

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – FEBRUARY 11, 2013**

Mr. Reaume called the meeting to order at 4:07 p.m.

MEMBERS PRESENT: Richard Reaume
Joseph Barone
Fred Brunk
Dave Cook arrived at 4:25 p.m.
Jim Grutza
Michelle Ludtke
Ken Trefilek

MEMBERS EXCUSED: Mike Kolb
Jim Stevens

OTHERS PRESENT: Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary
1 member of the public

C. Election of Officers

Moved by Mr. Grutza, supported by Mr. Barone, to retain the present officers:

Richard Reaume, Chairman
Mike Kolb, Vice Chairman
Michelle Ludtke, Secretary

Ayes all.

D. Approval of Minutes for the December 10, 2012 meeting

No action was taken on this item. It will appear on the agenda for the next meeting.

E. Approval of Invoices

Moved by Mr. Barone, supported by Mr. Grutza to approve payment of the invoices in the amount of \$3,753.82 as follows:

<u>Vendor</u>	<u>Inv. No.</u>	<u>Amount</u>	<u>Description</u>
James D. Anulewicz Assoc., Inc.	13	\$ 376.00	Professional Services
Observer & Eccentric	8794122	162.91	2013 DDA Improvements
Charter Twp. Of Plymouth	Oct. 2012	663.95	Oct 12 DDA Electric
Charter Twp. Of Plymouth	Dec 2012	240.06	Extinguish Interfund Balance
Charter Twp. Of Plymouth	Nov 2012	719.90	Nov 12 DDA Electric
J. Ranck Electric, Inc.	103476	1,500.00	Replace Lamps on Signs
RDC Electric, LLC	184	91.00	Site Light Service

Ayes all.

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G. Investment Report and Interest Income

The quarterly report was received and filed.

H. Streetlight Replacement

Mrs. Radtke indicated the main contact at J. Ranck Electric has changed. They're still attempting to come up with a power purchase agreement that would allow the Township to take advantage of the tax credit for changing their lights to LED's. One of the things being considered is the depreciation of the equipment over time. That will impact what the Township will have to pay back to J. Ranck as lease.

I. Streetscape Continuation Project

Mrs. Radtke noted that bids are being sought for the project, which is for Ann Arbor Road between Sheldon and General Drive, through the Observer and publication on various web sites. The bid opening is scheduled for February 25 and, once bids are received, an analysis and recommendation will be returned to the DDA.

J. Board Member Comments

Mr. Reaume updated members on economic development in the area.

K. Public Comment – There was none.

L. Adjournment

Moved by Mrs. Ludtke, supported by Mr. Cook, to adjourn the meeting at 4:28 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

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