

**PUBLIC HEARING /MONTHLY COUNCIL MEETING AGENDA  
WEDNESDAY, JANUARY 18,2023 7:00 P.M.  
REMINGTON TOWN COUNCIL  
105 E MAIN ST  
REMINGTON, VA 22734**

**MEETING AGENDA**

**I. CALL TO ORDER OF TOWN COUNCIL, RECOGNITION OF TOWN COUNCIL, STAFF AND GUESTS**

**II. PLEDGE OF ALLEGIANCE**

**III. ORGANIZATIONAL ITEMS**

- A. Monthly meeting schedule
- B. Election of Vice Mayor, Recorder
- C. Committee Assignments
- D. Agenda Format

**IV. PUBLIC HEARING II -ORDINANCE NO. 06-22**

- ORDINANCE 06-22 AMENDS SECTION 20-1, "BAD CHECK FEES" OF THE REMINGTON TOWN CODE AND PROVIDES FOR AN INCREASE IN THE FEE FROM \$35 TO \$50 FOR THE UTTERING, PUBLISHING OR PASSING OF ANY CHECK OR DRAFT FOR PAYMENT OF TAXES OR ANY OTHER SUMS DUE TO THE TOWN OF REMINGTON WHICH IS SUBSEQUENTLY RETURNED FOR INSUFFICIENT FUNDS OR BECAUSE THERE IS NO ACCOUNT OR THE ACCOUNT HAS BEEN CLOSED. ORDINANCE NO. 06-22 ALSO REQUIRES THAT ALL FUTURE PAYMENTS BE MADE IN CASH. ORDINANCE 06-22 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN VIRGINIA CODE SECTION 15.2-106.

**CITIZENS COMMENTS**

**CLOSE PUBLIC HEARING II**

**COUNCIL CONSIDERATION: ORDINANCE 06-22**

**V. PUBLIC HEARING III-ORDINANCE 07-22**

- ORDINANCE NO. 07-22 -LEVY OF CIGARETTE TAX UPON THE SALE OR USE OF CIGARETTES AT A RATE OF \$0.02 PER CIGARETTE SOLD OR \$0.40 PER PACK EFFECTIVE DECEMBER 1, 2022; ADOPT AMENDMENT TO THE REMINGTON TOWN CODE TO RELATING TO CIGARETTE TAX; APPROVE TOWN'S PARTICIPATION AND AUTHORIZE EXECUTION OF AGREEMENT WITH THE NORTHERN VIRGINIA CIGARETTE TAX BOARD; DELEGATE TO THE NORTHERN VIRGINIA CIGARETTE TAX BOARD THE ADMINISTRATION, COLLECTION, AND ENFORCEMENT OF THE CIGARETTE TAX ORDINANCE; APPOINT CLERK OF THE TOWN OF REMINGTON, OR DESIGNEE, AS TOWN'S NORTHERN VIRGINIA CIGARETTE TAX BOARD REPRESENTATIVE.

**CITIZENS COMMENTS**

**CLOSE PUBLIC HEARING III**

**COUNCIL CONSIDERATION: ORDINANCE 07-22**

**VI. CITIZEN'S TIME**

**-PROPOSED-**  
**TOWN COUNCIL MEETING SCHEDULE**  
**JANUARY 1, 2023 THROUGH DECEMBER 31, 2023**

**WORK SESSIONS**

MONDAY, JANUARY 9, 2023	7:00PM
MONDAY, FEBRUARY 13, 2023	7:00PM
MONDAY, MARCH 13, 2023	7:00 PM
MONDAY, APRIL 10, 2023	7:00 PM
MONDAY, MAY 8, 2023	7:00 PM
MONDAY, JUNE 12, 2023	7:00 PM
MONDAY, JULY 10, 2023	NO MEETING
MONDAY, AUGUST 14, 2023	NO MEETING
MONDAY, SEPTEMBER 11, 2023	NO MEETING
MONDAY, OCTOBER 9, 2023	NO MEETING
MONDAY, NOVEMBER 13, 2023	NO MEETING
MONDAY, DECEMBER 11, 2023	NO MEETING

**\*\* - JULY, AUGUST, SEPTEMBER, OCTOBER, NOVEMBER, DECEMBER, WILL HAVE ONLY ONE MEETING. THIS WILL BE THE REGULAR MONTHLY MEETING \*\***

**REGULAR MONTHLY MEETINGS**

WEDNESDAY, JANUARY 18, 2023	7:00 PM
WEDNESDAY, FEBRUARY 22, 2023	7:00 PM
MONDAY, MARCH 20, 2023	7:00 PM
MONDAY, APRIL 17, 2023	7:00 PM
MONDAY, MAY 15, 2023	7:00 PM
WEDNESDAY, JUNE 21, 2023	7:00 PM
MONDAY, JULY 17, 2022	7:00 PM
MONDAY, AUGUST 21, 2023	7:00 PM
MONDAY, SEPTEMBER 18, 2023	7:00 PM
MONDAY, OCTOBER 16, 2023	7:00 PM
WEDNESDAY, NOVEMBER 15, 2023	7:00 PM
MONDAY, DECEMBER 18, 2023	COULD WE DO THE 12 <sup>TH</sup> 7:00 PM

# UTILITY BILLING REPORT

AS OF December 31, 2022

## Water Billing

Balance forward from previous month end.....	\$	41,742.24
Late fees assessed December 21st.....	\$	741.11
Water billing for December 2022.....	\$	26,395.63
Manual bills.....	\$	1,604.36
Final Bills.....	\$	198.00
<b>Total Due</b>	<b>\$</b>	<b>70,681.34</b>
Payments 12/1/22 through 12/31/22.....	\$	25,857.18
OverPayments (OPA) 12/1/22 through 12/31/22.....	\$	3,602.21
Applied deposits 12/25/22.....	\$	148.00
Manual payments.....	\$	112.94
<b>Balance to collect as of 12/31/2022</b>	<b>\$</b>	<b>40,961.01</b>
Monthly Billing Balance Due.....	\$	29,489.38
Past due .....	\$	11,471.63
	<b>\$</b>	<b>40,961.01</b>

Respectfully Submitted:



Carol Stalter, Treasurer  
1/1/2023

## Check Listing

Date From: 12/1/2022 Date To: 12/31/2022  
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

TOWN OF REMINGTON  
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Check Number	Bank	Vendor	Date	Amount
27939	11	CORE & MAIN, LP	12/01/2022	<u>\$1,764.48</u>
		40-200-01	\$1,764.48	
Invoice: R041770		Inv Date 11/30/2022	Due Date 12/01/2022	Amt: \$1,764.48
40-411-22		#3 WELL METER		\$1,764.48
Total Distributed:				\$1,764.48
27940	11	DMV	12/01/2022	<u>\$100.00</u>
		10-200-01	\$100.00	
Invoice: 202233400357		Inv Date 12/01/2022	Due Date 12/01/2022	Amt: \$100.00
10-332-05		DMV STOP REMOVAL		\$25.00
10-319-09		DMV STOP REMOVAL		\$75.00
Total Distributed:				\$100.00
27941	11	F/C FLEET MAINTENANCE	12/01/2022	<u>\$985.02</u>
		40-200-01	\$175.40	
		10-200-01	\$809.62	
Invoice: 123122		Inv Date 12/01/2022	Due Date 12/01/2022	Amt: \$985.02
10-419-20		LABOR/POLICE CARS		\$160.00
10-419-22		FUEL/POLICE CARS		\$98.28
10-411-20		FUEL/2015 FORD		\$196.57
10-415-70		FUEL/TRASH TRUCKS		\$354.77
40-411-20		FUEL/2009 RANGER		\$175.40
Total Distributed:				\$985.02
27942	11	FAUQUIER COUNTY/DES	12/01/2022	<u>\$60.00</u>
		10-200-01	\$60.00	
Invoice: 011723		Inv Date 11/30/2022	Due Date 12/01/2022	Amt: \$60.00
10-415-70		ANNUAL LANDFILL PERMITS		\$60.00
Total Distributed:				\$60.00
27943	11	OFFICE DEPOT	12/01/2022	<u>\$114.86</u>
		10-200-01	\$65.12	
		40-200-01	\$39.26	
		20-200-01	\$10.48	
Invoice: 278241463001		Inv Date 11/30/2022	Due Date 12/01/2022	Amt: \$4.29
10-413-45		CLEANING SUPPLIES		\$4.29
Total Distributed:				\$4.29
Invoice: 278229326001		Inv Date 11/30/2022	Due Date 12/01/2022	Amt: \$110.57
10-413-45		CLEANING SUPPLIES, OFFICE SUPPLIES		\$60.83
20-413-45		CLEANING SUPPLIES, OFFICE SUPPLIES		\$10.48



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Check Number	Bank	Vendor	Date	Amount
40-413-45		CLEANING SUPPLIES, OFFICE SUPPLIES		\$39.26
Total Distributed:				\$110.57
27944	11	VACORP	12/01/2022	<u>\$59.33</u>
		20-200-01	\$23.73	
		40-200-01	\$17.80	
		10-200-01	\$17.80	
Invoice: 121522		Inv Date 11/30/2022	Due Date 12/01/2022	Amt: \$59.33
10-401-01		HYBRID DISABILITY/NOVEMBER		\$17.80
20-401-01		HYBRID DISABILITY/NOVEMBER		\$23.73
40-401-01		HYBRID DISABILITY/NOVEMBER		\$17.80
Total Distributed:				\$59.33
27945	11	VUPS	12/01/2022	<u>\$10.50</u>
		40-200-01	\$10.50	
Invoice: 11220526		Inv Date 12/01/2022	Due Date 12/01/2022	Amt: \$10.50
40-413-46		MISS UTILITY		\$10.50
Total Distributed:				\$10.50
27949	11	AT&T MOBILITY	12/06/2022	<u>\$500.14</u>
		40-200-01	\$500.14	
Invoice: 121322		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$500.14
40-413-46		CELL PHONES/2 MONTHS		\$500.14
Total Distributed:				\$500.14
27950	11	CLARK CORBIN	12/06/2022	<u>\$250.00</u>
		10-200-01	\$250.00	
Invoice: 120122		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$250.00
10-417-79		REPLACE LIGHTS/MAIN STREET		\$250.00
Total Distributed:				\$250.00
27988	11	DOMINION ENERGY VIRGINIA	12/06/2022	<u>\$1,298.99</u>
		40-200-01	\$1,054.34	
		10-200-01	\$244.65	
Invoice: 122122A		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$137.15
10-412-31		TOWN HALL		\$137.15
Total Distributed:				\$137.15
Invoice: 122122B		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$113.39

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Check Number	Bank	Vendor	Date	Amount
10-412-32		SHOP/PD		\$37.80
10-419-30		SHOP/PD		\$37.79
40-412-32		SHOP/PD		\$37.80
Total Distributed:				\$113.39
Invoice: 122122C		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$31.91
10-415-72		RECYCLE CENTER		\$31.91
Total Distributed:				\$31.91
Invoice: 122222A		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$944.46
40-412-31		CONFEDERATE BLVD		\$944.46
Total Distributed:				\$944.46
Invoice: 122222B		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$65.49
40-412-30		FIFTH STREET		\$65.49
Total Distributed:				\$65.49
Invoice: 122222C		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$6.59
40-412-31		FREEMANS FORD RD		\$6.59
Total Distributed:				\$6.59
27989	11	GULICK, CARSON & THORPE, P.C.	12/06/2022	\$40.00
10-200-01				\$40.00
Invoice: 18484		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$40.00
10-419-60		DOCKET 102822		\$40.00
Total Distributed:				\$40.00
27990	11	IPITOMY	12/06/2022	\$91.63
20-200-01				\$91.63
Invoice: 9493		Inv Date 12/06/2022	Due Date 12/06/2022	Amt: \$91.63
20-413-46		AUTOMATED PHONE SYSTEM		\$91.63
Total Distributed:				\$91.63
27991	11	BUTLER & EICHER	12/13/2022	\$75.00
10-200-01				\$75.00
Invoice: 123122		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$75.00
10-415-72		PORTABLE TOILET/RECYCLE SITE		\$75.00
Total Distributed:				\$75.00
27992	11	CABLING SYSTEMS, INC.	12/13/2022	\$2,575.94
50-200-01				\$2,575.94
Invoice: 8996		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$2,575.94
50-404-50		BALANCE/FIRE ALARM INSTALL		\$2,575.94

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$2,575.94
27993	11	CFC FARM & HOME CENTER	12/13/2022	\$36.00
			10-200-01	\$36.00
Invoice: 4653950-210		Inv Date 12/13/2022	Due Date 12/13/2022	Amt: \$36.00
10-411-25		PANSIES		\$36.00
			Total Distributed:	\$36.00
27994	11	COMCAST COMMUNICATIONS	12/13/2022	\$771.29
			40-200-01	\$215.96
			10-200-01	\$339.37
			20-200-01	\$215.96
Invoice: 122422		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$771.29
10-413-46		TOWN HALL PHONE/INTERNET		\$339.37
20-413-46		TOWN HALL PHONE/INTERNET		\$215.96
40-413-46		TOWN HALL PHONE/INTERNET		\$215.96
			Total Distributed:	\$771.29
27995	11	DOMINION ENERGY VIRGINIA	12/13/2022	\$721.63
			10-200-01	\$721.63
Invoice: 010323		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$721.63
10-420-31		STREET LIGHTS		\$721.63
			Total Distributed:	\$721.63
27996	11	FCWSA	12/13/2022	\$76.33
			10-200-01	\$41.95
			40-200-01	\$34.38
Invoice: 122322A		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$50.34
10-412-31		105 E MAIN ST		\$25.17
10-412-32		105 E MAIN ST		\$8.39
10-419-30		105 E MAIN ST		\$8.39
40-412-32		105 E MAIN ST		\$8.39
			Total Distributed:	\$50.34
Invoice: 122322B		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$25.99
40-412-30		WATER TREATMENT FAC		\$25.99
			Total Distributed:	\$25.99
27997	11	GROVES HARDWARE, LLC	12/13/2022	\$110.56
			40-200-01	\$59.47
			10-200-01	\$51.09
Invoice: 123122		Inv Date 12/13/2022	Due Date 12/13/2022	Amt: \$110.56
10-411-25		MISC SUPPLIES		\$2.99

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Check Number	Bank	Vendor	Date	Amount
10-411-27		MISC SUPPLIES		\$48.10
40-411-27		MISC SUPPLIES		\$59.47
Total Distributed:				\$110.56
27998	11	K&M LAWN & GARDEN	12/13/2022	\$69.00
		10-200-01		\$69.00
Invoice: 201373		Inv Date 12/13/2022	Due Date 12/13/2022	Amt: \$69.00
10-411-21		TRIMMER REPAIRS		\$69.00
Total Distributed:				\$69.00
27999	11	MP COPIERS, INC.	12/13/2022	\$299.38
		10-200-01		\$99.80
		40-200-01		\$99.79
		20-200-01		\$99.79
Invoice: 32906238		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$299.38
10-413-54		COPIER LEASE		\$99.80
20-413-54		COPIER LEASE		\$99.79
40-413-54		COPIER LEASE		\$99.79
Total Distributed:				\$299.38
28000	11	PIEDMONT MEDIA LLC	12/13/2022	\$1,349.13
		10-200-01		\$1,349.13
Invoice: 123122		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$1,349.13
10-413-41		ADS/PUBLIC HEARING		\$1,349.13
Total Distributed:				\$1,349.13
28001	11	TANNER'S PEST SERVICES LLC	12/13/2022	\$80.00
		10-200-01		\$66.66
		40-200-01		\$13.34
Invoice: 39664		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$80.00
10-411-25		PEST CONTROL SERVICES		\$40.00
10-411-32		PEST CONTROL SERVICES		\$13.33
10-419-32		PEST CONTROL SERVICES		\$13.33
40-411-32		PEST CONTROL SERVICES		\$13.34
Total Distributed:				\$80.00
28002	11	THE SCYLLA GROUP, INC.	12/13/2022	\$1,414.50
		10-200-01		\$1,057.00
		20-200-01		\$357.50
Invoice: 6265		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$1,414.50
10-413-52		SERVER, SOFTWARE SUPPORT		\$1,057.00
20-413-52		SERVER, SOFTWARE SUPPORT		\$357.50

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$1,414.50
28003	11	VA ASSN. OF CHIEFS OF POLICE	12/13/2022	<b>\$350.00</b>
		10-200-01	\$350.00	
Invoice: 4668		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$350.00
10-419-47		SEPT CHIEFS CONFERENCE		\$350.00
			Total Distributed:	\$350.00
28004	11	VRSA	12/13/2022	<b>\$552.00</b>
		40-200-01	\$179.40	
		60-200-01	\$63.48	
		10-200-01	\$303.60	
		20-200-01	\$5.52	
Invoice: 010223		Inv Date 12/12/2022	Due Date 12/13/2022	Amt: \$552.00
10-401-10		SUPPL INVOICE/INSURANCE		\$49.68
10-419-10		SUPPL INVOICE/INSURANCE		\$55.20
10-413-40		SUPPL INVOICE/INSURANCE		\$93.84
10-419-11		SUPPL INVOICE/INSURANCE		\$60.72
10-419-40		SUPPL INVOICE/INSURANCE		\$44.16
20-401-10		SUPPL INVOICE/INSURANCE		\$5.52
40-401-10		SUPPL INVOICE/INSURANCE		\$38.64
40-413-40		SUPPL INVOICE/INSURANCE		\$140.76
60-413-40		SUPPL INVOICE/INSURANCE		\$63.48
			Total Distributed:	\$552.00
28023	11	ANTHEM BLUE CROSS BLUE SHIELD	12/19/2022	<b>\$5,318.00</b>
		20-200-01	\$545.37	
		10-200-01	\$1,860.56	
		40-200-01	\$2,912.07	
Invoice: 001432335G		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$5,145.00
10-401-06		HEALTH INSUR/JANUARY		\$1,687.56
20-401-06		HEALTH INSUR/JANUARY		\$545.37
40-401-06		HEALTH INSUR/JANUARY		\$2,912.07
			Total Distributed:	\$5,145.00
Invoice: 001432336G		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$173.00
10-401-06		HEALTH INSUR/LEE		\$173.00
			Total Distributed:	\$173.00
28024	11	BB&T FINANCIAL, FSB	12/19/2022	<b>\$1,465.42</b>
		50-200-01	\$15.74	
		10-200-01	\$1,449.68	

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Check Number	Bank	Vendor	Date	Amount
Invoice: 123022				
		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$1,465.42
10-306-01		MISC SUPPLIES		\$473.45
10-411-23		MISC SUPPLIES		\$754.20
10-413-45		MISC SUPPLIES		\$37.03
10-413-47		MISC SUPPLIES		\$185.00
50-404-10		MISC SUPPLIES		\$15.74
Total Distributed:				\$1,465.42
28025	11	J.D. NEWMAN	12/19/2022	\$1,606.01
		10-200-01		\$1,606.01
Invoice: 0209317				
		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$1,606.01
10-411-23		2009 TRASH TRK MAINT/REPAIRS		\$1,606.01
Total Distributed:				\$1,606.01
28026	11	MATTHEW MITCHELL	12/19/2022	\$12.00
		40-200-01		\$12.00
Invoice: UB1772221214081954390				
		Inv Date 12/14/2022	Due Date 12/19/2022	Amt: \$12.00
40-250-00		Deposit Refund for WATER		\$12.00
Total Distributed:				\$12.00
28027	11	RAPPAHANNOCK STATION, INC	12/19/2022	\$87.31
		10-200-01		\$87.31
Invoice: 123122				
		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$87.31
10-411-21		FUEL		\$37.31
10-419-22		FUEL		\$50.00
Total Distributed:				\$87.31
28028	11	TANNER'S PEST SERVICES LLC	12/19/2022	\$80.00
		10-200-01		\$66.66
		40-200-01		\$13.34
Invoice: 39841				
		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$80.00
10-411-25		PEST CONTROL SERVICES		\$40.00
10-411-32		PEST CONTROL SERVICES		\$13.33
10-419-32		PEST CONTROL SERVICES		\$13.33
40-411-32		PEST CONTROL SERVICES		\$13.34
Total Distributed:				\$80.00
28029	11	USA BLUE BOOK	12/19/2022	\$334.41
		40-200-01		\$334.41
Invoice: 193030				
		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$334.41

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Check Number	Bank	Vendor	Date	Amount
40-410-85		TEST KIT, LOG BOOK		\$262.56
40-410-89		TEST KIT, LOG BOOK		\$71.85
Total Distributed:				\$334.41
28030	11	VERIZON WIRELESS	12/19/2022	\$80.02
		10-200-01		\$80.02
Invoice: 010123		Inv Date 12/19/2022	Due Date 12/19/2022	Amt: \$80.02
10-419-46		POLICE/IN-CAR COMPUTERS		\$80.02
Total Distributed:				\$80.02
28031	11	COMCAST COMMUNICATIONS	12/29/2022	\$266.63
		10-200-01		\$266.63
Invoice: 010723		Inv Date 12/27/2022	Due Date 12/29/2022	Amt: \$266.63
10-413-46		SHOP/PD PHONE, INTERNET		\$66.66
10-419-46		SHOP/PD PHONE, INTERNET		\$199.97
Total Distributed:				\$266.63
28032	11	DENISE SANDLIN	12/29/2022	\$1,000.00
		10-200-01		\$500.00
		40-200-01		\$500.00
Invoice: 123122		Inv Date 12/27/2022	Due Date 12/29/2022	Amt: \$1,000.00
10-414-62		NOV BANK REC/ADJ ENTRIES		\$500.00
40-414-62		NOV BANK REC/ADJ ENTRIES		\$500.00
Total Distributed:				\$1,000.00
28033	11	K&M LAWN & GARDEN	12/29/2022	\$44.00
		10-200-01		\$44.00
Invoice: 201520		Inv Date 12/27/2022	Due Date 12/29/2022	Amt: \$44.00
10-411-21		CHAINSAW PULLCORD, CHAIN SHARPENED		\$44.00
Total Distributed:				\$44.00
28034	11	MEADOWS ELECTRIC, LLC	12/29/2022	\$15,425.00
		10-200-01		\$14,000.00
		50-200-01		\$1,425.00
Invoice: 2973		Inv Date 12/27/2022	Due Date 12/29/2022	Amt: \$1,425.00
50-404-50		INSTALL FIRE ALARM ELCTRICAL CIRCUIT		\$1,425.00
Total Distributed:				\$1,425.00
Invoice: 2974		Inv Date 12/28/2022	Due Date 12/29/2022	Amt: \$14,000.00
10-450-00		1ST DRAW/RELOCATE ELECTRIC SERVICE		\$14,000.00
Total Distributed:				\$14,000.00

# Check Listing

Date From: 12/1/2022 Date To: 12/31/2022  
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

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Check Number	Bank	Vendor	Date	Amount
28035	11	MICHAEL TROIANO	12/29/2022	<u>\$300.00</u>
		60-200-01	\$300.00	
Invoice: 694		Inv Date 12/27/2022 Due Date 12/29/2022	Amt:	<u>\$300.00</u>
60-421-03		GRAVE 122022/HELEN FRAZIER		\$300.00
Total Distributed:				\$300.00
28036	11	MINNESOTA LIFE	12/29/2022	<u>\$48.80</u>
		40-200-01	\$39.04	
		10-200-01	\$9.76	
Invoice: 011523		Inv Date 12/28/2022 Due Date 12/29/2022	Amt:	<u>\$48.80</u>
10-401-07		DEC SUPPL LIFE INSUR/STEWART		\$9.76
40-401-07		DEC SUPPL LIFE INSUR/STEWART		\$39.04
Total Distributed:				\$48.80
28037	11	VACORP	12/29/2022	<u>\$45.39</u>
		40-200-01	\$22.69	
		10-200-01	\$22.70	
Invoice: 011523		Inv Date 12/27/2022 Due Date 12/29/2022	Amt:	<u>\$45.39</u>
10-401-01		HYBRID DISABILITY/DECEMBER		\$22.70
40-401-01		HYBRID DISABILITY/DECEMBER		\$22.69
Total Distributed:				\$45.39
28038	11	VRSA	12/29/2022	<u>\$4,148.25</u>
		10-200-01	\$2,411.49	
		40-200-01	\$1,254.34	
		60-200-01	\$443.82	
		20-200-01	\$38.60	
Invoice: 0406-12132022		Inv Date 12/27/2022 Due Date 12/29/2022	Amt:	<u>\$4,148.25</u>
10-401-10		INSURANCE/QUARTERLY		\$347.36
10-419-10		INSURANCE/QUARTERLY		\$385.95
10-413-40		INSURANCE/QUARTERLY		\$944.87
10-419-11		INSURANCE/QUARTERLY		\$424.55
10-419-40		INSURANCE/QUARTERLY		\$308.76
20-401-10		INSURANCE/QUARTERLY		\$38.60
40-401-10		INSURANCE/QUARTERLY		\$270.17
40-413-40		INSURANCE/QUARTERLY		\$984.17
60-413-40		INSURANCE/QUARTERLY		\$443.82



## Check Listing

Date From: 12/1/2022 Date To: 12/31/2022  
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$4,148.25
28039	11	POSTMASTER	12/30/2022	<u>\$645.24</u>
		10-200-01	\$273.60	
		40-200-01	\$371.64	
Invoice: 123122		Inv Date 12/30/2022	Due Date 12/30/2022	Amt: \$645.24
40-410-88		MAIL WATER BILLS		\$371.64
10-413-45		MAIL TAX BILLS		\$273.60
			Total Distributed:	\$645.24
43	Checks Totaling -			<b>\$44,662.19</b>

### Totals By Fund

	Checks	Voids	Total
10	\$28,825.84		\$28,825.84
20	\$1,388.58		\$1,388.58
40	\$9,623.79		\$9,623.79
50	\$4,016.68		\$4,016.68
60	\$807.30		\$807.30
Totals:	\$44,662.19		\$44,662.19

# Cash Balance Report

Period Ending 12/31/2022

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	Bank Information	Balance
11	Operating Checking (7281) Acct#- 7281	\$36,886.61
12	Operating Deposit (0856) Acct#- 0856	\$1,754,055.57
14	WATER-LGIP-#2236801 Acct#- 2236801	\$5,971.24
15	TFB CD 103847 - 01/02/2023 Acct#- 103847	\$16,598.63
16	TFB CD 101432 - 07/27/2024 Acct#- 101432	\$9,989.35
20	TFB CD 11951 - 07/25/2022 Acct#- 11951	\$11,391.78
21	TFB CD 11948 - 12/01/2022 Acct#- 11948	\$0.00
22	TFB CD 11945 - 07/27/2022 Acct#- 11945	\$10,756.23
23	TFB CD 17855 -07/27/2022 Acct#- 17855	\$10,815.01
24	TFB CD 17858 - 07/27/2022 Acct#- 17858	\$0.00
27	TFB CD 102734 - 12/01/2022 Acct#- 102734	\$0.00
31	BB&T Gen Ob Bond Acct Acct#- 155299886	\$0.00
33	Cemetery Trust Fund Inves Acct#- 0782	\$410,324.72
34	Cash Mgmt Acct Acct#- 0856	\$0.00

Balance: \$2,266,789.14

MASTER

**GL Balance Sheet**  
Period Ending 12/31/2022

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**10 General Fund**

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**Asset**

10-100-04 Petty Cash	\$1,150.00
10-101-01 General - Checking Account	\$31,685.07
10-101-03 General-Deposit Account	\$74,281.55
Total	\$107,116.62

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**Liability**

10-210-04 Withheld State Taxes	\$392.44
10-210-05 Withheld Retirement	\$285.07
10-210-07 Withheld Retirement	\$63.93
10-280-00 Tax Prepayments	\$482.85
10-290-01 Unrestricted Fund Reserve	-\$591,793.30
Current Fund Balance Adjustment	-\$66,986.25
P/Y Fund Balance Adjustment	\$764,671.88
Total	\$107,116.62

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# Budget vs Actual (Summary)

TOWN OF REMINGTON  
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Period Ending 12/31/2022

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
		892,091	23,762.71	38,209.38	108,238.88	(783,851.84)	12%
	Revenues Totals:	892,091	23,762.71	38,209.38	108,238.88	(783,851.84)	12%
<b>Expenses</b>							
		139,027	14,979.45	38,472.79	74,223.45	64,803.12	53%
	SALARIES & WAGES						
	REPAIRS & MAINTENANCE	19,050	2,900.84	4,117.83	5,819.49	13,230.51	31%
	UTILITIES	2,900	208.51	463.74	1,302.33	1,597.67	45%
	GENERAL & ADMIN EXPENSES	27,452	4,593.17	8,575.23	20,416.71	7,035.29	74%
	PROFESSIONAL FEES	20,300	500.00	1,500.00	3,775.00	16,525.00	19%
	OTHER FEES	6,500	461.68	1,076.58	4,844.50	1,655.50	75%
	ANNEXATION/ZONING	1,650	0.00	0.00	0.00	1,650.00	
	OTHER EXPENSES	17,000	250.00	376.99	702.66	16,297.34	4%
	COMMUNITY PROJECTS	0	0.00	0.00	0.00	0.00	
	POLICE DEPARTMENT	69,140	3,457.73	7,151.02	25,999.21	43,140.58	38%
	STREETS,LIGHTS& SIDEWALKS	15,000	721.63	2,134.93	6,399.62	8,600.38	43%
	REIMBURSEABLE EXPENSES	557,315	(65.20)	(130.40)	(65.20)	557,380.20	0%
	CAPITAL OUTLAYS	16,757	14,000.00	15,050.00	31,807.36	(15,050.00)	190%
	Expenses Totals:	892,091	42,007.81	78,788.71	175,225.13	716,865.59	20%
10 General Fund	Revenues Over/(Under) Expenses:		(18,245.10)	(40,579.33)	(66,986.25)		

# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
Revenues							
10-301-07	2007 Personal Property Tax	0	0.00	0.00	0.00	0.00	0.00
10-301-08	2008 Property Taxes	0	0.00	0.00	0.00	0.00	0.00
10-301-09	2009 Property Taxes	0	0.00	0.00	0.00	0.00	0.00
10-301-10	2010 Property Tax	0	0.00	0.00	0.00	0.00	0.00
10-301-11	2011 Property Taxes	0	0.00	0.00	0.00	0.00	0.00
10-301-12	2012 Personal Property	0	0.00	0.00	0.00	0.00	0.00
10-301-13	2013 Personal Property	0	0.00	0.00	0.00	0.00	0.00
10-301-14	2014 Personal Property Taxes	0	0.00	0.00	0.00	0.00	0.00
10-301-15	2015 Personal Property Tax	0	0.00	0.00	0.00	0.00	0.00
10-301-16	2016 Personal Property Tax	0	0.00	0.00	111.09	111.09	0.00
10-301-17	2017 Personal Property Tax	0	0.00	6.54	6.54	6.54	0.00
10-301-18	2018 Personal Prop Tax	0	0.00	2.84	2.84	2.84	0.00
10-301-19	2019 Personal Property Tax	0	1.92	39.09	71.91	71.91	0.00
10-301-20	2020 Personal Property	125	88.24	215.79	464.05	339.05	371%
10-301-21	2021 Personal Property Tax	1,000	474.58	1,005.57	3,275.09	2,275.09	328%
10-301-22	2022 Personal Property Tax	45,000	49.66	49.66	15,718.56	(29,281.44)	35%
10-302-07	2007 Real Estate Tax	0	0.00	0.00	0.00	0.00	0.00
10-302-08	2008 Real Estate Tax	0	0.00	0.00	0.00	0.00	0.00
10-302-09	2009 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-10	2010 Real Estate Tax	0	0.00	0.00	0.00	0.00	0.00
10-302-11	2011 Real Estate Tax	0	0.00	0.00	0.00	0.00	0.00
10-302-12	2012 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-13	2013 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-14	2014 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-15	2015 R/E Tax	0	0.00	0.00	0.00	0.00	0.00
10-302-16	2016 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-17	2017 Real Estate Taxes	0	0.00	0.00	0.00	0.00	0.00
10-302-18	2018 Real Estate Tax	0	0.00	0.00	0.00	0.00	0.00

# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	10-302-19 2019 Real Estate Tax	0	0.00	0.00	(1,340.37)	(1,340.37)	
	10-302-20 2020 Real Estate Tax	100	0.00	264.32	264.32	164.32	264%
	10-302-21 2021 Real Estate Tax	500	0.00	576.77	797.15	297.15	159%
	10-302-22 2022 Real Estate Tax	82,515	1,170.22	1,170.22	1,170.22	(81,344.78)	1%
	10-303-01 Sales Taxes	52,000	4,878.44	14,960.45	24,714.77	(27,285.23)	48%
	10-303-02 Utility Taxes	28,000	2,204.84	6,606.98	13,447.07	(14,552.93)	48%
	10-303-03 Bank Stock Taxes	0	0.00	0.00	0.00	0.00	
	10-303-04 Rolling Rail Taxes	420	0.00	0.00	425.58	5.58	101%
	10-303-05 Misc. State Revenue	0	0.00	0.00	0.00	0.00	
	10-303-06 Meals Tax	0	3,968.23	15,025.33	15,025.33	15,025.33	
	10-303-07 Cigarette Tax	0	0.00	0.00	0.00	0.00	
	10-306-01 Donations	0	(473.45)	276.55	276.55	276.55	
	10-310-01 Business Licenses	20,000	0.00	0.00	90.00	(19,910.00)	0%
	10-310-02 Vehicle Decals	7,500	25.00	25.00	402.00	(7,098.00)	5%
	10-310-03 Refuse Tipping Fees	540	45.00	135.00	270.00	(270.00)	50%
	10-310-04 Zoning Permits	900	0.00	225.00	375.00	(525.00)	42%
	10-310-07 Fire & Rescue Assistance	15,000	0.00	(15,000.00)	0.00	(15,000.00)	
	10-310-08 FIRE & RESCUE GRANTS	0	0.00	0.00	0.00	0.00	
	10-313-54 Copter/Notary Income	30	0.00	2.00	41.00	11.00	137%
	10-318-08 Misc Grant Revenue	0	0.00	0.00	0.00	0.00	
	10-319-01 Police Fines	5,000	238.50	994.48	2,809.04	(2,190.96)	56%
	10-319-02 Law Enforcement Assist	17,664	0.00	0.00	4,855.00	(12,809.00)	27%
	10-319-03 Community Relations	0	0.00	0.00	0.00	0.00	
	10-319-04 Other Police Funding	1,000	950.00	950.00	3,700.00	2,700.00	370%
	10-319-05 Police-E Summons	0	6.43	6.43	18.44	18.44	
	10-319-06 Police-Asset Forfeiture	0	0.00	0.00	0.00	0.00	
	10-319-08 Police Grants	0	0.00	0.00	0.00	0.00	
	10-319-09 DMV Police Citation Stop Fee	0	(75.00)	(75.00)	(100.00)	(100.00)	
	10-329-19 Covid-19 Recovery	0	0.00	0.00	0.00	0.00	



# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	10-329-65 Cost Recovery - Reimbursable Exp. - 200 Franklin	0	0.00	0.00	0.00	0.00	0.00
	10-331-04 Rent From DMV	40,000	10,000.00	10,000.00	20,000.00	(20,000.00)	50%
	10-332-01 MMDA Interest	0	0.00	0.00	0.00	0.00	0.00
	10-332-02 Interest & Penalties-Tax	1,500	135.10	471.36	1,047.70	(452.30)	70%
	10-332-03 Return Check Fees	0	0.00	0.00	0.00	0.00	0.00
	10-332-04 Miscellaneous Income	250	0.00	400.00	375.00	125.00	150%
	10-332-05 DMV Stop Fee	0	75.00	(125.00)	(75.00)	(75.00)	
	10-333-02 Community Projects	0	0.00	0.00	0.00	0.00	0.00
	10-334-01 Sale of Assets	0	0.00	0.00	0.00	0.00	0.00
	10-390-00 Prior Year Surplus	573,047	0.00	0.00	0.00	(573,046.72)	
	Revenues Totals:	892,091	23,762.71	38,209.38	108,238.88	(783,851.84)	12%
Expenses							
	10-401-01 Salaries & Wages	103,697	11,116.66	27,520.45	55,839.37	47,857.54	54%
	10-401-02 FICA Tax Expense	6,429	687.84	1,702.48	3,453.73	2,975.58	54%
	10-401-03 MEDICARE Tax Expense	1,504	160.89	398.18	807.80	695.81	54%
	10-401-04 SUTA Tax Expense	250	0.00	83.28	149.19	100.81	60%
	10-401-05 FUTA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-401-06 Health Insurance Expense	19,233	1,860.56	5,993.28	8,293.01	10,939.99	43%
	10-401-07 Life Insurance Expense	837	88.58	284.31	481.87	354.69	58%
	10-401-08 Retirement Expense	5,648	667.88	2,093.77	4,106.72	1,541.30	73%
	10-401-10 Workers' Compensation Ins	1,429	397.04	397.04	1,091.76	337.40	76%
	SALARIES & WAGES Totals:	139,027	14,979.45	38,472.79	74,223.45	64,803.12	53%
	10-411-20 R&M - Vehicles	1,500	196.57	637.49	1,080.57	419.43	72%
	10-411-21 R&M - Equipment	1,200	150.31	269.76	526.29	673.71	44%
	10-411-22 R&M - Rental Units	0	0.00	0.00	0.00	0.00	0.00
	10-411-23 R&M Trash Truck	9,000	2,360.21	2,393.11	2,393.11	6,606.89	27%
	10-411-24 R&M - Office Equipment	250	0.00	0.00	0.00	250.00	
	10-411-25 R&M - Town Hall	1,000	118.99	206.98	546.98	453.02	55%

# Budget vs Actual

TOWN OF REMINGTON

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Period Ending 12/31/2022

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	10-411-26 R&M - Parking Lot	5,000	0.00	2.40	151.62	4,848.38	3%
	10-411-27 R&M - Tools & Supplies	900	48.10	546.79	1,001.01	(101.01)	111%
	10-411-32 R&M - 105 Shop	200	26.66	61.30	119.91	80.09	60%
	REPAIRS & MAINTENANCE Totals:	19,050	2,900.84	4,117.83	5,819.49	13,230.51	31%
	10-412-31 Utilities-Town Hall	2,000	162.32	351.38	933.98	1,066.02	47%
	10-412-32 Utilities-105 Shop	900	46.19	112.36	368.35	531.65	41%
	UTILITIES Totals:	2,900	208.51	463.74	1,302.33	1,597.67	45%
	10-413-40 Property Insurance	3,700	1,038.71	1,038.71	2,928.45	771.55	79%
	10-413-41 General Advertising	1,000	1,349.13	1,349.13	1,685.93	(685.93)	169%
	10-413-42 Bank Service Charges	2,000	146.87	487.25	1,272.76	727.24	64%
	10-413-44 Dues & Subscriptions	2,000	0.00	120.00	950.38	1,049.62	48%
	10-413-45 Office Supplies	2,750	310.63	540.83	1,151.74	1,598.26	42%
	10-413-46 Telephone	2,750	406.03	866.03	1,560.84	1,189.16	57%
	10-413-47 Training & Seminars	2,500	185.00	1,081.38	1,715.38	784.62	69%
	10-413-49 Interest Expense	0	0.00	0.00	0.00	0.00	
	10-413-50 Election Expense	2,400	0.00	0.00	0.00	2,400.00	
	10-413-51 Miscellaneous Expense	500	0.00	0.00	0.00	500.00	
	10-413-52 Software Support	6,000	1,057.00	4,356.50	8,314.99	(2,314.99)	139%
	10-413-53 Software Expense	500	0.00	(1,757.00)	0.50	499.50	0%
	10-413-54 Office Equipment	1,352	99.80	492.40	835.74	516.26	62%
	GENERAL & ADMIN EXPENSES Totals:	27,452	4,593.17	8,575.23	20,416.71	7,035.29	74%
	10-414-60 Legal Fees	10,800	0.00	0.00	900.00	9,900.00	8%
	10-414-61 Audit Fees	3,500	0.00	0.00	0.00	3,500.00	
	10-414-62 Accounting Fees	6,000	500.00	1,500.00	2,875.00	3,125.00	48%
	10-414-63 Recorder Fees	0	0.00	0.00	0.00	0.00	
	10-414-64 Consultant Fees	0	0.00	0.00	0.00	0.00	
	PROFESSIONAL FEES Totals:	20,300	500.00	1,500.00	3,775.00	16,525.00	19%
	10-415-70 Refuse Collection Expense	5,000	354.77	800.74	3,524.83	1,475.17	70%



Period Ending 12/31/2022

# Budget vs Actual

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	10-415-71 Landfill Tipping Fees	0	0.00	0.00	0.00	0.00	0.00
	10-415-72 Recycling Site Expense	1,500	106.91	275.84	1,319.67	180.33	88%
	OTHER FEES Totals:	6,500	461.68	1,076.58	4,844.50	1,655.50	75%
	10-416-01 Salaries & Wages	0	0.00	0.00	0.00	0.00	0.00
	10-416-02 FICA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-416-03 MEDICARE Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-416-04 SUTA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-416-05 FUTA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-416-41 Zoning Advertising	650	0.00	0.00	0.00	650.00	0.00
	10-416-50 Violation Enforcement	0	0.00	0.00	0.00	0.00	0.00
	10-416-60 Legal Fees	1,000	0.00	0.00	0.00	1,000.00	0.00
	10-416-75 Comprehensive Plan	0	0.00	0.00	0.00	0.00	0.00
	10-416-76 Annexation Expense	0	0.00	0.00	0.00	0.00	0.00
	ANNEXATION/ZONING Totals:	1,650	0.00	0.00	0.00	1,650.00	0.00
	10-417-79 Community Relations	2,000	250.00	376.99	702.66	1,297.34	35%
	10-417-80 Fire & Rescue Expense	15,000	0.00	0.00	0.00	15,000.00	0.00
	OTHER EXPENSES Totals:	17,000	250.00	376.99	702.66	16,297.34	4%
	10-418-12 Misc Grant Expenditure	0	0.00	0.00	0.00	0.00	0.00
	COMMUNITY PROJECTS Totals:	0	0.00	0.00	0.00	0.00	0.00
	10-419-00 Capital Outlays	0	0.00	0.00	0.00	0.00	0.00
	10-419-01 Salaries & Wages	42,677	1,047.17	3,687.02	10,676.77	32,000.23	25%
	10-419-02 FICA Tax Expense	2,646	64.92	228.60	661.97	1,984.00	25%
	10-419-03 MEDICARE Expense	619	15.19	53.47	154.83	463.99	25%
	10-419-04 SUTA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-419-05 FUTA Tax Expense	0	0.00	0.00	0.00	0.00	0.00
	10-419-10 Workers' Compensation Ins	1,648	441.15	441.15	1,213.05	434.95	74%
	10-419-11 Officers Liability Ins	3,900	485.27	485.27	3,209.43	690.57	82%
	10-419-12 Grant Expenditures	500	0.00	0.00	0.00	500.00	0.00

Period Ending 12/31/2022

# Budget vs Actual

10 General Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	10-419-13 Police Funding Expenditures	0	0.00	0.00	2,130.48	(2,130.48)	
	10-419-14 Police Expenditure-Fauquier	0	0.00	0.00	0.00	0.00	
	10-419-15 Police Exp-eSummons	0	0.00	0.00	0.00	0.00	
	10-419-16 Police Exp-Asset Forfeit	0	0.00	0.00	0.00	0.00	
	10-419-20 R&M - Vehicles	1,500	160.00	165.47	1,410.66	89.34	94%
	10-419-21 R&M - Equipment	500	0.00	0.00	273.24	226.76	55%
	10-419-22 R&M - Fuel	2,000	148.28	354.67	682.59	1,317.41	34%
	10-419-30 Utilities	850	46.18	112.35	368.31	481.69	43%
	10-419-32 R&M - 105	400	26.66	53.32	79.98	320.02	20%
	10-419-40 Vehicle Insurance	1,250	352.92	352.92	970.44	279.56	78%
	10-419-42 Bank Service Charges	0	0.00	0.00	0.00	0.00	
	10-419-44 Dues & Subscriptions	200	0.00	0.00	175.00	25.00	88%
	10-419-45 Office Supplies	150	0.00	0.00	0.00	150.00	
	10-419-46 Telephone	3,200	279.99	826.78	1,649.57	1,550.43	52%
	10-419-47 Training & Seminars	2,600	350.00	350.00	2,202.89	397.11	85%
	10-419-52 Software Support	2,500	0.00	0.00	0.00	2,500.00	
	10-419-53 Software Expense	0	0.00	0.00	0.00	0.00	
	10-419-55 Uniforms	300	0.00	0.00	0.00	300.00	
	10-419-60 Legal Fees	1,500	40.00	40.00	140.00	1,360.00	9%
	10-419-79 Community Relations	200	0.00	0.00	0.00	200.00	
	POLICE DEPARTMENT Totals:	69,140	3,457.73	7,151.02	25,999.21	43,140.58	38%
	10-420-26 R&M-Street Lgts&Sidewlks	7,500	0.00	0.00	2,199.22	5,300.78	29%
	10-420-31 Electricity-Street Lights	7,500	721.63	2,134.93	4,200.40	3,299.60	56%
	STREETS,LIGHTS& SIDEWALKS Totals:	15,000	721.63	2,134.93	6,399.62	8,600.38	43%
	10-429-19 Covid-19 Expense	557,315	(65.20)	(130.40)	(65.20)	557,380.20	0%
	10-429-65 Reimbursable Expense - 200 Franklin Street	0	0.00	0.00	0.00	0.00	
	REIMBURSEABLE EXPENSES Totals:	557,315	(65.20)	(130.40)	(65.20)	557,380.20	0%
	10-450-00 Capital Outlays	16,757	14,000.00	15,050.00	31,807.36	(15,050.00)	190%

# Budget vs Actual

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Period Ending 12/31/2022

CAPITAL OUTLAYS Totals:	16,757	14,000.00	15,050.00	31,807.36	(15,050.00)	190%
Expenses Totals:	892,091	42,007.81	78,788.71	175,225.13	716,865.59	20%
10 General Fund	Revenues Over/(Under) Expenses:	(18,245.10)	(40,579.33)	(66,986.25)		

**GL Balance Sheet**  
Period Ending 12/31/2022

TOWN OF REMINGTON

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20 DMV Fund

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Asset

20-100-04 Petty Cash	\$50.00
20-100-07 Cash Drawer	\$250.00
20-101-01 DMV - Checking Account	-\$5,267.76
20-101-03 DMV - Deposit Account	\$153,529.29
Total	\$148,561.53

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Liability

20-210-04 Withheld State Taxes	\$269.28
20-210-05 Withheld Retirement	\$466.53
20-210-07 Withheld Retirement	\$50.70
20-290-01 Unrestricted Fund Reserve	\$101,488.65
Current Fund Balance Adjustment	-\$8,935.16
P/Y Fund Balance Adjustment	\$55,221.53
Total	\$148,561.53

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# Budget vs Actual (Summary)

TOWN OF REMINGTON

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Period Ending 12/31/2022

20 DMV Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
		156,438	12,284.52	33,654.45	70,641.79	(85,796.04)	45%
	Revenues Totals:	156,438	12,284.52	33,654.45	70,641.79	(85,796.04)	45%
<b>Expenses</b>							
	SALARIES & WAGES	111,688	8,545.24	27,103.66	56,764.79	54,923.04	51%
	GENERAL & ADMIN EXPENSES	44,750	10,764.88	11,730.40	22,812.16	21,937.84	51%
	CAPITAL OUTLAYS	0	0.00	0.00	0.00	0.00	
	Expenses Totals:	156,438	19,310.12	38,834.06	79,576.95	76,860.88	51%
20 DMV Fund	Revenues Over/(Under) Expenses:		(7,025.60)	(5,179.61)	(8,935.16)		

# Budget vs Actual

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Period Ending 12/31/2022

20 DMV Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
20-310-08 DMV Commissions		156,438	12,284.52	33,654.45	70,641.79	(85,796.04)	45%
20-310-10 Dmv Postage Reimburse		0	0.00	0.00	0.00	0.00	
20-332-01 Interest Income		0	0.00	0.00	0.00	0.00	
20-390-00 Prior Year Surplus		0	0.00	0.00	0.00	0.00	
Revenues Totals:		156,438	12,284.52	33,654.45	70,641.79	(85,796.04)	45%
<b>Expenses</b>							
20-401-01 Salaries & Wages		91,112	6,960.67	22,169.79	46,621.93	44,490.07	51%
20-401-02 FICA Tax Expense		5,649	431.55	1,371.60	2,884.01	2,764.93	51%
20-401-03 Medicare Tax Expense		1,312	100.94	320.82	674.53	637.59	51%
20-401-04 SUTA Tax Expense		0	0.00	0.00	0.00	0.00	
20-401-05 FUTA Tax Expense		0	0.00	0.00	0.00	0.00	
20-401-06 Health Insurance Exp		6,538	545.37	1,636.11	3,108.62	3,429.38	48%
20-401-07 Life Insurance Expense		899	65.16	195.48	349.54	549.46	39%
20-401-08 Retirement Expense		6,018	397.43	1,365.74	3,004.84	3,012.93	50%
20-401-10 Workers' Compensation Ins		160	44.12	44.12	121.32	38.68	76%
SALARIES & WAGES Totals:		111,688	8,545.24	27,103.66	56,764.79	54,923.04	51%
20-413-41 Advertising		150	0.00	0.00	0.00	150.00	
20-413-42 Bank Charges		0	0.00	0.00	0.00	0.00	
20-413-45 Office Supplies		2,000	0.00	197.70	340.63	1,659.37	17%
20-413-46 Telephone		2,400	307.59	700.25	1,295.76	1,104.24	54%
20-413-48 Rent		40,000	10,000.00	10,000.00	20,000.00	20,000.00	50%
20-413-52 Software Support		0	357.50	357.50	357.50	(357.50)	
20-413-54 Office Equipment		0	99.79	474.95	818.27	(818.27)	
20-413-59 Travel		200	0.00	0.00	0.00	200.00	
GENERAL & ADMIN EXPENSES Totals:		44,750	10,764.88	11,730.40	22,812.16	21,937.84	51%
20-450-00 Capital Outlay		0	0.00	0.00	0.00	0.00	
CAPITAL OUTLAYS Totals:		0	0.00	0.00	0.00	0.00	

# Budget vs Actual

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Expenses Totals:	156,438	19,310.12	38,834.06	79,576.95	76,860.88	51%
20 DMV Fund	Revenues Over/(Under)	Expenses:				
			(7,025.60)	(5,179.61)	(8,935.16)	



**GL Balance Sheet**  
Period Ending 12/31/2022

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**40 Water Fund**

**Asset**

40-100-11 LGIP#2236801	\$5,971.24
40-100-13 TFB CD #103847 Matures 01/02/2023	\$16,598.63
40-100-14 TFB CD #101432 Matures 07/27/2024	\$9,989.35
40-100-18 TFB CD #11951 Matures 07/25/2022	\$11,391.78
40-100-20 TFB CD #11945 Matures 07/27/2022	\$10,756.23
40-100-21 TFB CD #17855 Matures 07/27/2022	\$10,815.01
40-101-01 Water-Checking Account	\$23,134.04
40-101-03 Water-Deposit Account	\$930,616.63
Total	\$1,019,272.91

**Liability**

40-210-04 Withheld State Taxes	\$377.26
40-210-05 Withheld Retirement	-\$1,637.90
40-210-07 Withheld Retirement	\$105.82
40-250-00 Refundable Deposits	\$41,467.60
40-250-01 Water Deposit Prepayment	\$5,028.80
40-290-01 Unrestricted Fund Reserves	\$781,920.42
Current Fund Balance Adjustment	\$25,306.74
P/Y Fund Balance Adjustment	\$166,704.17
Total	\$1,019,272.91



# Budget vs Actual (Summary)

TOWN OF REMINGTON  
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Period Ending 12/31/2022

40 Water Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
		353,155	29,973.82	86,944.26	202,545.12	(150,609.88)	57%
	Revenues Totals:	353,155	29,973.82	86,944.26	202,545.12	(150,609.88)	57%
<b>Expenses</b>							
	SALARIES & WAGES	157,656	13,237.36	43,065.17	83,219.93	74,435.60	53%
	WATER EXPENDITURES	16,100	706.05	3,477.81	8,058.36	8,041.64	50%
	REPAIRS & MAINTENANCE	32,700	261.55	3,517.43	6,986.84	25,713.16	21%
	UTILITIES	12,400	1,088.72	2,060.62	4,755.78	7,644.22	38%
	GENERAL & ADMIN EXPENSES	15,695	1,951.32	3,142.85	19,158.16	(3,463.11)	122%
	PROFESSIONAL FEES	20,300	500.00	1,500.00	3,775.00	16,525.00	19%
	REIMBURSEABLE EXPENSES	0	0.00	0.00	0.00	0.00	
	CAPITAL OUTLAYS	44,304	0.00	0.00	520.00	43,784.42	1%
		54,000	0.00	0.00	50,797.79	3,202.21	94%
		0	0.00	0.00	0.00	0.00	
	Expenses Totals:	353,155	17,745.00	56,763.88	177,271.86	175,883.14	50%
40 Water Fund	Revenues Over/(Under) Expenses:		12,228.82	30,180.38	25,273.26		

# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

40 Water Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
40-300-00	Refuse Collection	0	0.00	0.00	0.00	0.00	
40-300-01	Received at Town	330,000	28,835.29	82,505.20	159,195.02	(170,804.98)	48%
40-300-02	Received at Bank	0	0.00	0.00	0.00	0.00	
40-300-03	SDWA Fees	2,000	3.00	3.00	2,007.00	7.00	100%
40-311-01	New Account Fees	5,000	125.00	1,475.00	3,400.00	(1,600.00)	68%
40-311-02	Reconnection Fees	8,000	968.51	2,792.02	4,740.16	(3,259.84)	59%
40-311-03	Tap Fees	7,500	0.00	0.00	0.00	(7,500.00)	
40-320-00	Other Revenues	0	0.00	0.00	32,963.02	32,963.02	
40-332-01	Interest - Savings Acct.	5	18.30	55.13	66.14	61.14	1323%
40-332-02	Interest - C/D's	400	23.72	78.91	103.78	(296.22)	26%
40-332-03	Returned Check Fees	250	0.00	35.00	70.00	(180.00)	28%
40-335-05	CIP Loan Proceeds	0	0.00	0.00	0.00	0.00	
40-335-06	CIP Loan Proceeds Interest	0	0.00	0.00	0.00	0.00	
40-340-00	State Revenue	0	0.00	0.00	0.00	0.00	
40-390-00	Prior Year Surplus	0	0.00	0.00	0.00	0.00	
<b>Revenues Totals:</b>		353,155	29,973.82	86,944.26	202,545.12	(150,609.88)	57%
<b>Expenses</b>							
40-401-01	Salaries & Wages	114,945	8,484.89	27,330.89	56,750.88	58,194.12	49%
40-401-02	FICA Tax Expense	7,127	524.66	1,689.97	3,511.76	3,614.83	49%
40-401-03	MEDICARE Expense	1,667	122.71	395.27	821.36	845.34	49%
40-401-04	SUTA Expense	0	0.00	0.00	0.00	0.00	
40-401-05	FUTA Expense	0	0.00	0.00	0.00	0.00	
40-401-06	Health Insurance Expense	23,805	2,912.07	10,382.61	15,446.37	8,358.87	65%
40-401-07	Life Insurance Expense	1,500	118.48	429.96	721.74	778.26	48%
40-401-08	Retirement Expense	7,500	765.74	2,527.66	5,118.67	2,381.33	68%
40-401-10	Workers' Compensation Ins	1,112	308.81	308.81	849.15	262.85	76%
<b>SALARIES &amp; WAGES Totals:</b>		157,656	13,237.36	43,065.17	83,219.93	74,435.60	53%

# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

40 Water Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	40-410-85 Water Testing Expense	3,500	262.56	262.56	633.31	2,866.69	18%
	40-410-86 SDWA Fees	2,000	0.00	0.00	1,980.00	20.00	99%
	40-410-87 Meter Reading Expense	100	0.00	0.00	0.00	100.00	
	40-410-88 Billing Expense	4,500	371.64	1,119.54	2,243.33	2,256.67	50%
	40-410-89 Water Treatment Expense	6,000	71.85	2,095.71	3,201.72	2,798.28	53%
	WATER EXPENDITURES Totals:	16,100	706.05	3,477.81	8,058.36	8,041.64	50%
	40-411-20 R&M - Vehicles	1,500	175.40	1,107.16	2,059.49	(559.49)	137%
	40-411-21 R&M - Pumps	200	0.00	0.00	709.66	(509.66)	355%
	40-411-22 R&M - Distribution System	15,000	0.00	2,260.08	3,584.64	11,415.36	24%
	40-411-23 R&M - Meters	500	0.00	0.00	0.00	500.00	
	40-411-24 R&M - System Supplies	200	0.00	0.00	0.00	200.00	
	40-411-25 R&M - 5th St Tower	7,500	0.00	0.00	0.00	7,500.00	
	40-411-26 R&M - Lees GlenTower	5,000	0.00	0.00	0.00	5,000.00	
	40-411-27 R&M - Tools & Supplies	500	59.47	96.83	553.01	(53.01)	111%
	40-411-28 R&M Pump Generator	2,000	0.00	0.00	0.00	2,000.00	
	40-411-32 R&M - Shop	300	26.68	53.36	80.04	219.96	27%
	REPAIRS & MAINTENANCE Totals:	32,700	261.55	3,517.43	6,986.84	25,713.16	21%
	40-412-30 Utilities	3,500	91.48	251.87	600.46	2,899.54	17%
	40-412-31 Utilities - Pumps	8,000	951.05	1,696.38	3,786.98	4,213.02	47%
	40-412-32 Utilities-105 Shop	900	46.19	112.37	368.34	531.66	41%
	UTILITIES Totals:	12,400	1,088.72	2,060.62	4,755.78	7,644.22	38%
	40-413-40 Property Insurance	4,000	1,124.93	1,124.93	3,093.27	906.73	77%
	40-413-41 Advertising	100	0.00	0.00	0.00	100.00	
	40-413-42 Bank Service Charges	0	0.00	0.00	0.00	0.00	
	40-413-43 Uniforms	500	0.00	126.09	498.38	1.62	100%
	40-413-44 Dues & Subscriptions	550	0.00	0.00	8,319.92	(7,769.92)	1513%
	40-413-45 Office Expense	2,000	0.00	176.92	615.09	1,384.91	31%
	40-413-46 Telephone	5,000	726.60	1,409.96	2,709.13	2,290.87	54%

# Budget vs Actual

TOWN OF REMINGTON  
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Period Ending 12/31/2022

40 Water Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
40-413-47 Training & Seminars		700	0.00	0.00	150.00	550.00	21%
40-413-50 Casual Labor		0	0.00	0.00	0.00	0.00	
40-413-52 Software Support		800	0.00	0.00	3,124.09	(2,324.09)	391%
40-413-53 Software Expense		0	0.00	0.00	0.00	0.00	
40-413-54 Office Equipment		2,045	99.79	304.95	648.28	1,396.77	32%
GENERAL & ADMIN EXPENSES Totals:		15,695	1,951.32	3,142.85	19,158.16	(3,463.11)	122%
40-414-60 Legal Fees		10,800	0.00	0.00	900.00	9,900.00	8%
40-414-61 Audit Fees		3,500	0.00	0.00	0.00	3,500.00	
40-414-62 Accounting Fees		6,000	500.00	1,500.00	2,875.00	3,125.00	48%
40-414-64 Consultant Fees		0	0.00	0.00	0.00	0.00	
PROFESSIONAL FEES Totals:		20,300	500.00	1,500.00	3,775.00	16,525.00	19%
40-429-65 Reimbursable Expense		0	0.00	0.00	0.00	0.00	
REIMBURSEABLE EXPENSES Totals:		0	0.00	0.00	0.00	0.00	
40-450-00 Capital Outlays		44,304	0.00	0.00	520.00	43,784.42	1%
CAPITAL OUTLAYS Totals:		44,304	0.00	0.00	520.00	43,784.42	1%
40-451-00 Water Project-Capital		54,000	0.00	0.00	50,797.79	3,202.21	94%
40-452-00 Capital- Building		0	0.00	0.00	0.00	0.00	
Totals:		54,000	0.00	0.00	50,797.79	3,202.21	94%
Expenses Totals:		353,155	17,745.00	56,763.88	177,271.86	175,883.14	50%
40 Water Fund Revenues Over/(Under) Expenses:			12,228.82	30,180.38	25,273.26		

**GL Balance Sheet**  
Period Ending 12/31/2022

TOWN OF REMINGTON

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60 Cemetery Fund		
Asset		
60-101-01 Cemetery-Checking Account		\$493.88
60-101-03 Cemetery-Deposit Account		\$14,839.10
	Total	\$15,332.98
Liability		
60-290-01 Unrestricted Fund Balance		\$11,848.64
Current Fund Balance Adjustment		\$488.12
P/Y Fund Balance Adjustment		\$2,996.22
	Total	\$15,332.98

# Budget vs Actual (Summary)

TOWN OF REMINGTON  
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Period Ending 12/31/2022

60 Cemetery Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
		14,173	1,650.00	6,748.94	14,369.81	196.81	101%
	Revenues Totals:	14,173	1,650.00	6,748.94	14,369.81	196.81	101%
<b>Expenses</b>							
	SALARIES & WAGES	0	0.00	0.00	0.00	0.00	
	REPAIRS & MAINTENANCE	6,850	0.00	535.77	4,019.75	2,830.25	59%
	GENERAL & ADMIN EXPENSES	1,873	507.30	507.30	1,394.94	478.06	74%
	PROFESSIONAL FEES	0	0.00	0.00	0.00	0.00	
	CEMETERY EXPENDITURES	5,450	300.00	1,321.00	8,467.00	(3,017.00)	155%
	TRUST EXPENDITURES	0	0.00	0.00	0.00	0.00	
	CAPITAL OUTLAYS	0	0.00	0.00	0.00	0.00	
	Expenses Totals:	14,173	807.30	2,364.07	13,881.69	291.31	98%
60 Cemetery Fund	Revenues Over/(Under) Expenses:		842.70	4,384.87	488.12		



# Budget vs Actual

TOWN OF REMINGTON  
1/8/2023 8:10:54 PM

Page 1 Of 2

Period Ending 12/31/2022

60 Cemetery Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
60-304-01	Lot Sales-Town Residents	4,000	1,000.00	3,000.00	8,000.00	4,000.00	200%
60-304-02	Lot Sales-County Resident	0	0.00	0.00	0.00	0.00	
60-304-03	Lot Sales-Out-of-County	0	0.00	0.00	0.00	0.00	
60-305-01	Marker Fees	400	0.00	0.00	375.00	(25.00)	94%
60-305-02	Burial Fees	5,000	650.00	1,300.00	2,750.00	(2,250.00)	55%
60-305-03	Cremation Fees	1,000	0.00	1,150.00	1,150.00	150.00	115%
60-305-04	Monument Permits	200	0.00	100.00	200.00	0.00	100%
60-305-05	Lot Transfer Fees	0	0.00	75.00	75.00	75.00	
60-305-06	Distribution From Trust	0	0.00	0.00	0.00	0.00	
60-306-01	Donations	0	0.00	0.00	0.00	0.00	
60-306-02	Income Distributions	3,500	0.00	1,123.94	1,819.81	(1,680.19)	52%
60-332-01	Interest Income	0	0.00	0.00	0.00	0.00	
60-390-00	Prior Year Surplus	73	0.00	0.00	0.00	(73.00)	
<b>Revenues Totals:</b>		<b>14,173</b>	<b>1,650.00</b>	<b>6,748.94</b>	<b>14,369.81</b>	<b>196.81</b>	<b>101%</b>
<b>Expenses</b>							
60-401-01	Salaries & Wages	0	0.00	0.00	0.00	0.00	
60-401-02	FICA Tax Expense	0	0.00	0.00	0.00	0.00	
60-401-03	MEDICARE Tax Expense	0	0.00	0.00	0.00	0.00	
60-401-04	SUTA Tax Expense	0	0.00	0.00	0.00	0.00	
<b>SALARIES &amp; WAGES Totals:</b>		<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
60-411-21	R&M-Equipment	500	0.00	20.00	20.00	480.00	4%
60-411-26	R&M-Property	6,250	0.00	489.78	3,973.76	2,276.24	64%
60-411-27	R&M - Tools & Supplies	100	0.00	25.99	25.99	74.01	26%
<b>REPAIRS &amp; MAINTENANCE Totals:</b>		<b>6,850</b>	<b>0.00</b>	<b>535.77</b>	<b>4,019.75</b>	<b>2,830.25</b>	<b>59%</b>
60-413-40	Insurance	1,773	507.30	507.30	1,394.94	378.06	79%
60-413-41	Advertising	100	0.00	0.00	0.00	100.00	
60-413-42	Bank Service Charges	0	0.00	0.00	0.00	0.00	

# Budget vs Actual

TOWN OF REMINGTON  
1/8/2023 8:10:54 PM

Page 2 Of 2

Period Ending 12/31/2022

60 Cemetery Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
	60-413-45 Supplies	0	0.00	0.00	0.00	0.00	0.00
	60-413-49 Interest	0	0.00	0.00	0.00	0.00	0.00
	GENERAL & ADMIN EXPENSES Totals:	1,873	507.30	507.30	1,394.94	478.06	74%
	60-414-60 Legal Fees	0	0.00	0.00	0.00	0.00	0.00
	PROFESSIONAL FEES Totals:	0	0.00	0.00	0.00	0.00	0.00
	60-421-01 80%Lot Sales (To Trustee)	3,200	0.00	0.00	6,400.00	(3,200.00)	200%
	60-421-02 Repurchased Lots	0	0.00	0.00	0.00	0.00	0.00
	60-421-03 Burial Expense	2,000	300.00	1,200.00	1,825.00	175.00	91%
	60-421-06 Corner Markers	250	0.00	121.00	242.00	8.00	97%
	CEMETERY EXPENDITURES Totals:	5,450	300.00	1,321.00	8,467.00	(3,017.00)	155%
	60-422-01 Transfer To Investments	0	0.00	0.00	0.00	0.00	0.00
	TRUST EXPENDITURES Totals:	0	0.00	0.00	0.00	0.00	0.00
	60-450-00 Capital Outlays	0	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAYS Totals:	0	0.00	0.00	0.00	0.00	0.00
	Expenses Totals:	14,173	807.30	2,364.07	13,881.69	291.31	98%
	60 Cemetery Fund Revenues Over/(Under) Expenses:		842.70	4,384.87	488.12		



**GL Balance Sheet**  
Period Ending 12/31/2022

TOWN OF REMINGTON

1/13/2023 10:40 AM

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70 Cemetery Trust Fund			
Asset			
70-103-01 CEM TRUST FUND INV			\$410,324.72
	Total		\$410,324.72
Liability			
70-290-01 Unrestricted Fund Balance			\$369,581.90
Current Fund Balance Adjustment			-\$25,491.87
P/Y Fund Balance Adjustment			\$66,234.69
	Total		\$410,324.72

# Budget vs Actual (Summary)

TOWN OF REMINGTON  
1/8/2023 8:11:27 PM

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Period Ending 12/31/2022

70 Cemetery Trust Fund		Budget	MTD	QTD	YTD	Variance	Percent
Description							
<b>Revenues</b>							
		24,210	0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%
Revenues Totals:		24,210	0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%
<b>Expenses</b>							
GENERAL & ADMIN EXPENSES		8,000	0.00	1,718.74	1,718.74	6,281.26	21%
CAPITAL OUTLAYS		0	0.00	0.00	0.00	0.00	
		16,210	0.00	0.00	0.00	16,210.00	
Expenses Totals:		24,210	0.00	1,718.74	1,718.74	22,491.26	7%
70 Cemetery Trust Fund	Revenues Over/(Under) Expenses:		0.00	(25,491.87)	(25,491.87)		

# Budget vs Actual

TOWN OF REMINGTON  
1/8/2023 8:11:53 PM

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Period Ending 12/31/2022

70 Cemetery Trust Fund	Budget	MTD	QTD	YTD	Variance	Percent
Description						
<b>Revenues</b>						
70-335-01 Dividend Income	6,000	0.00	2,044.01	2,044.01	(3,955.99)	34%
70-335-02 Interest Income	10	0.00	10.69	10.69	0.69	107%
70-335-03 Capital Gains	15,000	0.00	(28,227.83)	(28,227.83)	(43,227.83)	-188%
70-335-04 Other Investment Income	0	0.00	0.00	0.00	0.00	
70-335-05 80% Lot Sales	3,200	0.00	2,400.00	2,400.00	(800.00)	75%
70-335-06 DONATIONS	0	0.00	0.00	0.00	0.00	
70-335-20 Transfer From Town	0	0.00	0.00	0.00	0.00	
70-390-00 Prior Year Surplus	0	0.00	0.00	0.00	0.00	
Revenues Totals:	24,210	0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%
<b>Expenses</b>						
70-413-01 Trustee Fees	4,500	0.00	1,022.87	1,022.87	3,477.13	23%
70-413-02 Administration Fees	0	0.00	0.00	0.00	0.00	
70-413-03 Distributions to Cemetery	3,500	0.00	695.87	695.87	2,804.13	20%
GENERAL & ADMIN EXPENSES Totals:	8,000	0.00	1,718.74	1,718.74	6,281.26	21%
70-450-00 Capital Outlays	0	0.00	0.00	0.00	0.00	
CAPITAL OUTLAYS Totals:	0	0.00	0.00	0.00	0.00	
70-460-00 Budget Contingencies	16,210	0.00	0.00	0.00	16,210.00	
Totals:	16,210	0.00	0.00	0.00	16,210.00	
Expenses Totals:	24,210	0.00	1,718.74	1,718.74	22,491.26	7%
70 Cemetery Trust Fund Revenues Over/(Under) Expenses:		0.00	(25,491.87)	(25,491.87)		

**GL Balance Sheet**  
Period Ending 12/31/2022

TOWN OF REMINGTON

1/13/2023 10:41 AM

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50 Grant Fund		
Asset		
50-101-01 Grant-Checking Account		-\$13,158.62
50-101-03 Grant-Deposit Account		\$580,789.00
	Total	\$567,630.38
Liability		
50-290-01 Unrestricted Fund Reserve		\$341,343.00
Current Fund Balance Adjustment		\$226,287.38
	Total	\$567,630.38

# Budget vs Actual (Summary)

TOWN OF REMINGTON  
1/13/2023 10:43:49 AM

Period Ending 12/31/2022

50 Grant Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
		371,343	0.00	19,855.00	389,446.00	18,103.00	105%
	Revenues Totals:	371,343	0.00	19,855.00	389,446.00	18,103.00	105%
<b>Expenses</b>							
	SALARIES & WAGES	15,000	0.00	0.00	15,000.00	0.00	100%
	PAYROLL TAXES	15,000	0.00	0.00	0.00	15,000.00	
		0	0.00	0.00	0.00	0.00	
	COMMUNITY PROJECTS	341,343	4,081.88	4,386.13	148,093.42	193,249.58	43%
		0	0.00	65.20	65.20	(65.20)	
	Expenses Totals:	371,343	4,081.88	4,451.33	163,158.62	208,184.38	44%
50 Grant Fund	Revenues Over/(Under) Expenses:		(4,081.88)	15,403.67	226,287.38		

# Budget vs Actual

TOWN OF REMINGTON  
1/13/2023 10:44:28 AM

Period Ending 12/31/2022

50 Grant Fund	Description	Budget	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
50-301-01	Fire & Rescue Assistance	15,000	0.00	15,000.00	30,000.00	15,000.00	200%
50-301-02	Fire & Rescue Grant	0	0.00	0.00	0.00	0.00	
50-302-01	Law Enforcement Assistance	15,000	0.00	4,855.00	18,103.00	3,103.00	121%
50-302-02	Police Grant	0	0.00	0.00	0.00	0.00	
50-303-01	State Grant-Train Depot	0	0.00	0.00	0.00	0.00	
50-304-01	Federal ARPA	341,343	0.00	0.00	341,343.00	0.00	100%
50-318-01	Misc Grant	0	0.00	0.00	0.00	0.00	
Revenues Totals:		371,343	0.00	19,855.00	389,446.00	18,103.00	105%
<b>Expenses</b>							
50-401-01	Fire & Rescue Assistance Expense	15,000	0.00	0.00	0.00	15,000.00	
50-401-02	Fire & Rescue Grant Expense	0	0.00	0.00	15,000.00	(15,000.00)	
SALARIES & WAGES Totals:		15,000	0.00	0.00	15,000.00	0.00	100%
50-402-01	Law Enforcement Assistance Expense	15,000	0.00	0.00	0.00	15,000.00	
50-402-02	Police Grant Expense	0	0.00	0.00	0.00	0.00	
PAYROLL TAXES Totals:		15,000	0.00	0.00	0.00	15,000.00	
50-403-01	State Grant-Train Depot Expenses	0	0.00	0.00	0.00	0.00	
50-404-00	Federal ARPA	0	0.00	0.00	0.00	0.00	
50-404-10	ARPA-Public Health	1,637	15.74	100.52	1,836.40	(199.40)	112%
50-404-22	ARPA-Economic Impact-Utility Aid	0	0.00	0.00	0.00	0.00	
50-404-41	ARPA- Premium Pay-Employees	97,962	0.00	0.00	98,646.09	(684.09)	101%
50-404-50	ARPA-Infrastructure	241,744	4,066.14	4,285.61	47,610.93	194,133.07	20%
Totals:		341,343	4,081.88	4,386.13	148,093.42	193,249.58	43%
50-418-01	Misc Grant Expense	0	0.00	65.20	65.20	(65.20)	
COMMUNITY PROJECTS Totals:		0	0.00	65.20	65.20	(65.20)	
Expenses Totals:		371,343	4,081.88	4,451.33	163,158.62	208,184.38	44%
50 Grant Fund Revenues Over/(Under) Expenses:			(4,081.88)	15,403.67	226,287.38		

**REGULAR MONTHLY COUNCIL MEETING**  
**Remington Town Council**  
**Monday, 19 SEPTEMBER, 2022 7:00pm**  
**Remington Town Hall**  
**105 E Main St**  
**REMINGTON, VA 22734**

**Mayor William E. Polk, Jr. called the meeting to order at 7:00pm**

**Town Council Members Present:** Evan "Skeet" Ashby  
Stanley L. Heaney  
Richard Heflin  
Van Loving

**Town Staff Present:** Town Administrator – David F. Burrelli  
Town Attorney - Andrea G. Erard-Virtual  
Town Clerk / Deputy Treasurer – Rachael R. Brinson  
Chief of Police - Charles T. Proffitt  
Town Superintendent - James Steward  
Town Treasurer – Carol Stalter

Mayor Polk introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

Guests Present: Lisa Shultz, David Bacon, Andrew Serine-Scylla Group-Virtual, Austin Bedrosian.

**CITIZEN TIME**

Lisa Shultz addressed council regarding the parking on James Madison St

**CONSENT AGENDA**

Mayor Polk asked for any questions for the Utility Billing Report and Bill Listing. Mayor Polk asked for any additions or corrections to the draft minutes presented for approval.

**Council member Ashby motioned to adopt the Consent Agenda. Council Member Heflin seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

Council chose the following points from the August minutes for the Town Clerk to add to the newsletter for the month.

- Cigarette Tax Info
- Meals Tax Info

**STAFF REPORTS**

Town Superintendent

Superintendent Steward informed council that Council Member Heflin had 2 sealed bids for the demolition of the building at the recycling center.

Mr. Steward stated that the Thrasher Group had completed the testing of the fire hydrants, and the data from the testing would be sent to the Town once it was compiled. He then updated council on the storm water pipe and stated that the end was found. He then referenced two quotes for uniforms included in the council packet, two from Centas and one from Brandy Printing and Embroidery. Attorney Erard requested that the contract for Centas be sent to her for review.

Mr. Heflin presented the two bids for the demolition of the building at the recycling center. Mr. Steward stated that Dominion Power needed to complete their portion before moving forward and he would verify with the 2 companies that submitted the bids if they would be able to commit to the demolition job with an unknown start time frame.

Superintendent Steward informed council that the water Lead and Copper Samples were well under the standards, so the Town was given a waiver for another 3 years.



#### TOWN CLERK

Clerk Brinson introduced Andrew Serene with Scylla IT group and he then discussed the Scylla group maintenance contract that was included in the council packet.

**Council member Heflin motioned to accept the contract with the Scylla Group for the maintenance contract for 2 months in the amount of \$550.00 per month. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

Clerk Brinson thanked Superintendent Steward, Chris Proctor, and Nate Mullins on behalf of the Town of Remington Car Show Committee for their assistance with the car show. She then stated appreciation for Chief Proffitt, Officer Abdo and Officer House for their assistance.

She asked council members to sign up for shifts at the Town booth at the Remington Fall Festival. Mrs. Brinson then presented three quotes for artificial Christmas Trees for the Gazebo.

**Council member Heflin motioned to authorize clerk Brinson to purchase an artificial tree for the gazebo in an amount up to \$100.00. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

#### TOWN TREASURER

Treasurer Stalter presented a water leak adjustment for council discussion. Mrs. Stalter then discussed a draft returned check policy.

**Council member Ashby motioned to approve the advertisement of the returned check ordinance. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

Mrs. Stalter suggested to council that the town decal fee be included in the tax bill. There was a lengthy discussion.

**Council member Heflin made a motion to advertise for the discontinuation of the Town of Remington vehicle decal and therefor no longer charge the \$25.00 decal fee. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

#### TOWN ADMINISTRATOR

Administrator Burrelli spoke in detail regarding his administrator report included in the council packet.

**Council member Heflin made a motion to authorize Town Administrator David Burrelli to prepare a letter for council members to review and then send to VDOT, DEQ and Fauquier County Community Development for the drainage study once he obtains approval from council members. Council Member Loving seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Loving**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Tiffany**

Administrator Burrelli requested permission from council to collect bids for the ADA door installation.

**Council member Heflin made a motion to authorize Town Administrator David Burrelli to obtain bids for the ADA doors and water fountain location correction, present to council members and then the authority to sign the quote to move forward with the installation. Council Member Loving seconded the motion. The motion carried.**

**Ayes:** Heaney, Heflin, Loving

**Nays:** 0

**Abstain:** Ashby

**Absent:** Hart, Tiffany

#### POLICE CHIEF

Chief Proffitt presented a resolution from the police academy for council consideration.

#### **COMMITTEE REPORTS**

WATER: Chair: Loving

Member: Heaney

There was no report given.

PERSONNEL/POLICE COMMITTEE: Chair: Tiffany

Member: Heflin

There was no report given.

FINANCE COMMITTEE: Chair: Heaney

Member: Ashby

Council member Heaney shared that the finance committee had met prior to the council meeting.

CEMETERY COMMITTEE: Chair: Ashby

Member: Hart

Council member Ashby stated there had been no new lot sales.

PUBLIC FACILITIES: Chair: Heflin

Member: Loving

Council member Heflin requested council discussion for sign locations for the municipal parking lot on E Madison Street. Superintendent Steward indicated that he would have a quote for sign installation for the next council meeting.

Council member Loving shared his concern with the lack of lighting in both town parking lots as well as the need for a sidewalk along James Madison.

COMMUNITY DEVELOPMENT: Chair: Hart

Member: Tiffany

There was no report given.

#### **UNFINISHED BUSINESS**

There was no unfinished business.

#### **NEW BUSINESS**

There was no new business.

**With no further business before the Council, Council member Heaney motioned to adjourn with a second by Council Member Heflin. The motion carried.**

**Ayes:** Ashby, Heaney, Heflin, Tiffany

**Nays:** 0

**Absent:** Hart, Loving

**Abstain:** 0

**The meeting recessed at 8:27 pm.**

# Town Superintendent Report-January 2023

## January

- 1) Thrasher Engineering has completed the fire hydrant testing. The contract is included in council packet.
- 2) I met with Dominion Energy recently regarding a quote for additional pole lights at both town parking lots. The engineer has also recommended that the trees be trimmed at the main parking lot. The quote is included in council packet.
- 3) Included in council packet is a quote for a survey of the Remington Cemetery.

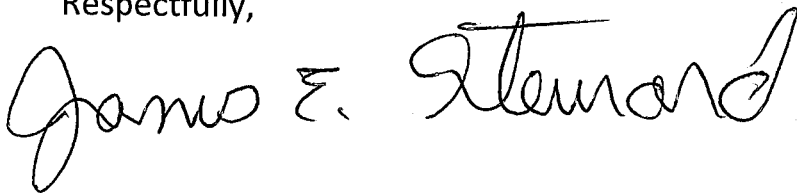
## December 2022

- 4) We will need to fix or replace the damaged dumpster. Picture is attached.

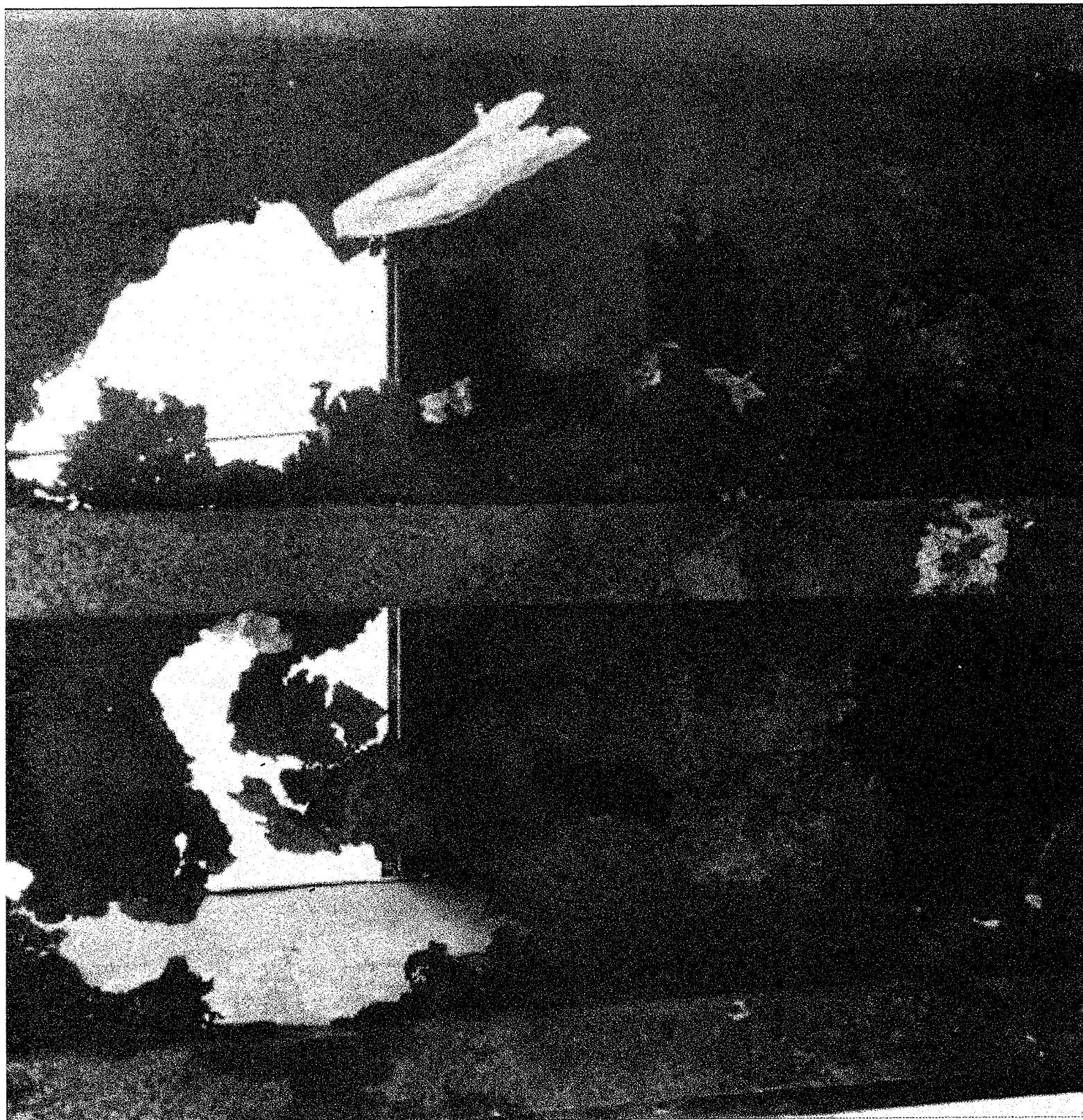
## October 2022

- 5) I filled out the testing waiver application for well #1 and #3 and the town has received a testing waiver for 2023 sample year.

Respectfully,

A handwritten signature in black ink that reads "James E. Steward". The signature is written in a cursive, flowing style.

James Steward



## Town Clerk Report- December 2022


- 1) I have been communicating with Erin Kozanecki with Fauquier County and she states that so far, all discussions with Anthem and Symmetra, (stop loss provider) regarding adding the Town of Remington employees to Fauquier County insurance have been going well, and should have an answer within the next few weeks.
- 2) With Council Member Ashby no longer on the council, the town will need to appoint an elected official to the Rappahannock Rapidan Regional Commission.

The meetings are 1pm on the 4th Wednesday of every other month, so for 2023:

- February 22
- April 26
- June 28
- August 23
- October 25
- December 13

- 3) For those with Remington.gov emails, please remember to check frequently.

Respectfully,

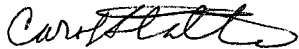
A handwritten signature in black ink that reads "Rachael Brinson". The signature is written in a cursive, flowing style.

Rachael Brinson

## **TOWN TREASURER'S REPORT**

**1/13/2022**

- October Cemetery Trust Quarterly Income Distribution was \$1123.94
- Two Virginia National Bank CDs matured on December 1, 2022 - CD #11948 (\$10,436.07) and CD #102734 (\$14,688.45); Council members Heaney, Loving, Heflin and Tiffany voted to close the two matured CDs.
- Virginia National Bank CD #103847 (\$16,615.66) matured on January 2, 2023 Council members Heaney, Loving, Heflin, Tiffany & Butler voted to close out the matured CD.
- Annual financial audit – RFC has provided the final draft of FY2020 financial audit report. RFC noted that the Town's Cemetery Trust Fund is noncompliant with Code of Virginia, citing that investments within the portfolio that are not rated by a "qualified" entity.



**Carol Stalter**  
**Town Treasurer**

# Payment Transactions Report

1 of 1

TR Date	Module	Name	Check	Description
12/9/2022	MP	VIRGINIA NATIONAL BANK	\$10,436.07	#1064000570 CLOSE OUT CD #11948
12/9/2022	MP	VIRGINIA NATIONAL BANK	\$14,688.45	#1064000571 CLOSE OUT CD #102734
1/9/2023	MP	VIRGINIA NATIONAL BANK	\$16,615.66	CHK #1064000612/CD #103847

Operator: cstalter

Date: 1/11/2023 11:59 AM



## **Town Administrator Report – Oct., Nov., & December, 2022, January, 2023**

January 18, 2023

Army Corps of Engineers Drainage Study request sent.

Follow-up request seeking coordination with VDOT, DEQ, BOS Fauquier. Coordinating meeting Jan. 13

ADA update: DMV and Election area (including the parking lot) completed.

Bid for the interior doors accepted; updates due in Feb.(?).

Water fountain to be removed/drywall patched.

Manpower Personnel meeting (Oct.).

Reviewing Personnel policy handbook Comp time policy. On the agenda.

Safety policy is in review. Draft policy available.

Police meeting.

Superintendent raise=5%.

DMV/Town staffing addition.

100 W. Main St.: Demolition contractors' bids received. Meeting/discussions with the owner. In progress for sale demolition.

300 W. Main St.: Zoning request, ongoing.

Depot Meeting: Awaiting VDOT funding arrangements. Next Depot meeting: Dec. 29.

Fleet truck replacement?

Ewing Zoning application: completed-Thanks Andrea.

Review DHCD questions and response.

Audit signed.

Lucky Hill Development meeting.

VA811 Survey and Coordination.

NVCTB: we are now members: need to pass town ordinance as approved by Andrea. On the agenda.

Ms Litter-Reber: traffic control at Main and JM Bus.

105 Franklin zoning? Property was sold as is.

LGIP investments concerning audit.

Duey et al. letter sent for derelict vehicles parked in yards coordinated with Fauquier.

Beginning Budget Review for next year.

County/Town Liaison meeting in Warrenton.

CHARTER AGREEMENT  
FOR THE  
RAPPAHANNOCK REGIONAL CRIMINAL JUSTICE TRAINING ACADEMY  
(EFF. 01/01/2023, AMENDED 08/24/2022)

Section 1. Creation

On July 13, 1978 the participating Counties, Cities and Towns created the Rappahannock Regional Criminal Justice Training Academy (hereinafter called the "Academy") which shall exist under and be subject to the terms and conditions of this charter, which shall be deemed to constitute the agreement required by Section 15.2-1747 Code of Virginia, 1950, as amended, for the joint exercise of powers of participating political subdivisions.

Section 2. Purpose

The purpose of the Academy is to furnish the highest achievable level of professional law enforcement and criminal justice-related training to the participating jurisdictions through the development and operation of initial recruit training, continuing in-service training and advanced training programs.

Section 3. Duration

The Academy and this charter shall exist in perpetuity, subject, however, to the dissolution under one of the following conditions:

- A. At any time, by unanimous agreement of the governing bodies of the academy.
- B. In the event the governing body of a jurisdiction desiring to withdraw receives approval.
  - Withdrawal: Pursuant to Virginia Code 15.2-1747, an agency seeking to withdraw membership from RRCJA must signify its desire by resolution or ordinance issued from the agency's governing body and submitted to the Board of Directors. Withdrawals are only considered in October, once every five (5) years, commencing in October, 2001, and will not be considered at any other time, unless agreed to unanimously. Approval for the withdrawal requires a favorable vote of two-thirds of the Board of Directors of the academy. Withdrawals agreed to by the Board will be effective on June 30 of the following year, unless stipulated as otherwise by the Board. In addition to fulfilling any financial obligations for the current fiscal year, agencies granted withdrawal will be required to satisfy any outstanding debt service as outlined in the current fiscal budget.

Section 4. Board of Directors

There is hereby created the Academy Board of Directors (hereinafter called the "Board") which shall be comprised of the Chief of Police, Sheriff, Superintendent or Director from each of the member agencies.

- A. Organization - - The Board shall conduct an annual meeting on a date selected by the Chairperson. Board officers and Executive Committee members shall be elected at this annual meeting in accordance with the Academy by-laws. Members shall serve a two-year term and may be re-elected at the expiration of the term. The secretary need not be a member of the Board. The Board shall fix such other meeting times as it deems necessary. Written minutes shall be recorded for all board and committee meetings.



# Town of Remington

105 East Main Street, Remington, VA 22734 (540) 439-3220

Draft October 21, 2022, updated December 7, 2022, December 19, 2022, January 11, 2023

To: Town of Remington Employees

From: David F. Burrelli  
Town Administrator

Re: Schedules, Overtime and Compensatory Time

Attachment: Relevant Handbook Sections

**Issue:** The Council needs to decide how to address the issue of Compensatory Time in terms of carryover from year to year and how to address the situation wherein employees have accumulated Compensatory Time in excess of the carryover limit.

## Background

Town policies concerning work schedules, overtime, flexible work schedules and compensatory time are discussed in "Town of Remington: Personnel Policies, May 28, 2009," aka the 'handbook.'

## Schedules

Employees are scheduled a daily time of service subject to approval. Employees are expected to work that scheduled period of time. Employees must log their daily starting and ending time in 15-minute increments, including any scheduled breaks for meals. Unless otherwise stated, employees will not be compensated for work time accumulated outside of their scheduled shift nor for meal breaks. Absent approval, eligible employees are required to take authorized meal breaks for which they will not be compensated.

For example, an employee who is scheduled to work from 8:30 to 10:45 (2 hour, 15 minutes), but who shows up late and clocks in at 8:43 and then leaves at 11:00, will only be compensated for the time scheduled and for which the employee actually performed his/her duties, rounded to the full quarter hour; i.e., 8:45 to 10:45 (2 hours).

Likewise, an employee who, without approval, arrives an hour before their scheduled shift or who stays beyond their scheduled shift, will not receive credit/compensation for that time outside of their scheduled shift.

## Overtime

According to the handbook, "Overtime" section (Sec. D; p. 7):

Employees who are not exempt under the Fair Labor Standards Act will be paid at the rate of time and a half for all hours actually worked in excess of 40 hours a work week. Unless authorized to do so, employees should not work over 40 hours during a workweek.

According to this language, overtime may only be applied to those who, subject to authorization, work in excess of 40 hours per week.

### **Compensatory Time**

The handbook (Sec. D) also states:

Exempt employees who are required to work beyond normal hours or on weekends and holidays may be given compensatory time off at the discretion of the Administrator.

Thus, compensatory time is permissive in nature, requiring approval, and only granted to those who work "beyond normal hours." Any such individual who is **required to work** beyond normal hours **may** be given compensatory **time off**. Beyond the granting of time off, employees will not be paid or otherwise compensated for any compensatory time accrued.

A proposal: Effective January 1, 2023, no covered employee will be allowed to accumulate, nor carryover to the subsequent calendar years, more than 80 hours of compensatory time. For those who have accumulated more than 80 hours of compensatory time as of January 1, 2023, compensation will be provided to eliminate compensatory time in excess of 80 hours. This compensation is provided on a one-time only basis. (Another option to avoid paying a large lump sum is to allow those with large amounts of compensatory time to be granted time off over the next X years to get down to the 80-hour maximum. A large lump sum payment also may have tax implications for the employee by moving them into a higher tax bracket?)

Flexible Work Schedules are described and defined under Employee Compensation: B(3)(a-f). Flexibility in meal breaks is permissible subject to approval only. See B(2).

Any employee seeking to work on a holiday and/or weekend will need prior approval except in emergency situations as determined by the Town Administrator or Town Council.

When in doubt and where possible, employees should receive prior approval when seeking any variations from these rules.



70 Main Street, Suite 42, Warrenton, VA 20186  
9 N. Loudoun Street, Suite 200, Winchester VA 22601  
Tel: 540-242-0598  
<http://www.scyllagroup.com>

# IT Support & Maintenance Agreement

Date: Thursday, August 25, 2022

## **Purpose:**

This document outlines a technical services support agreement that is being entered into between The Scylla Group with its offices in Winchester and Warrenton, VA and the Town of Remington Virginia with offices located in Remington, VA.

## **Service Level Agreement Period:**

This agreement is valid on a month to month term and automatically renews itself each month. This agreement can be terminated by either party with a 30 day notice.

## **We are Different:**

We think IT should be an asset for any organization instead of just a cost center. Don't think of us as "just IT support", but periodically involve us like a technical director or experts to help understand where the business is going so your technology assets and processes reflect your mission. We want to help you take advantage of technology, project the right image, educate staff, automate processes, and reduce costs whenever possible.

We bill for our time instead of by device or project. We don't want to charge you per server, device, user or cell phone each month and then charge you more when things change. You don't need to worry about how many computers you have or what buying another tablet will do to your recurring monthly costs. We automate things like routine software patching, so it doesn't matter if you have 5 computers or 50. In addition, we are transparent with our efforts and billing so we all can spot opportunities to reduce costs and address problems before they occur.

## **Description of Services:**

As your Managed Services Provider, Scylla Group network and systems engineers will provide IT related maintenance and support services directly to the customer. Support may be provided via email, remote sessions, over the telephone or during on-site visits for issues that cannot be solved remotely. Support services will include network support, server/router maintenance, operating systems support, device procurement and deployment, hardware/software support, account assignment; password resets, file and print services, mobile email services, and other IT related services of the customer's existing systems. The Scylla Group will provide two hour response times for any issues reported during normal business hours.

Maintenance and support tasks include the following:

- Active monitoring of internet access and critical services
- Active Monitoring of server hardware for signs of failure
- Preventative maintenance
- Backup maintenance and monitoring
- Patching of Microsoft Windows operating systems and common third-party applications



ENGINEERING  
ARCHITECTURE  
FIELD SERVICES

# **FIRE HYDRANT EVALUATION REPORT**

**FOR THE**

**TOWN OF REMINGTON  
FAUQUIER COUNTY, VIRGINIA**

**DECEMBER 2022**

THRASHER PROJECT #T10-11040



**FIRE HYDRANT EVALUATION REPORT  
FOR THE  
TOWN OF REMINGTON  
FAUQUIER COUNTY, VIRGINIA**

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**FIRE HYDRANT EVALUATION REPORT  
FOR THE  
TOWN OF REMINGTON  
FAUQUIER COUNTY, VIRGINIA**

**Introduction**

The Town of Remington (Town), located in the southern end of Fauquier County, Virginia, owns and operates a drinking water distribution system providing service to approximately 670 customers. The Town established a project to evaluate their system's fire hydrants by testing their operability and reliability and then determining the improvements or replacements needed. The Thrasher Group, Inc. (Thrasher) was engaged to assist in evaluating the existing fire hydrants and preparing a cost estimate for the improvements or replacements. Thrasher has also prepared maps of the fire hydrants located in Appendix I of this report which can be developed into a GIS.

**Evaluation Summary**

Thrasher coordinated with the Town to minimize the impact of the hydrant operation on water production to ensure sufficient availability of water for customers. The evaluation was scheduled over a four-day day span to allow safe and reliable operation of the water system. Thrasher Construction Services staff were on site on August 22<sup>nd</sup>, 23<sup>rd</sup>, 29<sup>th</sup>, and 30<sup>th</sup>. The field evaluation included a visual inspection and operability inspection of each hydrant. The visual inspection consisted of evaluating the paint, overall condition of the hydrant, and location of the hydrant isolation valve. The operability inspection consisted of determining how well the hydrant opened and closed, recording the flow rate, and recording the duration of flow. The flow information was reported to the Town daily to allow for water loss. Additionally, the Town was concerned that all hydrants did not have an isolation valve, so these were identified with this inspection. Thrasher inspectors completed fire hydrant reports for forty-one (41) fire hydrants to help assess the conditions and possible repairs required. Each report consisted of 16 characteristics for the evaluation including manufacturer, type of hydrant, size, valve location, condition, hydrant pressure, etc. A map showing the location of the hydrants is included in section A of Appendix I in this report. Copies of the reports are included within the Appendix II of this report, and an overall construction cost estimate for repairs and replacements can be found in Appendix III of this report.

## **Summary of Findings**

With this evaluation, it was found that the Town utilizes five (5) different manufacturers of fire hydrants. There were twenty-one (21) Mueller, twelve (12) American Darling, five (5) M.H. Dresser, two (2) R.D Wood company, and one (1) Kennedy.

It was determined that eleven (11) hydrants did not have isolation valves, five (5) had valves that were inoperable, and one (1) hydrant had a valve that could not be accessed due to sediment and material in the valve box. The remaining twenty-three (23) hydrant isolation valves worked properly. The valve covered in sediment is included in the cost estimate to be replaced for budgeting purposes, but it should be reevaluated after the valve boxes are cleaned.

Thrasher determined ten (10) fire hydrants should be replaced due to aging condition and operability inadequacies. Three (3) hydrants were determined to be in good working condition. Maintenance repairs are recommended to the remaining hydrants to maximize their useful life. These repairs include painting, greasing, replacing gaskets, cleaning valve boxes, etc. A summary of all recommendations, including individual hydrant construction costs for reference, can be found in the Fire Hydrant Evaluation Summary located on the next page.

Town of Remington  
Fire Hydrant Evaluation Summary

Project #TIO-1040

Number	Location	Type	Hydrant Valve Located Y/N	Needs Replaced Y/N	Notes/Recommendations	Cost Estimate of Repair/Replacement
1	Franklin St./E. Bowen St.	Mueller 5 1/4" 2002	Yes	No	Replace Gaskets, Needs Greased, Needs Painted.	\$300.00
2	W. Bowen St./James Madison St.	RD Wood Company 1954 4 108	No	No	Install Isolation Valve, Replace Gaskets, Needs Greased, Needs Painted.	\$1,500.00
3	Church St./Methodist Church	American Darling B84B	Yes	No	Replace Gaskets, Needs Greased, Needs Painted.	\$300.00
4	Church St./W. Washington St.	American Darling B84B	No	No	Install Isolation Valve, Replace Gaskets, Needs Greased, Needs Painted.	\$1,500.00
5	Church St./W. Main St.	American Darling 5 1/4" B64B	Yes	Yes	Remove and Replace Fire Hydrant	\$800.00
6	Madison St./John Stone St.	American Darling B84B-5	Yes	Yes	Replace Gaskets, Needs Greased, Needs Painted	\$4,000.00
7	E. Main St./Mill St.	American Darling 5 1/4" B84B-5	Yes	No	Install Isolation Valve, Needs Painted	\$300.00
8	W. Main St./James Madison St.	M.H. Dresser 1976 445810	No	No	Remove and Replace Fire Hydrant and Install New Isolation Valve	\$1,280.00
9	Dusy St./W. Washington St.	M.H. Dresser 1976 445310	No	Yes	Remove and Replace Fire Hydrant and Install New Isolation Valve	\$5,200.00
10	411 Freeman's Ford Rd	M.H. Dresser 1976 445310	No	No	Replace Gaskets, Needs Greased, Needs Painted	\$5,200.00
11	110 Wankoma Village	Mueller 5 1/4"	Yes	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
12	Marshall St./Franklin St.	Mueller 5 1/4" 2001	Yes	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
13	East Bowen/Poland Ct	Mueller 5 1/4" 2003	Yes	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
14	W. Bowen St./West St.	Mueller 5 1/4" 1985	Yes	No	Remove and Replace Both Fire Hydrant and Isolation Valve	\$500.00
15	Dusy St./Fifth St.	American Darling 5 1/4" B84B	Yes	Yes	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
16	M.M. Pierce School	Mueller 5 1/4" 1986	Yes	No	Install Isolation Valve, Replace Gaskets, Needs Greased, Needs Painted	\$300.00
17	M.M. Pierce School	Mueller 5 1/4" 1987	No	No	Install Isolation Valve, Replace Gaskets, Needs Greased, Needs Painted	\$1,500.00
18	Fifth St. (Gravel part)	Mueller 5 1/4" S84N 2003	No	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
19	Fifth St.	Mueller 5 1/4" 1984	Yes	No	Remove and Replace Both Fire Hydrant and Isolation Valve	\$3,200.00
20	Dusy St./Main St.	Mueller 5 1/4" 1984	Yes	Yes	Remove and Replace Fire Hydrant and Install New Isolation Valve	\$3,200.00
21	130 Wankoma Village	Mueller 5 1/4" 1984	Yes	Yes	Remove and Replace Both Fire Hydrant and Isolation Valve	\$3,200.00
22	200 Wankoma Village	Mueller 5 1/4" 1985	Yes	No	Remove and Replace Both Fire Hydrant and Isolation Valve	\$3,200.00
23	7665 Wankoma Village	Mueller 5 1/4" 2002	Yes	No	Remove and Replace Both Fire Hydrant and Isolation Valve	\$3,200.00
24	Ramp St./Marshall St.	M.H. Dresser 1976 445310	Yes	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
25	113 S. James Madison St.	M.H. Dresser 1976 445310	Yes	No	None	\$0.00
26	12208 Ford Ave.	Mueller 5 1/4" 1996	Yes	No	Replace Gaskets, Needs Greased, Needs Painted	\$300.00
27	N. James Madison St./Marshall St.	RD Wood Company 1954 4	Yes	Yes	Remove and Replace Both Fire Hydrant and Isolation Valve	\$5,200.00
28	Flag Rock Dr./Battle Ridge Dr.	American Darling B84B 5 1/4"	Yes	No	Replace Gaskets, Needs Greased	\$220.00
29	Flag Rock Dr./Dead End	American Darling B84B 5 1/4"	No	Yes	Remove and Replace Fire Hydrant and Install New Isolation Valve	\$3,200.00
30	Fort Lee Dr./Dead End	Mueller FM-250WP 5 1/4"	Yes	No	Replace Gaskets, Needs Greased	\$220.00
31	Confederate Blvd./Dead End	American Darling B84B 5 1/4"	Yes	Yes	Remove and Replace Both Fire Hydrant and Isolation Valve	\$3,200.00
32	11693 Battle Ridge Dr.	American Darling B84B 5 1/4"	Yes	No	Replace Gaskets, Needs Greased	\$220.00
33	11723 Fort Union Dr.	American Darling B84B 5 1/4"	Yes	No	*Remove and Replace Isolation Valve	\$1,200.00
34	11690 Fort Union Dr.	American Darling B84B 5 1/4"	Yes	No	Replace Gaskets, Needs Greased	\$220.00
35	2208 Sedgwick Dead End	American Darling B84B 5 1/4"	Yes	No	Install Isolation Valve, Replace Gaskets, Needs Greased	\$1,400.00
36	5045 Godwin's Landing	Mueller 5 1/4" 2017	Yes	No	Replace Gaskets, Needs Greased	\$220.00
37	5038 Godwin's Landing	Mueller 5 1/4" 2016	Yes	No	None	\$0.00
38	Godwin's Landing/James Madison Street	Kennedy 5 1/4" 2016 25316	Yes	No	None	\$0.00
39	5020 Godwin's Landing	Mueller 5 1/4" 2017 34216 Yellow	Yes	No	Replace Gaskets, Needs Greased	\$220.00
40	2231 Sedgwick	Mueller 5 1/4" 2017 33616	Yes	No	None	\$0.00
41	2251 Sedgwick Dead End	Mueller 5 1/4" 2017	No	No	Replace Gaskets, Needs Greased	\$220.00
TOTAL					Install Isolation Valve	\$61,120.00

\*Valve located but not accessible due to sediment in valve box. Therefore, it is recommended to be replaced for budgeting purposes but should be reevaluated after cleaning. More comments are available in individual reports located in Appendix II.  
NOTE: This total cost only encompasses the recommended construction repairs which excludes costs outside the scope of construction and contingencies. The total cost estimate is located in Appendix III of the report.

## **Description of Cost Estimate Line Items**

The following is a detailed explanation of work included in the pricing for each repair line item listed in the construction cost estimate.

- **Videotaping of Project Area** – This line item consists of the following scope of coverage:
  - General: The documentation shall contain coverage of all surface features located within the construction's zone of influence. The construction's zone of influence shall be defined (1) as the area within the permanent and temporary easements which may be affected by routine construction operations; (2) buildings within 100 feet of the proposed right-of-way; and (3) adjacent areas requested at the direction of the Owner. The surface features within the construction's zone of influence shall include, but not be limited to, all roadways, pavements, curbs, driveways, sidewalks, culverts, headwalls, retaining walls, buildings, landscaping, trees, shrubbery, and fences. Of particular concern shall be the existence or nonexistence of any faults, fractures, or defects.
  - One of the primary purposes of the video recording of the entire Project is to determine the legitimacy of Claims of damages by property owners. Damages to existing structures existing prior to construction must be recorded on the video before the Contractor can claim the damage existed prior to the time of

The cost of this item encompasses all equipment and labor required.

- **Traffic Control** – This project consists of construction in the roadways of Remington. Traffic Control is a safety measure to avoid accidents and reroute vehicles. The Work consists of furnishing, erecting, and maintaining temporary barricades, signs, flaggers, lights, road surfaces, detours, and other safeguards necessary to protect life, health, and safety of the public during performance of Project Work along all private and public rights-of-way. The cost of this item encompasses all materials and labor required.
- **Remove and Replace Fire Hydrant** – This item consists of all construction methods necessary to remove and replace existing fire hydrants. This includes excavation of different materials including various road surfaces and concrete curbs down to the main waterline and hydrant, removal and disposal of the existing fire hydrant, installation of a new hydrant, complete at the correct bury path, the disposal of unusable debris, and all restoration. The cost for this item encompasses all materials and labor required.
- **Isolation Valve Installation** – This item consists of all construction methods necessary to install or replace isolation valves. This includes the excavation of materials including various road surfaces and concrete curbs down to the main waterline, the installation of a new valve, complete with valve box, disposal of unusable debris, and all restoration. For

existing valves to be removed, contractor shall dispose of valve after removal. The cost for this item encompasses all materials and labor required.

- **Replace Gaskets and Grease Hydrant** – This item consists of all construction methods necessary to replace gaskets and grease each hydrant. This includes disassembling the existing hydrant, clearing weep holes of debris, lubricating the hydrant nozzle and cap threads, removing and replacing all gasket rings, reassembling the hydrant with new hardware including bolts, washers, etc., and disposing of old gaskets and unusable debris. The cost for this item encompasses all equipment and labor required.
- **Paint Hydrant** – This item consists of all methods necessary to paint existing fire hydrants. This includes sandblasting, verifying the color, priming, and painting the hydrant. The cost for this item encompasses all equipment and labor required.

## **Mapping**

Thrasher has prepared two (2) different maps for the Town. Both maps are included in Appendix I of this report. The first map displays all existing hydrant locations in the Town. The second map is a repair and replacement location map. It will include a legend showing each location that requires the removal and replacement of a fire hydrant, installation/replacement of an isolation valve, and fire hydrant maintenance repairs. All mapping is being developed over a GIS for the use by the Town.

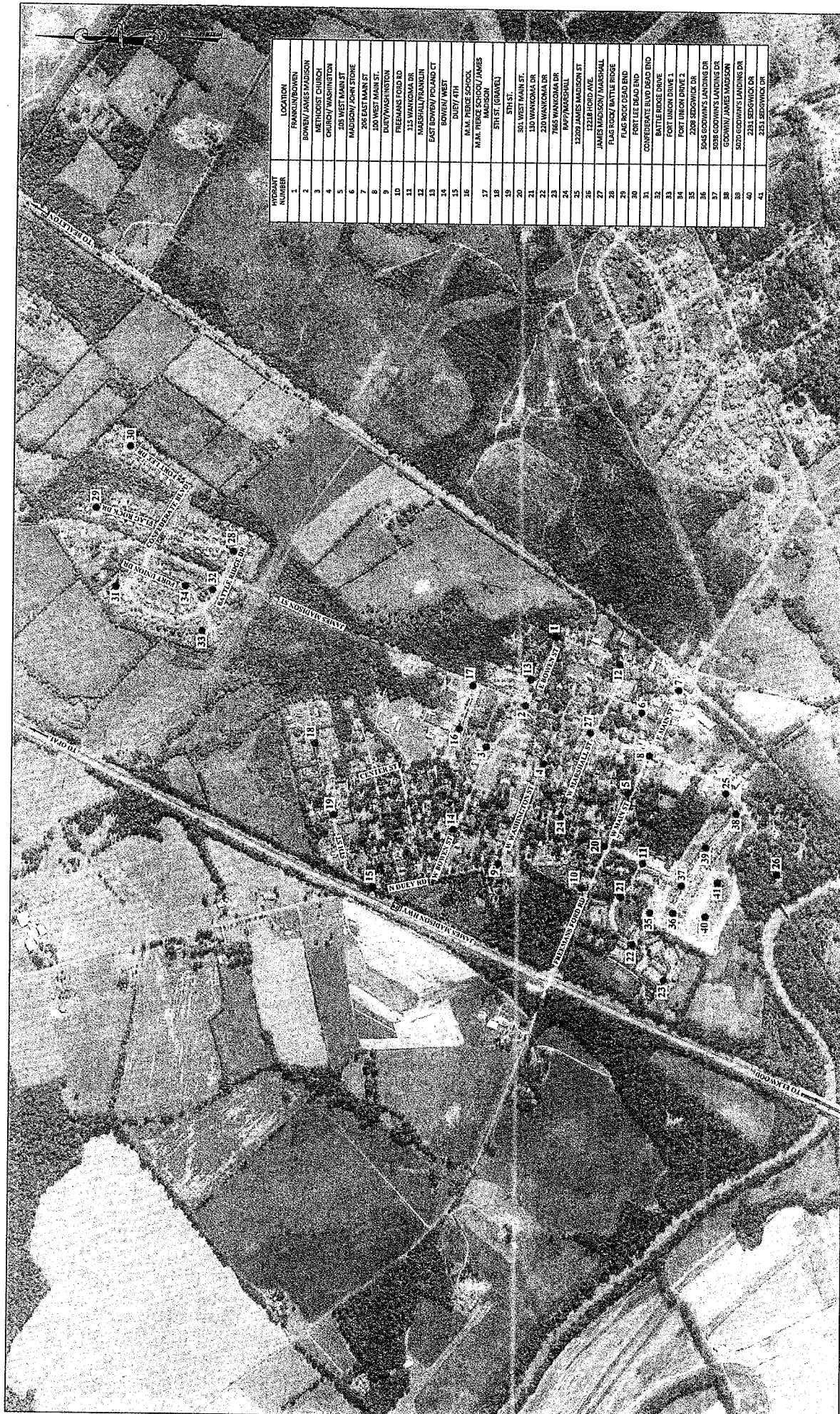
## **Appendix**

- I. Mapping
  - A. Existing Fire Hydrant Location Map
  - B. Fire Hydrant Repair or Replacement Map
- II. Inspection Reports
- III. Construction Cost Estimate



## **I. Mapping**

## **A. Existing Fire Hydrant Location Map**



HYDRANT NUMBER	LOCATION
1	FRANKLIN/BOWEN
2	BOWEN/JAMES MADISON
3	METHODIST CHURCH
4	CHURCH/WASHINGTON
5	305 WEST MAIN ST
6	MADISON/JOHN STONE
7	208 EAST MAIN ST
8	100 WEST MAIN ST
9	DUEY/WASHINGTON
10	FREEMAN'S FORD RD
11	115 WANKOMA DR
12	MARSHALL/FRANKLIN
13	EAST BOWEN/POLAND CT
14	BOWEN/ WEST
15	DUEY/ 4TH
16	M.M. PERCE SCHOOL
17	M.M. PERCE SCHOOL/ JAMES MADISON
18	5TH ST (UNPAVED)
19	5TH ST
20	301 WEST MAIN ST
21	110 WANKOMA DR
22	210 WANKOMA DR
23	785 WANKOMA DR
24	8407/MARSHALL
25	1220 JAMES MADISON ST
26	12218 FORD AVE
27	JAMES MADISON/ MARSHALL
28	PLAC ROZE/ BATTLE RIDGE
29	FLAS ROCK/ DEAD END
30	FORT LEE/ DEAD END
31	CONFEDERATE BLVD/ DEAD END
32	BATTLE RIDGE DRIVE
33	FORT UNION DRIVE 1
34	FORT UNION DRIVE 2
35	2208 SEDGWICK DR
36	5045 COWHAY'S LANDING DR
37	5038 COWHAY'S LANDING DR
38	GODWIN/ JAMES MADISON
39	5020 COWHAY'S LANDING DR
40	2231 SEDGWICK DR
41	2231 SEDGWICK DR

THRASHER

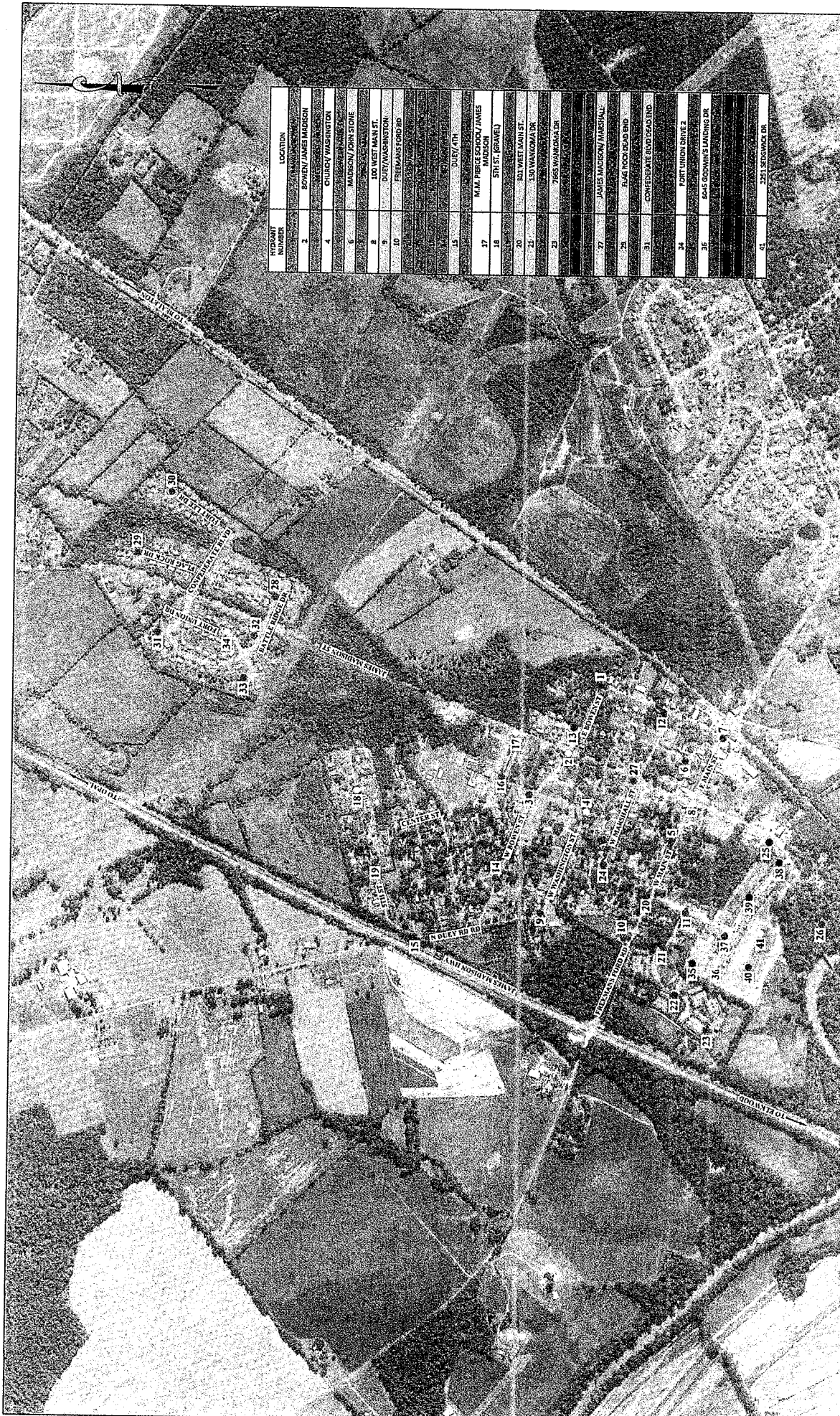
TOWN OF REMINGTON, VIRGINIA  
FIRE HYDRANT EVALUATION

LEGEND  
● FIRE HYDRANT



THE INFORMATION ON THIS MAP IS THE PROPERTY OF THRASHER ENGINEERING, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION. A VIOLATION IS PROHIBITED.

## **B. Fire Hydrant Repair or Replacement Map**



HYDRANT NUMBER	LOCATION
1	100 WEST MAIN ST
2	100 WEST MAIN ST
3	100 WEST MAIN ST
4	100 WEST MAIN ST
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96	100 WEST MAIN ST
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100	100 WEST MAIN ST

- LEGEND**
- REMOVE AND REPLACE
  - INSTALL ISOLATION VALVE
  - MAINTENANCE
  - NO REPAIRS

**TOWN OF REMINGTON, VIRGINIA  
FIRE HYDRANT EVALUATION**

**THRASHER**

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### **III. Construction Cost Estimate**

**Town of Remington  
Fire Hydrant Evaluation  
Construction Cost Estimate**

Thrasher Project #T10-11040

December 2022

Description	Quantity	Unit Price	Total Cost
Videotaping of Project Area	1 LS@	\$ 1,000.00 /LS	\$ 1,000.00
Traffic Control	1 LS@	\$ 1,000.00 /LS	\$ 1,000.00
Remove and Replace Fire Hydrant, Complete	10 EA@	\$ 4,000.00 /EA	\$ 40,000.00
*Isolation Valve Installation/Replacement	17 EA@	\$ 1,200.00 /EA	\$ 20,400.00
Replace Gaskets and Grease Hydrant	24 EA@	\$ 220.00 /EA	\$ 5,280.00
Paint Hydrant	18 EA@	\$ 80.00 /EA	\$ 1,440.00

\*Includes 1 EA Additional Valve Due to Sediment Filled Valve Boxes

Construction Sub Total	
Construction Contingency (±10%)	\$ 69,120.00
	\$ 7,240.00
<b>Construction Total</b>	<b>\$ 76,360.00</b>

## Jimmy Steward

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**From:** Rachel.M.Day@dominionenergy.com  
**Sent:** Wednesday, January 4, 2023 2:36 PM  
**To:** Jimmy Steward  
**Subject:** RE: Lighting Estimates  
**Attachments:** Area Light - Open Vertical Spec sheet (4).pdf; Cobra Spec Sheet (1).pdf

Good afternoon,

Attached are the specification sheets for the LED equivalents of the existing lights in question at 105 E Main St and 215 E Main St in Remington. To convert these existing 100 Watt lights, the cost would be about \$150 per light.

To install two new lights – one at each location – the cost estimate would be about \$1800 for both. This includes a revenue credit that would be applied.

Please note that these totals are estimates only and could fluctuate at the time of design. If the board would like to proceed with these conversions and new installations, please have them select a light from the spec sheets and indicate their desired stock number and CU code.

Feel free to reach out with any questions or concerns. Thank you.

**Rachel Day**  
Customer Projects Designer II  
Dominion Electric Delivery

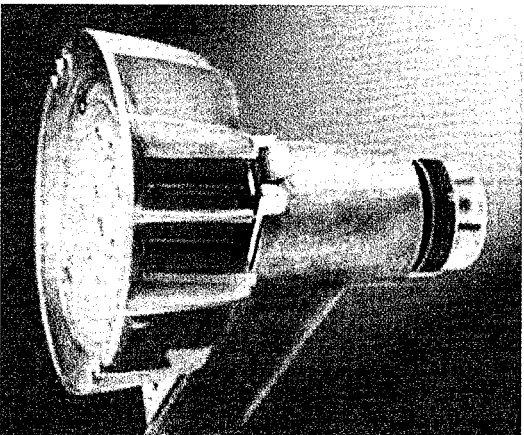
Dominion Energy Services, Inc.  
C: (571) 384-0622



**Actions Speak Louder™**

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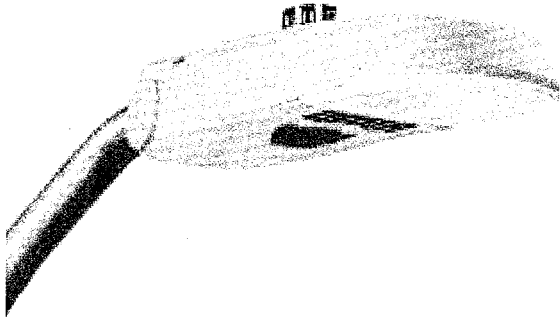
# Area Light (Open Vertical)

The Open Vertical luminaire is an old favorite for efficiently lighting barnyards, paddocks, commercial storage yards, and similar area lighting applications.

Comparable HID Wattage	Finish Color	Optional Accessories	Initial Lamp Lumens	Lighting Pattern	Correlated Color Temperature (CCT)	Input Wattage	Input Amps	Billing Tier	EPA	B-U-G Rating	Recommended Mounting Height (ft.)	Luminaire Stock #	WMIS CU Code
70	Aluminum	Small Acrylic Reflector	3695	Type III	3000K	29	0.28	1	0.67	1-3-2	25	42315892	LEDAOBA0333GXXX
70	Aluminum	Small Acrylic Reflector	3810	Type V	3000K	29	0.28	1	0.67	3-3-2	25	42315893	LEDAOBA0353GXXX
70	Aluminum	zero uplight shield	3831	Type V	3000K	29	0.28	1	0.67	3-0-1	25	42315894	LEDAOCC00353GXXX
100	Aluminum	Small Acrylic Reflector	6011	Type III	3000K	51	0.50	2	0.67	2-3-2	25 - 30	42315886	LEDAOBA0533GXXX
100	Aluminum	Small Acrylic Reflector	6222	Type V	3000K	51	0.50	2	0.67	3-3-3	25 - 30	42315887	LEDAOBA0553GXXX
100	Aluminum	zero uplight shield	6280	Type V	3000K	51	0.50	2	0.67	3-0-2	25 - 30	42315888	LEDAOCC00553GXXX
150	Aluminum	Small Acrylic Reflector	8726	Type III	3000K	72	0.70	3	0.67	3-3-3	25 - 30	42315889	LEDAOBA0733GXXX
150	Aluminum	Small Acrylic Reflector	9001	Type V	3000K	72	0.70	3	0.67	3-3-3	25 - 30	42315890	LEDAOBA0753GXXX
150	Aluminum	zero uplight shield	9083	Type V	3000K	72	0.70	3	0.67	4-0-3	25 - 30	42315891	LEDAOCC00753GXXX

# Cobra

The Cobra style fixture is an Enclosed Flat Lens luminaire that provides a full cut-off distribution for lighting residential roadways and smaller parking areas.



Comparable HID Wattage	Finish Color	Initial Lamp Lumens	Lighting Pattern	Correlated Color Temperature (CCT)	Input Wattage	Input Amps	Billing Tier	EPA	B-U-G Rating	Recommended Mounting Height (ft.)	Luminaire Stock #	WMIS CU Code
70	Black	3300	Type II	3000K	27	0.26	1	0.61	1-0-1	25	42323677	LEDX00323BXXX
70	Black	3300	Type III	3000K	27	0.26	1	0.61	1-0-1	25	42323678	LEDX00323BXXX
70	Gray	3300	Type II	3000K	27	0.26	1	0.61	1-0-1	25	42323675	LEDX00323GXXX
70	Gray	3300	Type III	3000K	27	0.26	1	0.61	1-0-1	25	42323676	LEDX00323GXXX
70	Black	3300	Type II	4000K	25	0.24	1	0.61	1-0-1	25	42315803	LEDX00324BXXX
70	Black	3300	Type III	4000K	25	0.24	1	0.61	1-0-1	25	42315806	LEDX00324BXXX
70	Gray	3300	Type II	4000K	25	0.24	1	0.61	1-0-1	25	42315902	LEDX00324GXXX
70	Gray	3300	Type III	4000K	25	0.24	1	0.61	1-0-1	25	42315903	LEDX00324GXXX
100	Black	5000	Type II	3000K	42	0.41	2	0.61	1-0-2	25 - 30	42323681	LEDX00523BXXX
100	Black	5000	Type III	3000K	42	0.41	2	0.61	1-0-2	25 - 30	42323682	LEDX00523BXXX
100	Gray	5000	Type II	3000K	42	0.41	2	0.61	1-0-2	25 - 30	42323679	LEDX00523GXXX
100	Gray	5000	Type III	3000K	42	0.41	2	0.61	1-0-2	25 - 30	42323680	LEDX00523GXXX
100	Black	5000	Type II	4000K	40	0.39	2	0.61	1-0-2	25 - 30	42315804	LEDX00524BXXX
100	Black	5000	Type III	4000K	40	0.39	2	0.61	1-0-2	25 - 30	42315807	LEDX00524BXXX
100	Gray	5000	Type II	4000K	40	0.39	2	0.61	1-0-2	25 - 30	42315896	LEDX00524GXXX
100	Gray	5000	Type III	4000K	40	0.39	2	0.61	1-0-2	25 - 30	42315897	LEDX00524GXXX
150	Black	9000	Type II	3000K	73	0.71	3	0.86	2-0-2	25 - 30	42323685	LEDX00823BXXX
150	Black	9000	Type III	3000K	73	0.71	3	0.86	2-0-2	25 - 30	42323686	LEDX00823BXXX
150	Gray	9000	Type II	3000K	73	0.71	3	0.86	2-0-2	25 - 30	42323683	LEDX00823GXXX
150	Gray	9000	Type III	3000K	73	0.71	3	0.86	2-0-2	25 - 30	42323684	LEDX00823GXXX
150	Black	9000	Type II	4000K	64	0.62	3	0.86	2-0-2	25 - 30	42315805	LEDX00824BXXX
150	Black	9000	Type III	4000K	64	0.62	3	0.86	2-0-2	25 - 30	42315808	LEDX00824BXXX
150	Gray	9000	Type II	4000K	64	0.62	3	0.86	2-0-2	25 - 30	42315898	LEDX00824GXXX
150	Gray	9000	Type III	4000K	64	0.62	3	0.86	2-0-2	25 - 30	42315899	LEDX00824GXXX
250	Gray	14500	Type III	3000K	108	1.05	4	1.00	3-0-3	30 - 35	42329814	LEDX01533GXXX
250	Gray	14500	Type III	4000K	111	1.08	4	1.00	3-0-3	30 - 35	42315900	LEDX01534GXXX
400	Gray	24000	Type III	3000K	194	1.89	7	1.17	3-0-5	30 - 40	42329816	LEDX02233GXXX
400	Gray	24000	Type III	4000K	167	1.63	6	1.17	3-0-5	30 - 40	42315901	LEDX02234GXXX
1000	Gray	32000	Type III	3000K	244	2.38	9	1.17	3-0-5	35 - 40	42330027	LEDX03033GXXX
1000	Gray	32000	Type III	4000K	244	2.38	9	1.17	3-0-5	35 - 40	42315895	LEDX03034GXXX
250 (480V)	Gray	14500	Type III	4000K	111	1.08	4	1.00	3-0-3	30 - 35	42330028	LEDX01534G4XX
400 (480V)	Gray	24000	Type III	4000K	167	1.63	6	1.17	3-0-5	30 - 40	42330029	LEDX02234G4XX

## Jimmy Steward

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**From:** Rick Furnival <RFurnival@sdi-pc.com>  
**Sent:** Wednesday, January 4, 2023 10:16 AM  
**To:** Jimmy Steward  
**Cc:** Priscilla Mummau; James Cubbage; James Cubbage; Kim Alexander  
**Subject:** 22TR0001 - TOR Cemetery Road TM 6878-91-1106-000 LSO  
**Attachments:** Town of Remington On-Call proposal 2023-01-04.pdf

Mr. Steward,

It was a pleasure speaking with you today. Attached is our revised proposal which should clarify the per-task limit for the possible assignments performed for the Town. As discussed, the language in Item 3 is intended to set the liability limits, not the contract fee amount. If the Town Attorney still has concerns about this, I am willing to delete this clause from the proposal, if necessary. Thanks again for the opportunity to work with you and the Town of Remington.



ENGINEERING  
SURVEYING  
LAND PLANNING  
RIGHT-OF-WAY

**Rick Furnival, PE**  
Principal  
Sullivan, Donahoe & Ingalls, PC

**Mobile** – 540-229-5011

**Direct** – 540-870-5623

**Office** – 540-898-5878 x1016

10720 Columbia Drive, Fredericksburg, Virginia 22408

[www.sdi-pc.com](http://www.sdi-pc.com)





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**SULLIVAN, DONAHOE & INGALLS**  
**A PROFESSIONAL CORPORATION**

ERIC V. SULLIVAN, L.S.  
NOLAND C. DONAHOE  
MICHAEL E. MOORE, P.E.  
RICHARD H. FURNIVAL, P.E.  
KEITH L. OSTER, P.E.

January 4, 2023

Mr. James Steward  
Town Superintendent  
Town of Remington  
105 E Main Street  
Remington, VA 22754

Via email: [JSteward@Remington-Va.gov](mailto:JSteward@Remington-Va.gov)

**RE: Civil Engineering & Surveying Proposal  
General Services Agreement  
On-Call Services  
Fauquier County, Virginia**

Dear Mr. Steward:

Sullivan, Donahoe and Ingalls, PC (hereinafter referred to as the Professional) is pleased to submit this revised proposal to provide land surveying and civil engineering services for the Town of Remington (hereinafter "the Client"). In this proposal, we have included an outline of the scope of services required and the proposed fees for our services.

**Project Description**

This proposal is for on-call land surveying and civil engineering services. It is assumed that separate tasks for services may be requested by the Town of Remington, and a task order will be approved on an as-needed basis. No individual task order will exceed a maximum of \$15,000.00 per assignment, unless expressly approved by the Town Manager or Town Council.

**Scope of Services**

**I. General Services / On-Call Services**

Under this agreement, the Professional shall provide the Client with land surveying and civil engineering services on an as-call basis. Each task or project commissioned under this agreement shall be authorized by an individual Work Order between the Professional and the Client, which shall outline the Scope of Work and the fee for services.

All work shall be provided at the Professional's hourly rates, as described herein, unless otherwise agreed to in writing in the Work Order. As noted herein, there is a limit of \$15,000.00 per assignment, unless otherwise approved by the Town Manager or Town Council.

**Fee: Hourly**

**II. Meetings**

The Professional shall attend meetings as required by the Scope of Services when requested by the Client.

**Fee: Hourly**

**III. Reimbursables**

Prints, mylars, computer disc, mailings Fed-Ex packages and other miscellaneous reimbursables shall be billed under the Professional's current rates.

**IV. Additional Services**

Any work or services, which are not listed above or are not expressly provided for in this proposal, may be performed by the Professional upon the request or prior approval of the Client. All additional services will be performed by the Professional on an hourly basis utilizing the hourly rates listed below:

**HOURLY RATES**

Principal	\$ 175.00/hr.
Engineer/Surveyor III	\$ 150.00/hr.
Engineer/Surveyor II	\$ 135.00/hr.
Engineer/Surveyor I	\$ 125.00/hr.
Project Manager III	\$ 140.00/hr.
Project Manager II	\$ 125.00/hr.
Civil Tech III	\$ 125.00/hr.
Civil Tech II	\$ 110.00/hr.
Civil Tech I	\$ 95.00/hr.
Field Crew (3-man)	\$ 175.00/hr.
Field Crew (2-man)	\$ 155.00/hr.
Drone Pilot (Survey/Inspection)	\$ 150.00/hr.
Easement Acquisition Tech	\$ 125.00/hr.
Administrator II	\$ 85.00/hr.
Administrator I	\$ 65.00/hr.
Intern	\$ 65.00/hr.
Public Meeting/Testimony	\$ 350.00/hr.

**PRINT FEES**

Prints	\$ 2.25 per Sheet (24"X36") (\$10.00 minimum)
Prints (Half-size)	\$ 0.50 per Sheet (11"X17") (\$5.00 minimum)
Color Prints on Bond Paper	\$ 1.00 per Square-Foot (\$30.00 minimum)
Color Prints on Photo Paper	\$ 4.50 per Square-Foot (\$30.00 minimum)
Photocopies	\$ 0.15 each
CD-ROM Charge	\$ 30.00 each

**REIMBURSABLES**

FedEx/UPS	Cost + 15% (Minimum \$45.00)
Mail	Cost + 15% (Minimum \$ 5.00)
Outside Consultants	Cost + 10% + Coordination Time
Deliveries	\$ 45.00/hr. + Mileage
Travel	Federal Standard Rate
CADD Charge	\$ 120.00/hr. (\$ 200.00 minimum)

Rates are effective for eighteen months from the date of this proposal.

**General Conditions**

1. The Client shall file for all permits and pay all fees. Reimbursable expenses shall be billed to the Client at established under Additional Services, above.
2. Cost of blueprints, mylars and other printing costs shall be billed monthly at the Professional's current rate for printing listed under Additional Services, above.
3. To the fullest extent allowed by law, the Professional's total liability to the Client for all claims arising from this project or under this Agreement shall not exceed the total amount of the Professional's fees listed in this Agreement or \$50,000, whichever is less.
4. The Professional shall perform its services consistent with the professional skill and care ordinarily provided by Professionals practicing in the same or similar locality under the same or similar circumstances. The Professional shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.
5. Unless specifically mentioned above, this proposal does not include any design for buildings, site lighting, special structures (retaining walls, etc.), pump stations, traffic impact analysis and earth calculations.
6. Design plans will be prepared in accordance with local standards. The Professional will use information provided by the Client's Architect to prepare design plans.
7. Unless specifically included under the scope of services described above, neither the Professional nor its sub-consultants (if any) shall assume any liability for the following:

- A. Construction means and methods (including monitoring or inspections of any kind)
  - B. Project scheduling
  - C. Budgeting, quantity opinions, or cost estimates
  - D. Construction management
  - E. Permitting
  - F. Geotechnical engineering or any other analysis or testing of subsurface conditions (including soils and the location of any utilities or structures not visible on the surface)
  - G. Identification or advice pertaining to any hazardous conditions, including but not limited to asbestos, petroleum, radioactive materials, hazardous waste, wetland delineation or other environmentally sensitive areas
  - H. Environmental Site Assessments
  - I. Job site safety or OSHA compliance
  - J. Compliance with the Americans with Disabilities Act of 1990 (ADA)
8. ALL work will be completed in accordance with a time schedule agreed upon by the Client and the Professional. All work will be performed during the Professional's normal work day. Normal work day shall mean Monday through Friday, 7:00 AM to 3:30 PM. for field crews, and 8:00 AM to 5:00 PM for office, not including holidays.
9. Client agrees to provide Professional with all access and right of entry to the site to perform its services in a timely manner. All necessary permits and permission to access the site shall be the sole responsibility of the Client.
10. The Client or the Client's Contractor shall provide the Professional with a time schedule when stakeout is required. The Professional shall respond within 72 hours, not counting weekends or holidays, of the Contractor's request for stakeout.
11. The Client or the Client's Contractor shall meet with the Professional and discuss the method of stakeout and how the Contractor wants work staked prior to starting any stakeout.
12. The Client or the Client's Contractor is responsible for protection and maintenance of all stakeout hubs and control points. In the event any survey points are destroyed, damaged, or lost, or made inaccessible by construction activity or other causes beyond the control of Sullivan, Donahoe and Ingalls and must be replaced, charges for replacement will be on an hourly basis.
13. The Professional will compute a stakeout plan based on the site plan and building plans provided by the Client, and will bill hourly for computing the plan.
14. The Client or the Client's Contractor shall order a minimum of three hours fieldwork per request for field stakeout. Less than the minimum will result in an hourly charge based on the rates shown for a minimum of three hours for a field crew for each site visit.
15. The Professional will not be liable for project downtime due to construction stakeout schedules.
16. Existing underground utilities will be shown in a general way only and the Professional does not certify to the location.

17. In the event the Professional's scope of services listed in this Agreement shall include periodic site visits during the construction phases, the Professional shall be serving only in the capacity as a consultant to advise the Client on issues involving progress and general design compliance. The Professional does not assume any responsibility for the quality or timeliness of any contractor's work, job site safety, continuous on-site inspections, or any issues that fall outside of the Professional's scope of services as defined in this Agreement.
18. All drawings, survey notes and other original documents as instruments of service shall remain the property of the Professional. The Client shall not use such documents without the Professional's written consent. The Professional shall not release any drawings or other project design information to others without the Client's consent. Upon request of the Client and following full payment of all fees, the Professional may make available to other professional design firms, any non-proprietary design information as required for subsequent third-party project design. The transfer of this non-proprietary information shall be in electronic format, provided that the third-party professional firm has executed the Professional's standard CADD Release Form.
19. The Client shall assist the Professional by placing at the Professional's disposal all available information pertinent to the project including previous reports and any other data relative to design or construction of the project.
20. The Client shall provide copies of all correspondence to the Professional relative to the work being performed by the Professional according to this agreement, including any correspondence between the Client and local, state or federal governmental or regulatory agencies.
21. The Client acknowledges that the approval process is both unpredictable and outside the Professional's control. The Professional does not guarantee approvals by any governing authority or outside agency, nor the ability to maintain any project review timeline.
22. All fieldwork performed by the Professional, outside the limits of the topographic survey necessary for the design and preparation of the design plans, shall be considered additional services.
23. The Landscape Plan shall show the minimum landscaping required for the development of the site only to the extent necessary to meet local governmental requirements.
24. No detailed written specification will be prepared by the Professional. All details and specifications will be shown on the drawings.
25. The above fees are based on performing the engineering design one time. Revisions and/or changes requested by the Client or review agencies are considered additional services.
26. The Professional shall perform services without the benefit of a "Title Report" unless a "Title Report" is submitted to the Surveyor prior to starting the survey.
27. Unless the Client provides a wetlands survey to the Professional before notice to proceed is given, the Professional is directed to furnish its services on the basis that the project has no wetlands or wetlands impact, and any liabilities or any revisions to services, or the project subsequently caused by and/or resulting from wetlands issues shall be at the cost of and the sole responsibility of the Client, who shall indemnify and hold the Professional harmless therefore.



28. The hourly rates in this proposal shall be in effect for a period of eighteen (18) months from the date of this proposal; at which time the hourly rates may be revised.
29. Each scope item will be billed at 100% when completed or at 80% when submitted to locality or other agency for review.
30. Invoices are due and payable upon receipt. If invoice is not paid within 30 days, the account shall be considered delinquent and a finance charge of one and one-half (1½%) per month shall be added to the account.
31. The Professional and the Client each agree to indemnify the other (including their respective Clients, officers, employees, agents and representatives) from all claims, including reasonable attorney's fees, arising out of and to the extent caused by the other party's negligence. In addition, the Client agrees to indemnify the Professional, including reasonable attorney's fees, for any and all claims arising from work performed by any third party hired by the Client or resulting from any outside information provided by the Client to the Professional which was incorporated into the Professional's services.
32. The Professional shall carry throughout the performance of its services under this Agreement, the following insurance coverage:
  - Commercial General Liability – Limit of \$1,000,000 per occurrence
  - Automobile Liability (including coverage for hired & non-owned autos) – Limit of \$1,000,000 per occurrence
  - Workers' Compensation – Statutory Limits
  - Professional Liability – Limit of \$1,000,000 per claim.
33. Either the Client or the Professional may terminate this agreement, without cause, after providing the other party with 30 days written notice.
34. In the event that the Client believes it may have a reason to terminate the Professional for cause, it must first cite its reasons, in writing, and then provide the Professional with 10 calendar days, following receipt of notice, to cure its default. In the event that the Professional fails to cure its default, Client may terminate this Agreement
35. In the event of any termination, regardless of cause, the Client shall immediately pay the Professional all outstanding fees, including reimbursable expenses due to the Professional, due through the date of termination.
36. In the event of an unresolved claim or fee dispute arising under this Agreement, the Client and the Professional shall submit to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. In the event that mediation shall not settle any outstanding dispute, then dispute shall be subject to and decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect.

James Steward  
Page 7 of 7  
January 4, 2023

This proposal constitutes all of the terms and conditions under which work will be performed. The proposal may not be amended except by written agreement signed by both parties.

A signed copy of this proposal letter will serve as acceptance and authorization to proceed with the work.

Thank you for the opportunity to submit this proposal, and we look forward to working with you and your organization.

Sincerely,



Richard H. Furnival, PE  
Sullivan, Donahoe & Ingalls, PC

ACCEPTED:

CLIENT: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Name                                      Title



# Town of Remington

105 East Main Street, Remington, VA 22734 (540) 439-3220

At the September 19, 2022 Council meeting. Council member Heflin made a motion to advertise a public hearing for the discontinuation of the Town of Remington vehicle decal and therefor no longer charge the \$25.00 decal fee. Council Member Heaney seconded the motion. The motion carried.

ORDINANCE NO.05-22 ELIMINATES THE REQUIREMENT THAT RESIDENTS OF THE TOWN PURCHASE AND DISPLAY A TOWN **DECAL** ON MOTOR VEHICLES.

Council Packet - Remington

[www.remington-va.gov](http://www.remington-va.gov) > news

According to the Town website:

Remington Town decals are available for purchase at Town Hall. Decals go on sale in February. Deadline to display Town decals: April 15. New residents must display Town decals within 30 days of moving in to Town. Newly acquired vehicles must display Town decals within 30 days of purchase. For new residents or new-to-you vehicles, a copy of the vehicle registration card must be provided with payment. Decal prices: \$25 for car/truck, \$15 for motorcycle, \$1 for antique vehicle. Seniors 65 or older: first decal is 1/2 price. Personal property taxes must be paid in full before Town decal(s) can be issued.

In FY22, revenue collected for Town Decals was approximately \$5700; 263 decals were purchased. There are roughly double that number of "decal-eligible" vehicles currently garaged in Town, potential decal revenue to collect is in the neighborhood of \$11,000.

Purchase and display of the decals is voluntary but may be enforced.

Options include but are not limited to:

1. Eliminate Town decal ordinance.
2. Include payment as part of the annual tax payment.
3. Continue with the existing voluntary system.
4. Increase enforcement.
5. Issue no cost decals at the time of tax payments.