

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – DECEMBER 9, 2019**

Supervisor Heise called the meeting of the Downtown Development Authority to order at 4 p.m.

MEMBERS PRESENT: Kurt Heise John Bidigare .
 Fred Brunk Mike Kolb
 Ryan Kolb Darren LaLonde
 George Lytle Victor West

MEMBERS EXCUSED: Paul Fessler

OTHERS PRESENT: Laura Haw, AICP, NCI, Planning Consultant
 Ginger Moriarity, Finance Director
 Sue Brams, Exec. Assistant to Supervisor.
 Alice Geletzke, Recording Secretary

C. Approval of Agenda

Moved by G. Lytle and supported by R. Kolb to approve the agenda for the regular meeting of December 9, 2019. Ayes all.

D. Chairperson Comments - There were none at this time.

E. Approval of Minutes – Regular Meeting of June 10, 2019.

Moved by F. Brunk and supported by J. Bidigare to approve the minutes of the regular meeting of June 10, 2019 as presented. Ayes all.

F. Approval of Bills

Moved by V. West and supported by G. Lytle to approve the bills as listed, in the amount of \$87,886.97. Ayes all.

G. Receive and File 2019 DDA Budget Adjustments – *Kurt Heise and Ginger Moriarity*

Supervisor Heise introduced Ginger Moriarity, Finance Director, who reviewed the necessary budget adjustments.

Moved by D. LaLonde and supported by J. Bidigare to receive and file the 2019 DDA Budget Adjustments. Ayes all.

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H. DDA Corridor Update – *Kurt Heise, Laura Haw, Plymouth Township Planner*

Supervisor Heise and Laura Haw updated Board members on the status of projects in the corridor such demolition of the Kmart building and the proposed construction of the Henry Ford medical facility and outbuildings on the property. Also mentioned was tentative interest in the Steak and Ale site, anticipated progress on the new car wash on the Denny's site, expansion of the storage facility next to Plaza Lanes, and repaving of General Drive. New banners with a patriotic theme have been ordered for the Ann Arbor Road corridor. Supervisor Heise also noted the increase diligence by the Ordinance Officer in removing lawn signs between the street and sidewalk.

I. Approval of CSX Preliminary Design and Engineering Services Agreement for the Ann Arbor Railroad Bridge – *Kurt Heise and Laura Haw*

Supervisor Heise indicated progress has been made in contacting the railroad and being able to share the 2008 study made by Hubbell, Roth and Clark for improvement of the area. Ms. Haw noted that CSX is presenting this preliminary engineering agreement and they are prepared to start the engineering legwork to change that area to a more aesthetic, pedestrian-friendly area.

Moved by V. West and supported by R. Kolb that the Plymouth Township Downtown Development Authority authorize the Chairman to sign the attached Preliminary Design and Engineering Service Agreement with CSX Transportation, Inc., including a payment in an amount of \$14,905.00, to study potential improvements to the Ann Arbor Road railroad overpass, subject to final approval of the Township Attorney. Ayes all.

M. Authority Member Comments – There were none.

N. Public Comments – There were none.

O. Adjournment

Moved by J. Bidigare and supported by D. LaLonde to adjourn the meeting at 4:30 p.m. Ayes all.

Ryan Kolb, Secretary
Charter Twp. Of Plymouth Downtown Dev. Authority .