

# Downtown Development Authority Board Minutes

## February 14, 2005

Chairman Reaume called the meeting to order at 4:02 p.m.

### MEMBERS PRESENT:

Joseph Barone  
Thomas Booth  
Dave Cook  
Jim Grutza arrived at 4:10 p.m.  
Mike Kolb  
Michelle Ludtke  
Si Nahra

### MEMBERS ABSENT:

Ron Kasperski  
Richard Reaume, Excused

### ALSO PRESENT:

Jim Anulewicz, Director of Public Service  
Terry Croad, McKenna Associates  
Alice Geletzke, Recording Secretary

New members Joseph Barone and Thomas Booth were introduced and welcomed.

## IV. Election of New Officers

Moved by Dave Cook, supported by Jim Grutza, to reaffirm the present officers: Richard Reaume as Chairman, Mike Kolb as Vice-Chairman and Michelle Ludtke as Secretary.

Ayes all.

## V. Taking of Chair by new Chairman

Mike Kolb acted as chairman in Richard Reaume's absence.

## VI. Establishing of regular meeting dates, time and location

Moved by Mr. Cook, supported by Mr. Grutza, to establish the following meeting dates, time and location for the Plymouth Township Downtown Development Authority, with the exception of the meeting of Monday, March 14, 2005, which is hereby cancelled:

All meetings are to be held on Mondays at 4 p.m. in the Conference Room of Plymouth Township Hall.

February 14, 2005; March 14, 2005 (Cancelled); April 11, 2005  
May 9, 2005; June 13, 2005; July 11, 2005  
August 8, 2005; September 12, 2005; October 10, 2005  
November 14, 2005; December 12, 2005; January 9, 2006  
February 13, 2006

Ayes all.

## VII. Approval of Minutes - December 13, 2004, meeting.

It was noted that the meeting was held on Monday, December 13, rather than Tuesday as was in the heading of the minutes.

Moved by Mrs. Ludtke, supported by Mr. Nahra, to approve the minutes of the regular meeting of December 13, 2004, as corrected.

Ayes all.

## VIII. Old Business - N/A

## IX. New Business

- A. Update status of Ann Arbor Road Streetscape Project -  
Terry Croad, McKenna Associates

Terry Croad indicated work had continued until December 23 on the verge and sidewalks. Landscaping materials have been ordered for spring. Work on the brick piers will begin again in April, depending on the weather which needs to be above 40 degrees.

Work is also going forward on relocating the Kmart sign. In order to facilitate moving forward, Mr. Croad asked for permission to request bids on the electrical work for the sign independently of MDOT, following all Plymouth Township standards. This is a non-participatory item anyway.

Moved by Mr. Cook, supported by Mrs. Ludtke, to grant permission to Terry Croad of McKenna Associates to solicit bids and go forward on the electrical work for the Kmart sign independently of MDOT, following all Plymouth Township standards, limit set at \$3,000.

Ayes all.

**B. Approval of Invoices for Streetscape**

Mr. Nahra requested that the DDA quarterly financial report through March 31, 2005, be received with the agenda materials for review prior to the next meeting of April 11, 2005.

Moved by Mr. Cook, supported by Mrs. Ludtke, to approve the streetscape project invoices as presented in the amount of \$121,822.34, with the proviso that Mr. Croad and Mr. Anulewicz get together with Treasurer Edwards to make sure a system is in place to ensure everything is being coordinated.

Ayes all.

**X. Public Comment. There was none.**

**XI. Adjournment.**

Moved by Mrs. Ludtke, supported by Mr. Nahra, to adjourn the meeting.

Ayes all.

Meeting adjourned at 4:55 p.m.

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Mike Kolb, Vice Chairman  
Downtown Development Authority

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Michelle Ludtke, Secretary  
Downtown Development Authority

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Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)