

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- APRIL 9, 2012**

Chairman Reaume called the meeting to order at 4:07 p.m.

MEMBERS PRESENT: Richard Reaume
Joseph Barone
Fred Brunk
Dave Cook
Jim Grutza
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Mike Kolb
Michelle Ludtke

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the March 13, 2012 meeting

Moved by Mr. Grutza, supported by Mr. Brunk, to approve the minutes of the March 13, 2012 meeting as presented. Ayes all.

4. Approval of Invoices

Moved by Mr. Cook, supported by Mr. Barone, to approve payment of the invoices in the amount of \$6,150 as follows.

Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
40507	Denny's Landscaping	3/30/2012	4557	5,150.00	248248776000	To Be Paid		Spring Cleanup
180191	RDC Electric, LLC	3/15/2012	51	1,000.00	248248776000	To Be Paid		Site Light Service

Ayes all.

5. Treasurer's Report

Mr. Edwards reviewed the Investment Report and Interest Income by Quarter for Year Ended 2011 and Through March 31, 2012 with members.

Moved by Mr. Stevens, supported by Mr. Trefilek, to receive and file the Investment Report and Interest Income by Quarter for Year Ended 2011 and Through March 31, 2012. Ayes all.

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6. Streetscape Maintenance Update

Mrs. Radtke indicated a meeting has been held with Denny's Landscaping to discuss the upcoming season as well as spring cleanup. Irrigation start-up is currently scheduled for the first week of May. An additional grass area fertilizing application has also been suggested for September to allow for better root growth. She suggested monitoring that this season, to decide later whether to have it done additionally.

7. Streetlight Agreement

Mrs. Radtke noted that the request for bids will be advertised this Sunday, April 15, with the bid opening on April 30. Information will be available for the Authority for the May meeting.

8. 2012 Potential DDA Projects/Professional Services

Mr. Reaume and Mrs. Radtke discussed with members being able to use Spalding DeDecker, the current Township engineering firm, for work on the project.

9. Economic Development Update

Mr. Reaume updated members on economic development in the area.

10. Board Member Comments - There were none.

11. Public Comment - There was none.

12. Adjournment

Moved by Mr. Cook, supported by Mr. Grutza, to adjourn the meeting at 4:44 p.m. Ayes all.

Richard Reaume, Chairman
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)