

**PUBLIC HEARING /MONTHLY COUNCIL MEETING AGENDA
MONDAY, DECEMBER 19,2022 7:00 P.M.
REMINGTON TOWN COUNCIL
105 E MAIN ST
REMINGTON, VA 22734**

MEETING AGENDA

I. CALL TO ORDER OF TOWN COUNCIL, RECOGNITION OF TOWN COUNCIL, STAFF AND GUESTS

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE-NEW COUNCIL

IV. Public Hearing, I – ORDINANCE 05-22

-ORDINANCE NO. 05-22 ELIMINATES THE REQUIREMENT THAT RESIDENTS OF THE TOWN PURCHASE AND DISPLAY A TOWN DECAL ON MOTOR VEHICLES.

CITIZENS COMMENTS

CLOSE PUBLIC HEARING I

COUNCIL CONSIDERATION: ORDINANCE 05-22

V. PUBLIC HEARING II -ORDINANCE NO. 06-22

- ORDINANCE 06-22 AMENDS SECTION 20-1, "BAD CHECK FEES" OF THE REMINGTON TOWN CODE AND PROVIDES FOR AN INCREASE IN THE FEE FROM \$35 TO \$50 FOR THE UTTERING, PUBLISHING OR PASSING OF ANY CHECK OR DRAFT FOR PAYMENT OF TAXES OR ANY OTHER SUMS DUE TO THE TOWN OF REMINGTON WHICH IS SUBSEQUENTLY RETURNED FOR INSUFFICIENT FUNDS OR BECAUSE THERE IS NO ACCOUNT OR THE ACCOUNT HAS BEEN CLOSED. ORDINANCE NO. 06-22 ALSO REQUIRES THAT ALL FUTURE PAYMENTS BE MADE IN CASH. ORDINANCE 06-22 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN VIRGINIA CODE SECTION 15.2-106.

CITIZENS COMMENTS

CLOSE PUBLIC HEARING II

COUNCIL CONSIDERATION: ORDINANCE 06-22

VI. PUBLIC HEARING III-ORDINANCE 07-22

- ORDINANCE NO. 07-22 -LEVY OF CIGARETTE TAX UPON THE SALE OR USE OF CIGARETTES AT A RATE OF \$0.02 PER CIGARETTE SOLD OR \$0.40 PER PACK EFFECTIVE DECEMBER 1, 2022; ADOPT AMENDMENT TO THE REMINGTON TOWN CODE TO RELATING TO CIGARETTE TAX; APPROVE TOWN'S PARTICIPATION AND AUTHORIZE EXECUTION OF AGREEMENT WITH THE NORTHERN VIRGINIA CIGARETTE TAX BOARD; DELEGATE TO THE NORTHERN VIRGINIA CIGARETTE TAX BOARD THE ADMINISTRATION, COLLECTION, AND ENFORCEMENT OF THE CIGARETTE TAX ORDINANCE; APPOINT CLERK OF THE TOWN OF REMINGTON, OR DESIGNEE, AS TOWN'S NORTHERN VIRGINIA CIGARETTE TAX BOARD REPRESENTATIVE.

CITIZENS COMMENTS

CLOSE PUBLIC HEARING III

COUNCIL CONSIDERATION: ORDINANCE 07-22

VII. CITIZEN'S TIME

VIII. CONSENT AGENDA

- Treasurer's Report
- Bill Listing
- Meeting Minutes

IX. - NEWSLETTER BULLETS

X. STAFF REPORTS

- A. Town Superintendent
- B. Town Clerk
- C. Town Treasurer
- D. Town Administrator
- E. Police Chief

XI. COMMITTEE REPORTS

A. WATER

Chair: Loving

Member: Heaney

B. PERSONNEL/POLICE

Chair: Tiffany

Member: Heflin

- Police Position / Employee Pay
- Part Time DMV Employee
- Deputy Zoning Administrator
- Public Works Employee

C. FINANCE

Chair: Heaney

Member: Ashby

- Ratify CD – BB&T Closed out

D. CEMETERY

Chair: Ashby

Member: Hart

E. PUBLIC FACILITIES

Chair: Heflin

Member: Loving

F. COMMUNITY DEVELOPMENT

Chair: Hart

Member: Tiffany

XII. UNFINISHED BUSINESS

- Uniforms-Public Works
- Police Resolution-Ratify
- Comp Time Policy
- Scylla Group Quote
- Public Works Vehicle
- Parking Signs

XIII. NEW BUSINESS

- Employee Christmas Bonus-Ratify
- RRRC Appointment
- Scheduling of Organizational Meeting

XIV. CLOSED SESSION AS NEEDED

XV. ADJOURNMENT

UTILITY BILLING REPORT

AS OF November 30, 2022

Water Billing

Balance forward from previous month end.....	\$	40,739.73
Late fees assessed November 21st.....	\$	686.39
Water billing for November 2022.....	\$	26,907.46
Manual bills.....	\$	1,653.00
Final Bills.....	\$	157.00
Total Due	\$	70,143.58
Payments 11/1/22 through 11/30/22.....	\$	24,993.86
OverPayments (OPA) 11/1/22 through 11/30/22.....	\$	3,199.48
Applied deposits 11/25/22.....	\$	208.00
Manual payments.....	\$	-
Balance to collect as of 11/30/2022	\$	41,742.24
Monthly Billing Balance Due.....	\$	30,094.76
Past due	\$	11,647.48
	\$	41,742.24

Respectfully Submitted:



Carol Stalter, Treasurer
12/1/2022

Cash Balance Report

Period Ending 11/30/2022

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Bank 11	Operating Checking (7281) Acct#- 7281		
	Account		Balance
	10-101-01 General - Checking Account		\$34,106.08
	20-101-01 DMV - Checking Account		\$2,601.63
	40-101-01 Water-Checking Account		\$1,015.43
	50-101-01 Grant-Checking Account		\$8,287.71
	60-101-01 Cemetery-Checking Account		\$1,301.18
	Bank 11	Total:	\$47,312.03
Bank 12	Operating Deposit (0856) Acct#- 0856		
	Account		Balance
	10-101-03 General-Deposit Account		\$73,969.16
	20-101-03 DMV - Deposit Account		\$152,831.18
	40-101-03 Water-Deposit Account		\$917,344.01
	50-101-03 Grant-Deposit Account		\$580,789.00
	60-101-03 Cemetery-Deposit Account		\$13,189.10
	Bank 12	Total:	\$1,738,122.45
Bank 14	WATER-LGIP-#2236801 Acct#- 2236801		
	Account		Balance
	40-100-11 LGIP#2236801		\$5,952.94
	Bank 14	Total:	\$5,952.94
Bank 15	TFB CD 103847 - 01/02/2023 Acct#- 103847		
	Account		Balance
	40-100-13 TFB CD #103847 Matures 01/02/2023		\$16,584.00
	Bank 15	Total:	\$16,584.00
Bank 16	TFB CD 101432 - 07/27/2024 Acct#- 101432		
	Account		Balance
	40-100-14 TFB CD #101432 Matures 07/27/2024		\$9,970.50
	Bank 16	Total:	\$9,970.50
Bank 20	TFB CD 11951 - 07/25/2022 Acct#- 11951		
	Account		Balance
	40-100-18 TFB CD #11951 Matures 07/25/2022		\$11,391.78
	Bank 20	Total:	\$11,391.78
Bank 21	TFB CD 11948 - 12/01/2022 Acct#- 11948		
	Account		Balance
	40-100-19 TFB CD #11948 Matures 12/01/2022		\$10,426.22
	Bank 21	Total:	\$10,426.22
Bank 22	TFB CD 11945 - 07/27/2022 Acct#- 11945		
	Account		Balance

Cash Balance Report

Period Ending 11/30/2022

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40-100-20 TFB CD #11945 Matures 07/27/2022			\$10,756.23
Bank 22		Total:	\$10,756.23
Bank 23	TFB CD 17855 -07/27/2022 Acct#- 17855		
	Account		Balance
40-100-21 TFB CD #17855 Matures 07/27/2022			\$10,815.01
Bank 23		Total:	\$10,815.01
Bank 24	TFB CD 17858 - 07/27/2022 Acct#- 17858		
	Account		Balance
40-100-22 TFB CD #17858 Matures 07/27/2022			\$0.00
Bank 24		Total:	\$0.00
Bank 27	TFB CD 102734 - 12/01/2022 Acct#- 102734		
	Account		Balance
40-100-23 TFB CD #102734 Matures 12/01/2022			\$14,674.58
Bank 27		Total:	\$14,674.58
Bank 31	BB&T Gen Ob Bond Acct Acct#- 155299886		
	Account		Balance
40-105-01 Capital Project Loan Acct			\$0.00
Bank 31		Total:	\$0.00
Bank 33	Cemetery Trust Fund Inves Acct#- 0782		
	Account		Balance
70-103-01 CEM TRUST FUND INV			\$410,324.72
Bank 33		Total:	\$410,324.72
Bank 34	Cash Mgmt Acct Acct#- 0856		
	Account		Balance
60-101-04 Cash Mgmt Acct-Cem			\$0.00
Bank 34		Total:	\$0.00

Total Cash Balance:	\$2,286,330.46
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GL Balance Sheet
Period Ending 11/30/2022

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10 General Fund

Asset

10-100-04 Petty Cash	\$1,150.00
10-101-01 General - Checking Account	\$34,106.08
10-101-03 General-Deposit Account	\$73,969.16
Total	\$109,225.24

Liability

10-200-01 Accts Payable	\$142.92
10-210-04 Withheld State Taxes	\$378.99
10-210-05 Withheld Retirement	\$198.26
10-210-07 Withheld Retirement	\$63.93
10-280-00 Tax Prepayments	\$1,668.16
10-290-01 Unrestricted Fund Reserve	-\$250,450.30
Current Fund Balance Adjustment	-\$48,741.15
P/Y Fund Balance Adjustment	\$405,964.43
Total	\$109,225.24

GL Balance Sheet
Period Ending 11/30/2022

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20 DMV Fund

Asset

20-100-04 Petty Cash	\$50.00
20-100-07 Cash Drawer	\$250.00
20-101-01 DMV - Checking Account	\$2,601.63
20-101-03 DMV - Deposit Account	\$152,831.18
Total	\$155,732.81

Liability

20-200-01 Accounts Payable	\$34.21
20-210-04 Withheld State Taxes	\$300.19
20-210-05 Withheld Retirement	\$547.09
20-210-07 Withheld Retirement	\$50.70
20-290-01 Unrestricted Fund Reserve	\$101,488.65
Current Fund Balance Adjustment	-\$1,909.56
P/Y Fund Balance Adjustment	\$55,221.53
Total	\$155,732.81

GL Balance Sheet
Period Ending 11/30/2022

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40 Water Fund

Asset

40-100-11 LGIP#2236801	\$5,952.94
40-100-13 TFB CD #103847 Matures 01/02/2023	\$16,584.00
40-100-14 TFB CD #101432 Matures 07/27/2024	\$9,970.50
40-100-18 TFB CD #11951 Matures 07/25/2022	\$11,391.78
40-100-19 TFB CD #11948 Matures 12/01/2022	\$10,426.22
40-100-20 TFB CD #11945 Matures 07/27/2022	\$10,756.23
40-100-21 TFB CD #17855 Matures 07/27/2022	\$10,815.01
40-100-23 TFB CD #102734 Matures 12/01/2022	\$14,674.58
40-101-01 Water-Checking Account	\$1,015.43
40-101-03 Water-Deposit Account	\$917,344.01
Total	\$1,008,930.70

Liability

40-200-01 Accounts Payable	\$1,821.54
40-210-04 Withheld State Taxes	\$369.80
40-210-05 Withheld Retirement	\$1,451.89
40-210-07 Withheld Retirement	\$105.82
40-250-00 Refundable Deposits	\$41,387.60
40-250-01 Water Deposit Prepayment	\$5,028.80
40-290-01 Unrestricted Fund Reserves	\$781,920.42
Current Fund Balance Adjustment	\$13,044.44
P/Y Fund Balance Adjustment	\$166,704.17
Total	\$1,008,930.70

GL Balance Sheet
Period Ending 11/30/2022

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50 Grant Fund

Asset

50-101-01 Grant-Checking Account	\$8,287.71
50-101-03 Grant-Deposit Account	\$580,789.00
Total	\$589,076.71

Liability

50-290-01 Unrestricted Fund Reserve	\$341,343.00
Current Fund Balance Adjustment	\$247,733.71
Total	\$589,076.71

GL Balance Sheet
Period Ending 11/30/2022

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60 Cemetery Fund

Asset

60-101-01 Cemetery-Checking Account	\$1,301.18
60-101-03 Cemetery-Deposit Account	\$13,189.10
Total	\$14,490.28

Liability

60-290-01 Unrestricted Fund Balance	\$11,848.64
Current Fund Balance Adjustment	-\$354.58
P/Y Fund Balance Adjustment	\$2,996.22
Total	\$14,490.28

GL Balance Sheet
Period Ending 11/30/2022

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70 Cemetery Trust Fund		
Asset		
70-103-01 CEM TRUST FUND INV		\$410,324.72
	Total	\$410,324.72
Liability		
70-290-01 Unrestricted Fund Balance		\$369,581.90
Current Fund Balance Adjustment		-\$25,491.87
P/Y Fund Balance Adjustment		\$66,234.69
	Total	\$410,324.72

Budget vs Actual (Summary)

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Period Ending 11/30/2022

10 General Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
		892,091		9,226.15	14,446.67	84,476.17	(807,614.55)	9%
	Revenues Totals:	892,091		9,226.15	14,446.67	84,476.17	(807,614.55)	9%
Expenses								
SALARIES & WAGES		139,027		11,569.65	23,493.34	59,244.00	79,782.57	43%
REPAIRS & MAINTENANCE		19,050		293.00	1,216.99	2,918.65	16,131.35	15%
UTILITIES		2,900		37.55	255.23	1,093.82	1,806.18	38%
GENERAL & ADMIN EXPENSES		27,452		2,227.01	3,982.06	15,823.54	11,628.46	58%
PROFESSIONAL FEES		20,300		500.00	1,000.00	3,275.00	17,025.00	16%
OTHER FEES		6,500		303.07	614.90	4,382.82	2,117.18	67%
ANNEXATION/ZONING		1,650		0.00	0.00	0.00	1,650.00	
OTHER EXPENSES		17,000		85.27	126.99	452.66	16,547.34	3%
COMMUNITY PROJECTS		0		0.00	0.00	0.00	0.00	
POLICE DEPARTMENT		69,140		1,235.62	3,693.29	22,541.48	46,598.31	33%
STREETS, LIGHTS& SIDEWALKS		15,000		715.98	1,413.30	5,677.99	9,322.01	38%
REIMBURSEABLE EXPENSES		557,315		(65.20)	(65.20)	0.00	557,315.00	
CAPITAL OUTLAYS		16,757		1,050.00	1,050.00	17,807.36	(1,050.00)	106%
	Expenses Totals:	892,091		17,951.95	36,780.90	133,217.32	758,873.40	15%
10 General Fund		Revenues Over/(Under) Expenses:		(8,725.80)	(22,334.23)	(48,741.15)		

Budget vs Actual

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Period Ending 11/30/2022

10 General Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
10-301-07 2007 Personal Property Tax	0		0.00	0.00	0.00	0.00	0.00	
10-301-08 2008 Property Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-301-09 2009 Property Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-301-10 2010 Property Tax	0		0.00	0.00	0.00	0.00	0.00	
10-301-11 2011 Property Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-301-12 2012 Personal Property	0		0.00	0.00	0.00	0.00	0.00	
10-301-13 2013 Personal Property	0		0.00	0.00	0.00	0.00	0.00	
10-301-14 2014 Personal Property Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-301-15 2015 Personal Property Tax	0		0.00	0.00	0.00	0.00	0.00	
10-301-16 2016 Personal Property Tax	0		0.00	0.00	0.00	111.09	111.09	
10-301-17 2017 Personal Property Tax	0		0.00	6.54	6.54	6.54	6.54	
10-301-18 2018 Personal Prop Tax	0		0.00	2.84	2.84	2.84	2.84	
10-301-19 2019 Personal Property Tax	0		0.00	37.17	69.99	69.99	69.99	
10-301-20 2020 Personal Property	125		0.00	127.55	375.81	250.81	301%	
10-301-21 2021 Personal Property Tax	1,000		101.36	530.99	2,800.51	1,800.51	280%	
10-301-22 2022 Personal Property Tax	45,000		0.00	0.00	15,668.90	(29,331.10)	35%	
10-302-07 2007 Real Estate Tax	0		0.00	0.00	0.00	0.00	0.00	
10-302-08 2008 Real Estate Tax	0		0.00	0.00	0.00	0.00	0.00	
10-302-09 2009 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-10 2010 Real Estate Tax	0		0.00	0.00	0.00	0.00	0.00	
10-302-11 2011 Real Estate Tax	0		0.00	0.00	0.00	0.00	0.00	
10-302-12 2012 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-13 2013 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-14 2014 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-15 2015 R/E Tax	0		0.00	0.00	0.00	0.00	0.00	
10-302-16 2016 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-17 2017 Real Estate Taxes	0		0.00	0.00	0.00	0.00	0.00	
10-302-18 2018 Real Estate Tax	0		0.00	0.00	0.00	0.00	0.00	

Budget vs Actual

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Period Ending 11/30/2022

10 General Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description	Budget							
10-302-19 2019 Real Estate Tax	0		0.00	0.00	(1,340.37)	(1,340.37)		
10-302-20 2020 Real Estate Tax	100		246.14	264.32	264.32	164.32	264%	
10-302-21 2021 Real Estate Tax	500		246.14	576.77	797.15	297.15	159%	
10-302-22 2022 Real Estate Tax	82,515		0.00	0.00	0.00	(82,515.00)		
10-303-01 Sales Taxes	52,000		0.00	10,082.01	19,836.33	(32,163.67)	38%	
10-303-02 Utility Taxes	28,000		2,155.59	4,402.14	11,242.23	(16,757.77)	40%	
10-303-03 Bank Stock Taxes	0		0.00	0.00	0.00	0.00		
10-303-04 Rolling Rail Taxes	420		0.00	0.00	425.58	5.58	101%	
10-303-05 Misc. State Revenue	0		0.00	0.00	0.00	0.00		
10-303-06 Meals Tax	0		5,463.14	11,057.10	11,057.10	11,057.10		
10-303-07 Cigarette Tax	0		0.00	0.00	0.00	0.00		
10-306-01 Donations	0		0.00	750.00	750.00	750.00		
10-310-01 Business Licenses	20,000		0.00	0.00	90.00	(19,910.00)	0%	
10-310-02 Vehicle Decals	7,500		0.00	0.00	377.00	(7,123.00)	5%	
10-310-03 Refuse Tipping Fees	540		45.00	90.00	225.00	(315.00)	42%	
10-310-04 Zoning Permits	900		150.00	225.00	375.00	(525.00)	42%	
10-310-07 Fire & Rescue Assistance	15,000		0.00	(15,000.00)	0.00	(15,000.00)		
10-310-08 FIRE & RESCUE GRANTS	0		0.00	0.00	0.00	0.00		
10-313-54 Copier/Notary Income	30		1.00	2.00	41.00	11.00	137%	
10-318-08 Misc Grant Revenue	0		0.00	0.00	0.00	0.00		
10-319-01 Police Fines	5,000		405.00	755.98	2,570.54	(2,429.46)	51%	
10-319-02 Law Enforcement Assist	17,664		0.00	0.00	4,855.00	(12,809.00)	27%	
10-319-03 Community Relations	0		0.00	0.00	0.00	0.00		
10-319-04 Other Police Funding	1,000		0.00	0.00	2,750.00	1,750.00	275%	
10-319-05 Police-E Summons	0		0.00	0.00	12.01	12.01		
10-319-06 Police-Asset Forfeiture	0		0.00	0.00	0.00	0.00		
10-319-08 Police Grants	0		0.00	0.00	0.00	0.00		
10-319-09 DMV/Police Citation Stop Fee	0		0.00	0.00	(25.00)	(25.00)		
10-329-19 Covid-19 Recovery	0		0.00	0.00	0.00	0.00		

Budget vs Actual

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Period Ending 11/30/2022

10 General Fund									
Description	Budget	MTD	QTD	YTD	Variance	Percent			
10-329-65 Cost Recovery - Reimbursable Exp - 200 Franklin	0	0.00	0.00	0.00	0.00	0.00			
10-331-04 Rent From DMV	40,000	0.00	0.00	10,000.00	(30,000.00)	25%			
10-332-01 MMDA Interest	0	0.00	0.00	0.00	0.00				
10-332-02 Interest & Penalties-Tax	1,500	137.78	336.26	912.60	(587.40)	61%			
10-332-03 Return Check Fees	0	0.00	0.00	0.00	0.00				
10-332-04 Miscellaneous Income	250	400.00	400.00	375.00	125.00	150%			
10-332-05 DMV/ Stop Fee	0	(125.00)	(200.00)	(150.00)	(150.00)				
10-333-02 Community Projects	0	0.00	0.00	0.00	0.00				
10-334-01 Sale of Assets	0	0.00	0.00	0.00	0.00				
10-390-00 Prior Year Surplus	573,047	0.00	0.00	0.00	(573,046.72)				
Revenues Totals:	892,091	9,226.15	14,446.67	84,476.17	(807,614.55)	9%			
Expenses									
10-401-01 Salaries & Wages	103,697	8,083.92	16,403.79	44,722.71	58,974.20	43%			
10-401-02 FICA Tax Expense	6,429	500.12	1,014.64	2,765.89	3,663.42	43%			
10-401-03 MEDICARE Tax Expense	1,504	116.96	237.29	646.91	856.70	43%			
10-401-04 SUTA Tax Expense	250	0.00	83.28	149.19	100.81	60%			
10-401-05 FUTA Tax Expense	0	0.00	0.00	0.00	0.00				
10-401-06 Health Insurance Expense	19,233	2,066.36	4,132.72	6,432.45	12,800.55	33%			
10-401-07 Life Insurance Expense	837	97.87	195.73	393.29	443.27	47%			
10-401-08 Retirement Expense	5,648	704.42	1,425.89	3,438.84	2,209.18	61%			
10-401-10 Workers' Compensation Ins	1,429	0.00	0.00	694.72	734.44	49%			
SALARIES & WAGES Totals:	139,027	11,569.65	23,493.34	59,244.00	79,782.57	43%			
10-411-20 R&M - Vehicles	1,500	94.58	440.92	884.00	616.00	59%			
10-411-21 R&M - Equipment	1,200	24.81	119.45	375.98	824.02	31%			
10-411-22 R&M - Rental Units	0	0.00	0.00	0.00	0.00				
10-411-23 R&M Trash Truck	9,000	0.00	32.90	32.90	8,967.10	0%			
10-411-24 R&M - Office Equipment	250	0.00	0.00	0.00	250.00				
10-411-25 R&M - Town Hall	1,000	7.99	87.99	427.99	572.01	43%			

Budget vs Actual

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Period Ending 11/30/2022

10 General Fund											
Description		Budget	MTD	QTD	YTD	Variance	Percent				
10-411-26 R&M - Parking Lot		5,000	0.00	2.40	151.62	4,848.38	3%				
10-411-27 R&M - Tools & Supplies		900	165.62	498.69	952.91	(52.91)	106%				
10-411-32 R&M - 105 Shop		200	0.00	34.64	93.25	106.75	47%				
REPAIRS & MAINTENANCE Totals:		19,050	293.00	1,216.99	2,918.65	16,131.35	15%				
10-412-31 Utilities-Town Hall		2,000	28.16	189.06	771.66	1,228.34	39%				
10-412-32 Utilities-105 Shop		900	9.39	66.17	322.16	577.84	36%				
UTILITIES Totals:		2,900	37.55	255.23	1,093.82	1,806.18	38%				
10-413-40 Property Insurance		3,700	0.00	0.00	1,889.74	1,810.26	51%				
10-413-41 General Advertising		1,000	0.00	0.00	336.80	663.20	34%				
10-413-42 Bank Service Charges		2,000	179.90	340.38	1,125.89	874.11	56%				
10-413-44 Dues & Subscriptions		2,000	0.00	120.00	950.38	1,049.62	48%				
10-413-45 Office Supplies		2,750	230.20	230.20	841.11	1,908.89	31%				
10-413-46 Telephone		2,750	232.00	460.00	1,154.81	1,595.19	42%				
10-413-47 Training & Seminars		2,500	818.88	896.38	1,530.38	969.62	61%				
10-413-49 Interest Expense		0	0.00	0.00	0.00	0.00					
10-413-50 Election Expense		2,400	0.00	0.00	0.00	2,400.00					
10-413-51 Miscellaneous Expense		500	0.00	0.00	0.00	500.00					
10-413-52 Software Support		6,000	2,334.50	3,299.50	7,257.99	(1,257.99)	121%				
10-413-53 Software Expense		500	(1,757.00)	(1,757.00)	0.50	499.50	0%				
10-413-54 Office Equipment		1,352	188.53	392.60	735.94	616.06	54%				
GENERAL & ADMIN EXPENSES Totals:		27,452	2,227.01	3,982.06	15,823.54	11,628.46	58%				
10-414-60 Legal Fees		10,800	0.00	0.00	900.00	9,900.00	8%				
10-414-61 Audit Fees		3,500	0.00	0.00	0.00	3,500.00					
10-414-62 Accounting Fees		6,000	500.00	1,000.00	2,375.00	3,625.00	40%				
10-414-63 Recorder Fees		0	0.00	0.00	0.00	0.00					
10-414-64 Consultant Fees		0	0.00	0.00	0.00	0.00					
PROFESSIONAL FEES Totals:		20,300	500.00	1,000.00	3,275.00	17,025.00	16%				
10-415-70 Refuse Collection Expense		5,000	228.07	445.97	3,170.06	1,829.94	63%				

Budget vs Actual

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Period Ending 11/30/2022

10 General Fund													
Description		Budget		MTD		QTD		YTD		Variance	Percent		
10-415-71 Landfill Tipping Fees		0		0.00		0.00		0.00		0.00			
10-415-72 Recycling Site Expense		1,500		75.00		168.93		1,212.76		287.24	81%		
OTHER FEES Totals:		6,500		303.07		614.90		4,382.82		2,117.18	67%		
10-416-01 Salaries & Wages		0		0.00		0.00		0.00		0.00			
10-416-02 FICA Tax Expense		0		0.00		0.00		0.00		0.00			
10-416-03 MEDICARE Tax Expense		0		0.00		0.00		0.00		0.00			
10-416-04 SUTA Tax Expense		0		0.00		0.00		0.00		0.00			
10-416-05 FUTA Tax Expense		0		0.00		0.00		0.00		0.00			
10-416-41 Zoning Advertising		650		0.00		0.00		0.00		650.00			
10-416-50 Violation Enforcement		0		0.00		0.00		0.00		0.00			
10-416-60 Legal Fees		1,000		0.00		0.00		0.00		1,000.00			
10-416-75 Comprehensive Plan		0		0.00		0.00		0.00		0.00			
10-416-76 Annexation Expense		0		0.00		0.00		0.00		0.00			
ANNEXATION/ZONING Totals:		1,650		0.00		0.00		0.00		1,650.00			
10-417-79 Community Relations		2,000		85.27		126.99		452.66		1,547.34	23%		
10-417-80 Fire & Rescue Expense		15,000		0.00		0.00		0.00		15,000.00			
OTHER EXPENSES Totals:		17,000		85.27		126.99		452.66		16,547.34	3%		
10-418-12 Misc Grant Expenditure		0		0.00		0.00		0.00		0.00			
COMMUNITY PROJECTS Totals:		0		0.00		0.00		0.00		0.00			
10-419-00 Capital Outlays		0		0.00		0.00		0.00		0.00			
10-419-01 Salaries & Wages		42,677		843.40		2,639.85		9,629.60		33,047.40	23%		
10-419-02 FICA Tax Expense		2,646		52.29		163.68		597.05		2,048.92	23%		
10-419-03 MEDICARE Expense		619		12.23		38.28		139.64		479.18	23%		
10-419-04 SUTA Tax Expense		0		0.00		0.00		0.00		0.00			
10-419-05 FUTA Tax Expense		0		0.00		0.00		0.00		0.00			
10-419-10 Workers' Compensation Ins		1,648		0.00		0.00		771.90		876.10	47%		
10-419-11 Officers Liability Ins		3,900		0.00		0.00		2,724.16		1,175.84	70%		
10-419-12 Grant Expenditures		500		0.00		0.00		0.00		500.00			

Budget vs Actual

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10 General Fund									
Description	Budget	MTD	QTD	YTD	Variance	Percent			
10-419-13 Police Funding Expenditures	0	0.00	0.00	2,130.48	(2,130.48)				
10-419-14 Police Expenditure-Fauquier	0	0.00	0.00	0.00	0.00				
10-419-15 Police Exp-eSummons	0	0.00	0.00	0.00	0.00				
10-419-16 Police Exp-Asset Forfeit	0	0.00	0.00	0.00	0.00				
10-419-20 R&M - Vehicles	1,500	0.00	5.47	1,250.66	249.34	83%			
10-419-21 R&M - Equipment	500	0.00	0.00	273.24	226.76	55%			
10-419-22 R&M - Fuel	2,000	38.92	206.39	534.31	1,465.69	27%			
10-419-30 Utilities	850	9.39	66.17	322.13	527.87	38%			
10-419-32 R&M - 105	400	0.00	26.66	53.32	346.68	13%			
10-419-40 Vehicle Insurance	1,250	0.00	0.00	617.52	632.48	49%			
10-419-42 Bank Service Charges	0	0.00	0.00	0.00	0.00				
10-419-44 Dues & Subscriptions	200	0.00	0.00	175.00	25.00	88%			
10-419-45 Office Supplies	150	0.00	0.00	0.00	150.00				
10-419-46 Telephone	3,200	279.39	546.79	1,369.58	1,830.42	43%			
10-419-47 Training & Seminars	2,600	0.00	0.00	1,852.89	747.11	71%			
10-419-52 Software Support	2,500	0.00	0.00	0.00	2,500.00				
10-419-53 Software Expense	0	0.00	0.00	0.00	0.00				
10-419-55 Uniforms	300	0.00	0.00	0.00	300.00				
10-419-60 Legal Fees	1,500	0.00	0.00	100.00	1,400.00	7%			
10-419-79 Community Relations	200	0.00	0.00	0.00	200.00				
POLICE DEPARTMENT Totals:	69,140	1,235.62	3,693.29	22,541.48	46,598.31	33%			
10-420-26 R&M-Street Lgts&Sidewlks	7,500	0.00	0.00	2,199.22	5,300.78	29%			
10-420-31 Electricity-Street Lights	7,500	715.98	1,413.30	3,478.77	4,021.23	46%			
STREETS, LIGHTS& SIDEWALKS Totals:	15,000	715.98	1,413.30	5,677.99	9,322.01	38%			
10-429-19 Covid-19 Expense	557,315	(65.20)	(65.20)	0.00	557,315.00				
10-429-65 Reimbursable Expense - 200 Franklin Street	0	0.00	0.00	0.00	0.00				
REIMBURSEABLE EXPENSES Totals:	557,315	(65.20)	(65.20)	0.00	557,315.00				
10-450-00 Capital Outlays	16,757	1,050.00	1,050.00	17,807.36	(1,050.00)	106%			

Budget vs Actual

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CAPITAL OUTLAYS Totals:		16,757	1,050.00	1,050.00	17,807.36	(1,050.00)	106%
Expenses Totals:		892,091	17,951.95	36,780.90	133,217.32	758,873.40	15%

10 General Fund	Revenues Over/(Under) Expenses:	(8,725.80)	(22,334.23)	(48,741.15)			
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Budget vs Actual (Summary)

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20 DMV Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
		156,438		9,546.04	21,369.93	58,357.27	(98,080.56)	37%
	Revenues Totals:	156,438		9,546.04	21,369.93	58,357.27	(98,080.56)	37%
Expenses								
SALARIES & WAGES		111,688		9,222.47	18,558.42	48,219.55	63,468.28	43%
GENERAL & ADMIN EXPENSES		44,750		659.49	965.52	12,047.28	32,702.72	27%
CAPITAL OUTLAYS		0		0.00	0.00	0.00	0.00	
	Expenses Totals:	156,438		9,881.96	19,523.94	60,266.83	96,171.00	39%
20 DMV Fund	Revenues Over/(Under) Expenses:			(335.92)	1,845.99	(1,909.56)		

Budget vs Actual

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Period Ending 11/30/2022

20 DMV Fund							
Description	Budget	MTD	QTD	YTD	Variance	Percent	
Revenues							
20-310-08 DMV Commissions	156,438	9,568.68	21,369.93	58,357.27	(98,080.56)	37%	
20-310-10 Dmv Postage Reimburse	0	(22.64)	0.00	0.00	0.00		
20-332-01 Interest Income	0	0.00	0.00	0.00	0.00		
20-390-00 Prior Year Surplus	0	0.00	0.00	0.00	0.00		
Revenues Totals:	156,438	9,546.04	21,369.93	58,357.27	(98,080.56)	37%	
Expenses							
20-401-01 Salaries & Wages	91,112	7,540.70	15,209.12	39,661.26	51,450.74	44%	
20-401-02 FICA Tax Expense	5,649	466.06	940.05	2,452.46	3,196.48	43%	
20-401-03 Medicare Tax Expense	1,312	109.02	219.88	573.59	738.53	44%	
20-401-04 SUTA Tax Expense	0	0.00	0.00	0.00	0.00		
20-401-05 FUTA Tax Expense	0	0.00	0.00	0.00	0.00		
20-401-06 Health Insurance Exp	6,538	545.37	1,090.74	2,563.25	3,974.75	39%	
20-401-07 Life Insurance Expense	899	65.16	130.32	284.38	614.62	32%	
20-401-08 Retirement Expense	6,018	496.16	968.31	2,607.41	3,410.36	43%	
20-401-10 Workers' Compensation Ins	160	0.00	0.00	77.20	82.80	48%	
SALARIES & WAGES Totals:	111,688	9,222.47	18,558.42	48,219.55	63,468.28	43%	
20-413-41 Advertising	150	0.00	0.00	0.00	150.00		
20-413-42 Bank Charges	0	0.00	0.00	0.00	0.00		
20-413-45 Office Supplies	2,000	197.70	197.70	340.63	1,659.37	17%	
20-413-46 Telephone	2,400	196.98	392.66	988.17	1,411.83	41%	
20-413-48 Rent	40,000	0.00	0.00	10,000.00	30,000.00	25%	
20-413-52 Software Support	0	0.00	0.00	0.00	0.00		
20-413-54 Office Equipment	0	264.81	375.16	718.48	(718.48)		
20-413-59 Travel	200	0.00	0.00	0.00	200.00		
GENERAL & ADMIN EXPENSES Totals:	44,750	659.49	965.52	12,047.28	32,702.72	27%	
20-450-00 Capital Outlay	0	0.00	0.00	0.00	0.00		
CAPITAL OUTLAYS Totals:	0	0.00	0.00	0.00	0.00		

Budget vs Actual

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Expenses Totals:	156,438	9,881.96	19,523.94	60,266.83	96,171.00	39%
20 DMV Fund Revenues Over/(Under) Expenses:		(335.92)	1,845.99	(1,909.56)		

Budget vs Actual (Summary)

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Period Ending 11/30/2022

40 Water Fund							
Description	Budget	MTD	QTD	YTD	Variance	Percent	
Revenues							
	353,155	28,045.35	56,970.44	172,571.30	(180,583.70)	49%	
Revenues Totals:	353,155	28,045.35	56,970.44	172,571.30	(180,583.70)	49%	
Expenses							
SALARIES & WAGES	157,656	13,687.68	29,827.81	69,982.57	87,672.96	44%	
WATER EXPENDITURES	16,100	2,068.41	2,771.76	7,352.31	8,747.69	46%	
REPAIRS & MAINTENANCE	32,700	2,321.77	3,255.88	6,725.29	25,974.71	21%	
UTILITIES	12,400	35.38	971.90	3,667.06	8,732.94	30%	
GENERAL & ADMIN EXPENSES	15,695	387.58	1,191.53	17,206.84	(1,511.79)	110%	
PROFESSIONAL FEES	20,300	500.00	1,000.00	3,275.00	17,025.00	16%	
REIMBURSEABLE EXPENSES	0	0.00	0.00	0.00	0.00		
CAPITAL OUTLAYS	44,304	0.00	0.00	520.00	43,784.42	1%	
	54,000	0.00	0.00	50,797.79	3,202.21	94%	
	0	0.00	0.00	0.00	0.00		
Expenses Totals:	353,155	19,000.82	39,018.88	159,526.86	193,628.14	45%	
40 Water Fund Revenues Over/(Under) Expenses:		9,044.53	17,951.56	13,044.44			

Budget vs Actual

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Period Ending 11/30/2022

40 Water Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description	Budget							
Revenues								
40-300-00 Refuse Collection	0		0.00	0.00	0.00	0.00	0.00	
40-300-01 Received at Town	330,000		25,940.99	53,669.91	130,359.73	(199,640.27)	40%	
40-300-02 Received at Bank	0		0.00	0.00	0.00	0.00		
40-300-03 SDWA Fees	2,000		0.00	0.00	2,004.00	4.00	100%	
40-311-01 New Account Fees	5,000		1,106.00	1,350.00	3,275.00	(1,725.00)	66%	
40-311-02 Reconnection Fees	8,000		947.49	1,823.51	3,771.65	(4,228.35)	47%	
40-311-03 Tap Fees	7,500		0.00	0.00	0.00	(7,500.00)		
40-320-00 Other Revenues	0		0.00	0.00	32,963.02	32,963.02		
40-332-01 Interest - Savings Acct.	5		15.87	36.83	47.84	42.84	957%	
40-332-02 Interest - C/D's	400		0.00	55.19	80.06	(319.94)	20%	
40-332-03 Returned Check Fees	250		35.00	35.00	70.00	(180.00)	28%	
40-335-05 CIP Loan Proceeds	0		0.00	0.00	0.00	0.00		
40-335-06 CIP Loan Proceeds Interest	0		0.00	0.00	0.00	0.00		
40-340-00 State Revenue	0		0.00	0.00	0.00	0.00		
40-390-00 Prior Year Surplus	0		0.00	0.00	0.00	0.00		
Revenues Totals:	353,155		28,045.35	56,970.44	172,571.30	(180,583.70)	49%	
Expenses								
40-401-01 Salaries & Wages	114,945		8,370.80	18,846.00	48,265.99	66,679.01	42%	
40-401-02 FICA Tax Expense	7,127		517.89	1,165.31	2,987.10	4,139.49	42%	
40-401-03 MEDICARE Expense	1,667		121.14	272.56	698.65	968.05	42%	
40-401-04 SUTA Expense	0		0.00	0.00	0.00	0.00		
40-401-05 FUTA Expense	0		0.00	0.00	0.00	0.00		
40-401-06 Health Insurance Expense	23,805		3,735.27	7,470.54	12,534.30	11,270.94	53%	
40-401-07 Life Insurance Expense	1,500		155.74	311.48	603.26	896.74	40%	
40-401-08 Retirement Expense	7,500		786.84	1,761.92	4,352.93	3,147.07	58%	
40-401-10 Workers' Compensation Ins	1,112		0.00	0.00	540.34	571.66	49%	
SALARIES & WAGES Totals:	157,656		13,687.68	29,827.81	69,982.57	87,672.96	44%	

Budget vs Actual

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Period Ending 11/30/2022

40 Water Fund							
Description	Budget	MTD	QTD	YTD	Variance	Percent	
40-410-85 Water Testing Expense	3,500	0.00	0.00	370.75	3,129.25	11%	
40-410-86 SDWA Fees	2,000	0.00	0.00	1,980.00	20.00	99%	
40-410-87 Meter Reading Expense	100	0.00	0.00	0.00	100.00		
40-410-88 Billing Expense	4,500	377.97	747.90	1,871.69	2,628.31	42%	
40-410-89 Water Treatment Expense	6,000	1,690.44	2,023.86	3,129.87	2,870.13	52%	
WATER EXPENDITURES Totals:	16,100	2,068.41	2,771.76	7,352.31	8,747.69	46%	
40-411-20 R&M - Vehicles	1,500	487.11	931.76	1,884.09	(384.09)	126%	
40-411-21 R&M - Pumps	200	0.00	0.00	709.66	(509.66)	355%	
40-411-22 R&M - Distribution System	15,000	1,810.08	2,260.08	3,584.64	11,415.36	24%	
40-411-23 R&M - Meters	500	0.00	0.00	0.00	500.00		
40-411-24 R&M - System Supplies	200	0.00	0.00	0.00	200.00		
40-411-25 R&M - 5th St Tower	7,500	0.00	0.00	0.00	7,500.00		
40-411-26 R&M - Lee's Glen Tower	5,000	0.00	0.00	0.00	5,000.00		
40-411-27 R&M - Tools & Supplies	500	24.58	37.36	493.54	6.46	99%	
40-411-28 R&M Pump Generator	2,000	0.00	0.00	0.00	2,000.00		
40-411-32 R&M - Shop	300	0.00	26.68	53.36	246.64	18%	
REPAIRS & MAINTENANCE Totals:	32,700	2,321.77	3,255.88	6,725.29	25,974.71	21%	
40-412-30 Utilities	3,500	25.99	160.39	508.98	2,991.02	15%	
40-412-31 Utilities - Pumps	8,000	0.00	745.33	2,835.93	5,164.07	35%	
40-412-32 Utilities-105 Shop	900	9.39	66.18	322.15	577.85	36%	
UTILITIES Totals:	12,400	35.38	971.90	3,667.06	8,732.94	30%	
40-413-40 Property Insurance	4,000	0.00	0.00	1,968.34	2,031.66	49%	
40-413-41 Advertising	100	0.00	0.00	0.00	100.00		
40-413-42 Bank Service Charges	0	0.00	0.00	0.00	0.00		
40-413-43 Uniforms	500	0.00	126.09	498.38	1.62	100%	
40-413-44 Dues & Subscriptions	550	0.00	0.00	8,319.92	(7,769.92)	1513%	
40-413-45 Office Expense	2,000	176.92	176.92	615.09	1,384.91	31%	
40-413-46 Telephone	5,000	115.85	683.36	1,982.53	3,017.47	40%	

Budget vs Actual

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40 Water Fund		MTD		QTD		YTD		Variance	Percent
Description	Budget								
40-413-47 Training & Seminars	700	0.00	0.00	0.00	150.00	550.00	21%		
40-413-50 Casual Labor	0	0.00	0.00	0.00	0.00	0.00			
40-413-52 Software Support	800	0.00	0.00	0.00	3,124.09	(2,324.09)	391%		
40-413-53 Software Expense	0	0.00	0.00	0.00	0.00	0.00			
40-413-54 Office Equipment	2,045	94.81	205.16	548.49	1,496.56	27%			
GENERAL & ADMIN EXPENSES Totals:	15,695	387.58	1,191.53	17,206.84	(1,511.79)	110%			
40-414-60 Legal Fees	10,800	0.00	0.00	900.00	9,900.00	8%			
40-414-61 Audit Fees	3,500	0.00	0.00	0.00	3,500.00				
40-414-62 Accounting Fees	6,000	500.00	1,000.00	2,375.00	3,625.00	40%			
40-414-64 Consultant Fees	0	0.00	0.00	0.00	0.00	0.00			
PROFESSIONAL FEES Totals:	20,300	500.00	1,000.00	3,275.00	17,025.00	16%			
40-429-65 Reimbursable Expense	0	0.00	0.00	0.00	0.00	0.00			
REIMBURSEABLE EXPENSES Totals:	0	0.00	0.00	0.00	0.00	0.00			
40-450-00 Capital Outlays	44,304	0.00	0.00	520.00	43,784.42	1%			
CAPITAL OUTLAYS Totals:	44,304	0.00	0.00	520.00	43,784.42	1%			
40-451-00 Water Project-Capital	54,000	0.00	0.00	50,797.79	3,202.21	94%			
40-452-00 Capital-Building	0	0.00	0.00	0.00	0.00	0.00			
Totals:	54,000	0.00	0.00	50,797.79	3,202.21	94%			
Expenses Totals:	353,155	19,000.82	39,018.88	159,526.86	193,628.14	45%			
40 Water Fund Revenues Over/(Under) Expenses:		9,044.53	17,951.56	13,044.44					

Budget vs Actual (Summary)

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Period Ending 11/30/2022

50 Grant Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
		371,343		4,855.00	19,855.00	389,446.00	18,103.00	105%
	Revenues Totals:	371,343		4,855.00	19,855.00	389,446.00	18,103.00	105%
Expenses								
SALARIES & WAGES		15,000		0.00	0.00	15,000.00	0.00	100%
PAYROLL TAXES		15,000		0.00	0.00	0.00	15,000.00	
		0		0.00	0.00	0.00	0.00	
		341,343		69.04	304.25	126,647.09	214,695.91	37%
COMMUNITY PROJECTS		0		65.20	65.20	65.20	(65.20)	
	Expenses Totals:	371,343		134.24	369.45	141,712.29	229,630.71	38%
50 Grant Fund	Revenues Over/(Under) Expenses:			4,720.76	19,485.55	247,733.71		

Budget vs Actual

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Period Ending 11/30/2022

50 Grant Fund											
Description	Budget	MTD	QTD	YTD	Variance	Percent					
Revenues											
50-301-01 Fire & Rescue Assistance	15,000	0.00	15,000.00	30,000.00	15,000.00	200%					
50-301-02 Fire & Rescue Grant	0	0.00	0.00	0.00	0.00						
50-302-01 Law Enforcement Assistance	15,000	4,855.00	4,855.00	18,103.00	3,103.00	121%					
50-302-02 Police Grant	0	0.00	0.00	0.00	0.00						
50-303-01 State Grant-Train Depot	0	0.00	0.00	0.00	0.00						
50-304-01 Federal ARPA	341,343	0.00	0.00	341,343.00	0.00	100%					
50-318-01 Misc Grant	0	0.00	0.00	0.00	0.00						
Revenues Totals:	371,343	4,855.00	19,855.00	389,446.00	18,103.00	105%					
Expenses											
50-401-01 Fire & Rescue Assistance Expense	15,000	0.00	0.00	0.00	15,000.00						
50-401-02 Fire & Rescue Grant Expense	0	0.00	0.00	15,000.00	(15,000.00)	100%					
SALARIES & WAGES Totals:	15,000	0.00	0.00	15,000.00	0.00						
50-402-01 Law Enforcement Assistance Expense	15,000	0.00	0.00	0.00	15,000.00						
50-402-02 Police Grant Expense	0	0.00	0.00	0.00	0.00						
PAYROLL TAXES Totals:	15,000	0.00	0.00	0.00	15,000.00						
50-403-01 State Grant-Train Depot Expenses	0	0.00	0.00	0.00	0.00						
50-404-00 Federal ARPA	0	0.00	0.00	0.00	0.00						
50-404-10 ARPA-Public Health	1,637	69.04	84.78	1,820.66	(183.66)	111%					
50-404-22 ARPA-Economic Impact-Utility Aid	0	0.00	0.00	0.00	0.00						
50-404-41 ARPA- Premium Pay-Employees	97,962	0.00	0.00	91,000.00	6,962.00	93%					
50-404-50 ARPA-Infrastructure	241,744	0.00	219.47	33,826.43	207,917.57	14%					
Totals:	341,343	69.04	304.25	126,647.09	214,695.91	37%					
50-418-01 Misc Grant Expense	0	65.20	65.20	65.20	(65.20)						
COMMUNITY PROJECTS Totals:	0	65.20	65.20	65.20	(65.20)						
Expenses Totals:	371,343	134.24	369.45	141,712.29	229,630.71	38%					
50 Grant Fund	Revenues Over/(Under) Expenses:	4,720.76	19,485.55	247,733.71							

Budget vs Actual (Summary)

TOWN OF REMINGTON
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Period Ending 11/30/2022

60 Cemetery Fund		Budget		MTD	CTD	YTD	Variance	Percent
Description								
Revenues								
		14,173		2,100.00	5,098.94	12,719.81	(1,453.19)	90%
Revenues Totals:		14,173		2,100.00	5,098.94	12,719.81	(1,453.19)	90%
Expenses								
SALARIES & WAGES	0	0.00	0.00	0.00	0.00	0.00	0.00	
REPAIRS & MAINTENANCE	6,850	45.99	535.77	4,019.75	2,830.25	59%		
GENERAL & ADMIN EXPENSES	1,873	0.00	0.00	887.64	985.36	47%		
PROFESSIONAL FEES	0	0.00	0.00	0.00	0.00			
CEMETERY EXPENDITURES	5,450	150.00	1,021.00	8,167.00	(2,717.00)	150%		
TRUST EXPENDITURES	0	0.00	0.00	0.00	0.00			
CAPITAL OUTLAYS	0	0.00	0.00	0.00	0.00			
Expenses Totals:	14,173	195.99	1,556.77	13,074.39	1,098.61	92%		
60 Cemetery Fund	Revenues Over/(Under)	Expenses:	1,904.01	3,542.17	(354.58)			

Budget vs Actual

TOWN OF REMINGTON
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Period Ending 11/30/2022

60 Cemetery Fund											
Description		Budget		MTD	QTD	YTD	Variance	Percent			
Revenues											
60-304-01 Lot Sales-Town Residents		4,000		2,000.00	2,000.00	7,000.00	3,000.00	175%			
60-304-02 Lot Sales-County Resident		0		0.00	0.00	0.00	0.00				
60-304-03 Lot Sales-Out-of-County		0		0.00	0.00	0.00	0.00				
60-305-01 Marker Fees		400		0.00	0.00	375.00	(25.00)	94%			
60-305-02 Burial Fees		5,000		0.00	650.00	2,100.00	(2,900.00)	42%			
60-305-03 Cremation Fees		1,000		0.00	1,150.00	1,150.00	150.00	115%			
60-305-04 Monument Permits		200		50.00	100.00	200.00	0.00	100%			
60-305-05 Lot Transfer Fees		0		50.00	75.00	75.00	75.00				
60-305-06 Distribution From Trust		0		0.00	0.00	0.00	0.00				
60-306-01 Donations		0		0.00	0.00	0.00	0.00				
60-306-02 Income Distributions		3,500		0.00	1,123.94	1,819.81	(1,680.19)	52%			
60-332-01 Interest Income		0		0.00	0.00	0.00	0.00				
60-390-00 Prior Year Surplus		73		0.00	0.00	0.00	(73.00)				
Revenues Totals:		14,173		2,100.00	5,098.94	12,719.81	(1,453.19)	90%			
Expenses											
60-401-01 Salaries & Wages		0		0.00	0.00	0.00	0.00				
60-401-02 FICA Tax Expense		0		0.00	0.00	0.00	0.00				
60-401-03 MEDICARE Tax Expense		0		0.00	0.00	0.00	0.00				
60-401-04 SUTA Tax Expense		0		0.00	0.00	0.00	0.00				
SALARIES & WAGES Totals:		0		0.00	0.00	0.00	0.00				
60-411-21 R&M-Equipment		500		20.00	20.00	20.00	480.00	4%			
60-411-26 R&M-Property		6,250		0.00	489.78	3,973.76	2,276.24	64%			
60-411-27 R&M - Tools & Supplies		100		25.99	25.99	25.99	74.01	26%			
REPAIRS & MAINTENANCE Totals:		6,850		45.99	535.77	4,019.75	2,830.25	59%			
60-413-40 Insurance		1,773		0.00	0.00	887.64	885.36	50%			
60-413-41 Advertising		100		0.00	0.00	0.00	100.00				
60-413-42 Bank Service Charges		0		0.00	0.00	0.00	0.00				

Budget vs Actual

TOWN OF REMINGTON
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Period Ending 11/30/2022

60 Cemetery Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
60-413-45 Supplies		0		0.00	0.00	0.00	0.00	
60-413-49 Interest		0		0.00	0.00	0.00	0.00	
GENERAL & ADMIN EXPENSES Totals:		1,873		0.00	0.00	887.64	985.36	47%
60-414-60 Legal Fees		0		0.00	0.00	0.00	0.00	
PROFESSIONAL FEES Totals:		0		0.00	0.00	0.00	0.00	
60-421-01 80%Lot Sales (To Trustee)		3,200		0.00	0.00	6,400.00	(3,200.00)	200%
60-421-02 Repurchased Lots		0		0.00	0.00	0.00	0.00	
60-421-03 Burial Expense		2,000		150.00	900.00	1,525.00	475.00	76%
60-421-06 Corner Markers		250		0.00	121.00	242.00	8.00	97%
CEMETERY EXPENDITURES Totals:		5,450		150.00	1,021.00	8,167.00	(2,717.00)	150%
60-422-01 Transfer To Investments		0		0.00	0.00	0.00	0.00	
TRUST EXPENDITURES Totals:		0		0.00	0.00	0.00	0.00	
60-450-00 Capital Outlays		0		0.00	0.00	0.00	0.00	
CAPITAL OUTLAYS Totals:		0		0.00	0.00	0.00	0.00	
Expenses Totals:		14,173		195.99	1,556.77	13,074.39	1,098.61	92%
60 Cemetery Fund Revenues Over/(Under) Expenses:				1,904.01	3,542.17	(354.58)		

Budget vs Actual (Summary)

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Period Ending 11/30/2022

70 Cemetery Trust Fund							
Description	Budget	MTD	QTD	YTD	Variance	Percent	
Revenues							
	24,210	0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%	
Revenues Totals:	24,210	0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%	
Expenses							
GENERAL & ADMIN EXPENSES	8,000	0.00	1,718.74	1,718.74	6,281.26	21%	
CAPITAL OUTLAYS	0	0.00	0.00	0.00	0.00	0.00	
	16,210	0.00	0.00	0.00	16,210.00		
Expenses Totals:	24,210	0.00	1,718.74	1,718.74	22,491.26	7%	
70 Cemetery Trust Fund	Revenues Over/(Under) Expenses:	0.00	(25,491.87)	(25,491.87)			

Budget vs Actual

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Period Ending 11/30/2022

70 Cemetery Trust Fund		Budget		MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
70-335-01 Dividend Income		6,000		0.00	2,044.01	2,044.01	(3,955.99)	34%
70-335-02 Interest Income		10		0.00	10.69	10.69	0.69	107%
70-335-03 Capital Gains		15,000		0.00	(28,227.83)	(28,227.83)	(43,227.83)	-188%
70-335-04 Other Investment Income		0		0.00	0.00	0.00	0.00	
70-335-05 80% Lot Sales		3,200		0.00	2,400.00	2,400.00	(800.00)	75%
70-335-06 DONATIONS		0		0.00	0.00	0.00	0.00	
70-335-20 Transfer From Town		0		0.00	0.00	0.00	0.00	
70-390-00 Prior Year Surplus		0		0.00	0.00	0.00	0.00	
Revenues Totals:		24,210		0.00	(23,773.13)	(23,773.13)	(47,983.13)	-98%
Expenses								
70-413-01 Trustee Fees		4,500		0.00	1,022.87	1,022.87	3,477.13	23%
70-413-02 Administration Fees		0		0.00	0.00	0.00	0.00	
70-413-03 Distributions to Cemetery		3,500		0.00	695.87	695.87	2,804.13	20%
GENERAL & ADMIN EXPENSES Totals:		8,000		0.00	1,718.74	1,718.74	6,281.26	21%
70-450-00 Capital Outlays		0		0.00	0.00	0.00	0.00	
CAPITAL OUTLAYS Totals:		0		0.00	0.00	0.00	0.00	
70-460-00 Budget Contingencies		16,210		0.00	0.00	0.00	16,210.00	
Totals:		16,210		0.00	0.00	0.00	16,210.00	
Expenses Totals:		24,210		0.00	1,718.74	1,718.74	22,491.26	7%
70 Cemetery Trust Fund	Revenues Over/(Under) Expenses:			0.00	(25,491.87)	(25,491.87)		

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

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Check Number	Bank	Vendor	Date	Amount
27892	11	CRUST UNLIMITED, LLC	11/04/2022	<u>\$92.47</u>
		10-200-01	\$92.47	
Invoice: 103122		Inv Date 10/26/2022	Due Date 11/04/2022	Amt: \$92.47
10-303-06		MEALS TAX REFUND/3% EARLY PAY DISCOUNT		\$92.47
Total Distributed:				\$92.47
27893	11	DENISE SANDLIN	11/04/2022	<u>\$1,000.00</u>
		10-200-01	\$500.00	
		40-200-01	\$500.00	
Invoice: 103122		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$1,000.00
10-414-62		SEPT BANK REC/ADJ ENTRIES		\$500.00
40-414-62		SEPT BANK REC/ADJ ENTRIES		\$500.00
Total Distributed:				\$1,000.00
27894	11	DMV	11/04/2022	<u>\$175.00</u>
		10-200-01	\$175.00	
Invoice: 202230400484		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$175.00
10-332-05		DMV STOP REMOVAL		\$150.00
10-319-09		DMV STOP REMOVAL		\$25.00
Total Distributed:				\$175.00
27895	11	DOMINION ENERGY VIRGINIA	11/04/2022	<u>\$1,826.70</u>
		10-200-01	\$962.95	
		40-200-01	\$863.75	
Invoice: 112122A		Inv Date 10/24/2022	Due Date 11/04/2022	Amt: \$133.04
10-412-31		TOWN HALL		\$133.04
Total Distributed:				\$133.04
Invoice: 112122B		Inv Date 10/24/2022	Due Date 11/04/2022	Amt: \$142.50
10-412-32		SHOP/PD		\$47.50
10-419-30		SHOP/PD		\$47.50
40-412-32		SHOP/PD		\$47.50
Total Distributed:				\$142.50
Invoice: 112122C		Inv Date 10/24/2022	Due Date 11/04/2022	Amt: \$18.93
10-415-72		RECYCLE CENTER		\$18.93
Total Distributed:				\$18.93
Invoice: 112222A		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$738.74
40-412-31		CONFEDERATE BLVD		\$738.74
Total Distributed:				\$738.74
Invoice: 112222B		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$70.92

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
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Check Number	Bank	Vendor	Date	Amount
40-412-30		FIFTH STREET		\$70.92
Total Distributed:				\$70.92
Invoice: 112222C		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$6.59
40-412-31		FREEMANS FORD RD		\$6.59
Total Distributed:				\$6.59
Invoice: 112922		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$715.98
10-420-31		STREET LIGHTS		\$715.98
Total Distributed:				\$715.98
27896	11	F/C FLEET MAINTENANCE	11/04/2022	\$574.52
		40-200-01	\$367.53	
		10-200-01	\$206.99	
Invoice: 113022		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$574.52
10-415-70		FUEL/TRASH TRUCK		\$168.07
10-419-22		FUEL/POLICE		\$38.92
40-411-20		FUEL/WATER		\$367.53
Total Distributed:				\$574.52
27897	11	IPITOMY	11/04/2022	\$91.63
		20-200-01	\$91.63	
Invoice: 7873		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$91.63
20-413-46		AUTOMATED PHONE SYSTEM		\$91.63
Total Distributed:				\$91.63
27898	11	MICHAEL TROIANO	11/04/2022	\$450.00
		40-200-01	\$450.00	
Invoice: 692		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$450.00
40-411-22		WATER LINE/DUEY ST		\$450.00
Total Distributed:				\$450.00
27899	11	MP COPIERS, INC.	11/04/2022	\$284.43
		40-200-01	\$94.81	
		10-200-01	\$94.81	
		20-200-01	\$94.81	
Invoice: 32700523		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$284.43
10-413-54		COPIER LEASE		\$94.81
20-413-54		COPIER LEASE		\$94.81
40-413-54		COPIER LEASE		\$94.81
Total Distributed:				\$284.43
27900	11	OFFICE DEPOT	11/04/2022	\$416.97
		10-200-01	\$127.23	

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
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Check Number	Bank	Vendor	Date	Amount
.....		20-200-01	\$187.22	
.....		40-200-01	\$102.52	
Invoice: 272305237001		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$399.98
10-413-45		OFFICE SUPPLIES		\$110.24
20-413-45		OFFICE SUPPLIES		\$187.22
40-413-45		OFFICE SUPPLIES		\$102.52
Total Distributed:				\$399.98
Invoice: 272441839001		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$16.99
10-413-45		OFFICE SUPPLIES		\$16.99
Total Distributed:				\$16.99
27901	11	RAPPAHANNOCK STATION, INC	11/04/2022	\$73.63
.....		10-200-01	\$73.63	
Invoice: 102622		Inv Date 10/26/2022	Due Date 11/04/2022	Amt: \$73.63
10-303-06		MEALS TAX REFUND/OVERPAID		\$73.63
Total Distributed:				\$73.63
27902	11	USA BLUE BOOK	11/04/2022	\$333.42
.....		40-200-01	\$333.42	
Invoice: 142677		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$333.42
40-410-89		H2O TESTING SUPPLIES		\$333.42
Total Distributed:				\$333.42
27903	11	VAULT SERVICES INC	11/04/2022	\$150.00
.....		60-200-01	\$150.00	
Invoice: 1047		Inv Date 11/04/2022	Due Date 11/04/2022	Amt: \$150.00
60-421-03		MOVE MITCHELL MONUMENT 101422		\$150.00
Total Distributed:				\$150.00
27904	11	WALLY'S AUTOMOTIVE	11/04/2022	\$61.31
.....		40-200-01	\$61.31	
Invoice: 29199		Inv Date 10/31/2022	Due Date 11/04/2022	Amt: \$61.31
40-411-20		2015 FORD F250/REPAIR TIRE		\$61.31
Total Distributed:				\$61.31
27916	11	BUTLER & EICHER	11/09/2022	\$75.00
.....		10-200-01	\$75.00	
Invoice: 113022		Inv Date 11/07/2022	Due Date 11/09/2022	Amt: \$75.00
10-415-72		PORTABLE TOILET/RECYCLE SITE		\$75.00
Total Distributed:				\$75.00

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

TOWN OF REMINGTON
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Check Number	Bank	Vendor	Date	Amount
27917	11	COMCAST COMMUNICATIONS	11/09/2022	<u>\$376.24</u>
		10-200-01	\$165.54	
		40-200-01	\$105.35	
		20-200-01	\$105.35	
Invoice: 112422		Inv Date 11/07/2022	Due Date 11/09/2022	Amt: \$376.24
10-413-46		TOWN HALL PHONE/INTERNET		\$165.54
20-413-46		TOWN HALL PHONE/INTERNET		\$105.35
40-413-46		TOWN HALL PHONE/INTERNET		\$105.35
Total Distributed:				\$376.24
27918	11	FCWSA	11/09/2022	<u>\$82.32</u>
		10-200-01	\$46.94	
		40-200-01	\$35.38	
Invoice: 112022A		Inv Date 11/07/2022	Due Date 11/09/2022	Amt: \$56.33
10-412-31		105 E MAIN STREET		\$28.16
10-412-32		105 E MAIN STREET		\$9.39
10-419-30		105 E MAIN STREET		\$9.39
40-412-32		105 E MAIN STREET		\$9.39
Total Distributed:				\$56.33
Invoice: 112022B		Inv Date 11/07/2022	Due Date 11/09/2022	Amt: \$25.99
40-412-30		WATER TREATMENT FAC		\$25.99
Total Distributed:				\$25.99
27919	11	MICHAEL TROIANO	11/09/2022	<u>\$1,050.00</u>
		10-200-01	\$1,050.00	
Invoice: 693		Inv Date 11/09/2022	Due Date 11/09/2022	Amt: \$1,050.00
10-450-00		BACKHOE/ELECTRIC SERVICE @ RECYCLE SITE		\$1,050.00
Total Distributed:				\$1,050.00
27920	11	THE SCYLLA GROUP, INC.	11/09/2022	<u>\$577.50</u>
		10-200-01	\$577.50	
Invoice: 6220		Inv Date 11/07/2022	Due Date 11/09/2022	Amt: \$577.50
10-413-52		SERVER MAINT/BACKUP/MULTIFACTOR AUTH		\$577.50
Total Distributed:				\$577.50
27921	11	CFC FARM & HOME CENTER	11/14/2022	<u>\$35.01</u>
		10-200-01	\$7.96	
		40-200-01	\$27.05	
Invoice: 113022		Inv Date 11/14/2022	Due Date 11/14/2022	Amt: \$35.01

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

TOWN OF REMINGTON
12/14/2022 10:15 AM

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Check Number	Bank	Vendor	Date	Amount
10-411-27		GRASS SEED, SQUARE LOCK PIN		\$7.96
40-411-22		GRASS SEED, SQUARE LOCK PIN		\$27.05
Total Distributed:				\$35.01
27922	11	GROVES HARDWARE, LLC	11/14/2022	\$234.77
		60-200-01	\$25.99	
		40-200-01	\$43.13	
		10-200-01	\$165.65	
Invoice: 113022		Inv Date 11/14/2022	Due Date 11/14/2022	Amt: \$234.77
10-411-25		MISC SUPPLIES		\$7.99
10-411-27		MISC SUPPLIES		\$157.66
40-411-22		MISC SUPPLIES		\$18.55
40-411-27		MISC SUPPLIES		\$24.58
60-411-27		MISC SUPPLIES		\$25.99
Total Distributed:				\$234.77
27923	11	MP COPIERS, INC.	11/14/2022	\$170.00
		20-200-01	\$170.00	
Invoice: 315603		Inv Date 11/14/2022	Due Date 11/14/2022	Amt: \$170.00
20-413-54		PRINTER REPAIR/MAINTENANCE		\$170.00
Total Distributed:				\$170.00
27925	11	BB&T FINANCIAL, FSB	11/23/2022	\$1,066.91
		10-200-01	\$997.87	
		50-200-01	\$69.04	
Invoice: 112922		Inv Date 11/17/2022	Due Date 11/23/2022	Amt: \$1,066.91
10-413-47		CLERK TRAINING		\$818.88
10-413-54		BACKUP DRIVE		\$93.72
10-417-79		ARTIFICIAL CHRISTMAS TREE		\$85.27
50-404-10		ZOOM, BOTTLED WATER		\$69.04
Total Distributed:				\$1,066.91
27926	11	CAROL STALTER	11/23/2022	\$43.67
		20-200-01	\$22.64	
		10-200-01	\$7.85	
		40-200-01	\$13.18	
Invoice: 111822		Inv Date 11/17/2022	Due Date 11/23/2022	Amt: \$43.67
20-310-10		REIMBURSE DMV POSTAGE		\$22.64
10-413-45		REIMBURSE CASH DRAWER		\$7.85

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

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Check Number	Bank	Vendor	Date	Amount
40-410-88		REIMBURSE CASH DRAWER		\$8.04
40-413-45		REIMBURSE CASH DRAWER		\$5.14
Total Distributed:				\$43.67
27927	11	EVELYN P SMITH ESTATE	11/23/2022	\$32.00
40-200-01				\$32.00
Invoice: UB47221122141738180				Inv Date 11/22/2022 Due Date 11/23/2022 Amt: \$32.00
40-250-00		Deposit Refund for WATER		\$32.00
Total Distributed:				\$32.00
27928	11	RACHAEL MYERS	11/23/2022	\$37.00
40-200-01				\$37.00
Invoice: UB1585221118080648757				Inv Date 11/18/2022 Due Date 11/23/2022 Amt: \$37.00
40-300-01		Pre-Payment Refund for 003-0000666-3		\$37.00
Total Distributed:				\$37.00
27929	11	RAPPAHANNOCK STATION, INC	11/23/2022	\$69.81
40-200-01				\$25.00
10-200-01				\$24.81
60-200-01				\$20.00
Invoice: 113022				Inv Date 11/23/2022 Due Date 11/23/2022 Amt: \$69.81
10-411-21		FUEL/EQUIPMENT		\$24.81
40-411-20		FUEL/TRUCK		\$25.00
60-411-21		FUEL/SMALL BACKHOE		\$20.00
Total Distributed:				\$69.81
27930	11	UNIVAR	11/23/2022	\$1,690.44
40-200-01				\$1,690.44
Invoice: 50697901				Inv Date 11/23/2022 Due Date 11/23/2022 Amt: \$1,690.44
40-410-89		CHLORINE		\$1,690.44
Total Distributed:				\$1,690.44
27931	11	VERIZON WIRELESS	11/23/2022	\$80.02
10-200-01				\$80.02
Invoice: 120122				Inv Date 11/23/2022 Due Date 11/23/2022 Amt: \$80.02
10-419-46		POLICE IN-CAR COMPUTERS		\$80.02
Total Distributed:				\$80.02
27932	11	VUPS	11/23/2022	\$10.50
40-200-01				\$10.50
Invoice: 10220533				Inv Date 11/15/2022 Due Date 11/23/2022 Amt: \$10.50
40-413-46		MISS UTILITY/OCTOBER		\$10.50

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

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12/14/2022 10:15 AM

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$10.50
27933	11	WALLY'S AUTOMOTIVE	11/23/2022	<u>\$189.16</u>
		10-200-01	\$94.58	
		40-200-01	\$94.58	
Invoice: 29338		Inv Date 11/17/2022	Due Date 11/23/2022	Amt: \$189.16
10-411-20		2009 FORD RANGER TURN SIGNAL		\$94.58
40-411-20		2009 FORD RANGER TURN SIGNAL		\$94.58
			Total Distributed:	\$189.16
27934	11	ANTHEM BLUE CROSS BLUE SHIELD	11/28/2022	<u>\$6,347.00</u>
		10-200-01	\$2,066.36	
		40-200-01	\$3,735.27	
		20-200-01	\$545.37	
Invoice: 001418802G		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$6,174.00
10-401-06		HEALTH INSURANCE		\$1,893.36
20-401-06		HEALTH INSURANCE		\$545.37
40-401-06		HEALTH INSURANCE		\$3,735.27
			Total Distributed:	\$6,174.00
Invoice: 001418803G		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$173.00
10-401-06		HEALTH INSURANCE/LEE		\$173.00
			Total Distributed:	\$173.00
27935	11	COMCAST COMMUNICATIONS	11/28/2022	<u>\$265.83</u>
		10-200-01	\$265.83	
Invoice: 120822		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$265.83
10-413-46		SHOP/PD PHONE, INTERNET		\$66.46
10-419-46		SHOP/PD PHONE, INTERNET		\$199.37
			Total Distributed:	\$265.83
27936	11	DENISE SANDLIN	11/28/2022	<u>\$1,000.00</u>
		40-200-01	\$500.00	
		10-200-01	\$500.00	
Invoice: 113022		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$1,000.00
10-414-62		OCT BANK REC/ADJ ENTRIES		\$500.00
40-414-62		OCT BANK REC/ADJ ENTRIES		\$500.00
			Total Distributed:	\$1,000.00
27937	11	MINNESOTA LIFE	11/28/2022	<u>\$48.80</u>
		10-200-01	\$9.76	
		40-200-01	\$39.04	

Check Listing

Date From: 11/1/2022 Date To: 11/30/2022
Vendor Range: 29 AUTO OUTLET - ZONIA E GUTIERREZ

TOWN OF REMINGTON
12/14/2022 10:15 AM

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Check Number	Bank	Vendor	Date	Amount
Invoice: 121522		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$48.80
10-401-07		NOV SUPPL LIFE INSUR/STEWART		\$9.76
40-401-07		NOV SUPPL LIFE INSUR/STEWART		\$39.04
Total Distributed:				\$48.80
27938	11	POSTMASTER	11/28/2022	\$429.93
		40-200-01	\$399.93	
		10-200-01	\$30.00	
Invoice: 113022		Inv Date 11/28/2022	Due Date 11/28/2022	Amt: \$429.93
10-413-45		STAMPS		\$30.00
40-413-45		STAMPS		\$30.00
40-410-88		MAIL WATER BILLS		\$369.93
Total Distributed:				\$429.93
35	Checks Totaling -			\$19,441.99

Totals By Fund

	Checks	Voids	Total
10	\$8,398.75		\$8,398.75
20	\$1,217.02		\$1,217.02
40	\$9,561.19		\$9,561.19
50	\$69.04		\$69.04
60	\$195.99		\$195.99
Totals:	\$19,441.99		\$19,441.99

REGULAR MONTHLY COUNCIL MEETING
Remington Town Council
Monday, 19 SEPTEMBER, 2022 7:00pm
Remington Town Hall
105 E Main St
REMINGTON, VA 22734

Mayor William E. Polk, Jr. called the meeting to order at 7:00pm

Town Council Members Present: Evan "Skeet" Ashby
Stanley L. Heaney
Richard Heflin
Van Loving

Town Staff Present: Town Administrator – David F. Burrelli
Town Attorney - Andrea G. Erard-Virtual
Town Clerk / Deputy Treasurer – Rachael R. Brinson
Chief of Police - Charles T. Proffitt
Town Superintendent - James Steward
Town Treasurer – Carol Stalter

Mayor Polk introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

Guests Present: Lisa Shultz, David Bacon, Andrew Serine-Scylla Group-Virtual, Austin Bedrosian

CITIZEN TIME

Lisa Shultz addressed council regarding the parking on James Madison St

CONSENT AGENDA

Mayor Polk asked for any questions for the Utility Billing Report and Bill Listing. Mayor Polk asked for any additions or corrections to the draft minutes presented for approval.

Council member Ashby motioned to adopt the Consent Agenda. Council Member Heflin seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

Council chose the following points from the August minutes for the Town Clerk to add to the newsletter for the month.

- Cigarette Tax Info
- Meals Tax Info

STAFF REPORTS

Town Superintendent

Superintendent Steward informed council that Council Member Heflin had 2 sealed bids for the demolition of the building at the recycling center.

Mr. Steward stated that the Thrasher Group had completed the testing of the fire hydrants, and the data from the testing would be sent to the Town once it was compiled. He then updated council on the storm water pipe and stated that the end was found. He then referenced two quotes for uniforms included in the council packet, two from Centas and one from Brandy Printing and Embroidery. Attorney Erard requested that the contract for Centas be sent to her for review.

Mr. Heflin presented the two bids for the demolition of the building at the recycling center. Mr. Steward stated that Dominion Power needed to complete their portion before moving forward and he would verify with the 2 companies that submitted the bids if they would be able to commit to the demolition job with an unknown start time frame.

Superintendent Steward informed council that the water Lead and Copper Samples were well under the standards, so the Town was given a waiver for another 3 years.

TOWN CLERK

Clerk Brinson introduced Andrew Serene with Scylla IT group and he then discussed the Scylla group maintenance contract that was included in the council packet.

Council member Heflin motioned to accept the contract with the Scylla Group for the maintenance contract for 2 months in the amount of \$550.00 per month. Council Member Heaney seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

Clerk Brinson thanked Superintendent Steward, Chris Proctor, and Nate Mullins on behalf of the Town of Remington Car Show Committee for their assistance with the car show. She then stated appreciation for Chief Proffitt, Officer Abdo and Officer House for their assistance.

She asked council members to sign up for shifts at the Town booth at the Remington Fall Festival. Mrs. Brinson then presented three quotes for artificial Christmas Trees for the Gazebo.

Council member Heflin motioned to authorize clerk Brinson to purchase an artificial tree for the gazebo in an amount up to \$100.00. Council Member Heaney seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

TOWN TREASURER

Treasurer Stalter presented a water leak adjustment for council discussion. Mrs. Stalter then discussed a draft returned check policy.

Council member Ashby motioned to approve the advertisement of the returned check ordinance. Council Member Heaney seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

Mrs. Stalter suggested to council that the town decal fee be included in the tax bill. There was a lengthy discussion.

Council member Heflin made a motion to advertise for the discontinuation of the Town of Remington vehicle decal and therefor no longer charge the \$25.00 decal fee. Council Member Heaney seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

TOWN ADMINISTRATOR

Administrator Burrelli spoke in detail regarding his administrator report included in the council packet.

Council member Heflin made a motion to authorize Town Administrator David Burrelli to prepare a letter for council members to review and then send to VDOT, DEQ and Fauquier County Community Development for the drainage study once he obtains approval from council members. Council Member Loving seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Loving

Nays: 0

Abstain: 0

Absent: Hart, Tiffany

Administrator Burrelli requested permission from council to collect bids for the ADA door installation.

Council member Heflin made a motion to authorize Town Administrator David Burrelli to obtain bids for the ADA doors and water fountain location correction, present to council members and then the authority to sign the quote to move forward with the installation. Council Member Loving seconded the motion. The motion carried.

Ayes: Heaney, Heflin, Loving

Nays: 0

Abstain: Ashby

Absent: Hart, Tiffany

POLICE CHIEF

Chief Proffitt presented a resolution from the police academy for council consideration.

COMMITTEE REPORTS

WATER: Chair: Loving

Member: Heaney

There was no report given.

PERSONNEL/POLICE COMMITTEE: Chair: Tiffany

Member: Heflin

There was no report given.

FINANCE COMMITTEE: Chair: Heaney

Member: Ashby

Council member Heaney shared that the finance committee had met prior to the council meeting.

CEMETERY COMMITTEE: Chair: Ashby

Member: Hart

Council member Ashby stated there had been no new lot sales.

PUBLIC FACILITIES: Chair: Heflin

Member: Loving

Council member Heflin requested council discussion for sign locations for the municipal parking lot on E Madison Street. Superintendent Steward indicated that he would have a quote for sign installation for the next council meeting.

Council member Loving shared his concern with the lack of lighting in both town parking lots as well as the need for a sidewalk along James Madison.

COMMUNITY DEVELOPMENT: Chair: Hart

Member: Tiffany

There was no report given.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

With no further business before the Council, Council member Heaney motioned to adjourn with a second by Council Member Heflin. The motion carried.

Ayes: Ashby, Heaney, Heflin, Tiffany

Nays: 0

Absent: Hart, Loving

Abstain: 0

The meeting recessed at 8:27 pm.

William E. Polk, Mayor

Susan L. Tiffany, Recorder

**TOWN COUNCIL MEETING SCHEDULE
WORK SESSION
JULY 2022 THROUGH JUNE 2023**

WORK SESSIONS

MONDAY, JULY 11, 2022	NO MEETING
MONDAY, AUGUST 8, 2022	NO MEETING
MONDAY, SEPTEMBER 12, 2022	NO MEETING
MONDAY, OCTOBER 10, 2022	NO MEETING
MONDAY, NOVEMBER 14, 2022	NO MEETING
MONDAY, DECEMBER 12, 2022	NO MEETING
MONDAY, JANUARY 9, 2023	7:00PM
MONDAY, FEBRUARY 13, 2023	7:00PM
MONDAY, MARCH 13, 2023	7:00 PM
MONDAY, APRIL 10, 2023	7:00 PM
MONDAY, MAY 8, 2023	7:00 PM
MONDAY, JUNE 12, 2023	7:00 PM

**** - JULY, AUGUST, SEPTEMBER, OCTOBER, NOVEMBER, DECEMBER, WILL HAVE ONLY ONE MEETING. THIS WILL BE THE REGULAR MONTHLY MEETING ****

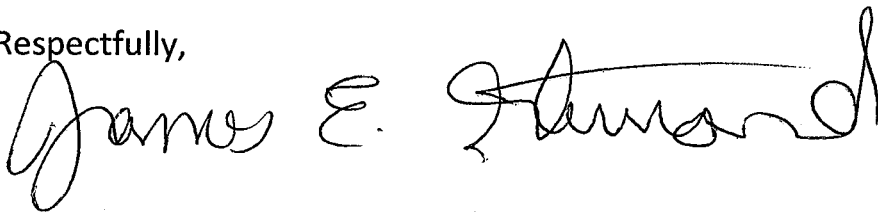
REGULAR MONTHLY MEETINGS

MONDAY, JULY 18, 2022	7:00 PM
MONDAY, AUGUST 15, 2022	7:00 PM
MONDAY, SEPTEMBER 19, 2022	7:00 PM
MONDAY, OCTOBER 17, 2022	7:00 PM
MONDAY, NOVEMBER 21, 2022	7:00 PM
MONDAY, DECEMBER 19, 2022	7:00 PM
WEDNESDAY, JANUARY 18, 2023	7:00 PM
WEDNESDAY, FEBRUARY 22, 2023	7:00 PM
MONDAY, MARCH 20, 2023	7:00 PM
MONDAY, APRIL 17, 2023	7:00 PM
MONDAY, MAY 15, 2023	7:00 PM
WEDNESDAY, JUNE 21, 2023	7:00 PM

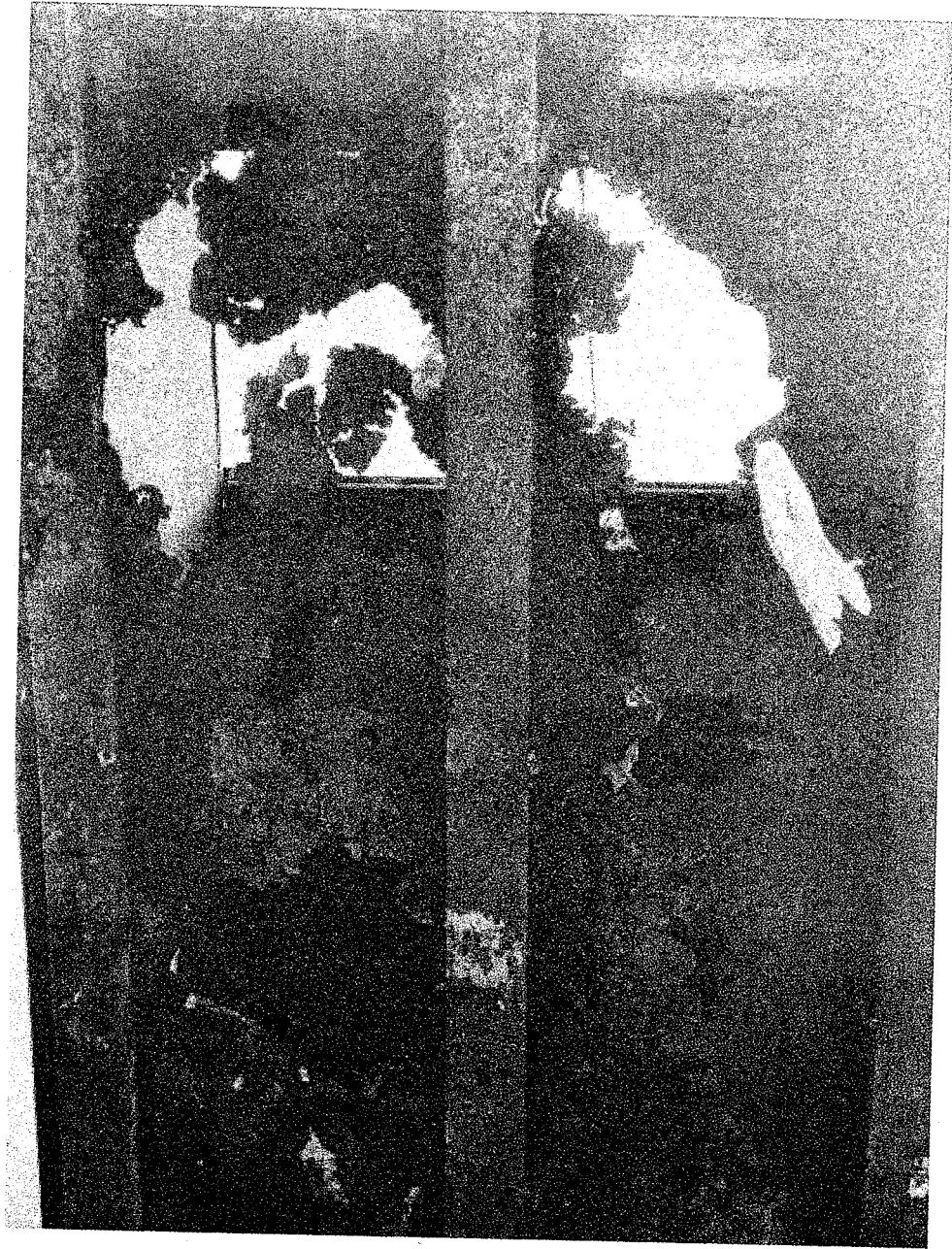
Town Superintendent Report-December 2022

- 1) There was a water leak on N Duey St. We replaced the copper service line.
- 2) We have been able to install additional new meters.
- 3) Both service trucks are having issues.
 - The ranger has electrical and transmission problems. The 2009 F-250 has tire sensor problems and/or computer.
 - I recommend the purchase of a third truck due to the many issues.
- 4) We will need to fix or replace the damaged dumpster. (Picture attached)

Respectfully,

A handwritten signature in black ink that reads "James E. Steward". The signature is written in a cursive, flowing style with a large initial 'J' and a long horizontal stroke across the middle.

James Steward





ENGINEERING
SURVEYING
LAND PLANNING
RIGHT-OF-WAY

SULLIVAN, DONAHOE & INGALLS
A PROFESSIONAL CORPORATION

ERIC V. SULLIVAN, L.S.
NOLAND C. DONAHOE
MICHAEL E. MOORE, P.E.
RICHARD H. FURNIVAL, P.E.
KEITH L. OSTER, P.E.

December 14, 2022

Mr. James Steward
Town Superintendent
Town of Remington
105 E Main Street
Remington, VA 22754

Via email: JSteward@Remington-Va.gov

**RE: Civil Engineering & Surveying Proposal
General Services Agreement
On-Call Services
Fauquier County, Virginia**

Dear Mr. Steward:

Sullivan, Donahoe and Ingalls, PC (hereinafter referred to as the Professional) is pleased to submit this proposal to provide land surveying and civil engineering services for the Town of Remington (hereinafter "the Client"). In this proposal, we have included an outline of the scope of services required and the proposed fees for our services.

Project Description

This proposal is for on-call land surveying and civil engineering services.

Scope of Services

I. General Services / On-Call Services

Under this agreement, the Professional shall provide the Client with land surveying and civil engineering services on an as-needed basis. Each task or project commissioned under this agreement shall be authorized by an individual Work Order between the Professional and the Client, which shall outline the Scope of Work and the fee for services. All work shall be provided at the Professional's hourly rates, as described herein, unless otherwise agreed to in writing in the Work Order.

Fee: Hourly

II. Meetings

The Professional shall attend meetings as required by the Scope of Services when requested by the Client.

Fee: Hourly

III. Reimbursables

Prints, mylars, computer disc, mailings Fed-Ex packages and other miscellaneous reimbursables shall be billed under the Professional's current rates.

IV. Additional Services

Any work or services, which are not listed above or are not expressly provided for in this proposal, may be performed by the Professional upon the request or prior approval of the Client. All additional services will be performed by the Professional on an hourly basis utilizing the hourly rates listed below:

HOURLY RATES

Principal	\$ 175.00/hr.
Engineer/Surveyor III	\$ 150.00/hr.
Engineer/Surveyor II	\$ 135.00/hr.
Engineer/Surveyor I	\$ 125.00/hr.
Project Manager III	\$ 140.00/hr.
Project Manager II	\$ 125.00/hr.
Civil Tech III	\$ 125.00/hr.
Civil Tech II	\$ 110.00/hr.
Civil Tech I	\$ 95.00/hr.
Field Crew (3-man)	\$ 175.00/hr.
Field Crew (2-man)	\$ 155.00/hr.
Drone Pilot (Survey/Inspection)	\$ 150.00/hr.
Easement Acquisition Tech	\$ 125.00/hr.
Administrator II	\$ 85.00/hr.
Administrator I	\$ 65.00/hr.
Intern	\$ 65.00/hr.
Public Meeting/Testimony	\$ 350.00/hr.

PRINT FEES

Prints	\$ 2.25 per Sheet (24"X36") (\$10.00 minimum)
Prints (Half-size)	\$ 0.50 per Sheet (11"X17") (\$5.00 minimum)
Color Prints on Bond Paper	\$ 1.00 per Square-Foot (\$30.00 minimum)
Color Prints on Photo Paper	\$ 4.50 per Square-Foot (\$30.00 minimum)
Photocopies	\$ 0.15 each
CD-ROM Charge	\$ 30.00 each

REIMBURSABLES

FedEx/UPS	Cost + 15% (Minimum \$45.00)
Mail	Cost + 15% (Minimum \$ 5.00)
Outside Consultants	Cost + 10% + Coordination Time
Deliveries	\$ 45.00/hr. + Mileage
Travel	Federal Standard Rate
CADD Charge	\$ 120.00/hr. (\$ 200.00 minimum)

Rates are effective for eighteen months from the date of this proposal.

General Conditions

1. The Client shall file for all permits and pay all fees. Reimbursable expenses shall be billed to the Client at established under Additional Services, above.
2. Cost of blueprints, mylars and other printing costs shall be billed monthly at the Professional's current rate for printing listed under Additional Services, above.
3. To the fullest extent allowed by law, the Professional's total liability to the Client for all claims arising from this project or under this Agreement shall not exceed the total amount of the Professional's fees listed in this Agreement or \$50,000, whichever is less.
4. The Professional shall perform its services consistent with the professional skill and care ordinarily provided by Professionals practicing in the same or similar locality under the same or similar circumstances. The Professional shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.
5. Unless specifically mentioned above, this proposal does not include any design for buildings, site lighting, special structures (retaining walls, etc.), pump stations, traffic impact analysis and earth calculations.
6. Design plans will be prepared in accordance with local standards. The Professional will use information provided by the Client's Architect to prepare design plans.
7. Unless specifically included under the scope of services described above, neither the Professional nor its sub-consultants (if any) shall assume any liability for the following:
 - A. Construction means and methods (including monitoring or inspections of any kind)
 - B. Project scheduling
 - C. Budgeting, quantity opinions, or cost estimates
 - D. Construction management
 - E. Permitting
 - F. Geotechnical engineering or any other analysis or testing of subsurface conditions (including soils and the location of any utilities or structures not visible on the surface)

- G. Identification or advice pertaining to any hazardous conditions, including but not limited to asbestos, petroleum, radioactive materials, hazardous waste, wetland delineation or other environmentally sensitive areas
 - H. Environmental Site Assessments
 - I. Job site safety or OSHA compliance
 - J. Compliance with the Americans with Disabilities Act of 1990 (ADA)
8. ALL work will be completed in accordance with a time schedule agreed upon by the Client and the Professional. All work will be performed during the Professional's normal work day. Normal work day shall mean Monday through Friday, 7:00 AM to 3:30 PM. for field crews, and 8:00 AM to 5:00 PM for office, not including holidays.
 9. Client agrees to provide Professional with all access and right of entry to the site to perform its services in a timely manner. All necessary permits and permission to access the site shall be the sole responsibility of the Client.
 10. The Client or the Client's Contractor shall provide the Professional with a time schedule when stakeout is required. The Professional shall respond within 72 hours, not counting weekends or holidays, of the Contractor's request for stakeout.
 11. The Client or the Client's Contractor shall meet with the Professional and discuss the method of stakeout and how the Contractor wants work staked prior to starting any stakeout.
 12. The Client or the Client's Contractor is responsible for protection and maintenance of all stakeout hubs and control points. In the event any survey points are destroyed, damaged, or lost, or made inaccessible by construction activity or other causes beyond the control of Sullivan, Donahoe and Ingalls and must be replaced, charges for replacement will be on an hourly basis.
 13. The Professional will compute a stakeout plan based on the site plan and building plans provided by the Client, and will bill hourly for computing the plan.
 14. The Client or the Client's Contractor shall order a minimum of three hours fieldwork per request for field stakeout. Less than the minimum will result in an hourly charge based on the rates shown for a minimum of three hours for a field crew for each site visit.
 15. The Professional will not be liable for project downtime due to construction stakeout schedules.
 16. Existing underground utilities will be shown in a general way only and the Professional does not certify to the location.
 17. In the event the Professional's scope of services listed in this Agreement shall include periodic site visits during the construction phases, the Professional shall be serving only in the capacity as a consultant to advise the Client on issues involving progress and general design compliance. The Professional does not assume any responsibility for the quality or timeliness of any contractor's work, job site safety, continuous on-site inspections, or any issues that fall outside of the Professional's scope of services as defined in this Agreement.

18. All drawings, survey notes and other original documents as instruments of service shall remain the property of the Professional. The Client shall not use such documents without the Professional's written consent. The Professional shall not release any drawings or other project design information to others without the Client's consent. Upon request of the Client and following full payment of all fees, the Professional may make available to other professional design firms, any non-proprietary design information as required for subsequent third-party project design. The transfer of this non-proprietary information shall be in electronic format, provided that the third-party professional firm has executed the Professional's standard CADD Release Form.
19. The Client shall assist the Professional by placing at the Professional's disposal all available information pertinent to the project including previous reports and any other data relative to design or construction of the project.
20. The Client shall provide copies of all correspondence to the Professional relative to the work being performed by the Professional according to this agreement, including any correspondence between the Client and local, state or federal governmental or regulatory agencies.
21. The Client acknowledges that the approval process is both unpredictable and outside the Professional's control. The Professional does not guarantee approvals by any governing authority or outside agency, nor the ability to maintain any project review timeline.
22. All fieldwork performed by the Professional, outside the limits of the topographic survey necessary for the design and preparation of the design plans, shall be considered additional services.
23. The Landscape Plan shall show the minimum landscaping required for the development of the site only to the extent necessary to meet local governmental requirements.
24. No detailed written specification will be prepared by the Professional. All details and specifications will be shown on the drawings.
25. The above fees are based on performing the engineering design one time. Revisions and/or changes requested by the Client or review agencies are considered additional services.
26. The Professional shall perform services without the benefit of a "Title Report" unless a "Title Report" is submitted to the Surveyor prior to starting the survey.
27. Unless the Client provides a wetlands survey to the Professional before notice to proceed is given, the Professional is directed to furnish its services on the basis that the project has no wetlands or wetlands impact, and any liabilities or any revisions to services, or the project subsequently caused by and/or resulting from wetlands issues shall be at the cost of and the sole responsibility of the Client, who shall indemnify and hold the Professional harmless therefore.
28. The hourly rates in this proposal shall be in effect for a period of eighteen (18) months from the date of this proposal; at which time the hourly rates may be revised.
29. Each scope item will be billed at 100% when completed or at 80% when submitted to locality or other agency for review.

30. Invoices are due and payable upon receipt. If invoice is not paid within 30 days, the account shall be considered delinquent and a finance charge of one and one-half (1½%) per month shall be added to the account.
31. The Professional and the Client each agree to indemnify the other (including their respective Clients, officers, employees, agents and representatives) from all claims, including reasonable attorney's fees, arising out of and to the extent caused by the other party's negligence. In addition, the Client agrees to indemnify the Professional, including reasonable attorney's fees, for any and all claims arising from work performed by any third party hired by the Client or resulting from any outside information provided by the Client to the Professional which was incorporated into the Professional's services.
32. The Professional shall carry throughout the performance of its services under this Agreement, the following insurance coverage:
 - Commercial General Liability – Limit of \$1,000,000 per occurrence
 - Automobile Liability (including coverage for hired & non-owned autos) – Limit of \$1,000,000 per occurrence
 - Workers' Compensation – Statutory Limits
 - Professional Liability – Limit of \$1,000,000 per claim.
33. Either the Client or the Professional may terminate this agreement, without cause, after providing the other party with 30 days written notice.
34. In the event that the Client believes it may have a reason to terminate the Professional for cause, it must first cite its reasons, in writing, and then provide the Professional with 10 calendar days, following receipt of notice, to cure its default. In the event that the Professional fails to cure its default, Client may terminate this Agreement
35. In the event of any termination, regardless of cause, the Client shall immediately pay the Professional all outstanding fees, including reimbursable expenses due to the Professional, due through the date of termination.
36. In the event of an unresolved claim or fee dispute arising under this Agreement, the Client and the Professional shall submit to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. In the event that mediation shall not settle any outstanding dispute, then dispute shall be subject to and decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect.


This proposal constitutes all of the terms and conditions under which work will be performed. The proposal may not be amended except by written agreement signed by both parties.

A signed copy of this proposal letter will serve as acceptance and authorization to proceed with the work.

James Steward
Page 7 of 7
December 14, 2022

Thank you for the opportunity to submit this proposal, and we look forward to working with you and your company.

Sincerely,



Richard H. Furnival, PE
Sullivan, Donahoe & Ingalls, PC

ACCEPTED:

CLIENT: _____

Authorized Signature Date

Name Title

WORK ORDER REQUEST FOR SDI

DATE: 12/14/2022

CLIENT P.O. NUMBER: _____

ORDERED BY: James Steward

BILL TO: Town of Remington

ADDRESS: 105 E Main Street

CITY/STATE/ZIP CODE: Remington, VA 22734

*PHONE NUMBER: 540-439-3220

FAX NUMBER: _____

*Email: JSteward@Remington-Va.gov

CELL NUMBER: 540-428-6473

PROJECT INFORMATION

PROJECT SCOPE: Cemetery Lot Stake-Out

JOB TYPE: _____

SUBDIVISION: _____

LOT NO.: _____

SECTION: _____

COUNTY: Fauquier

STREET ADDRESS: _____

TAX MAP #: _____

ACREAGE: _____

SELLER'S NAME: _____

BUYER'S NAME: _____

DATE NEEDED: _____ (Please allow 5 working days)

SPECIAL INSTRUCTIONS:

Hourly, \$5,000 Estimate

SIGNATURE OF ORDERING AGENT: _____

(This order will not be processed without a signature. Your signature certifies that you will be held responsible for payment for our services should the billing party you designate fails to make payment.)

*Items must be completed

Office Use: PROJECT NAME: _____

PROJECT TAKEN BY: _____

SDI – JOB # _____

PROJECT MANAGER: _____

PROJECT TYPE: _____

CONTRACT/HOURLY FEE: _____

PHASES: _____

DRAFTING TIME: _____

FIELD CREW TIME: _____

Sullivan, Donahoe & Ingalls
PO Box 614
Fredericksburg, VA 22404
Phone: 540-898-5878

Town Clerk Report- December 2022

- 1) I have been communicating with Erin Kozanecki with Fauquier County and she states that so far, all discussions with Anthem and Symmetra, (stop loss provider) regarding adding the Town of Remington employees to Fauquier County insurance have been going well, and should have an answer within the next few weeks.
- 2) For those with Remington.gov emails, please remember to check frequently.

Respectfully,

A handwritten signature in black ink, appearing to read "Rachael Brinson". The signature is fluid and cursive, with the first name "Rachael" written in a larger, more prominent script than the last name "Brinson".

Rachael Brinson

TOWN TREASURER'S REPORT

12/16/2022

- FY23 Fire Programs Fund Aid to Localities funds (\$15,000) were received in September; Butch Grimsley & Ian Brill have been notified.
- October Cemetery Trust Quarterly Income Distribution: \$1123.94
- Two Virginia National Bank CDs matured on December 1, 2022 - CD #11948 (\$10,426.22) and CD #102734 (\$14,674.58); Council members Heaney, Loving, Heflin and Tiffany voted to close the two matured CDs & move them to a Oakview for a better interest rate.
- Virginia National Bank CD #103847 (\$16,584.00) matures on January 2, 2023.
- Annual financial audit - RFC provided a draft of FY2020 financial statement; finalized audit report will follow soon. RFC noted that the Town's Cemetery Trust Fund is noncompliant with Code of Virginia (due to investments within the portfolio that are unrated); Chet Shah, our Truist Perpetual Trust investment advisor is working on a list of the current investments ratings so we can move unrated investments into appropriate funds.



Carol Stalter
Town Treasurer

Town Administrator Report – Oct., Nov., & December, 2022

December 19, 2022

Army Corps of Engineers Drainage Study request sent.

Follow-up request seeking coordination with VDOT, DEQ, BOS Fauquier.

ADA update: DMV and Election area (including the parking lot) completed.

Bid for the interior doors accepted.

Water fountain to be removed/drywall patched.

Manpower Personnel meeting (Oct.).

Reviewing Personnel policy handbook Comp time policy.

Safety policy is in review.

100 W. Main St.: Demolition contractors' bids received. Ongoing discussions with the owner.

300 W. Main St.: Zoning request, ongoing.

Depot Meeting: Awaiting VDOT funding arrangements. Next Depot meeting: Dec. 29.

Fleet truck replacement?

Ewing Zoning application: completed-Thanks Andrea.

Review DHCD questions and response.

Audit signed.

Lucky Hill Development meeting.

VA811 Survey and Coordination.

NVCTB: we are now members: need to pass town ordinance as approved by Andrea.

Ms Litter-Reber: traffic control at Main and JM Bus.

105 Franklin zoning? Property was sold as is.

LGIP investments concerning audit.

Duey et al. letter for derelict vehicles parked in yards.

Beginning Budget Review for next year.

County/Town Liaison meeting in Warrenton.