

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING – NOVEMBER 13, 2017**

Supervisor Heise called the meeting of the Downtown Development Authority to order at 4:17

**MEMBERS PRESENT:** Kurt Heise Fred Brunk  
Dave Cook Paul Garon  
Ryan Kolb George Lytle

**MEMBERS EXCUSED:** Paul Fessler Paul Garon  
Mike Kolb Mike Workman

**OTHERS PRESENT:** Laura Haw, AICP, Planning Consultant  
Sue Brams, Executive Asst. to Supervisor  
Alice Geletzke, Recording Secretary

**C.** Chairperson Comments – There were none at this time.

**D.** Approval of Minutes – Regular Meeting, September 11, 2017

Moved by G. Lytle and supported by F. Brunk to approve the minutes of the regular meeting of September 11, 2017. Ayes all.

**E.** Approval of Bills

Moved by R. Kolb and supported by G. Lytle to approve the bills as presented in the amount of \$27,331.29, plus the additional bill of \$2,250 from Dan's Custom Brickwork for repairs at 1009 Ann Arbor Road. Ayes all.

**F** Landscape and snow removal services for 2018 – Kurt Heise

Mr. Heise recommended that the contract with Serene Surroundings be extended for an additional year, as they have been reliable and responsive, or the contract could be rebid.

Moved by K. Heise and supported by P. Garon to extend the contract with Serene Surroundings for the calendar year of 2018. Ayes all.

**G.** DDA Update from Planning Consultant – Laura Haw

Mrs. Haw noted that the landscaping complaints around the site of the Fifth/Third Bank are being reviewed by the Code Enforcement Officer who is working with the property owner on fall clean-up and spring replanting. Regarding damage to the ADA pad at the Kroger, DPW is looking at a temporary fix, then bids will be sought to make sure it is ADA compliant. She noted reimbursement is being applied for through MMRA for the brickwork damage at the Trading Post at 1009 Ann Arbor Road.

She also updated members on the Dunkin' Donut and car wash applications, with the Fire and Police Chiefs still working with Wayne County on the truck parking problems on Tavistock

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Circle. She also mentioned that costs for street light repairs on Ann Arbor Road should come out of DDA funds, rather than the General Fund.

She asked for thoughts regarding DDA goals and objectives for the coming year for the February meeting, such as façade grants and demarcation along the I-275 corridor.

**H.** Board Member Comments

Mr. Heise gave members an update on commercial activity in the area, including the Steak and Ale and K-Mart properties.

**I.** Public Comments – None

**J.** Adjournment

Moved by R. Kolb and supported by P. Garon to adjourn the meeting at 4:29 p.m. Ayes all.

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Ryan Kolb, Secretary  
Charter Twp. Of Plymouth  
Downtown Development Authority .