

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING - APRIL 13, 2009**

Chairman Reaume called the meeting to order at 4:02 p.m.

MEMBERS PRESENT: Richard Reaume
 Jim Grutza
 Ron Kasperski
 Michelle Ludtke
 Ken Trefilek

MEMBERS EXCUSED: Joseph Barone
 Dave Cook
 Mike Kolb
 Jim Stevens

ALSO PRESENT: Jim Anulewicz, Director of Public Service
 Ron Edwards, Treasurer
 Patrick Fellrath, Township Civil Engineer
 Alice Geletzke, Recording Secretary

3. Determination of a Quorum
4. Approval of Minutes for the February 9, 2009 Meeting

Moved by Mrs. Ludtke, supported by Mr. Kasperski, to approve the minutes of the annual meeting of February 9, 2009, as presented.

5. Contract Renewal for Street Lighting Maintenance (Streetscape Area)

Mr. Fellrath indicated that Tillman Electrical Services, Inc., agreed to extend services through December 31, 2009, for as-needed street lighting maintenance including replacing damaged poles, luminaires, and burned-out lamps at the same terms and conditions (including prices) as the 2008 contract.

Last year's expenditures totaled \$4,756.32, with \$3,177 reimbursed by MMRMA for auto accidents, leaving a total of \$1,579.32 for other services. With acceptable response times and quality of work, plus the cost-savings for not having to re-advertise for bids, the recommendation is to continue with Tillman Electric.

Moved by Mr. Grutza, supported by Mr. Trefilek, to authorize the Chairman and Secretary of the DDA Board to renew the annual contract for street lighting maintenance for the DDA Streetscape Area to Tillman Electrical Services, Inc. Ayes all.

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6. Streetscape Landscape Maintenance Update

Mr. Fellrath reported on the status of streetscape landscape maintenance by Denny's Landscaping. He said spring cleanup is currently underway and the irrigation system will be activated probably late next week, with timing from 12 midnight to 6 a.m. to decrease the charge for water from DWSD. The sprinklers should only be on at other times for testing.

Mr. Fellrath said he will meet with the arborist mid to late spring for the follow-ups which are to be done such as the spraying of some planting beds and the reassessment of geraniums.

Mr. Grutza reported the parking of cars on the grassy area by Massey Cadillac, and Mr. Anulewicz agreed to have that checked by the Ordinance Officer, if necessary (activity recurs or damage to landscape is reported).

7. Loan Repayment to Plymouth Township

Mr. Edwards reported on the approximate amount of taxes to be collected in the DDA area. He indicated there are several tax appeals still underway with unknown outcome. Though \$200,000 was budgeted to be repaid, the Township is requesting repayment of \$250,000, leaving a loan balance of approximately \$275,000. Remaining in the DDA budget would be \$80,000 which should cover expenses incurred for the year.

Moved by Mr. Grutza, supported by Mrs. Ludtke, to increase the loan repayment to Plymouth Township from \$200,000 to \$250,000. Ayes all.

8. Approval of Invoices

Moved by Mr. Kasperski, supported by Mr. Trefilek, to approve payment of the invoices presented, in the amount of \$1,365.83. Ayes all.

9. Commissioner Comment

Mr. Reaume updated members on the possibility of new and expanded business in the Township, and improvements on Ann Arbor, Sheldon, and Beck Roads.

10. Public Comment – There was none.

11. Adjournment

Moved by Mr. Grutza, supported by Mrs. Ludtke, to adjourn the meeting. Ayes all.

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Chairman Reaume adjourned the meeting at 5:02 p.m.

Richard M. Reaume, Chairman
Downtown Development Authority

Michelle Ludtke, Secretary
Downtown Development Authority

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