

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING -- SEPTEMBER 12, 2011**

Chairman Reaume called the meeting to order at 4:02 p.m.

MEMBERS PRESENT: Richard Reaume
Fred Brunk
Dave Cook
Jim Grutza
Michelle Ludtke
Jim Stevens

MEMBERS EXCUSED: Joseph Barone
Mike Kolb
Ken Trefilek

OTHERS PRESENT: Ron Edwards, Treasurer
Jana Pritchard, Community Dev. Dir. and Planner
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the June 13, 2011 meeting

Moved by Mr. Grutza, supported by Mr. Cook, to approve the minutes of the June 13, 2011 meeting as presented. Ayes all.

4. Streetscape Landscape Season - Update

Board members reviewed the revised proposals for repainting the gateway structures.

Moved by Mrs. Ludtke, supported by Mr. Grutza, to award the contract for repainting the gateway structures in the Ann Arbor Road Corridor to Seaway Painting per their bid of \$2,400 dated May 17, 2011. Ayes all.

Mr. Reaume asked that Ms. Pritchard research chemicals that may aid in removing salt and contaminants during washing the structures in early spring.

Mr. Reaume informed the board that quotes will be sought for repair of a brick pillar damaged in an auto accident, with recovery to be sought from the driver's insurance company.

5. Transportation Enhancement Grant - Update

Ms. Pritchard updated the board on the pursuit of a grant from MDOT to finance the second phase of improvements for the Ann Arbor Road Corridor. This would include the rights-of-way from General Drive to just west of Sheldon Road, excluding the north side between Sheldon and Lilley Roads which is located in the City of Plymouth.

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6. Approval of Invoices

Moved by Mrs. Ludtke, supported by Mr. Brunk, to approve the invoices as presented, in the amount of \$23,627.37, as follows:

Charter Twp Ply H20	6/21/11	\$ 159.00	May 2011 Irrigation
"	6/20/11	794.50	May 2011 Irrigation
"	7/19/11	460.00	June 2011 Irrigation
"	7/19/11	2,451.20	June 2011 Irrigation
Denny's Landscaping	6/30/11	6,887.00	Daylilies and Transplanting
"	6/30/11	4,099.75	Transplanting & Planting Coneflowers
"	6/30/11	2,265.64	June 2011 Mthly Maint & Repairs
"	7/3/11	235.00	June 2011 Lawn Service
"	7/31/11	3,231.64	July 2011 Lawn Service
"	8/31/11	3,043.64	Aug 2011 Lawn Service

Ayes all.

7. Economic Development Update

Mr. Reaume updated members on business activity in the Ann Arbor Road corridor.

8. Budgets 2011-2012

Treasurer Edwards reviewed the Amended 2011 and Recommended 2012 Downtown Development Authority Fund Budget with board members.

Moved by Mr. Cook, supported by Mr. Grutza, to adopt the Resolution approving the Amended 2011 and Recommended 2012 Downtown Development Authority Fund Budget as presented. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

9. Adoption of Meeting Dates

Moved by Mr. Grutza, supported by Mr. Brunk, to adopt the following DDA/BRA meeting schedule for 2012, meetings to be held the second Monday of each month (with the exception of November 13, which is a Tuesday) at 4 p.m.

Jan 9	Feb 13	Mar 12	Apr 9
May 14	Jun 11	Jul 9	Aug 13
Sep 10	Oct 8	(Tue)Nov 13	Dec 10

Ayes all.

10. Board Member Comments - There were none.

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11. Public Comment – There was none.

12. Adjournment

Moved by Mr. Stevens, supported by Mr. Brunk, to adjourn the meeting at 4:50 p.m.
Ayes all.

Michelle Ludtke, Secretary
Charter Township of Plymouth
Downtown Development Authority

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)