

# Downtown Development Authority Board Minutes

## October 9, 2006

Chairman Reaume called the meeting to order at 4:10 p.m.

### MEMBERS PRESENT:

Richard Reaume  
Joseph Barone  
Dave Cook  
Ron Kasperski .  
Michelle Ludtke

### MEMBERS ABSENT:

Thomas Booth, Excused  
Jim Grutza, Excused  
Mike Kolb

### ALSO PRESENT:

James Anulewicz, Director of Public Service  
Patrick Fellrath, Township Civil Engineer  
Alice Geletzke, Recording Secretary

### 3. Approval of Minutes for the August 14, 2006 Meeting.

Moved by Mr. Cook, supported by Mr. Kasperski, to approve the minutes of the August 14 , 2006, meeting.

Ayes all.

### 4. Old Business

- A. Update on MDOT Streetscape Maintenance. (Eckles to Haggerty)
  - Presented by Patrick Fellrath

Mr. Fellrath indicated the final walk-through with MDOT, their contractor and the McKenna arborist was held in late September, with selected plantings to be replaced this week. Then maintenance will be transferred to our contractor, Denny's Landscaping for fall cleanup and irrigation system winterization.

Mr. Anulewicz recommended verifying with our contractor exactly the scope of fall cleanup.

- B. Update on Non-insured Streetscape Items Damaged by July 2006 Auto Accident.

Mr. Fellrath said two checks, totaling \$1404, have been received from the insurance company of the driver who was ticketed for the accident for replacement of the tree and plantings in front of CVS.

- C. Update on Insured Street Items Damaged by December 2005 Auto Accident.

Mr. Fellrath said the billing just recently received from Motor City Electric for replacement of the double globe light pole at Haggerty and Ann Arbor Roads was forwarded to MMRMA and they will pay Motor City Electric directly.

- D. Future Streetscape Improvements: I-275 Interchange Quadrants and CSX RR Bridge

Mr. Fellrath indicated the aerial view of the improvement area was sent to MDOT last month, and they have given the green light for the Township to submit a conceptual plan to them.

He also mentioned a response letter has been received from CSX regarding the railroad bridge. The letter included the name and phone number of a local CSX representative for the Township to contact and meet with to further discuss issues.

### 5. New Business

- A. Street Lighting Maintenance for Streetscape: Review of Bids

Members reviewed the list of bids submitted and the recommendation for Motor City Electric

Utilities Company as the lowest responsible bidder, who is also experienced with installing and maintaining street lights of the same type as included in the project.

Moved by Mrs. Ludtke, supported by Mr. Cook, to authorize the Chairman and Secretary of the DDA Board to negotiate and enter into a final contract for Street Lighting Maintenance Services for the DDA Streetscape to the low bidder, Motor City Electric Utilities Company, subject to approval by the Board of Trustees.

Ayes all.

#### B. Approval of 2007-2008 DDA Meeting Schedule

Moved by Mr. Barone, supported by Mr. Kasperski, to adopt the following schedule of meeting dates for the Plymouth Township Downtown Development Authority for 2007-2008:

January 8, 2007	February 12, 2007	March 12, 2007
April 9, 2007	May 14, 2007	June 11, 2007
July 9, 2007	August 13, 2007	September 10, 2007
October 8, 2007	November 19, 2007	December 10, 2007
January 14, 2008	February 11, 2008	

All meetings held on Mondays at 4 p.m. in the Plymouth Township Hall.

Ayes all.

#### C. Approval of Invoices

Moved by Mrs. Ludtke, supported by Mr. Kasperski, to approve payment of the invoices as presented, in the amount of \$5,095.22.

Ayes all.

#### D. Sheldon Road/Ann Arbor Road Gas Station Rebuild

Members reviewed plans for the gas station rebuild to occur at Sheldon and Ann Arbor Roads as soon as final site plan approval is granted by the Planning Commission. The applicants have received tentative site plan approval and variances have been granted by the Zoning Board of Appeals.

### 6. Public Comment

Mr. Reaume updated members on the status of various building projects in the area.

### 7. Adjournment

Moved by Mr. Cook, supported by Mr. Kasperski, to adjourn the meeting.

Meeting adjourned at 5:05 p.m.

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Richard M. Reaume, Chairman  
Downtown Development Authority

PLEASE TAKE NOTE; The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office,