

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- MARCH 13, 2012**

Chairman Reaume called the meeting to order at 4:02 p.m.

MEMBERS PRESENT: Richard Reaume
Joseph Barone
Dave Cook
Jim Grutza arrived at 4:05 p.m.
Mike Kolb
Michelle Ludtke
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Fred Brunk

OTHERS PRESENT: Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the February 13, 2012 meeting

Moved by Mrs. Ludtke, supported by Mr. Cook, to approve the minutes of the February 13, 2012 meeting as presented. Ayes all.

Mr. Grutza arrived at 4:05 p.m.

4. Approval of Invoices

Moved by Mr. Grutza, supported by Mr. Cook, to approve payment of the invoices in the amount of \$2,471.78 as follows.

Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
20022	B & C Ten Air HVAC Systems	1/20/2012	17038	998.28	248248776000	To Be Paid		Repairs to Light Poles on Ann Arbor Rd.
20022	B & C Ten Air HVAC Systems	1/10/2012	17039	483.50	248248776000	To Be Paid		Illuminated Street Sign Repairs
20022	B & C Ten Air HVAC Systems	2/3/2012	17066	190.00	248248776000	To Be Paid		Provided & Installed Two New Lamps
110820	King Luminaire Co.	2/3/2012	8003	800.00	248248776000	To Be Paid		Banner Supplies

Ayes all.

5. Streetlight Maintenance Agreement

Mrs. Radtke indicated she prepared an updated draft of the documents to rebid for the agreement. Once finalized, it will be submitted to the Clerk's office for advertising. Once bids are received, the information will be compiled and returned to the DDA for consideration.

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- MARCH 13, 2012**

6. 2012 Potential DDA Projects

Mrs. Radtke reviewed the cost estimate of \$210,182.40 for the south side of Ann Arbor Road from Sheldon to Lilley, including Comerica Bank on the north side. Also presented was an estimate of \$287,120.40 if the project area was expanded to include the south side of Ann Arbor Road from Lilley to General Drive and the north side of Ann Arbor Road from Marguerite to Sheldon and from Sheldon to Lilley. Also included was a list of MDOT prequalified landscape architects. The intention is to interview a couple different firms, return to the DDA with results, and begin working on a site plan.

7. Economic Development Update

Mr. Reaume updated members on economic development in the area.

8. Board Member Comments - There were none.

9. Public Comment - There was none.

Mr. Stevens excused at 4:20 p.m.

10. Adjournment

Moved by Mr. Trefilek, supported by Mr. Kolb, to adjourn the meeting at 4:23 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)