

-DRAFT-
ANNUAL ORGANIZATIONAL MEETING
MONTHLY WORK SESSION
REMINGTON TOWN COUNCIL
MONDAY, 09 JULY 2018, 7:00 PM
REMINGTON TOWN HALL
105 EAST MAIN STREET

Mayor Gerald A. Billingsley called the Annual Organizational meeting to order.

Town Council Members Present: Devada R. Allison, Jr.
Evan H. “Skeet” Ashby, III
Marcus W. Bones, Sr.
Van M. Loving
Susan L. Tiffany

Town Council Member(s) Absent: Stanley L. Heaney, Sr.

Town Staff Present: Town Clerk/Treasurer Kimberly A. Henry
Town Administrator Sharon G. Lee
Police Chief Charles T. Proffitt

Guests Present: Earl Arrington, Chrissy Shadle, James Ivancic – Fauquier Times

After introducing each person in attendance, Mayor Billingsley invited everyone to stand for the Pledge of Allegiance.

CITIZENS' TIME

Mr. Earl Arrington addressed the Council regarding a request to hold a 5K run in the Town. Mr. Arrington shared information about an organization called The Heroes Bridge. He stated that this organization is a non profit that helps aging veterans and that they would like to have the 5K in March 2019 close to Vietnam Veteran’s Day. He stated that the committee of volunteers are looking for support and sponsorship from area businesses in the Remington/Bealeton area. Mr. Arrington asked for support from the Council. Mayor Billingsley responded to Mr. Arrington’s request by asking him to come back when the route is confirmed. Chief Proffitt also gave Mr. Arrington some information on police coverage for the event. The Council supported Mr. Arrington’s ideas with the request for the route.

Ms. Chrissy Shadle updated the Council on the proposed brew fest that she has been planning. Ms. Shadle stated that the committee may be looking at a Friday evening event done at the fire department as opposed to a Saturday event that was originally discussed. There was a short discussion on the subject.

**-DRAFT-
July 9, 2018**

Mayor Billingsley stated that since he has not yet assigned the committees, the report from each committee would be informational from any Council Member.

COMMITTEE REPORTS

Water Committee Chair: Member:

Council Member Loving stated that the staff fixed a water line in the Wankoma Village subdivision. Mr. Loving also shared that the staff have installed new meters in the Remington Landing and Lee's Glen subdivisions. He shared that they will install the new meters in the Wankoma Village subdivision next.

Police/Personnel Chair: Member:

Town Administrator Lee updated the Council on the DMV position. She stated that at the last meeting, Council approved to offer employment to Ann Wilson at 20 hours per week at \$15 an hour with the anticipation that she would decline the offer. She continued to share that there was another motion to offer employment to one of the other candidates at 20 hours per week at \$12 an hour, if Mrs. Wilson declined the offer. Mrs. Lee stated that Mrs. Wilson did decline the offer. Mrs. Lee also shared that one of the other candidates withdrew her name, which left one viable candidate. Mrs. Lee shared that the reference from a previous employer did not come back with positive feedback. She stated that she held a brief meeting with the Personnel Committee to get some guidance as to what steps to take next. She stated that two options came out of that meeting. One was to hire Mrs. Wilson at 28 hours a week as opposed to 20 hours per week or to re-advertise the position and start over with the interviewing process. In the meantime, a previous employee called and stated that her situation has changed and that even though she didn't put in an application, she would be interested in coming back. Mrs. Lee stated that she had just offered the position to Mrs. Wilson prior to the phone call from the previous employee. Mrs. Lee continued to state that Mrs. Lisa Whiting, the Town's long time DMV employee, was admitted to the hospital that weekend. Mrs. Lee stated that Mrs. Wilson is to come to work on August 20th and it could be a long time before the Town gets Mrs. Whiting back on staff. Mrs. Lee asked for action from Council to ratify the employment offer of Ann Wilson and to offer temporary part time employment for Nancy Stanley. A lengthy discussion followed on the subject. The Council expressed that, with the development of Mrs. Whiting's health situation, the DMV position would need to be filled as soon as possible.

Council Member Allison motioned to keep Nancy Stanley on staff through the end of July and to pay her for the days that she has already worked and to authorize Ms. Henry to schedule her more hours, if needed. Council Member Tiffany seconded the motion. A discussion followed. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

**-DRAFT-
July 9, 2018**

Council Member Allison motioned to send flowers to Lisa Whiting. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Finance Committee Chair: Member:

Town Administrator Lee shared that the accountant had not been in to finish June's or end of year financial reports. Mrs. Lee stated that she would make those available as soon as the accountant was finished.

Cemetery Committee Chair: Member:

Council Member Loving stated that the staff has not had a chance to look at the pole to see if it can be repaired or needs to be replaced.

Community Development Chair: Member:

Council Member Allison shared that the Remington Community Gardens is hosting an all day event on July 14th and encouraged the Council to attend. Mr. Allison also shared that the movie night for July was scheduled for July 21st and that he would be showing the Live Action Cinderella Movie.

Council Member Allison stated that the Council donates to the Fall Festival every year. He requested that the Council consider donating again this year.

Council Member Allison motioned to donate \$200 to the Remington Fall Festival committee. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Public Facilities Chair: Member:

Council Member Loving shared that the Town of Remington signs need to be either replaced. Mr. Loving stated that he would get a quote to get them replaced.

ORGANIZATIONAL ITEMS COMMITTEE ASSIGNMENTS

Mayor Billingsley stated that he would be assigning committees and asked if any member had a request for a particular committee to get them to him or to Ms. Henry before the next meeting.

MEETING SCHEDULE

Mayor Billingsley asked that Council look at the work sheet on available Mondays for the year. The Council went through each month to establish a meeting schedule.

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July 9, 2018

Council Member Ashby motioned to adopt the meeting schedule with the elimination of the Work Session on the 8th of October so that there is only one meeting in October, the elimination of the Work Session on the 10th of December so that there is only one meeting in December, one meeting in January on the 7th, one meeting in February on the 4th, with the rest of the schedule from March through June with the Work Sessions on the second Monday of the month and the Regular Meetings on the third Monday of the month. Council Member Allison seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

ELECTION OF VICE MAYOR

Mayor Billingsley asked for nominations for Vice Mayor.

Council Member Tiffany nominated Devada Allison for Vice Mayor.

With no other nominations, Council Member Ashby motioned to close the nominations for Vice Mayor. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Council Member Loving motioned to elect Mr. Allison for Vice Mayor by acclamation. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

ELECTION OF RECORDER

Mayor Billingsley asked for nominations for Recorder.

Council Member Allison nominated Evan H. "Skeet" Ashby for Recorder.

With no other nominations, Council Member Loving motioned to close the nominations for Recorder. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

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July 9, 2018**

Council Member Allison motioned to elect Mr. Ashby for Recorder. Council Member Loving seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

UNFINISHED BUSINESS

There was no Unfinished Business before the Council at this meeting.

NEW BUSINESS

Town Clerk Henry shared with the Council that Pamela Cook's term expired on the Planning Commission as of June 30, 2018. Ms. Henry requested that the Council consider re-appointing Mrs. Cook for another term expiring June 30, 2022.

Council Member Loving motioned to re-appoint Pamela Cook to the Remington Planning Commission for 4 year term expiring June 30, 2022. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Mayor Billingsley reminded the Council that there was still a vacancy on the Planning Commission now that Mr. Bones is on the Council.

NEW TOWN HALL REPORT

Town Clerk Henry shared that the old building is being cleaned out and that the new building is almost at capacity for storage. There was a short discussion on moving documents that does not have to be held in the fire proof cabinet to the Well #2 lot building.

Mayor Billingsley stated that those on the new town hall committee should now start thinking of getting together to get the old building sold. Council Member Loving stated that he would like to get the building sold before winter.

At this time, Ms. Henry asked to return to the meeting schedule. She shared that the November work session is the observation day for Veteran's Day. She asked that the meeting schedule be amended showing no meeting on November 12.

Council Member Allison motioned to amend the meeting schedule to eliminate the meeting for November 12. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

STAFF REPORTS

Town Administrator

Town Administrator Lee did not have anything additional to report.

Town Clerk

Town Clerk Henry addressed the Council on what they would like to have at the Town table for Fall Festival. Ms. Henry presented information on the magnetic calendars that the Council gave away at last years event. There was a short discussion but tabled the decision until the next meeting.

Town Clerk Henry shared with the Council that the printer, fax and scan machine is starting to show its wear. She stated that she will be bringing information at the next meeting to have the machine replaced.

Police Chief

Chief Proffitt did not have anything additional to report.

Town Superintendent

Town Superintendent Steward did not have a written report.

BILL LISTING

Mayor Billingsley asked for any questions on the Bill Listing presented for approval.

Council Member Ashby motioned to adopt the Bill Listing as presented. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Council Member Loving motioned to go into closed session pursuant to Virginia Code § 2.2-3711 (A)(1) for the discussion or consideration of the performance of the Town Clerk and Part time DMV Clerk. Council Member Ashby seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

By the motion of Council Member Allison and a second by Council Member Ashby, the motion carried for the meeting to reconvene.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

**MOTION: ASHBY
SECOND: ALLISON**

**RESOLUTION: 05-18
MEETING DATE: JULY 9, 2018**

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Remington Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED that the Town Council certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters were identified in the motion convening this closed session were heard, discussed, or considered by the Town Council.

VOTE – 5 FOR

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Council Member Allison motioned to recognize the extraordinary, above and beyond performance of our 2 Town employees for the last couple of weeks where we have been short handed by recognizing that hard work with a \$100 gift card for Kim Henry and Rachael Brinson that Sharon Lee will purchase and be reimbursed for and that the Town will pick up anything over the \$100. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

Council Member Ashby motioned to go into closed session pursuant Virginia Code §2.2-711(A)(8) for consultation with legal counsel regarding a specific matter requiring legal advice on an employment law. Council Member Loving seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

**-DRAFT-
July 9, 2018**

By the motion of Council Member Allison and a second by Council Member Ashby, the motion carried for the meeting to reconvene.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

**MOTION: ASHBY
SECOND: TIFFANY**

**RESOLUTION: 06-18
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VOTE – 5 FOR

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

With no further business before the Council, Council Member Allison motioned to adjourn with a second by Council Member Bones seconded the motion. The motion carried.

Ayes: Allison, Ashby, Bones, Loving, Tiffany

Nays: 0

Absent: Heaney

The meeting adjourned at 8:35 p.m.

Gerald A. Billingsley, Mayor

Evan H. Ashby, III, Recorder

