

**Ouray Tourism Office
Expenses by Vendor Detail
April through June 2019**

Type	Date	Num	Memo	Account	Clr	Amount	Balance
Agency Tourism Marketing							
Bill	04/02/2019	232	March 2019 Leads Processing	7911 · CRM Platform		200.00	200.00
Bill	04/02/2019	232	March 2019 Monthly Tourism Engine contract	7911 · CRM Platform		40.00	240.00
Bill	04/02/2019	232	March 2019 Email sends	7131 · Email Marketing		17.27	257.27
Bill	04/02/2019	232	March 2019 hosting	7150 · OurayColorado.com expenses		40.00	297.27
Bill	04/02/2019	232	March 2019 SSL	7150 · OurayColorado.com expenses		20.00	317.27
Bill	04/02/2019	232	March 2019 IP address	7150 · OurayColorado.com expenses		10.00	327.27
Bill	04/02/2019	232	March 2019 Colorado.com Leads Processing	7911 · CRM Platform		40.00	367.27
Bill	05/02/2019	252	April 2019 Leads Processing	7911 · CRM Platform		250.00	617.27
Bill	05/02/2019	252	April 2019 Monthly Tourism Engine contract	7911 · CRM Platform		40.00	657.27
Bill	05/02/2019	252	April 2019 Email sends	7131 · Email Marketing		13.97	671.24
Bill	05/02/2019	252	April 2019 hosting	7150 · OurayColorado.com expenses		40.00	711.24
Bill	05/02/2019	252	April 2019 SSL	7150 · OurayColorado.com expenses		20.00	731.24
Bill	05/02/2019	252	April 2019 IP address	7150 · OurayColorado.com expenses		10.00	741.24
Bill	05/02/2019	252	April 2019 Colorado.com Leads Processing	7911 · CRM Platform		40.00	781.24
Bill	06/02/2019	270	May 2019 Leads Processing	7911 · CRM Platform		175.00	956.24
Bill	06/02/2019	270	May 2019 Monthly Tourism Engine contract	7911 · CRM Platform		40.00	996.24
Bill	06/02/2019	270	May 2019 Email sends	7131 · Email Marketing		12.25	1,008.49
Bill	06/02/2019	270	May 2019 hosting	7150 · OurayColorado.com expenses		40.00	1,048.49
Bill	06/02/2019	270	May 2019 SSL	7150 · OurayColorado.com expenses		20.00	1,068.49
Bill	06/02/2019	270	May 2019 IP address	7150 · OurayColorado.com expenses		10.00	1,078.49
Bill	06/02/2019	270	May 2019 Colorado.com Leads Processing	7911 · CRM Platform		40.00	1,118.49
Total Agency Tourism Marketing						1,118.49	1,118.49
AP Intego							
Bill	04/04/2019		04/04/19 Workman's Comp - DMM&D	6280 · Workmans Comp		5.57	5.57
Bill	04/18/2019		4/18/19 Workman's Comp - DMM&D	6280 · Workmans Comp		5.38	10.95
Bill	05/09/2019		5/9/19 Workman's Comp - DMM&D	6280 · Workmans Comp		5.68	16.63
Bill	05/23/2019		5/23/19 Workman's Comp - DMM&D	6280 · Workmans Comp		5.58	22.21
Bill	06/06/2019		06/06/19 Workman's Comp - DMM&D	6280 · Workmans Comp		5.96	28.17
Bill	06/20/2019		06/20/19 Workman's Comp - DMM&D	6280 · Workmans Comp		6.18	34.35
Total AP Intego						34.35	34.35
Canon Financial Services, Inc.							
Bill	04/05/2019	19929102	April 2019 Canon lease	8389 · Copier Lease		139.78	139.78
Bill	05/05/2019	20040298	May 2019 Canon lease	8389 · Copier Lease		118.47	258.25
Bill	06/05/2019	20152347	June 2019 Canon lease	8389 · Copier Lease		129.02	387.27
Total Canon Financial Services, Inc.						387.27	387.27
CrowdRiff, Inc.							
Bill	06/07/2019	INV1468	2019 CrowdRiff Platform license	7915 · User Generated Content Platform		5,124.00	5,124.00
Total CrowdRiff, Inc.						5,124.00	5,124.00
Colorado Hotel & Lodging Association							
Bill	04/01/2019	5362	2019 CHLA Renewal	7079 · CO Hotel & Lodgers Association		100.00	100.00
Total Colorado Hotel & Lodging Association						100.00	100.00
Heidi Pankow*							
Bill	06/06/2019	190606 exp rpt	05/14/19 Denver Hilton Garden Inn - CTO disaster t 7730 · Fam Tours & Travel Writers			426.04	426.04

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Bill	06/06/2019	190606 exp rpt	05/14/19 Mileage: Ouray-Denver-Ouray (602 miles / 7730	7730 · Fam Tours & Travel Writers		349.16	775.20
Bill	06/06/2019	190606 exp rpt	04/26/19 Beaver Run Resort - CPW Partners in the	7081 · Other Partnerships & Committees		248.76	1,023.96
Bill	06/06/2019	190606 exp rpt	04/19/19 Colorado Parks & Wildlife - Partners in the	7081 · Other Partnerships & Committees		250.00	1,273.96
Bill	06/06/2019	190606 exp rpt	04/19/19 Colorado Parks & Wildlife - Partners in the	7081 · Other Partnerships & Committees		250.00	1,523.96
Bill	06/06/2019	190606 exp rpt	04/26/19 Mileage: Ouray-Breckenridge-Ouray (514	7081 · Other Partnerships & Committees		298.12	1,822.08
Bill	06/06/2019	190606 exp rpt	04/12/19 Springhill Suites, Grand Junction - CTLJ	H 6220 · Professional Development		228.36	2,050.44
Bill	06/24/2019		06/11/19 Bon Ton - Kylee Kay & Family (CTO Austr	7730 · Fam Tours & Travel Writers		235.59	2,286.03
Bill	06/30/2019	190630 ExpRpt HP	The Outlaw - Heidi Kerr-Schlaefer / HeidiTown.com	7730 · Fam Tours & Travel Writers		118.21	2,404.24
Total Heidi Pankow*						2,404.24	2,404.24
ImageNet Consulting							
Bill	04/16/2019	CNIN084379FAR	Winter Stay Longer Brochures - B&W & Color	7095 · Stay Longer & Ethics Collateral		160.25	160.25
Total ImageNet Consulting						160.25	160.25
Kat Papenbrock							
Bill	04/30/2019	190430 ExpRpt KP	Downtown Colorado Inc. - 2019 DCI Conference - S	7050 · Local Collab. Marketing Support		500.00	500.00
Bill	04/30/2019	190430 ExpRpt KP	Molly Gibson Lodge - 2019 DCI Conference - SW	C 7050 · Local Collab. Marketing Support		439.89	939.89
Bill	04/30/2019	190430 ExpRpt KP	Mileage - Ouray-Aspen-Ouray (342 mile @ \$0.58/m	7050 · Local Collab. Marketing Support		198.36	1,138.25
Bill	04/30/2019	190430 ExpRpt KP	Colorado Tourism Office - 2019 Emergency Commu	7730 · Fam Tours & Travel Writers		200.00	1,338.25
Bill	04/30/2019	190430 ExpRpt KP	Adobe.com - April 2019 subscription	7916 · Graphic Design		52.99	1,391.24
Bill	04/30/2019	190430 ExpRpt KP	San Juan Mountains Association - 2019 San Juan	S 7380 · InState / Regional Other		500.00	1,891.24
Bill	05/31/2019	190531 ExpRpt KP	Jean Pierre Bakery - Durango Train Partners breakl	7081 · Other Partnerships & Committees		64.95	1,956.19
Bill	05/31/2019	190531 ExpRpt KP	Colorado Tourism Office - Spring 2019 CTO Media	7730 · Fam Tours & Travel Writers		100.00	2,056.19
Bill	05/31/2019	190531 ExpRpt KP	OfficeDepot - Stay Longer Ink	7095 · Stay Longer & Ethics Collateral		123.97	2,180.16
Bill	05/31/2019	190531 ExpRpt KP	Crowdriff.com - April 15 - May 20, 2020 extension	7915 · User Generated Content Platform		1,742.66	3,922.82
Bill	05/31/2019	190531 ExpRpt KP	Adobe.com - April 2019 subscription	7916 · Graphic Design		52.99	3,975.81
Bill	05/31/2019	190531 ExpRpt KP	PollEverywhere.com - 5/14/19 monthly subscription	7950 · Market Research		79.99	4,055.80
Bill	06/30/2019	190630 ExpRpt KP	OfficeDepot - Stay Longer ink	7095 · Stay Longer & Ethics Collateral		123.62	4,179.42
Bill	06/30/2019	190630 ExpRpt KP	Hilton Ft. Collins - 2019 CADMO Conference hotel	7075 · CADMO		391.46	4,570.88
Bill	06/30/2019	190630 ExpRpt KP	Mileage - Ouray-Ft. Collins-Ouray (720 mi @ \$0.58/	7075 · CADMO		417.60	4,988.48
Bill	06/30/2019	190630 ExpRpt KP	Brickhouse 737 - Heidi Kerr Schlaefer (HeidiTown.c	7730 · Fam Tours & Travel Writers		111.94	5,100.42
Bill	06/30/2019	190630 ExpRpt KP	WalMart - Stay Longer Ink	7095 · Stay Longer & Ethics Collateral		106.84	5,207.26
Bill	06/30/2019	190630 ExpRpt KP	PollEverywhere.com monthly subscription	7950 · Market Research		79.99	5,287.25
Total Kat Papenbrock						5,287.25	5,287.25
Markus Van Meter, Inc.							
Bill	06/10/2019	1085	July 2019 Platform Social Media Management	7142 · Web, Undetermined		750.00	750.00
Bill	06/10/2019	1085	August 2019 Platform Social Media Management	7142 · Web, Undetermined		750.00	1,500.00
Bill	06/10/2019	1085	September 2019 Platform Social Media Managemer	7142 · Web, Undetermined		750.00	2,250.00
Total Markus Van Meter, Inc.						2,250.00	2,250.00
Meltwater							
Bill	06/03/2019	IN-S151-487089	2019 Meltwater License & Premium Social package	7913 · PR Tracking & ROI Platform		4,000.00	4,000.00
Total Meltwater						4,000.00	4,000.00
Pitney Bowes Global Financial Services LL							
Bill	06/28/2019	3309174150	2019 Lease - tax payment	7526 · Pitney Bowes Lease		17.38	17.38
Total Pitney Bowes Global Financial Services LL						17.38	17.38
Town of Pagosa Springs							

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Total Town of Pagosa Springs	Bill	04/01/2019	933	2019 Historic Hot Springs Loop Co-op Donation	7025 · Marketing Grants Match		5,000.00	5,000.00
Western Slope Business Solutions, LLC							5,000.00	5,000.00
	Bill	04/01/2019	940	April 2019 Bookkeeping - DMMD	8420 · Accounting & Tax Prep		200.00	200.00
	Bill	05/01/2019	983	May 2019 Bookkeeping - DMMD	8420 · Accounting & Tax Prep		200.00	400.00
	Bill	06/01/2019	1001	June 2019 Bookkeeping - DMMD	8420 · Accounting & Tax Prep		200.00	600.00
Total Western Slope Business Solutions, LLC							600.00	600.00
TOTAL							26,483.23	26,483.23

Ouray Tourism Office
Account QuickReport
 April through June 2019

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
6000 · PAYROLL & STAFF EXPENSES						
6015 · Gross Wages						
	Paycheck	04/02/2019	16833	Pankow, Heidi		814.94
	Paycheck	04/16/2019	16845	Pankow, Heidi		1,454.82
	Paycheck	04/30/2019	16856	Pankow, Heidi		1,610.00
	Paycheck	05/14/2019	16870	Pankow, Heidi		1,610.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		1,723.08
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	348.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		1,723.08
	Paycheck	06/25/2019	16907	Pankow, Heidi		1,555.99
	General Journal	06/30/2019	draw		Q2 ED Time Adjustment: 70% DMMD	<u>10,389.71</u>
Total 6015 · Gross Wages						21,229.62
6016 · Vacation Pay						
	Paycheck	04/02/2019	16833	Pankow, Heidi		795.06
	Paycheck	04/16/2019	16845	Pankow, Heidi		155.18
	Paycheck	06/25/2019	16907	Pankow, Heidi		<u>167.09</u>
Total 6016 · Vacation Pay						1,117.33
6023 · Health & Accident Benefits						
	Paycheck	04/02/2019	16833	Pankow, Heidi		250.00
	Paycheck	04/16/2019	16845	Pankow, Heidi		0.00
	Paycheck	04/30/2019	16856	Pankow, Heidi		0.00
	Paycheck	05/14/2019	16870	Pankow, Heidi		250.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		0.00
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	0.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		250.00
	Paycheck	06/25/2019	16907	Pankow, Heidi		0.00
	General Journal	06/30/2019	draw		Q2 ED Time Adjustment: 70% DMMD	<u>840.00</u>
Total 6023 · Health & Accident Benefits						1,590.00
6024 · Business Use of Personal Mobile						
	Paycheck	04/02/2019	16833	Pankow, Heidi		65.00
	Paycheck	04/16/2019	16845	Pankow, Heidi		0.00
	Paycheck	04/30/2019	16856	Pankow, Heidi		0.00
	Paycheck	05/14/2019	16870	Pankow, Heidi		65.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		0.00
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	0.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		65.00
	Paycheck	06/25/2019	16907	Pankow, Heidi		0.00
	General Journal	06/30/2019	draw		Q2 ED Time Adjustment: 70% DMMD	<u>141.12</u>
Total 6024 · Business Use of Personal Mobile						336.12
6100 · Payroll Taxes						
6110 · FICA						
	Paycheck	04/02/2019	16833	Pankow, Heidi		99.82
	Paycheck	04/16/2019	16845	Pankow, Heidi		99.82
	Paycheck	04/30/2019	16856	Pankow, Heidi		99.82

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	Paycheck	05/14/2019	16870	Pankow, Heidi		99.82
	Paycheck	05/28/2019	16877	Pankow, Heidi		106.83
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	21.58
	Paycheck	06/11/2019	16896	Pankow, Heidi		106.83
	Paycheck	06/25/2019	16907	Pankow, Heidi		106.83
Total 6110 · FICA						741.35
6120 · FUTA						
	Paycheck	04/02/2019	16833	Pankow, Heidi		0.00
	Paycheck	04/16/2019	16845	Pankow, Heidi		0.00
	Paycheck	04/30/2019	16856	Pankow, Heidi		0.00
	Paycheck	05/14/2019	16870	Pankow, Heidi		0.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		0.00
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	0.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		0.00
	Paycheck	06/25/2019	16907	Pankow, Heidi		0.00
Total 6120 · FUTA						0.00
6130 · Medicare						
	Paycheck	04/02/2019	16833	Pankow, Heidi		23.35
	Paycheck	04/16/2019	16845	Pankow, Heidi		23.34
	Paycheck	04/30/2019	16856	Pankow, Heidi		23.35
	Paycheck	05/14/2019	16870	Pankow, Heidi		23.34
	Paycheck	05/28/2019	16877	Pankow, Heidi		24.98
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	5.05
	Paycheck	06/11/2019	16896	Pankow, Heidi		24.99
	Paycheck	06/25/2019	16907	Pankow, Heidi		24.98
Total 6130 · Medicare						173.38
6140 · SUICO						
	Paycheck	04/02/2019	16833	Pankow, Heidi		0.00
	Paycheck	04/02/2019	16833	Pankow, Heidi		13.20
	Paycheck	04/16/2019	16845	Pankow, Heidi		0.00
	Paycheck	04/16/2019	16845	Pankow, Heidi		13.21
	Paycheck	04/30/2019	16856	Pankow, Heidi		0.00
	Paycheck	04/30/2019	16856	Pankow, Heidi		1.80
	Paycheck	05/14/2019	16870	Pankow, Heidi		0.00
	Paycheck	05/14/2019	16870	Pankow, Heidi		0.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		0.00
	Paycheck	05/28/2019	16877	Pankow, Heidi		0.00
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	0.00
	Paycheck	05/30/2019	16874	Pankow, Heidi	adjustment for raise retroactive dated April 6- May 1	0.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		0.00
	Paycheck	06/11/2019	16896	Pankow, Heidi		0.00
	Paycheck	06/25/2019	16907	Pankow, Heidi		0.00
	Paycheck	06/25/2019	16907	Pankow, Heidi		0.00
Total 6140 · SUICO						28.21

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6100 · Payroll Taxes - Other						
	General Journal	06/30/2019	draw		Q2 ED Time Adjustment: 70% DMMD	798.60
Total 6100 · Payroll Taxes - Other						<u>798.60</u>
Total 6100 · Payroll Taxes						1,741.54
6220 · Professional Development						
	Bill	06/06/2019	190606 exp rpt	Heidi Pankow*	04/12/19 Springhill Suites, Grand Junction - CTLJ H	228.36
Total 6220 · Professional Development						<u>228.36</u>
6280 · Workmans Comp						
	Bill	04/04/2019		AP Intego	04/04/19 Workman's Comp - DMM&D	5.57
	Bill	04/18/2019		AP Intego	4/18/19 Workman's Comp - DMM&D	5.38
	Bill	05/09/2019		AP Intego	5/9/19 Workman's Comp - DMM&D	5.68
	Bill	05/23/2019		AP Intego	5/23/19 Workman's Comp - DMM&D	5.58
	Bill	06/06/2019		AP Intego	06/06/19 Workman's Comp - DMM&D	5.96
	Bill	06/20/2019		AP Intego	06/20/19 Workman's Comp - DMM&D	6.18
Total 6280 · Workmans Comp						<u>34.35</u>
Total 6000 · PAYROLL & STAFF EXPENSES						<u>26,277.32</u>
TOTAL						<u><u>26,277.32</u></u>