

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- SEPTEMBER 10, 2012**

Mr. Reaume called the meeting to order at 4:07 p.m.

MEMBERS PRESENT: Richard Reaume
Joseph Barone
Dave Cook
Jim Grutza
Michelle Ludtke
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Fred Brunk
Mike Kolb

OTHERS PRESENT: Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary
1 member of the public

3. Approval of Minutes for the July 9, 2012 meeting

Moved by Mr. Cook, supported by Mr. Barone, to approve the minutes of the July 9, 2012 meeting as presented. Ayes all.

4. Approval of Invoices

Moved by Mr. Trefilek, supported by Mrs. Ludtke, to approve payment of the invoices in the amount of \$38,527.66 as follows.

Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
11535	James D. Anulewicz Assoc.	8/12/2012	11	1,786.00	248248818000	To Be Paid		Professional Services - Kroger's
40507	Denny's Landscaping	7/31/2012	4762	1,732.14	248248776000	8/14/2012	1246	July 12 Lawn Service & Maintena
40507	Denny's Landscaping	8/31/2012	4824	2,094.14	248248776000	To Be Paid		August12 Lawn Service & Maintena
161283	Charter Twp of Plymouth	9/5/2012	Jul-12	4,545.13	248248776000	To Be Paid		Dec11-Jul12 DDA Electric
161298	Charter Twp Plymouth H2O	7/16/2012	9709Jun12	255.25	248248776000	8/14/2012	1247	June 2012 Irrigation
161298	Charter Twp Plymouth H2O	7/16/2012	9710Jun12	1,461.25	248248776000	8/14/2012	1247	June 2012 Irrigation
161298	Charter Twp Plymouth H2O	8/13/2012	9709Jul12	402.65	248248776000	To Be Paid		July 2012 Irrigation
161298	Charter Twp Plymouth H2O	8/14/2012	9710Jul12	1,766.10	248248776000	To Be Paid		July 2012 Irrigation
191607	Spalding DeDecker Assoc.	8/17/2012	63731	24,425.00	248248823000	To Be Paid		Ann Arbor Road Corridor Improvem
230120	Wayne County	8/27/2012	PL12-002	60.00	248248823000	To Be Paid		Soil Erosion Permit for Ann Arbor R
	Total			38,527.66				

Ayes all.

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5. Streetscape Maintenance Update

Mr. Reaume indicated Denny's Landscaping took care of some areas that needed special attention and they did an extra special job on the sprinkler heads.

6. Township Sign at Kroger Fuel Center

Mrs. Radtke presented an additional option (Option C) for the proposed gateway feature sign to be incorporated at the Kroger Shopping Center at the southwest corner of Sheldon and Ann Arbor Roads. This option had a lower profile and was similar to the driveway sign at Township Hall.

It was the consensus that Option B be selected with work to be done on finalized pricing, to be included in the version to go to the Board of Trustees.

7. Investment Report

Moved by Mrs. Ludtke, supported by Mr. Grutza, to receive and file the quarterly Investment Report. Ayes all.

8. Set 2013 Meeting Schedule

Moved by Mr. Trefilek, supported by Mrs. Ludtke, to approve the following 2013 DDA/BRA Meeting Schedule:

DDA meetings scheduled for 4 p.m., with BRA meetings to immediately follow on the second Monday of the month.

January 14	April 8	July 8	October 14
February 11	May 13	August 12	November 12 (TUESDAY)
March 11	June 10	September 9	December 9

Ayes all.

9. Board Member Comments

Mr. Reaume updated members on economic development in the area.

10. Public Comment

A community resident introduced himself and indicated his company does Brownfield redevelopment work.

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11. Adjournment

Moved by Mr. Stevens, supported by Mr. Grutza, to adjourn the meeting at 4.47 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)