

Downtown Development Authority Board Minutes

November 13, 2006

Chairman Reaume called the meeting to order at 4:10 p.m.

MEMBERS PRESENT:

Richard Reaume
Joseph Barone
Thomas Booth
Dave Cook
Jim Grutza
Ron Kasperski .
Mike Kolb
Michelle Ludtke

MEMBERS ABSENT: None

ALSO PRESENT:

James Anulewicz, Director of Public Service
Ron Edwards, Treasurer
Patrick Fellrath, Township Civil Engineer
Alice Geletzke, Recording Secretary

3. Approval of minutes for the October 9, 2006 meeting

Moved by Mr. Cook, supported by Mr. Booth, to approve the minutes of the Regular Meeting of October 9, 2006, as presented.

4. Old Business

A. Update on Landscape Maintenance

Mr. Fellrath reported that Denny's Landscaping completed fall clean-up and winterization of the irrigation system the week of October 29. Infected black-eyed Susan plants were cut and collected and the plants will be sprayed in the spring. Denny's Landscaping is scheduled to return once more next week to collect some debris and trash. Then they're done for this year.

Mr. Fellrath informed members that an informational booklet is being compiled regarding the plantings along the corridor. It will include information on each plant type with spring and winter maintenance recommendations and practices. Research is also being done on various plantings and whether they can be transplanted in the spring if planted in non-optimal areas, or whether trimming can be done. The objective of this document will be to permit a full evaluation of the existing plant materials to determine if said material is appropriate for the area it is located in and if not, what actions would be available.

B. Update on Street Light Maintenance (Bid Award and K-Mart Light Poles)

Mr. Fellrath noted the Board of Trustees approved the DDA contract award to Motor City Electric at their meeting of October 24.

Motor City Electric completed painting the four large light poles at the two K-Mart entrances on Ann Arbor Road.

5. New Business

A. Replacement of Street Light Capacitors

Mr. Fellrath indicated Motor City Electric found several defective capacitors when asked to survey the lights. The manufacturer agreed we received a bad batch of capacitors and they provided us with new capacitors of a different brand. Half are now installed, with the remainder to be installed this week.

Mr. Anulewicz said the Township's position is that this happened under the MDOT contract and the Township does not expect to receive a bill from Motor City Electric for installation.

B. Approval of 2007 Budget

Mr. Edwards reviewed the Amended 2006 and Recommended 2007 Budgets for the Downtown Development Authority. He explained that revenue rose in 2006 primarily because of the increase in valuation of the Ann Arbor/Haggerty Road property when sold for the proposed shopping center.

Also, Plastipak came in new equipment in their formerly vacant facility and the tax millage rate rose. Increases for the coming year depend on how potential development proceeds.

The DDA currently owes the Township approximately \$959,000. Interest must be paid on the money and a repayment schedule must be established. In the proposed 2007 budget, there is \$125,000 recommended for repayment.

Moved by Mr. Grutza, supported by Mrs. Ludtke, to approve the Amended 2006 and Recommended 2007 Budgets for the Plymouth Township Downtown Development Authority as presented.

Ayes all.

C. Approval of Invoices

Moved by Mrs. Ludtke, supported by Mr. Barone, to approve payment of the invoices in the amount of \$5,135.02.

Ayes all.

6. Public Comment

Mr. Reaume updated members on various construction projects, including the Sheldon Road underpass and the water tower construction.

7. Adjournment

Moved by Mr. Kolb, supported by Mrs. Ludtke, to adjourn the meeting.

Ayes all.

Meeting adjourned at 5:10 p.m.

Richard M. Reaume, Chairman
Downtown Development Authority

Michelle Ludtke, Secretary
Downtown Development Authority

PLEASE TAKE NOTE; The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office,