

**CHARTER TOWNSHIP OF PLYMOUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING – JUNE 13, 2016**

Mr. Price called the meeting of the Downtown Development Authority to order at 4:05 p.m.

**MEMBERS PRESENT:**      Shannon Price                                      Fred Brunk  
   Dave Cook    Paul Fessler  
   Mike Kolb    Ryan Kolb  
   George Lytle     Mike Workman

**MEMBERS EXCUSED:**      Michelle Ludtke

**OTHERS PRESENT:**      Patrick Fellrath, Dir. of Public Services  
   Jana Radtke, Community Dev. Dir. and Planner  
   Alice Geletzke, Recording Secretary

Moved by R. Kolb and seconded by G. Lytle to amend the agenda with the addition of Item E.1, Extension of Street Lighting Contract. Ayes all.

C.      Approval of Minutes – Regular Meeting of March 21, 2016

Moved by D. Cook and supported by F. Brunk to approve the minutes of the regular meeting of March 21, 2016 as presented. Ayes all.

D.      Approval of Invoices

Moved by G. Lytle and supported by F. Brunk to approve payment of the invoices as presented, in the amount of \$44,064.78 Ayes all.

E.      Mast Arms

Dan Brooks of Wade Trim Associates indicated the designs will be completed by the end of the month and will be submitted to MDOT and the Township for comments. By the end of July, plans should be ready for bidding. MDOT has requested that antennas be installed for signal timing, at a cost of about \$3,000 per intersection. Mr. Brooks agreed to ask about who pays for them and the maintenance. The first two intersections would be Ann Arbor Road and Haggerty and Ann Arbor Road and Sheldon.

E.1      Extension of Street Lighting Contract

Mrs. Radtke indicated that J. Rank is willing to extend the contract for one year at the current pricing. It is recommended that the contract be renewed as they are reliable.

Moved by R. Kolb and supported by P. Fessler to approve a one-year extension of the street lighting contract with J. Rank at current pricing. Ayes all.

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F. Consider Planting Projects

Mrs. Radtke reviewed the areas that are in need to plant replacement and the estimates of landscape maintenance contractors. The total for the all the areas is \$17,699.29.

Mr. Price indicated that Burger King was included at \$311.75, but the understanding was that they were to have replaced materials that had been removed sometime this spring.

Board members discussed budget availability, especially if they wish to complete mast arms at two intersections. Treasurer Edwards entered the meeting and answered questions regarding the budget. He suggested the DDA ask the Board of Trustees for a loan of \$100,000 which would allow installation of two intersections of mast arms. The loan would be repaid in February out of additional monies captured.

Moved by D. Cook and supported by F. Brunk to proceed with the plant replacement. Ayes all.

G. Board Member Comments

Chairman Price updated members on commercial activity in the Township and his attempts to contact the railroad regarding the overpass area.

H. Public Comment

There was none.

I. Adjournment

Moved by R. Kolb and supported by G. Lytle to adjourn the meeting at 4:50 p.m. Ayes all.

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Ryan Kolb, Secretary  
Charter Twp. Of Plymouth DDA