

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – APRIL 13, 2015**

Mr. Price called the meeting to order at 4:01 p.m.

MEMBERS PRESENT: Shannon Price Fred Brunk
Dave Cook Paul Fessler
Michelle Ludtke George Lytle

MEMBERS EXCUSED: Mike Kolb
Ryan Kolb Mike Workman

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

C. Approval of Minutes – Regular Meeting – February 9, 2015

Moved by Mr. Brunk and supported by Mr. Lytle, to approve the minutes for the regular meeting of February 9, 2015 as presented. Ayes all.

D. Approval of Invoices

Moved by Mr. Cooke and supported by Mr. Fessler to approve the invoices as presented in the amount of \$197,339.33, as follows:

Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
91675	Infinitely Green Landscaping	1/31/2015	43666	2,065.00	248248776000	2/9/2015	1382	Jan15 Ice Melt Application
91675	Infinitely Green Landscaping	2/15/2015	43743	885.00	248248776000	To Be Paid		Plowing & De-icing Sidewalks
161283	Charter Twp. Of Plymouth	2/27/2015	2272015	175,000.00	248100067050	2/27/2015	1385	Principal
161283	Charter Twp. Of Plymouth	2/27/2015	2272015	1,112.33	248248998010	2/27/2015	1385	Interest
211300	US Lawns of Livonia	1/31/2015	2527	1,875.00	248248776000	To Be Paid		Jan15 Snow Service
40575	DTE Energy	3/26/2015	1840 729 0012 1	32.74	248248776000	To Be Paid		Jan15-Mar15 44644 Ann Arbor Rv
901990	Bronner's Commercial Display	3/25/2015	50251	16,369.26	248248776000	To Be Paid		Snowflakes

Ayes all.

E. Streetscape Maintenance Contract Update

Mrs. Radtke noted the spring meeting has been held with Infinitely Green, the contractor for the east phase between Haggerty and Eckles Roads. Spring cleanup is currently underway.

She indicated that for the west phase, correspondence has been received from US Lawns regarding a price increase on their contract. The contract documents have been reviewed with the Township Treasurer and Township Attorney, and they believe it is necessary to go back out for bids in order to adjust any type of price increase. Plans are to notify US Lawns of contract termination, advertise for bids on April 19 and have the bid opening on May 5.

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – APRIL 13, 2015**

Moved by Mrs. Ludtke and seconded by Mr. Brunk to terminate the contract with US Lawns for the west phase of streetscape maintenance and advertise for bids. Ayes all.

Moved by Mr. Cook and supported by Mr. Lytle to allow the Chair the ability to contract for the west phase streetscape maintenance for three weeks on an as-needed basis. Ayes all.

F. Streetlight Contract Renewal

Mrs. Radtke indicated the current contract with J. Ranck Electric will expire in July of this year. It is recommended to extend their contract for an additional year at current prices.

Moved by Mr. Cook and seconded by Mr. Lytle to approve extension of the streetlight contract with J. Ranck Electric for an additional year at current prices. Ayes all.

G. Board Member Comments

Mr. Edwards updated members on commercial activity in the area.

I. Public Comment – There was none.

J. Adjournment

Moved by Mr. Brunk and supported by Mr. Lytle to adjourn the meeting at 4:38 p.m. Ayes all.

Shannon Price, Chairman
Charter Twp. Of Plymouth
Downtown Development Authority