

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- JULY 9, 2012**

Acting Chairman Ludtke called the meeting to order at 4:05 p.m.

MEMBERS PRESENT: Michelle Ludtke
Joseph Barone
Fred Brunk
Dave Cook
Jim Grutza
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Richard Reaume
Mike Kolb

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary
1 member of the public

3. Approval of Minutes for the June 11, 2012 meeting

Moved by Mr. Cook, supported by Mr. Brunk, to approve the minutes of the June 11, 2012 meeting as presented. Ayes all.

4. Approval of Invoices

Moved by Mr. Trefilek, supported by Mr. Stevens, to approve payment of the invoices in the amount of \$12,939.54 as follows.

| Vendor No. | Vendor | Invoice Date | Invoice No. | Amount | Account No. | Check Date | Check No. | Description |
|------------|--------------------------|--------------|-------------|----------|--------------|------------|-----------|---|
| 40507 | Denny's Landscaping | 6/30/2012 | 4713 | 3,041.64 | 248248776000 | To Be Paid | | June 12 Monthly Maintenance & Fertilizing |
| 161298 | Charter Twp Plymouth H2O | 6/15/2012 | 9709May12 | 654.40 | 248248776000 | To Be Paid | | May 2012 Irigation |
| | Charter Twp Plymouth H2O | 6/15/2012 | 9710May12 | 1,916.00 | 248248776000 | To Be Paid | | May 2012 Irigation |
| 191607 | Spalding DeDecker Assoc. | 6/11/2012 | 63321 | 6,457.50 | 248248823000 | To Be Paid | | Ann Arbor Rd Corridor Improvements |

with the addition of \$870 due Plante & Moran for their audit.

Ayes all.

5. Streetscape Maintenance Update

Mrs. Radtke reported that there were a number of repairs needed for the irrigation system.

6. Township Sign at Kroger Fuel Center

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Mrs. Radtke presented a photograph of the proposed gateway feature sign to be incorporated at the Kroger Shopping Center at the southwest corner of Sheldon and Ann Arbor Roads.

Members discussed the design and placement of the feature sign and the consensus was to seek other designs from which to choose.

Moved by Mr. Trefilek, supported by Mr. Grutza, to approve the authorization to complete construction drawings, a final cost estimate, and the construction of a Township gateway feature sign at the Kroger Shopping Center. The construction cost of the feature is not to exceed \$13,000. The feature would consist of brick and cast stone with a seam metal roof (see attached drawings), and would be installed by the Kroger contractor along with the Kroger streetscape development. In addition, the Board is requesting additional design options for the completion of the project. Ayes all.

7. Board Member Comments - There were none.
8. Public Comment - There was none.
9. Adjournment

Moved by Mr. Stevens, supported by Mr. Brunk, to adjourn the meeting at 4.22 p.m. Ayes all.

Michelle Ludtke, Acting Chairman and Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)