

**OURAY CITY COUNCIL VIRTUAL REGULAR MEETING
SUMMARIZED MINUTES
MONDAY, May 4, 2020, 6 PM**

- Electronic copies of the Council Packet are available on the City website at www.cityofouray.com. A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Action may be taken on any agenda item
- Notice is hereby given that a majority or quorum of the Planning Commission, Community Development Committee, Beautification Committee, and/or Parks and Recreation Committee may be present at the above noticed City Council meeting to discuss any or all of the matters on the agenda below for Council consideration

Join Zoom Meeting
<https://zoom.us/j/96970124361>
Meeting ID: 969 7012 4361
Password: 009431

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1. CALL TO ORDER

Mayor Nelson called the meeting to order at 6:00 pm.

2. ROLL CALL

Mayor Greg Nelson - present
Mayor Pro Tem John Wood - present
Councilor Glenn Boyd - present
Councilor Ethan Funk - present
Councilor Peggy Lindsey - present

Also present were Acting City Administrator Melissa Drake, City Resources Director Rick Noll, Public Works Director Joe Coleman, Community Development Coordinator Aja Tibbs, Police Chief Jeff Wood, Administrative Accounting Clerk Julie Lancaster and City Attorney Carol Viner.

3. CEREMONIAL/INFORMATIONAL

a. IPAT Presentation

Frank Robertson, on behalf of Ice Park Advisory Team, presented a plan to minimize road erosion from ice farming, with proposed action from both the City and OIPI.

b. COVID-19 Update – Public Health Director

Case count at 5 for Ouray County. Tests performed are now being mapped by the state, 80 tests have been performed in the county, thus showing negative tests when information was not available before. Safer at home order guidance was sent out today about critical manufacturing. Presentations are being held on how to open businesses safely. Looking out for future guidance on pool openings. Hiking trails are not a large concern for disease transmission, since any close contact is over very quickly. Councilor Boyd stated the BOCC is meeting tomorrow about alpine road opening, and reopening lodging.

Kim Davis Woodin stated that decisions need to be made sooner rather than later about opening the pool.

4. CITIZENS' COMMUNICATION

Heather Smith, representing PATT from Ouray School would like to announce a teacher appreciation parade at 1 pm on May 6th.

Kim Davis Woodin asked about the City's water bill plans. Mayor Nelson stated it was on the agenda today.

Ryan Hein stated Pagosa Springs is opening up for hotel guests on May 8th, and opening to the general public on May 29th. Requested City Council support for lodgers at tomorrow's BOCC meeting as well.

Gary Dunn would like to thank the Public Works crew for continuing to work around the city.

5. APPROVAL OF MINUTES – April 1, 6, 8, 15, and 20

Mayor Pro Tem Wood made a motion to approve the minutes. Councilor Lindsey seconded.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

Passed on unanimous roll call vote.

6. CITY COUNCIL REPORTS/INFORMATION

- a. Glenn Boyd: MAC meetings
- b. Ethan Funk: most meetings are not being held, nothing to report. Asked about electric vehicle charging station grant status. Will be provided at a later date.
- c. Peggy Lindsey: Gravel was delivered to fish pond and spread. Beautification committee is working for plant arrival.
- d. John Wood: IPAT team worked hard on recommendation presented to council, in favor of plan. CEDC has been working hard for the business community and deserve thanks from the businesses and city.
- e. Greg Nelson: COVID-related meetings. Appreciates the work of Unified Command and CEDC.

7. DEPARTMENT REPORTS

- a. Acting City Administrator: asked if there were any questions. Mayor Nelson asked if the Planning Commission would be meeting again soon. Ms. Drake said the committee is being transitioned to Ms. Tibbs and meetings would be scheduled soon.
- b. Public Works Director: Mayor Nelson commended Mr. Coleman on the Box Cañon Road work. Mr. Coleman said concrete dye would be obtained to help the concrete blend in. Mag Chloride will be sprayed beginning May 20th. Getting quotes on Main Street parking striping. Public Works is painting the curbs. Conference call with JVA and CDPHE about reporting corrections. Mayor Pro Tem Wood

asked about Mineral Farms high water usage. City Attorney Viner added that this is an ongoing issue that needs to be addressed.

- c. City Resources Director: working on reopening protocols for Hot Springs. Working with Red Cross, no state guidance has been issued yet. Also working on reopening plan for Box Canon Falls, measured for plexi-glass partition for staff safety. Protocols would take about two weeks to implement before opening. Councilor Boyd asked about portable tents for locker rooms.
- d. Chief of Police: Reported police activity for last two weeks. As City Representative to Unified Command, meetings have been reported by others

8. CONSENT AGENDA - None

9. ACTION ITEMS

a. Emergency Ordinance 4 Regarding Temporary Utility Bill Relief

Mayor Pro Tem Wood made motion to approve, Councilor Boyd seconded.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

Motion passed unanimously on roll call vote.

b. Consulting PSA – Former City Administrator

Councilor Boyd made a motion to approve. Councilor Funk seconded. Councilor Boyd asked about the account allocation for the contract work. Mayor Pro Tem Wood raised concerns about not having an end date in the contract. Ms. Drake stated that outstanding legal issues could carry on longer than the end of the year as proposed as a contract termination date. Contract can be amended to include a termination date that could be renewed as needed. Councilor Boyd would like to amend the motion to include a contract termination at the end of the year that is renewable. Councilor Funk agreed to amendment.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

Motion passed on unanimous roll call vote.

c. Via Ferrata Management Agreement

Wood made a motion to approve agreement, Lindsey seconded. Councilor Funk would like to add a “recuse-yourself” clause for board members with conflicts of interest. Ms. Viner said that there are

already provisions for conflicts of interest for nonprofit boards and it doesn't need to be in the contract. Councilor Funk was not aware of the provisions and agreed with Ms. Viner.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

Motion passed on unanimous roll call vote.

d. Columbus Building Brick Restoration Agreement - Aplin Masonry of Telluride, Inc.

One response for RFP for Columbus Building brick restoration was received, staff have found proposal acceptable. Ms. Viner listed a few contract changes to be made. Mayor Pro Tem Wood made a motion to approve the agreement, Councilor Lindsey seconded.

John Nixon asked why the city was involved in the Columbus Building restoration. Mayor Pro Tem Wood explained that the city was acting as a financial manager because of the historical grant money. No city money is being used for this project, it is all State Historic Fund grant money and private funding.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

Motion passed on unanimous roll call vote.

e. Discussion and Possible Retraction of 2019 DMMD & Visitor Center RFP

Councilor Lindsey made a motion to cancel the RFP, Councilor Funk seconded.

Ryan Hein thinks the dealings with OCRA has been underhanded and played as a political game. He stated that Council should not be determining marketing expenses, it should be business owners with a single city representative.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd		X		
Ethan Funk	X			
Peggy Lindsey	X			

Motion passed 4 to 1 with roll call vote.

f. Discussion and Possible Action Regarding Digital Messaging RFP Responses

Councilor Boyd noted that one response was from an individual that helped in Mayor Nelson's campaign. Mayor Nelson said that the individual volunteered about 3-5 hours of time with photography and website work. Ms. Viner said that the circumstances did not require a recusal from Mayor Nelson because there was not a financial transaction.

Mayor Nelson opened the floor up for discussion. Councilor Funk said he believes the meaning was not clear in the RFP and the proposals are larger in scope than intended, and that the web page hosting situation is not clear. Councilor Funk believes that the webpage needs to be transferred to the city ASAP in order to update information posted on website to be correct information. Ms. Drake stated that the passwords have been turned over to the city and changed.

Ryan Hein stated that item (g) in the agenda is for the domain agreement. Ms. Drake corrected him, saying it is an agreement for a gallery on the page, not the page itself.

Markus Van Meter said the access to the site is what is important, not the legal ownership of the domain. Ms. Viner said that since Mr. Van Meter put in a proposal for the RFP it was inappropriate for him to speak during the meeting.

Tom Ellison stated that the website is hosted by cloudflare.com.

Gretchen McArthur submitted a bid and was allowed to speak since Markus Van Meter gave a small presentation. Ms. McArthur said that her team is local and understands Ouray. On the expense list, Ms. McArthur tried to come up with any possible cost so there would be no surprises, which raised the bid price. Tamara Wilder, who works with Ms. McArthur, said the website would be easy to update, but the bid did not include remodeling the page, which would be much more expensive.

Amber Cunningham, owner of Ouray Manor, wanted to caution the council about other tourism-based economies cancelling emergency city services due to lack of tax revenue.

Ryan Hein said he just talked with Chris Hinkson, OCRA board president, who said that information was passed on to Melissa about how to transfer the ownership of the webpage.

Mayor Pro Tem Wood said there wasn't money to pay the OCRA marketing contract that was not renewed, so a large marketing message is not the goal, but a smaller communication strategy to control messaging being put out. Councilor Funk agreed and believes the proposals are extending beyond that intended goal, and that \$3000 per month is what he believes should be the limit for spending on messaging. Councilor Boyd expressed a hesitance to spend money whether it comes out of the LOT fund where marketing money would come from or not.

Councilor Lindsey believes the city needs to save money and do a minimal amount of messaging.

Ms. Viner said a new RFP is not needed to talk with the candidates about narrowing the scope and refining their bids.

Mayor Pro Tem Wood said it was easy to eliminate two of the 4 bids for not being local, seeing that as a disadvantage to local messaging.

Ms. Viner said it would be appropriate to have bidders submit a new bid based on council conversations. Mayor Pro Tem Wood recommended interviewing the two local bidders by the end of the week.

Mayor Nelson opened the floor for public comment

Tamara Gulde said there was a dark period of over a month because of the lack of planning after the OTO contract expired. Ms. Gulde says the RFP was very unclear and council has been indecisive about what they want.

Lora Slawitschka the messaging is already late and the RFP was beyond what is needed currently. Currently the tourism page just needs a social media manager.

Ryan Hein recommends setting a price per month to the two local bidders and seeing what each will give for that price.

Ms. McArthur was agreeable to getting a budget number and a list of tasks for that price for herself and Mr. Van Meter.

Mr. Van Meter said good marketing is organic without advertising money being spent, and he managed that in 2019 and got a great organic marketing response.

Dolgio Nergui asked about the RFP process about a \$3000/month expense. Mayor Pro Tem Wood said it was all for transparency.

Councilor Funk proposed a \$3000 budget, a list of items to include and require 3 social media posts. Mayor Pro Tem said he would be comfortable going up to \$4000 or even \$5000 a month for the good it will do in the community. If done well, the money will come back in LOT funds.

Mayor Pro Tem Wood said that Mr. Van Meter used to manage his business' webpage before Mr. Van Meter took a teaching position last August and could no longer manage the webpage, in the interest of disclosing any potential conflicts of interest.

Councilor Boyd made a motion to set a budget of \$5000 and reconvene on Thursday to review new proposals from Ms. McArthur and Mr. Van Meter. Mayor Pro Tem Wood seconded the motion.

Council Member	For	Against	Abstain	Absent
Greg Nelson	X			
John Wood	X			
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey	X			

The motion passed on unanimous roll call vote.

A meeting time of 10 am on Thursday was proposed and set.

g. Discussion and Possible Approval of 2 Month Extension of CrowdRiff Agreement

Mayor Pro Tem Wood moved to table the motion until the messaging contract is decided and let the winner of the bid tell us if they need the service. Topic will be discussed on special meeting on Thursday to get winning bidder's input.

h. Application for CEDC Membership

Councilor Boyd made a motion to appoint Dawn Glanc to CEDC. Councilor Funk seconded.

Council Member	For	Against	Abstain	Absent
Greg Nelson		X		
John Wood		X		
Glenn Boyd	X			
Ethan Funk	X			
Peggy Lindsey		X		

The motion failed 2 to 3.

10. DISCUSSION

a. Prioritize and Schedule Work Sessions for the Following:

- i. Perimeter Trail Signage
- ii. Sidewalk Sales on Main Street
- iii. Governor’s Safer-at-Home Guidelines
- iv. Future Council Meeting Format
- v. Community Celebration
- vi. Modified July 4th Celebration
- vii. IPAT Ice Farming Mitigation in the Five Fingers Area
- viii. Outdoor Recreation Master Plan

Water issues work session to include:

- River dredging debris
- Ice park debris

Schedule a work session each week.

Councilor Lindsey would like a work session on building codes, including Ms. Tibbs and Mr. Shannon as city building department employees.

Flume tax needs to be addressed.

Council asked Ms. Tibbs to present about updating the city code version in a future meeting to match Ouray County, Town of Ridgway and other Western Slope communities.

Future council meeting format and modified 4th of July celebration need to be prioritized.

Ben Tisdell wanted the council to consider the rule of no groups of more than 10 in respect to the 4th of July plans.

Councilor Lindsey requested that the meetings be at the same time each week.

First meeting Thursday at 1:30 pm

Topics: 4th of July, community celebration, sidewalk sales and restaurant seating, and future meeting format. Skip sidewalk sales if CDOT has not responded by that time.

Thursday regular meeting time is 9 am to 11:30 am each week.

Lora Slawitschka said the 4th of July needs to be included in the messaging that gets put out, and CDOT road closures need to be reviewed sooner. The city should be not drag out the decision

b. Future Agenda Items

Any future agenda items should be sent to Ms. Drake by the end of the week.

11. ADJOURNMENT

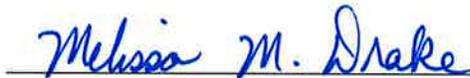
Councilor Lindsey made a motion to adjourn at 9:20 pm, Mayor Pro Tem Wood seconded. The motion passed unanimously.

ATTEST:



Greg Nelson, Mayor

06/23/2020
Date



Melissa M. Drake, City Clerk

Melissa M. Drake, City Clerk

CERTIFICATION

I, Melissa M. Drake, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray City Council held on May 4, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20th day of May, 2020.



Melissa M. Drake, City Clerk

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