

# shelton STREAM

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• SHELTON STREAM

• [www.SheltonWA.gov](http://www.SheltonWA.gov)



## JEFF NITEN CITY MANAGER

Hello! My name is Jeff Niten and I'm proud to be the Shelton City Manager! My first couple of months working for the City have been challenging, but I'm excited to see the tremendous opportunities Shelton has for the future, both short and long term. I am also very excited about the dedicated people working for the City and volunteering their time to help make Shelton the best it can be.

Over the next several months, I'll be looking for opportunities and

I'd love to hear ideas from the people who live here about steps we can take to make Shelton a great place to live, work, and play.



## MAYOR BOB ROGERS

On May 14th of last year, your new City Council performed its first ceremonial duty together, the public ground breaking ceremony for the Downtown Connector Project. This was one day before Shelton's first City Council meeting. The council was able to celebrate and honor all the prior work of the City Commission, city staff, and our state legislators in developing an over \$4-million-dollar project, needing no City funds. With the use of state grants, funded by state gas taxes, together with investments from our partners at Mason Transit Authority, Mason PUD #3, and Mason Conservation District, the Downtown Connector Project is fully funded.

Your City Council is working hard to continue the momentum that projects like the Downtown Connector Project bring to the City. We look forward to your ideas and involvement as we work together, along with all our partners, to make Shelton a better place to live.

## PROJECT UPDATE:



The end is in sight! Crews have made a tremendous amount of progress over the last few weeks and are currently on track to finish the project in mid-June.

During the recent multi-week closure of Olympic Highway North, crews were able to install new curbs and sidewalks, a series of center islands, new street lighting and landscaping, a rain garden next to the library on 8th Street, a new bus stop shelter with solar powered LED lighting, and new pavement between 7th Street and C Street. The focus has now shifted to the 1st and Alder intersection where crews are currently working on installing new sidewalks and streetlights, as well as the construction of the first traffic circle in



Shelton. Northcliff Road is now closed through mid-May while crews work to complete these improvements. Olympic Highway North will serve as the primary detour route during this extended closure.

We appreciate your continued patience as we work to improve the City's infrastructure. For your safety, please stay alert, watch for lane/channelization changes, and obey all construction signs and flagging personnel. We will continue to post major traffic updates on our website and social media platforms.

*Learn more about the Downtown Connector Project at [SheltonWA.gov](http://SheltonWA.gov).*



## CITY CLERK'S OFFICE

Have questions about City Council meetings, City ordinances, resolutions, or special event permits? If so, contact the City Clerk's office at (360) 432-5103.



525 W Cota St.  
Shelton, WA 98584  
360 426-4491

Connect with us:





## WHEN DO I NEED A BUILDING PERMIT?



Considering a new deck or kitchen remodel? Spring is a great time of year to start a new construction or renovation project. Before you start, however, it is important to determine whether your project requires a building permit. It is always more cost effective and less burdensome to understand the code requirements before you start.

Most building projects require a permit from the Community Development Department. In addition to new construction projects, several other building, renovation, and repair projects also require a permit. Listed below are a few examples of when you need a building permit:

- Building a deck
- Installing a patio or deck cover
- Adding a chimney
- Building a garage
- Installing ventilation, heating, or air conditioning supply or exhaust
- Constructing a fence
- Building a tool or storage shed over 200 square feet
- Installing a swimming pool

Adding to, or changing:

- Rooms
- Dormers, bay windows, and/or other wall openings
- Electric water heater and/or any other parts of the plumbing system
- Furnaces, gas water heaters, and/or any other parts of the heating and gas system
- Circuits and/or any other parts of the electrical system
- Exterior walls

Replacing or repairing:

- Roofing
- Siding
- Termite damage, rot, and water damage
- Foundation
- Porches and decks
- Existing stone, brick, or concrete
- Wall covering, excluding wallpaper and paint

There are also several non-construction activities that require a permit, including tree removal, clearing land, and sign placement. A list of permit applications is available at [SheltonWA.gov](http://SheltonWA.gov).

The Community Development Department is tasked with applying uniform building standards throughout the City, ensuring that every proposed project is compliant with local and national building code requirements. This is typically done through a permit application review process and onsite inspections. These important services are critical to public health, safety, and the general welfare of the community.

If you are not sure whether a permit is required for your project, or have questions about the permitting process, please call the Community Development Department at (360) 426-9731. Our friendly staff is available to answer your questions and help you on your way to the completion of a successful project.

Total number of building permits issued by the Community Development Department from 2016 to 2018:

Year	Total Permits	New Constr. Homes
2016	372	10
2017	462	31
2018	575	52

Year to date comparison of total number of permits issued in 2018 and 2019:

Month	2018	2019
January	24	37
February	23	25



## MESSAGE FROM POLICE CHIEF DARRIN MOODY

As we are finishing up our year end numbers and results, we noted an increase of 3,000 calls for service for Shelton Police Officers in 2018 as compared to 2017.

If the start of 2019 is any indication of what is to come, it will be a busy year.

In March, we added two new police officers to our department. This brings our total sworn staff to twenty. Our patrol division has twelve officers, three School Resource Officers, two detectives, and the

Captain and Chief. We are also in the process of hiring a new Code Enforcement/ Animal Control Officer. Recently we provided two hours of basic municipal code enforcement training for our officers, so they can begin assisting with code enforcement issues in our community.

We believe we have identified the Robbery suspect from Domino's Pizza in February. Our detectives are working with detectives from Olympia and Thurston County where we believe our suspect committed similar robberies.

## MESSAGE FROM PUBLIC WORKS DIRECTOR CRAIG GREGORY



Thank you to the citizens of Shelton and Mason County for your patience and support as we maneuvered through an incredibly difficult bout of winter weather. Public Works crews worked tirelessly around the clock for days on end and your support and encouragement is what kept them going strong. With the snow finally melting, we look forward to Spring and wrapping up both the Basin 3 Sewer Rehabilitation Project, as well as the Downtown Connector Project. Upon completion, all of the north downtown Shelton area between Alder Street and Northcliff, and Alder/Olympic Hwy North from 1st Street to C Street will be renewed. Improvements in the area include modern utility infrastructure, asphalt roadways, illumination, landscaping, and pedestrian facilities. Thank you again for your patience and understanding during this time.

## HUMAN RESOURCES



The City has hired Michelle Sutherland as the new Human Resources Director. She is from the State of Michigan where she was the HR Manager at a maximum security correctional facility.

Michelle started with the City on March 4, 2019, and is settling into her new job and life in the Pacific Northwest.

Recruiting and hiring to fill several open positions and negotiating replacement bargaining agreements has been the focus of the HR Department over the last several months. All open positions are posted on [SheltonWA.gov](http://SheltonWA.gov).



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