

**MONTHLY WORK SESSION AGENDA  
MONDAY, APRIL 11, 2022 7:00 P.M.  
REMINGTON TOWN COUNCIL  
105 E MAIN ST  
REMINGTON, VA 22734**

**I. CALL TO ORDER, RECOGNITION OF TOWN COUNCIL, STAFF AND GUESTS**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS TIME**

**IV. COMMITTEE REPORTS**

<b>A. WATER</b>	<b>Chair: Loving</b>	<b>Member: Heaney</b>
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<b>B. PERSONNEL/POLICE</b>	<b>Chair: Tiffany</b>	<b>Member: Heflin</b>
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<b>C. FINANCE</b>	<b>Chair: Heaney</b>	<b>Member: Ashby</b>
- Budget work session		

<b>D. CEMETERY</b>	<b>Chair: Ashby</b>	<b>Member: Hart</b>
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<b>E. PUBLIC FACILITIES</b>	<b>Chair: Heflin</b>	<b>Member: Loving</b>
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<b>F. COMMUNITY DEVELOPMENT</b>	<b>Chair: Hart</b>	<b>Member: Tiffany</b>
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**V. UNFINISHED BUSINESS**

**VI. NEW BUSINESS**

**VII. CLOSED SESSION AS NEEDED**

**VIII. ADJOURNMENT**

## Notes to Proposed Budget 2023:

### All Funds:

1. Salaries and Wages and all dependent accounts .....+ 3% s/b 5% for police?
2. Health Insurance Expense..... + 11%
3. Retirement Expense.....+ .38%

### Water and General Funds:

1. Denise Sandlin Accounting Fees increasing from \$750/mo. to \$1,000/mo.  
10-414-62 and 40-414-62
2. New Water Technician position budgeted at top range \$25/hr.

### General Fund:

1. Capital Outlays 10-450-00 = \$ 0
2. Leftover COVID funds = \$557,315  
Budgeted in Prior Year Surplus 10-390-00 and COVID Expenses 10-429-19

GL Account	GL Acct Desc	Fundtype	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
Fund: 10									
Type: R									
10-301-07	2007 Personal Property Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-08	2008 Property Taxes	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-09	2009 Property Taxes	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-10	2010 Property Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.41	\$0.41	\$0.00	
10-301-11	2011 Property Taxes	10 R	\$0.00	\$6.76	\$0.00	\$0.38	\$0.38	\$0.00	
10-301-12	2012 Personal Property	10 R	\$0.00	\$6.76	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-13	2013 Personal Property	10 R	\$0.00	\$22.85	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-14	2014 Personal Property Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-15	2015 Personal Property Tax	10 R	\$0.00	\$32.44	\$0.00	\$0.00	\$0.00	\$0.00	
10-301-16	2016 Personal Property Tax	10 R	\$0.00	\$352.56	\$0.00	\$4.74	\$4.74	\$0.00	
10-301-17	2017 Personal Property Tax	10 R	\$0.00	\$185.07	\$0.00	\$25.38	\$25.38	\$0.00	
10-301-18	2018 Personal Prop Tax	10 R	\$125.00	\$238.65	\$0.00	\$40.10	\$40.10	\$0.00	
10-301-19	2019 Personal Property Tax	10 R	\$1,000.00	\$3,536.00	\$125.00	\$290.48	\$300.00	\$0.00	
10-301-20	2020 Personal Property	10 R	\$34,088.69	\$37,387.01	\$1,000.00	\$2,298.40	\$2,350.00	\$125.00	
10-301-21	2021 Personal Property Tax	10 R	\$0.00	\$0.00	\$40,000.00	\$42,682.05	\$45,000.00	\$1,000.00	
10-301-22	2022 Personal Property Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	
10-302-07	2007 Real Estate Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-302-08	2008 Real Estate Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-302-09	2009 Real Estate Taxes	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-302-10	2010 Real Estate Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-302-11	2011 Real Estate Tax	10 R	\$0.00	\$0.00	\$0.00	\$1.28	\$1.28	\$0.00	
10-302-12	2012 Real Estate Taxes	10 R	\$0.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	
10-302-13	2013 Real Estate Taxes	10 R	\$0.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	
10-302-14	2014 Real Estate Taxes	10 R	\$0.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	
10-302-15	2015 R/E Tax	10 R	\$0.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	

Budget Preparation Transactions

GL Account	GLAcct Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
10-302-16	2016 Real Estate Taxes	10 R	\$0.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	
10-302-17	2017 Real Estate Taxes	10 R	\$25.00	\$0.00	\$0.00	\$5.75	\$5.75	\$0.00	
10-302-18	2018 Real Estate Tax	10 R	\$100.00	\$0.00	\$0.00	\$17.26	\$17.26	\$0.00	
10-302-19	2019 Real Estate Tax	10 R	\$500.00	\$5,642.84	\$100.00	(\$3,188.49)	\$195.97	\$0.00	
10-302-20	2020 Real Estate Tax	10 R	\$63,000.00	\$58,442.59	\$500.00	\$782.24	\$790.00	\$100.00	
10-302-21	2021 Real Estate Tax	10 R	\$0.00	\$0.00	\$63,000.00	\$60,121.80	\$63,000.00	\$500.00	
10-302-22	2022 Real Estate Tax	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00	
10-303-01	Sales Taxes	10 R	\$41,000.00	\$52,858.40	\$45,972.00	\$44,239.96	\$59,986.00	\$52,000.00	
10-303-02	Utility Taxes	10 R	\$30,000.00	\$28,767.09	\$30,000.00	\$21,302.47	\$28,100.00	\$28,000.00	
10-303-03	Bank Stock Taxes	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-303-04	Rolling Rail Taxes	10 R	\$440.00	\$429.87	\$440.00	\$423.91	\$423.91	\$420.00	
10-303-05	Misc. State Revenue	10 R	\$0.00	\$1,872.00	\$2,000.00	\$144.00	\$144.00	\$0.00	
10-306-01	Donations	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-310-01	Business Licenses	10 R	\$16,000.00	\$19,495.97	\$19,000.00	\$20,070.09	\$20,170.00	\$20,000.00	Craft & Crust
10-310-02	Vehicle Decals	10 R	\$8,000.00	\$5,456.50	\$8,000.00	\$3,835.50	\$5,765.00	\$7,500.00	YTD + R/Y3-4/30
10-310-03	Refuse Tipping Fees	10 R	\$540.00	\$540.00	\$540.00	\$450.00	\$540.00	\$540.00	
10-310-04	Zoning Permits	10 R	\$700.00	\$3,847.00	\$2,000.00	\$875.00	\$950.00	\$900.00	
10-310-07	Fire & Rescue Assistance	10 R	\$10,000.00	\$15,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00	
10-310-08	FIRE & RESCUE GRANTS	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-313-54	Copier/Notary Income	10 R	\$300.00	\$69.25	\$300.00	\$22.00	\$27.00	\$30.00	
10-318-08	Misc Grant Revenue	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-319-01	Police Fines	10 R	\$6,100.00	\$3,433.13	\$5,000.00	\$3,414.44	\$4,400.00	\$5,000.00	
10-319-02	Law Enforcement Assist	10 R	\$17,554.00	\$23,148.00	\$17,664.00	\$13,248.00	\$17,664.00	\$17,664.00	
10-319-03	Community Relations	10 R	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-319-04	Other Police Funding	10 R	\$500.00	\$0.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	
10-319-05	Police E Summons	10 R	\$110.64	\$44.12	\$50.00	\$268.58	\$268.58	\$0.00	Denise=Restricted
10-319-06	Police Asset Forfeiture	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Preparation Transactions

GL Account	GLAcct Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
10-319-08	Police Grants	10 R	\$0.00	\$597.91	\$0.00	\$0.00	\$0.00	\$0.00	
10-319-09	DMV Police Citation Stop Fe	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-329-19	Covid-19 Recovery	10 R	\$125,228.57	\$466,571.57	\$341,343.00	\$332,307.23	\$673,650.23	\$0.00	
10-329-65	Cost Recovery - Reimbursea	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-331-04	Rent From DMV	10 R	\$43,600.00	\$43,600.00	\$32,500.00	\$16,250.00	\$32,500.00	\$32,500.00	
10-332-01	MWDA Interest	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-332-02	Interest & Penalties-Tax	10 R	\$1,000.00	\$1,652.28	\$1,300.00	\$1,654.72	\$1,900.00	\$1,500.00	
10-332-03	Return Check Fees	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-332-04	Miscellaneous Income	10 R	\$200.00	\$1,367.38	\$200.00	\$254.67	\$260.00	\$250.00	
10-332-05	DMV Stop Fee	10 R	\$0.00	(\$675.99)	\$0.00	(\$675.00)	(\$675.00)	\$0.00	Carol Restricted?
10-333-02	Community Projects	10 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-334-01	Sale of Assets	10 R	\$70,000.00	\$69,958.90	\$0.00	\$0.00	\$0.00	\$0.00	
10-390-00	Prior Year Surplus	10 R	\$10,000.00	\$0.00	\$59,001.66	\$0.00	\$0.00	\$557,315.00	Leftover COVID funds
Type: E			\$480,111.90	\$843,896.91	\$680,535.66	\$577,196.10	\$973,833.74	\$849,344.09	
10-401-01	Salaries & Wages	10 E	\$83,235.00	\$107,603.99	\$94,386.91	\$145,126.19	\$168,702.16	\$103,696.91	Includes Covid Cleaning
10-401-02	FICA Tax Expense	10 E	\$5,160.57	\$6,679.79	\$5,854.99	\$9,021.49	\$10,459.53	\$6,429.31	
10-401-03	MEDICARE Tax Expense	10 E	\$1,250.41	\$1,561.16	\$1,368.61	\$2,109.87	\$2,446.18	\$1,503.61	
10-401-04	SUTA Tax Expense	10 E	\$0.00	\$265.25	\$50.00	\$221.49	\$221.49	\$250.00	
10-401-05	FUTA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-401-06	Health Insurance Expense	10 E	\$8,098.56	\$10,247.80	\$18,076.32	\$13,112.16	\$17,326.77	\$19,233.00	+11%
10-401-07	Life Insurance Expense	10 E	\$800.00	\$797.88	\$824.00	\$546.72	\$812.19	\$836.56	+0+3%
10-401-08	Retirement Expense	10 E	\$5,200.00	\$5,026.53	\$9,443.47	\$4,301.70	\$5,463.36	\$5,648.02	+38%+3%
10-401-10	Workers' Compensation Ins	10 E	\$1,400.00	\$1,356.12	\$1,442.00	\$1,387.53	\$1,387.53	\$1,429.16	+3%
10-411-20	R&M - Vehicles	10 E	\$1,500.00	\$817.20	\$1,500.00	\$882.51	\$1,100.00	\$1,500.00	
10-411-21	R&M - Equipment	10 E	\$1,200.00	\$970.33	\$600.00	\$1,215.60	\$1,950.00	\$1,200.00	
10-411-22	R&M - Rental Units	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Preparation Transactions

GL Account	GL Acct Desc	Fund Type	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
10-411-23	R&M Trash Truck	10 E	\$9,000.00	\$658.15	\$9,000.00	\$4,136.06	\$3,862.00	\$9,000.00	
10-411-24	R&M - Office Equipment	10 E	\$250.00	\$1,106.49	\$450.00	\$0.00	\$0.00	\$250.00	
10-411-25	R&M - Town Hall	10 E	\$1,000.00	\$703.38	\$750.00	\$1,640.20	\$900.00	\$1,000.00	
10-411-26	R&M - Parking Lot	10 E	\$10,000.00	\$864.35	\$5,000.00	\$722.85	\$879.00	\$5,000.00	JES Sealing/Restriping
10-411-27	R&M - Tools & Supplies	10 E	\$1,000.00	\$904.57	\$1,000.00	\$535.74	\$715.00	\$900.00	JES
10-411-32	R&M - 105 Shop	10 E	\$200.00	\$359.09	\$200.00	\$883.92	\$1,200.00	\$200.00	JES
10-412-31	Utilities-Town Hall	10 E	\$2,200.00	\$1,570.81	\$2,000.00	\$1,400.82	\$1,685.00	\$2,000.00	
10-412-32	Utilities-105 Shop	10 E	\$750.00	\$651.52	\$600.00	\$707.48	\$854.00	\$900.00	
10-413-40	Property Insurance	10 E	\$2,650.00	\$3,561.56	\$3,500.00	\$3,670.89	\$3,670.89	\$3,700.00	
10-413-41	General Advertising	10 E	\$650.00	\$536.20	\$1,000.00	\$1,051.79	\$1,000.00	\$1,000.00	2022+Budget Public Hrg
10-413-42	Bank Service Charges	10 E	\$1,000.00	\$1,596.33	\$1,704.00	\$1,235.73	\$1,854.00	\$2,000.00	900 Revised
10-413-44	Dues & Subscriptions	10 E	\$1,500.00	\$1,856.53	\$2,000.00	\$1,823.96	\$1,823.96	\$2,000.00	
10-413-45	Office Supplies	10 E	\$4,500.00	\$2,517.04	\$3,000.00	\$1,857.72	\$2,331.00	\$2,750.00	
10-413-46	Telephone	10 E	\$1,700.00	\$2,529.83	\$2,500.00	\$1,985.04	\$2,635.00	\$2,750.00	
10-413-47	Training & Seminars	10 E	\$3,175.00	\$2,161.56	\$3,175.00	\$975.87	\$2,000.00	\$2,500.00	JES
10-413-49	Interest Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-413-50	Election Expense	10 E	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	Movers to Nov
10-413-51	Miscellaneous Expense	10 E	\$500.00	\$64.88	\$500.00	\$0.00	\$0.00	\$500.00	
10-413-52	Software Support	10 E	\$4,500.00	\$4,468.48	\$5,100.00	\$6,761.75	\$10,443.00	\$6,000.00	22+\$900 Revise
10-413-53	Software Expense	10 E	\$500.00	\$0.00	\$3,000.00	\$1,024.00	\$1,024.00	\$500.00	Ask Carol/Rachael
10-413-54	Office Equipment	10 E	\$250.00	\$509.55	\$400.00	\$1,809.67	\$2,047.00	\$1,352.00	MP Copier
10-414-60	Legal Fees	10 E	\$7,200.00	\$19,710.00	\$7,200.00	\$6,725.00	\$10,800.00	\$10,800.00	
10-414-61	Audit Fees	10 E	\$3,300.00	\$3,500.00	\$3,500.00	\$2,500.00	\$6,000.00	\$3,500.00	Compliance Audit+Sandlin?
10-414-62	Accounting Fees	10 E	\$4,500.00	\$4,875.00	\$4,500.00	\$3,375.00	\$4,500.00	\$6,000.00	
10-414-63	Recorder Fees	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-414-64	Consultant Fees	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-415-70	Refuse Collection Expense	10 E	\$3,000.00	\$2,153.66	\$3,000.00	\$7,025.33	\$8,000.00	\$5,000.00	JES

GL Account	GLAcct Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
10-415-71	Landfill Tipping Fees	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-415-72	Recycling Site Expense	10 E	\$2,000.00	\$1,224.82	\$1,500.00	\$1,016.12	\$1,360.00	\$1,500.00	JES
10-416-01	Salaries & Wages	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-02	FICA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-03	MEDICARE Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-04	SUTA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-05	FUTA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-41	Zoning Advertising	10 E	\$650.00	\$1,265.20	\$650.00	\$0.00	\$0.00	\$650.00	
10-416-50	Violation Enforcement	10 E	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 ?	
10-416-60	Legal Fees	10 E	\$1,000.00	\$0.00	\$1,000.00	\$1,650.00	\$1,650.00	\$1,000.00	
10-416-75	Comprehensive Plan	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-416-76	Annexation Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-417-79	Community Relations	10 E	\$1,200.00	\$3,168.28	\$1,500.00	\$1,823.32	\$2,000.00	\$2,000.00	
10-417-80	Fire & Rescue Expense	10 E	\$10,000.00	\$15,000.00	\$10,000.00	\$0.00	\$15,000.00	\$15,000.00	See 10-310-07
10-418-12	Misc Grant Expenditure	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-00	Capital Outlays	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-01	Salaries & Wages	10 E	\$41,434.00	\$21,112.45	\$41,434.00	\$28,658.93	\$32,938.00	\$42,677.00	
10-419-02	FICA Tax Expense	10 E	\$2,569.00	\$1,309.05	\$2,569.00	\$1,776.83	\$2,042.16	\$2,645.97	
10-419-03	MEDICARE Expense	10 E	\$600.79	\$306.06	\$600.79	\$415.57	\$477.60	\$618.82	
10-419-04	SUTA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-05	FUTA Tax Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-10	Workers' Compensation Ins	10 E	\$1,465.00	\$1,506.80	\$1,600.00	\$1,541.70	\$1,541.70	\$1,648.00	
10-419-11	Officers Liability Ins	10 E	\$3,800.00	\$3,809.42	\$3,900.00	\$3,682.89	\$3,682.89	\$3,900.00	
10-419-12	Grant Expenditures	10 E	\$0.00	\$704.63	\$500.00	\$0.00	\$0.00	\$500.00	
10-419-13	Police Funding Expenditures	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-14	Police Expenditure-Fauquier	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-15	Police Exp-esummons	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Preparation Transactions

GL Account	GL Acct Desc	Fund Type	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
10-419-16	Police Exp-Asset Forfeit	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-20	R&M - Vehicles	10 E	\$800.00	\$926.07	\$800.00	\$1,666.03	\$2,502.00	\$1,500.00	
10-419-21	R&M - Equipment	10 E	\$800.00	\$878.85	\$800.00	\$257.50	\$300.00	\$500.00	per CIP
10-419-22	R&M - Fuel	10 E	\$2,000.00	\$948.97	\$2,000.00	\$989.10	\$1,202.00	\$2,000.00	
10-419-30	Utilities	10 E	\$700.00	\$651.47	\$850.00	\$707.42	\$854.00	\$850.00	
10-419-32	R&M - 105	10 E	\$300.00	\$166.69	\$400.00	\$319.18	\$360.00	\$400.00	
10-419-40	Vehicle Insurance	10 E	\$2,270.00	\$1,205.44	\$1,250.00	\$1,233.36	\$1,233.36	\$1,250.00	
10-419-42	Bank Service Charges	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-44	Dues & Subscriptions	10 E	\$200.00	\$350.00	\$200.00	\$100.00	\$175.00	\$200.00	
10-419-45	Office Supplies	10 E	\$200.00	\$137.35	\$200.00	\$10.49	\$50.00	\$150.00	
10-419-46	Telephone	10 E	\$2,400.00	\$3,112.63	\$3,000.00	\$2,358.75	\$3,138.00	\$3,200.00	
10-419-47	Training & Seminars	10 E	\$2,315.00	\$2,604.00	\$2,000.00	\$2,660.20	\$2,760.20	\$2,600.00	
10-419-52	Software Support	10 E	\$2,360.00	\$3,766.25	\$2,000.00	(\$156.25)	\$2,203.75	\$2,500.00	Reversal from P/Y
10-419-53	Software Expense	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-419-55	Uniforms	10 E	\$300.00	\$332.25	\$300.00	\$63.78	\$63.78	\$300.00	
10-419-60	Legal Fees	10 E	\$650.00	\$270.00	\$650.00	\$1,370.00	\$1,460.00	\$1,500.00	
10-419-79	Community Relations	10 E	\$200.00	\$0.00	\$200.00	\$188.18	\$200.00	\$200.00	
10-420-26	R&M-Street Lgts&Sidewlks	10 E	\$7,500.00	\$7,218.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	
10-420-31	Electricity-Street Lights	10 E	\$9,000.00	\$7,625.72	\$8,000.00	\$6,292.05	\$6,711.00	\$7,500.00	
10-429-19	Covid-19 Expense	10 E	\$125,228.57	\$71,826.11	\$371,106.57	\$54,434.90	\$59,706.96	\$557,315.00	+5272
10-429-65	Reimbursable Expense - 2	10 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10-450-00	Capital Outlays	10 E	\$85,000.00	\$28,465.32	\$15,000.00	\$16,757.36	\$16,757.36	\$0.00	
[Fund] = '10'			\$480,111.90	\$372,076.86	\$680,535.66	\$359,593.49	\$438,462.82	\$875,333.36	
			\$960,223.80	\$1,215,973.77	\$1,361,071.32	\$936,789.59	\$1,412,296.56	\$1,724,677.36	



Budget Preparation Transactions

GL Account	GL Acct Desc	Funcl Type	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
Fund: 20									
Type: R									
20-310-08	DMV Commissions	20 R	\$100,000.00	\$183,791.12	\$150,000.00	\$121,775.86	\$166,380.00	\$148,937.83	
20-310-10	Dmv Postage Reimburse	20 R	\$0.00	\$20.05	\$0.00	\$31.74	\$31.74	\$0.00	
20-332-01	Interest Income	20 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20-390-00	Prior Year Surplus	20 R	\$41,085.42	\$0.00	\$38,286.79	\$0.00	\$0.00	\$0.00	
			\$141,085.42	\$183,811.17	\$188,286.79	\$121,807.60	\$166,411.74	\$148,937.83	
Type: E									
20-401-01	Salaries & Wages	20 E	\$79,341.28	\$87,183.78	\$112,688.70	\$89,823.46	\$107,908.00	\$91,112.00	Current + \$27,862 Bonuses
20-401-02	FICA Tax Expense	20 E	\$4,919.17	\$5,394.16	\$6,986.70	\$5,562.30	\$6,690.30	\$5,648.94	62%
20-401-03	Medicare Tax Expense	20 E	\$1,150.45	\$1,261.68	\$1,633.99	\$1,300.80	\$1,564.67	\$1,312.12	1.45%
20-401-04	SUTA Tax Expense	20 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20-401-05	FUTA Tax Expense	20 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20-401-06	Health Insurance Exp	20 E	\$3,611.52	\$4,102.30	\$17,525.20	\$4,417.02	\$5,889.36	\$6,538.00	+11%
20-401-07	Life Insurance Expense	20 E	\$625.00	\$632.88	\$650.00	\$434.82	\$872.82	\$899.00	.80%
20-401-08	Retirement Expense	20 E	\$3,150.00	\$4,397.87	\$4,397.00	\$2,607.03	\$5,821.02	\$6,017.77	11.09% + 3.38% (22/23)
20-401-10	Workers' Compensation Ins	20 E	\$238.00	\$150.68	\$155.20	\$154.17	\$154.17	\$160.00	+ 3%+3%
20-413-41	Advertising	20 E	\$150.00	\$140.00	\$150.00	\$0.00	\$0.00	\$150.00	
20-413-42	Bank Charges	20 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20-413-45	Office Supplies	20 E	\$2,000.00	\$1,664.08	\$2,000.00	\$704.27	\$725.00	\$2,000.00	+ chairs
20-413-46	Telephone	20 E	\$1,100.00	\$1,756.68	\$2,400.00	\$2,147.59	\$2,324.00	\$2,400.00	
20-413-48	Rent	20 E	\$43,600.00	\$43,600.00	\$32,500.00	\$16,250.00	\$32,500.00	\$32,500.00	
20-413-52	Software Support	20 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20-413-54	Office Equipment	20 E	\$1,000.00	\$509.48	\$1,000.00	\$2,120.30	\$2,200.00	\$0.00	
20-413-59	Travel	20 E	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	
20-450-00	Capital Outlay	20 E	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	
			\$141,085.42	\$150,793.59	\$188,286.79	\$125,521.76	\$166,649.34	\$148,937.83	
			\$282,170.84	\$334,604.76	\$376,573.58	\$247,329.36	\$333,061.08	\$297,875.66	

Southern Software FMS Budget Preparation Transactions

GL Account	GL Act Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
Fund: 40									
Type: R									
40-300-00	Refuse Collection	40 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-300-01	Received at Town	40 R	\$325,000.00	\$314,005.53	\$330,000.00	\$256,201.94	\$327,066.00	\$330,000.00	
40-300-02	Received at Bank	40 R	\$0.00	(\$2,123.48)	\$0.00	\$0.00	\$0.00	\$0.00	
40-300-03	SDWA Fees	40 R	\$2,000.00	\$1,902.89	\$2,000.00	\$2,033.16	\$2,033.16	\$2,000.00	
40-311-01	New Account Fees	40 R	\$4,300.00	\$3,347.00	\$4,000.00	\$5,115.00	\$6,000.00	\$5,000.00	
40-311-02	Reconnection Fees	40 R	\$8,000.00	\$43.00	\$4,000.00	\$6,092.20	\$8,000.00	\$8,000.00	
40-311-03	Tap Fees	40 R	\$15,000.00	\$15,000.00	\$22,500.00	\$7,500.00	\$7,500.00	\$7,500.00	
40-320-00	Other Revenues	40 R	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-332-01	Interest - Savings Acct.	40 R	\$100.00	\$8.87	\$10.00	\$2.79	\$3.00	\$5.00	
40-332-02	Interest - C/D's	40 R	\$1,300.00	\$978.07	\$1,300.00	\$186.61	\$372.00	\$400.00	
40-332-03	Returned Check Fees	40 R	\$250.00	\$70.00	\$175.00	\$175.00	\$280.00	\$250.00	
40-335-05	CIP Loan Proceeds	40 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-335-06	CIP Loan Proceeds Interest	40 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-340-00	State Revenue	40 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-390-00	Prior Year Surplus	40 R	\$1,899.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$387,949.61	\$333,231.88	\$368,985.00	\$277,306.70	\$351,254.16	\$353,155.00	
Type: E									
40-401-01	Salaries & Wages	40 E	\$101,200.66	\$77,688.03	\$103,603.43	\$65,987.15	\$91,477.15	\$114,945.00	
40-401-02	FICA Tax Expense	40 E	\$6,274.44	\$4,827.86	\$6,423.41	\$4,105.40	\$5,671.58	\$7,126.59	
40-401-03	MEDICARE Expense	40 E	\$1,467.41	\$1,129.23	\$1,502.25	\$960.22	\$1,326.42	\$1,666.70	
40-401-04	SUTA Expense	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-401-05	FUTA Expense	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-401-06	Health Insurance Expense	40 E	\$21,121.92	\$22,354.90	\$25,514.61	\$15,806.82	\$21,446.16	\$23,805.24 + 11%	
40-401-07	Life Insurance Expense	40 E	\$1,194.17	\$1,320.89	\$1,366.18	\$901.14	\$1,371.12	\$1,500.00 + 3.38% & new employee	
40-401-08	Retirement Expense	40 E	\$5,942.32	\$6,052.39	\$8,202.96	\$5,351.66	\$6,993.55	\$7,500.00 + 3% & new employee	
40-401-10	Workers' Compensation Ins	40 E	\$1,091.96	\$1,054.76	\$1,125.75	\$1,079.19	\$1,079.19	\$1,112.00 + 3%	

Budget Preparation Transactions

GL Account	GL Acct Desc	Fundtyp	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
40-410-85	Water Testing Expense	40 E	\$3,000.00	\$3,405.94	\$3,500.00	\$1,076.64	\$1,500.00	\$3,500.00	JES
40-410-86	SDWA Fees	40 E	\$2,000.00	\$1,947.00	\$2,000.00	\$1,980.00	\$1,980.00	\$2,000.00	JES
40-410-87	Meter Reading Expense	40 E	\$50.00	\$0.00	\$50.00	\$521.79	\$521.79	\$100.00	JES
40-410-88	Billing Expense	40 E	\$4,700.00	\$3,859.76	\$4,500.00	\$3,321.49	\$4,466.28	\$4,500.00	
40-410-89	Water Treatment Expense	40 E	\$4,500.00	\$6,499.49	\$6,000.00	\$4,920.22	\$7,380.00	\$6,000.00	JES
40-411-20	R&M - Vehicles	40 E	\$1,000.00	\$966.05	\$1,500.00	\$1,929.59	\$2,058.00	\$1,500.00	JES
40-411-21	R&M - Pumps	40 E	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	JES
40-411-22	R&M - Distribution System	40 E	\$15,000.00	\$8,523.66	\$15,000.00	\$12,050.61	\$15,000.00	\$15,000.00	JES
40-411-23	R&M - Meters	40 E	\$500.00	\$0.00	\$250.00	\$0.00	\$0.00	\$500.00	JES
40-411-24	R&M - System Supplies	40 E	\$200.00	\$1,447.86	\$1,000.00	\$223.00	\$223.00	\$200.00	JES
40-411-25	R&M - 5th St Tower	40 E	\$7,270.73	\$7,105.34	\$7,200.00	\$8,440.56	\$8,440.56	\$7,500.00	JES
40-411-26	R&M - Lee's GlenTower	40 E	\$5,500.00	\$3,890.00	\$5,500.00	\$0.00	\$0.00	\$5,000.00	? JES
40-411-27	R&M - Tools & Supplies	40 E	\$500.00	\$565.89	\$500.00	\$357.96	\$500.00	\$500.00	JES
40-411-28	R&M Pump Generator	40 E	\$2,000.00	\$2,621.46	\$3,000.00	\$1,680.00	\$1,680.00	\$2,000.00	JES
40-411-32	R&M - Shop	40 E	\$300.00	\$166.72	\$300.00	\$251.79	\$278.45	\$300.00	JES
40-412-30	Utilities	40 E	\$3,300.00	\$2,628.31	\$3,000.00	\$2,976.65	\$3,398.00	\$3,500.00	
40-412-31	Utilities - Pumps	40 E	\$8,000.00	\$7,666.78	\$8,000.00	\$6,413.35	\$8,622.00	\$8,000.00	JES
40-412-32	Utilities-105 Shop	40 E	\$700.00	\$554.20	\$600.00	\$707.41	\$854.00	\$900.00	
40-413-40	Property Insurance	40 E	\$4,000.00	\$3,842.36	\$4,000.00	\$3,931.36	\$3,931.36	\$4,000.00	
40-413-41	Advertising	40 E	\$100.00	\$0.00	\$100.00	\$231.82	\$250.00	\$100.00	
40-413-42	Bank Service Charges	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-413-43	Uniforms	40 E	\$0.00	\$109.48	\$250.00	\$0.00	\$0.00	\$500.00	new employee
40-413-44	Dues & Subscriptions	40 E	\$600.00	\$513.00	\$600.00	\$433.00	\$483.00	\$550.00	
40-413-45	Office Expense	40 E	\$2,000.00	\$1,828.14	\$2,000.00	\$1,251.15	\$1,732.00	\$2,000.00	
40-413-46	Telephone	40 E	\$3,750.00	\$4,100.07	\$4,000.00	\$3,520.91	\$4,879.84	\$5,000.00	
40-413-47	Training & Seminars	40 E	\$1,250.00	\$0.00	\$700.00	\$150.00	\$150.00	\$700.00	JES
40-413-50	Casual Labor	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

GL Account	GL Acct Desc	Fund Type	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
40-413-52	Software Support	40 E	\$2,768.00	\$2,799.25	\$2,768.00	\$1,145.74	\$1,145.74	\$800.00	Dorsett
40-413-53	Software Expense	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-413-54	Office Equipment	40 E	\$480.00	\$509.48	\$500.00	\$1,530.39	\$1,750.00	\$2,045.05	MP Copier & Quadient
40-414-60	Legal Fees	40 E	\$7,200.00	\$19,710.00	\$7,200.00	\$6,725.00	\$8,525.00	\$10,800.00	
40-414-61	Audit Fees	40 E	\$3,288.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	
40-414-62	Accounting Fees	40 E	\$4,500.00	\$4,875.00	\$4,500.00	\$3,375.00	\$4,500.00	\$6,000.00	Dentse/rate increase?
40-414-64	Consultant Fees	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-429-65	Reimbursable Expense	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40-450-00	Capital Outlays	40 E	\$75,000.00	\$490.00	\$69,724.41	\$1,139.00	\$1,139.00	\$44,304.42	JES
40-451-00	Water Project-Capital	40 E	\$56,000.00	\$54,704.70	\$54,304.00	\$54,303.99	\$54,303.99	\$54,000.00	
40-452-00	Capital- Building	40 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$357,949.61	\$263,258.00	\$363,985.00	\$218,780.00	\$272,557.18	\$353,155.00	
			\$715,899.22	\$596,489.88	\$727,970.00	\$496,086.70	\$623,811.34	\$706,310.00	

[Fund] = 40

GL Account	GL Act Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
Fund: 60									
Type: R									
60-304-01	Lot Sales-Town Residents	60 R	\$4,000.00	\$9,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
60-304-02	Lot Sales-County Resident	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-304-03	Lot Sales-Out-of-County	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-305-01	Marker Fees	60 R	\$250.00	\$375.00	\$250.00	\$400.00	\$400.00	\$400.00	
60-305-02	Burial Fees	60 R	\$5,000.00	\$4,400.00	\$5,000.00	\$6,800.00	\$7,450.00	\$5,000.00	
60-305-03	Cremation Fees	60 R	\$500.00	\$1,500.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	
60-305-04	Monument Permits	60 R	\$400.00	\$450.00	\$400.00	\$100.00	\$100.00	\$200.00	
60-305-05	Lot Transfer Fees	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-305-06	Distribution From Trust	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-306-01	Donations	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-306-02	Income Distributions	60 R	\$5,500.00	\$3,028.30	\$3,500.00	\$2,491.30	\$3,321.00	\$3,500.00	
60-332-01	Interest Income	60 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-390-00	Prior Year Surplus	60 R	\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$73.00	
Type: E			\$15,650.00	\$18,752.30	\$20,350.00	\$14,291.30	\$15,771.00	\$14,173.00	
60-401-01	Salaries & Wages	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-401-02	FICA Tax Expense	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-401-03	MEDICARE Tax Expense	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-401-04	SUTA Tax Expense	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-411-21	R&M-Equipment	60 E	\$500.00	\$10.00	\$500.00	\$359.95	\$359.95	\$500.00	
60-411-26	R&M-Property	60 E	\$7,250.00	\$7,920.79	\$7,850.00	\$3,171.67	\$5,918.48	\$6,250.00	
60-411-27	R&M - Tools & Supplies	60 E	\$100.00	\$23.13	\$100.00	\$13.68	\$20.00	\$100.00	
60-413-40	Insurance	60 E	\$1,750.00	\$1,732.80	\$1,750.00	\$1,772.93	\$1,772.93	\$1,773.00	Increase?
60-413-41	Advertising	60 E	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	
60-413-42	Bank Service Charges	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-413-45	Supplies	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

GL Account	GL Acct Desc	Fund Type	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
60-413-49	Interest	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-414-60	Legal Fees	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-421-01	80%Lot Sales (To Trustee)	60 E	\$3,200.00	\$6,400.00	\$3,200.00	\$1,600.00	\$3,200.00	\$3,200.00	
60-421-02	Repurchased Lots	60 E	\$0.00	\$0.00	\$0.00	\$875.00	\$875.00	\$0.00	
60-421-03	Burial Expense	60 E	\$2,500.00	\$1,695.00	\$2,500.00	\$2,850.00	\$3,500.00	\$2,000.00	
60-421-06	Corner Markers	60 E	\$250.00	\$0.00	\$250.00	\$215.00	\$415.00	\$250.00	
60-422-01	Transfer To Investments	60 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60-450-00	Capital Outlays	60 E	\$0.00	\$0.00	\$4,100.00	\$0.00	\$0.00	\$0.00	
			\$15,650.00	\$17,781.72	\$20,350.00	\$10,858.29	\$16,061.36	\$14,173.00	
			\$31,300.00	\$36,535.02	\$40,700.00	\$25,149.54	\$31,832.36	\$28,346.00	
[Fund] = 60									

GL Account	GL Acct Desc	FundType	P/Y Budget	P/Y Actual	Current Bgt	Current Act	Estimated	Requested	Notes
Fund: 70									
Type: R									
70-335-01	Dividend Income	70 R	\$10,000.00	\$6,747.83	\$8,000.00	\$4,463.09	\$5,951.00	\$6,000.00	
70-335-02	Interest Income	70 R	\$75.00	\$48.00	\$10.00	\$0.00	\$0.00	\$10.00	
70-335-03	Capital Gains	70 R	\$6,000.00	\$43,174.79	\$20,000.00	\$14,432.71	\$28,000.00	\$15,000.00	
70-335-04	Other Investment Income	70 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
70-335-05	80% Lot Sales	70 R	\$3,200.00	\$6,400.00	\$4,800.00	\$0.00	\$3,200.00	\$3,200.00	
70-335-06	DONATIONS	70 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
70-335-20	Transfer From Town	70 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
70-390-00	Prior Year Surplus	70 R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Type: E			\$19,275.00	\$56,370.62	\$32,810.00	\$18,895.80	\$37,151.00	\$24,210.00	
70-413-01	Trustee Fees	70 E	\$3,600.00	\$4,068.73	\$4,500.00	\$2,261.96	\$4,400.00	\$4,500.00	
70-413-02	Administration Fees	70 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
70-413-03	Distributions to Cemetery	70 E	\$5,500.00	\$3,028.30	\$6,000.00	\$820.83	\$3,321.00	\$3,500.00	
70-450-00	Capital Outlays	70 E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
70-460-00	Budget Contingencies	70 E	\$10,175.00	\$0.00	\$22,310.00	\$0.00	\$0.00	\$16,210.00	
			\$19,275.00	\$7,097.03	\$32,810.00	\$3,082.79	\$7,721.00	\$24,210.00	
			\$38,550.00	\$63,467.65	\$65,620.00	\$21,978.59	\$44,872.00	\$48,420.00	
[Fund] = 70									