

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- JUNE 11, 2012**

Chairman Reaume called the meeting to order at 4:07 p.m.

MEMBERS PRESENT: Richard Reaume
Dave Cook
Mike Kolb
Michelle Ludtke
Ken Trefilek

MEMBERS EXCUSED: Joseph Barone
Fred Brunk
Jim Grutza
Jim Stevens

OTHERS PRESENT: Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the May 14, 2012 meeting

Moved by Mr. Cook, supported by Mr. Kolb, to approve the minutes of the May 14, 2012 meeting as presented. Ayes all.

4. Approval of Invoices

Moved by Mrs. Ludtke, supported by Mr. Trefilek, to approve payment of the invoices in the amount of \$8,136.14 as follows.

Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
40507	Denny's Landscaping	5/30/2012	4654	3,113.64	248248776000			May 12 Lawn Service & Cleanup & Sprinkler Service
191607	Spalding DeDecker Assoc.	5/14/2012	63181	5,022.50	248248823000			Ann Arbor Rd Corridor Improvements

Ayes all.

5. Streetscape Maintenance Update

Mrs. Radtke reported that Mike Strong of Denny's Landscaping noted that one tree has been replaced at the Kmart site and all plants are doing well.

Mr. Reaume indicated he will meet with Mike Strong at Kmart regarding additional work in their area.

6. Streetlight Agreement

Mrs. Radtke presented additional information sought from contract bidders, which was discussed.

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Moved by Mr. Trefilek, supported by Mrs. Ludtke, to grant the one-year contract for street light maintenance to J. Ranck Electric, Inc., subject to the following conditions:

- 1) That time and material is effectively billed for additional time per unit instead of starting from the beginning of the job.
- 2) That proper preventive maintenance is done to stop corrosion when drilled and retapped.

Ayes all.

7. 2012 Potential DDA Projects/Professional Services

Mrs. Radtke gave a presentation on the Ann Arbor Road streetscape improvements proposed by Spalding DeDecker, to occur from General Drive to Sheldon Road.

Mr. Reaume noted that it was hoped the verge could be installed yet this summer.

8. Economic Development Update

Mr. Reaume updated members on economic development in the area.

9. Board Member Comments - There were none.
10. Public Comment - There was none.
11. Adjournment

Moved by Mrs. Ludtke, supported by Mr. Trefilek, to adjourn the meeting at 5:10 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

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