

Ouray City Council Regular Meeting
Summarized Minutes
Monday, March 16, 2020 at 1:00pm
MASSARD ROOM – Ouray Community Center

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 1:00 pm.

2. ROLL CALL

Mayor Greg Nelson – Present

Mayor Pro Tem John Wood – Present

Councilor Glenn Boyd – Present

Councilor Ethan Funk – Present

Councilor Peggy Lindsey – Present

Also present were City Administrator Justin Perry, City Resources Director Rick Noll, Police Chief Jeff Wood, Public Works Director Joe Coleman, Finance and Administration Director Melissa Drake, Community Development Coordinator Chris Hawkins, and City Attorney Carol Viner.

3. THE PLEDGE OF ALLEGIANCE WAS RECITED

4. PUBLIC HEARING

Liquor License Application – Full Tilt Saloon LLC dba Full Tilt Saloon

Mayor Nelson opened the public hearing.

Hearing no comments, Mayor Nelson closed the public hearing.

5. CEREMONIAL/INFORMATIONAL

a. Corona Virus Update – Ouray County Public Health

Tanner Kingery, Ouray County Health Director: BOCC emergency meeting at 4:00 pm, possible to call in to attend meeting remotely. Test kits on order, but other areas will get them first since we are at lower risk. Ouray County will probably receive tests sometime in April. Mr. Kingery receives daily reports from CDPHE as updates are made. Confirmed cases nationwide are low for lack of tests. Councilor Boyd reminds everyone that the coronavirus can live in the air for up to 3 hours, on hard surfaces up to 3 days. Councilor Lindsey asked for details on Telluride and Mountain Village quarantines. San Miguel County is on voluntary quarantine; it is strongly recommended that anyone who has been to San Miguel County in the last few weeks self-quarantine. San Miguel is mirroring Eagle, Summit and Gunnison Counties in policies. No confirmed cases in San Miguel County yet, but they are testing. A sick person would get in touch with Mr. Kingery or their medical office who would determine if the symptoms warranted testing. Mr. Perry asked Mr. Kingery to confirm that the projected peak of diagnoses in the US will be around May 1st, and that people may not experience severe symptoms while still carrying the virus. Mr. Perry was not able to confirm the peak diagnosis window, but he did confirm that around 80% of people infected will not feel

horribly sick. Fatality rate is around 3-5%, flu is .1% annually. City of Montrose, City of Gunnison, etc. have all declared states of emergency, 26 more to follow suit today (March 16).

Bette Maurer asked Mr. Kingery to define a quarantine.

b. Mini-Training – Social Media

Don't have accidental meetings online by comments and replies. Have a private page and don't use the same logo as city logo on any personal websites. Staff are also held to standards of conduct on social media.

COVID-19 update page created on city website.

Jennifer Peterson, as information officer, is on the incident command team as well.

6. APPROVAL OF MINUTES – February 3, 18, and 20

Small change to 2/20 minutes item 3d: change "met and greet" to "meet and greet". Otherwise the minutes stand approved.

7. CITIZENS' COMMUNICATION

Maureen, Ouray Public Library: attempt curbside service for families with kids who are home from school, may do home delivery for homebound people. Working with Tanner on what is reasonable. Library will work with food pantry for people who are concerned about food.

8. CITY COUNCIL REPORTS/INFORMATION

- a. **Glenn Boyd** – nothing critical
- b. **Ethan Funk** – nothing critical
- c. **Peggy Lindsey** – nothing critical
- d. **John Wood** – nothing critical
- e. **Greg Nelson** – nothing critical

9. DEPARTMENT REPORTS

- a. **City Administrator** – Report in emergency preparedness section.
- b. **Finance and Administration Director** – Nothing to report. Mayor Nelson asked Ms. Drake how much of LOT funds went to OTO last year. Answer will be researched later.
- c. **Community Development Coordinator** – nothing critical

10. CONSENT AGENDA

Liquor License Renewal – Colorado Boy South, Inc. dba Colorado Boy Southwest

Councilor Boyd made a motion to approve the consent agenda, Councilor Funk seconded. The motion passed unanimously.

11. ACTION ITEMS

a. Liquor License Application – Full Tilt Saloon LLC dba Full Tilt Saloon

Mayor Pro Tem Wood made a motion, Councilor Boyd seconded. The motion passed unanimously.

b. City Temporary Liquor License – Full Tilt Saloon LLC dba Full Tilt Saloon

Councilor Boyd made a motion. Mayor Pro Tem Wood seconded. The motion passed unanimously.

c. OTO Contracts

No audit has been received from OTO. Deadline was today at noon. Councilor Lindsey made a motion to table the conversation until next meeting, motion was not seconded. Motion died. Councilor Boyd said we have pushed the audit issue multiple times, we need to take action and not continue waiting. Councilor Lindsey was in favor of giving OTO another week to turn in an audit, but Mayor Nelson disagreed.

Mark from OTO said they provided information to city auditor, thus the auditors are responsible for the delay. Ms. Drake says the auditor was receiving documents until last Friday. Ms. Viner states that the contract has a provision that OTO will hire their own auditor at their own cost, thus the city is not the client for this matter. 2018 audit was due at June 30, 2019 and has not been received yet. 2019 audit is due June 30, 2020.

Mayor Pro Tem Wood said there are two issues on the table: will the city continue to contract with the OTO, and if not, where will the LOT money go to? Concerns about lack of tourism coming to Ouray because of the virus making advertising expenditures not profitable or wise at this time.

Councilor Boyd made a motion to table the conversation until the next council meeting since we are all distracted by the coronavirus situation. Mayor Pro Tem Wood Seconded.

Dawn Glanc, visitor center manager, said many phone calls are coming in to the visitor center about the virus, and the city should consider the visitor center as a resource to the city to keep people connected and informed, even if the doors aren't open. Building restrooms could be opened as well. Calls to the visitor center could be forwarded to the city main line to keep the resource of information.

Mayor Nelson pointed out that the next city council meeting is April 6, after the contract terminates on March 31.

Mayor Nelson voted against, motion passes 4-1.

d. Possible Action Regarding Emergency Preparedness

A local disaster emergency declaration and emergency ordinance provided to Council by Mr. Perry in response to the Covid-19 virus. Leadership team met and created a proposal for Council:

Safety is number one priority. City is responsible for providing essential services although the city hall building will be closed to the public. City will re-evaluate opening city hall on April 3rd. Police Dept. has plan to limit their contact with the public. Public Works employees will continue scaled-back work around town and in the shop. Public restrooms in City Hall will be closed, but the public restrooms at the bank will still be open. Custodian will be equipped with PPE. City Administration will be closed but still conducting business over the phone and email. No face to face meetings. People are encouraged to not pay utilities with cash. Accounts Payable individual will be working in the office. Mr. Perry will work in the office in the morning and work from home in the afternoon. HR Manager, Finance and Administration Manager and Communications Officer will work remotely. IT support will work remotely when possible. Setting up remote meetings for Council, CEDC, Planning Commission, PARC, etc. Focusing on essential items in meetings only. City will monitor staffing levels to determine if same level is needed in the long term, should this continue. Aja Tibbs, the new Community Development Coordinator will begin work on March 30, working remotely. Building Inspector will continue to work as usual, remotely when possible.

Jennifer Peterson is in charge of Zoom meetings for the city, and IT will be in charge of access to working remotely for employees.

Councilor Lindsey asked if the city should initiate the shutdown of local restaurants. Ms. Viner said the Ouray County Public Health department would be the organization to shut them down, not the city.

Kristin Fairchild at Duckett's said if panic buying stopped today it would take 2-3 months to completely restock, and the bread supplier is dropping stores in the area independently of the virus. Duckett's will start a pickup order system where customers don't actually go in the store, but call ahead with their order.

City of Ouray and the County's primary concerns are: the large percent of population over 60, the lack of medical facilities, and the food supply. If we have people quarantine in place, we will end up with any hotel/vacation home guests here needing our resources as well as the residents.

Ms. Viner stated the County has a statutory right to declare an emergency to implement emergency plan and establish incident command. An Emergency Declaration would allow a municipality access to emergency funding available. Whatever the county implements applies to the cities within the county. The City can also declare a state of emergency and join a joint incident command with Ridgway, County and possibly school boards. Tanner, Director of Public Health, is in charge of the incident command. Staff needs to track hours worked related to virus management.

Continuing with Mr. Perry's response to the coronavirus: Community center will be closed until April 3rd. City Parks will be open, but no events booked. Ice Park closed on Sunday. Hot Springs and fitness center will be closed. Pool staff will be working on maintenance projects during the closing, moving them up from planned closure in April.

Jennifer Peterson will be in charge of all city communications going forward, beyond virus communications, to give a unified voice for the city, including the pool and police department.

Councilor Boyd would like to remind citizens that flushable wipes and other paper products should not be flushed, and we should be aware of water conservation with the increased hand washing. Brad Clark announced there was toilet paper in stock at the hardware store.

Mayor Nelson would like to see unity and consistency in communications from the city, the Town of Ridgway and the County. Mayor Pro Tem Wood suggested using the Ouray School Radio Station to give updates to the public at specific times. Councilor Boyd said all communication must come from incident command to be consistent.

Councilor Boyd made a motion to declare a local disaster emergency declaration, Councilor Funk seconded. The motion passed unanimously.

Mayor Pro Tem Wood moved to adopt ordinance 3 for virtual meetings. Ordinance does not meet open meeting law, but would only pertain during the emergency declaration time. Councilor Boyd seconded. Motion passed unanimously.

Mayor Pro Tem Wood would like to ratify City Administrator Perry's actions of closing the pool and city hall. Councilor Funk seconded. Motion passed unanimously.

12. DISCUSSION

Emergency Preparedness Budget

If emergency situation is prolonged, city will run out of funds for operation. City needs to evaluate projects and expenditures coming up, including water meter project spending. Mr. Perry will have a leadership meeting to determine spending that can be cut and present it to council. City has around \$3 million in liquid assets to address situation if necessary. Nothing has been received yet in regard to the COP refinancing.

13. EXECUTIVE SESSION

Executive session pursuant to C.R.S. § 24-6-402(4)(b and (4)(e)(I), for a conference with the City attorney for the purpose of discussion of personnel matter and discussion of an Interim City Administrator.

At 2:41 pm, Councilor Boyd made a motion to move into executive session, Mayor Pro Tem Wood seconded. The motion passed unanimously.

14. Possible action concerning the City's Marketing and Visitor Center contract negotiations.

15. ADJOURNMENT

The meeting adjourned at 9:06 and Mayor Pro Tem Wood motioned to adjourn and Councilor Funk seconded it. The motion passed unanimously.

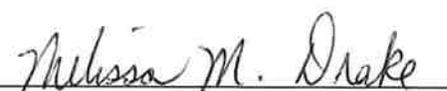
ATTEST:



Greg Nelson, Mayor

04/23/2020

Date



Melissa M. Drake, City Clerk

CERTIFICATION

I, Melissa M. Drake, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray City Council held on March 16, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22nd day of April, 2020.

A handwritten signature in cursive script that reads "Melissa M. Drake". The signature is written in black ink and is positioned above the printed name.

Melissa M. Drake, City Clerk