

**REGULAR MONTHLY MEETING
REMINGTON TOWN COUNCIL
MONDAY, 20 NOVEMBER 2017, 7:00 PM
REMINGTON TOWN HALL
203 EAST MAIN STREET
REMINGTON, VA 22734**

Mayor Gerald A. Billingsley called the meeting to order at 7:00 p.m.

Town Council Members Present: Devada R. Allison, Jr.
Evan H. "Skeet" Ashby, III
Van M. Loving
Patrick T. Nelson

Town Council Member Absent: Gabrielle "Bria" Grumbacher
Stanley L. Heaney, Sr.

Town Staff Present: Town Administrator Sharon G. Lee
Town Clerk/Treasurer Kimberly A. Bowrin
Town Attorney Andrea G. Erard
Police Chief Charles T. Proffitt

Guests Present: Cmdr. Brian Scannon – Remington Harold J. Davis Post 247, Mr. Joseph Korpsak

Mayor Billingsley introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

CITIZENS' TIME

Mr. Scannon gave a brief update on the events at the American Legion.

COMMITTEE REPORTS

CEMETERY COMMITTEE: Chair – Grumbacher Member – Loving
Council Member Loving did not have anything to report.

FINANCE COMMITTEE: Chair – Heaney Member – Ashby
Council Member Ashby gave the monthly report for October.
Council Member Ashby informed the Council that the committee would like to recommend that they do a budget amendment, which would require a public hearing.

November 20, 2017

Council Member Loving motioned to advertise a public hearing to amend the budget on December 4, 2017 at 7 pm and to authorize advertisement. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

Town Administrator Lee shared with the Council that in 2012 the Town borrowed money for the arsenic removal project. Mrs. Lee shared that not all the funds from the loan have been used. She stated that she spoke with the lender and that the Town should use the rest of the money on the improvements of the water systems, such as paying for the new meters and meter system.

WATER SYSTEM COMMITTEE: Chair - Loving Member – Heaney

Council Member Loving shared that there was a leak on Franklin Street. He stated that it would be repaired the following week.

Council Member Loving also addressed the subject of water disconnections on past due accounts for December. He stated that since the office would be in the middle of the move to the new building, he would like to forego disconnections for December.

Council Member Loving motioned to skip the cut offs for December and would pick up in January. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

PERSONNEL/POLICE COMMITTEE: Chair – Ashby Member – Nelson

Council Member Ashby shared that the committee was ready to offer employment for the DMV position that was recently vacated.

Council Member Ashby motioned to offer the position of the part time DMV Clerk/Office Assistant to Mary Pamela Langlais at the hourly rate of \$12 per hour starting December 5, 2017. Council Member Nelson seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

Council Member Ashby also addressed the subject of Holiday Bonuses for the staff. He stated that the committee would like to give the bonuses as in the years past.

Council Member Ashby motioned to give Holiday Bonuses as follows: \$150 after tax for full time employees, \$100 after taxes for part time employees working an average of 15 hours a week or more, \$75 after taxes for part time employees working an average of 5-15 hours per week, and \$50 after taxes for part time employees working an average of less than 5 hours per week excluding the weekend water employees who are paid a flat fee for the weekend.

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Council Member Ashby also motioned to give a special bonus of \$100 after taxes to the Police Chief for his professionalism and dedication to our Police Department and \$100 after taxes to the Town Administrator for her performance based on her abilities and responsiveness. On Mr. Steward's recommendation, Council Member Ashby also motioned to give a \$50 after taxes to Mr. George Smith and \$25 after taxes to Mr. James Riley. The bonuses are to be paid with the November 29th pay date. Council Member Nelson seconded the motion. The motion carried.

Ayes: Ashby, Allison, Nelson

Nays: 0

Absent: Grumbacher, Henaey

Abstain: Loving

PUBLIC FACILITIES COMMITTEE: Chair –Nelson Member – Allison
Council Member Nelson did not have anything to report.

COMMUNITY DEVELOPMENT: Chair – Allison Member – Grumbacher
Council Member Allison gave a brief update on the Holiday events. Mr. Allison stated that the tree lighting and caroling would be December 1st. Mr. Allison shared that the businesses have offered to extend their hours. Mr. Allison also shared that there some things that is needed for the Santa costume, such as a hat, gloves and boot covers. Mr. Allison stated that he would like to use the \$50 that was originally voted on for the other Santa, who is unable to attend, for purchasing these items. The Council gave a consensus for Mr. Allison to purchase these items.

Town Clerk Bowrin shared that she contacted the DMV dignitaries, Board of Supervisor Butler and others regarding the Open House scheduled for December 8th. She stated that they would like to be involved with the ribbon cutting to the new Town Hall building. Ms. Bowrin also shared other Santa festivities in the area for the December 8th weekend.

Town Attorney Erard addressed the meeting schedule for December. She stated that the schedule has the Work Session on December 11th and the Regular Meeting on December 18th. She asked that since there was a motion earlier to have a public hearing on the 4th, would Council like to still have 2 meetings in December.

Council Member Ashby motioned to cancel the Work Session on December 11th and the Regular Meeting on December 18th and December 4th will be the one meeting for the month for the Remington Town Council at 7 pm. Council Member Loving seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays:0

Absent: Grumbacher, Heaney

UNFINISHED BUSINESS

There was no Unfinished Business before the Council.

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NEW BUSINESS

There was no New Business before the Council.

NEW TOWN HALL REPORT

Council Member Loving gave a brief update on the progress of the building.

Council Member Loving also gave a list of things that are still needed for the building.

Council Member Ashby authorized to spend up to \$5000 for furnishings, blinds, safe, chairs to outfit the new Town Hall. Council Member Allison seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

Council Member Allison motioned to authorize staff to obtain a survey of the existing Town Hall property to move forward with the potential sale of it. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

STAFF REPORTS

Town Administrator

Town Administrator Lee did not have anything additional to report at this meeting.

Police Chief

Chief Proffitt shared that the department was involved with the Turkey Trot that was recently held in Town

Chief Proffitt shared with the Council of recent arrests and calls for services from his department.

Town Superintendent

Town Superintendent Steward was not present and did not have anything to report.

Town Clerk

Town Clerk Bowrin did not have anything additional to report at this meeting.

CONSENT AGENDA

Mayor Billingsley asked for any questions for the Bill Listing and Treasurer's Report. Mr. Billingsley asked additions or corrections to the draft minutes presented for approval.

Council Member Allison motioned to adopt the Consent Agenda as presented. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

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With no further business before the Council, Council Member Ashby motioned to adjourn with a second by Council Member Loving. The motion carried.

Ayes: Allison, Ashby, Loving, Nelson

Nays: 0

Absent: Grumbacher, Heaney

The meeting adjourned at 7:55 p.m.

Gerald A. Billingsley, Mayor

Evan H. Ashby, III, Recorder

