



CITY OF SHELTON
Civil Service Commission Meeting
November 16, 2018 – 9:30 AM
Civic Center Meeting Room

Agenda

- A. Call to Order
 - B. Staff Requests:
 - 1. Approve the June 27, 2018 meeting minutes.
 - 2. Accept resignation of John Weichert.
 - 3. Appointment of Mari Herold as Secretary/Examiner.
 - 4. Certify the Lateral eligibility list for the City of Shelton.
 - 5. Certify the Entry Level eligibility list for the City of Shelton.
 - C. Old Business
 - 1. At the August 16, 2018 meeting, the Commission approved increasing duration of Certifications to 60 (sixty) days. At that time, *the Commissioners agreed to place on the next meeting agenda a discussion regarding extending certification for additional time.*
- 9.09 DURATION OF CERTIFICATION.
- Certification shall be in effect for sixty (60) days from its date of issuance. The appointing authority must file a report of any appointment from such certification with the Secretary/Examiner. *Upon request, the Secretary/Examiner may extend such certification for additional 30-day periods.* Expiration of eligibility shall not cancel the validity of a certification.
- D. General Discussion – Open Topic
 - E. Public Comment
 - F. Adjourn

Distribution: Civil Service Commissioners, Mike McCarty, Pam Ward, Mari Herold, Darrin Moody, Mike Fiola, Police Guild, Media

CITY OF SHELTON
Civil Service Special Meeting
August 16, 2018
Shelton Civic Center Meeting Room

Present: Commission Members: Commissioner John Tarrant, Commissioner John Wiechert; Commissioner Vogler was excused.

Commission Secretary/Examiner: Mari Herold/Vicki Look

City Staff: Police Chief Darrin Moody

Meeting Called to Order: Commissioner Tarrant called the meeting to order at 9:30 AM

Approval of Minutes: The following minutes were reviewed and approved: *June 27, 2018*

Chairperson, John Tarrant requested that Item #4 below be added to the Agenda Staffing requests:

Item #4. Request the Commission to certify the eligibility list for the position of Lateral Police Officer for the City of Shelton.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed.

Old Business

1. **Commissioner Tarrant** requested the Commission to select a new Chair and Vice Chair for the Commission.

After brief discussion, motions were made, and seconded; a vote was taken and the motions passed, to appoint Marilyn Vogler as the Civil Service Commission Chairperson, and John Tarrant as the Commission Vice Chairperson.

2. **Secretary/Examiner** reported that a certified list was valid for 30 days, and that Per Civil Service Rules 4.01 AMENDMENTS OF RULES. "The Commission may amend these rules or adopt new rules by majority vote of the Commission at any regular or special meeting of the Commission."

After brief discussion, the Commissioners agreed to move item forward to next meeting agenda for discussion, regarding extending certification for additional days.

Secretary/Examiner (S/E) Requests:

1. Secretary/Examiner requests Staff requested the Commission to amend Shelton Civil Service Rule 9.09 DURATION OF CERTIFICATION.

Certification shall be in effect for ~~thirty (30)~~ sixty (60) days from its date of issuance. The appointing authority must file a report of any appointment from such certification with the Secretary/Examiner. Upon request, the Secretary/Examiner may extend such certification for additional 30-day periods. Expiration of eligibility shall not cancel the validity of a certification.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed.

2. Staff requested the Commission to certify the eligibility list for the position of Sergeant for the City of Shelton.

A brief discussion ensued wherein a typographical error was noted; a request was made to confirm that the error does not affect the ranking. A motion was made, and seconded; and a vote was taken and the motion passed to certify the eligibility list for the position of Sergeant, subject to review and confirmation that the final ranking of candidates does not materially alter the final ranking

3. Staff requested the Commission to certify the eligibility list for the position of Lateral Police Officer for the City of Shelton.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed to certify the eligibility list for the position of Lateral Police Officer.

Other Business:

1. Secretary Herold provided a handout with general information and definitions of Eligibility Lists and Certification as defined in the Shelton Civil Service Rules. The Commission requested the information be added to the Civil Service information on the City website.
2. Secretary Herold provided information on the upcoming annual Civil Service Conference.
3. Chief Moody reported on upcoming staff retirements, and potential open positions.

Public Comment: There was no public comment.

Next Meeting Scheduled: The next meeting will be announced.

The meeting was adjourned at 9:55 AM

Submitted by: Mari Herold

APPROVED _____ Chair Marilyn Vogler

Lateral Eligibility List
Police Officer
November 16, 2018

<u>Name</u>	<u>Application Date</u>
Taylor, Timothy	January 12, 2017
Cox, Leighton	November 20, 2017
Miulli, Michael	April 9, 2018
Arnold, Thomas	April 11, 2018
Meldrum, Joshua	August 16, 2018
Uch, Savouth	August 27, 2018
Ortona, Samantha	November 7, 2018

Certified this 16th day of November 2018 by the Civil Service Commission, City of Shelton, Washington.

Commissioner: _____
Marilyn Vogler - Chair

Commissioner: _____
John Tarrant – Vice Chair

Commissioner: _____
John Wiechert

Note: Per Civil Service Rule 9.09 "Duration of Certification. Certification shall be in effect for sixty (60) days from its date of issuance. The appointing authority must file a report of any appointment from such certification with the Secretary. Upon request, the Secretary may extend such certification for additional 30-day periods. Expiration of eligibility shall not cancel the validity of a certification." If you need to extend the certification time period, please submit a request to Mari Herold.

**SPD Entry Level Police Officer
November 16, 2018 Eligibility List**

Veteran's Scoring Criteria & Status	Last Name	First Name	Written	Vets Pref	W/Vet's Scoring	Score Certified Date	Score Valid Thru
Rec'd 10/10/18; Active Duty Ends 3/9/19	Magerstaedt	Joshua	90.26%	Yes	100.26%	9/30/2018	12/30/2019
Rec'd 6/26/2018	Buckley	Brian	88.87%	Yes	98.87%	6/4/2018	9/4/2019
Rec'd 10/15/2018	Teets	Benjamin	87.38%	Yes	97.38%	9/30/2018	12/30/2019
Rec'd 6/26/2018	Garrett	Jaryd	86.76%	Yes	96.76%	5/6/2018	8/6/2019
Not Applicable; s/b Lateral only	Meldrum	Josh	86.57%	Yes -- n/a Lateral	96.57%	9/30/2018	12/30/2019
Rec'd 4/17/2018	Murphy	Charles	82.63%	Yes	92.63%	3/25/2018	6/25/2019
Rec'd 8/31/2018	Phillips	Joshua	82.19%	Yes	92.19%	8/5/2018	11/5/2019
No Vet Preference	Chewning	Cody	90.58%	No	90.58%	10/29/2017	1/29/2019
Rec'd 8/14/2018	Belleville	James	80.49%	Reserve 10%	90.49%	10/6/2018	1/6/2020
No Vet Preference	Wallace	Bradley	90.28%	No	90.28%	8/5/2018	11/5/2019
Rec'd 4/24/2018	Culbertson	Kyle	80.21%	Yes	90.21%	3/16/2018	6/16/2019

Certified this 16th day of November, 2018, by the Civil Service Commission, City of Shelton, Washington.

Marilyn Vogler, Chair

John Tarrant, Vice Chair

John Weichert, Commissioner

Note: Per Civil Service rule 9.09 "Duration of Certification.
Certification shall be in effect for sixty (60) days from its date of issuance. The appointing authority must file a report of any appointment from such certification with the Secretary. Upon request, the Secretary may extend such certification for additional 30-day periods. Expiration of eligibility shall not cancel the validity of a certification." If you need to extend the certification time period, please submit a request to Mari Herold, Secretary/Examiner.

**SPD Entry Level Police Officer
June 27, 2018 Eligibility List Revised 11/9/18 with Strikeouts**

Vet's Preference and Status	Last Name	First Name	PST Score	w/Vet Pref	Vet Adj	Score Cert Date	Score Valid Thru
Interviewed 7/27/18 - Rejected	Fioretti	Brett	92.2%	Yes	101.5%	4/8/2018	7/8/2019
Interviewed 7/28/18 - Rejected	Rivera	Raphael	90.4%	Yes	99.4%	4/19/2018	7/19/2019
Interviewed 7/28/18 - Rejected	Katzer	Michael	90.4%	Yes	99.4%	4/8/2018	7/8/2019
6/25/2018 - 6/26	Buckley	Brian	88.9%	Yes	97.8%	6/4/2018	9/4/2019
6/25/2018 - 6/26	Garrett	Jaryd	86.8%	Yes	95.4%	5/6/2018	8/6/2019
Certification Expired	Smith	Nicholas	86.5%	Yes	95.2%	8/12/2017	11/12/2018
Failed Polgraph Test	Gallardo	Joey	92.4%	No	92.4%	12/17/2017	3/17/2019
4/9/2018 - 4/17	Murphy	Charles	82.6%	Yes	90.9%	3/25/2018	6/25/2019
No Vet Pref.	Chewning	Cody	90.6%	No	90.6%	10/29/2017	1/29/2019
No Vet Pref.	Cain	Brett	90.0%	No	90.0%	9/11/2017	12/11/2018
Certified this 27th day of June, 2018, by the Civil Service Commission, City of Shelton, Washington.							
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Commissioner John Tarrant							
Commissioner John Wiechert							
Commissioner Marilyn Vogler							