

**CHARTER TOWNSHIP OF PLYMOUTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING—NOVEMBER 19, 2007**

Chairman Reaume called the meeting to order at 4:05 p.m.

MEMBERS PRESENT: Richard Reaume
 Joseph Barone
 Thomas Booth
 Dave Cook
 Jim Grutza
 Ron Hunroe
 Ron Kasperski
 Mike Kolb
 Michelle Ludtke

MEMBERS ABSENT: None

ALSO PRESENT: Patrick Fellrath, Township Civil Engineer
 Alice Geletzke, Recording Secretary

3. Approval of minutes for the October 8, 2007 meeting

Moved by Mr. Booth, supported by Mr. Hunroe, to approve the minutes of the meeting of October 8, 2007. Ayes all.

4. Public Hearing

A. Amended 2007 and Recommended 2008 DDA Budget

Members reviewed the budgets presented. Mr. Reaume opened the public hearing at 4:10 p.m. There being no members of the public present, the hearing was closed at 4:11 p.m.

Moved by Mr. Grutza, supported by Mr. Cooke, to approve Resolution 07-11-19, adopting the 2007 Amended DDA Budget and the 2008 Recommended DDA Budget. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

5. Old Business

A. DDA Streetscape: Landscape Fall Clean-Up Update

Mr. Fellrath indicated the fall clean-up is underway. The irrigation system has been winterized and the dead rose bushes will be removed, to be replanted in spring. All clean-up activities are expected to be completed by the end of the week.

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B. Burger King Trees: Status Update

Mr. Fellrath said the two Sargent Crab Apple trees have been replanted at Burger King at their expense. Also, Mr. Fellrath indicated that Burger King has been informed to contact the Township in the future for landscape maintenance requests within the DDA Streetscape Area.

C. CSX/Ann Arbor Road Railroad Bridge Concepts: Status Update

Mr. Fellrath reported that he and Mr. Anulewicz met with representatives of Hubbell, Roth, and Clark last week to further discuss project requirements and concepts. Based on the meeting, a draft report and conceptual renderings should be available for DDA review and approval in January or February.

6. New Business

A. Streetscape Street Light Maintenance Contract (MCE)

Mr. Fellrath indicated the contract with Motor City Electric (MCE) expires in mid December. It was noted that MCE was recently asked if they could extend the contract for an additional year at the same prices. However, MCE responded that they could not extend the contract without increasing each unit price item by \$300.

Mr. Fellrath distributed the list of bidders from 2006 and indicated that MCE prices would no longer be the lowest if an additional \$300 was added to each of their unit prices.

Mr. Reaume suggested calling Tillman Electric, a local firm who was low bidder for many items in 2006, to see if they would be interested in retaining their 2006 prices. If Tillman Electric is not interested, the Board agreed that Mr. Fellrath should advertise for bids.

B. Approval of Invoices

Moved by Mrs. Ludtke, supported by Mr. Kasperski, to approve the invoices as presented, in the total amount of \$8,389.21. Ayes all.

7. Public Comment

Mr. Reaume updated members on shopping center and underpass progress and indicated there is some interest in the Township property at Ann Arbor and Lilley Roads. Also, the water tower is being tested and should be on line soon.

8. Adjournment

Moved by Mr. Grutza, supported by Mrs. Ludtke, to adjourn the meeting. Ayes all.

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Mr. Reaume adjourned the meeting at 5:00 p.m.

Michelle Ludtke, Secretary
Downtown Development Authority

Richard M. Reaume, Chairman
Downtown Development Authority

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