

Due to COVID-19 restrictions we have limited in-person seating at the City Council Meeting. To accommodate anyone who wishes to participate we will be conducting a hybrid in-person/virtual meeting using ZOOM. Links to connect to the City Council Meeting online will be posted Tuesday afternoon to the City website.

**CITY OF PINE ISLAND
250 SOUTH MAIN STREET
PINE ISLAND, MN 55963**

**SPECIAL CITY COUNCIL MEETING
Tuesday, October 6th, 2020
Second Floor – City Hall
7:00 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ADMINISTRATION AND LEGAL
 - A. Approve the Deviation from the PI Fire Department Active Duty Policy
 - B. Public Hearing for Street Assessments
 - C. Resolution 20-40 Approving Street Assessments
- XI. ADJOURN

All Council Meetings are audio tape-recorded and video is streamed to the internet.

Pine Island City Council Agenda is available on line:

City Council agendas and support documents available in electronic form and are posted on the Pine Island City Web Site www.pineislandmn.com under **GOVERNMENT TAB** in .pdf file format.

* ITEMS LISTED ON THE CONSENT AGENDA ARE CONSIDERED ROUTINE. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCIL MEMBER, CITY STAFF, OR CITIZEN REQUESTS, IN WHICH CASE, THE ITEM WILL BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. If you need special accommodation to participate in the meeting, please contact City Hall at 507-356-4591 at least five (5) business days before the meeting.

Pine Island Fire Department

Active Duty Participation Policy

Administrative Policy/Procedure: APP-2-04-100

Revision Date: 01-01-2018_

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Attendance

Call Response Percentage Requirement

NOTE: The Pine Island Fire Department is responsible for providing adequately trained and qualified staffing to respond to emergency situations in a timely manner. This policy specifies the minimum required department percentages/hours per year. Attendance for each member will be reviewed quarterly.

An attempt will be made to assist members who are having problems meeting the department requirements. The Fire Chief may approve a deviation from this policy if there are extenuating circumstances (family, work, personal matter, etc.) and temporarily or permanently suspend enforcement of this policy for specific individuals. Any deviation from this policy will occur only after the member has demonstrated a legitimate effort and/or a hardship with a approved corrective action plan by the Fire Chief.

Minimum Attendance percentage

- General Firefighters must meet 35% of all calls per year
- Chief Officers and Crew Chiefs must meet 40% of all calls per year
- Chief and Deputy Chief must meet 45% of all calls per year
- Probationary members will be prorated from date of hire.

Call Response Attendance Recording

Attendance for all calls shall be recorded on the **Call Report** form that is filled out for each call. It shall be the responsibility of each member to check/record their name of the attendance portion of the Call Report after each response, Editing the report after the actual response will be consider cause for termination.

Non-Compliance to Attendance Requirements

All members attendance will be reviewed at the end of each quarter. Members who have low attendance will be notified about the low attendance percentage within 15 days after the quarter has ended. If the member does not exceed the required attendance percentage by December 31, the member will be removed from their position and/or active service. Any Officer who fails to meet thier minimum call percentage may be removed from their position but will be considered an active member as long as they meet the general firefighter minimum.

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WORK CREW- (12 hour Minimum)

Attendance is mandatory at weekly work details (work crew) and at anytime as directed by the Crew Chief or above. The weekly work crew assignments will be scheduled by the work crew chief to best accommodate all crew members schedules. Attendance must be documented by each member of the work crew in the maintenance log book and the Crew Chief must sign off and approved hours. Missed work crew hours must be made up by the end of the month unless certain circumstances arise (work, family emergencies, personal matters, etc). Anytime work crew is missed it is the members responsibility to contact the Crew Chief. All requirements in the Crew Log Book must be completed each month. A minimum of 4-hours must be maintained each month the member is assigned to work crew. 12-hours per year minimum to maintain active service status.

Training Requirements- (38 hour Minimum)

1. To meet the Pine Island Fire Department minimum training standard all members must complete a minimum of 24-hours of specific fire/rescue training per calendar year. Members must complete a minimum of 18- hours of this training within the Pine Island Fire Department. Members must attend a minimum of 1 scheduled training per quarter.
2. To meet the Pine Island Fire Department minimum training standard all members must complete a minimum of 14-hours of specified EMS training per calendar year. Members must attend or make up all consortium classes by December 31st each year. Members must attend 12-hours of training within the Pine Island Fire Department and a 4-hr CPR class every other year.
3. The following minimum qualifications/certifications must be acquired as a probationary member and maintained throughout the entire time as member of the fire department to be considered a active member.
 - FFI, FFII, Haz-Mat Awareness
 - MN-EMR, CPR
 - ISO-100,200,700 (800 to be a Officer)
 - RTK, Blood-borne Pathogens, all OSHA/NFPA Annual Requirements.
4. In the case the a member may lose their required certifications, they will have six month to acquire the proper level of training or be enrolled in a qualifying class. Failure to renew the certification or be enrolled in a qualifying class within the six month grace period will result in your status being reduced to that of non-active and no credit will be given for the time served with expired certification. Members who have low training hours will be notified about the low hours within 15 day after the quarter has ended. All expenses related to renewing a lost certification will be the responsibility of the individual unless there are extenuating circumstances that have been presented and approved by the Fire Chief.
 - If any individual repeatedly loses a required certification and/or license, action may be taken up to and including termination of membership with no accumulative credit for time served without current certifications and/or licenses.

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SPECIAL EVENTS/COMMUNITY SERVICE- (16 Hour Minimum)

1. Attendance is required at as many of the departments fundraising and community outreach events as possible. A minimum number of hours must be provided by each member for events of this nature to in order to provide resources for the improvement of the fire department and maintain active membership in the fire department. The Officer in Charge of the event will record all members participation. It is the responsibility of the member to check all hours were recorded properly.

HOSE TESTING- (4 Hour Minimum)

1. Members must attend a minimum of one scheduled hose testing date each calendar year to receive the four hour minimum credit and maintain active membership in the fire department.

MONTHLY MEETINGS- (10 Meetings Annually)

1. Members must attend a minimum of ten monthly meeting each calendar year to maintain active membership in the fire department. Certain circumstances (work, family emergencies, etc) will be excusable if notice has been given to the Fire Chief.

DUTY SHIFTS

1. See AOG 2-04-2

OTHER

1. **Special Details/Events.** Special details and events may be assigned by any department officer. Attendance may be required unless otherwise excused. Unexcused attendance may be subject to disciplinary action.

NOTE: All minimum requirements as listed above must be maintained each calendar year (January 1st – December 31st) in order to maintain active membership status in the Fire Department.

Active Duty Participation Policy

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Low Attendance Percentage Discipline	
First Quarter	<p>A Chief Officer and/or Crew Chief will notify the member of his/her low percentage. The member will be hand delivered or mailed a <i>written low percentage notice</i> after being notified.</p> <p>This notice will be kept in the member's personnel file for two (2) years or after four(4) consecutive quarters recorded at or above minimum required department percentage.</p>
Second Quarter	<p>The member is hand delivered or mailed a <i>written low percentage notice</i>. The member must then contact the Deputy Chief or Fire Chief within ten (10) days of receiving the notice and set up a meeting to discuss the low percentage.</p> <p>This notice will be kept in the member's personnel file for two (2) years or after four (4) consecutive quarters are recorded at or above minimum required department percentage.</p>
Third Quarter	<p>The member is hand delivered or mailed a <i>written low percentage notice</i>. The member must then contact the Fire Chief within ten (10) days of receiving the notice and set up a meeting to discuss his/her low percentage.</p> <p>This notice will be kept in the member's personnel file for three (3) years.</p>
Fourth Quarter	<p>The member is given a <i>written low percentage notice via certified mail</i>.</p> <p>The member must contact the Fire Chief within ten (10) days of receiving the notice to discuss his/her low percentage. At this time the Fire Chief may terminate the member from the Fire Department. The member will not receive Active Duty Status for that calendar year.</p> <p>This notice will be kept in the member's personnel file indefinitely.</p>

NOTE: Failure to maintain active membership status for two consecutive years will result in termination.

ASSESSMENT ROLL
2020 SW STREET IMPROVEMENT PROJECT
WIDSETH PROJECT NO. 1002R0033.000
PINE ISLAND, MN

PROPERTY OWNER	ASSESSMENT ADDRESS	MAILING ADDRESS	MAIL CITY	MAIL STATE	MAIL ZIP	PARCEL NO.	PROPERTY DESCRIPTION	FRONT YARD FOOTAGE	SIDE YARD FOOTAGE	TOTAL ASSESSMENT
PINE ISLAND BANK	128 MAIN ST	PO BOX 68	PINE ISLAND	MN	55963	R68.260.0060	DOC# 449306 LOTS 4 5 & 6 BLK 1 ID# 18-0260-00600, -00700		110	\$ 9,253.40
PINE ISLAND TELEPHONE CO	108 2ND ST SW	123 7TH ST W	BLUE EARTH	MN	56013	R68.260.0070	ID# 18-0260-00800 LOT 7 & ELY 70FT OF LOT 10 BLK 1	138		\$ 29,707.72
SAMANTHA GREEN & JOSHUA MEYER	116 2ND ST SW	116 2nd Street SW	PINE ISLAND	MN	55963	R68.260.0150	ID# 18-0260-01500 PT OF LOT 10 BLK 1 BEG 412.33FT S AND 335FT W OF NE COR OF NW1/4 OF SW1/4 W75FT N161FT E75FT S161FT TO BEG DOC#656198	75		\$ 10,764.25
DARYL J RUEB & DEBRA L RUEB	204 2ND ST SW	204 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0170	ID# 18-0260-01800 DOC #395034 PT OF LOT 10 BLK 1 COM AT A PT 412 1/3FT S AND 410 FT W OF NE COR OF NW 1/4 OF SW 1/4 SEC 32 THEN W 65 FT N 161 FT E 65 FT S 161 FT TO BEG	65		\$ 9,576.45
DYLAN LANDRUM	208 2ND ST SW	208 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0160	DOC#635854 PT OF LOT 10 BLK 1 COM 412 1/3FT S & 475FT W OF NE COR OF SW1/4 SEC 32 THEN W79FT N161FT E79FT S161FT TO BEG ID# 18-0260-01700	79		\$ 11,102.87
KATIE MILLER	212 2ND ST SW	6738 EDNA ST NW	ORONOCO	MN	55960	R68.260.0180	ID# 18-0260-01900 DOC# 560560 WLY 34FT OF LOT 10 BLK 1	34		\$ 6,196.52
LINCOLN GERGEN	216 2ND ST SW	216 2ND STREET SW	PINE ISLAND	MN	55963	R68.260.0190	DOC#665248 PT OF LOTS 11 & 12 BLK 1 BEG 412.5FT S & 588FT W OF NE COR OF NW1/4 OF SW1/4 N150FT W75FT S150FT E75FT TO BEG ID# 18-0260-02000	75		\$ 10,764.25
JOHN GOOSSENS	220 2ND ST SW	220 2ND STREET SW	PINE ISLAND	MN	55963	R68.260.0230	DOC#664316 PT OF LOT 12 BLK 1 BEG 656FT E & 412.5FT S OF NW COR SW1/4 SEC 32-109-15 W75FT N150FT E75FT S150FT TO BEG & BEG 656FT E & 262.5FT S OF NW COR OF SW1/4 W75FT N11FT E75FT S11FT TO BEG SEE BK L-11 PG 414 ID# 18-0260-0230	75		\$ 10,666.75
BRANDON P SAMPSON & HEATHER RITENOUR-SAMPSON	224 2ND ST SW	224 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0210	DOC#576462 PT OF LOT 12 BLK 1 BEG 456FT E & 412.5FT S OF NW COR OF SW1/4 N150FT E125FT S150FT W125FT TO BEG ID# 18-0260-02200	125		\$ 16,215.75
BENJAMIN J STUCKY	232 2ND ST SW	232 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0200	DOC#642919 PT OF LOT 12 BLK 1 BEG 456FT E & 412.5FT S OF NW COR OF SW1/4 N150FT W115FT S152FT E80FT N2FT E35FT TO BEG ID# 18-0260-02100	47.7		\$ 7,690.24
DAVID A SUMMERS	200 2ND ST SW	PO BOX 125	PINE ISLAND	MN	55963	R68.260.0250	ID# 18-0260-02500 DOC #520043 PART OF LOTS 12 13 AND 14 BLK 1 BEG 48 RDS 7 1/2 FT N AND 24 RDS 12 FT E OF SW COR OF NW 1/4 OF SW 1/4 SEC 32 N 91 FT W 80 FT N TO S BANK OF ZUMBRO RIVER W T A PT 228FT E OF W LINE OF SEC 32 S TO A PT 24	91		\$ 12,508.73
RANDY D ANDERSON	300 2ND ST SW	6143 39TH AVE NW	ROCHESTER	MN	55901	R68.260.0280	ID# 18-0260-02800 DOC #410044 S 117 FT OF LOT 13 S 117 FT OF E 36 FT OF LOT 14 BLK 1	117	128	\$ 31,715.45
NATHAN J HITCHCOCK	306 2ND ST SW	306 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0270	DOC#626226 PT OF LOT 14 BLK 1 BEG 682.5FT N & 280FT E OF SW COR NW1/4 OF SW1/4 N117FT W60FT S117FT E60FT TO BEG ID# 18-0260-02700	60		\$ 9,031.30
CHRISTOPHER KIMBLE & PATRICIA KIMBLE	314 2ND ST SW	314 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0290	ID# 18-0260-02900 DOC #327313 PART OF LOTS 14 AND 17 BLK 1 BEG 652 1/2FT N AND 99 FT E OF SW COR OF NW1/4 OF SW1/4 N 246 FT E 122 8/10 FT S 246 FT W 122 8/10 FT TO BEG	122.8		\$ 15,878.39
DAVID M JOHNSON & CHARLOTTE JOHNSON	318 2ND ST SW	318 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0300	ID# 18-0260-03000 LOTS 15 & 16 BLK 1 ALSO W 11 FT LOT 17	99		\$ 13,380.97
RYLAN RENDAHL & KACI RENDAHL	400 2ND ST SW	400 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0010	DOC#620979 LOT 1 EX N36FT ID# 18-0140-00100	77.7		\$ 21,428.37
RYLAN RENDAHL & KACI RENDAHL	400 2ND ST SW	400 2ND ST SW	PINE ISLAND	MN	55963	R68.300.0050	BAUMAN'S SUBD .15 AC DOC#620979 S130FT OF LOT 5 BLK 1 ID# 18-0282-00501	51.1	130	\$ 12,757.94
KAREN R HELLER TRUST	400 KENELY CT	PO BOX 773	PINE ISLAND	MN	55963	R68.300.0040	BAUMAN'S SUBD DOC#605488 LOT 5 BLK 1 EX S130FT ID# 18-0282-00500	94.18		\$ 11,081.07
BARBARA A ENERSON	300 KENELY CT	300 KENELY CT	PINE ISLAND	MN	55963	R68.300.0030	BAUMAN'S SUBD ID# 18-0282-00400 LOT 4 & N36.66FT OF LOT 3 BLK 1 DOC #443963	78.8		\$ 12,956.38
DANIEL L ASHPOLE & MARIANNE ASHPOLE TRUST	200 KENELY CT	200 KENELY CT SW	PINE ISLAND	MN	55963	R68.300.0020	BAUMAN'S SUBD DOC#595115 N52.66FT OF LOT 2 & S43.34FT OF LOT 3 BLK 1 ID# 18-0282-00200	96		\$ 14,236.39
CONSTANCE J SATHER	100 KENELY CT	PO BOX 64	PINE ISLAND	MN	55963	R68.300.0010	BAUMAN'S SUBD DOC#592685 LOTS 1 & 2 BLK 1 EX N52.66FT ID# 18-0282-00100	107.74		\$ 15,465.05
PATRICIA M KANKE	410 2ND ST SW	410 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0040	ID# 18-0140-00400 DOC #652171 PART OF LOT 2 BEG 70 FT E OF SW COR N 160 FT E 75 FT S 160 FT W 75 FT TO BEG	75	130	\$ 10,121.60
SCOTT D THISIUS & LEANN K THISIUS	414 2ND ST SW	33915 57TH AVE	CANNON FALLS	MN	55009	R68.140.0030	DOC#619803 W70FT OF S130FT OF LOT 2 ID# 18-0140-00300	70		\$ 11,211.90
JERRY A STOFFERAHN & PAULA J STOFFERAHN	418 2ND ST SW	418 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0070	ID# 18-0140-00600 PT OF NE 1/4 OF NE 1/4 OF SE 1/4 SEC 31-109- 15 BEG 326.76FT W 398.57FT S OF NE COR S107 .34FT W4.17FT S154.09FT W80FT N261.43FT E84FT M OR L TO BEG DOC #456946	80		\$ 15,766.40
JOSEPH TEMEYER & ANNE TEMEYER	422 2ND ST SW	422 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0050	DOC#630252 PT OF LOT 3 BEING THE E130FT OF W250FT OF S175FT OF LOT 3 IN W1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4 SEC 31-109-15 ID# 18-0140-00500	130		\$ 9,224.60
CRAIG A AUG & SARAH E AUG	201 4TH AVE SW	201 4TH AVE SW	PINE ISLAND	MN	55963	R68.140.0240	DOC#658169 PT OF LOT 6 SEC SEC 31-109-15 BEG 630FT W & 502.5FT N OF SE COR OF NE 1/4 OF SE 1/4 E70FT N120FT W70FT S120FT TO BEG ID# 18-0140-00906	70		\$ 9,325.69
BENJAMIN K BUDENSIEK	425 2ND ST SW	425 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0230	DOC#654480 PT OF NE 1/4 OF SE 1/4 SEC 31-109-15 BEG AT A PT 622.5FT N & 560FT W OF SE COR OF NE 1/4 OF SE 1/4 THENCE E62.7FT S120FT W62.7FT N120FT TO BEG ID# 18-0140-00905	62.7		\$ 11,211.90
THERESA L RYAN	423 2ND ST SW	423 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0250	DOC#614263 PT OF LOT 6 COM 417.3FT W OF INT E LINE SEC 31 & S LINE WH ST W80FT S120FT E80FT N120FT TO BEG ID# 18-0140-01000	80		\$ 11,211.90
KELLI J WILLIAMS & RYAN E WILLIAMS	409 2ND ST SW	409 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0190	ID# 18-0140-00900 PT OF N 3 1/8 AC OF W1/2 OF SE 1/4 OF NE 1/4 OF SE 1/4 SEC 31 109 15 BEG ON S LINE WHITE ST 337.3FT W OF E LINE SEC 31 W80FT S120FT E87.13FT N120FT TO BEG DOC#636975	80		\$ 23,027.90
PERVIN S BJORNGAARD & LOIS J BJORNGAARD	407 2ND ST SW	PO BOX 191	ZUMBROTA	MN	55992	R68.140.0380	ID# 18-0140-01300 DOC #379544 PT OF LOT 7 BEG AT NW COR S170FT E110FT N170FT W110FT TO BEG	110		\$ 10,448.69
JANET K HANKE	321 2ND ST SW	321 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0330	DOC#618841 E73FT OF W183FT OF N170FT OF E1/2 OF SE 1/4 OF NE 1/4 OF SE 1/4 ID# 18-0140-01203	73		\$ 10,557.72
BRUCE D TRULSON TTEE & SUSAN M TRULSON TTEE	319 2ND ST SW	801 2ND AVE SW	STEWARTVILLE	MN	55976	R68.140.0310	DOC#646171 PT OF LOT 7 IN NE 1/4 OF SE 1/4 SEC 31-109-15 BEG ON LN 73FT W OF NE COR W74FT S170FT W23FT S81.66FT E70FT N81.66FT E27FT N170FT TO BEG ID# 18-0140-01200	74		\$ 10,448.69
JEAN J JASIENSKI RT	317 2ND ST SW	317 2ND ST SW	PINE ISLAND	MN	55963	R68.140.0340	DOC#613394 E73FT OF N170FT OF E1/2 OF SE 1/4 OF NE 1/4 OF SE 1/4 SEC 31-109-15 ID# 18-0140-01204	73		\$ 14,264.74
CASEY L VOIGT	309 2ND ST SW	309 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0890	DOC#626438 PT OF LOT 25 BLK 2 BEG 497.5FT N O FSW COR OF NW1/4 OF SW1/4 SEC 32 E108FT N125FT W108FT S125FT TO BEG ID# 18-0260-08800	108		\$ 12,520.26
DAVID A KOHNER & BETH A KOHNER	311 2ND ST SW	311 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0880	ID# 18-0260-08701 PART OF LOT 25 BLK 2 BEG 357 1/2 FT N OF SW COR OF NW 1/4 OF SW 1/4 SEC 32 E 200 FT N 115 FT FOR BEG W 92 FT N 150 FT E 92 FT S 150 FT TO BEG DOC# 372346	92		\$ 25,528.48
RYAN A OLSON & MOLLY OLSON	218 2ND AVE SW	218 2ND AVE SW	PINE ISLAND	MN	55963	R68.260.0960	ID# 18-0260-09700 PART OF LOT 25 BLK 2 BEG AT NE COR W 208FT S 265 FT E 8 FT N 65 FT E 200FT N 200FT TO BEG DOC# 640333	140	208	\$ 17,608.36
ST PAUL'S LUTHERAN CHURCH	214 3RD ST SW	214 3RD ST SW	PINE ISLAND	MN	55963	R68.260.0800	DOC#8250, 12407 PT OF LOT 24 BLK 2 BEG 542.8FT E & 529.5FT N OF SW COR OF NW1/4 OF SW1/4; N100FT, E8FT, N61.5FT, E52FT, S161.5FT, W60FT TO BEG; & ALSO BEG 468FT E & 529.5FT N OF SW COR OF NW1/4 OF SW1/4; N88FT, E74.8FT, S88FT, W74.8FT	161.5		\$ 22,809.86
GERALD M VETTEL & LORAIN M VETTEL	225 2ND ST SW	PO BOX 436	PINE ISLAND	MN	55963	R68.260.0790	ID# 18-0260-07900 PT OF NW 1/4 OF SW 1/4 SEC 32 109 15 BG AT A PT 469 FT S AND 687 FT W OF NE COR OF NW OF SW W 148 FT S 156 5/10 FT E 172 FT N 47 5/10 FT W 24 FT N 109 FT TO BEG LOT 24 BLK 2	148	156.5	\$ 10,666.75
ST PAULS LUTHERAN CHURCH	217 2ND ST SW	214 3RD ST SW	PINE ISLAND	MN	55963	R68.260.0840	ID# 18-0260-08300 PT OF NW 1/4 OF SW 1/4 SEC 32 109 15 BEG A A PT 469 FT S AND 687 FT W OF NE COR OF NW OF SW E 80 FT S 115 FT W 80 FT N 115 FT T DOC# 431719	75		\$ 69
ST PAUL'S LUTHERAN CHURCH	213 2ND ST SW	PO BOX 708	PINE ISLAND	MN	55963	R68.260.0860	ID# 18-0260-08500 PART OF LOT 26 BLK 2 BEG 469 FT S AND 599 FT W OF NE COR OF NW 1/4 OF SW 1/4 S 130FT E 50 FT N 130 FT W 50 FT TO BEG EX PART TO KEANE	69		\$ 8,801.71
JULIE JOHNSON	209 2ND ST SW	1011 HIAWATHA DR W	WABASHA	MN	55981	R68.260.1020	DOC#628235 PART OF LOT 26 BLK 2 BEG 469FT S AND 538FT W OF NE COR NW1/4 OF SW1/4 SEC 32-109-15 S132FT E57FT N132FT W57FT TO BEG ID# 18-0260-10200	57		\$ 12,181.64
JIM SCRIPTURE & LOIS J SCRIPTURE	205 2ND ST SW	PO BOX 296	PINE ISLAND	MN	55963	R68.260.1010	ID# 18-0260-10100 PT OF LOT 26 BLK 2 BEG 469FT S AND 393FT W OF NE COR OF NW1/4 OF SW1/4 S124FT E43FT S 97FT W131FT N221FT E88FT TO BEG	88		\$ 9,358.39
ROSE A ZELLER	127 2ND ST SW	PO BOX 484	PINE ISLAND	MN	55963	R68.260.0980	DOC#601519 PT OF LOT 16 BLK 2 BEG 469FT S & 330FT W OF NE COR S124FT W63FT N124FT E63FT TO POB ID# 18-0260-09900	63		\$ 11,091.34
KATHY J LAABS	123 2ND ST SW	123 2ND ST SW	PINE ISLAND	MN	55963	R68.260.0990	DOC#622799 PT OF LO2 26 BLK 2 BEG 469FT S & 252FT W OF NE COR S123FT W12FT S107FT W80FT N9FT W6FT N97FT E20FT N124FT E78FT TO BEG ID# 18-0260-09901	78		\$ 14,215.16
OLDE PINE THEATRE LLC	113 2ND ST SW	1347 TROPHY LAKE RD SW	PINE ISLAND	MN	55963	R68.260.0360	DOC#632007 PT OF LOTS 6 7 26 27 BLK 2 BEG 190 FT W OF CEN LINE MAIN ST ON S LINE WH ST W64FT S123FT W6.5FT S10FT E75.5FT N51FT W5FT N82FT TO BEG ID# 18-0260-03600	64		\$ 6,684.11
BARTON J WILLIAMS & SUSAN A WILLIAMS	109 2ND ST SW	8 ISLAND HEIGHTS CT NE	PINE ISLAND	MN	55963	R68.260.0350	DOC#640736 PT OF LOT 5 BLK 2 BEING E22.55FT OF WLY 29FT OF NLY 42FT & W3FT OF E5FT OF SLY 19FT OF NLY 42FT & WLY 6IN OF LOT 2 BLK 2 ID# 18-0260-03500	22.55		\$ 6,123.65
SGW PROPERTIES LLC	200 MAIN ST	2541 BOULDER RIDGE LN NW	ROCHESTER	MN	55901	R68.260.0310	DOC#656157 LOT 1 E5FT OF N23FT LOT 5 BLK 2 ID# 18-0260-03100		85	\$ 3852.77
TOTAL PROPERTY OWNER ASSESSMENT								3852.77	947.5	\$ 606,802.25

TOTAL PROJECT COST	\$	1,964,284.81	FOOTAGE FOR WATER MAIN AND STANITARY SEWER ITEMS (L.F.)	3852.77	3852.77
TOTAL OWNER ASSESSMENT	\$	606,802.25	FOOTAGE FOR CURB & UTTER, AND STREET ITEMS (L.F.)	3852.77	947.5 4800.27

**City of Pine Island
250 South Main Street
Pine Island, MN 55963**

RESOLUTION 20-40

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, Pursuant to proper notice duly given as required by law, the council met and heard and passed upon all objections to the proposed assessment for the reconstruction of 2nd Street SW from 4th Avenue SW to South Main Street (CSAH 62); 2nd Avenue SW from 2nd Street SW to 3rd Street SW; and Kenely Court.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of the installments to be payable on or before the first Monday in January, 2021, and shall bear interest at the rate of four (4) percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31st, 2020. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The Owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole, or a portion of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the City Administrator the whole, or a portion of the amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.
5. Under Minn. Stat. §§ 435.193 to 435.195, the Council hereby approves the deferred payment of this special assessment for any homestead property owned by a person 65 years of age or older and who has a household income of less than \$20,000 per annum. When deferment of the special assessment has been granted and is terminated for reason of:
 - (a) the death of the owner, provided that the spouse is otherwise not eligible for the benefits hereunder;

- (b) the sale, transfer or subdivision of the property or any part thereof;
- (c) if the property should for any reason lose its homestead status; or
- (d) if for any reason the taxing authority deferring the payments shall determine that there would be no hardship to require immediate or partial payment

all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law and the ordinance adopted under it may, within 21 days of the confirmation of the assessment, apply to the City Administrator for the prescribed form for such deferral of payment of this special assessment on his/her property.

ADOPTED, THIS 6th DAY OF OCTOBER, 2020

ROD STEELE, MAYOR

ELIZABETH HOWARD, CITY ADMINISTRATOR

MOTION:

SECOND:

AYE:

NAY: