

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- DECEMBER 12, 2011**

Chairman Reaume called the meeting to order at 4:02 p.m.

MEMBERS PRESENT: Richard Reaume
Fred Brunk
Dave Cook
Jim Grutza
Mike Kolb
Michelle Ludtke
Jim Stevens
Ken Trefilek

MEMBERS EXCUSED: Joseph Barone

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Radtke, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the September 12, 2011 meeting

Moved by Mr. Grutza, supported by Mr. Stevens, to approve the minutes of the September 12, 2011 meeting as presented. Ayes all.

4. Streetscape Landscape Season - Update

Mrs. Radtke updated members on the street landscape season. She indicated the irrigation system was shut down in October.

She also presented a letter regarding an extension of the landscaping contract with Denny's Landscaping for an additional two years at current contract prices. The current contract expires on February 9, 2012.

Moved by Mr. Cook, supported by Mr. Brunk, to approve a two-year extension of the landscaping contract with Denny's Landscaping at current contract prices. Ayes all.

5. Transportation Enhancement Grant - Update

Mrs. Radtke informed members that MDOT has removed the Township's Ann Arbor Road Corridor Streetscape Improvement Project application from consideration for a grant. They are now using dollars for traditional downtowns.

Other options and projects will have to be considered for resubmission.

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6. Approval of Invoices

Moved by Mr. Grutza, supported by Mr. Trefilek, to approve the invoices as presented, in the amount of \$18,743.36, as attached. Ayes all.

7. Economic Development Update

Mr. Reaume updated members on business activity in the Ann Arbor Road corridor.

8. Budgets 2011-2012

Treasurer Edwards reviewed the Amended 2011 and Recommended 2012 Downtown Development Authority Fund Budget with board members.

9. 2011 Investment Report

Mr. Edwards reviewed the 2011 investment report with members.

10. Board Member Comments - There were none.

11. Public Comment – There was none.

12. Adjournment

Moved by Mr. Stevens, supported by Mr. Kolb, to adjourn the meeting at 4:48 p.m. Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

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DOWNTOWN DEVELOPMENT AUTHORITY

FUND 248 BANK NO. 8

INVOICES FOR BOARD APPROVAL

Board Meeting Date: 12/12/2011

Vendor	Invoice Date	Invoice No.	Amount	Account No.	Check Date	Check No.
Charter Twp of Ply	11/9/2011	May-Sep 2011	2,596.65	248248776000	11/22/2011	1224
Charter Twp of Ply	12/9/2011	Oct-11	632.93	248248776000	12/13/2011	1228
Charter Twp Ply H2O	8/16/2011	9709Jul11	566.40	248248776000	9/13/2011	1220
Charter Twp Ply H2O	8/16/2011	9710Jul11	2,515.80	248248776000	9/13/2011	1220
Charter Twp Ply H2O	9/19/2011	9709Aug11	444.80	248248776000	10/11/2011	1221
Charter Twp Ply H2O	9/19/2011	9710Aug11	1,706.40	248248776000	10/11/2011	1221
Charter Twp Ply H2O	10/21/2011	9709Sep11	76.80	248248776000	11/22/2011	1225
Charter Twp Ply H2O	10/21/2011	9710Sep11	76.80	248248776000	11/22/2011	1225
Bronner's	9/19/2011	38276	602.50	248248776000	10/11/2011	1222
Denny's Landscaping	9/30/2011	4271	1,932.14	248248776000	11/22/2011	1223
Denny's Landscaping	10/31/2011	4316	1,932.14	248248776000	11/22/2011	1223
Denny's Landscaping	11/30/2011	4391	1,400.00	248248776000	11/22/2011	1223
Seaway Painting	10/28/2011	24364	2,400.00	248248776000	11/22/2011	1226
RDC Electric	11/26/2011	May-03	1,000.00	248248776000	12/13/2011	1229
Plante Moran	5/25/2011	013955-627145	860.00	248248776000	12/13/2011	1227
Total			18,743.36			