on May 6, 2023 was cancelled due to unopposed ballot)*

In Testimony Whereof, I have hereunto Subscribed my name and caused the Seal Of the City of Somerville, Texas to be Affixed on this the 9<sup>th</sup> day of May A.D., In the year of our Lord, Two Thousand, Twenty Three.

\_\_\_\_\_  
Signature of Presiding Officer  
Of Canvassing Authority



# Citizens Comments

# **Reports**

## **Police Department Activity**



Somerville, TX PD  
Citation and Offense Count by  
Official

Citation Count

April 1, 2023 - April 30, 2023

Official: All

Official Assignment: All

Type of Stop: All

Stop Result: All

STEP: All

**Official Full Name (Badge)**

Dekneef, Lindsey (943)	14
Sparks, Seth (942)	25
Total	39
Grand Total	39

# Somerville Police Department

## Officer Activity Report

From 4/1/23 Through 4/30/23

Officer & Calls-For-Service Per Officer	Call-Types	Primary	Backup
Dekneef, Lindsey- Prim:83 / BkU:5 / Total:88	Accident-Hit And Run	1	0
	Accident-Minor	2	1
	Animal Bite	1	0
	Animal Control	1	0
	Animal Cruelty	1	0
	Assault	4	0
	Citizen Contact	2	0
	Civil Paper Service	0	1
	Civil Stand By	1	0
	Close Patrol	13	0
	Criminal Mischief	1	0
	Criminal Trespass	1	0
	Disturbance	2	0
	Escort	2	0
	Extra Patrol	2	0
	Fire Vehicle	0	1
	Follow Up	6	0
	Foot Patrol	3	0
	Illegal Burning	1	0
	Medical Emergency	1	0
	Motorist Assist	0	1
	Noise Complaint	1	0
	Other	2	0
	Public Service Return	5	1
	Reckless Driver	1	0
	Residence Check	1	0
	Runaway	1	0
	Sexual Assault	1	0
	Stolen Vehicle	1	0
	Suicide Attempted Or Threatening	1	0
	Suspicious Person	1	0
	Theft	1	0
	Traffic	11	0
	Traffic Enforcement	1	0
	Traffic Hazard	1	0
	Walk Through	7	0
	Warrant Service	1	0
	Welfare Concern	1	0
Sparks, Seth- Prim:65 / BkU:3 / Total:68	Accident-Hit And Run	1	0
	Accident-Minor	2	0
	Animal Control	1	0
	Animal Livestock	1	0
	Citizens Flagdown	1	0
	City Ordinance Violation	3	0
	Civil Matter	1	0
	Civil Paper Service	1	0
	Close Patrol	4	0
	Complainant In Lobby	2	0
	Criminal Trespass	0	1
	Escort	1	0
	Extra Patrol	2	1
	Public Service Return	0	1
	Suspicious Vehicle	1	0
	Theft	2	0
	Traffic	27	0
	Traffic Control	1	0
	Walk Through	10	0
	Welfare Concern	4	0
Sullivan, Jake- Prim:12 / BkU:0 / Total:12	Disturbance	1	0
	Escort	1	0
	Traffic	10	0

# **Reports**

## **Municipal Court Activity**

**APRIL 2023**

DATE	DEPOSITS	CITATION DAYS	OFFICER	CITATIONS
1			940	2
2			941	
3			942	18
4		3	943	9
5	\$2,607.77		944	
6			945	
7			946	
8		1	947	
9			948	
10		2	CODE	
11			TOTAL	29
12	\$2,711.35			
13				
14				
15		2		
16		2		
17		1		
18		4		
19	\$2,791.73			
20		3		
21		2		
22		1		
23		1		
24		2		
25				
26	\$2,217.21	1		
27		2		
28		1		
29		1		
30				
31				
TOTAL	\$10,328.06	29	CITY	STATE
TOTAL CITATIONS			\$1,567.13	\$650.08
CALL# 940			\$2,147.98	\$643.75
940	SULLIVAN		\$1,996.77	\$714.58
941			\$1,968.39	\$639.38
942	SPARKS			
943	DEKNEEF	TOTAL	\$7,680.27	\$2,647.79

944

946

947

# **Reports**

## **Public Works Activity**





## PUBLIC WORKS MONTHLY REPORT TO CITY COUNCIL

**TO:** Honorable Mayor and City Council

**SUBMITTED BY :** Joshua Young, Public Works Supervisor

**MONTH:** April 2023

- |                 |  |
|-----------------|--|
| <b>Water</b>    | <ul style="list-style-type: none"><li>● Installed new water tap at 818 7<sup>th</sup> Street</li><li>● Water leak on customer side of water meter (contractor ran over line) 808 Long Bridge</li><li>● Installed new water tap at 244 Fleming</li></ul>                          |
| <b>Sewer</b>    | <ul style="list-style-type: none"><li>● Repaired and prepared broken sewer clean out for new home at 551 Avenue P</li><li>● Installed new sewer tap at 244 Fleming</li></ul>   |
| <b>Roads</b>    | <ul style="list-style-type: none"><li>● Patched 12<sup>th</sup> Street from Hwy 36 to Avenue E</li><li>● Patched 9<sup>th</sup> Street from Hwy 36 to Ave E</li><li>● Patched Switchback Road from railroad tracks to Low Wood Road</li><li>● Patched Long Bridge Road</li></ul> |
| <b>Misc.</b>    | <ul style="list-style-type: none"><li>● Removed tree that fell across CR 463</li><li>● Removed tree limb that fell across 4<sup>th</sup> Street</li><li>● Picked up brush and junk from around town for Spring clean-up and took hazardous materials in</li></ul>                |
| <b>Grass</b>    | <ul style="list-style-type: none"><li>● Mowed at City Shop, Basketball Court, Water Tower, Water Plant, Wastewater Plant, CCF, Lot on 9<sup>th</sup> Street and Baseball Field</li></ul>   |
| <b>Animals</b>  | <ul style="list-style-type: none"><li>● Picked up stray dogs at 175 12<sup>th</sup> Street</li></ul>   |
| <b>Drainage</b> | <ul style="list-style-type: none"><li>● Cleaned out culvert with Jet Machine at 512 4<sup>th</sup> Street</li><li>● Installed new driveway culvert at 244 Fleming</li><li>● Cleaned out culvert with Jet Machine at 469 10<sup>th</sup> Street</li></ul>                         |

# **Reports**

## **Code Enforcement Activity**



**Memo To:** Honorable Mayor and City Council Members

**From:** Kathy Pollock, Code Enforcement Officer/ Assistant to the City Administrator

**Date:** May 3, 2023

**Subject:** Report on Code Activities, Grants, Administrative Activities

**Administrative and Grant/Engineering Coordination Activities:**

- A. Drainage Improvements CDBG-DR Harvey/ Harvey Competitive CDBG-DR Redistribution Funds:
- a. GLO has confirmed that we will **not** be required to reprocur administrative and engineering services. This means that the completed design only has to be changed enough to indicate what work has been done and how much of the remaining work can be covered by the new funds.
  - b. We will have to rebid the construction of the project.
  - c. We have had the kick off meeting for this project with GLO. It appears that we will not have to repeat surveys, but will have to verify the environmental clearance and of course we will have to submit an application even though this not a competitive award. We have been told that the application will be due by mid-June.
- B. MIT - MOD: As noted previously, even though this is an allotment, rather than a competitive grant situation, we still have to "apply" for project approval with GLO timely, or the money goes away. Forever.
- a. The engineer and staff have defined a benefit area and scope for the project with the main focus being an old lift station.
  - b. Surveys are starting this week, and are an important part of the process. We have been reaching out to the public to encourage them to cooperate with the surveyors in the area since without the required information, the money will not be awarded.
  - c. The extension was applied for and has been granted. The deadline is now sometime in June which is still fairly short.
  - d. Completed the final item for the start-up file, and continue to coordinate as needed with the grant writers and the engineering team.
- C. 2022 CDBG Grant Funds:
- a. The team is still working on startup documents on this grant. Have not had a kick-off meeting. Vicki will be here to complete some of the necessary items or this grant tonight including the public hearing.
  - b. *The project is to improve the drainage across the tracks in the Goings and Lyons subdivisions (Steeple, Round House, Spike and Lantern Streets). The budget for the project was put*

*together long enough ago that the amount of work and cost will have to be reevaluated in light of the economy, but we believe we will be able to finish the project without extra's rather than not being able to complete the basic work at all. We will have to deal with some city water lines that cut through private property in the area and need to be relocated and those easements released.*

- c. *This project will help alleviate flooding in this area, and should help promote development and property improvements in the area, adding to the city's tax base.*

#### **Other Activities:**

##### **A. Permit and Development Issues.**

Between a about half of time this month spent handling permits, and issues related to permits, zoning, codes or development. Working with Melissa and Sarah as needed to make sure we are all on the same page. Have dealt with several difficult issues related to work without a permit both commercial and residential, continuing to work with the plan checker and the inspector to make sure that while safety is our primary concern, that small projects done by homeowners on their own property are not burdened more than necessary to ensure compliance with the adopted codes.

- Continued to provide information resources and direction to developers, builders, and homeowners as needed for development and permitting issues
- Continue to provide information to surveyors, developers, and individuals elated to plats and city properties, utilities, etc. as needed.

- B. **Property values, information and delinquent tax accounts:** Continued to coordinate with tax attorneys on cases as they move forward or circumstances change. Tax attorneys will present a report and update to council either at the budget workshop in May or in June
- C. **Federal/State Websites:** Received notice that grant from the Justice Department will be closed out if the delinquent reports for this grant are not completed. Completed the required report for the CRF regarding the use of the funds we received last year. About \$95,000 is left to help complete the Harvey drainage project.
- D. **Clean up/HHW:** had about thirty-five people out for the clean-up event on Saturday. They cleaned at Pazdral and the Basketball parks, along E, Memory Lane, the alley behind the bank, S.H. 36, both sides, 7<sup>th</sup> and 8<sup>th</sup> and by the school. Additionally, Koppers has purchased al of the supplies and tolls for the installation of the kindness rock garden, the 8 planters for the corners of Memory Lane and 7<sup>th</sup> and 8<sup>th</sup> streets and for the installation of the dog bone benches in the park. This work is to be completed by the date of the meeting, and will count toward this year's Don't Mess with Texas event. Borrowed and retuned durable supplies to the county. Coordinated with Koppers, Public Works, the county and a number of other individuals and groups through out the month to encourage participation in the event, including flyers, posting on FB and reduced size flyers sent to the school. Staffed the HHW event on Wednesday, and coordinated the drop off at the BVSWMA site on Friday. Turn out was a little light for the HHW event but that was probably due to short notice. Have one more newspaper article and a wrap up report to submit to KTB.

E. **Miscellaneous:**

- Provided resources to city residents, potential residents, and county residents where possible.
- Meetings with engineering firms, investors, and developers related to new, ongoing and potential projects and resources.
- Completed the judging duties for Keep Texas Beautiful.
- Revised annual HHW report per request from TCEQ.
- Continued to work on the issues with the sign. We are waiting for a repair to the internet serving the building right now and will hopefully get it resolved soon. Also reordered a backboard for the Basketball Park.
- Attempting to burn-off some vacation as well.

**Code Activities:**

**Dangerous Buildings:**

- A. Need to reappoint several Board members and get training done before new cycle starts. New cycle is anticipated to start some time this summer.
- B. *Please note that only general information about the Dangerous Buildings cycle is provided on this report because the council will review and affirm (or overturn) the Board's findings and make the final decision on whether to condemn and demolish properties that are not in compliance timely. That function is quasi-judicial, and should be based on the evidence and information presented during the council meeting when the action is considered.*

**Nuisance/JV Cases:**

Continued to work on nuisance property on S.H. 36, attended one court pretrial hearing related to this issue in regards to one of the junk vehicles. The owner was given thirty additional days by the prosecutor and the vehicle is still in place. The next court date when the remaining citations will be heard and the junk vehicle issue will be revisited is at the end of May.

Work is underway at this property and it is likely that we will be inspecting again prior to the next court date in late May.

Have several other cases currently under investigation and first notice related mostly to nuisances. Believe the main part of the oil/wastewater issue is resolved but there are other issues related to the case that are ongoing. Two other citations have been issued for nuisance conditions.

**SUP:** Have one and possibly a second SUP in the works but there are issues to be resolved before either one of them can be presented.

# **Reports**

## **Senior Center Activity**

# **Consent Agenda Minutes**

**Somerville City Council  
Regular Meeting  
April 11, 2023**

The Somerville City Council met in a regularly scheduled meeting on April 11, 2023, in the Somerville Senior Citizens Center. Present were Mayor Tommy Thompson; Alderwoman Debra Coleman, Alderwoman Deonna Moses and Alderwoman Amanda Flencher; City Administrator Danny Segundo; Rose Rosser City Secretary; Visitor's Register - on file in the City Secretary's Office.

**CALL TO ORDER**

**6:17 PM** - The meeting was called to Order at this time by Mayor Thompson.

**INVOCATION**

Invocation was given by Alderwoman Coleman.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance followed the Invocation.

**EXCUSED ABSENCES FOR COUNCIL MEMBERS**

Motion made by Alderwoman Flencher to **approve** the absence of Alderman Schoppe and Alderman Kline. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 3 in favor and 0 opposed.

**CITIZEN'S COMMENTS**

Roman Moore III, Vice President of the Somerville Historical Society, requesting \$500.00 from the Hotel Motel Tax Fund to sponsor the MS150 Bike Run, that will be passing through Somerville. The Somerville Museum will be a resting point. The requested funds will be used to purchase refreshments for the riders.

**REPORTS**

**Police Department Activity Report**

Chief Sullivan reported on Police Department Activity for the month of March 2023.

**Municipal Court Activity Report**

Rose Rosser reported on Municipal Court Activity for the month of March 2023.

**Public Works Activity Report**

Joshua Young reported on Public Works Activity for the month of March 2023.

**Code Enforcement Activity Report**

Kathy Pollock reported on Code Enforcement Activity for the month of March 2023.



### **Senior Center Activity Report**

Kelsey Bizzell was unable to attend, Senior Center report for March 2023 was presented to Mayor & City Council.

### **CONSENT AGENDA**

#### **APPROVAL OF MINUTES / FINANCIAL MATTERS**

Motion made by Alderwoman Flencher to **approve** the Minutes of the March 14, 2023 Regularly scheduled council meeting; and the Statement of Revenues & Expenditures, Sales Tax Report and Accounts Payable Cash Requirement Control Report by Department. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 3 in favor and 0 opposed.

Mayor Thompson closed the open meeting to go into a Public Hearing at **6:31 PM**

### **PUBLIC HEARING**

The purpose of the public hearing is to consider evidence to grant or deny the request for a Specific Use Permit for the properties located as follows:

**6:31 PM** – 244 Fleming Street, Somerville, Texas 77879; BCAD R21707, Paul Taylor, Lot Part of 7, 0.1233 Acres, Case No. SUP 579.23. Administrator Segundo reviewed the evidence with Mayor, Council and Citizens. There were no citizens concerns or questions and the Public Hearing was closed at **6:32 PM**; the regular session was reconvened By Mayor Thompson.

### **PRESENTATIONS**

**NONE**

### **UNFINISHED BUSINESS**

**NONE**

### **EXECUTIVE SESSION**

**NONE**

### **NEW BUSINESS**

#### **Action Items**

#### **Ordinance 23-005 / SUP / 244 Fleming Street**

Mr. Allen Garcia made his request to Mayor & Council for a Specific Use Permit to install a new manufactured home on the property located at 244 Fleming Street. Motion made by Alderwoman Moses to **approve** Ordinance 23-005, granting a Specific Use Permit for 244 Fleming Street for the installation of a new manufactured home on this property for residential use as per the Manufactured Housing Ordinance of the City of Somerville, Texas. **Seconded** by Alderwoman Coleman. Motion **carried** by a vote of 3 in favor and 0 opposed.

### **Planning and Zoning Final Report / Reserve at Lake Somerville**

Motion made by Alderwoman Flencher to **approve** the Planning & Zoning final report for the Reserve at Lake Somerville Plat. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 3 in favor and 0 opposed.

### **Planning and Zoning Report Regarding a Zoning Request**

Motion made by Alderwoman Coleman to **approve** the Planning & Zoning report related to the request change for the Lakeridge Subdivision. **Seconded** by Alderwoman Moses. Motion **carried** by a vote of 3 in favor and 0 opposed.

### **Hotel Motel Tax Ordinance 23-003**

Motion made by Alderwoman Flencher to **approve** Ordinance 23-003 adopting a new rate for Hotel Motel Occupancy. **Seconded** by Alderwoman Coleman. Motion **carried** by a vote of 3 in favor and 0 opposed.

### **DISCUSSION ITEMS**

**NONE**

### **MAYOR AND COUNCIL COMMENTS**

Alderwoman Flencher is very excited that the people on Council before her pushed and got some repairs to the streets, but the Council's job is far from over, patching pot holes is obviously is not going to cut it. They really need to go on to the next project. At some point it needs to go out there to the voters, all they can do is say no. Also need to check back in with the County and see where that stands.

### **CITY ADMINISTRATOR COMMENTS**

Administrator Segundo reported to Mayor and Council that the City received funding from the Post Oak Savannah Groundwater Conservation District for the Switchback waterline. We want to thank them for their support. Somerville will be celebrating it's 110<sup>th</sup> year as a municipality. We will be trying to work with the Burleson County Chamber of Commerce and Susan Mott on the celebration in October. That will give us an opportunity to put on an event for the community. On the MS150 request no action can be taken at this time, but is everyone ok with putting it on the May 2023 Agenda? (Council Members indicated that they were ok with placing that request on the May 2023 agenda). We do have a budget meeting coming up to go over the 6 month review and start planning for next year and discussing projects. Rose Rosser also reminded them that Seidel Schroeder will be presenting the audit to Mayor and Council at the May 2023 Council meeting.

### **Adjourn**

**6:45 PM** Motion made by Alderwoman Flencher to **approve** adjourning the meeting at this time. **Seconded** by Alderwoman Coleman. Motion **carried** by a vote of 3 in favor and 0 opposed.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Tommy Thompson, Mayor  
Or Debra Coleman, Mayor Pro-tem

I, Rose Rosser, City Secretary for the City of Somerville, Texas, do hereby certify that I am the custodian of the records for the City of Somerville, Texas, and that the above is a true and correct copy of the Minutes of the regularly scheduled meeting held on April 11, 2023.

\_\_\_\_\_  
Rose Rosser, City Secretary

# **Consent Agenda**

## **Financials**

### **Stmt. of Revenues & Expenditures**

**City of Somerville**  
**Statement of Revenue and Expenditures**

Revised Budget  
For General Fund (100)  
For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
100-00-4011 Ad Valorem Taxes - Current Year	\$ 61,833.33	\$ 0.00	\$ 742,000.00	\$ 490,445.36	33.90%
100-00-4012 Ad Valorem Taxes - Delinquent Curren	0.00	11,893.33	0.00	268,770.19	0.00%
100-00-4013 Ad Valorem Taxes - Delinquent Prior Y	1,000.00	3,057.83	12,000.00	12,384.54	(3.20%)
100-00-4014 Ad Valorem Taxes - P&I Current Year	125.00	1,025.43	1,500.00	1,828.27	(21.88%)
100-00-4015 Ad Valorem Taxes - P&I Prior Year	250.00	1,050.52	3,000.00	4,309.77	(43.66%)
100-00-4021 Sales Taxes	22,000.00	24,076.73	300,000.00	203,345.32	32.22%
100-00-4023 Mixed Beverage Tax	375.00	364.44	4,500.00	2,617.95	41.82%
100-00-4030 Solid Waste Franchise Fees	1,041.67	1,085.18	12,500.00	7,725.44	38.20%
100-00-4031 Franchise Fee - Electric	0.00	0.00	39,000.00	0.00	100.00%
100-00-4032 Franchise Fee - Gas	0.00	0.00	10,000.00	13,866.68	(38.67%)
100-00-4033 Franchise Fee - Telephone	500.00	1.77	2,000.00	851.03	57.45%
100-00-4034 Franchise Fee - CableTV	100.00	0.00	1,200.00	0.00	100.00%
100-00-4035 Lease Welch Park	3,000.00	1,730.00	12,000.00	6,594.57	45.05%
100-00-4041 Building Permits	666.67	5,178.10	8,000.00	29,363.40	(267.04%)
100-00-4042 Electrical Permits	250.00	1,173.00	3,000.00	2,320.00	22.67%
100-00-4043 Plumbing Permits	66.67	622.50	800.00	1,452.50	(81.56%)
100-00-4044 Demolition Permits	8.33	20.00	100.00	195.00	(95.00%)
100-00-4045 Other Permits & Licenses	50.00	606.00	600.00	2,158.20	(259.70%)
100-00-4051 Traffic Fines	8,333.33	6,787.58	100,000.00	41,873.50	58.13%
100-00-4054 Warrant Fees	208.33	155.77	2,500.00	1,183.60	52.66%
100-00-4055 Arrest Fees	208.33	146.51	2,500.00	873.42	65.06%
100-00-4056 Court Omni Fees	100.00	93.95	1,200.00	562.49	53.13%
100-00-4057 Driving Safety Fees	83.33	9.90	1,000.00	159.90	84.01%
100-00-4058 Administrative Fees	50.00	40.00	600.00	382.64	36.23%
100-00-4059 Other Court Revenue	41.67	168.36	500.00	785.85	(57.17%)
100-00-4141 Record & Copy Fees	8.33	0.00	100.00	0.45	99.55%
100-00-4142 Police Record Fees	4.17	0.00	50.00	12.00	76.00%
100-00-4143 Check Processing Fees	0.00	0.00	0.00	6.00	0.00%
100-00-4145 Donations - Siren	8.33	0.00	100.00	0.00	100.00%
100-00-4146 Donations - Police	20.83	0.00	250.00	0.00	100.00%
100-00-4148 Parks Donations	8.33	0.00	100.00	0.00	100.00%
100-00-4168 Other Miscellaneous Income	1,250.00	73,220.00	15,000.00	76,901.31	(412.68%)
100-00-4171 Interest	83.33	0.00	1,000.00	1,277.55	(27.76%)
100-00-4222 Building Rental - Transfer in	350.00	350.00	4,200.00	2,450.00	41.67%
100-00-4509 Opiod Abatement Trust Fund Police D	0.00	0.00	0.00	1,194.63	0.00%
<b>Total General Fund Revenues</b>	<b>\$ 102,024.98</b>	<b>\$ 132,856.90</b>	<b>\$ 1,281,300.00</b>	<b>\$ 1,175,891.56</b>	<b>8.23%</b>

**Expenditures**

100-00-5088 Miscellaneous Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 759.00	0.00%
100-11-5011 Salaries - Regular	13,500.00	13,841.76	162,000.00	95,946.87	40.77%
100-11-5012 Salaries - Overtime	41.67	0.00	500.00	0.00	100.00%
100-11-5013 Social Security	833.33	858.18	10,000.00	5,948.64	40.51%
100-11-5014 Medicare	200.00	200.70	2,400.00	1,391.20	42.03%
100-11-5015 T.M.R.S.	750.00	636.66	9,000.00	4,791.13	46.77%
100-11-5016 Group Medical	2,500.00	1,948.62	30,000.00	14,614.65	51.28%
100-11-5017 State Unemployment	41.67	3.32	500.00	28.27	94.35%

# City of Somerville

5/3/2023 1:08pm

## Statement of Revenue and Expenditures

Page 2

Revised Budget

For General Fund (100)

For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-11-5018 Workmen's Compensation	66.67	66.00	800.00	396.00	50.50%
100-11-5032 Salaries - Contract Labor	833.33	0.00	10,000.00	0.00	100.00%
100-11-5041 Tax Collection	1,050.00	0.00	4,200.00	1,940.84	53.79%
100-11-5042 Advertisements	16.67	0.00	200.00	0.00	100.00%
100-11-5043 Dues & Memberships	83.33	0.00	1,000.00	470.83	52.92%
100-11-5044 Printing	33.33	0.00	400.00	133.71	66.57%
100-11-5054 Janitorial Services	33.33	51.96	400.00	379.51	5.12%
100-11-5055 Communication Services	666.67	309.16	8,000.00	3,360.33	58.00%
100-11-5056 Postage Services	33.33	0.00	400.00	179.22	55.20%
100-11-5057 ADP Services	33.33	0.00	400.00	769.53	(92.38%)
100-11-5088 Miscellaneous Services	416.67	121.00	5,000.00	2,404.51	51.91%
100-11-5091 Legal Services	666.67	3,331.00	8,000.00	5,419.00	32.26%
100-11-5094 Auditing Services	833.33	0.00	10,000.00	0.00	100.00%
100-11-5096 Consulting Services	416.67	0.00	5,000.00	1,600.00	68.00%
100-11-5097 Tax Collection Fee	62.50	0.00	750.00	667.20	11.04%
100-11-5115 Buildings	833.33	0.00	10,000.00	160,369.85	(1503.70%)
100-11-5118 IT Equipment	83.33	95.00	1,000.00	2,079.95	(108.00%)
100-11-5119 IT Software	250.00	0.00	3,000.00	1,500.00	50.00%
100-11-5161 General Supplies/Materials	416.67	208.86	5,000.00	2,883.84	42.32%
100-11-5162 Office Supplies	33.33	0.00	400.00	0.00	100.00%
100-11-5164 Publications	250.00	0.00	3,000.00	1,807.69	39.74%
100-11-5198 Miscellaneous Supplies/Materials	208.33	0.00	2,500.00	5.69	99.77%
100-11-5211 Electric Services	416.67	426.66	5,000.00	3,700.22	26.00%
100-11-5212 Gas Services	58.33	78.94	700.00	677.04	3.28%
100-11-5221 Equipment Rental	291.67	81.77	3,500.00	1,989.71	43.15%
100-11-5231 Travel	125.00	0.00	1,500.00	500.06	66.66%
100-11-5232 Training	250.00	0.00	3,000.00	1,340.00	55.33%
100-11-5241 General Liability	416.67	450.00	5,000.00	2,823.37	43.53%
100-11-5379 BC Industrial Foundation	0.00	0.00	0.00	80.00	0.00%
100-11-5380 Pest Control	25.00	35.00	300.00	245.00	18.33%
100-12-5011 Salaries - Regular	83.33	18.46	1,000.00	138.45	86.16%
100-12-5013 Social Security	8.33	1.14	100.00	8.55	91.45%
100-12-5014 Medicare	1.67	0.26	20.00	1.95	90.25%
100-12-5017 State Unemployment	2.50	0.02	30.00	0.15	99.50%
100-12-5043 Dues & Memberships	8.33	0.00	100.00	40.84	59.16%
100-12-5088 Miscellaneous Services	0.00	0.00	100.00	0.00	100.00%
100-12-5162 Office Supplies	0.00	0.00	150.00	0.00	100.00%
100-12-5231 Travel	0.00	0.00	250.00	0.00	100.00%
100-12-5232 Training	0.00	0.00	250.00	0.00	100.00%
100-12-5241 General Liability	0.00	0.00	50.00	0.00	100.00%
100-13-5011 Salaries - Regular	22,258.33	13,502.68	267,100.00	115,377.95	56.80%
100-13-5012 Salaries - Overtime	833.33	1,994.94	10,000.00	24,667.05	(146.67%)
100-13-5013 Social Security	1,341.67	960.86	16,100.00	8,682.85	46.07%
100-13-5014 Medicare	325.00	224.72	3,900.00	2,030.67	47.93%
100-13-5015 T.M.R.S.	1,175.00	730.97	14,100.00	6,639.82	52.91%
100-13-5016 Group Medical	4,125.00	2,006.62	49,500.00	18,077.84	63.48%
100-13-5017 State Unemployment	41.67	0.62	500.00	45.59	90.88%
100-13-5018 Workmen's Compensation	108.33	100.00	1,300.00	600.00	53.85%
100-13-5041 Tax Collection	350.00	0.00	4,200.00	1,940.84	53.79%

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (100)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-13-5043 Dues & Memberships	166.67	0.00	2,000.00	429.00	78.55%
100-13-5044 Printing	0.00	0.00	100.00	0.00	100.00%
100-13-5054 Janitorial Services	0.00	51.92	0.00	379.67	0.00%
100-13-5055 Communication Services	558.33	93.35	6,700.00	4,454.14	33.52%
100-13-5057 ADP Services	41.67	0.00	500.00	769.53	(53.91%)
100-13-5058 Law Enforcement Services	833.33	0.00	10,000.00	4,000.00	60.00%
100-13-5088 Miscellaneous Services	166.67	0.00	2,000.00	1,701.42	14.93%
100-13-5091 Legal Services	41.67	0.00	500.00	0.00	100.00%
100-13-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-13-5096 Consulting Services	83.33	0.00	1,000.00	0.00	100.00%
100-13-5115 Buildings	833.33	0.00	10,000.00	5,039.25	49.61%
100-13-5116 Equipment	500.00	0.00	6,000.00	3,343.69	44.27%
100-13-5117 Vehicles	1,333.33	0.00	16,000.00	5,695.68	64.40%
100-13-5118 IT Equipment	291.67	171.00	3,500.00	1,197.00	65.80%
100-13-5120 Communication Equipment	60.42	0.00	725.00	0.00	100.00%
100-13-5158 Miscellaneous Maintenance	166.67	0.00	2,000.00	0.00	100.00%
100-13-5161 General Supplies/Materials	333.33	158.49	4,000.00	6,115.13	(52.88%)
100-13-5162 Office Supplies	41.67	0.00	500.00	0.00	100.00%
100-13-5164 Publications	0.00	0.00	100.00	201.60	(101.60%)
100-13-5165 Uniforms	333.33	0.00	4,000.00	417.88	89.55%
100-13-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	40.85	0.00%
100-13-5201 Fuel - Gas	1,250.00	939.34	15,000.00	9,702.36	35.32%
100-13-5211 Electric Services	216.67	190.45	2,600.00	907.20	65.11%
100-13-5221 Equipment Rental	83.33	81.77	1,000.00	812.26	18.77%
100-13-5231 Travel	83.33	0.00	1,000.00	0.00	100.00%
100-13-5232 Training	333.33	795.00	4,000.00	2,980.00	25.50%
100-13-5241 General Liability	633.33	539.67	7,600.00	3,361.47	55.77%
100-13-5243 Law Enforcement Liability	200.00	200.00	2,400.00	1,323.34	44.86%
100-13-5380 Pest Control	20.00	40.00	240.00	280.00	(16.67%)
100-13-5387 Expense Paid from Donations	0.00	0.00	0.00	320.00	0.00%
100-13-5395 Leased Vehicles / Equipment	2,000.00	0.00	24,000.00	36,996.24	(54.15%)
100-13-5396 Leased Vehicles / Equipment Interest	250.00	0.00	3,000.00	4,027.00	(34.23%)
100-15-5011 Salaries - Regular	3,775.00	3,483.20	45,300.00	26,098.41	42.39%
100-15-5013 Social Security	233.33	215.96	2,800.00	1,618.12	42.21%
100-15-5014 Medicare	58.33	50.50	700.00	378.38	45.95%
100-15-5015 T.M.R.S.	158.33	132.20	1,900.00	990.53	47.87%
100-15-5016 Group Medical	822.08	649.54	9,865.00	4,871.55	50.62%
100-15-5017 State Unemployment	0.00	2.04	100.00	13.39	86.61%
100-15-5018 Workmen's Compensation	0.00	18.00	225.00	108.00	52.00%
100-15-5041 Tax Collection	950.00	0.00	3,800.00	1,940.84	48.93%
100-15-5043 Dues & Memberships	166.67	354.00	2,000.00	3,978.37	(98.92%)
100-15-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-15-5055 Communication Services	33.33	5.36	400.00	298.18	25.46%
100-15-5056 Postage Services	0.00	0.00	200.00	0.00	100.00%
100-15-5088 Miscellaneous Services	0.00	0.00	200.00	0.00	100.00%
100-15-5091 Legal Services	833.33	3,607.48	10,000.00	10,437.50	(4.38%)
100-15-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-15-5115 Buildings	130.42	0.00	1,565.00	2,749.98	(75.72%)
100-15-5118 IT Equipment	25.00	0.00	300.00	0.00	100.00%

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (100)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-15-5119 IT Software	0.00	0.00	0.00	217.50	0.00%
100-15-5161 General Supplies/Materials	83.33	99.95	1,000.00	316.83	68.32%
100-15-5221 Equipment Rental	150.00	81.77	1,800.00	1,556.69	13.52%
100-15-5231 Travel	0.00	0.00	300.00	0.00	100.00%
100-15-5232 Training	0.00	0.00	100.00	0.00	100.00%
100-15-5241 General Liability	150.00	100.00	1,800.00	723.37	59.81%
100-16-5011 Salaries - Regular	3,691.67	3,465.38	44,300.00	25,551.01	42.32%
100-16-5012 Salaries - Overtime	0.00	167.42	0.00	821.18	0.00%
100-16-5013 Social Security	229.17	225.23	2,750.00	1,635.07	40.54%
100-16-5014 Medicare	54.17	52.67	650.00	382.37	41.17%
100-16-5015 T.M.R.S.	208.33	183.82	2,500.00	1,334.43	46.62%
100-16-5016 Group Medical	822.08	649.54	9,865.00	4,871.55	50.62%
100-16-5017 State Unemployment	8.33	0.00	100.00	8.99	91.01%
100-16-5018 Workmen's Compensation	18.75	18.00	225.00	108.00	52.00%
100-16-5032 Salaries - Contract Labor	125.00	0.00	1,500.00	0.00	100.00%
100-16-5041 Tax Collection	950.00	0.00	3,800.00	1,940.84	48.93%
100-16-5043 Dues & Memberships	0.00	0.00	450.00	275.00	38.89%
100-16-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-16-5056 Postage Services	0.00	0.00	100.00	0.00	100.00%
100-16-5057 ADP Services	0.00	0.00	0.00	769.52	0.00%
100-16-5061 Abatement Services	3,333.33	0.00	40,000.00	0.00	100.00%
100-16-5088 Miscellaneous Services	208.33	0.00	2,500.00	3,754.06	(50.16%)
100-16-5091 Legal Services	125.00	0.00	1,500.00	1,260.50	15.97%
100-16-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-16-5096 Consulting Services	1,000.00	0.00	12,000.00	14,228.00	(18.57%)
100-16-5115 Buildings	130.50	0.00	1,566.00	2,749.98	(75.61%)
100-16-5118 IT Equipment	0.00	0.00	300.00	0.00	100.00%
100-16-5161 General Supplies/Materials	41.67	0.00	500.00	6.00	98.80%
100-16-5163 IT Supplies	0.00	0.00	100.00	0.00	100.00%
100-16-5164 Publications	41.67	0.00	500.00	0.00	100.00%
100-16-5198 Miscellaneous Supplies/Materials	0.00	77.06	200.00	304.06	(52.03%)
100-16-5221 Equipment Rental	166.67	81.77	2,000.00	1,556.68	22.17%
100-16-5231 Travel	83.33	0.00	1,000.00	1,475.10	(47.51%)
100-16-5232 Training	83.33	0.00	1,000.00	450.00	55.00%
100-16-5241 General Liability	458.33	400.00	5,500.00	2,523.37	54.12%
100-17-5011 Salaries - Regular	3,458.33	2,945.69	41,500.00	21,819.18	47.42%
100-17-5012 Salaries - Overtime	250.00	374.79	3,000.00	2,567.35	14.42%
100-17-5013 Social Security	208.33	205.87	2,500.00	1,511.94	39.52%
100-17-5014 Medicare	50.00	48.15	600.00	353.67	41.06%
100-17-5015 T.M.R.S.	187.50	115.29	2,250.00	851.66	62.15%
100-17-5016 Group Medical	908.33	389.74	10,900.00	2,923.05	73.18%
100-17-5017 State Unemployment	8.33	1.05	100.00	12.95	87.05%
100-17-5018 Workmen's Compensation	16.67	16.00	200.00	96.00	52.00%
100-17-5020 Uniform Rental	83.33	12.54	1,000.00	94.05	90.60%
100-17-5041 Tax Collection	950.00	0.00	3,800.00	1,940.89	48.92%
100-17-5043 Dues & Memberships	0.00	0.00	500.00	0.00	100.00%
100-17-5054 Janitorial Services	41.67	51.96	500.00	379.48	24.10%
100-17-5055 Communication Services	83.33	2.67	1,000.00	67.35	93.27%
100-17-5057 ADP Services	58.33	0.00	700.00	769.53	(9.93%)



**City of Somerville**

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**Statement of Revenue and Expenditures**

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*Revised Budget*

*For General Fund (100)*

*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-17-5088 Miscellaneous Services	41.67	0.00	500.00	7.50	98.50%
100-17-5092 Engineering Services	666.67	0.00	8,000.00	26,358.00	(229.48%)
100-17-5094 Auditing Services	333.33	0.00	4,000.00	0.00	100.00%
100-17-5096 Consulting Services	83.33	0.00	1,000.00	1,193.75	(19.38%)
100-17-5114 Streets	5,000.00	3,140.55	60,000.00	19,550.54	67.42%
100-17-5115 Buildings	416.67	0.00	5,000.00	3,959.98	20.80%
100-17-5116 Equipment	208.33	0.00	2,500.00	288.40	88.46%
100-17-5117 Vehicles	416.67	0.00	5,000.00	2,527.37	49.45%
100-17-5118 IT Equipment	0.00	0.00	100.00	0.00	100.00%
100-17-5158 Miscellaneous Maintenance	0.00	132.00	0.00	132.00	0.00%
100-17-5161 General Supplies/Materials	750.00	714.53	9,000.00	11,571.82	(28.58%)
100-17-5162 Office Supplies	0.00	0.00	100.00	0.00	100.00%
100-17-5198 Miscellaneous Supplies/Materials	41.67	0.00	500.00	0.00	100.00%
100-17-5201 Fuel - Gas	666.67	375.73	8,000.00	3,862.14	51.72%
100-17-5202 Fuel - Diesel	375.00	0.00	4,500.00	808.57	82.03%
100-17-5211 Electric Services	2,333.33	2,221.42	28,000.00	17,959.16	35.86%
100-17-5221 Equipment Rental	66.67	0.00	800.00	744.43	6.95%
100-17-5231 Travel	0.00	0.00	400.00	0.00	100.00%
100-17-5232 Training	0.00	0.00	400.00	0.00	100.00%
100-17-5241 General Liability	500.00	450.00	6,000.00	2,823.37	52.94%
100-17-5380 Pest Control	40.00	55.00	480.00	385.00	19.79%
100-17-5381 Animal Control-Vet Services	0.00	0.00	0.00	160.00	0.00%
100-17-5395 Leased Vehicles / Equipment Principal	606.25	0.00	7,275.00	0.00	100.00%
100-17-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
100-18-5088 Miscellaneous Services	0.00	0.00	500.00	137.95	72.41%
100-18-5211 Electric Services	233.33	154.05	2,800.00	1,330.92	52.47%
100-18-5212 Gas Services	125.00	253.37	1,500.00	1,652.07	(10.14%)
100-18-5241 General Liability	458.33	400.00	5,500.00	2,523.37	54.12%
100-18-5242 Auto Liability	108.33	0.00	1,300.00	0.00	100.00%
100-18-5247 Real & Personal Property	70.83	70.00	850.00	420.00	50.59%
100-18-5380 Pest Control	55.00	55.00	660.00	385.00	41.67%
100-19-5044 Printing	0.00	0.00	50.00	0.00	100.00%
100-19-5116 Equipment	16.67	0.00	200.00	0.00	100.00%
100-19-5161 General Supplies/Materials	41.67	0.00	500.00	224.89	55.02%
<b>Total General Fund Expenditures</b>	<b>\$ 108,763.77</b>	<b>\$ 71,853.16</b>	<b>\$ 1,279,391.00</b>	<b>\$ 848,646.80</b>	<b>33.67%</b>
 <b>General Fund Excess of Revenues Over Expenditures</b>	 <b>\$ (6,738.79)</b>	 <b>\$ 61,003.74</b>	 <b>\$ 1,909.00</b>	 <b>\$ 327,244.76</b>	 <b>(17042.21%)</b>

# City of Somerville

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## Statement of Revenue and Expenditures

Page 1

Revised Budget

For Enterprise (200)

For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
200-00-4071	Water Fees - Residential	\$ 25,416.67	\$ 24,936.60	\$ 305,000.00	\$ 183,540.80	39.82%
200-00-4074	Water Fees - Penalties	1,333.33	1,494.26	16,000.00	13,657.84	14.64%
200-00-4075	Water Taps & Fees	166.67	8,300.00	2,000.00	10,575.00	(428.75%)
200-00-4077	Water Fees - Other Charges	458.33	117.34	5,500.00	2,355.71	57.17%
200-00-4078	NSF Charge Back	0.00	0.00	100.00	(5.00)	105.00%
200-00-4081	Wastewater Fees - Residential	20,000.00	19,916.22	240,000.00	147,784.15	38.42%
200-00-4083	Wastewater Fees - Industrial	708.33	930.68	8,500.00	4,140.44	51.29%
200-00-4085	Wastewater Taps & Fees	83.33	0.00	1,000.00	0.00	100.00%
200-00-4091	Solid Waste Fees - Residential	21,250.00	21,703.56	255,000.00	154,529.56	39.40%
200-00-4168	Other Miscellaneous Income	50.00	0.00	600.00	5.41	99.10%
200-00-4171	Interest	66.67	0.00	800.00	540.35	32.46%
200-00-4500	Bad Debt	0.00	26.77	100.00	442.68	(342.68%)
<b>Total Enterprise Revenues</b>		<b>\$ 69,533.33</b>	<b>\$ 77,425.43</b>	<b>\$ 834,600.00</b>	<b>\$ 517,566.94</b>	<b>37.99%</b>

### Expenditures

200-21-5011	Salaries - Regular	\$ 5,583.33	\$ 6,040.61	\$ 67,000.00	\$ 44,557.34	33.50%
200-21-5012	Salaries - Overtime	208.33	782.62	2,500.00	6,074.16	(142.97%)
200-21-5013	Social Security	333.33	423.04	4,000.00	3,139.07	21.52%
200-21-5014	Medicare	83.33	98.94	1,000.00	734.14	26.59%
200-21-5015	T.M.R.S.	350.00	330.47	4,200.00	2,453.23	41.59%
200-21-5016	Group Medical	2,000.00	1,669.26	24,000.00	12,519.45	47.84%
200-21-5017	State Unemployment	33.33	2.47	400.00	28.40	92.90%
200-21-5018	Workmen's Compensation	50.00	50.00	600.00	300.00	50.00%
200-21-5020	Uniform Rental	58.33	45.96	700.00	344.70	50.76%
200-21-5032	Salaries - Contract Labor	0.00	0.00	250.00	0.00	100.00%
200-21-5043	Dues & Memberships	166.67	0.00	2,000.00	1,989.92	0.50%
200-21-5044	Printing	0.00	0.00	0.00	914.54	0.00%
200-21-5048	Water Testing	166.67	104.10	2,000.00	755.94	62.20%
200-21-5050	Inspection Services	41.67	0.00	500.00	0.00	100.00%
200-21-5054	Janitorial Services	83.33	51.96	1,000.00	379.51	62.05%
200-21-5055	Communication Services	1,016.67	603.56	12,200.00	5,136.63	57.90%
200-21-5056	Postage Services	0.00	0.00	100.00	0.00	100.00%
200-21-5057	ADP Services	0.00	0.00	0.00	769.53	0.00%
200-21-5059	Water District Fees	300.00	0.00	3,600.00	2,838.12	21.16%
200-21-5088	Miscellaneous Services	83.33	0.00	1,000.00	16.75	98.33%
200-21-5091	Legal Services	0.00	0.00	250.00	0.00	100.00%
200-21-5092	Engineering Services	166.67	212.50	2,000.00	875.00	56.25%
200-21-5094	Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-21-5096	Consulting Services	3,725.00	3,850.00	44,700.00	26,350.00	41.05%
200-21-5111	Water System	1,666.67	0.00	20,000.00	4,061.40	79.69%
200-21-5115	Buildings	0.00	0.00	500.00	4,374.28	(774.86%)
200-21-5116	Equipment	833.33	0.00	10,000.00	7,439.95	25.60%
200-21-5117	Vehicles	208.33	0.00	2,500.00	2,201.05	11.96%
200-21-5118	IT Equipment	41.67	0.00	500.00	0.00	100.00%
200-21-5119	IT Software	83.33	0.00	1,000.00	0.00	100.00%
200-21-5158	Miscellaneous Maintenance	83.33	0.00	1,000.00	881.50	11.85%

# City of Somerville

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## Statement of Revenue and Expenditures

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Revised Budget

For Enterprise (200)

For the Fiscal Period 2023-7 Ending April 30, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-21-5161 General Supplies/Materials	3,750.00	428.33	45,000.00	22,709.66	49.53%
200-21-5162 Office Supplies	33.33	0.00	400.00	163.95	59.01%
200-21-5164 Publications	0.00	0.00	100.00	0.00	100.00%
200-21-5165 Uniforms	0.00	0.00	0.00	370.47	0.00%
200-21-5198 Miscellaneous Supplies/Materials	0.00	0.00	0.00	242.47	0.00%
200-21-5201 Fuel - Gas	208.33	281.80	2,500.00	2,896.61	(15.86%)
200-21-5202 Fuel - Diesel	100.00	0.00	1,200.00	404.28	66.31%
200-21-5211 Electric Services	1,808.33	2,480.64	21,700.00	19,366.70	10.75%
200-21-5221 Equipment Rental	125.00	81.77	1,500.00	1,556.69	(3.78%)
200-21-5231 Travel	0.00	0.00	500.00	0.00	100.00%
200-21-5232 Training	0.00	0.00	500.00	0.00	100.00%
200-21-5241 General Liability	500.00	500.00	6,000.00	3,123.37	47.94%
200-21-5246 Personal Bonds	0.00	0.00	0.00	71.00	0.00%
200-21-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	14,893.50	0.00%
200-21-5376 Utility Franchise Fee	1,350.00	1,245.35	16,200.00	9,574.30	40.90%
200-21-5380 Pest Control	40.00	35.00	480.00	245.00	48.96%
200-21-5395 Leased Vehicles / Equipment Principal	608.33	0.00	7,300.00	0.00	100.00%
200-21-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
200-22-5011 Salaries - Regular	5,583.33	3,808.64	67,000.00	28,343.44	57.70%
200-22-5012 Salaries - Overtime	208.33	405.98	2,500.00	3,168.46	(26.74%)
200-22-5013 Social Security	333.33	261.31	4,000.00	1,953.79	51.16%
200-22-5014 Medicare	83.33	61.12	1,000.00	457.00	54.30%
200-22-5015 T.M.R.S.	350.00	209.97	4,200.00	1,570.06	62.62%
200-22-5016 Group Medical	2,000.00	1,003.38	24,000.00	7,525.35	68.64%
200-22-5017 State Unemployment	33.33	1.51	400.00	13.87	96.53%
200-22-5018 Workmen's Compensation	50.00	50.00	600.00	300.00	50.00%
200-22-5020 Uniform Rental	31.25	25.10	375.00	188.25	49.80%
200-22-5032 Salaries - Contract Labor	0.00	0.00	250.00	0.00	100.00%
200-22-5047 Sludge Hauling	100.00	0.00	1,200.00	600.00	50.00%
200-22-5049 Wastewater Testing	625.00	804.00	7,500.00	4,763.00	36.49%
200-22-5055 Communication Services	300.00	284.12	3,600.00	1,964.22	45.44%
200-22-5057 ADP Services	0.00	0.00	500.00	769.53	(53.91%)
200-22-5088 Miscellaneous Services	833.33	0.00	10,000.00	0.00	100.00%
200-22-5092 Engineering Services	125.00	212.50	1,500.00	212.50	85.83%
200-22-5094 Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-22-5096 Consulting Services	3,725.00	3,850.00	44,700.00	26,350.00	41.05%
200-22-5112 Wastewater System	1,666.67	2,690.00	20,000.00	12,267.00	38.67%
200-22-5115 Buildings	291.67	0.00	3,500.00	3,960.10	(13.15%)
200-22-5116 Equipment	333.33	316.60	4,000.00	5,849.00	(46.23%)
200-22-5117 Vehicles	250.00	0.00	3,000.00	2,390.25	20.33%
200-22-5118 IT Equipment	0.00	0.00	100.00	0.00	100.00%
200-22-5119 IT Software	0.00	0.00	100.00	0.00	100.00%
200-22-5120 Communication Equipment	0.00	0.00	100.00	0.00	100.00%
200-22-5158 Miscellaneous Maintenance	208.33	0.00	2,500.00	881.50	64.74%
200-22-5161 General Supplies/Materials	1,000.00	1,809.27	12,000.00	24,372.55	(103.10%)
200-22-5162 Office Supplies	0.00	0.00	50.00	0.00	100.00%
200-22-5163 IT Supplies	0.00	0.00	50.00	0.00	100.00%
200-22-5164 Publications	0.00	0.00	150.00	0.00	100.00%
200-22-5165 Uniforms	25.00	0.00	300.00	370.49	(23.50%)

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Enterprise (200)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
200-22-5198 Miscellaneous Supplies/Materials	83.33	0.00	1,000.00	0.00	100.00%
200-22-5201 Fuel - Gas	291.67	281.80	3,500.00	2,896.56	17.24%
200-22-5202 Fuel - Diesel	125.00	0.00	1,500.00	404.28	73.05%
200-22-5211 Electric Services	2,083.33	1,486.89	25,000.00	11,956.92	52.17%
200-22-5221 Equipment Rental	208.33	81.77	2,500.00	1,556.63	37.73%
200-22-5231 Travel	0.00	0.00	450.00	0.00	100.00%
200-22-5232 Training	0.00	0.00	500.00	0.00	100.00%
200-22-5241 General Liability	583.33	500.00	7,000.00	3,123.37	55.38%
200-22-5262 Capital Outlay (>5,000)	0.00	0.00	0.00	14,893.50	0.00%
200-22-5376 Utility Franchise Fee	1,100.00	994.46	13,200.00	7,379.25	44.10%
200-22-5395 Leased Vehicles / Equipment Principal	608.33	0.00	7,300.00	0.00	100.00%
200-22-5396 Leased Vehicles / Equipment Interest	166.67	0.00	2,000.00	0.00	100.00%
200-23-5011 Salaries - Regular	1,833.33	1,484.24	22,000.00	9,840.54	55.27%
200-23-5012 Salaries - Overtime	25.00	0.00	300.00	7.24	97.59%
200-23-5013 Social Security	116.67	92.03	1,400.00	610.58	56.39%
200-23-5014 Medicare	29.17	21.51	350.00	142.73	59.22%
200-23-5015 T.M.R.S.	50.00	35.68	600.00	265.22	55.80%
200-23-5016 Group Medical	279.50	230.70	3,354.00	1,730.25	48.41%
200-23-5017 State Unemployment	25.00	1.45	300.00	7.16	97.61%
200-23-5018 Workmen's Compensation	12.50	12.00	150.00	72.00	52.00%
200-23-5046 Solid Waste Disposal	14,166.67	141.00	170,000.00	89,166.95	47.55%
200-23-5056 Postage Services	83.33	0.00	1,000.00	0.00	100.00%
200-23-5057 ADP Services	83.33	0.00	1,000.00	769.53	23.05%
200-23-5088 Miscellaneous Services / Expense	25.00	0.00	300.00	0.00	100.00%
200-23-5094 Auditing Services	250.00	0.00	3,000.00	0.00	100.00%
200-23-5113 Collection Station	0.00	0.00	100.00	0.00	100.00%
200-23-5115 Buildings	291.67	0.00	3,500.00	0.00	100.00%
200-23-5116 Equipment	0.00	0.00	100.00	0.00	100.00%
200-23-5161 General Supplies/Materials	0.00	0.00	100.00	107.23	(7.23%)
200-23-5211 Electric Services	25.00	21.27	300.00	200.56	33.15%
200-23-5241 General Liability	416.67	400.00	5,000.00	2,523.37	49.53%
200-23-5376 Utility Franchise Fee	1,100.00	1,085.18	13,200.00	7,725.44	41.47%
<b>Total Enterprise Expenditures</b>	<b>\$ 68,775.70</b>	<b>\$ 41,981.86</b>	<b>\$ 830,059.00</b>	<b>\$ 488,402.28</b>	<b>41.16%</b>
 <b>Enterprise Excess of Revenues Over Expenditures</b>	 <b>\$ 757.63</b>	 <b>\$ 35,443.57</b>	 <b>\$ 4,541.00</b>	 <b>\$ 29,164.66</b>	 <b>(542.25%)</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Senior Citizen's Fund (300)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
300-00-4102 SSCC Title III Funds	\$ 583.33	\$ 583.33	\$ 7,000.00	\$ 4,083.31	41.67%
300-00-4103 SSCC Meal Donations	291.67	160.00	3,500.00	1,768.50	49.47%
300-00-4145 Donations - General	0.00	0.00	100.00	1,241.50	(1141.50%)
<b>Total Senior Citizen's Fund Revenues</b>	<b>\$ 875.00</b>	<b>\$ 743.33</b>	<b>\$ 10,600.00</b>	<b>\$ 7,093.31</b>	<b>33.08%</b>
<b>Expenditures</b>					
300-00-5055 Communication Services	\$ 41.67	\$ 82.65	\$ 500.00	\$ 708.92	(41.78%)
300-00-5088 Miscellaneous Services	83.33	0.00	1,000.00	992.94	0.71%
300-00-5115 Buildings	41.67	0.00	500.00	0.00	100.00%
300-00-5161 General Supplies/Materials	35.00	0.00	420.00	958.26	(128.16%)
300-00-5162 Office Supplies	0.00	0.00	0.00	136.69	0.00%
300-00-5211 Electric Services	125.00	78.81	1,500.00	901.83	39.88%
300-00-5212 Gas Services	75.00	109.42	900.00	922.91	(2.55%)
300-00-5213 Water Services	16.67	0.00	200.00	115.10	42.45%
300-00-5222 Building Rental	350.00	350.00	4,200.00	2,450.00	41.67%
300-00-5241 General Liability	14.58	14.00	175.00	84.00	52.00%
300-00-5378 Miscellaneous Expenses	0.00	0.00	100.00	0.00	100.00%
300-00-5380 Pest Control	45.00	45.00	540.00	315.00	41.67%
<b>Total Senior Citizen's Fund Expenditures</b>	<b>\$ 827.92</b>	<b>\$ 679.88</b>	<b>\$ 10,035.00</b>	<b>\$ 7,585.65</b>	<b>24.41%</b>
<b>Senior Citizen's Fund Excess of Revenues Over Expend</b>	<b>\$ 47.08</b>	<b>\$ 63.45</b>	<b>\$ 565.00</b>	<b>\$ (492.34)</b>	<b>187.14%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Hotel/Motel Tax (301)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
301-00-4105 Hotel/Motel Taxes	\$ 4,500.00	\$ 3,527.13	\$ 18,000.00	\$ 15,649.62	13.06%
301-00-4171 Interest	0.00	0.00	0.00	1.65	0.00%
<b>Total Hotel/Motel Tax Revenues</b>	<b>\$ 4,500.00</b>	<b>\$ 3,527.13</b>	<b>\$ 18,000.00</b>	<b>\$ 15,651.27</b>	<b>13.05%</b>
<b>Expenditures</b>					
301-00-5042 Advertisements	\$ 250.00	\$ 0.00	\$ 3,000.00	\$ 365.00	87.83%
301-00-5088 Miscellaneous Services	1,666.67	0.00	20,000.00	4,635.00	76.83%
<b>Total Hotel/Motel Tax Expenditures</b>	<b>\$ 1,916.67</b>	<b>\$ 0.00</b>	<b>\$ 23,000.00</b>	<b>\$ 5,000.00</b>	<b>78.26%</b>
<b>Hotel/Motel Tax Excess of Revenues Over Expenditures</b>	<b>\$ 2,583.33</b>	<b>\$ 3,527.13</b>	<b>(5,000.00)</b>	<b>\$ 10,651.27</b>	<b>313.03%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Police Training (302)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
302-00-4106 Police Training Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 732.31	0.00%
302-00-4168 Other Miscellaneous Income	0.00	0.00	0.00	1,875.00	0.00%
302-00-4171 Interest	0.00	0.00	0.00	1.42	0.00%
<b>Total Police Training Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 2,608.73</b>	<b>0.00%</b>
<b>Expenditures</b>					
302-00-5232 Training	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,276.00	0.00%
<b>Total Police Training Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 5,276.00</b>	<b>0.00%</b>
<b>Police Training Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ (2,667.27)</b>	<b>0.00%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Court Technology (303)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
303-00-4107 Court Technology Funds	\$ 191.67	\$ 117.22	\$ 2,300.00	\$ 698.74	69.62%
303-00-4171 Interest	1.67	0.00	20.00	0.37	98.15%
<b>Total Court Technology Revenues</b>	<b>\$ 193.34</b>	<b>\$ 117.22</b>	<b>\$ 2,320.00</b>	<b>\$ 699.11</b>	<b>69.87%</b>
<b>Expenditures</b>					
303-00-5118 IT Equipment	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00	100.00%
303-00-5119 IT Software	41.67	0.00	500.00	2,010.00	(302.00%)
303-00-5231 Travel	0.00	0.00	300.00	0.00	100.00%
303-00-5232 Training	0.00	0.00	300.00	0.00	100.00%
<b>Total Court Technology Expenditures</b>	<b>\$ 41.67</b>	<b>\$ 0.00</b>	<b>\$ 1,350.00</b>	<b>\$ 2,010.00</b>	<b>(48.89%)</b>
<b>Court Technology Excess of Revenues Over Expenditur</b>	<b>\$ 151.67</b>	<b>\$ 117.22</b>	<b>\$ 970.00</b>	<b>\$ (1,310.89)</b>	<b>235.14%</b>



**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Court Security (304)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
304-00-4108 Court Security Funds	\$ 175.00	\$ 135.98	\$ 2,100.00	\$ 811.44	61.36%
304-00-4171 Interest	4.17	0.00	50.00	46.67	6.66%
<b>Total Court Security Revenues</b>	<b>\$ 179.17</b>	<b>\$ 135.98</b>	<b>\$ 2,150.00</b>	<b>\$ 858.11</b>	<b>60.09%</b>
<b>Expenditures</b>					
304-00-5115 Buildings	\$ 100.00	\$ 0.00	\$ 1,200.00	\$ 0.00	100.00%
304-00-5231 Travel	0.00	0.00	200.00	0.00	100.00%
304-00-5232 Training	0.00	0.00	200.00	0.00	100.00%
<b>Total Court Security Expenditures</b>	<b>\$ 100.00</b>	<b>\$ 0.00</b>	<b>\$ 1,600.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Court Security Excess of Revenues Over Expenditures</b>	<b>\$ 79.17</b>	<b>\$ 135.98</b>	<b>\$ 550.00</b>	<b>\$ 858.11</b>	<b>(56.02%)</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Keep Somerville Beautiful (305)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
<b>Revenues</b>										
305-00-4109	Keep Somerville Beautiful Funds	\$	0.00	\$	0.00	\$	0.00	\$	820.00	0.00%
305-00-4171	Interest		0.00		0.00		0.00		0.18	0.00%
<b>Total Keep Somerville Beautiful Revenues</b>		\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>820.18</b>	<b>0.00%</b>
<b>Expenditures</b>										
305-00-5088	Miscellaneous Services	\$	0.00	\$	0.00	\$	0.00	\$	540.00	0.00%
<b>Total Keep Somerville Beautiful Expenditures</b>		\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>540.00</b>	<b>0.00%</b>
<b>Keep Somerville Beautiful Excess of Revenues Over Ex</b>		\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>0.00</b>	\$	<b>280.18</b>	<b>0.00%</b>

**City of Somerville**

**Statement of Revenue and Expenditures**

*Revised Budget*

*For Fireman's Fund (309)*

*For the Fiscal Period 2023-7 Ending April 30, 2023*

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
309-00-4101 Fireman's Funds	\$ 1,441.67	\$ 1,451.51	\$ 17,300.00	\$ 10,303.05	40.44%
309-00-4171 Interest	0.00	0.00	0.00	63.07	0.00%
<b>Total Fireman's Fund Revenues</b>	<b>\$ 1,441.67</b>	<b>\$ 1,451.51</b>	<b>\$ 17,300.00</b>	<b>\$ 10,366.12</b>	<b>40.08%</b>
<b>Expenditures</b>					
309-00-5311 Short-Term Loan-Principal	\$ 1,000.00	\$ 0.00	\$ 12,000.00	\$ 0.00	100.00%
309-00-5312 Short Term Loan-Interest	283.33	0.00	3,400.00	0.00	100.00%
<b>Total Fireman's Fund Expenditures</b>	<b>\$ 1,283.33</b>	<b>\$ 0.00</b>	<b>\$ 15,400.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Fireman's Fund Excess of Revenues Over Expenditures \$</b>	<b>158.34</b>	<b>\$ 1,451.51</b>	<b>\$ 1,900.00</b>	<b>\$ 10,366.12</b>	<b>(445.59%)</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Capital Project Fund (400)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Expenditures</b>					
400-00-5092 Engineering Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 927.50	0.00%
400-00-5400 2020 Street Bond	0.00	0.00	0.00	227,707.14	0.00%
400-00-5405 2020 Culvert & Ditch Improvements	0.00	0.00	0.00	306,140.00	0.00%
<b>Total Capital Project Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 534,774.64</b>	<b>0.00%</b>
<b>Capital Project Fund Excess of Revenues Over Expendi</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ (534,774.64)</b>	<b>0.00%</b>

**City of Somerville**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Debt Service Fund (600)*  
*For the Fiscal Period 2023-7 Ending April 30, 2023*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
600-00-4011	Ad Valorem Taxes - Current Year	\$ 12,862.83	\$ 0.00	\$ 154,354.00	\$ 96,284.95	37.62%
600-00-4012	Ad Valorem Taxes - Delinquent Curren	666.67	2,347.14	8,000.00	52,862.14	(560.78%)
600-00-4013	Ad Valorem Taxes - Delinquent Prior Y	208.33	673.66	2,500.00	2,881.65	(15.27%)
600-00-4014	Ad Valorem Taxes - P&I Current Year	16.67	201.31	200.00	372.02	(86.01%)
600-00-4015	Ad Valorem Taxes - P&I Prior Year	16.67	231.95	200.00	1,082.51	(441.26%)
600-00-4171	Interest	8.33	0.00	100.00	158.69	(58.69%)
<b>Total Debt Service Fund Revenues</b>		<b>\$ 13,779.50</b>	<b>\$ 3,454.06</b>	<b>\$ 165,354.00</b>	<b>\$ 153,641.96</b>	<b>7.08%</b>
<b>Expenditures</b>						
600-00-5321	Debt Service-Principal	\$ 9,500.00	\$ 0.00	\$ 114,000.00	\$ 119,000.00	(4.39%)
600-00-5322	Debt Service-Interest Short Term	4,279.50	0.00	51,354.00	20,376.00	60.32%
<b>Total Debt Service Fund Expenditures</b>		<b>\$ 13,779.50</b>	<b>\$ 0.00</b>	<b>\$ 165,354.00</b>	<b>\$ 139,376.00</b>	<b>15.71%</b>
<b>Debt Service Fund Excess of Revenues Over Expenditu</b>						
		<b>\$ 0.00</b>	<b>\$ 3,454.06</b>	<b>\$ 0.00</b>	<b>\$ 14,265.96</b>	<b>0.00%</b>



# **Consent Agenda Financials Sales Tax Report**

**SALES TAX INFORMATION**  
**FY 2020 FY 2021 FY 2022 FY 2023**

Date:

4/14/2023

Month	FY 2020-A	FY 2021-A	FY 2022-A	FY 2023-P	FY 2023-A	Difference YTD
OCT	\$ 21,946.30	\$ 18,836.07	\$ 21,964.55	\$ 20,000.00	\$ 19,348.51	\$ (651.49)
NOV	\$ 28,115.79	\$ 32,215.56	\$ 37,608.25	\$ 35,000.00	\$ 42,287.94	\$ 7,287.94
DEC	\$ 20,897.92	\$ 19,783.66	\$ 28,740.53	\$ 22,000.00	\$ 29,856.00	\$ 7,856.00
JAN	\$ 17,391.25	\$ 20,333.83	\$ 27,848.48	\$ 25,000.00	\$ 25,688.48	\$ 688.48
FEB	\$ 29,473.62	\$ 30,139.63	\$ 42,689.02	\$ 37,000.00	\$ 36,980.67	\$ (19.33)
MAR	\$ 18,436.02	\$ 20,424.26	\$ 22,594.52	\$ 20,000.00	\$ 25,106.99	\$ 5,106.99
APR	\$ 17,143.32	\$ 20,566.41	\$ 27,728.26	\$ 22,000.00	\$ 24,076.73	\$ 2,076.73
MAY	\$ 30,600.87	\$ 38,230.15	\$ 40,502.31	\$ 32,000.00		
JUN	\$ 26,831.27	\$ 24,683.12	\$ 22,722.00	\$ 20,000.00		
JUL	\$ 26,750.16	\$ 23,477.65	\$ 24,580.09	\$ 20,000.00		
AUG	\$ 34,963.25	\$ 35,791.14	\$ 41,172.77	\$ 27,000.00		
SEP	\$ 24,484.99	\$ 20,502.51	\$ 23,367.67	\$ 20,000.00		
TOTALS	\$ 297,034.76	\$ 304,983.99	\$ 361,518.45	\$ 300,000.00	\$ 203,345.32	\$ 22,345.32

Projected  
Figures for  
FY 2023  
Budget



# TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

April 14, 2023

TREASURER  
CITY OF SOMERVILLE  
PO BOX 159  
SOMERVILLE, TX 77879-0159

Authority code is 2026028

City Sales and Use Tax Allocation Summary ending 04/11/2023

(1) GROSS COLLECTIONS .....	\$	24,551.79
(2) STATE 2% SERVICE FEE .....	\$	491.04
(3) AMOUNT RETAINED .....	\$	481.22
(4) PRIOR PERIOD .....	\$	497.20
(5) PAYMENT (1-2-3+4=5) .....	\$	24,076.73
Gross collections derived from audit payments	\$	402.23
Gross collections derived from Single Local Use Tax	\$	247.59

The above allocation payment has been deposited in your account. If for some reason your payment could not be direct deposited, a warrant is enclosed.

Allocation payment information is also available online through the Comptroller's website at <https://mycpa.cpa.state.tx.us/allocation/AllocDetail>.

If you have any questions about your local sales tax allocation payment, please contact us by email at [Taxalloc.RevAcct@cpa.texas.gov](mailto:Taxalloc.RevAcct@cpa.texas.gov), or call us at 800-531-5441, ext. 3-4530, or 512-463-4530.

# **Consent Agenda**

## **Financials**

### **Cash Requirements Control Report**

sh Requirements / Control Report by Dept. April 2023

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Somerville Farm & Ranch	4/7/2023	\$ 110.97	100-17	\$ 110.97
Alford Oil Company	4/7/2023	\$ 3,644.00	100-13	\$ 1,822.00
			100-17	\$ 728.80
			200-21	\$ 546.61
			200-22	\$ 546.59
Grainger	4/7/2023	\$ 320.35	100-17	\$ 320.35
Hill Country Software & Support	4/7/2023	\$ 2,010.00	303-00	\$ 2,010.00
Burleson County Tax Assessor Collector	4/7/2023	\$ 7.50	100-17	\$ 7.50
Waller County Asphalt	4/7/2023	\$ 2,892.75	100-17	\$ 2,892.75
Quill	4/7/2023	\$ 270.10	100-13	\$ 17.49
			100-11	\$ 190.64
			100-15	\$ 26.99
			100-16	\$ 17.49
			200-21	\$ 17.49
TxTag	4/7/2023	\$ 3.31	100-13	\$ 3.31
Strand Associates	4/7/2023	\$ 857.50	100-17	\$ 857.50
Unifirst Holdings	4/7/2023	\$ 171.65	100-00	\$ 16.96
			200-00	\$ 52.54
			100-17	\$ 25.54
			200-21	\$ 25.54
			100-11	\$ 25.54
			100-13	\$ 25.53
Computer Helpers	4/7/2023	\$ 235.00	100-15	\$ 235.00
Citizens State Bank	4/7/2023	\$ 3,500.00	100-11	\$ 458.33
			100-15	\$ 458.33
			100-16	\$ 458.33
			100-17	\$ 458.33
			200-21	\$ 458.33
			200-22	\$ 458.35
			100-13	\$ 750.00
Graybar Financial Services	4/7/2023	\$ 674.29	100-11	\$ 207.44
			100-15	\$ 103.74
			100-13	\$ 259.35
			200-21	\$ 51.87
			300-00	\$ 51.89
Frontier Communications	4/7/2023	\$ 675.89	200-21	\$ 539.48
			200-22	\$ 136.41
Verizon Wireless	4/7/2023	\$ 305.76	100-11	\$ 75.98
			100-13	\$ 191.79
			200-21	\$ 37.99
Landrum Consulting	4/7/2023	\$ 1,560.00	100-16	\$ 1,560.00
Wine & Roses	4/7/2023	\$ 58.25	100-11	\$ 58.25
Schoppe Auto	4/7/2023	\$ 1,413.22	100-17	\$ 123.57
			100-13	\$ 956.97
			200-21	\$ 132.88
			200-22	\$ 199.80
Laser Answering Service	4/7/2023	\$ 123.44	100-11	\$ 123.44
4/7/2023				\$ 18,833.98

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Linde Gas & Equipment	4/14/2023	\$ 147.60	100-17	\$ 147.60
Chollett Plumbing, LLC	4/14/2023	\$ 526.00	307-00	\$ 526.00

Ameriforms	4/14/2023	\$ 345.00	100-11	\$	345.00
Good Year Auto Service Center	4/14/2023	\$ 1,023.79	100-13	\$	812.85
			200-21	\$	210.94
OSS Academy	4/14/2023	\$ 1,977.00	302-00	\$	1,977.00
Ray Criswell Dist.	4/14/2023	\$ 119.54	100-17	\$	24.28
			300-00	\$	70.98
			100-11	\$	24.28
Lampe Surveying	4/14/2023	\$ 1,600.00	100-11	\$	1,600.00
AT&T	4/14/2023	\$ 49.90	100-11	\$	40.39
			200-22	\$	9.51
DXI Industries	4/14/2023	\$ 1,620.04	200-22	\$	1,620.04
CTWP	4/14/2023	\$ 660.30	100-11	\$	110.05
			100-15	\$	110.05
			200-21	\$	110.05
			100-16	\$	110.05
			100-17	\$	110.05
			200-22	\$	110.05
Airplexus, Inc.	4/14/2023	\$ 171.00	100-13	\$	171.00
Texas Comptroller / State Court Fees	4/14/2023	\$ 8,224.71	500-00	\$	8,224.71
HDU Services, LLC	4/14/2023	\$ 8,140.00	200-21	\$	3,850.00
			200-22	\$	4,290.00
TML-IRP	4/14/2023	\$ 4,353.67	100-11	\$	516.00
			100-13	\$	839.67
			100-15	\$	118.00
			100-16	\$	418.00
			100-17	\$	466.00
			100-18	\$	470.00
			200-21	\$	550.00
			200-22	\$	550.00
			200-23	\$	412.00
			300-00	\$	14.00
Perdue Brandon Fielder Collins & Mott LLP	4/14/2023	\$ 3,607.48	100-15	\$	3,607.48
Any Time Analysis	4/14/2023	\$ 40.00	100-11	\$	40.00
Dearborn National	4/14/2023	\$ 150.58	100-00	\$	96.22
			200-00	\$	54.36
Milberger's Auto	4/14/2023	\$ 101.86	100-17	\$	27.78
			100-13	\$	61.32
			200-21	\$	12.76
Overall Lumber	4/14/2023	\$ 883.57	100-17	\$	175.57
			200-22	\$	400.83
			200-21	\$	168.67
			100-13	\$	138.50

4/14/2023

\$

33,742.04

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Cintas Corp.	4/21/2023	\$ 44.04	100-17	\$ 11.01
			200-21	\$ 11.01
			200-22	\$ 11.01
			200-23	\$ 11.01
WRI Outdoors	4/21/2023	\$ 288.40	100-17	\$ 288.40
Hawkins, Inc.	4/21/2023	\$ 691.25	200-21	\$ 691.25
Hach Company	4/21/2023	\$ 947.44	200-21	\$ 947.44
Core & Main	4/21/2023	\$ 3,137.24	200-21	\$ 2,614.75
			200-22	\$ 1,116.73



Burleson County Publishing	4/21/2023	\$ 447.00	100-11	\$	447.00
KTEX	4/21/2023	\$ 320.00	100-13	\$	320.00
Chaparral Laboratories, Inc.	4/21/2023	\$ 844.00	200-22	\$	804.00
			200-21	\$	40.00
Brazos Valley Solid Waste Mgmt. Agency	4/21/2023	\$ 141.00	200-23	\$	141.00
OmniBase Services of Texas	4/21/2023	\$ 354.00	100-15	\$	354.00
The Bug Stoppers	4/21/2023	\$ 265.00	100-11	\$	35.00
			300-00	\$	45.00
			100-13	\$	40.00
			100-17	\$	55.00
			200-21	\$	35.00
			100-18	\$	55.00
Olson & Olson LLP	4/21/2023	\$ 3,331.00	100-11	\$	3,331.00
SAFEbuilt LLC Texas	4/21/2023	\$ 3,613.06	100-16	\$	3,613.06
Brazos Valley Council of Governments	4/21/2023	\$ 175.00	100-11	\$	175.00
Frontier	4/21/2023	\$ 68.64	200-22	\$	68.64
Texas Commercial Waste	4/21/2023	\$14,907.29	200-23	\$	14,807.29
			200-22	\$	100.00
Unifirst Corporation	4/21/2023	\$ 173.40	100-00	\$	16.96
			200-00	\$	52.54
			100-17	\$	25.98
			200-21	\$	25.98
			100-11	\$	25.98
			100-13	\$	25.96
Entergy	4/21/2023	\$ 5,443.48	200-21	\$	1,623.01
			100-11	\$	250.41
			100-13	\$	153.34
			100-17	\$	2,221.42
			200-22	\$	1,174.03
			200-23	\$	21.27
AFLAC	4/21/2023	\$ 227.76	100-00	\$	189.72
			200-00	\$	38.04
ATMOS Energy	4/21/2023	\$ 362.79	300-00	\$	109.42
			100-18	\$	253.37
			100-11		
4/21/2023				\$	36,376.03

Vendor	Due Date	Pmt Total	Fund/Dept	Acct Payable Amount
Washington County Tractor	4/28/2023	\$ 459.13	100-17	\$ 459.13
Motorola Solutions Inc.	4/28/2023	\$ 70.00	100-13	\$ 70.00
TransUnion Risk & Alternative Data Solutions	4/28/2023	\$ 75.00	100-13	\$ 75.00
Water Deposit Refund(s)	4/28/2023	\$ 326.20	200-00	\$ 326.20
Dept. of State Health Services	4/28/2023	\$ 64.10	200-21	\$ 64.10
Somerville Farm & Ranch	4/28/2023	\$ 91.98	100-17	\$ 91.98
DXI Industries, Inc.	4/28/2023	\$ 1,770.04	200-21	\$ 555.01
			200-22	\$ 1,215.03
Pitney Bowes / Purchase Power	4/28/2023	\$ 490.62	100-11	\$ 81.77
			200-21	\$ 81.77
			200-22	\$ 81.77
			100-15	\$ 81.77
			100-16	\$ 81.77
			100-13	\$ 81.77
Lange Distributing Co.	4/28/2023	\$ 3.00	300-00	\$ 3.00
Kathy Pollock	4/28/2023	\$ 81.00	100-11	\$ 81.00

SpectrumVoIP	4/28/2023	\$ 34.85	100-11	\$ 10.72
			100-15	\$ 5.36
			100-17	\$ 2.67
			100-13	\$ 13.40
			300-00	\$ 2.70
Entergy	4/28/2023	\$ 1,616.71	100-11	\$ 176.25
			200-22	\$ 312.86
			300-00	\$ 78.81
			100-13	\$ 37.11
			200-21	\$ 857.63
			100-18	\$ 154.05
Zochnet	4/28/2023	\$ 239.85	100-13	\$ 79.95
			200-22	\$ 79.95
			300-00	\$ 79.95
Blue Cross / Blue Shield	4/28/2023	\$ 8,583.34	100-00	\$ 5,049.36
			200-00	\$ 3,533.98
Frontier	4/28/2023	\$ 64.52	200-21	\$ 64.52
Strand Associates	4/28/2023	\$ 425.00	200-21	\$ 212.50
			200-22	\$ 212.50
4/28/2023				\$ 14,395.34
TOTAL (Month)				\$ 103,347.39

Apr-23	
Departmental Breakdown	Amount
100-11 (Adimnistration)	\$ 8,429.47
100-13 (Police)	\$ 6,946.31
100-15 (Municipal Court)	\$ 5,100.72
100-16 (Code Enforcement)	\$ 6,258.70
100-17 (Public Works)	\$ 9,632.18
100-18 (Fire Dept)	\$ 932.42
100-00 (Payroll Withhold)	\$ 5,369.22
200-21 (Water)	\$ 14,536.58
200-22 (Waste Water)	\$ 13,498.10
200-23 (Solid Waste)	\$ 15,392.57
200-00 (Payroll Withhold)	\$ 4,057.66
300-00 (Senior Center)	\$ 455.75
302-00 (Police Training Fund)	\$ 1,977.00
303-00 (Court Tech Fund)	\$ 2,010.00
307-00 (Park Development)	\$ 526.00
500-Mun Ct Fees	\$ 8,224.71
TOTAL By Department for month	\$103,347.39

# Public Hearing

**Agenda Item 9**

**PUBLIC NOTICE  
CITY OF SOMERVILLE  
COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY**

The City of Somerville invites all citizens to a public hearing at 6:15 p.m. on May 9, 2023, at Somerville Senior Center, 17510 Highway 36, Somerville, Texas 77879, to review proposed amendment request and obtain comments regarding the additional reallocation funds for its Harvey CDBG-DR Program Contract No. 20-065-058-C170. The proposed amendment will increase the grant amount by \$310,200 and allow the City to complete the drainage improvements in the southwest quadrant of the City included in the original Harvey grant contract. The project beneficiaries, as determined in the original contract, remain the same.

Disabled persons or those who require auxiliary aids or services who wish to attend this meeting should contact the City Secretary at least two days before the meeting at 979/596-1122 to make arrangements. Written comments may be submitted to Danny Segundo, City Administrator, City of Somerville, 600 Memory Lane, P.O. Box 190, Somerville, Texas 77879, until the start of the public hearing.

# **Presentations 2021-2022 Audit**

# **Presentations / Proclamations Motorcycle Safety Awareness**



CITY OF SOMERVILLE

OFFICE OF THE MAYOR

## **Proclamation Of the City of Somerville**

**WHEREAS**, motorcycles are increasingly used as a regular means of transportation for community, tourism, and recreational purposes; and

**WHEREAS**, safe riding practices and cooperation from all road users will help reduce the number of fatalities and injuries on our nation's highways, but it is especially important for motorists to understand the safety challenges faced by motorcyclists such as size and visibility, and motorcycle riding practices; and

**WHEREAS**, the majority of multi-vehicle motorcycle crashes generally are caused when other drivers simply did not see motorcyclists; and

**WHEREAS**, the National Highway Traffic Safety Administration states as per vehicle miles traveled, motorcyclists are about 28 times more likely than people in passenger cars to die in a traffic crash. Motorcyclists continue to be overrepresented in traffic-related fatalities, accounting for 14 percent of all traffic-related fatalities, while representing on 3 percent of the entire registered motor vehicle fleet; and

**WHEREAS**, roadway users should at all times unite in the safe sharing of the roadways within the City of Somerville and throughout the State of Texas.

**THEREFORE**, be it resolved that I, Tommy Thompson, Mayor of the City of Somerville, do hereby proclaim May 2023 as Motorcycle Safety Awareness Month in Somerville, Texas.

In Testimony whereof, I, Tommy Thompson, Mayor of Somerville, Texas have hereunto subscribed my name and caused the seal of the City of Somerville, Texas to be affixed to this proclamation on the 9<sup>th</sup> day of May, in the year of our Lord, two thousand, twenty three.

---

Tommy Thompson, Mayor



# **Presentations**

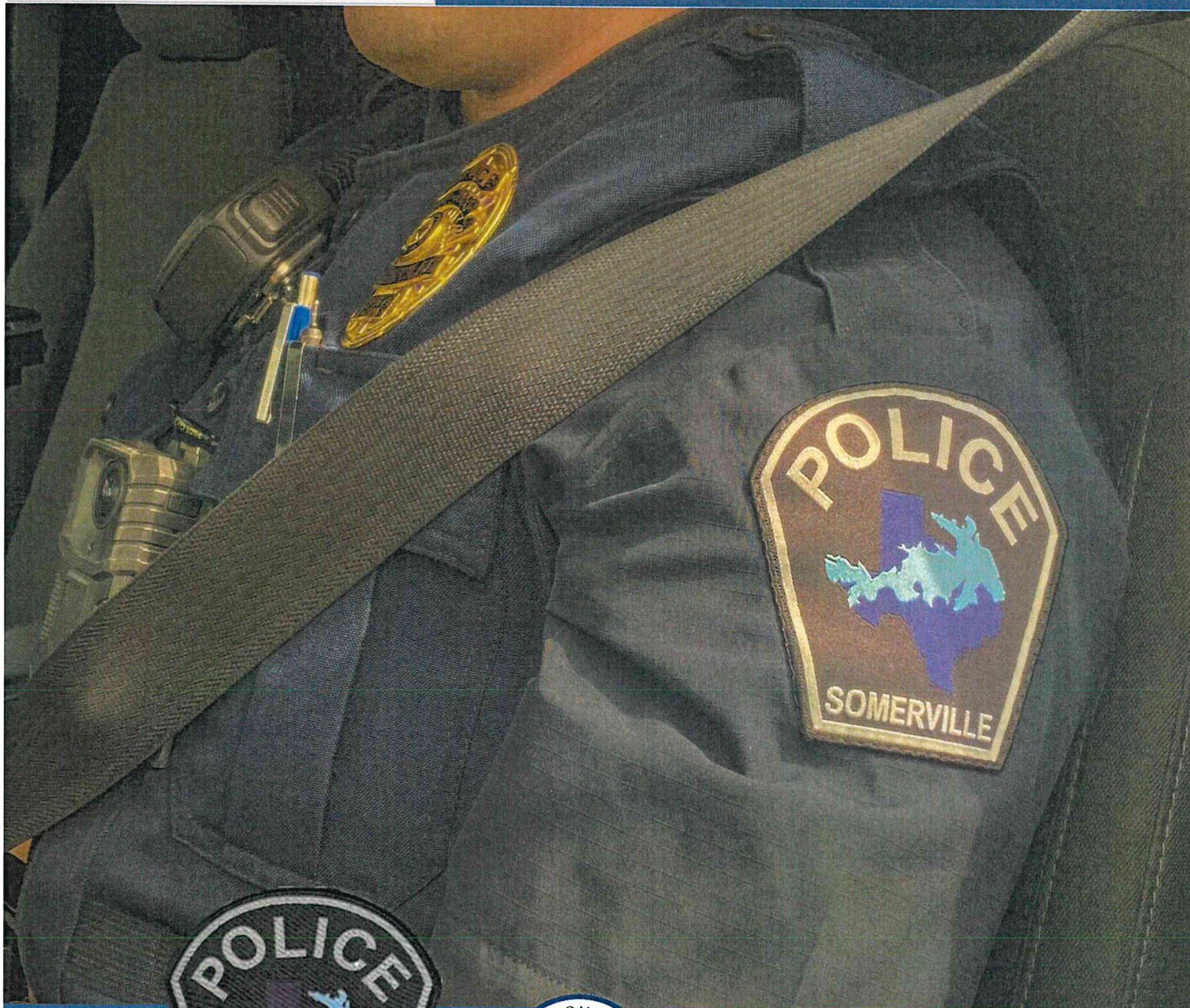
## **Annual Report / SPD**



20  
22

# Annual Report

SOMERVILLE POLICE  
DEPARTMENT



SOMERVILLE



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# Department Overview

## Mission

The Mission of Somerville Police Department is to make Somerville a safe, and livable city for everyone, by keeping citizens safe and holding offenders accountable.

## Vision

The sanctity of human life is the foundation by which the Somerville Police Department serves. We are committed to leveraging technology, innovation, collaboration, and imagination to make us trust and respected by our diverse community.

## Values

PROFESSIONALISM

RESPECT

INTEGRITY

DEDICATION

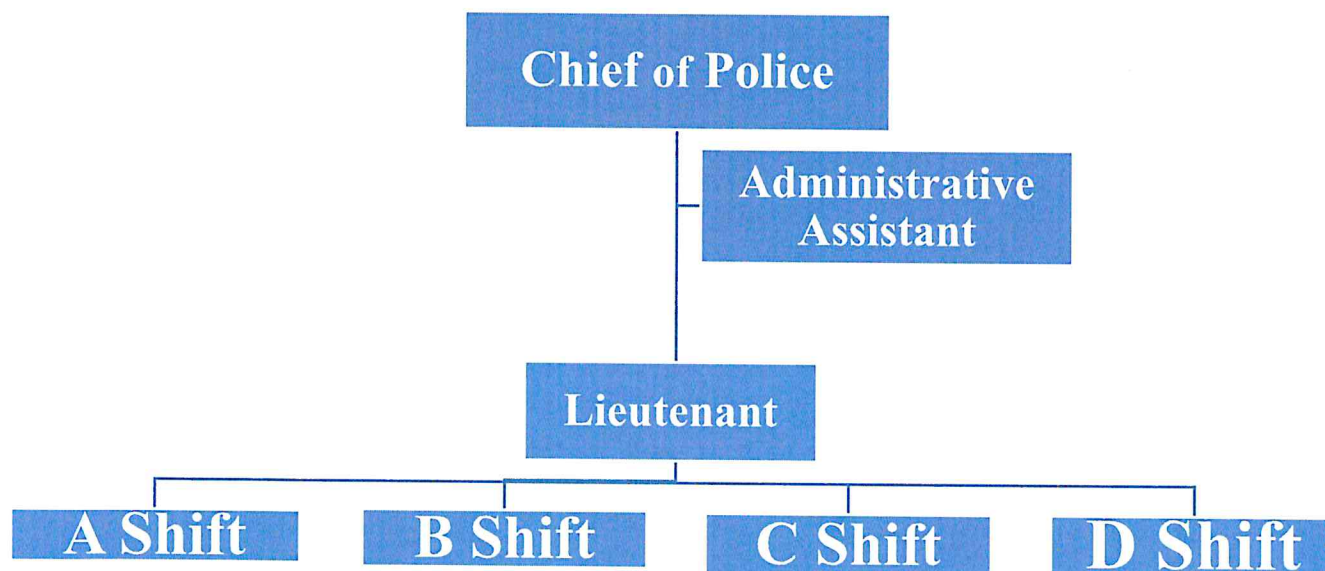
DEDICATION



# Department Overview

## Organization

As of December 31, 2022, the Somerville Police Department employed an authorized strength of 5 sworn personnel and 1 civilian staff member.



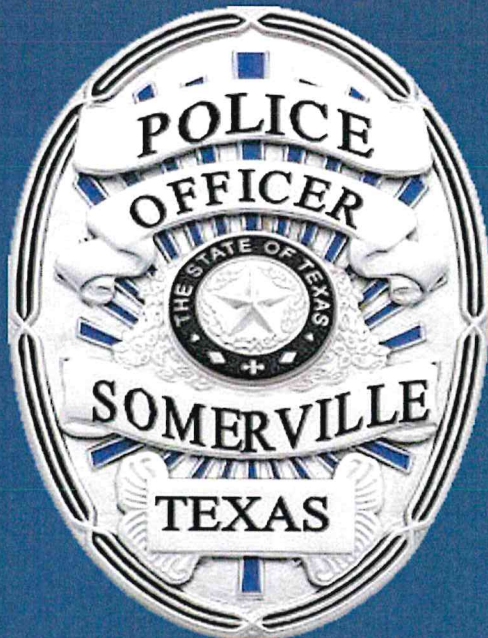


# Accreditation

THE GOLD STANDARD IN PUBLIC SAFETY

## THE HISTORY

The Law Enforcement Accreditation Program is a voluntary process where police agencies in Texas prove their compliance with 170 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual's rights.



## OUR GOALS

Somerville Police Department is in the process of becoming fully accredited starting in 2022. As the department continues to grow department policies and procedures are adjusted to accommodate the change. The department hopes to fully be accredited by October of 2023. Thus, making the department one of 200 departments accredited within Texas out of over 2,700 Law Enforcement Agencies.



# Calls Snapshot

THE DATA AT A GLANCE

DISPATCHED CALLS:	2021	2022
HR: (00:00- 05:59) SUN-SAT.	Total: 578 (10%)	Total: 520 (9%)
HR: (06:00-11:59) SUN-SAT.	Total: 1,640 (28.4%)	Total: 1,717 (30.2%)
HR: (12:00-17:59) SUN-SAT.	Total: 1,992 (34.7%)	Total: 1,966 (34.5%)
HR: (18:00-23:59) SUN-SAT.	Total: 1,546 (26.9%)	Total: 1,513 (26.6%)
Total Dispatched:	<u>5,756</u>	<u>5,716</u>
Total Walkthroughs:	<u>110</u>	<u>127</u>
Calls from 2021 to 2022 decreased by 0.69%		



# Arrests Snapshot

THE DATA AT A GLANCE

ARREST TYPE:	2021	2022
MISDEMEANORS:	<u>Total: 48</u>	<u>Total: 33</u>
FELONY:	<u>Total: 49</u>	<u>Total: 40</u>
TOTAL ARRESTS:	<u>Total: 97</u>	<u>Total: 73</u>

Arrests from 2021 to 2022 decreased by 6.19%



# Sworn Staff Training Hours

## STAFF TRAINING HOURS

**As of 2022 Somerville Police Department logged 479 Texas Commission on Law Enforcement approved training hours during 2022.**

**(This does not include police recruit training hours)**

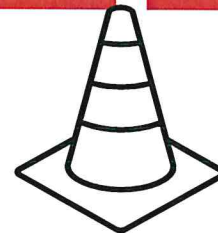
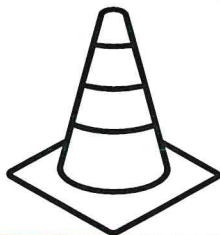


## TRAFFIC ENFORCEMENT

2021: 540 citations & 21 warnings

2022: 327 citations & 35 warnings

MOST REOCCURENT TICKETS	2021	2022
SPEEDING OVER 10% OF THE POSTED LIMIT:	Warnings: <u>21</u> Citations: <u>371</u>	Warnings: <u>21</u> Citations: <u>232</u>
FAILURE TO MAINTAIN FINANCIAL RESPONSIBILITY:	Warnings: <u>0</u> Citations: <u>79</u>	Warnings: <u>0</u> Citations: <u>43</u>
EXPIRED LICENSE PLATE/ REGISTRATION:	Warnings: <u>0</u> Citations: <u>35</u>	Warnings: <u>14</u> Citations: <u>32</u>
POSSESSION OF DRUG PARAPHERNALIA:	Warnings: <u>0</u> Citations: <u>55</u>	Warnings: <u>0</u> Citations: <u>20</u>

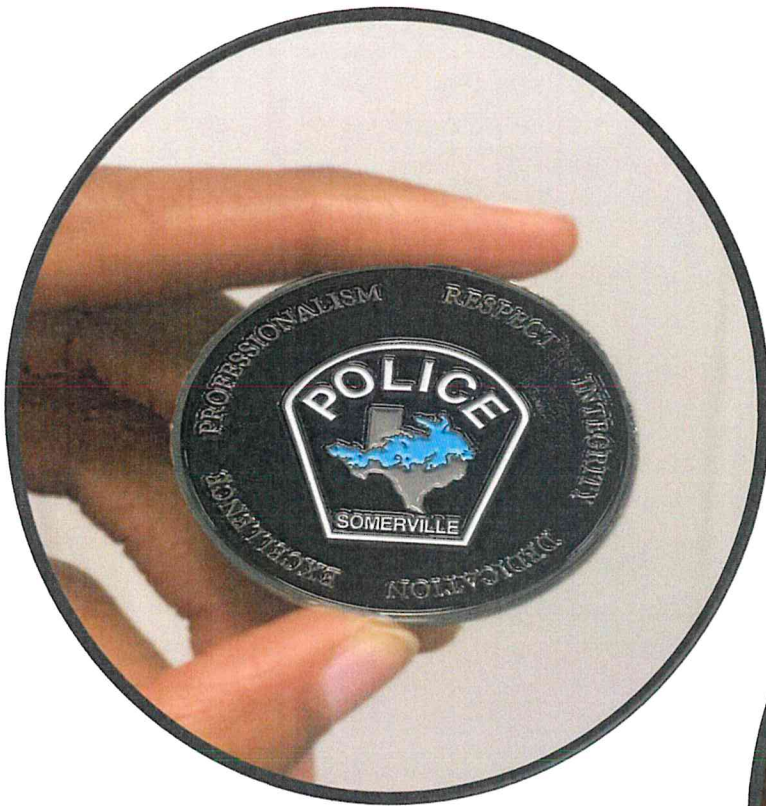




# SOMERVILLE POLICE DEPARTMENT CHALLENGE COIN

## INFO

Somerville Police Department introduced their challenge coin design in 2022. The design displays department values, the department badge and patch. These collectable coins are traded amongst agencies to promote unity, reward bravery, inspire charity fundraising, and recognize achievements.



## INTERESTING FACTS

1. The oldest challenge coin was made during the Korean War
2. The rarest challenge coin is those made for the US President.
3. Some challenge coins can be made from solid gold, zinc, or brass.





## SOMERVILLE POLICE DEPARTMENT

# DRONE



Somerville Police Departments Drone came online in October of 2022 and was able to be utilized twice within the first 60-days of deployment. This drone is used to get a birds-eye view and track the places officers are unable to reach or see. Above shows a snapshot of the drone's view while in use.

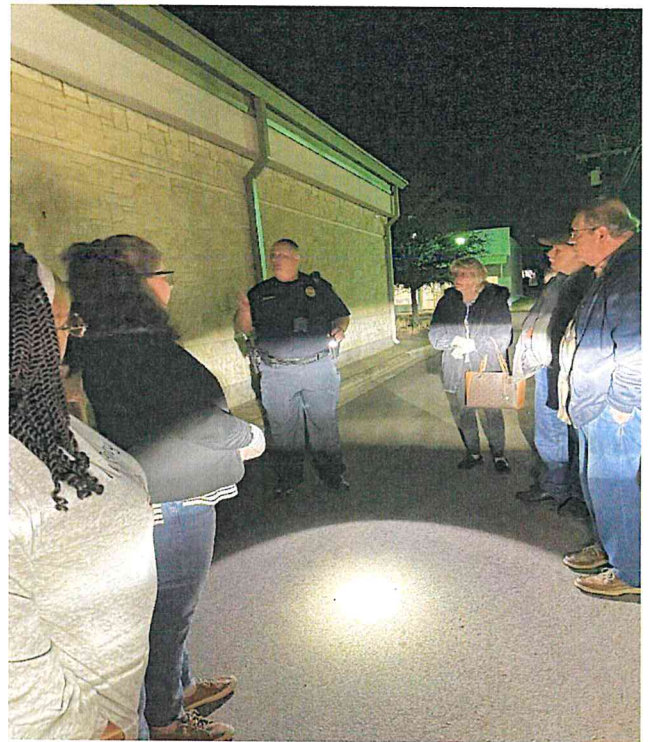


SOMERVILLE POLICE DEPARTMENT

# COMMUNITY SERVICES



## CITIZENS POLICE ACADEMY





SOMERVILLE POLICE DEPARTMENT  
**COMMUNITY SERVICES**

**TRUNK**



**OR**



**TREAT**



SOMERVILLE POLICE DEPARTMENT

# COMMUNITY SERVICES



**NATIONAL  
NIGHT OUT**





# 2022 ANNUAL REPORT

## CONCLUSION

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Overall, 2022 was very successful from a policing perspective. As you have reviewed the data provided our success was based upon the work of myself and Officer Seth Sparks until December 2022 when Lindsey Dekneef joined our team.

One of the department goals in 2022 was community engagement, which included: National Night Out, Trunk or Treat, Citizen Police Academy. In 2023, we have already built upon 2022 successes and will hold another National Night Out in October, I am working with TXDOT to bring their Roll Over Truck for National Night Out on Tuesday October 3, 2023. Officer DeKneef is building our first Youth Police Academy that we hope to have ready to roll out in Summer of 2024 and will target age groups from 1<sup>st</sup> Grade to 12<sup>th</sup> Grade and will be built specifically for each age-appropriate group.

2022 was a great year for our agency to finally deploy all the technology that City Council has approved. Our Ticket Writers are deployed, but they do so much more for our officers besides issues citations/warning. They are also used in the towing of vehicles and criminal trespass warnings. The units have the ability to do much more at a cost of course, but we are not ready for the next phase of use. Our Drone came online in October and has been used twice in the first 60-days of deployment to affect 3 arrest of felony suspects, two who were armed with pistol AR style rifles.

In 2022, we saw a decrease in some crime categories, such as retail thefts, burglaries to name a few, as a more strategic deployment was used, assistance from our State and Federal law enforcement partners and most importantly improving community support and communication.

Almost every agency rural or urban in the country is struggling to staff police personnel and even more challenging to retain the personnel. We recently filled one of our openings with a graduate from Texas A & M University. We are working hard to recruit the right person to join the Somerville Police Department to assure our citizens that we have the highest standards.

There are many challenges that are ahead, such as city growth, continued staffing, and working from our 5-year strategic plan that I presented to you a few months ago. 2023 has started off like a wildfire and we expect that to continue with increased vehicle traffic, residential growth in our city and Burleson County as a whole.

In closing, my team and I want to express our true appreciation from City Leadership for their continued support. Without you, our success would have been minimal.



# **Presentations / Proclamations**

## **Development Plan for RenAlt Solar USA**



Kimley»Horn  
Expect More. Experience Better.  
FIVE SOUTH  
ARCHITECTURE



## BENCHMARKS



PARKING COUNT	
ADA	9
REGULAR	156
TOTAL	165

**SOMERVILLE WAREHOUSE**  
**PREPARED FOR**  
**JIM COOPER**  
**CONSTRUCTION COMPANY**  
**SOMERVILLE, TEXAS**

KHA PROJECT  
066083100  
DATE  
MAY 2023  
SCALE AS SHOWN  
DESIGNED BY \_\_\_\_\_  
DRAWN BY \_\_\_\_\_  
CHECKED BY \_\_\_\_\_

© 2023 KIMLEY-HORN AND ASSOCIATES, INC.  
2800 SOUTH TEXAS AVENUE, SUITE 201  
BRYAN, TX 77802  
PHONE: 979-775-4595 FAX: 979-775-4599  
WWW.KIMLEY-HORN.COM FIRM NO. F-928

No.	REVISIONS	DATE	BY



BENCHMARKS	

PLANNING COMTEE	
APPROVED	DATE



SOMERVILLE WAREHOUSE  
PREPARED FOR  
JIM COOPER  
CONSTRUCTION COMPANY  
SOMERVILLE, TEXAS

DEVELOPMENT PLAT

KHA PROJECT	066083100
DATE	MAY 2023
SCALE	AS SHOWN
DESIGNED BY	
DRAWN BY	
CHECKED BY	

**Kimley»Horn**

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2800 SOUTH TEXAS AVENUE, SUITE 201  
BRYAN, TX 77802  
PHONE: 979-775-6595 FAX: 979-775-6599  
WWW.KIMLEY-HORN.COM FIRM NO. F-028

REVISIONS		DATE	BY

# **Unfinished Business**

## **None**

# **Executive Session**

The City Council will announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code, to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.



# **Action Item**

## **Request for Hotel Motel Tax Funds**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 2, 2023

**SUBJECT:**

Request for Hotel/Motel Funds

**BACKGROUND/INFORMATION:**

A request has been submitted to the City of Somerville by the by the Somerville Historical Society by vice President Roman Moore, for \$500.00 funding from the Hotel Motel Tax Fund.

The Somerville Historical Society will again be hosting the MS Bike Ride that will be coming through the city on April 30th. Funds will be needed to make the bike route through the City a colorful and memorable one for the bikers. This will be accomplished by setting up signs welcoming the riders through town, with a cheer station at Heritage Square and the Museum. All funds will be used to promote the MS 150 Bike Run.

**RECOMMENDED COUNCIL ACTION:** Discuss, Consider, approve or (disapprove) a request from the City of Somerville Historical Society and Museum for \$500.00 from the Hotel Motel Tax Fund.

**ATTACHEMENTS:**

- 1) Exhibit A – Funding Application & Detailed Use of Funds



# City of Somerville

## CITY OF SOMERVILLE FUNDING APPLICATION – HOTEL/MOTEL OCCUPANCY TAX RECIEPTS

Date: 4/10/2023

Official Name of Organization Making Application:

Somerville Historical Society

Address: 708 Ave A, P.O. Box 782

Somerville, Tx. 77879

Telephone Number (832) 687-8399

Official Representative Authorized to Sign on Behalf of Organization:

Vice President - Roman Moore

Amount Requested: \$500.00

Detailed Discussion of the Intended Use of Funds:

Somerville Historical Society will purchase signs for placement along 8th Street.

How will the intended Use of Funds serve to promote the tourism and hotel/motel industry in Somerville/Burleson County?

Advertisizing the Somerville Area and Welcoming over 3,000 people to our city.

# **Action Item**

## **Audit Report for Fiscal Year 2021-2022**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 2, 2023

**SUBJECT:**

Audit Report for Fiscal Year 2021-22

**BACKGROUND/INFORMATION:**

As required by State Statute, Chapter 103, an independent audit of the City's accounts and records has been made by the certified public accounting firm of Siedel Schroeder for the year ending December 31, 2022. The annual financial statement, including the auditor's opinion, is to be filed with the office of the City Secretary.

Michele K. Kwiatowski will provide an update to City Council regarding the annual audit report findings and position of the city for fiscal year 2021-22.

**RECOMMENDED COUNCIL ACTION:** Discuss consider approve or (disapprove) the Annual Financial Report as prepared by Siedel Schroeder for the Fiscal Year 2021-22.

# **Action Item**

## **Planning & Zoning Report / 267 Ave. M**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 2, 2023

**SUBJECT:**

Receive Planning and Zoning Report regarding a Special Use Permit

**BACKGROUND/INFORMATION:**

The Planning and Zoning Commission held a meeting on April 20 2023, to discuss a request for a Special Use Permit that was submitted by Durward H. Cates, for his property on 267 Avenue M Street.

Mr. Cates requested to have the Planning and Zoning Commission consider allowing for a Special Use Permit to allow for an accessory structure at the rear of the property. Per our zoning ordinance accessory structures are permitted in residential districts RS-1 by a special use permit.

After discussion and consideration, the Planning and Zoning Commission submits its report to City Council. The item is for City Council to receive and approve the Planning and Zoning Report.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider, approve or (disapprove) to receive and approve the Planning and Zoning Report related to the for Special Use Permit request for 267 Avenue M Street.

**ATTACHEMENTS:**

1) Exhibit A – Planning & Zoning Report for 267 Avenue M Street.



## EXHIBIT A



# City of Somerville

---

## CITY OF SOMERVILLE – PLANNING AND ZONING COMMISSION

**Report to City Council regarding a Special Use Permit for 267 Ave. M Street.**

The following item was considered during the April 20, 2023 Planning and Zoning meeting:

1. Request by Durward H. Cates for a special use permit to allow for an accessory building. Mr. Hancock proposed to build a 24 x 28 shed-workshop building on his property.

After consideration and discussion, the Planning and Zoning Commission approved the request for a special use permit to allow for an accessory building.

Respectfully submitted, this 20<sup>th</sup> day of April, 2023.

Dick Meyer, Chairman  
Planning and Zoning Commission  
City of Somerville

# **Action Item**

## **Welch Park Lease**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 2, 2023

**SUBJECT:**

Welch Park Lease

**BACKGROUND/INFORMATION:**

The City of Somerville's lease with Welch Park Enterprises Inc., (WPE) will end on June 30, 2023. The City of Somerville has a master lease with the Army Corp of Engineers that will end in 2027. Sandy Thompson has notified the City of her desire to have the lease renewed.

There are four years remaining on the City Master Lease. The current lease is for 3 years, we have the option of renewing another 3-year lease or extending the lease to a 4-year lease.

Exhibit A is a copy of the lease for your review.

**RECOMMENDED COUNCIL ACTION:** Discuss consider approve or (disapprove) renewal the Sublease Agreement between the City of Somerville and Welch Park Enterprises, Inc.

## **SUBLEASE RENEWAL AGREEMENT**

This Sublease Renewal Agreement ("Sublease Agreement") is made and entered into by and between CITY OF SOMERVILLE, TEXAS, a municipal corporation, (hereinafter referred to as "Sublessor") and Welch Park Enterprises Inc., a Texas corporation (hereinafter referred to as "Sublessee").

Date: July 1, 2023

Sublessor: City of Somerville

Sublessor's Address: P.O. Box 159  
Somerville, Texas 77879

Sublessee: Welch Park Enterprises, Inc.

Sublessee's Address: P.O. Box 936  
Somerville, Texas 77879

Subleased Premises: 157.73 acres of land, more or less located in Somerville, Burleson County, Texas, also known as Welch Park, Lake Somerville, Texas, as shown on Exhibit "A" attached hereto and made a part hereof (hereinafter referred to as the "Sublease Space").

Base Leased: All references herein to the "Base Lease" shall mean the Department of the Army Lease with the City of Somerville.

Sublease Commencement Date Term: July 1, 2023

3rd Term

Sublease Expiration: June 30, 2026

Sublease 3rd Term Period: Three (3) years.

Renewal and Extension Options: Sublessee may request to renew the Sublease Agreement with Sublessor no later than six (6) months prior to the expiration of the Sublease Agreement. Beginning with the July 1, 2023 renewal period and any renewal periods thereafter, Sublessor retains the sole option and exclusive right to grant Sublessee a new Sublease Agreement or a month-to-month tenancy following the Sublease Initial Term, beginning on the Sublease Expiration Date, with a fee of \$1,000.00 per month to be paid monthly on the 1st of each month, while a new sublease is negotiated for renewal. If a renewal sublease agreement is reached, the

first quarterly payment due will be adjusted by the amount paid while a month-to-month tenancy was in effect and if any excess payment received above the amount due for the 1st quarter, the excess amount will be applied toward the next quarter payment due.

Sublease Administrative Fee:

The sum equal to five percent (5%) of all gross receipts reported quarterly by Sublessee. The Sublease Administrative Fee shall be paid quarterly with payment due no later than thirty (30) days after the end of each calendar quarter, with the first payment due April 30, 2023. "Gross Receipts" means all revenue derived or received, directly or indirectly, by Sublessee from or in connection with the operation of the Sublease Space for the Permitted Uses, including all special events, but excluding special events where other payment arrangements have been agreed to within this sublease. If any payment due date required herein falls on a weekend or declared bank holiday, payment shall be made on or before the close of business of the last working day prior to the payment due date.

Permitted Uses:

The Sublease Space shall be used for the operation of a public park and recreational area; and special events subject to the provisions of the Base Lease, any additional uses will need to be approved by the Sublessor. Notwithstanding the foregoing, Sublessee shall not use the Sublease Space for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing, or device; nor shall Sublessee use the Sublease Space in violation of any City of Somerville ordinance provisions, or those of the state or nation.

Landlord's Address:

U.S. Army Corps of Engineers  
P.O. Box 17300  
Fort Worth, Texas 76102-0300

Tenant:

City of Somerville, Texas

Tenant's Address:

P.O. Box 159  
Somerville Texas, 77879

## ARTICLE I.

**Consideration.** The parties hereto expressly Stipulate that this Sublease Agreement is entered into in consideration of the sums of money recited herein, the use of the Sublease Space.

**Subleasing of Premises.** Subject to and upon the terms and conditions herein set forth, Sublessor hereby sublease to Sublessee, and Sublessee hereby subleases from Sublessor, the premises. Sublessor represents and warrants that the premises are a part of the premises it is authorized to sublease. The parties hereto expressly stipulate that the lease Sublease Space is not a swelling as define in V.T.C.A., Property Code 92.002(1).

## ARTICLE II.

**Performance Representations by Sublessee.** Sublessee hereby covenants and agrees to following:

1. Sublease the premises for the Sublease Term beginning on the Sublease Commencement Date and ending on the Sublease Termination Date, subject to the approvals required herein. Or ending on the last day of any allowed month-to-month tenancy after the Sublease Expiration Date.
2. Accept the premises in their present condition, the premises being suitable “as is” for Sublessee’s intended use(s).
3. Agrees to be bound by and enforce those provisions relating to signage in the Amended Release and Settlement of All Claims incorporated into the Judgement, dated May 29, 2002 in Civil Action No. A 00-CA-805-SS, styled Blasleja Manzanares, Maria Manzanares, Individually and as Next Friend of Kevin Manzanares; Inez Manzanares, Individually and as Next Friend of Perla Guadalupe Manzanares and Cecilia Manzanares, and as Representative of the Estates of Elizar Hernandez, Tania Guadalupe Manzanares and Jorge Manzanares, Juan Rangel and Inocia Rangel, Individually and as Next Friend of Jose Santos Rangel, Plaintiffs vs City of Somerville, Defendant, in the United States District Court for the Western District of Texas, Austin Division.
4. Arrange and be responsible for obtaining and paying for its own telephone, internet service, water, wastewater, and electrical utilities; and obtaining any necessary extension and hardware for the operation and maintenance of these services.
5. Pay the Sublease Administrative Fee quarterly to Sublessor at its offices in Somerville, Texas, or elsewhere within the United State as Sublessor may from time to time designate in writing, payable in advance in legal tender for the payment of public and private debts, without set-off or deduction, the sum further described under Sublease Administrative Fee above. All payments of Sublease Administrative Fee and other amounts becoming due and payable from Sublessee to Sublessor under and in connection with this sublease may be made by delivering to Sublessor, at the then-applicable address provided for herein, Sublessee’s check in the amount of such payment, on or before the due date thereof under the terms of this sublease.



6. Pay a late charge of ten percent (10%) of the fee due if the quarterly payment has not been paid by Sublessee by the tenth (10<sup>th</sup>) day after the due date of the quarter in which it is due.
7. No later than June 15<sup>th</sup> of the last year of the lease period, submit a business plan that includes:
  - a) An annual budget for each fiscal year of the agreement.
  - b) Payroll requirements in accordance with those specified in the Base Lease for each fiscal year.
  - c) Income revenue and expense estimates by category for each fiscal year included in the business plan.
  - d) List of repairs and capital improvements to be made during the years covered in the business plan.
  - e) Dates by which repair and capital improvements shall be completed within the years covered by the business plan. Sublessee agrees that any repair or capital improvement not completed within the time frame specified shall constitute a default under this sublease. If an Excusable Delay is found, Article V shall apply. Sublessee shall have sixty (60) days to complete the repair or improvement from the date applied under Article V, unless another date is agreed to by the parties, before a default is declared.
  - f) The parties acknowledge that for any future renewal periods items a. through e. shall be due on June 15<sup>th</sup> as provided herein above.
8. Submit quarterly financial reports and an annual financial report in accordance to the following schedule:
  - a. Quarterly financial reports shall be due January 31<sup>st</sup>, April 30<sup>th</sup>, July 31<sup>st</sup>, and October 31<sup>st</sup> of each sublease year;
  - b. An annual financial report shall be due November 30<sup>th</sup> of each sublease year.
9. Maintain the Subleased Space and surrounding area clean and free of trash and debris and in compliance with the terms of the Base Lease and as required by the U.S. Army Corps of Engineers.
10. Implement the improvements set forth in the "Development Plans" attached as Exhibit "C" of the Base Lease. It is understood that Excusable Delays, as the term is defined in Article V below, may occur and allowances will be made in accordance with Article V. A three-year business plan covering the lease period and including the Development Plans, will be due to City Council by April 30, 2024.
11. Sublessee agrees to submit requests for special events at least one hundred and twenty (120) days in advance to Sublessor for processing and approval by the U.S. Army Corp of Engineers.
12. Sublessee agrees to provide security at any event where alcohol is sold and/or consumed based on the number of participants and type of event. In addition, Sublessee agrees to

provide a security plan to the City of Somerville's Chief of Police thirty (30) days prior to the event.

13. Obey all laws, rules, regulations, and terms of this sublease and Base Lease (as maybe amended from time to time); and of the use, condition, and occupancy of the premises, including the rules and regulations of buildings on the sublease premises, if any, adopted by Sublessor from time to time.
14. Vacate the subleased premises upon termination of this sublease, and surrender all keys to the premises.
15. Allow Sublessor to enter the premises to preform Sublessor's obligations, or to reasonably inspect the premises, or at reasonable times to show the premises to prospective contractors or concessionaires.
16. Maintain public liability insurance for the Subleased Premises and the conduct of the Sub-lessee's business, with Sub-lessor named as additional insured, with minimum policy limits of not less than One Million Dollars (\$1,000,000.00) per person/ per occurrence, and in any event in an amount not less than required under the Base Lease or any subsequent renewal thereof.
17. Maintain insurance on Sub-lessee's personal property and general liability insurance with minimum policy limits of not less than One Million Dollars (\$1,000,000.00) per person/per occurrence, and in any event in an amount not less than required under the Base Lease or any subsequent renewals thereof.
18. Maintain appropriate insurance to Sublessee's personal property located within the subleased premises.
19. Deliver certificates of insurance to Sublessor before the Sublease Commencement Date and thereafter on the anniversary date of this sublease and such other times as requested by Landlord and/or Sublessor.
20. Indemnify, defend, and hold Sublessor harmless from any loss or claim arising out of Sublessee's use of the subleased premises or resulting from Sublessee's failure to comply with applicable provision of the sublease and/or Base Lease.
21. Upon request of Sublessor, execute an estoppel certificate stating the commencement and expiration dates of the sublease, identify and amendments to the to the sublease, describing any rights to extend the sublease term, listing defaults, and providing any other related information reasonably requested.
22. The Sublessor reserves the right to conduct random audits of the operations and revenue collections of the Sublessee as Sublessor deems necessary. Sublessor may request to have a third-party audit performed and submitted to sublessor for review. The sublessee shall install a point of sale computer system at the entrance gate to ensure maximum

accountability for revenues. Said system shall be preapproved by Sublessor prior to installation.

**Prohibition Representations by Sublessee.** Sublessee hereby covenants and agrees not to do the following:

1. Use the subleased premises for any purposes other than the Permitted Sublease Use.
2. Create a nuisance.
3. Interfere with Sublessor's management of the Sublease Space or compliance with Base Lease.
4. Permit any waste.
5. Use the subleased premises in a way that is extra hazardous, that would increase insurance premiums, or that would void insurance coverage on the Sublease Space.
6. Change lock systems, except as permitted in writing.
7. Alter the subleased premises, except as provided herein or place any exterior sign on the premises, without Sublessor's prior written consent.
8. Allow a lien to be placed on the subleased premises.
9. Assign this sublease or sublet any portion of the subleased premises without Sublessor's prior written consent.

### **ARTICLE III.**

**Performance Representations by Sublessor.** Sublessor hereby covenants and agrees to do the following:

1. Sublease the premises for the Sublease Term beginning on the Sublease Commencement Date and ending on the Sublease Termination Date, subject to the approvals required herein. Or ending on the last day of any allowed month-to-month tenancy after the Sublease Expiration Date.
2. Obey all laws, rules, regulations, and terms of the sublease and of the use, condition, and occupancy of the premises.
3. Provide one (1) or two (2) daily security patrol pass-throughs within the Lease Space and shall be reimbursed by Sublessee \$3,600.00 per year. Said payment shall be paid in quarterly installments following the same schedule as the Sublease Administrative Fee.

4. Install, at its own expense, a permanent traffic counter at the gate to assist with accountability and to separate event traffic from normal Lease Space traffic.
5. Unless otherwise specified, conduct the following special events with no fees being paid to Sublessee for the use of the Leased Space and all proceeds raised being retained by Sublessor for use in improving streets and roadways surrounding the Leased Space to assist in making the Leased Space more accessible:
  - a) Lakefest (or as maybe renamed by Sublessor)
  - b) July 4<sup>th</sup> – Sublessor will fund and conduct the fireworks display only. Sublessor will not be involved in any other activity, except for funding and operating the fireworks display and Sublessee shall reserve, for Sublessor’s use only, enough space for Sublessor to operate a safe fireworks display. Sublessee may conduct an event on portions of the Leased Space not used for the fireworks display by Sublessor and retain proceeds for said event, save and except the portion of the proceeds due under the above defined Sublease Administrative fee: and
  - c) Two additional events annually which Sublessor shall identify in accordance with the terms of the Base Lease by seeking approval of the events from the U.S. Army Corps of Engineers and providing the dates and names of the events to Sublessee when the approval request is submitted. Said additional Sublessor events will not be scheduled on a major holiday, so as not to interfere with Sublessee’s ability to hold its own events.

**Prohibition Representations by Sublessor.** Sublessor hereby covenants and agrees not to do the following:

1. Interfere with Sublessee’s operation of the premise so long as Sublessee is not in default and is in compliance with the terms of the Sublease and Base Lease.
2. Unreasonably withhold consent to a proposed special event, so long as the terms of the sublease and the Base Lease have been complied with by Sublessee.

#### **ARTICLE IV.**

##### **Default by Sublessee**

1. Default by Sublessee shall be defined as
  - a) failing to timely pay the Sublease Administrative Fee; or
  - b) failing to begin a reasonable attempt to comply, within ten (10) days of receiving written notice from Sublessor, with any substantive provision of this sublease other than the defaults set forth in this paragraph 1 of Article IV, or with any provisions of the Base Lease.
2. Sublessor’s remedies for Sublessee’s default are to



- a) enter and take possession of the subleased premises, after which Sublessor may relet the subleased premises on behalf of Sublessee and receive the Sublease Administrative Fee directly by reason of reletting, and Sublessee agrees to reimburse Sublessor for actual expenditures reasonably made in order to relet; or
- b) enter the subleased premises and perform Sublessee's obligations under the terms of this sublease and/or the terms of the Base Lease; or
- c) terminate this sublease by proper written notice provided no earlier than thirty (30) days to Sublessee and sue for damages.

### **Default by Sublessor**

1. Default by Sublessor shall be defined as
  - a) Sublessor failing to comply with applicable provisions of the sublease which constitute default; or
  - b) Sublessor failing to begin a reasonable attempt to comply with any substantive provision of this sublease within ten (10) days of receiving proper written notice.
2. Sublessee's remedies for Sublessor's default include provisions under this Article IV., and termination of this sublease if Sublessor fails to provide an essential service for thirty (30) days after default.

It is not a waiver of default if the non-defaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this sublease does not preclude pursuit of other remedies in this sublease or as provided by law. Sublessor and Sublessee have a duty to mitigate damages.

## **ARTICLE V.**

**Excusable Delay.** "Excusable Delay," as used herein, shall mean and include all delays in a party's performance of its obligations hereunder (other than its obligations to pay money), including the impossibility of such performance, which shall result from or be caused by any legal proceedings or other litigation threatened, instituted against or defended by such party, in good faith, and not merely for purposes of delay; acts of God, acts of public enemy, wars, blockades, epidemics, earthquakes, storms, floods, explosions, strikes, labor disputes, work stoppages, riots, insurrections, breakage or accident to machines or line of pipe or mains, lawful acts of any governmental agency or authority restricting or curtailing the erection of the building, other causes beyond the reasonable control of such party, including but not limited to equipment failures, inability of Sublessee to procure and obtain needed building materials whether as a result (directly or indirectly) of any lawful order, law decree of any governmental authority or agency or otherwise, and any and all such cause of whether of the kind herein referred to or otherwise; provided, that as to any and all such causes of Excusable Delay the party subjected thereto (i) within ten (10) days after such party has knowledge thereof shall give the other party of the existence thereof and of the length of the delay anticipated therefrom, and (ii) within ten (10) days after the cause of delay has ceased to exist; shall give the other party notice of the actual Excusable Delay which resulted from the cause; and provided further, such party shall pursue with reasonable diligence the avoidance of removal or delay. The inability or refusal of a party to settle any labor dispute shall not be deemed to qualify or limit the foregoing of the effect

of Excusable Delay and no such failure or refusal shall constitute delay by such party for which such party shall be responsible hereunder.

**Force Majeure.** All of the obligations of Sublessor and of Sublessee under this sublease are subject to delay or suspension resulting from Excusable Delay. The parties hereto shall exercise reasonable diligence to avoid or minimize any such delay or suspension.

## ARTICLE VI.

**Keys.** No additional locks shall be allowed in the premises without Sublessor's consent. Only with express prior written consent of Sublessor may, as its sole cost and expense, change locks, provided that Sublessee furnishes three (3) complete sets of keys to all such locks to Sublessor. Upon termination of this sublease, Sublessee shall surrender to Sublessor all keys to the premises.

## ARTICLE VII.

**Abatement.** Sublessee covenant to pay the sublease administrative fee and Sublessor's covenants hereunder are independent of each other. Except as otherwise provided herein or by law, Sublessee shall not be entitled to abate the sublease administrative fee for any reason.

## ARTICLE VIII.

**Use.** Sublessee will use the premises only for a park, recreational and special events purposes which are consistent with standard rules and such reasonable rules and regulation as are imposed from time to time by Sublessor with respect to the Sublease Space. No outside storage of any kind is allowed in the park.

Any use of the premises which will affect the appearance of the natural surroundings, buildings, exceed structural loads of floors or walls, affect the mechanical, plumbing, or electrical, systems of the buildings, affect ventilation in other areas of the buildings, or interfere with the public's general use of the buildings must have Sublessor's prior written permission.

Camping, including transient trailers or recreational vehicles, at one or more campsite or RV pads, for a period longer than thirty (30) days during any sixty (60) consecutive day period is prohibited. The Lessee will maintain a ledger and reservation system for the use of any such campsites and RV pads.

Occupying any lands, buildings, vessels, or other facilities within the premises for the purpose of maintaining full or part-time residence is prohibited. However, sublessee may use six (6) security office(s) for security purposes.

**Access.** Sublessee and its employees shall have access to the premises at all times. Sublessee's invitees and the general public shall have access to the premises during normal business hours

and, at Sublessee's election, after business hours if they shall comply with such security procedures as Sublessor shall reasonably promulgate from time to time.

## ARTICLE IX.

**Sublease Obligations.** Sublessee covenants and agrees that it will not injure the buildings or the premises but will take care thereof which a reasonably prudent person would take of his/her own property, and upon termination of this sublease, Sublessee will surrender and deliver up the premises to Sublessor in as nearly identical the premises were in on the commencement date of this sublease; subject, however, and except for ordinary wear and tear and damage arising from fire or other casualty. Sublessee agrees, at its cost and expense, to repair or replace any part of the premises damaged as a proximate result of negligent or wrongful acts or omission of Sublessee or its agents, employees, representatives, invitees, licensees or visitors and to repair damage to the building proximately caused by the negligence or wrong doing of Sublessee or its agents, employees, representatives, acting within the scope of their agency, employment or representation; provided, however, that if Sublessee should fail or refuse to make such repairs or replacements with reasonable promptness after written notice from Sublessor (having due regard to the nature of the required repairs or replacements and the effect of delay in making same on the appearance of the building or danger of injury to or interferences with others), then Sublessor may, at its option but without any obligation to do so, enter the premises and make such repairs or replacements on the premises, should they be required, and Sublessee shall repay the actual costs thereof upon demand.

## ARTICLE X.

**Alterations by Sublessee.** Sublessee shall not make any alternations to or additions to any buildings or premises without Sublessor's prior written consent to and approval thereof.

**Sublessor's Rights Upon Termination of Sublease.** All of Sublessee's improvements, fixtures and equipment of every description (unless such improvements, fixtures and equipment are removable without damage to the premises), any alterations or additions to the premises including those made with written consent, and any other incorporated in or permanently affixed to the floor, wall or ceiling of the premises, shall become the property of Sublessor and shall be and remain upon and be surrendered with the premises as a part thereof at the termination of this sublease, Sublessee hereby waving all rights to any of Sublessee's removable fixtures, equipment or property located in or about the premises or the building at the termination of this sublease, Sublessee shall promptly remove same at its sole risk, cost and expense, and upon Sublessee's failure to remove same, Sublessor may remove same at Sublessee's expense and shall repay the expense incurred by Sublessor upon demand.

## ARTICLE XI.

**Grant of Sublease.** This sublease is granted subject to, and is subordinate to, the provisions of the Base Lease. Sublessee's signature to this Sublease Agreement signifies that Sublessee has been provided with a copy of said Base Lease and accepts all terms of the Base Lease. Sublessee further acknowledges that should the Base Lease be terminated for any reason by Landlord, this Sublease Agreement shall automatically terminate.

## ARTICLE XII.

**Sublessee Compliance With Laws.** Sublessee will at its own cost and expense comply with all laws, ordinances, order, rules and regulation (state, federal, municipal or promulgated by other agencies or bodies having jurisdiction thereof) relating to the use, condition or occupancy of the premises.

## ARTICLE XIII.

**Miscellaneous Provisions.** The parties hereto agree as follows:

1. *Binding Effect.* The covenants and agreements herein contained inure to and be binding upon Sublessor, its successors and assigns, and Sublessee, its successors and assigns; provided such reference to assigns is not intended to imply or grant any right on the part of either party to assign sublease.

2. *Release of Claims/Subrogation.* Sublessor and Sublessee hereby release each other from any claim, by subrogation or otherwise, for any damage to the premises, the buildings, the parking facilities, or personal property within the buildings, by reason of fire or the elements, regardless of cause, including negligence of either party. This release applies only to the extent that it is permitted by law, the damage is covered by insurance proceeds, and the release does not adversely affect any insurance coverage.

3. *Notice to Insurance Companies.* Sublessor and Sublessee shall notify the issuing insurance companies of the release set forth in the paragraph of this Article XIII, and shall have the insurance policies endorsed, if necessary, to prevent invalidation of coverage.

4. *Casualty/Total or Partial Destruction.* If the premises are damaged by casualty, the Sublessor may, at its sole option, choose not to restore the premise. In that case, the sublease will agreement will terminate.

5. *No Arbitration.* In the event of any dispute regarding terms or performance of terms of this sublease, it is agreed by all parties that such dispute shall not be subject to arbitration.

6. *Limitation of Warranties.* There are no implied warranties of merchantability, of fitness for a particular purpose, or of any kind arising out of this sublease, and there are no warranties that extend beyond those expressly stated in this sublease.



7. *Abandoned Property.* Sublessor may retain, destroy, or dispose of any property left and abandoned on the premises at the end of the sublease term and any renewals.

8. *Severability Clause.* If any term, covenant, condition, or provision of this sublease, or the application thereof to any person or circumstance, shall ever be held to be invalid or unenforceable, then in each event the remainder of this sublease or the application of such term, covenant, condition or provision to any other person or any circumstance (other than such as to which it shall have been invalid or unenforceable) shall not be thereby affected, and each term, covenant, condition and provision hereof shall remain valid and enforceable to the fullest extent of the law.

9. *Notices.* Any notice or communication to parties required or permitted to be given under this sublease shall be effectively given only if in writing and such notice shall be considered received three (3) days after depositing such notice in the U.S. registered or certified mails, postage prepaid, return receipt requested, or by commercial overnight courier service, addressed as follows:

a) Address to Sublessor

City of Somerville, Texas  
P.O. Box 159  
Somerville, Texas 77879  
Attention: City Administrator

With a copy to:

City Attorney  
David W. Olson  
Olson & Olson, L.L.P.  
Houston, Texas 77019

b) Address to Sublessee

Welch Park Enterprises Inc.  
P.O. Box 936  
Somerville, Texas 77879  
Attention: Sandy & Tommy Thompson

Provided, however, that any party shall have the right to change the address to which notices shall thereafter be sent by giving notice to the other party as aforesaid, but not more than two (2) addresses shall be in effect at any given time for Sublessor and Sublessee hereunder.

10. *Attorney's fees.* In the event of litigation between Sublessor and Sublessee wherein one or both parties is seeking to enforce any right or remedy hereunder, the prevailing

party shall be entitled to recover its reasonable attorney's fees incurred in connection with such litigation from the other party.

11. Applicable Law. This lease shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall lie in Burleson County, Texas.

12. Contacts. The parties hereto agree that the persons listed below shall be the main points of contact:

For Sublessor: Danny Segundo, City Administrator

Phone: (979) 596-1122

Email: [managercos@somervilletx.gov](mailto:managercos@somervilletx.gov)

For Sublessee: Sandy Thompson

Phone: (979) 406-2133

Email: [sandythompson64@aol.com](mailto:sandythompson64@aol.com)

13. During the last ninety (90) days of the sublease, Sublessor may, with the U.S. Corps of Engineers' permission, place a sign on the subleased premises advertising the premises for rent. Such sign shall be in compliance with the U.S. Corps of Engineers' site plan.

14. Incorporation of Exhibits. All exhibits, schedules, and attachments referred to in this sublease are hereby incorporated by reference for all purposes as fully as it set forth at length herein. This sublease constitutes the entire agreement of the parties with respect to the subject matter hereof, and all prior correspondence, memoranda, agreements, or understandings (written or oral) with respect hereto are merged into and superseded by this sublease.

This sublease is executed and delivered effective as of July 2023.

LESSOR:

CITY OF SOMERVILLE

A municipal corporation

By: \_\_\_\_\_, City Administrator

SUBLESEE:

WELCH PARK ENTERPRISES INC.

A Texas Corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# **Action Item**

**Selection of Mayor Pro-tem Resolution R23-005**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 3, 2023

**SUBJECT:**

Selection of Mayor Protem

**BACKGROUND/INFORMATION:**

As per the Local Government Code Section 22.037, City Council shall elect a Mayor Protem. The Mayor Protem duties are as follows;

1. Mayor Protem will perform the mayor's duties as presiding officer (at meetings) in his/her absence.
2. If the mayor fails, is unable, or refuses to act, the mayor pro tempore shall perform the mayor's duties and is entitled to receive the fees and compensation prescribed for the mayor.

The mayor pro tem does not actually become the mayor but instead assumes the duties of the mayor, including presiding at meetings of the governing body. Loc. Gov. Code §22.037(b). When assuming the duties of mayor, the mayor pro tem does not lose the power to vote, even when presiding at the meetings.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider, approve or (disapprove) Resolution R23 – 005 Selecting by name an Alderman/Alderwomen to be the City's Mayor Protem.

**ATTACHEMENTS:** Exhibit A – Resolution R23 - 005



**RESOLUTION NO. R23-005**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF SOMERVILLE, TEXAS, APPOINTING A MEMBER OF  
THE CITY COUNCIL TO SERVE AS MAYOR PRO TEM.**

**WHEREAS**, The Texas Local Government Code require that the governing body of a general law city to elect a member of the City Council to serve as Mayor Pro Tem for a term of one year or until another is appointed; and

**WHEREAS**, if the Mayor fails, is unable, or refuses to act, the Mayor Pro Tem shall perform the Mayor's duties and is entitled to receive the fees and compensation prescribed for the Mayor; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE THAT:**

**Section 1:** That the above findings are hereby true and correct and are incorporated herein in their entirety.

**Section 2:** That \_\_\_\_\_ was elected by a majority vote of the City Council as the Mayor Pro Tem.

**Section 3:** That this Resolution shall become effective immediately upon approval by the City Council of the City of Somerville.

Passed and approved by the City Council of the City of Somerville, Texas this 9<sup>th</sup> day of May, 2023.

**APPROVED:**

\_\_\_\_\_  
Tommy Thompson, Mayor

**ATTEST:**

\_\_\_\_\_  
Rose Rosser, City Secretary

## **Action Item**

**Appointment of Municipal Court Judge  
Resolution R23-007**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 3, 2023

**SUBJECT:**

Appointment of Municipal Judge

**BACKGROUND/INFORMATION:**

As per the Local Government Code Section 29.005, City Council shall appoint a Municipal Judge for a term of office of two (2) years. The Municipal Judge duties are as follows;

1. The Presiding Municipal Court Judge shall perform all services in accordance with the Code of Judicial Conduct applicable to judges of courts in the State of Texas and agrees to conduct himself in a judicial demeanor at all times in representing the City.
2. Coordinate court activities with the City Municipal Court Clerk, City Attorney, and/or City Prosecutors, and other city departments.
3. The Presiding Municipal Judge shall review and sign court related paper work in a timely and efficient manner so as to promote efficient and effective court operations and collections.

Our current Municipal Judge is Robert W. Urbanosky, he has served in this capacity for 10 years. He has expressed interest to continue to serve the City of Somerville as Municipal Judge.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider, approve or (disapprove) Resolution R23- 007 appointing Robert W. Urbanosky as Municipal Judge for a term of two (2) years.

**ATTACHEMENTS:** Exhibit A – Resolution R23 - 007

**RESOLUTION NO. R23-007**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOMERVILLE, TEXAS, APPOINTING A MUNICIPAL JUDGE FOR THE CITY OF SOMERVILLE, TEXAS; FOR A TWO (2) YEAR TERM; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, The Municipal Court is established by the Texas Local Government Code Chapter 29; and

**WHEREAS**, in accordance with the Texas Local Government Code the presiding judge is appointed by City Council and shall hold office for a term running concurrently with the mayor's term of office, unless sooner removed; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE THAT:**

**Section 1:** That the above findings are hereby true and correct and are incorporated herein in their entirety.

**Section 2:** That the Honorable Robert W. Urbanosky be appointed by a majority vote of the City Council as the City of Somerville Municipal Judge.

**Section 3:** That this Resolution shall become effective immediately upon approval by the City Council of the City of Somerville.

Passed and approved by the City Council of the City of Somerville, Texas this 9<sup>th</sup> day of May, 2023.

**APPROVED:**

\_\_\_\_\_  
Tommy Thompson, Mayor

**ATTEST:**

\_\_\_\_\_  
Rose Rosser, City Secretary



# **Action Item**

**P&Z      Commission  
Resolution R23-006**

**Member**

**Appointment**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 3, 2023

**SUBJECT:**

Planning and Zoning Commission Member Appointment

**BACKGROUND/INFORMATION:**

Mrs. Debra Coleman will no longer be the city council liaison to the Planning and Zoning Commission. However, she wishes to still be on the commission. The appointment of Mrs. Coleman to the commission will place her in the position of Place 3, replacing Delfino Orozco who is back on city council.

Mr. Orozco previously served as the City Council liaison to the Commission and also as a member of the Commission. He may wish to continue his role as a liaison to the if the new Mayor Pro Tem does not wish to be appointed.

Below is a table of current members and position.

Position	Name	term begins	term ends
Place 1	Dick Meyer	11/1/2021	11/1/2023
Place 2	Cass Greening	11/1/2021	11/1/2023
Place 3	Delfino Orozco	5/7/2021	5/7/2023
Place 4	Howard Faust	11/7/2022	11/7/2024
Place 5	Scott York	9/16/2021	9/16/2023
Mayor Pro-Tem	Debra Coleman		5/1/2023

**RECOMMENDED COUNCIL ACTION:** Discuss, consider approve or (disapprove) Resolution R23-006 appointing Debra Coleman and Delfino Orozco as members of the Planning & Zoning Commission.

**RESOLUTION NO. R23-006**

**A RESOLUTION OF THE CITY OF SOMERVILLE, TEXAS,  
APPOINTING MEMBERS TO SERVE ON THE PLANNING  
AND ZONING COMMISSION.**

**WHEREAS**, the City of Somerville established a place system and two (2) year terms for members of the Planning and Zoning Commission in Ordinance No. 19-006; and

**WHEREAS**, Ordinance No 19-006 provides for the appointment of five members to the Planning and Zoning Commission; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERVILLE THAT:**

**Section 1:** That the above findings are hereby true and correct and are incorporated herein in their entirety.

**Section 2:** That Debra Coleman will be appointed to the Planning and Zoning Commission for a two-year term.

**Section 3.** That Delfino Orozco will be appointed as City Council Liaison to the Planning and Zoning Commission for a two-year term.

**Section 4:** That this Resolution shall become effective immediately upon approval by the City Council of the City of Somerville.

Passed and approved by the City Council of the City of Somerville, Texas this 9<sup>th</sup> day of May, 2023.

**APPROVED:**

\_\_\_\_\_  
Tommy Thompson, Mayor

**ATTEST:**

\_\_\_\_\_  
Rose Rosser, City Secretary

# **Action Item**

**Community Development Block Grant  
Resolution R23-004**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 4, 2023

**SUBJECT:**

Community Development Block Grant

**BACKGROUND/INFORMATION:**

The City of Somerville is receiving additional funding from the General Land Office. The additional funding is in the amount of \$310,200, our original grant amount was \$167,101.

With this funding the City of Somerville has recently completed work on the drainage ditch behind the Hotel. The additional funds will allow for phase 2 & 3 to be placed out for bid in the fall.

Resolution R23 – 004 authorizes the contract amendment for the additional funds.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider, approve or (disapprove) Resolution R23 – 004. Authorizing the contract amendment between the City of Somerville and The Texas General Land Office.

**ATTACHEMENTS:** Resolution R23 – 004.



**RESOLUTION NO. R23-004**

A RESOLUTION OF THE CITY OF SOMERVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A CONTRACT AMENDMENT REQUEST FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM DIASTER RELEIF (TxCDBG-DR) HARVEY CONTRACT NUMBER 20-065-058-C170 BETWEEN THE CITY OF SOMERVILLE AND THE TEXAS GENERAL LAND OFFICE.

WHEREAS, the City entered into a Texas CDBG-DR contract with the Texas General Land Office (GLO) to provide flood and drainage improvements in the southwest quadrant of the city;

WHEREAS, the GLO is reallocating additional Harvey funding in the amount of \$310,200 to the City. This amount to be added to the original award of \$167,101;

WHEREAS, the changes will provide complete the original flood and drainage improvements to benefit the same area defined in the original application;

WHEREAS, the City has held a hearing open to members of the public to discuss the proposed changes and considered all comments received in making this decision; and

WHEREAS, the City desires to amend its contract to include the reallocation funds to complete the original flood and drainage improvements.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council authorizes a contract amendment request to be submitted to the Texas General Land Office for the modifications to its Texas CDBG-DR Harvey Contract 20-065-058-C170 to include amending the Budget to include the reallocation of funds.
2. The City Council directs and authorizes the City Administrator to execute all necessary documents as may be required to initiate and process this contract amendment request including the amending the administrative contract and engineering contract.

PASSED AND APPROVED at a meeting of the City Council of Somerville, Texas, on the 9th day of May, 2023.

ATTEST:

\_\_\_\_\_  
Tommy Thompson, Mayor

\_\_\_\_\_  
Rose Rosser, City Secretary

# **Action Item**

## **Development Plan for RenAlt Solar USA**

# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 3, 2023

**SUBJECT:**

Development Plan for RenAlt Solar USA

**BACKGROUND/INFORMATION:**

RenAlt Solar USA is solar panel manufacturing company located within the United States and has intent to develop, in phases, a 95-acre property located within city limits and situated at the southeast corner Low Wood Road and Switchback Road for purposes of establishing a solar panel manufacturing facility(s).

City Staff has been discussion with RenAlt Solar USA regarding the property and property improvements, and the process for development. Mandy Squib of SLS Consultants submitted on behalf of RenAlt Solar USA the development plan for City Council to consider.

The purpose of the Development Plan is to demonstrate compatibility of the proposed development with City Ordinances, and the coordination of improvements within and among individually platted parcels, sections, or phases of a development.

City Administrator Danny Segundo has reviewed the plan and has attached a report (Exhibit A) for City Council to review.

**RECOMMENDED COUNCIL ACTION:** Discuss, Consider, approve or (disapprove) the Development Plan submitted by SLS Consultants, for Phase 1 and Master Plan for RenAlt Solar USA.

**ATTACHEMENTS:**

1) Exhibit A – RenAlt Solar USA Council Report

## EXHIBIT A



# City of Somerville

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## RenAlt Solar USA – Administrator’s Report

The RenAlt Solar USA proposed development will incorporate approximately a 95-acre property located within city limits and situated at the southeast corner Low Wood Road and Switchback Road for purposes of establishing a solar panel manufacturing facility(s). The development is contingent upon the purchase of the property.

Our Subdivision Ordinance requires developers to submit a Concept/Development Plan to the city for consideration and approval. A review of the plan by city staff has been completed and the findings are as follows:

Upon review the development plan;

- *The development plan needs to identify name, address, and phone numbers of developers, record owner. Currently only has engineer info.*
- *Include the owner's name, deed or plat reference and property lines of property within two hundred (200) feet of the development boundaries, as determined by current tax rolls.*
- *Traffic Impact Analysis*

Further discussion will be needed with RenAlt Solar USA, regarding the water line extension and road improvements.

### Recommendation

To approve the submittal of the RenAlt Solar USA Development Plan.

### Process – Next Step

1. Since the property is already zoned as industrial, no rezoning is needed.
2. Address concerns noted in this review.
3. Submit the Construction Plan - should include the extension of utilities (water & sewer) to the proposed lots. Improvements to drainage, and streets, development agreement.
4. The final plat is the recorded document that is filed for record with the county. The P & Z Commission, and City Council, shall act on the request for Final Plat approval.

## **Action Item**

**Road Improvements / Ave. L from 9<sup>th</sup> to School  
Parking Lot**



# AGENDA MEMORANDUM

**MEMO TO:**

Honorable Mayor and City Council Members

**FROM:**

Danny Segundo, City Administrator

**DATE:**

May 3, 2023

**SUBJECT:**

Road Improvements

**BACKGROUND/INFORMATION:**

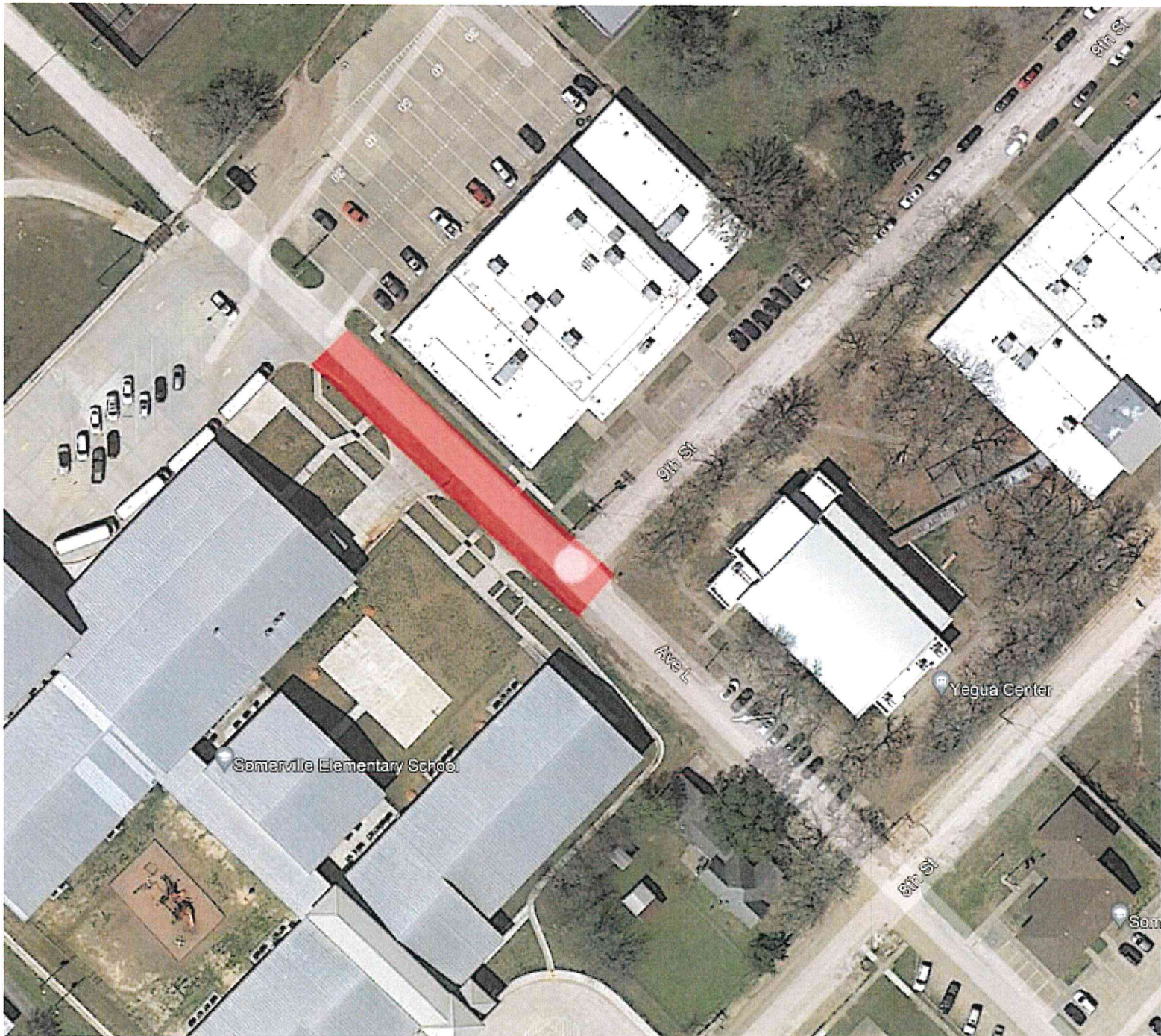
City Staff is in the process of getting quotes to repair the road section of Ave L from 9<sup>th</sup> Street to the School parking lot. This portion of road was not in the original scope of work or change orders to improve the drainage along Ave L. The road cannot withstand the weight that is being placed on it by the heavy delivery trucks. The road will need to be repaved using concrete as the asphalt paving has failed in this area.

We are asking for permission to make the necessary road improvements along Ave L, at a cost not to exceed \$100,000. Currently, the city has approximately \$80,000 in its Street Repair Fund that it can earmark for this repair.

If the City receives an adequate quote we would like to proceed with the repair.

**RECOMMENDED COUNCIL ACTION:** Discuss, consider, approve or (disapprove) Authorize the City Administrator to seek quotes and plan for street improvements to Ave L.

**ATTACHEMENTS:** Ave L – Sight Plan



# **Discussion Items**

**NONE**

# Mayor & Council Comments

# **City Administrator Comments**



# Adjourn

**Agenda Item 17**

Zimbra

csecretarycos@somervilletx.gov

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**RenAlt USA Request for May City Council Meeting**

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**From :** Mandy Squib <ms@sls-consultants.com>

Tue, May 02, 2023 11:48 AM

**Subject :** RenAlt USA Request for May City Council Meeting**To :** csecretarycos@somervilletx.gov**Cc :** Kathy Pollock <codecos@somervilletx.gov>, managercos@somervilletx.gov, Daniel Raisin <daniel@renaltusa.com>, Myles Watson <myles@renaltusa.com>

Hi Rose,

My name is Mandy Squib, and my firm is working as an owner representative for RenAlt USA. We would like to formally request to be added to next week's City Council agenda to present the development plan for the proposed Phase I of the RenAlt Solar USA manufacturing facility.

Preliminary information is below for the agenda entry. We will also be submitting a draft plan to the city to later this week to review ahead of the meeting to ensure compliance.

**Agenda Item Description:** Development Plan Presentation and Request for City Council Approval for RenAlt Solar USA – Phase I and Masterplan

**Narrative:** RenAlt USA is solar panel manufacturing company located within the United State and has intent to develop, in phases, the approximate 95-acre property located within city limits and situated at the southeast corner Low Wood Road and Switchback Road for purposes of establishing a solar panel manufacturing facility(s).

If any additional information is needed for the agenda request, please do not hesitate to reach out to me directly.

Sincerely,

**Mandy Squib**

Director of Preconstruction and Cost Management

**SLS** Consultants

Dallas, Texas

(972) 213-4682

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