



CITY OF SHELTON

Civil Service Meeting Minutes
November 16, 2018 - 9:30 AM
Shelton Civic Center – Meeting Room

Present: Commission Members: Chair, Marilyn Vogler, Commissioner John Tarrant.
Commissioner John Wiechert was excused.

Commission Secretary/Examiner: Mari Herold

City Staff: Pam Ward, Mike McCarty, Mike Fiola

Meeting Called to Order: Commissioner Vogler called the meeting to order at 9:30 AM

Approval of Minutes: The following minutes were reviewed and approved: *August 16, 2018*

Staff Requests:

1. Commissioner Wiechert notified City staff that he was resigning his commission due to health issues.

Subject to receiving a letter of resignation, the Commission agreed to accept Commissioner Wiechert's resignation and requested the Secretary/Examiner to post the vacancy and recruit and new commissioner.

2. Appoint Mari Herold as Secretary/Examiner to the Commission.

After a brief discussion, a motion was made, and seconded; a vote was taken and the motion passed.

3. Certify the eligibility list for the position of Lateral Police Officer for the City of Shelton.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed to certify the eligibility list for the position of Lateral Police Officer.

4. Certify the eligibility list for the position of Entry Level Police Officer for the City of Shelton.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed to certify the eligibility list for the position of Entry Level Police Officer.

Old Business:

1. The Commission discussed updating the Shelton Civil Service rules to allow the Secretary/Examiner to extend certifications for sixty (60) days instead of thirty (30) days.

Extending the length of certification will keep an approved list current until the next regularly scheduled Civil Service Commission meeting, thereby ensuring that the Chief always has a current list available and will avoid the necessity of calling a special meeting to certify a new list.

9.09 DURATION OF CERTIFICATION.

Certification shall be in effect for sixty (60) days from its date of issuance. The appointing authority must file a report of any appointment from such certification with the Secretary/Examiner. *Upon request, the Secretary/Examiner may extend such certification for additional ~~30~~- sixty (60) day periods.* Expiration of eligibility shall not cancel the validity of a certification.

After brief discussion, a motion was made, and seconded; a vote was taken and the motion passed.

General Discussion:

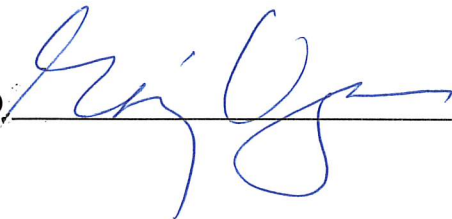
1. Captain Fiola reported on upcoming staff retirements, and potential open positions.
2. Mike McCarty, Interim City Manager thanked the Commission for their service and reported on City priorities and goals.

Public Comment: There was no public comment.

The meeting was adjourned at 9:57 AM

Submitted by: Mari Herold

APPROVED



Chair Marilyn Vogler