



CITY OF SHELTON

Civil Service Meeting Minutes
August 15, 2019 – 9:30 a.m.
Shelton Civic Center – Meeting Room

Present: Commission Members: Chairperson Marilyn Vogler, and Commissioner John Tarrant. Commissioner #3 position is vacant.

Commission Secretary/Examiner (S/E): Mari Herold

City Staff: Darrin Moody

Meeting Called to Order: Commissioner Vogler called the meeting to order at 9:30 AM

Staff Requests:

1. Certify the ranked Eligibility Register from the Records/Evidence Clerk examination held on August 12, 2019.

After a brief discussion regarding typing requirement, a motion was made, and seconded; a vote was taken and the motion passed to certify the Eligibility Register from the Records/Evidence Clerk examination held on August 12, 2019

2. Approve Lateral List

After a brief discussion regarding open position, a motion was made, and seconded; a vote was taken and the motion passed to approve the current Lateral List

3. Approve Entry Level List

After a brief discussion regarding the process for ranking employees, a motion was made, and seconded; a vote was taken and the motion passed to approve the current Entry Level List

General Discussion:

1. Team discussion regarding Civil Service Commissioner vacancy and interested parties.
2. S/E Herold will attend Civil Service Conference on Sep 9-10, 2019. Will research updating Civil Service Rules.
3. Next Meeting scheduled for November 21, 2019.

Public Comment: There was no public comment.

The meeting was adjourned at 9:52 AM

Submitted by: Mari Herold

APPROVED _____

Chair Marilyn Vogler