



Charter Township of Plymouth
 9955 N. Haggerty Road
 Plymouth, MI 48170
plymouthtp.org

TEMPORARY OUTDOOR SEATING / DINING APPLICATION

Building Department

DATES PERMIT REQUESTED FOR (90 DAY MAXIMUM):	PROJECT ADDRESS:
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CHECK BOX IF THIS APPLICATION IS FOR A RENEWAL TO AN APPROVED PERMIT ONLY:

A temporary permit (90 days, renewable) for seasonal outdoor seating / dining, as an accessory use to an existing restaurant or cafe, may be requested for review and approval by the Township Supervisor.

No fee is required for this application.

To apply, please submit the following to the Building Department for review:

1. A complete and signed application (2-sided, see second page for site requirements);
2. Plot plan (sketch plan) of the dining area layout, with labeled dimensions, and the number of proposed seats, that clearly details the egress (exit) for the area; and
3. If fencing is proposed, it must be temporary and a photo or detail of the fence must be attached to this application. It is recommended that any fencing be aluminum, decorative in nature, and no taller than 4-feet in height.

APPLICANT	
LEGAL NAME:	PHONE:
CITY, STATE, ZIP:	EMAIL:
SIGNATURE:	DATE:

By signing above, it is agreed that: *I hereby agree to the above conditions and certify that the information given herein, and that all information and data furnished in connection with this application, is true and correct. I acknowledge that I am solely responsible for any and all errors and omissions.*

TOWNSHIP USE ONLY	
APPROVAL BY TOWNSHIP SUPERVISOR:	DATE:



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Site Requirements:

By requesting a temporary outdoor seating / dining permit, the following site conditions must be met:

1. Maintain safe pedestrian circulation and access to building entrances; a minimum of 6-feet of sidewalk leading to the entrance must be provided.
2. If the outdoor area is fenced in, egress (the exit) must empty into a public right-of-way (it cannot go to a dead end). The egress gate or opening must be a minimum of 32-inches wide.
3. Must be kept clean, litter-free and with a well-kept appearance.
4. Preparation of food and beverages is prohibited.
5. Must be in compliance with all outside agency requirements, including liquor control laws.
6. No special signage, flags or banners are permitted.
7. Outdoor umbrellas cannot convey any type of advertising message.
8. The selling of merchandise in outdoor seating / dining areas is not permitted.

Inspections:

The Building Department must perform a site inspection before the outdoor seating / dining area can be opened to the public. Please call the Building Department at (734) 354-3210 to request a site inspection once your application is approved, and the outdoor dining / seating area has been established.

Code enforcement will perform routine inspections to ensure compliance; failure to meet the requirements of this application, and any other applicable Ordinance standards, may result in a shut down of the outdoor seating / dining area.