

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING – JANUARY 12, 2015**

Mr. Reaume called the meeting to order at 4:08 p.m.

**MEMBERS PRESENT:**     Richard Reaume                     Fred Brunk  
                                 Mike Kolb                             Ryan Kolb  
                                 Michelle Ludtke                     George Lytle

**MEMBERS EXCUSED:**     Dave Cook                             Paul Fessler

**OTHERS PRESENT:**     Ron Edwards, Treasurer  
                                 Jana Radtke, Community Dev. Dir. and Planner  
                                 Alice Geletzke, Recording Secretary  
                                 1 Member of the Public

Mr. Reaume noted that Jim Stevens has submitted his resignation and a recommendation to appoint Mike Workman as a replacement is on the agenda for the Board of Trustees regular meeting of January 13.

C.     Approval of Minutes – Regular Meeting, December 8, 2014

Moved by Mr. Lytle and supported by Mr. R. Kolb, to approve the minutes for the regular meeting of December 8, 2014 as presented. Ayes all.

D.     Approval of Invoices

Moved by Mr. Brunk and supported by Mrs. Ludtke to approve the invoices as presented in the amount of \$16,139.00. Ayes all.

E.     Streetscape Maintenance Contract Update

Mrs. Radtke indicated that U. S. Lawns was out clearing snow on the sidewalks for the west phase. Infinitely Green has not been out yet but will be out this evening.

F.     Streetlight Repair

The streetlight damaged in a car accident between the Shell Gas Station and the PNC Center has been replaced and an insurance claim will be made. Also, quotes have been requested for replacement parts for a single pole and a double pole to be kept at the DPW building so that timely replacements can be made.

G.     Snowflake Replacement

Mr. Reaume said that the road salt spray eventually damaged the wiring on the 6-year-old snowflakes. According to a representative from Bronner's, refurbishing them would be as costly as replacing them during their current 25% off sale.

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Moved by Mr. M. Kolb and supported by Mr. Lytle to purchase 54 replacement snowflakes from Bronner's at their quote of \$16,369.26. Ayes all.

H. Financial Reports

Treasurer Edwards reviewed the financial reports.

Moved by Mr. Brunk and supported by Mrs. Ludtke to receive and file the Quarterly Investment Report and Interest Income by Quarter for the Year Ended 2014. Ayes all.

Moved by Mr. Lytle and supported by Mr. R. Kolb to receive and file the 2014 Financial Report. Ayes all.

Moved by Mr. Brunk and supported by Mrs. Ludtke to approve the \$175,000 payment to the Board of Trustees and to direct the Treasurer to make the payment on or before the due date. Ayes all.

I. Board Member Comments

Mr. Reaume updated members on commercial activity in the area.

J. Public Comment – There was none.

K. Adjournment

Moved by Mr. R. Kolb and supported by Mrs. Ludtke to adjourn the meeting at 5:14 p.m. Ayes all.

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Richard Reaume, Chairman  
Charter Twp. of Plymouth  
Downtown Development Auth.

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Michelle Ludtke, Secretary  
Charter Township of Plymouth  
Downtown Development Authority