

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING—AUGUST 11, 2008**

Chairman Reaume called the meeting to order at 4:07 P.M.

MEMBERS PRESENT:     Richard Reaume  
                              Joseph Barone  
                              Dave Cook  
                              Jim Grutza  
                              Mike Kolb  
                              Michelle Ludtke  
                              Jim Stevens

MEMBERS EXCUSED:     Thomas Booth  
                              Ron Kasperski

ALSO PRESENT:         James Anulewicz, Director of Public Service  
                              Patrick Fellrath, Township Civil Engineer  
                              Alice Geletzke, Recording Secretary

3.     Approval of minutes for the June 9, 2008, meeting.

Moved by Mr. Cook, supported by Mrs. Ludtke, to approve the minutes of June 9, 2008, regular meeting as presented. Ayes all.

4.     Old Business – N/A

5.     New Business

    A.     McKenna Associates Proposed Agreement: Ann Arbor Road Streetscape,  
            Phase II Plan

Mr. Anulewicz reviewed the proposal from McKenna Associates which would provide the Township with refined detail drawings of the remainder of the Ann Arbor Road Corridor, but would not include construction drawings. A detailed engineering field survey, to facilitate full construction drawings, would cost from \$25,000 to \$35,000. Full construction drawings at this time would be premature. Sufficient documentation can be produced from aerial photos and field investigation. McKenna is proposing that the creation of a base of sufficient detail to provide a refined overall plan for the remainder of the Corridor would cost not to exceed \$8,000. The refined concept plan would extend the entire length of the corridor and include those areas coming off the expressway. The project would include estimated cost and two phasing plans:  
1. Most productive visually 2. One which provides the “Most bang for the buck”.

Mr. Reaume indicated the 2008 budget would have to be revised by the Board of Trustees or funds would have to be included in the 2009 budget.

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Moved by Mr. Stevens, supported by Mr. Grutza, to approve the base mapping from McKenna Associates up to \$8,000, pending approval of the funds being placed in the Consultants line item in the DDA budget by the Board of Trustees. Ayes all.

B. Update on Plymouth Towne Center

Mr. Anulewicz updated the group on the continued work being done in Plymouth Towne Center. Options are still being considered to somehow include a grocery store. Delays were encountered in installing the fountain. Stores and restaurants that are up and running and doing very well.

C. Approval of invoices.

Mr. Fellrath presented a copy of the latest billing from Denny's Landscaping, in the amount of \$1,872.50.

Moved by Mr. Barone, supported by Mrs. Ludtke, to approve the invoices as presented, in the amount of \$26,350.93 and to add the invoice for Denny's Landscaping dated July 31, 2008, in the amount of \$1,872.50. Ayes all.

D. Streetscape Maintenance

Mr. Fellrath agreed to look at how the perennials are doing in front of Mr. Kolb's business.

Mrs. Ludtke asked that the New Liberty Bank be reminded about the maintenance of their area, which Mr. Kolb agreed to do.

Mr. Fellrath presented a proposed schedule for taking new bids for the streetscape maintenance. The current contract expires December 1, 2008.

It was the consensus of the Board to have him proceed per his proposed schedule.

E. DDA Budget

Mr. Reaume indicated the Board will be considering the 2009 budget shortly.

Mrs. Ludtke left the meeting at 5:15 p.m.

6. Public Comment

Mr. Reaume had Mr. Fellrath and Mr. Anulewicz update members on progress of the Sheldon Road underpass. Mr. Reaume also commented that the PUD on Ann Arbor Road at Northern was approved by the Board and the condo/retail project of Mr. Soave will be moving forward.

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7. Adjournment

Moved by Mr. Grutza, supported by Mr. Stevens, to adjourn the meeting. Ayes all.

The meeting was adjourned at 5:20 p.m.

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Michelle Ludtke, Secretary  
Downtown Development Authority

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Richard M. Reaume, Chairman  
Downtown Development Authority

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