

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – APRIL 8, 2013**

Mr. Reaume called the meeting to order at 4:28 p.m.

MEMBERS PRESENT: Richard Reaume
Dave Cook
Jim Grutza
Michelle Ludtke
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Joseph Barone
Fred Brunk
Mike Kolb

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary
4 members of the public

C. Approval of Minutes for the December 10, 2012 Meeting and the February 11, 2013 Meeting

Moved by Mrs. Ludtke, supported by Mr. Trefilek, to approve the minutes of the December 10, 2012 meeting and the February 11, 2013 meeting as presented. Ayes all.

D. Approval of Invoices

Moved by Mr. Grutza, supported by Mrs. Ludtke to approve payment of the invoices in the amount of \$8,493.51 as follows:

<u>Vendor</u>	<u>Inv. No.</u>	<u>Amount</u>	<u>Description</u>
DTE Electric	Mar 13	\$ 500.00	Processing Reg Easement Req
Observer & Eccentric	8795544	162.91	Ann Arbor Rd Corr Streetscape
Charter Twp of Plymouth	Dec 12-Feb 13	2,059.40	Dec 12-Feb 13 Electric
J Ranck Electric	103475	1,171.20	Repairs AA Rd & Haggerty
RDC Electric LLC	225	1,000.00	Site Light Service
Spalding DeDecker Assoc	64615	3,600.00	AA Rd Corr Improvements

Ayes all.

E. Streetscape Maintenance Update

Mrs. Radtke updated members on work done and upcoming work.

F. Streetlight Replacement

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Moved by Mr. Grutza, supported by Mr. Cook, to replace all the streetlights for the DDA streetscape for a lump sum of \$2,700 as quoted by J. Ranck Electric. Ayes all.

Mrs. Radtke indicated J. Ranck Electric is still attempting to come up with a power purchase agreement that would allow the Township to take advantage of the tax credit for changing their lights to LED's.

G. Renew Streetlight Maintenance Contract

Moved by Mr. Stevens, supported by Mr. Trefilek, to renew the current streetlight maintenance contract for a period of one year. Ayes all.

H. Streetscape Continuation Project – Bid Award

Mrs. Radtke reviewed the bids received and the recommendation for the award to Erie Construction, LLC.

Mr. Jim D'Angelis and Mr. Kevin Murphy of Erie Construction addressed the Board and answered questions.

Mrs. Ludtke discussed financing the project with Mr. Edwards.

Moved by Mr. Reaume, supported by Mr. Cook, to recommend to the Board of Trustees that the bid for the 2013 DDA Ann Arbor Road Corridor Streetscape Improvement Project be awarded to Erie Construction, LLC, with a base bid in the amount of \$783,827.80. It was further moved to recommend to the Board of Trustees that the engineering services for the project be awarded to Hubbell, Roth and Clark. Ayes all.

I. 2013 Budget Amendment

Moved by Mr. Grutza, supported by Mr. Trefilek, to approve the Amended 2013 Downtown Development Authority Fund Budget. Ayes all.

J. Board Member Comments – There were none.

K. Public Comment – There was none.

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L. Adjournment

Moved by Mr. Stevens, supported by Mr. Cook, to adjourn the meeting at 5:04 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)