

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING -- JUNE 13, 2011**

Chairman Reaume called the meeting to order at 4:18 p.m.

**MEMBERS PRESENT:** Richard Reaume  
Jim Grutza  
Michelle Ludtke  
Jim Stevens  
Ken Trefilek

**MEMBERS EXCUSED:** Joseph Barone  
Fred Brunk  
Dave Cook  
Mike Kolb

**OTHERS PRESENT:** Jana Pritchard, Community Dev. Dir. and Planner  
Alice Geletzke, Recording Secretary

3. Approval of Minutes for the May 9, 2011 meeting

Moved by Mr. Trefilek, supported by Mr. Stevens, to approve the minutes of the May 9, 2011 meeting as presented. Ayes all.

4. Streetscape Landscape Season - Update

Ms. Pritchard reviewed her report on replacing the black-eyed Susans in front of Kmart with daylilies, bellflowers or catmint by Denny's Landscaping for a ballpark estimate of \$2,200 for each of the two landscape beds. The health black-eyed Susans are to be replanted to the CVS and Burger King beds along Haggerty Road. It was the consensus of members to proceed with this replacement.

Members reviewed the bids received for repainting the gateway structures presented by Ms. Pritchard.

Moved by Mr. Trefilek, supported by Mr. Stevens, to postpone making a decision on awarding the contract for repainting the gateway structures until the next meeting, after additional research. Ayes all.

Also reviewed was Ms. Pritchard's report on replanting the Russian sage to the northwest and southwest corners of Ann Arbor Road and the I-275 interchange by Denny's Landscaping for an estimate of \$900 added to the original quote of \$4,100 for the entire replanting project. Additionally, there would be an increased cost of approximately \$100 bi-weekly for maintenance of these corners.

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Moved by Mrs. Ludtke, supported by Mr. Stevens, to increase the contract with Denny's Landscaping in the amount of \$50 per week during spring and fall and to increase the replanting contract up to \$1,000. Ayes all.

5. Approval of Invoices

Moved by Mr. Grutza, supported by Mr. Trefilek, to approve the invoices as presented, in the amount of \$7,326.47, as follows:

|                     |          |           |   |
|---------------------|----------|-----------|---|
| HandyPro Handyman   | 4/5/2011 | \$ 690.00 | Rebuild brick tier, set limestone, etc. |
| Denny's Landscaping | 5/31/11  | 2,906.14  | Sprinkler startup & May lawn service    |
| Ply Twp H2O         | 5/20/11  | 72.60     | April 2011 Irrigation                   |
| "                   | 5/20/11  | 85.00     | "                                       |
| Ply Twp Gen Fund    | 6/9/11   | 1,000.85  | Dec 10 Electricity                      |
| "                   | 6/9/11   | 2,571.88  | Jan 11-Apr 11 Electricity               |

Ayes all.

6. Economic Development Update

Mr. Reaume updated members on business activity in the Ann Arbor Road corridor.

9. Board Member Comments - There were none.

10. Public Comment – There was none.

11. Adjournment

Moved by Mr. Grutza, supported by Mr. Trefilek to adjourn the meeting at 5:00 p.m.  
Ayes all.

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Michelle Ludtke, Secretary  
Charter Township of Plymouth  
Downtown Development Authority

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