

School Resource Officer Agreement

This Agreement is dated July 18 2017 and shall serve as an Agreement for School Resource Officer (SRO) services provided by the City of Shelton Police Department to the Shelton School District. This agreement shall replace any previous MOU or agreement.

WHEREAS, the Shelton Police Department and the Shelton School District have had a previous agreement and mutually beneficial relationship providing for the safety of staff, students, and visitors to all of the School District's campuses; and

WHEREAS, in addition to safety, it is the goal of the Department and the District to provide an example of a community partnership and continue to improve relationships between students and law enforcement.

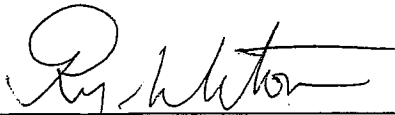
NOW, THEREFORE, it is agreed as follows:

1. **SRO Appointed.** The Shelton Police Department (Department) will employ a designated School Resource Officer (SRO), who is assigned to provide police services to the Shelton School District's campuses. The assigned officer will be appointed by the Chief of Police. The Department reserves the right to call upon the SRO for service as needed for emergency assignments and overall needs of the City of Shelton.
2. **Supervision of SRO.** While on SRO duty, the SRO will work under the direction of the school principal. However, the SRO shall remain an employee of the Department and shall be subject to the administration, supervision and control of the Department. The Department shall retain the authority to hire, discharge, and discipline the SRO. The Chief of Police will retain the ultimate supervisory responsibility for the SRO. The SRO shall remain accountable to Department and City personnel policies except as modified in this Agreement. The SRO shall remain a member of the Guild and subject to the Collectively Bargained Agreement with the City.
3. **Compensation for services.** As compensation for SRO services, the Shelton School District shall pay 50% of the senior officer pay for one officer, per the Shelton Police Officer Guild Contract, to be billed annually. The Department shall be responsible for compensating the SRO in accordance with the CBA.
4. **Duties of SRO.** The Department, District, and SRO will work cooperatively to develop a work schedule that will be most effective for the services outlined in this Agreement and in accordance with the Shelton Police Officers Guild Contract. The SRO's duties shall include, but not be limited to, the following:
 - A. To be a visible, active law enforcement figure on campus, and to be a resource and role model for students.

- B. To assist in maintaining a safe and secure physical environment on campus, including the buildings, grounds, parking lots, lockers and other public school property, during the school day and at extra-curricular events as needed.
 - C. To serve as a classroom resource for law and public safety instruction using approved materials.
 - D. To confer with teachers, parents and students on an individual basis concerning campus safety, student conduct, and substance use, and to help students resolve disputes in a non-violent manner.
 - E. To investigate and perform appropriate reporting and follow-up on discipline violations, security breaches, and crimes originating on campus.
 - F. To assist in providing referrals to community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency- and delinquency-prone youths and their families.
 - G. To testify in administrative and court proceedings as needed.
 - H. To maintain campus safety by escorting unauthorized visitors from the premises, assisting responses to fire alarms and threats of violence, and delivering and enforcing trespass notices from school grounds as necessary.
5. **Attire/equipment.** The SRO will wear approved Department uniform or neat business attire with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the requests of the District and/or Department. The SRO will wear his or her Department authorized duty weapon in accordance with Department policy. Police uniforms and equipment will be provided at the expense of the Department.
6. **Change of assigned SRO.** The City may change the officer assigned to SRO duties based upon the needs of the Department. If the District believes the assigned SRO is not satisfactorily performing the agreed upon duties, the District may request a change in the assigned SRO. The Department shall not unreasonably deny a District request for a change of SRO.
7. **SRO availability.** The SRO will not take vacation on school business days unless approved in advance by the District and the Department. If the assigned SRO is absent for longer than three consecutive school business days, the Department will provide a substitute at the District's request.
8. **Mutual indemnity.** The City shall defend, indemnify, and hold the District harmless from all claims for damages, including attorney fees, arising out of the City's performance of its duties under this Agreement. The District shall defend, indemnify, and hold the City harmless from all claims for damages, including attorney fees, arising out of the District's performance of its duties under this Agreement.


9. **Term of Agreement.** The initial term of this Agreement shall be three years, commencing on the execution of the Agreement. During the term of the Agreement, SRO services shall be provided during the regular school year, excluding summer school. Either party may cancel this agreement upon ninety days' notice to the other. Upon termination, payment shall be made for services satisfactorily terminated up to the effective date of termination. Following the initial five-year term, this agreement shall be automatically renewed for successive one year periods unless either party requests termination or modification of this agreement. This request will be made in writing.
10. **Recording.** Pursuant to RCW 39.04.040, this Agreement shall either be recorded or posted by each party on its website or other electronically retrievable source.

CITY OF SHELTON



Ryan Wheaton, City Manager

SHELTON SCHOOL DISTRICT



Alex Apostle, Superintendent