

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING -- FEBRUARY 13, 2012**

Chairman Reaume called the meeting to order at 4:08 p.m.

**MEMBERS PRESENT:** Richard Reaume  
Dave Cook  
Jim Grutza  
Mike Kolb  
Michelle Ludtke  
Ken Trefilek

**MEMBERS EXCUSED:** Joseph Barone  
Fred Brunk  
Jim Stevens

**OTHERS PRESENT:** Ron Edwards, Treasurer  
Jana Radtke, Community Dev. Dir. and Planner

3. Election of Officers

Moved by Mr. Cook, seconded by Mr. Grutza, to re-elect the current officers:

Richard Reaume, Chairman  
Mike Kolb, Vice Chairman  
Michelle Ludtke, Secretary

Ayes all.

4. Approval of Minutes for the December 12, 2011 meeting

Moved by Mrs. Ludtke, supported by Mr. Trefilek, to approve the minutes of the December 12, 2011 meeting as presented. Ayes all.

5. Approval of Invoices

Moved by Mr. Grutza, supported by Mr. Cook, to approve payment of the invoices in the amount of \$2,752.72 as attached. Ayes all.

6. Streetlight Maintenance Agreement

Mrs. Radtke presented the updated street light maintenance contract. She noted that Tillman Electric is no longer in existence and they are known by another name. They are willing to maintain their prices with two exceptions: replacing lamps on street name signs--increased from \$95 to \$320; and replacing lamps on all signs--increased from \$400 to \$800. They no longer have a bucket truck and will have to rent one. Members discussed if all lights should be replaced when the bucket truck is out. It was agreed to table the item and rebid.

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7. 2012 Potential DDA Projects

Mrs. Radtke reviewed the options for potential DDA projects in light of not being able to obtain additional grant money.

It was agreed to have more concrete evaluations for the March meeting, looking at the south side of the road from Sheldon down to Lilley and possibly in front of Comerica Bank.

8. Economic Development Update

Mr. Reaume updated members on economic development in the area.

9. Board Member Comments - There were none.

10. Public Comment - There were none.

11. Adjournment

Moved by Mr. Trefilek, supported by Mrs. Ludtke, to adjourn the meeting at 4:38 p.m. Ayes all.

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Michelle Ludtke, Secretary  
Charter Township of Plymouth  
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

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Charter Township of Plymouth  
Downtown Development Authority  
Board Approval Schedule - Expenditures  
February 13, 2012

DOWNTOWN DEVELOPMENT AUTHORITY								
FUND 248		BANK NO. 8						
INVOICES FOR BOARD APPROVAL								
<u>Board Meeting Date: 02/13/2012</u>								
Vendor No.	Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.	Description
80147	HandyPro Handyman Ser.	11/25/2011	48792	395.00	248248776000	12/29/2011	1230	Repair Pillar - Denny's
161283	Charter Twp of Plymouth	12/29/2011	Nov-11	630.22	248248776000	12/29/2011	1231	Nov 2011 DDA Electric
180191	RDC Electric	1/18/2012	1260	177.50	248248776000	To Be Paid		Site Light Service Ann Arbor Rd.
220295	Valmont Industries	1/28/2012	LH34226	1,550.00	248248776000	To Be Paid		Light Pole Assembly
				<b>Total</b>	2,752.72			