

# Downtown Development Authority Board Minutes

## January 8, 2007

Chairman Reaume called the meeting to order at 4:25 p.m.

### MEMBERS PRESENT:

Richard Reaume  
Joseph Barone  
Mike Kolb

### MEMBERS ABSENT:

Thomas Booth, Excused  
Dave Cook  
Jim Grutza  
Ron Kasperski  
Michelle Ludtke, Excused

### ALSO PRESENT:

Patrick Fellrath, Township Civil Engineer  
Alice Geletzke, Recording Secretary

A quorum was not present so no action could be taken on the agenda items.

### 3. Approval of minutes for the November 13, 2006, meeting

### 4. New Business

- A. CSX/Ann Arbor Road Railroad Bridge. Review of Proposals to develop Improvement Concepts.

Mr. Fellrath summarized the two proposals. Highlights included the following:

1. Hubbell, Roth and Clark (HRC) submitted a proposal for \$6,500-\$9,500, depending on time and materials involved. The proposal includes development of conceptual renderings and three workshops with the Township. Estimated time of completion is two months.
2. Orchard, Hiltz, and McCliment (OHM) submitted a proposal for \$5,500, estimating three months for completion. The proposal includes pictures of similar treatments (no conceptual renderings) and two meetings with the Township.

Mr. Fellrath indicated a recommendation for HRC due to its resources, project team and qualifications/experience. HRC is a large firm and its project team includes an architect, landscape architect, and several engineers including structural and electrical. HRC is familiar with CRX procedures and protocols and experienced with beautification/rehabilitation of CSX railroad bridges (e.g., Newburg Road Underpass)

- B. Approval of Invoices

Invoices were presented totaling \$6,136.51.

- C. Repayment of a Portion of Loan Principal and Outstanding Interest to Charter Township of Plymouth General Fund.

Members present discussed the need for the interest payment of \$38,500.85 and the principal payment of \$100,000 to the Charter Township of Plymouth.

### 6. Public Comment - There was none.

### 7. Adjournment

Board members present adjourned at 4:37 p.m.

PLEASE TAKE NOTE; The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office,